

At a Meeting of Pembroke Dock
Town Council held at the Pater Hall,
Pembroke Dock on Thursday 17th
September 2009.

PRESENT:

Councillor P. E. George (Mayor)
M. Colgan, E Cook
C. Fortune, P. Gwyther,
D. King, A. McNaughton,
A. Wilcox.

IN ATTENDANCE:

Moirsa Saunders, Town Clerk
Sarah Scourfield

70. APOLOGIES FOR ABSENCE

Apologies were received from Councillors K. Higgs, C Gwyther & K Becton

71. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public.

72. MINUTES

It was

PROPOSED by Councillor C. Fortune
SECONDED by Councillor E. Cook

RESOLVED -
That the Minutes of 27th August 2009 were adopted
as a true record.

73. MATTERS ARISING FROM THE MINUTES

(a) Minute 75. Service Level Agreement - Extra Street Cleaning

The Town Clerk informed the Council that she had recently met with County council regarding this matter and was currently working with them.

(b) Minute 90. Resignation of Councillor Ron Watts

Councillor P George questioned if Councillor D. King had made any progress on ideas for the gift for Councillor R. Watts. Councillor D King informed the council that he had passed his contact onto the Town Clerk who was currently looking into the matter.

(c) Minute 104 Tidy Wales Week

Councillor S. Perkins informed the Council that there would be a litter pick taking place in Bush Park area on Wednesday 23rd September if anyone would

like to be involved.

(d) Minute 106 Christmas tree lighting at the Library

The Town Clerk informed the Council that she had looked into gaining other quotations for the installation of a power supply, but Western Power are the only company who are able to install the electrical supply.

(e) Minute 105 Casual Vacancy on the Town Council

Councillor T. Wilcox questioned if the issue regarding the casual vacancy on the Town Council had been re-advertised. The Town Clerk informed the Council that the vacancy had been re-advertised.

(d) Minute 69 (j) Jordan Hart

The Mayor Councillor P George advised the council that she had concerns regarding showing support to some of the youngsters who are representing Wales in their chosen sport but not others, she questioned if it would be possible to produce a certificate of excellence to present to the youngsters. Councillor E Cook suggested that they should be presented the same evening as the Citizen awards, which was agreed by Council.

74. CAR PARKING CHARGES IN PEMBROKE DOCK

Councillor S Perkins informed the Council that looking at the report the wrong charges were shown, the recommendations are 1 hour = 30p, 2 hours = 40p and 4 hours = 50p she also advised that the Council need to refer to the car park as Asda car park and not Gordon street as it is causing a lot of confusion. Councillor S. Perkins advised the Council that there were a lot of discrepancies with the report produced by County Council which stated that Pembroke Dock was a thriving and improving every year, yet the Economic development department were announcing a down turn in the economic climate and that the South of the county was one of the most affected.

Councillor C. Fortune questioned as to whom the Councillors supporting the charges were, but this information was not available. Councillor D. King informed the council that a representative of the chamber of Trade was unable to identify people in the town who had been spoken to regarding the charges. The Mayor Councillor P George said the charges are likely to drive people out of the town and it will add financial pressure on people who work in the town and use the car parks.

Councillor A McNaughton questioned the status of the car park between Asda and St Govans Centre, Councillor T. Wilcox said that there were 8/14 spaces allocated to St Govans and entry for a delivery lorry, the Mayor P George informed the councillors that planning permission has been granted for that area of land. Councillor S. Perkins said with the residents parking and Western Way to be used for the Marina these areas cannot be taken into consideration for parking. She said that the Marina was a boost for the town, yet if car parking charges come to Pembroke Dock we won't have a town for the marina to boost.

Councillor S. Perkins informed the Council that the next meeting was being held on 25th September and that she would be attending to put the case forward to

fight against the charges. She said she would be presenting photographs to show the change in the town. She advised the Council that they should write to Peter Stock from the County Council outlining that they do not want the charges in Pembroke Dock. It was agreed by the Council that the Town Clerk would send a letter to County Council.

