

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 14th October 2010

PRESENT:

Councillor M Colgan (Mayor), A McNaughton, M Murton, P Kraus, C Gwyther, D Humphries, D Earl, K Becton & P Gwyther

IN ATTENDANCE:

Moira Saunders- Town Clerk
Sarah Scourfield- Assistant Town Clerk

Councillor D Earl read his declaration of interest and Councillor M Colgan welcomed him to Pembroke Dock Town Council

99. APOLOGIES FOR ABSENCE

Apologies were received from Councillors W Rees, C Fortune, P E George, K Higgs & S Perkins

100. DECLARATIONS OF INTEREST

Councillor P Kraus and A McNaughton declared an interest in minute 82 of the Town Clerk report- Pembroke Dock Cricket Club- financial assistance and took no part in either discussions or any vote.

Councillor M Colgan declared an interest in minute 76 of the Town Clerk report – Application for a new premises Licence- Pembroke Dock Quins.

101. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public

102. MINUTES

It was

**PROPOSED by Councillor P Kraus
SECONDED by Councillor A McNaughton**

RESOLVED - That the Minutes of 23rd September 2010 are adopted as a true record.

103. MATTERS ARISING FROM THE MINUTES

a) Minute 70 Cemetery Maintenance

The Town Clerk stated that she had contacted the County Council and was awaiting a response.

b) Minute 71 Planning Application – Coronation School

The Town Clerk commented that she had contacted the Welsh Assembly Government, Planning Enforcement and passed Councils comments to Pembrokeshire County Council Planning Department regarding issues surrounding the Coronation School, she stated that she had not heard from the Welsh Assembly Government and that the Enforcement Officer from the Planning department was aware of the situation and that any works completed are taken out at their own risk.

c) Minute 92 Memorial Park report

The Town Clerk informed members that as agreed at the last meeting the committee to look at the lease had met. They had looked through the lease and comments from this group were passed to the Lowless and Lowless and Pembrokeshire County Council.

d) Minute 94 Charity Ball

The Town Clerk informed members that the Charity Ball had been postponed and was to be reorganised in the Spring.

e) Minute 94 Bicentenary Meeting

The Town Clerk stated that the minutes from the recent Bicentenary meeting were on the table for members to read through.

104. REPORT OF THE TOWN CLERK

74. RAF Chivenor Search and Rescue

The Town Clerk informed members that she had received an email from Councillor Sean Asprey of Porthcawl Town Council expressing his concerns with regard to the intention of the Ministry of Defence reducing the operating hours of the Search and Rescue helicopter from 24 hours to 12 hours. As a result of members from Devon, Cornwall and Somerset have been campaigning against this and as a result the Ministry of Defence have agreed to a review. The alternative to a helicopter from RAF Chivenor would be RAF Culdrose based in the southern tip of Cornwall or RAF Valley in Anglesey, both would add a great deal more time to the rescue.

There is to be a one-off protest to be held in the Rest Bay car park in Porthcawl on Sunday 31st October at 3 pm in support of keeping RAF Chivenor operational for 24 hours.

Members agreed for a letter of support to be sent.

75. Workshop for Woodlands for Wales

The Town Clerk informed members that the Forestry Commission are running a workshop to be held on 8th December 2010 from 10.00am to 3pm at the Gateway Centre Shrewsbury.

The Town Clerk stated that the intention of this workshop is to discuss the consultation that had been launched by the Welsh Assembly Government on proposals for 'A living Wales – a new framework for our environment, our countryside and our seas'.

<http://wales.gov.uk/consultations/environmentandcountryside/eshlivingwalescons/?lang=en>

76. Application for a new Premises Licence-Pembroke Dock Quins

The Town Clerk informed members that she had included in their papers as Appendix B the application made by the Pembroke Dock Quins. There were no comments from members.

77. Pembrokeshire Coast National Park Development Plan Adoption

The Town Clerk stated that the Pembrokeshire Coast National Park Local Development Plan was adopted by the National Park Authority on 29th September 2010.

