

At a Meeting of Pembroke Dock Town
Council held at the Pater Hall, Pembroke
Dock on Thursday 10th July 2008.

PRESENT:

Councillor R.G. Watts, Mayor
Councillors K.Becton, M. Colgan, E. Cook,
D. Esmond, Mrs. C. Fortune, C. Gwyther,
P. Gwyther, K. Higgs, D. King, A. McNaughton,
S. Perkins, A. Wilcox.

IN ATTENDANCE:

Ian Jones, Town Clerk

51. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P. George and S. Beasley.

52. PRESENTATION

A presentation was made to the Town Council by Mr. and Mrs. Graham Roberts of an aluminium model of a Sunderland Flying Boat which had been made as an apprentice piece by Mr. Roberts' late brother.

53. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public.

54. MINUTES

PROPOSED by Councillor Mrs. C. Fortune

SECONDED by Councillor K. Higgs

RESOLVED –

That the Minutes of the meeting of the Town Council
held on 19TH June 2008 be adopted as circulated subject
to the following amendment:

The Town Clerk pointed out that Councillor S. Beasley had conveyed her
apologies for the last meeting but they had not been recorded in the
Minutes and that these should be amended accordingly.

55. MATTERS ARISING FROM THE MINUTES

(a) Minute 46(56) – Treowen Road Buildout

Councillor A. Wilcox reported that he had met with Mr. John Gobbi and Mr. J. Price of the County Council concerning the buildout and they agreed that they would monitor the situation and would report back to him in time for the next meeting.

(b) Minute 46(57) – Chieftain Tank

The Town Clerk stated that he was shortly to meet with the Army concerning the removal of the Chieftain Tank. He indicated that it may cost the Town Council money to hire a crane to lift the tank from its current plinth and place it on to an Army transporter. In the case of the tanks of Castlemartin, the cost of removing 'Romulus' and 'Remus' from their plinths together with associated work was in the region of £6000. The Town Council would have to make a contribution or pay in full for arranging the tank's removal.

(c) Minute 46(60) – New Model Code of Conduct for Members

The Town Clerk stated that the New Model Code of Conduct for Members would be published in time for the next meeting.

56. TOWN CLERK'S REPORT

70. Town Council Annual Report For 2007/8.

The Town Clerk attached as Appendix A the first draft of the Town Council Annual Report which would be published with the Council Accounts once these had been audited by B Stoy Hayward LLP. The report itself would include some photographs to illustrate what had been done in the past 12 months.

Comments on the proposed content of the report were requested.

The Town Council were content with the first draft of the Town Council Annual Report.

71. Pembroke Dock Youth Meet The Town Mayor.

The Town Clerk advised that the Mayor and himself, together with one of the PCSOs for the Town, had spent two days engaging with the Youth of the Town. He attached at Appendix B a report of the results of the discussions which had taken place. The Town Clerk had arranged with the Police Press Office to issue a Press Report on what had taken place.

Comments on the suggestions put forward were invited from members.

Councillor S. Perkins expressed some concern about the Town Clerk's report in that she believed the youth club facilities and the play equipment in Half Pipe should have been referred to the Memorial Park Committee. The Town Clerk stated that it was important that the views of youngsters who congregate in this area were fully considered by the Town Council and taken

forward to other agencies. The Friends of the Memorial Park Committee were not a sub-Committee of the Town Council; they were a voluntary group to which the Town Council made no nominations. Consequently the Town Council could not direct members who were Town Councillors as to how to vote on issues. It was agreed that the report should be referred to the Friends of the Memorial Park for their observations and the matter would be discussed again at a later meeting.

72. Consultation Exercise Welsh Assembly Government – Review Of Electoral Arrangements.

A letter had been received from the Assembly Government on the above topic. Responses were required by 19th September 2008. Copies of the documents in respect of this exercise were placed on the table to the RHS of the Chamber. The Town Clerk advised that a meeting of the Sub Committee dealing with Consultation matters would now be required.

The Town Clerk requested a suitable date for a meeting from those members involved.

It was agreed that the Sub Committee would meet on the following Monday 14th July at 1730hrs and they would present a report for the next meeting.

