

**DRAFT**

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 29<sup>th</sup> May 2008.

**PRESENT:**

Councillor R.G. Watts, Mayor  
Councillors S. Beasley, M. Colgan,  
E. Cook, D. Esmond, Mrs. P.E. George,  
C. Gwyther, P.G. Gwyther, K. Higgs,  
D. King, A. McNaughton,

**IN ATTENDANCE:**

Ian Jones, Town Clerk  
Sue Griffiths, Committee Clerk

**21. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. K. Becton, C. Fortune, S. Perkins and A. Wilcox

**22. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**23. MINUTES**

PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor K. Higgs

**RESOLVED –**

That the Minutes of the meeting of the Town Council held on 10<sup>th</sup> April 2008 be adopted as circulated.

**24. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 9(c) – Tourist Information Centre**

The Town Clerk advised that the Pater Hall Community Trust were considering a proposal to develop the Lewis Street Foyer to include an Information Centre Area. The County Council have been contacted asking if there would be any funding available for this financial year.

In response to a query from Councillor C. Gwyther, the Town Clerk agreed to contact the Public Library in Pembroke Dock asking whether they were intending to develop an information centre in the Library.

## **25. MINUTES**

PROPOSED by Councillor S. Beasley  
SECONDED by Councillor Mrs. P. George

**RESOLVED –**  
That the Minutes of the AGM of the Town Council held on 15<sup>TH</sup> May 2008 be adopted as circulated.

## **26. TOWN CLERK'S REPORT**

### **20. Display Boards.**

As part of the arrangements for displaying the photographs etc provided for the 50<sup>th</sup> Anniversary of the transfer of HMS Eggesford to the West German Navy it had been necessary for the Town Clerk to borrow display boards from Pembroke Town Council. The Town Clerk had made enquiries with colleagues to see if the Town Council had at any time in the past purchased display boards and he had been informed that some were purchased some years ago but they were subsequently disposed of when they became old and unserviceable. In the circumstances the Town Clerk asked whether the Town Council would approve the purchase of a new set of display boards which would cost about £400 to purchase. He had placed on the table to the RHS of the Chamber a catalogue of suitable boards for members' perusal. Any boards which were purchased would need to be collapsible and therefore easily stored within the Pater Hall Complex.

PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor D. King

**RESOLVED –**  
That the Town Council approved the purchase of a new set of display boards.

### **21. Training Session For New Councillors.**

The Town Clerk advised that he was prepared to arrange an evening training session for new Councillors which would cover issues such as role of the Town Council, procedures, how to keep in touch with the electorate, protocols, code of conduct etc. He was also prepared to answer any questions members might have.

Members agreed that they would appreciate such a training session which would be held at 1830hrs on 12<sup>th</sup> June in the Pater Hall.

## **22. County Council Local Housing Strategy 2007 - 2012.**

The Town Clerk advised that the Town Council had made a response to the original consultation document and a strategy had now been agreed. He had placed on the table to the RHS of the Chamber the final document for members to peruse if they wished.

## **23. Council Representation On Sub Committees And Outside Bodies.**

A list of Committees etc on which the Town Council had representatives etc had been circulated with the AGM Agenda. Members were asked to consider nominations to the various Committees / outside bodies.

The Town Clerk suggested that members might think of appointing a sub Committee which would deal with the various consultation documents that are received from the Welsh Assembly Government / other statutory bodies. This would enable the documents to be more thoroughly examined and cogent representations made.

Members were also asked if they wished to appoint one of their members to attend the Police Community Support Officers Forum which are held at 1900hrs (7.00pm) on the first Wednesday of every month at St. John's Community Hall. Currently the Town Clerk usually attended these meetings although the Mayor had also tried to attend meetings when he was able to do so.

He advised that there would be a meeting of the Joint Tourism and Twinning Committee on Monday 9<sup>th</sup> June and the Town Clerk had an agenda for those who were appointed to this Committee.

*The following Committee Membership/Council Representation was agreed:*

<b><i>Planning Sub Committee</i></b>	Councillor Mrs. M. Colgan agreed to be the Pennar Ward representative on this Committee
<b><i>Tourism Sub Committee</i></b>	All members of the Council – meetings to be held in the evening
<b><i>Age Concern (Pembrokeshire)</i></b>	Councillor M. Colgan
<b><i>Freshwater East set-up Committee</i></b>	Councillor A. McNaughton
<b><i>Dr. Jones Charity</i></b>	Councillor R. Watts

