

At a Meeting of **Pembroke Dock Town Council** held at the Pater Hall, Pembroke Dock on Thursday 27th November 2014

PRESENT; Councillors P George, P Kraus, M Colgan, G Goff, J McNaughton, A McNaughton, M Murton, S Perkins, P Gwyther

IN ATTENDANCE;

Sarah Scourfield – Town Clerk

Amanda Dillaway – Deputy Town Clerk

Nicola MacKay – Administrative Support Officer

89. APOLOGIES FOR ABSENCE

Councillors P Folland, A Lee, A Wilcox, J Phillips, D Earl and C Fortune

90. DECLARATIONS OF INTEREST

There were none

91. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

Pembroke Dock Library

Members of Pembroke Dock Library attended the meeting to express their concerns about the library hours being cut.

Bob Leyland spoke on behalf of the library members. He stated that at a public consultation meeting in October at Pembroke Dock library they were assured that the library in Pembroke Dock would not be affected.

Mr Leyland went on to explain to members that they had since received notification that the library is to be closed two afternoons a week. This is resulting in a 29% cut in hours for a five day week.

Members of the library feel that Pembroke Dock are being dealt a low blow, as many libraries with information centres attached are not being effected at all.

It was stated that at a recent discussion with Mr Cavanagh from Pembrokeshire County Council, there was a feeling of conflicted statements.

Mr Leyland stated that it is not good enough to have 29% - 50% of hours cut. He also commented that if the library had to go through these cuts for four years it may not be open for long after.

Mr Leyland stated that a petition had been put together of over 170 signatures even though Mr Cavanagh from PCC had not given them permission to canvas within the library itself.

The Mayor stated that it was hard for PCC as they had to try and decide what is best within a community but also by balancing the budgets. She further commented that she believes that the members are correct in what they are saying in that the library is a vibrant place with a good variety of visitors from the local community and from further afield.

The Mayor went on to tell members that she could remember the opening of the library after the building in Albion Square closed. She stated that the exhibition rooms, computer areas, children's book clubs are all thriving within the library.

Councillor Perkins stated that PCC are very pleased that members of the library were coming to the Pembroke Dock Town Council Meeting to voice their views and opinions as it shows that the consultations are working with the members of the public.

Councillor Murton stated that she felt very strongly about this matter as she knows many people who attend the library as their only source of human interaction as they lead very lonely lives. Councillor Murton stated that a stand should be made and that this issue should be fought.

Councillor Goff stated that he attended the meeting with Mr Cavanagh in which he assured the public that Pembroke Dock Library would not be closing nor would a reduction in opening hours take place. Councillor Goff agrees with Councillor Murton stating the library is a vital place within the community.

Councillor A McNaughton stated that the library had become practically essential to some users within the town for not only the books but also computers, internet access, socialising. Therefore he stated that it is crucial that the Town Council should make a stand against this issue.

Councillor Colgan advised the members of the library that along with the petition it would be a good idea to get letters from members to go with it.

The Mayor thanked the group for attending the Council Meeting to share their information and opinions.

Council was informed that Mr Cavanagh would be attending the Pembroke Dock Library for a meeting at 11am on Friday 28th November if anyone wished to attend.

92. MINUTES OF 30th October 2014

Councillor P Gwyther commented that on page 59 of the minutes the left hand column of the Office Expenses does not add up properly, also on page 60 of the minutes Town Decoration and Improvements does not total correctly.

The Town Clerk acknowledged Councillor Gwyther's comments.

It was

PROPOSED by Councillor J McNaughton

SECONDED by Councillor M Murton

RESOLVED – With the addition of the point made above that the Minutes of 30th October 2014 are adopted as a true record.

93. MATTERS ARISING FROM THE MINUTES OF 30th October 2014

Pembroke Dock Town Council Noticeboard

Councillor J McNaughton questioned the status of the noticeboard.

The Town Clerk informed members that the noticeboard had been installed and the electrician was sorting out the electric feed for the lighting on it.

Town Awards

The Mayor stated that the Town Award evening went off very well. She commented that messages of thanks had been received from many people who had received awards.

The Mayor also wished to thank the office staff for all their hard work on the night.