75. REPORT OF THE TOWN CLERK

PART 1 – GENERAL

123. PATER HALL TRUSTEES

The Town Clerk reported to the Council that Councillor A McNaughton had informed her that he no longer wishes to be a trustee. As a result the Town Council need to decide who should replace him on the committee.

The Mayor Councillor P George said that with the resignation of Councillor S. Beasley there would now be 2 vacancies. Councillor A McNaughton advised that previous Councillor R Watts was also on the committee which would leave 3 vacancies. Councillor M. Colgan and P. Kraus volunteered to be part of the committee. Councillor T. Wilcox said that with the new Councillors coming in maybe it should be decided at the next meeting, this was agreed.

124. THE SERVICE LEVEL AGREEMENT BETWEEN PEMBROKE DOCK TOWN COUNCIL AND THE PATER HALL TRUSTEES

The Town Clerk advised that a service level agreement had been devised and presently has to be determined by the Trustees. Once this had been agreed amongst the Trustees then it should be discussed with the Town Clerk on behalf of the Town Council.

125. THE COUNTY COUNCIL'S PROPOSALS TO EXTINGUISH STREET LIGHTS

The Town Clerk advised that this issue was considered at the last Council meeting, but it had been agreed to bring this forward to the meeting in order to allow members to fully absorb the information and offer comments that can be directed to the County Council on this item.

Councillor T Wilcox informed the council that he had a meeting with County Council regarding the timings of extinguishments and stated that they were not against the principal; he said that after speaking with Haverfordwest they had the same concerns. He questioned as to whether there could be 10 lights on in high street and the other lights to be used else where but the County Council rejected the idea as it would not be covered by insurance.

The Mayor P George said that she had concerns for Bush Estate area and Councillor S Perkins agreed and commented that she was horrified; looking at crime statistics Bush Estate has the 3rd highest crime rate in the county. Councillor S. Perkins stated that they have managed to achieve extra street lighting for the bungalows for the elderly and were looking at the lighting at Birdcage Walk which is a very dark area. She informed the Council that Housing were not part of the consultation for this. She stated that it was a good idea for some areas as after 1am lighting was pointless but on the estates it is a different matter.

Councillor E Cook commented about the town only having 1 PCSO at present, Councillor S Perkins advised that the PCSO numbers will be brought back up to the original number. The Mayor Councillor P George commented that the PCSO's are only on duty until 10pm.

Councillor C Fortune advised the council that she had looked into the costing of the electricity and found that it costs County Council £5 per light whether they are on or off and that the County Council would have to go back to the electricity board to negotiate a new price and were not even sure if they would be saving money, but Councillor S Perkins stated that it was more about the Carbon reduction than saving money.

After further discussion it was agreed that a letter would be sent to the County Council including the information Councillor C Fortune had discovered.

126. PROPOSED CANDIDATE SITES FOR INCLUSION IN THE LOCAL DEVELOPMENT PLAN OF PEMBROKESHIRE COUNTY COUNCIL

The Town Clerk advised that all Councillors should have received coloured copies of these maps showing the proposed candidate sites for inclusion in the Local Development Plan. It had been agreed that this should be considered more fully so members' comments can be conveyed to the County Council.

Councillor T Wilcox said that he would suggest areas 996,347,346,897,994 not be developed on as there are already 200 households using Treowen road and with it being the only road in and out of Pennar and said that it would struggle to take anymore traffic.

Councillor P. Gwyther suggested that areas 046,047,111 & 112 would be enclosing on the coastal path and would block the views. He stated that 877 were on the Llanreath cliff which should be preserved.

After further discussion it was noted that some of the areas marked compared to the list attached were conflicting and that these errors should be pointed out to the County Council.

127. FESTIVAL COMMITTEE- THE WINTER FESTIVAL

The Town Clerk informed the council that the Festival committee had set a date for the first meeting to discuss the winter festivities, which members have now to consider how Christmas will be celebrated this year. She stated that she was aware that the Tourism Committee are involved with this, but as that committee involves all the Town Councillors,(in her understanding), some issues could be considered here.