<b><i>Pembroke Borough Silver Band Trust</i></b>	Councillors Mrs. P. George, E. Cook and M. Colgan
<b><i>Pembroke/Pennar Pathway Project</i></b>	Councillors Mrs. C. Fortune, P. Gwyther and E. Cook
<b><i>Pembroke School/Complaints Panel</i></b>	Councillor R. Watts
<b><i>Pembroke Dock Environmental Action Team</i></b>	Councillors D. King, S. Perkins and R. Watts

### ***SCHOOLS – GOVERNING BODIES***

<b><i>Pennar Community School</i></b>	Councillor S. Beasley
<b><i>St. Mary’s Catholic School</i></b>	Councillor M.Colgan
<b><i>South Pembs. Community Consultative Committee – Dyfed-Powys Police Authority</i></b>	Councillor D. Esmond and D. King
<b><i>Texaco Public Affairs and Environmental Liaison Committee</i></b>	Councillor D. Esmond
<b><i>Townscape Heritage Initiative Steering Committee</i></b>	Councillors C. Gwyther and D. King
The Town Clerk was asked to see if two nominations could be made and an appointment decision was adjourned to the next meeting.	
<b><i>Louisa Saunders Trust</i></b>	Councillors Mrs. P. George and M.Colgan
<b><i>Joint Twinning and Tourism Committee</i></b>	Councillors S. Beasley, D. Esmond, Mrs. P. George, P. Gwyther, A. McNaughton
<b><i>Pembroke Dock Chamber of Trade</i></b>	Councillor R. Watts
<b><i>Pater Hall Community Trust</i></b>	Councillors S. Beasley, Mrs. P. George, P. Gwyther, A. McNaughton and R. Watts
<b><i>Consultation Documents</i></b>	Councillors C. Gwyther, D. King and R. Watts
<b><i>PCSOs Forum</i></b>	Councillor D. King

#### **24. Retirement Of Deputy Town Council Caretaker / Handyman.**

The Town Clerk advised that Mr Dennis O'Driscoll who had been the Deputy Caretaker / Handyman with the Town Council had retired on 30 April 2008. He had been with the Council in this capacity for some 6 years. The Town Council would now need to consider whether to advertise for a relief caretaker / handyman, who on past evidence would only be employed for about 10 / 12 weeks a year to cover for absences (sick leave and annual leave). The Town Clerk suggested that an advert should be placed on the Town Council notice board as the tasks involved would probably be suitable for someone who has retired from regular employment and who was looking for only occasional work throughout the year. He suggested that the vacancy should be advertised on the basis that a minimum of 10 weeks work a year (22 hours) would be available.

It was agreed that an advertisement should be placed on the Notice Board outside the Pater Hall asking applicants to write in if they were interested in the post. It was also suggested that the vacancy could be advertised on the website. The Town Clerk agreed to write to Dennis thanking him for his service.

#### **25. Litter Within Pembroke Dock.**

There had been a poor response from the Community to the arranged litter pick along the old railway track between Gordon Street and Water Street and the short piece of track between Gordon Street and the St. Govan's Centre. Although a large number of bags of litter had been removed by the Police, the Pembroke Dock Web Project and others as part of the "Not in my Neighbourhood Day" spasmodic litter picking was not a long term answer to the problem. The Town Clerk understood that these two pieces of land had not been registered with the Land Registry. It could be therefore that the Town Council could seek for them to be registered in their name and to arrange for them for example to be landscaped. The Town Clerk suggested that Members might wish to think about the matter and come back to the following meeting with any ideas they had on this issue. He had also been approached from a resident of Pembroke Dock as to whether the Town Council could provide more litter bins within the town or to seek sponsorship of such bins from some fast food or other outlets. At a past meeting with the local MP concerning PCSO provision, some members were made aware that the policy of central and local government appeared that if more than a basic service in the town area was required then the town council on behalf of the electorate would be expected to pay something towards that improved service. It would be therefore down to the Town Council to enter into some sort of agreement with the County Council to seek that improved service. A number of unitary authorities within England and Wales had entered into such an agreement via a Charter between the Minor Authority and the Unitary Authority. The Town Clerk had been told by the Cabinet Member for Communities and the Voluntary Sector, County Councillor Peter Stock, that such an agreement within Pembrokeshire had not been canvassed. Areas where such agreements were in force include Milton Keynes and the Isle of Wight.

The opinion of members of the Town Council on these issues was therefore requested.

Following a discussion regarding the ownership of this piece of land and also the supply of additional litter bins to this area, Members agreed that the Town Clerk should write to the County Council asking if they would include any extra bins that might be provided in their emptying schedule. The Town Clerk would also write to the Council Solicitors about the land ownership questions and responsibility for keeping it tidy.