It was questioned whether it was feasible to put pictures of the event on the noticeboard, to advertise the fact that these people have received an award from the Town Council.

It was agreed by members that it was a good idea to publicise the fact that the awards had happened and hopefully to make more people aware that they can nominate someone for these awards.

94. REPORT OF THE TOWN CLERK

92. Letters of Thanks

The Town Clerk stated that she had received letters of thanks from the following organisations regarding agreed funding. Pennar Robins AFC, Pembroke Dock Cricket Club and Vocal Energy.

93. Christmas Opening Hours for the Town Council offices

The Town Clerk commented that the Town Council office tend to be quiet over the festive period, she proposed that the offices were closed from Monday 22nd December and reopen on Monday 5th

January, the Town Clerk asked for members agreement for this and also stated that she would be available on email if anything urgent arises during this time.

It was

PROPOSED by Councillor M Colgan
SECONDED by Councillor A McNaughton
RESOLVED – That the Council Offices would be closed over
Christmas from 22nd December 2014 until 5th January 2015.

94. Free Parking in December

Notification had been given by Pembrokeshire County Council that free weekend parking for all shoppers in Pembroke Dock will be provided. The Town Clerk stated that the free parking will cover the following dates: 6th & 7th December, 13th & 14th December, 20th & 21st December, 24th, 25th, 26th, 27th and 28th December.

95. Welcome Signage for Pembroke Dock

The Town Clerk stated as requested at the last meeting of this Council she had contacted the County Council regarding the cost of the LED display for the new signage, a reply had received from the Landscape Architect:

“It is not so much the cost of the VMS sign but more the problem with installing one on the trunk road network as the TRA have more stringent regulations than the local Highway Authority. We are currently in discussions with the Trunk Road Agency about getting an ‘in principle’ approval for VMS signs along the trunk road network within Pembrokeshire for all the main towns. With regard to cost the signs that we are looking at are about £1,000 but the Trunk Road Agency may insist on a much bigger sign depending on location, also the proximity of a power supply will have an effect on price so therefore until we know a bit more out what type and size of sign the Trunk Road Agency will accept it is difficult to put an accurate estimate on cost.”

The Town Clerk questioned Council if they were happy with the response.

It was suggested that Pembrokeshire County Council are asked to keep Pembroke Dock Town Council informed of any changes in Trunk Road Agency decisions.

96. Stopping up of Public Highway – 4 Victoria Road

Notification had been received from the solicitor of Pembrokeshire County Council that they were applying for a Stopping up Order under section 116 of the Highways Act 1980 for land adjacent to 4 Victoria Road, Pembroke Dock.

The Town Clerk stated she had replied to the County Council to inform them that the Town Council do not have any equipment or apparatus in the area which is likely to be affected by this change.

97a. Pembroke and Pembroke Dock Town Band

The Town Clerk commented that members were aware the Town Band was unable to attend the Remembrance Service parade in Pembroke Dock this year. The Town Clerk had since received a number of comments from residents regarding the disappointment that they were unable to attend the event, she had also witnessed the Town Council being criticised regarding the way the Town Band were treated by the Council.

The Town Clerk had therefore spoken with the Pembroke Town Clerk who would also be making the following proposal:

The Town Clerk proposed that the Town Band are notified at the beginning of the year of the events which will be taking place in Pembroke Dock throughout the year and pay them a sum of £50 for each event which they would be able to attend. The Town Clerk commented that this will then hopefully change the attitude that the band are not treated fairly by the Town Council and also help the Town Band with their fundraising efforts. The Town Clerk asked for members comments regarding this.

The Mayor stated that both she and Councillor Colgan are on the trust for the Town Band. They had attended a meeting last Monday. The Mayor confirmed the Band not attending the Remembrance Day Parade was a mistake. As one of the members of the Pembroke and Pembroke Dock Town Band were informed that council were initially planning on using the ATC Band, they assumed they were not needed. It was commented that it was a misunderstanding over cross wires.

The Mayor stated that the band are currently looking for funding to get new uniforms, they have £48 in the current account and £2000 in the deposit account.

The Town Band's insurance was paid through the Silver Band Trust the year of 2013-2014. It was questioned whether Pembroke Town Council and Pembroke Dock Town Council had previously shared the cost of the bands insurance. The Town Clerk stated that this had been done in the past.