Councillor S Perkins stated that dates were needed from the committee as there are workshops being started to organise the Christmas festivities she stated that the first meeting will be on Monday 21st September 10.30 at Communities First offices if anyone wanted to attend. After further discussion it was agreed that a Tourism Committee meeting would be arranged and that Town Council would start working closely with the Festival Group.

128. ADVERTISEMENT OF CLEANER/RELIEF CARETAKER POST

The Town Clerk advised that this issue was considered at the last Council meeting, and that she had agreed to seek advice regarding the filling of the post. The Town Clerk informed the Council that she had been advised by the HR Adviser of the Society of Local Council Clerks that it is prudent to openly advertise, as to use any other method could cause concerns amongst the community. She asked for Members permission to consult the Personnel Committee with a view to advertise this post accordingly.

It was:

**PROPOSED by Councillor A McNaughton
SECONDED by Councillor S Perkins**

**RESOLVED: That the Town Council agree for the
Town Clerk to advertise the post in the Job Centre
and on the notice board**

129. LLANION COMMUNITIES FIRST

The Town Clerk advised that the bulletin for September was available and was placed on the table to the RHS of the Chamber.

130. LOCAL GOVERNMENT BOUNDARY COMMISSION FOR WALES- ANNUAL REPORT WORKSHOPS 2009

The Town Clerk informed that council that the Boundary Commission are running a series of workshops and this years topic is 'Strategic plan'. They look forward to the Commission's priorities over the next few years and it would be very helpful to them to get delegate's views on their proposals. She informed the council that the nearest workshop to Pembrokeshire was in Swansea in the Brangwyn Hall, on 24th November 2009, and questioned if any member would like to attend. There were no volunteers.

131. LOCAL GOVERNMENT PARTNERSHIP SCHEME REPORT 2008-2009

The Town Clerk advised that this report was placed on the table to the RHS of the Chamber.

PART – 2 PLANNING

132. PLANNING APPLICATIONS

Councillors S Perkins and T Wilcox declared an interest and took no part in the voting

09/0373/CA	Cedric Mitchell Architect 17 South Pallant Chichester PO19 1SU	35, Pembroke Street Pembroke Dock SA72 6XH Demolition of existing shed
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It was:

**PROPOSED by Councillor C Fortune
SECONDED by Councillor E Cook**

**RESOLVED – The Town Council recommend that this
application is supported**

09/0379/PA	Mr & Mrs. Andy Williams	Land Adjoining 39 Waterloo Rd
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39 Waterloo Road
Pembroke Dock
SA72 6UA

Pembroke Dock
SA72 6UA
Erection of one dwelling

It was:

PROPOSED by Councillor A McNaughton
SECONDED by Councillor D Esmond

RESOLVED – The Town council recommend that this application is supported but made the comment that trees should be preserved where possible

09/0382/PA

Cedric Mitchell Architect
17 South Pallant
Chichester
PO19 1SU

35, Pembroke Street
Pembroke Dock
SA72 6XH
Extension to Dwelling

It was:

PROPOSED by Councillor C Fortune
SECONDED by Councillor E Cook

RESOLVED – The Town Council recommend that this application is supported

09/0381/PA

Mr. Jason Wheeler
74 Gwyther Street
Pembroke Dock
SA72 6HD

74 Gwyther Street
Pembroke Dock
SA72 6HD
Insertion of 2 Windows

It was:

PROPOSED by Councillor C Fortune
SECONDED by Councillor P Kraus

RESOLVED – The Town Council recommend that this application is supported

09/0387/PA

Mrs. Brenda Moore
Llewellyn dwelling
86A Military Road
Pennar
Pembroke Dock

Llewellyn Dwelling
86A Military Road
Pennar
Pembroke Dock
First Floor extension & alterations to 2 storey dwelling

It was:

PROPOSED by Councillor C Fortune
SECONDED by Councillor E Cook

RESOLVED – The Town Council recommend that this application is supported

09/0385/PA

Mrs. M Rose
26 Nelson Street
Pennar
Pembroke Dock
SA72 6RU

26 Nelson Street
Pennar
Pembroke Dock
SA72 6RU
Annex to provide ground floor disabled access

It was:

**PROPOSED by Councillor C Fortune
SECONDED by Councillor P Gwyther**

RESOLVED – The Town Council recommend that this application is supported

09/0400/PA

Michael Howlett
Greenwell Park
Crundale
Haverfordwest
SA62 4DH

Plot Adjacent to Fern Villa
Owen Street
Pennar
Pembroke Dock
SA72 6SL

Erection of 2no semi detached dwellings and one detached dwelling with access road

It was:

**PROPOSED by Councillor E Cook
SECONDED by Councillor A McNaughton**

RESOLVED – The Town Council recommend that this application is supported but are concerned about the amount of traffic on Treowen Road.

133. PLANNING DECISIONS

09/0273/PA- 13 Waterloo Road, Pembroke Dock, SA72 6UA – Erection of Conservatory - **Granted**

77. SUPPLEMENTARY REPORT OF THE TOWN CLERK

PART 1 – GENERAL.

134. Budget Report 2009/2010

The Town Clerk advised that she had attached the latest figures of spend and income shown against the budget headings. She advised that in order for the Council to consider the figures it was agreed to bring any questions or queries to this meeting.

There were no queries raised from Councillors.

135. Request for Financial Assistance

The Town Clerk advised that she had received a request from Shelter Cymru for financial assistance. They state that there are housing advice services covering every local authority area in Wales. Low incomes and unemployment add to housing problems at a time when house prices and private rents are higher than ever. They now face a funding shortfall that they need to address to maintain existing services and develop new initiatives. She informed the council that they state that they provide housing advice for all the people of Pembrokeshire, including free legal representation, where necessary. They hold a surgery in Pembroke Dock at the CAB office.

After discussion

It was: **PROPOSED by Councillor C Fortune**
SECONDED by Councillor S Perkins

RESOLVED – That the Town Council would not provide financial assistance to Shelter Cymru

136. The Consultation sub committee met to consider a proposal for a legislative competence order relating to community councils.

The Town Clerk advised that a report of this meeting including the proposed response was on the table. She asked for agreement to communicate that to the Welsh Assembly

It was: **PROPOSED by Councillor E Cook**
SECONDED by Councillor C Fortune

RESOLVED – That the Town Council would be happy for the Town Clerk to communicate the proposed response to the Welsh Assembly

137. Resignation of Councillor S Beasley

The Town Clerk informed the Council that she had received a letter of resignation from Councillor S Beasley, which leaves a casual vacancy in the Llanion Ward. She advised that she would notify the County Council of the vacancy.

The Mayor Councillor P George said that a letter should be sent to her thanking her and wishing all the best for the future, which the Council agreed.

PART 2-PLANNING

138. Planning Applications

09/0459/PA	Mr Jonathan Rogers Thornbank Freshwater East Pembroke	85 Queen Street Pembroke Dock SA72 6JE Alterations to front elevation windows and front door
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It Was **PROPOSED by Councillor E Cook**
SECONDED by Councillor C Fortune

RESOLVED – That the Town Council recommend this application is supported

09/0441/PA	Walker Brothers Property Dev Model Farm The Ridgeway Manobier SA70 8LQ	Albion House Albion Square Pembroke Dock SA72 6XE Conversion of apartment to 2no apartments. No external alterations (Retrospective)
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It Was

**PROPOSED by Councillor C Fortune
SECONDED by Councillor A McNaughton**

**RESOLVED – That the Town Council recommend this
application is supported**

139. Planning decisions

08/1217/LB - The Market Street, Melville Street, Pembroke Dock, SA72 6XR- Change of use to B1 Business use for 2 Eastern Bays - **Granted**

78. FINANCIAL REPORT

9. Accounts for Payment

The following accounts were submitted for approval of payment:

77	Moirsa Saunders- Your Council 1day course expenses	£92.32
78	PC Doctor email issues	£35.00

The Town Clerk asked for the following additional accounts to be approved:

79	Swalec - Pump House Electricity	£29.26
80	Blachere- Christmas Lights	£1000.50
81	Blachere- Uduating xmas tree and 3 yr hire cost	£705.30

10. Internet Payments

01/09/2009	Smartstamp - Postage	£40.00
	Salaries, Wages, Tax and NI	£ 796.55

It was:

**PROPOSED by Councillor S Perkins
SECONDED by Councillor E Cook**

**RESOLVED -
That the Town Council approve payment of
Accounts numbered 77-81 and internet payments.**

79. PEMBROKE DOCK/ENVIRONMENTAL ISSUES

There were no issues brought to the Town Clerk's attention.