The adopted Local Development Plan consists of:

- A written Statement containing strategy, policy and site allocations
- Appendices 1-4 which provide background information about the proposals in the Plan
- A Proposals Map showing allocated and designated sites

She informed members that copies of the Plan and its relevant documents are available electronically from the Park's website and through the main libraries. Paper copies can be viewed at the National Park Headquarters in Llanion Park.

78. Lowless Commercial

The Town Clerk stated that she had received a letter from the solicitors explaining that they have made changes to the way the company operates. The changes affect the Town Council in as much as Ms Lucy Griffiths will no longer be working with us on the Village Green application but Mr Luke Smith will be.

79. Argyle Medical Group

The Town Clerk recently wrote to the Argyle Medical Group congratulating the surgery on its success on improving the way it operates. She commented that she had received a letter from the practice manager thanking the Council for the letter. They realise that there is still work to do but feel that with the co-operation of the patients they can continue to provide a good service.

80. CCTV – Pembroke Dock Town Council Contributions

Recently the Town Clerk was asked by Council to approach the Police to determine what our contribution is spent on, how effective the cameras are in solving crime and deterring crime. She commented that she had a response from Sgt Lesley Buckle on the operation of the cameras. The finance questions will be answered by another officer.

The cameras are all publicly placed so do act as a deterrent; this has been particularly effective on Albion Square. The cameras are monitored by volunteers mostly on Friday and Saturday evenings and during the week days (10.0am to 6.00pm) the cameras are monitored in the front office of the station by the public enquiry officer.

Members questioned if Sgt Lesley Buckle could be invited to a Town Council meeting to answer Councillors questions.

81. Unregistered footpath between Treowen Road and Bufferland Terrace.

The Town Clerk stated that she had been approached by Matt Cloud, the Definitive Map Officer from the County Council with regard to moving an electricity pole and surfacing the path. He has now been contacted by the solicitor acting for the landowners and states that they may be prepared to pay a contribution towards the work on the path. The approximate cost of this work is £10,000.

She stated that Mr Cloud was asking that as Mr Ian Jones had suggested previously that the Town Council may be prepared to pay a proportion of the costs (he suggested 33%) Would members be prepared to pay towards this work. Mr Cloud is suggesting that the landowners pay 50%, PCC pay 25% and the Town Council Pay 25%. After Discussion

It was

**PROPOSED by Councillor K Becton
SECONDED by Councillor P Gwyther**

RESOLVED - That this should not be included in the Budget for 2011/2012, and the Town Clerk would gather more information on costings.

82. Pembroke Dock Cricket Club- Financial assistance

The Town Clerk informed members that the Cricket Club have asked the Town Council for financial assistance towards the cost of coaching courses or replacement strimmers. She stated that the objectives of the Club are to provide and maintain for the members, facilities for the playing of cricket in Pembroke Dock. To ensure a duty of care to all members of Pembroke Dock Cricket Club by adopting and implementing the ECB Safe Hands – Welfare of young people in cricket policy.

Coaching courses cost between £250-£400 per person.
Strimmers cost between £150-£300.

It was stated that funding for coaching is provided from Pembrokeshire Sports Council and Pembroke Dock Cricket club should approach them.

It was

**PROPOSED by Councillor K Becton
SECONDED by Councillor C Gwyther**

RESOLVED - That the Town council agree to pay £150 grant to Pembroke Dock Cricket Club for the purchase of a strimmer.

83. National Eisteddfod- request for financial contribution

The Town Clerk informed members that this organisation was asking for financial support towards the staging of the Eisteddfod. Members agreed this is out of the area of Pembroke Dock.