The Town Clerk stated that the Band would need to provide further information on the insurance before anything could be agreed.

It was stated that the Town Band's instruments were stored in the Town Council basement in the Pater Hall, the Band had been asked to take an inventory of the instruments and work out which ones are still in use as some are still there from the 1970's.

The Town Clerk stated that she would need this information as it would apply to the Council's fixed asset register and insurance policy. It was stated that depreciation would need to be taken into account.

It was suggested that all instruments are handed over from the Town Council to the Town Band.

The Mayor stated that the offer of £50 per turn-out for the band to perform had been refused by the band as it was not enough. It was noted that they required £100-£150.

Councillor Perkins stated that more information was needed as to how many events the Band would take on in one day, how far they can march etc.

97b. Adoption of Pembroke Dock Train Station

The Town Clerk had been contacted by a resident of Pembroke Dock asking if the Town Council could adopt the train Station in Pembroke Dock in the same way Pembroke has.

The Town Clerk stated she had been in contact with Pembroke to see what this would entail for the Council, and also Arriva to see if this was possible for Pembroke Dock as Pembroke Dock station is very different to Pembroke.

Pembroke Town Clerk had stated that they had supplied flowers in the area with the tubs being provided by Arriva and also the shelter has been painted which was done by Arriva but paid for by the Town Council.

The Town Council were awaiting further information from Arriva about whether this was possible for Pembroke Dock.

Councillor Gwyther expressed his concerns that the town Council were taking on too much financial strain. He stated that Arriva should be contacted and requested to clean up the station as it is their property. The Town Clerk suggested that Council should wait for more information on this.

98. Funding Requests

2015 Eisteddfod

The Town Clerk stated a number of letters had been received regarding funding requests for the 2015 Eisteddfod, she stated unfortunately the event does not meet the criteria of the Town Council so cannot be considered.

Bobath Children's Therapy Centre

The Town Clerk stated a funding request letter had been received from this organisation unfortunately they do not meet the criteria for the Town Council so cannot be considered.

Friendship Club

The Town Clerk stated a grant request had been received from this organisation.

The Town Clerk commented that looking at the application it seemed it was for the budget round but unfortunately as it was received over a month late the budget had already been considered.

It was stated by the Town Clerk that the amount the group are requesting was £600 which was to cover rental costs and costs of upcoming trips during 2015.

The Town Clerk made members aware that the account information which was presented stated they had a balance of £2435.00 in the bank at 30th January 2014. She stated there was no other up to date information supplied.

It was commented that as the group had missed the original cut-off date and that they also had in excess of £2000 in their bank account; the request should not be supported.

It was also suggested that a gesture of help could be given to the group, as they are a very well attended who give great support to people who are lonely.

It was also then commented that some members did not know enough about this group to be able to grant a donation. It was felt that the process should be tightened up as more information was needed.

After a discussion it was decided that the Town Clerk was to contact the group to let them know they had missed the cut-off date for the grant funding round and to suggest they submit individual funding requests for specific trips or events.

99. Letters of complaint

The Town Clerk had received 3 letters of complaint from the Friends of Pennar and also the Pennar school head teacher regarding recent comments made by Council at the Budget meeting held on Thursday 30th October 2014.

The Town Clerk had included in members papers copies of the letters received, which comment on the Western Telegraph article.

The letters state the disappointment in the comments from members when considering the application and wanted members to be aware of the hard work which the children had undertaken.

The letters had requested that an apology was printed in the Western Telegraph.

The Town Clerk requested member's comments.

It was noted that Councillor Earl was not in attendance at the meeting of 27th November 2014.

Several members stated that Councillor Earl's comment had been taken out of context and they felt disappointed of the tone in which the letters had been written.

It was further stated that Council felt it was good to see the community groups such as Friends of Pennar supporting the Choir. It was noted how well the Choir had done this year with many events throughout the town.

There followed a general discussion on how difficult it was to choose whether to support or not when considering funding requests. As there are four Junior Schools within Pembroke Dock, it was felt council were unable to grant the Choir's request due to it not meeting Council's funding criteria.

It was further noted that the original grant request had portrayed the trip as a reward for hard work and perhaps this unfortunate wording contributed to the decision for the application to be turned down.