73. Local Government Partnership Scheme And The Local Government Partnership Scheme Report 2006-2007.

A copy of the above report had been placed on the table to the RHS of the Chamber for members to peruse. The Town Clerk advised members that as it affected Town and Community Councils, they would wish to note the content of paragraphs 4.9 to 5.18. Having recently met with the Cabinet Member for Communities, County Councillor Mark Edwards, the Town Clerk advised that it would appear that Pembrokeshire County Council were not interested in the promotion of any Charter between the County Council and Community / Town Councils despite the success of such schemes elsewhere in the UK. They were also not prepared to enter into any specific complaints procedure for Town and Community Councils. The complaints procedures only applied to individuals.

He asked members to inform him if they wished to take the report home to read.

74. Annual Report Of The Milford Haven Port Authority.

A copy of the above report had been placed on the table to the RHS of the Chamber. The Town Clerk asked members to inform him if they wished to take the report home to read.

75. Llanion Communities First – Monthly Bulletin.

A copy of the June Bulletin had been placed on the table to the RHS of the Chamber for members to peruse.

The Town Clerk asked members to inform him if they wished to take the publication home to read.

76. Proposed One Way Street – Owen Street, Pennar, Pembroke Dock.

The Town Clerk enclosed at Appendix C a copy of a letter he had received from Mr. John Price, Traffic Manager, Pembrokeshire County Council.

Observations of members were requested.

Councillors R Watts and A. Wilcox declared an interest in this matter as they either lived in Owen Street or had relatives living in Owen Street. They did not participate in the discussion which followed.

It was agreed that the Town Council would support the proposed one-way street.

77. Consultation on BT Payphone Re-Alignment.

The Town Clerk had been advised that BT was proposing to remove the Payphone which was located near to the junction of Meyrick Street / Queen Street.

BT were not required to consult on this issue which was within 400 metres of another payphone and this information was provided merely to update members.

The Town Council noted the proposed changes and had no observations to make.

78. Application for a new premises licence – Phoenix Bar and Restaurant, 11/13 Commercial Row. Pembroke Dock.

The Town Clerk had received notification from the County Council about the above application which had been made by Deborah Griffiths and Haydn John Griffiths. The application was in respect of the following:-

Indoor Sporting Events

Tuesdays 2000 to 2230hrs

Thursdays 2000 to 2300hrs

Fridays 2000 to 2300hrs

The above events would take place in the Pool Room and would consist of Ladies Darts on a Tuesday, Pool on a Thursday and Darts on a Friday.

Live Music

Monday to Thursdays (incl) 2000 to 0000hrs

Fridays 2000 to 0130hrs

Saturdays 2000 to 0130hrs

Sundays 2000 to 0000hrs

New Years Eve 2000 to 0230hrs

The applicant stated that the live music would consist of a small band or group as entertainment.

Recorded Music

Monday to Thursdays 1100 to 0000hrs

Fridays 1100 to 0130hrs

Saturdays 1100 to 0130hrs

Sundays 1100 to 0000hrs

New Years Eve – whilst premises open to the public

The applicant stated that the entertainment would be background amplified music or jukebox. On Fridays and Saturdays there might be Disco Music.

Anything of a similar description.

Mondays to Thursdays 2000 to 0000hrs

Fridays 2000 to 0130hrs

Saturdays 2000 to 0130hrs

Sundays 2000 to 0000hrs

New Year Eve – whilst premises open

The applicant stated that the entertainment would consist of karaoke, singing, choirs, adult entertainment/dancers.

For adult entertainment / dancers this would be held on a few occasions per year only.

Provision of facilities for dancing.

Monday to Thursday 2000 to 0000hrs

Fridays 2000 to 0130hrs

Saturdays 2000 to 0130hrs

Sundays 2000 to 0000hrs

New Years Eve 2000 to 0230hrs

The dancing would take place in the dance floor area.

Late Night Refreshment.

Monday to Thursdays 2300 to 2330hrs

Fridays and Saturdays 2300 to 0100hrs

Sundays 2300 to 2330hrs

New Years Eve until one hour before closing.

The premises would provide bar food and restaurant facilities.

Supply of Alcohol.

Mondays to Thursdays 1100 to 0000hrs

Fridays 1100 to 0130hrs

Saturdays 1100 to 0130hrs

Sundays 1100 to 0000hrs

New Years Eve 1100 to 0230hrs

Premises Opening Hours.

