



PEMBROKE DOCK TOWN COUNCIL.

ANNUAL GENERAL MEETING.

**To: The Worshipful the Mayor and
Members of Pembroke Dock Town Council.**

You are summoned to attend the Annual General Meeting of the Pembroke Dock Town Council to be held in the Council Chamber (Meyrick Suite), Pater Hall, Pembroke Dock on Thursday 13th May 2009 at 1830hrs (6.30pm) for the transaction of the business set out in the Agenda hereto.

**Moira Saunders
Town Clerk
7th May 2009**

DETAILED PROGRAMME AND AGENDA.

At 1825hrs Members of the family of the incoming Mayor, Councillor Mrs Maureen Colgan will be escorted by the Town Clerk to their places in the Council Chamber.

At 1827hrs Members of the Town Council together with the Deputy Mayor elect, Councillor Andrew McNaughton, the Mayor elect's Chaplain, Rev. Shirley Rayner, will take their seats in the chamber.

At 1830hrs The Mayor, Mrs Pam George, preceded by the Town Clerk, the Deputy Mayor, and Councillor Maureen Colgan will then enter the Council Chamber. At the summons of the Town Clerk, all present in the Council Chamber will stand and remain standing until the opening prayers have been concluded.

Opening Prayers led by Rev. Shirley Rayner

The Mayor and Members will then be seated.

Introduction by Town Clerk to the procedures which will now follow.

Election of Mayor.

To elect a Member of the Town Council to the office of Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual General Meeting of the Council.

It is to be proposed by Councillor Tony Wilcox and seconded by Councillor Kate Becton that Councillor Mrs Maureen Colgan be elected.

At the conclusion of the election, the Town Clerk, the outgoing Mayor and the Mayor elect will leave the Council Chamber for the necessary regalia to be exchanged. They will then return escorting the new Mayor.

When the newly elected Mayor enters the Council Chamber, at the summons of the Town Clerk, all present will stand and remain standing until the retiring Mayor has formally greeted their successor.

All present will then resume their seats for the ceremony of installing the new Mayor.

The Town Clerk then asks the new Mayor to come forward to make their declaration of Acceptance of Office.

The new Mayor will then say a few words to respond to their election to office.

The newly-elected Mayor will formally indicate to Council that various members of her family will act as her consort in 2010/2011 year

Appointment of Deputy Mayor.

To appoint a Member of the Town Council to the office of Deputy Mayor of Pembroke Dock to hold office pursuant to section 15(7) and 34(7) of the Local Government Act 1972, until the next Annual Meeting of the Council.

Councillor A Wilcox will nominate Councillor Andrew McNaughton to be Deputy Mayor for 2010/2011 and upon being formally seconded by Councillor Kevin Higgs the nomination will be put to the vote.

The newly appointed Deputy Mayor will come forward to the dais to be invested by the Mayor with the Medallion of Office.

The Deputy Mayor will also make a formal declaration of acceptance of office and respond to their election before taking their seat on the dais.

Appointment of Mayor's Chaplain

The Mayor will signify to the Council the appointment of Rev. Shirley Rayner as Mayor's Chaplain.

Vote of Thanks to the Retiring Mayor and Consorts and Deputy Mayor and Deputy Mayoress.

The vote of thanks will be proposed by Councillor Maureen Colgan and seconded by Councillor Andrew McNaughton

The retiring Mayor will respond.

Appointment of members to serve on Sub Committees and outside bodies on which the Council is represented (See schedule attached).

To deal with urgent planning matters

09/1228/PA

Mr & Mrs John Evans
8 Laws Street
Pembroke Dock

8 Laws Street
Pembroke Dock
Removal of shop front & replacement with traditional timber double sash Windows, ground floor.

09/1257/PA	Hayston Developments & Planning Y Cwm, Haston Bridge Haverfordwest	The Hagert Field Grove Street Pennar Pembroke Dock Residential development (outline) Renewal consent
09/1230/PA	Mr Frank Keegan Gerard Developments 34 Gerard Road Harrow Middlesex	10 & 11 Pennar Court Treowen Road Pennar Pembroke Dock Erection of 2 dwellings
10/0050/PA	Mr Jon Dyson Pembrokeshire County Council County Haverfordwest	Pennar Community School Owen Street Pennar Pembroke Dock Extension to School
10/0051/PA	Mr Sean Burns Bramble Hall Farm Ferry Lane Pembroke Dock SA71 4RG	Land at Bramble Hall Farm Ferry Lane Pembroke Dock SA71 4RG Change of use and levelling of Land for storage of agricultural Machinery (in retrospect)

To approve the financial report

The following accounts are submitted for approval of payment:-

08	Konica Minolta - Photocopying charges	£63.76
09	BT- Phone Calls and Rental Charges	£58.06
10	Pembroke Dock Festival Group	£6,500.00
11	Town Guide - Joint Twinning and Tourism Committee	£150.00
12	Sage Payroll Cover	£1111.63
13	Swalec- Christmas lighting Electricity	£710.22
14	Lowless Commercial Solicitors	£774.72

NB: Accounts 08, 09 & 10 were paid out of meeting.

05/04/2010- 03/05/2010	Salaries, Wages, Tax and NI	£4,751.24
29/04/2010	Current Account	£ 4,191.69
29/04/2010	Higher Interest Account	£ 82,610.59

Adjournment

It is proposed by Councillor _____ and seconded by Councillor _____ that all statutory business be adjourned until the next meeting of Council which will be held on Thursday 10th June at 1830hrs (6.30pm).

The proposition is put to the vote.

At the conclusion of the Mayor – Making ceremony there will be an informal buffet etc in the Council Chamber.