The Mayor congratulated the Choir on their achievements this year and requested the Town Clerk reply to the letters in writing stating that the comment made unfortunately had been taken out of context and to pass on the Mayor's and Councillors congratulations.

100. Risk Assessments for the Town Council Offices

The Town Clerk stated that during the process of completing her NVQ the Deputy Town Clerk had undertaken risk assessments for the Town Clerk offices and entrance area.

Included in members papers were copies of these risk assessments which shows suggested actions which were required to be undertaken.

The Town Clerk requested members' agreement for the actions required to be progressed, with the Pater Hall Trust being notified of the actions which they are required to progress.

It was

PROPOSED by Councillor S Perkins

SECONDED by Councillor J McNaughton

RESOLVED – That the Town Clerk progress actions from the risk assessments undertaken on the Town Council Offices and to notify the Pater Hall Trust of the actions attributed to them for completion.

101. Registry Office in Pembroke Dock

The Town Clerk contacted Pembrokeshire County Council regarding the opening hours of the registry office in Pembroke Dock, they had sent the following reply:

“The opening hours at the Pembroke Dock outstation have been restricted since the sudden illness of the Registrar. Unfortunately due to other long term sickness absences we have been unable to provide cover for this absence. The lack of staff compounded by the preparations necessary for the move of the main Register Office to Cherry Grove and the busy wedding season, has meant that we are very short staffed in the registration service and have been unable to send anyone to staff the outstations. Prior to this restriction, footfall to this outstation had reduced compared with last year, and to date we have not received any complaints from our customers regarding the service.”

The Town Clerk also informed members that should a baby be born in Carmarthenshire, the parents are unable to register the birth in Pembrokeshire. They can make a declaration of the birth in Pembrokeshire, but must also send the details to Carmarthen Register Office for the birth to be registered and the certificate(s) to be issued from there.

102. Contact the Elderly

The Town Clerk stated she had received an email from the above organisation; they were looking for interested volunteers and anyone who would benefit from the service which they provide. The Town Clerk had included in members papers a copy of the fact sheet which they had provided, the Town Clerk stated anyone wanting to be a part of this organisation application forms are available from the Town Council offices.

103. Website Working Group

The Town Clerk had been informed by Councillors J McNaughton and A McNaughton that they no longer wish to be part of the website working group, The Town Clerk therefore needed volunteers for this group to keep going. The Town Clerk requested two volunteers for this.

No members put themselves forward for this. The Town Clerk stated that she would bring this back to a future meeting where more members were in attendance.

104. Reactive Statement from RWE Power Station

A reactive statement had been received from RWE Power Station regarding the foam currently from the Power Station cooling water outfall. They stated that the foam was the same as the sea and beach foam which occurs naturally from time to time even though it appears brown in colour, the foam does not cause any form of pollution.

105. Winter Festival Parade Route

The Town Clerk stated the route for the Winter Festival had been reviewed and changed this year. The parade will start from the Youth Centre parade along Bush Street, down Law Street, along Dimond Street, up Meyrick Street and across to The Dockyard Chapel.

Councillor Perkins asked members to help with stewarding the event.

The Town Clerk stated that Pembroke Dock Cricket Club volunteered four members to help.

The Town Clerk informed all members that the Towns Christmas Lights had been put up and some final adjustments were needed by the electrician prior to switching them on.

106. Railway Lines

The Town Clerk stated that the Regeneration Group had been looking at ways to tidy up the old railway lines that run from St Govans Centre through to the Railway Station, these covering 3 sections.

The Town Clerk stated:

The far section at the Railway Station through to Water Street as we know will be utilised as part of the transport interchange project and was therefore out of the equation.

The central section was registered to Justima Limited, which seemed to be a subsidiary of Govan Davies Estates. This still lies unused and untidy. There was a planning application in 1996 for two residential units but this was subsequently withdrawn. At the Regen meeting on 3rd November it was suggested that the Town Council could approach the owners and take out a management agreement with the owners for the continued upkeep of the area – which could include creating a garden walkway through from Gordon Street to Water Street (which might help footfall into the town once the transport interchange has been completed).