The premises would be open:-

Mondays to Thursdays 0700 to 1230hrs

Fridays 0700 to 0200hrs

Saturdays 0700 to 0200hrs

Sundays 0700 to 1230hrs
New Years Eve 1100 to 0330hrs

The premises would open early to provide breakfasts coffees and teas for site workmen.

The applicants had set out the actions they would take to meet the four licensing objectives (General, Crime and Disorder, Public Safety, The prevention of public nuisance and the protection of children from harm) and these would be considered by the County Council Licensing Committee in due course. These steps appeared to meet the conditions the licensing authority would be seeking from such an application.

Observations of the Town Council on this application were requested.

Councillor E. Cook declared an interest in this matter and did not take part in the discussions.

It was agreed that the Town Council would support the application.

79. Maps And Information Boards for Hywel Dda NHS Trust at South Pembrokeshire Hospital, Pembroke Dock.

The Town Clerk had received an enquiry from the above NHS Trust to ask if the Town Council was interested in purchasing space on one of their notice boards at the hospital. The boards could be used to advertise the services offered by the Town Council including Section 137 grants.

The Town Clerk advised that the Town Council would probably fully spend the advertising budget this year given the two vacancies recently advertised but asked if members wished to consider the matter in principle.

A decision by members was requested.

The Town Clerk gave details of the costs involved which were £1,690 plus VAT for two years. The Town Council decided not to avail themselves of this opportunity, and the Town Clerk was asked to write to the Trust pointing out that these costs were too high.

80(a) National Training Programme For Community And Town Councils Organised By One Voice Wales.

The Town Clerk attached at Appendix D a copy of a letter he had received from One Voice Wales. Details of the Training to be provided and the costs involved were given.

The Town Clerk asked Members to consider whether they wished to avail themselves of these events.

No nominations were made. Members believed the recent local training session run by the Town Clerk was sufficient at this time.

80(b) Congestion And Parking in Princes Street.

The Town Clerk attached at Appendix E a copy of a letter he had received from A F Richards of 28, Princes Street.

The Town Clerk asked Members if they wished to consider what response should be given to this matter.

Councillor A. McNaughton, who lives in Princes Street, declared an interest and did not take part in the discussions which followed.

It was agreed that the Town Clerk should forward Mr. Richard's letter to Mr. J. Price, Traffic Manager, PCC, for his consideration. At this stage the Town Council did not wish to make any observations either for or against the idea of a one-way system.

81. Guide to the Sustainable Communities Act.

The Town Clerk attached at Appendix F a copy of a letter he had received from the "Local Works" Organisation.

The information was provided to update members.

82. Planning Applications

The Town Clerk had attached at Appendix G copies of letter which he had received from Pembroke Dock Civic Society concerning Planning Applications which had already been considered by the Council.

This information was provided for background information

As members of the Planning Committee of the County Council, Councillor S. Perkins and A. Wilcox advised that they would not be taking part in the discussions or decision making with regard to any following planning applications.

08/0302/PA	Erringham Holdings Ltd c/o Balchan Management, PO Box 428, Old Bank Chambers Grand Rue, St. Martins, Guernsey	The Point, Pennar, Pembroke Dock - Amendment to condition 3 of permission 04/1024/PA to extend period for submission of reserved matters from 3 to 5 years.
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PROPOSED by Councillor P. Gwyther
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That the Town Council support this application

08/0312/PA	Mrs. P.J. Revill Thistlemead, Merlins Cross, Lower Lamphey Road	1 Lewis Street, Pembroke Dock - Two storey terraced dwelling
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Pembroke

Councillor R. Watts declared his interest in the application and took no part in the discussions or decision making.

PROPOSED by Councillor K. Higgs
SECONDED by Councillor A. McNaughton

RESOLVED –

The Town Council support the application. They believed that the matters raised by the County Council in refusing the previous application had now been addressed, e.g. loss of privacy to the residents of the proposed dwelling and loss of privacy to the garden areas of neighbouring properties. The proposed development also took into account the character of nearby properties.