**26. Waiting Restrictions, Prospect Place, Pembroke Dock.**

The Town Clerk enclosed at Appendix A a copy of the correspondence between the Town Council and Pembrokeshire County Council on this matter. Members were asked if they wished to consider the solution which had been proposed.

Members agreed that they would support the proposal as put forward by the County Council.

**27. Petition For Access Only For Essex Road And Treymeyrick Street.**

Councillor K. Higgs declared an interest in this matter and on the advice of the Town Clerk he was advised not to be part of the decision making process although he could present the petition and explain how the residents had decided to petition the County Council.

Members were reminded that earlier this year Councillor Perkins had obtained some details on traffic flow for Tremeyrick Street.

Members were asked to consider whether they wished to support the application. A decision on making a particular road / street access only was for the Highway Authority which in this case was Pembrokeshire County Council.

Following discussion it was agreed that the Town Clerk would write to the County Council putting forward the following points:

- (1) That the traffic problems in connection with London Road should also be included in their current discussions regarding Essex Road and Tremeyrick Street.
- (2) That consideration should be given to reducing the speed limit to 20 mph in Essex Road and Tremeyrick Street.

They were not in favour of making the road access only.

**28. Treowen Road, "Build Out".**

Members were reminded that the Town Council had requested some further information as to the reasons why this build out had been constructed. The Town Clerk had enclosed at

Appendix B a copy of the reply he had received from the County Council Traffic Manager, Mr J Price.

It was agreed that this matter should be deferred until the next meeting of the Town Council when Councillor Mrs. C. Fortune and some other Pennar Members should be present.

### **29. Footpath Between Treowen Road And Bufferland Terrace.**

Members were reminded of the ongoing correspondence on this issue with the County Council and the representations the Town Clerk had made on behalf of the Town Council to the Director of Development, Dr S Jones. The Town Clerk enclosed at Appendix C a copy of the latest developments in this matter. It would appear that progress in getting a solution is now near.

Councillor P. Gwyther requested that the Town Clerk write to the County Council asking for the electricity pole, which had been moved to the middle of the path, be re-sited to where it should be before the path is re-surfaced. The Town Clerk agreed to write Mr. Cloud and cover this issue as well.

### **30. Appeal For Funds From The Open Spaces Society.**

Members were reminded that the Town Council is a Member of the above body. The Town Clerk enclosed at Appendix D a copy of a letter he had received from the Society.

A decision by members as to whether a donation should be made in this instance was requested. Members agreed that no donation should be awarded.

### **31. Chieftain Tank.**

Councillor R. Watts declared an interest in this matter and took no part in the discussion or decision making.

The Town Clerk advised that at the last Town Council Meeting it had been suggested that the Town Council write to Pembrokeshire College Engineering Section to see if they were prepared to carry out repairs to the metal work of the tank. He had recently written to the College to ask if they were prepared to assist, however, he thought he should again remind members that it was the Town Council's responsibility to maintain items which were given to them; it was not a question of seeking outside funding for maintenance work. The issue remained that the tank was deteriorating due to the fact that it had no shelter from the elements. It required some sandblasting to remove the rust which had accumulated and to then be repainted. It was a false economy to merely paint the tank and not address the rust problem. The Council had in the past considered the question of some sort of shelter for the tank which would cost something in the region of over £60,000. The Town Council had an

interest from the Sunderland Trust for the tank to be included in their display area when work on recovery and restoration of the Sunderland currently in the Milford Haven Waterway began. The Town Clerk advised that the Royal Tank Regiment were prepared to carry out work on the Tank but that it would be taken away.

The Town Clerk believed that the Town Council should now be considering what their long term intentions are on the matter, as to whether they wished to retain the tank or not, and if they wished to retain it then how would the question of its renovation be dealt with. He reminded the Town Council that an article in the Western Telegraph involving an interview with the previous Mayor on the lines “Save our Tank” had produced no offer of financial or other assistance from any business or members of the public.

Following discussion by Members with no conclusion being drawn, Councillor R. Watts requested 48 hours notice in which he would investigate options for re-siting the Tank. Members agreed that this matter should be brought back to the next meeting of the Town Council.