The western section (St Govans Centre to Gordon Street) appears as unregistered with the Land Registry. I understand this does not necessarily mean that it is unowned. However, the Town Council, along with other organisations, have periodically tidied this area in the hope that it will remain tidy and not be such an eyesore to the town. At a meeting the Deputy Town Clerk attended with Peter Howe of Pembs County Council along with Stephanie Cross of the Regeneration Group and Councillor Kraus, it was suggested that one avenue open to the Town Council was to go for Adverse Possession on this section of land. A pre-requisite of starting this process is that the Town Council must offer proof that they have periodically maintained this land for a period of 12 years either by written or photographic evidence.

We have been able to gather evidence dating back to 3rd May 2001 either by meeting minute, email or photographs. We would now be in a position to approach Land Registry if council agree that they wish to try this avenue of acquiring the land for us to tidy up and maintain.

The plans for this section of land would be to create a town garden of wild flowers and shrubs set in slightly raised beds constructed from railway sleepers – this keeping the railway theme. The gate at Gordon Street would be left in place but secured open at all times. The walls each side of the lines

would be reconstructed and whitewashed acting as a back-drop to the planting. It was also suggested that an opening be created at the opposite end to the gate so creating a walk through to St Govans. Linked to the suggestions for the middle section, the garden could be continued eventually right through to Water Street if the owners of the middle section are willing to look at a managed maintenance agreement perhaps.

The Regeneration Group and Councillor Kraus feel that there are a number of volunteers, both individuals and groups who would be willing to put the work into creating the garden and only the specialist jobs, such as creating the 2nd entrance and rebuilding walls needing to be carried out by professionals. It would also tidy the town and as mentioned previously, be a great walk into the town from the new transport interchange if we go for the middle section managed agreement as well.

The Town Clerk asked for member's agreement for adverse possession to go ahead on these sections of land.

Councillor Kraus stated that he has sourced many people and community groups willing to help clean up and maintain the land.

A discussion took place at great length about the ongoing costs including solicitors fees, land registry and anything else to actually obtain the land, tools and or machinery to do the initial work along with costs of insurance policies to protect the Town Council from liabilities that might be associated with caretaking the land in question.

It was also questioned during the discussion as to what is exactly expected of the Council if they went ahead with the adverse possession.

It was decided that the Town Clerk would look into this matter further and gain more information regarding costs and bring back to Council.

95. SUPPLEMENTARY REPORT OF THE TOWN CLERK

107. Waste and Recycling Collections over the Christmas and New Year Period.

The Town Clerk stated that she had received confirmation that the following collections will change over the Christmas and New Year period.

Usual Day of Collection	Will be collected on
Thursday 25 th December	Saturday 27 th December
Friday 26 th December	Sunday 28 th December
Thursday 1 st January	Saturday 3 rd January

108. Bethany Christmas tree festival

The Town Clerk informed members that Councillor Pam George had informed the offices that the above festival will be taking place on the weekend of 13th December. The Town Clerk asked for member's agreement for a Town Council tree to be included in the tree festival.

It was questioned as to how much money was spent on the summer flower festival arrangement. It was discussed that £75.00 had been spent on that display and that there would not be a need to spend as much for the Christmas tree arrangement as the office staff had already sourced a tree and would make and decorate it themselves. It was agreed to go ahead with this.

109. Meeting with Police Commissioner – Christopher Salmon

The Town Clerk had been in discussion with the Police Commissioner's secretary regarding the Council meeting with the Police Commissioner to discuss some of the issues within Pembroke Dock. The date

given was Thursday 29th January 17.30-18.30 the Town Clerk asked for 5 volunteers to meet with the Police Commissioner.

Councillors G Goff, M Murton, P Gwyther, J McNaughton and the Mayor, Councillor P George volunteered.

110. CCTV Freedom of Information request

The Town Clerk stated that she had contacted Dyfed Powys Police regarding the CCTV information. The response that was received was as follows:

“Thank you for your request for information dated 19th November 2014 and received on 20th November 2014 concerning CCTV in Pembroke Dock. Dyfed-Powys Police acknowledge receipt of your request which is being processed under the Freedom of Information Act 2000.