08/0323/PA	Mr and Mrs G Nevatte 22 Essex Road Pembroke Dock SA72 6ED	22 Essex Road Pembroke Dock - Proposed extension over existing garage/kitchen and sun room to rear
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor D. Esmond

RESOLVED –

That the Town Council support this application

08/0332/PA	Mr and Mrs R Turner 20 Essex Road Pembroke Dock	20 Essex Road Pembroke Dock - Ground floor side and rear extension
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor A. McNaughton

RESOLVED –

That the Town Council support this application

08/0348/PA	Mr and Mrs R Smith Cenarth Pembroke Ferry Pembroke Dock	Cenarth Pembroke Ferry Pembroke Dock - Erection of a dwelling
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Councillors S. Beasley and D. Esmond declared their interest in this application and took no part in the discussions or decision making.

PROPOSED by Councillor K. Higgs
SECONDED by Councillor C. Gwyther

RESOLVED –

The Town Council noted the comments of the County Council in respect of a previous application number 07/0413/PA (refused) and 07/1122/PA (granted). There were concerns as to whether the proposed dwelling would meet the requirements of Policy 72 of the JUDP- the development harmonises with the surrounding townscape or landscape. It was noted that three existing trees were, according to the submitted plans, to be felled and asked whether this was desirable in accordance with Policy 71 of the JUDP.

08/0389/PA	Mr. T. Rhys-Davies c/o Willis & Hole Ltd., 1 st Floor Bank House, High Street Narberth	16-18 Dimond Street Pembroke Dock - Proposed new shop fronts and conversion of first floor and attic spaces into 2 residential flats including 2 roof lights on rear roof
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PROPOSED by Councillor D. King
SECONDED by Councillor C. Gwyther

RESOLVED –

The Town Council support this application. However, it was noted that as it was not possible to provide off street parking, the Town Council would recommend that the developer should make a contribution towards off street long term parking elsewhere in the area in accordance with Welsh Assembly Government Technical Advice Note 18 paras 9.19 and 9.24.

Conservation Area Consent

07/1647/CA Demolition of existing garages and erection of 5 workshops – Land at Pier Road, Pembroke Dock – **Consent given**

Planning Decisions

07/1524/PA Extension to dwelling – 27 Gwyther Street, Pembroke Dock - **Approved**

08/0125/PA Conversion of redundant outbuilding into a flat – Outbuilding to rear of 6 Bush Street, Pembroke Dock – **Refused**

08/0127/PA Erection of 2 No. two storey dwellings – 37 to 39, Brewery Street, Pembroke Dock,
SA72 6JS – **Refused**

- 08/0137/PA** Erection of detached garage and first floor extension – 16, Lavinia Drive, Pembroke Dock. SA72 6QY – **Approved**
- 08/0164/PA** Extend existing front balcony – Pembroke Haven Yacht Club, Pier Road, Pembroke Dock, SA72 6TR - **Approved**
- 08/0166/PA** New shopfront, front slate roof and chimney stack – 75, Queen Street, Pembroke Dock, SA72 6JE – **Approved**
- 08/0178/PA** Renewal of planning permission 04/1214/PA – 26, Nelson Street, Pennar, Pembroke Dock, SA72 6RU – **Approved (Outline)**
- 08/0190/PA** Approval of reserved matters for the erection of 6 dwellings in three pairs – Land off Britannia Drive, Pembroke Dock. – **Approved**
- 08/0192/PA** Erection of 3 terraced dwellings, former play area, land off Arthur Morris Drive, Pembroke Dock - **Approved**

57. SUPPLEMENTARY REPORT OF THE TOWN CLERK

83. Sport Pembrokeshire.

The following documents had been received and were placed on the table to the RHS of the Chamber:-

- (a) “Our Service to You” – gives details of the Sports Development Service in Pembrokeshire,
- (b) Sport Pembrokeshire – Newsletter for June 2008

84. Christmas Motif Competition.

The Town Clerk requested members of the Sub Committee to stay behind after the meeting to judge the 10 entries from Pennar Community School. Arrangements would then be made for the Mayor to attend both Pembroke Dock Community School and Pennar Community School to present prizes to the winners / certificates to those whose entries were highly commended.

The Sub Committee dealt with the matter at the end of the main meeting as requested, and a winner was selected.

85. Martello Quays Development, Pembroke Dock.

The Town Clerk attached as Appendix H the correspondence between himself and the County Council concerning the proposed Section 106 agreement being negotiated between them and the Martello Quays Company. The letter from the Director of Development did not indicate whether the costs of replacement of the Play area and the bandstand etc within the town would be met from this Section 106 funding.