**90. Planning
10/0643/PA**

Mr A Vaughan Davies
Hayston Developments
Hayston Bridge
Haverfordwest

Land at Stranrear Road
Pennar
Pembroke Dock
**Certificate of Lawful use for
residential development (7
dwellings)**

It was

**PROPOSED by Councillor D Humphries
SECONDED by Councillor P Gwyther**

**RESOLVED - That the Town council recommend this
application is supported.**

91. Planning decisions

10/0472/PA- Change of use from garage to office (In retrospect)- Prince of Wales,
1 Laws Street, Pembroke Dock, SA72 6DJ- **Granted**

92. Remembrance Day

The Town Clerk informed members that Remembrance Day Services were due to be held on 11th November at Fresh Water East in the morning and Pembroke Dock Military Cemetery during the afternoon. There are also services due to be held on 14th November 10.30am in Pembroke and 2.30 for the Pembroke Dock Service meeting at the Youth Centre.

106. FINANCIAL REPORT

25. ACCOUNTS FOR PAYMENT

The following accounts are submitted for approval of payment:-

56	Swalec - Albion Square Memorial Lamp	£29.76
57	SLCC Enterprises Working with your Council 2 day course	£188.00
58	Days Inn - Accommodation for 2 day course	£49.00
59	WP Lewis Car Rental & Petrol	£119.35
60	Lowless and Lowless Commercial Solicitors	£1275.23
61	Pembroke Dock Festival Group	£4000.00
62	Postage	£7.68

NB: Account 58, 59 & 60 were paid out of meeting.

26. SALARIES AND WAGES

18/09/2010-08/10/2010	Salaries and Wages	£ 3691.26
18/09/2010-08/10/2010	Tax and NI	£ 1000.71

27. ACCOUNT BALANCES

08/10/2010	HSBC Current Account	£ 4752.15
08/10/2010	HSBC Premium Account	£ 62621.83

It was

**PROPOSED by Councillor C Gwyther
SECONDED by Councillor A McNaughton**

**RESOLVED - That the Town Council approve payment of
Accounts numbered 56-62 and Salaries and Wages
payments.**

107. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

PDEAT

Councillor M Murton stated that a PDEAT meeting was due to take place on Wednesday 13th October but due to poor attendance the meeting was unable to go ahead.

POLICE FORUM

Councillor M Murton commented that she was disappointed with the attendance at the last police forum meeting, she stated that Pembrokeshire County Council representative was at the meeting answering questions regarding parking, she commented that he gave some useful information. The County Council are due to take over the parking enforcement in February 2011.

CASTLEMARTIN BRIEFING

Councillor A McNaughton commented that he had attended a briefing on the defence reviews, He stated that Castlemartin camp were confident that they will remain due to the mass of area available for training. He stated they are looking at storing vehicles on site instead of transporting them.

PATER HALL TRUST

Councillor P Gwyther informed members that the Trust have produced a 48 page business plan in order to meet requirements for the grant, it was agreed for a copy of the business plan to be sent out to Councillors. Councillor P Gwyther stated that a decision on the grant would not be made until the New Year, which he commented gave the Trust more scope to do the works needed which can be scheduled for the summer of 2011. He informed members that during the grant process there had been concerns regarding the lease between the Trust and Town Council. The Town Clerk stated that this needs to be done legally and suggested the lease is extended for more than 25 years. Members agreed that this item needs to be put on the agenda for the next full council meeting.

108. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

There were no items to discuss.

109. ANY OTHER BUSINESS

Cigarette Ends

Councillor M Murton informed members that she had received complaints from residents regarding signs informing the public not to drop cigarette ends on the floor as they would be fined, it was questioned if ashtrays could be sourced for the tops of bins for people to stub out cigarettes. It was agreed that this would be looked into.

Remembrance Day Concert

Councillor M Colgan informed members that there is a concert to be held for Mayor of Pembroke charities. She stated that tickets are available from herself if any member was interested.

110. PRIVATE & CONFIDENTIAL MINUTES

It was

**PROPOSED by Councillor C Gwyther
SECONDED by Councillor P Kraus**

RESOLVED – That the public and press be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.