Please be advised that CCTV is the responsibility of the Local Authority, therefore the Force will not hold the information requested, except possibly for your question “how many prosecutions have there been from CCTV?” The likelihood is that retrieval of relevant information in relation to this particular question will exceed the appropriate limit/costs. However, if that information is still required, please would you clarify the timescale to be covered by the request and confirm the area to be covered (i.e. Pembroke Dock, the whole of Pembrokeshire etc.).

After receiving the clarification, your request will then be considered and you will receive a response within the statutory timescale of 20 working days as defined by the Freedom of Information Act 2000, subject to the information not being exempt or containing a reference to a third party. If we do not receive clarification from you within 20 working days, then your request will be closed.

There may be a fee payable for the retrieval, collation and provision of the information you request. If this is the case you will be informed and the 20 working day timescale will be suspended until we receive payment from you. If you chose not to make a payment then your request will remain unanswered.

I would like to take this opportunity to thank you for your interest in Dyfed Powys Police and look forward to your response.”

The Town Clerk had clarified the area as being Pembroke Dock and given a timescale of the previous 12 months from 25th November 2014.

A discussion took place on an email that Councillor Colgan had received, in which was stated that Christopher Salmon had been in favour for the removal of CCTV within Ceredigion and surrounding area and no increase in crime had been noted. It was suggested that this could be one of the things brought up at the meeting with Mr Salmon on the 29th January 2015.

It was also suggested that the Town Clerk is to write to Pembrokeshire County Council about this matter.

111. Library Opening Hours

It was stated that the Town Council had been contacted by Pembrokeshire County Council regarding the opening hours of the library. The Town Clerk stated that it had been commented in the correspondence that some Town and Community Councils had made contact with PCC to enquire what the costs would be to keep the libraries in their areas open for the current operating hours. They had asked in the letter if Pembroke Dock wish to consider a similar approach.

The Town Clerk also stated that the Town Council had not been officially approached with the consultation for our views; the Town Clerk had therefore taken the section below from the Pembrokeshire County Council website:

“We have completed the review of the current opening hours and our key findings are:

For library and information services:

- No particular day of the week is quieter than any other
- Afternoons and evenings are typically significantly quieter than mornings
- The day gets quieter around 4pm. However, there is heavier use of libraries by children in the late afternoon, due to the school timetable.
- The lunch time period 1 - 2pm is generally a lot quieter than 12 - 1pm

Proposals

As a result of these findings and in the context of the Authority having to reduce its costs, the proposals are (full details are shown on the response form):

All full-time libraries (Fishguard, Haverfordwest, Milford Haven, Pembroke Dock, Tenby)

- Reduce late night opening times to once a week, closing at 6pm
- Introduce some afternoon closures
- Close at 4pm instead of 5pm, on the afternoons that are retained
- An option to stay open until 5pm, but with a lunchtime closure (1 - 2pm)"

It was decided that Pembroke Dock Town Council did not support the proposals put forward by Pembrokeshire County Council.

112. Pembrokeshire Community Transport

Information had been received from the above organisation stating the services which they provide for the community. They had a number of services running across Pembrokeshire where they can pick people up from their front door and take them out to local shops, doctors' appointments or just to see friends. It was noted that if anyone wanted further information on these services they should contact the Town Clerk, and also the information will be published on the Town Council website and social media site.

Councillor Colgan stated that there is to be a new bus running within Pembroke Dock in the new year.

96. ANY OTHER ITEMS WHICH THE MAYOR DECIDES ARE URGENT

There were none.

97. REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Plans for New Town Council Offices

Councillor Gwyther stated that he has a proposed copy of the plans for the new offices if members would like to see them.

The Town Clerk stated that a meeting was to be set with the Pater Hall Community Trust to discuss this project in further detail.

Father Christmas

Councillor Goff stated that he had been approached by the office staff to help them at the Christmas Grotto this year on Saturday 6th December.

Regeneration Group Update

Councillor J McNaughton gave an update on the Regeneration Group's projects that the group are looking at researching for 2015:

- **Star Wars – Open Air Cinema**
- **St Govans Centre Refurbishment– Paint Scheme**
- **Soap Box Derby**
- **Group Logo**
- **Website – Research needed for what should be included**
- **Dog Fouling and Tidy Town**
- **Christmas Fayre**

- **PLANED Action Plan**

The group had gone away from the last meeting with plans to gain more information on the above projects discussed, the next meeting will be held on Monday 1st December.