This information was provided for members to keep them up to date with the negotiations. If the council wished to make any further representations they were asked to indicate which matters they wished to be explored / clarified.

(1925hrs: Councillor A. Wilcox left the meeting.)

The Town Council were not satisfied that the letter from the Director of Development fully dealt with the issues which had been raised in the three letters that the Town Clerk had previously written, i.e. the question of the loss of the Bandstand, the Play Area, and the memorabilia, e.g. the Chieftain Tank, Sunderland Prop, etc. had apparently not been considered as suitable for the Section 106 agreement. The Town Council was of the view that there was nothing in the Welsh Assembly Government policy referred to by the Director of Development which says that towns and community councils cannot be consulted about what should be or should not be included in a Section 106 agreement. The Town Council believed that a Section 106 agreement should provide for additional facilities and the money should not be used to meet the cost of facilities etc. which were already being provided. They therefore believed that the Town Clerk's letter had not been fully answered. Concern was also expressed that there was nothing in the proposed agreement which addressed the issues concerning regeneration of the Town Centre. The Town Clerk was asked to write again to the Director of Development asking for a more detailed response, including if necessary a meeting between the Town Council and officers in order to progress the matter further.

86(a) Planning Applications

08/0389/PA	Mr. T Rhys-Davies c/o Willis and Hole Ltd 1 st Floor Bank House, High Street Narberth	16-18 Dimond Street Pembroke Dock - Proposed new shop fronts and conversion of first floor and attic spaces into 2 residential flats including 2 roof lights on rear roof.
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PROPOSED by Councillor D. King
SECONDED by Councillor C. Gwyther

RESOLVED –

The Town Council support this application.
However, as it is not possible to have off-street parking it would recommend that the developer make a contribution towards off street long term parking elsewhere in the area in accordance with Welsh Assembly Government Technical Advice Note 18, paras 9.19 and 9.24.

08/0410/PA	Mr M Carroll 87, Military Road, Pennar, Pembroke Dock.	89, Military Road, Pennar, Pembroke Dock, SA72 6SG Alterations and extensions – Single storey bathroom & kitchen.
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor P. Gwyther

RESOLVED –
The Town Council support the application.

(b) Withdrawal of Application

08/0244/PA – Land adjacent to 1, Bellevue Terrace, Pembroke Dock

(c) Decisions

08/0167/PA Erection of detached garage – Shalom, 27, Pembroke Road, Pembroke Dock, SA72 6PG – **Approved**

08/0257/PA Erection of a Garage (in retrospect) – Tudor Cottage, 12, Pembroke Ferry, Pembroke Dock, SA72 6UD – **Approved**

(c) Appeal to Planning Inspectorate

Councillor D. King declared an interest and did not take part in the discussion or decision making.

07/1113/PA – Extension to a dwelling, 54, Meyrick Street, Pembroke Dock.

The Town Clerk advised that when this application came before the Town Council on 13th December 2007 it was agreed that the application be supported.

On 29 January 2008 the application was refused by the County Council which gave the following reasons for its decision:-

“The proposed development would adversely affect the character of the building itself by the design of the flat roof element of the proposal and the proposed fibreglass material for the roof. Furthermore the design proposed does not either preserve or enhance the character of the Pembroke Dock Conservation Area and the form and materials proposed do not respect the characteristics of the building in the area. The proposed development is therefore contrary to the provisions of Policy 76 (Design), Policy 77 (Extension to a building), and Policy 79 (Development in a Conservation Area) of the JUDP for Pembrokeshire 2006”.

The Town Clerk asked if the Town Council wished to consider this, and in the light of these findings, whether they wanted to make any additional representations on the matter.

The Town Council stated that they did not wish to make any further representations other than what had been said on 13th December.

58.