Councillor E Cook questioned if there was any point this item being on the agenda as it hasn't been used for a while now, after further discussion

It was:

PROPOSED by Councillor E Cook

SECONDED by Councillor D King

RESOLVED - The Town Council agree that the heading is removed from the agenda.

80. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

(a) Police Liaison Meeting – 2nd September 2009

Councillor D. King attended this meeting, details of which were attached to the Agenda.

The priorities for the month were: Tesco exit onto London Road- attention to vehicles jumping the lights and general access and egress problems, Mini-roundabouts in Bush Street and Pembroke Street, The Anchorage Centre.

Councillor D King commented that the Radar gun which the Council purchased has been away for 3 months, it was suggested that maybe the council write to the police to chase the location of the radar gun. He also informed the council that the Albion square memorial posts don't seem to be discouraging the youths of the town and suggested maybe a chain should be put in between the posts; Councillor S Perkins said this may present health and safety complications and maybe other ideas should be sought, which was agreed.

The Mayor Councillor P George raised concerns regarding the Flower lorry parking in Law Street, and the parking of cars outside the gym, she stated that it limits the view of any oncoming traffic coming up Law Street when pulling out of Dimond Street junction and questioned if anything could be done about it. Councillor D King said that he would raise the issue with PC Morris.

(b) Age Concern

Councillor M Colgan attended an open day with Age concern she said it was a lovely day and informed the council that they have an AGM on 25th September which also involves the opening of their new building.

81. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

No member had any item for discussion under this heading.

82. ANY OTHER BUSINESS

(a) Memorial Park Flower Bed

Councillor D King said Councillor K Becton asked him to raise the question regarding the flower bed in the memorial park as to what was going to happen to it and whether the County Council should take back responsibility of it. Councillor S Perkins said that it should not go back to the County Council as the Town Council fought so hard to gain it back. Councillor D King suggested that the flower bed should have gravel added onto it instead, the Town Clerk informed the council that the plants did not survive due to youngsters riding over the plants with their bikes and that she was discussing with the caretaker solutions to this issue.

(b) Consultation Committee

Councillor D King questioned if the Town Clerk had written to other town clerks requesting support, The Town Clerk informed the council that this had been done and she was awaiting response from the Councils.

(c) Milford Haven Waterways

The Mayor Councillor P George informed the council that she attended an event at Milford Haven Port Authority and after discussions with them it was suggested that they come along to the Council to inform the council what they are planning to do on the waterway. Councillor S Perkins informed the council that there was a Waterways committee which she used to be part of but it seems to have stopped, she suggested that the town council write to find out if this still happens.

(d) Tourism Committee

Councillor P Kraus questioned if we had a link with Pembrokeshire Tourism, Councillor S Perkins stated that in previous meetings Pembroke Dock was not seen as a tourist area. Councillor P Kraus said that he would like to be a representative to talk to the tourism board, it was suggested that he liaises with the Town Clerk.

(e) Pennar Hall Event

Councillor E Cook informed the council that there would be a music night at Pennar Hall on 10th October and tickets are £6.00 each if anyone was interested.

(f) Call Centre Overspill Car park

Councillor P Gwyther raised a concern regarding the Overspill car park at the Call Centre he said that it was in a bit of a mess; Councillor S Perkins said that she had already reported it to County council.

(g) Do It All flower Bed

Councillor S Perkins informed the council that the flower bed by Do It All will be done in the next few weeks.

(h) Market Hall

Councillor C Fortune questioned the usage of the undercover section of the market hall, she suggested it would be nice to hold a French market there or other events there as it's a lovely building and it's a shame for it not to be used.

The meeting ended at 2000hrs

Mayor