Councillor J McNaughton also stated that she along with a few others had attended the PLANED meeting to form a committee. Councillor McNaughton stated that the turnout was disappointing; there were a few Pennar residents in attendance Councillor McNaughton felt they were being very negative towards Pembroke Dock, she also stated that the PLANED projects could conflict with Regeneration projects.

Rhoscrowther Wind Farm Forum

Councillor P George stated that along with the Town Clerk she attended another forum this time held at South Pembrokeshire Golf Club. Councillor George stated that it was another lively meeting which was well attended by the residents.

It was noted that the developers are now in possession of a copy of the plans for the new Town Council offices and the Galleon equipment which is proposed for the Memorial Park for them to consider for potential funding in the Town of Pembroke Dock if the project goes ahead.

Councillor Colgan commented that they seemed very interested in both funding request proposals put forward to them.

98. ACCOUNTS FOR PAYMENT

Date	Description	Amount	Payment Method
23-10-2014	Post Office Ltd	£31.54	Debit Card
02-11-2014	BT – Phone Bill	£102.94	DDR
28-10-2014	Printerland	£132.22	
25-10-2014	1 & 1 MyWebsite – Plus Package Invoice	£71.96	DDR
30-10-2014	Wilko	£1.00	Debit Card
31-10-2014	Nominet – Re-established Identity Fees	£12.00	
04-11-2014	Zurich	£445.62	
04-11-2014	Princes Gate Water	£5.94	
04-11-2014	Pater Hall Community Trust – Office Rent	£583.33	DDR
10-11-2014	CCA Occasions Ltd	£189.00	
10-11-2014	Printerland	£70.01	
10-11-2014	Printerland	£522.62	
10-11-2014	Amazon	£17.97	
31-10-2014	The Playwrite Group Plc	£152.56	
10-11-2014	Tesco	£23.95	Debit Card
10-11-2014	Wilko	£29.25	Debit Card
13-11-2014	Open Spaces Society Annual Subscription	£45.00	DDR
01-10-2014	The Festive Lighting Company	£3202.02	
13-11-2014	The Festive Lighting Company	£3144.46	

14-11-2014	The Festive Lighting Company	£259.44	
18-11-2014	Eco-Lighting Ltd Installation of noticeboard	£420.00	
18-11-2014	The Dragons Den Fancy Dress	£71.95	Debit Card
19-11-2014	Poundstretcher Ltd	£8.97	

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method

ACCOUNT RECEIPTS

Date	Description	Amount

SALARIES AND WAGES

06/10/2014-05/11/2014	Salaries and Wages	£3296.95
06/10/2014-05/11/2014	Tax and NI	£650.26
06/10/2014-05/11/2014	Pensions Contributions	£664.04

ACCOUNT BALANCES

23/10/2014	HSBC Current Account	£27712.90
23/10/2014	HSBC Premium Account	£52387.75

It was

PROPOSED by Councillor A McNaughton
SECONDED by Councillor M Murton
RESOLVED – That the Town Council approve payment of Accounts and Salaries and Wages payments as previously agreed.

99. AGENDA/REPORT ITEMS FOR THE NEXT MEETING

There were no items raised.

100.COMMUNITY ISSUES

Christmas Menu

Councillor J McNaughton stated that Councillors J Phillips and D Earl need to contact her with their menu choice and payment for the Councillors Christmas Dinner.

101.MAYORS REPORT

The Mayor Councillor P George commented that she had another fairly quiet month. The Mayor stated that she had attend the Scouts exhibition in the Pater Hall, the Remembrance Services at Pembroke, Pembroke Dock and Fresh Water West, the Town Awards evening with the Town Council and the Spring Board exhibition. The Mayor stated that all events went very well, especially the evening of the Town Awards which she thoroughly enjoyed along with those that attended.

The Mayor commented that she is looking forward to the up and coming Christmas events such as the Lantern Parade, which she will be part of by sitting in the sleigh next to Father Christmas, which will be on the evening of Friday 5th December, the Town Councils Christmas Grotto on Saturday 6th December in the Pater Hall and the Councillors Christmas Dinner on the 4th December.