12. Accounts for Payment

The following accounts were submitted for approval of payment:

49.	SWALEC – Electricity – Albion Square Lamp	£21.51
50.	I. Jones – Wine (Civic Reception) and Postage	£50.75
51.	Glyn Coch Designs – Watercolour of Sunderland	£300.00

The Town Clerk asked for the following additional accounts to be approved for payment:

52.	The Consortium – Stationery	£8.75
53.	Rembrandt Jewellers – Engraving Plate	£29.50
54.	Hewlett Packard – Printer Cartridge	£67.99
55.	British Telecom – Telephone account	£76.02
56.	Cape Hire and Sales – Fencing Around Tank	£105.75
57.	Completely PC – Monitor	£125.00
58.	BT Redcare – Rental of CCTV Cameras	£2,116.52
59.	M. Katra – Computer Support	£165.00
60.	Talk Talk – Telephone	£13.52
61.	Hewlett Packard – Printer Cartridges	£297.87
62.	Danielle Rowe	£100.00

13. Internet Payments

The following accounts were paid via the internet during the month of June 2008:

02/06/2008	Smartstamp – Postage	£35.00
03/06/2008	I. Jones – Postage (return of brackets £64.99) and postage	£84.99
04/06/2008	Metroplan Ltd. – Bag for Display Boards	£49.99
20/06/2008	Western Telegraph – Advert – Secretary	£581.16
	Salaries, Wages, Tax and NI	£4,776.77

PROPOSED by Councillor S. Perkins

SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Town Council approve payment of
Account Nos. 49-62.

59. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Councillor D. King reported on the last meeting of the PCSO forum which had been held on Wednesday 2nd July. He stated that the PCSO team had been working with the traffic warden at night-time to issue fixed penalties for parking infringements etc. He stated that the priorities for July would be: (1) Speeding within the town, particularly in the Hawkestone Road area after school hours; (2) Antisocial behaviour at Hobbs Point, with regard to ‘tomb-stoning’ from the slipway area and the new Pier. Councillor S. Perkins stated that her concerns about youths jumping off Hobbs Point had been raised with the PCSO team about three weeks ago and she had also approached the County Council to see what signage or other measures they could take to reduce the problems created by youngsters in this area. There had been large numbers of young people drinking alcohol in this area and climbing up lampposts etc. The County Council had agreed that additional signage would be provided. Councillor Perkins stated that jumping into the sea was not a problem but it was the antics that came with it. Councillor K. Higgs stated that for the last 50 years youngsters had been jumping from Hobbs Point into the sea and it would be difficult to stop this.

60. ANY OTHER BUSINESS

- (a) Councillor D. Esmond was concerned about the damage to trees along Bush Street. There was an indication that some of the trees were being debarked near Bush Camp. It was agreed that this matter should be brought to the attention of the PCSO Forum and the County Council.
- (b) Councillor D. King raised the issue of lack of parking signs and renewal of faded parking restriction signs within the town. He appreciated that this matter had been raised three years ago with Mr. John Price, the Traffic Manager. The Town Clerk reported that he had been told in writing by Mr Price that the work to re-mark faded lines etc in Pembroke Dock had been authorised. Despite reminders, nothing had happened. It was agreed that the Town Clerk should send a further letter.
- (c) Councillor S. Perkins gave members details of the recent Finance Sub Committee Meeting of the Friends of the Memorial Park. It was hoped that the Communities First Trust Fund would provide a £1000 grant towards the cost of providing 2 further picnic tables. In addition it was hoped that there would be two raised flower beds near to the entrance to the Park which would be constructed and maintained by those who were on a New Deal scheme. She confirmed that the County Council had agreed to continue to maintain the flower beds and the benches once they had been installed. Members were pleased with this progress.

The County Council were not keen to provide any kind of youth shelter in the Park until the security aspects had been resolved. Councillor P. Gwyther stated that he had been in Tenby on the previous week and on the Friday, Saturday and Sunday there had been 50-80 youngsters drinking alcohol on the South Beach. He believed that this drinking culture was not just linked to Pembroke Dock but was UK wide.

- (d) Councillor C. Gwyther asked if the Town Clerk had written to the Argyle Surgery concerning missed appointments.. She had taken the opportunity of talking to the Chief Executive of the Community Health Council who was also concerned about missed appointments.. The Town Clerk stated that he had not written the letter yet but would do so within the next 24 hours. Councillor Gwyther said that the Community Health Council were keen for the Town Council to take an interest in this subject and to work in partnership with them and the Argyle Street Surgery to make a difference.
- (e) The Mayor brought to the attention of members the fact that there would be a Civic Service at St. Johns the following Sunday. There would also be, on the 30th July at 1100hrs, presentations to retiring members of staff.

The meeting ended at 1955 hrs.

Mayor