### **32. Town Council Bank Account.**

Former members were reminded of the problems the Town Council had encountered with the way Barclays Bank had operated the account. The Town Clerk did seek approval of the previous Town Council to move the account to another branch given the poor standard of service which had been provided in the past 12 – 18 months. In the end it was decided not to move the account and to give Barclays Bank another chance. In the Town Clerk’s absence they chose to “bounce” a Town Council cheque without any notification to members of staff on the basis that the former Mayor was not a signature to the account. They maintained that the list of signatures for the account had not been updated since 2005. This was totally untrue as the Finance Officer and the Town Clerk visited Barclays Bank together two years ago to arrange for signatures to be changed and internet banking to be introduced. Their conversation with the Account Manager resulted in Councillor Weatherall, the then Deputy Mayor being added as a signature to the account and Councillor Weatherall attended at the bank with his identification details. In the circumstances the Town Clerk requested that the accounts be moved to Lloyds / TSB who have a branch in the town and were open 5 days a week until 1630hrs.

Members of the Council were asked to indicate the four Town Councillors who were to be signatures to the account. Usually these had been the Mayor, Deputy Mayor and the two previous Mayors. The Town Clerk therefore suggested that Councillors Watts, George and Perkins be appointed together with one other member. Councillor K. Higgs agreed to be the fourth signature.

It was

PROPOSED by Councillor P. Gwyther

SECONDED by Councillor A. McNaughton

#### **RESOLVED –**

That Members approve the Bank Accounts of the Town Council being moved to Lloyds/TSB.



### **33. Adjourned Application For Financial Assistance.**

The Town Clerk advised that the previous Meeting had adjourned an application made by Pembroke Amateur Boxing Club for a financial contribution towards the running of the Club. He had been advised by the Hon. Secretary that no formal accounts were prepared. A bank statement had been submitted which showed that the club had a balance at 4 April 2008 of £176.93.

The Town Clerk's advice would be that no financial assistance should be considered until formal accounts had been submitted. This was necessary to ensure that the club disclosed any assets it held, that it had some form of constitution etc. and that there was some kind of record of how much money it had raised and how it was spent.

It was

PROPOSED by Councillor E. Cook  
SECONDED by Councillor D. Esmond

#### **RESOLVED –**

That the Town Council would not offer any financial assistance to Pembroke Amateur Boxing Club until formal accounts had been submitted.

### **34. Consultation Documents.**

The Town Clerk had received the following documents requesting an input from the Town Council:-

- (a) Mid and West Wales Fire and Rescue Service Draft Risk Assessment Plan.

Consultation ends on 29<sup>th</sup> July 2008.

- (b) Welsh Assembly Government Proposals to change the structure of the NHS in Wales.

Consultation ends on 25<sup>th</sup> June 2008.

Depending on the Town Council's decision on the formation of Sub Committees these topics might be appropriate to the sub Committee.

The Town Council agreed that the newly formed Sub Committee for Consultation Documents would meet and return to the next meeting with their comments.

**35. Animal Aid.**

The Town Clerk had received a letter from the above organisation (Appendix E) asking if the Town Council would consider adopting Animal Aid's new Compassionate Charter.

Members agreed that they would support the Charter in principle, but only in a limited way.

**36. Llanion Communities First.**

The Town Clerk had received a copy of the April edition of their monthly e bulletin. A copy had been placed on the table to the RHS of the chamber for members to peruse.

This information was provided to update members.

**37. Welsh Language Act 1993 – Preparation Of Draft Language Scheme – PALC Correspondence.**

Members were reminded that the Town Council's scheme was in the process of being approved by the Welsh Language Board. In the meanwhile he had received correspondence on the topic from PALC. The Town Clerk's view was that we had already decided our policy on this issue and it would be inappropriate to now try and incorporate the ideas of PALC.

This information was provided for members.

**38. Planning Applications**

**(a) Listed Building Consent**

**08/0107/LB** Mr. B. Harris  
c/o Acanthus Holden  
Watermans Lane  
The Green  
Pembroke.

The Magazines and adjacent land  
Llanion  
Pembroke Dock -  
**Conversion of the Magazine  
Building to apartments.**

PROPOSED by Councillor A. McNaughton

SECONDED by Councillor S. Beasley

**RESOLVED –**

The Town Council were of the opinion that the proposal for the existing building to be converted should be supported, however, as was seen from the comments on the planning application they did not believe that the proposal for the building of flats was the appropriate solution.

**(b) Planning Applications**

<b>07/1647/PA</b>	J and D Property Dev. Ltd Tringham, The Ridgeway Saundersfoot SA69 9J	Land at Pier Road Pembroke Dock - <b>Demolition of existing garages and erection of 5 workshops</b>
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PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor C. Gwyther

**RESOLVED –**  
The Town Council support the application.

<b>08/0003/PA</b>	Ms L Stanley 14 Arthur Street Pembroke Dock.	14 Arthur Street Pembroke Dock - <b>Extension to dwelling</b>
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PROPOSED by Councillor A. McNaughton  
SECONDED by Councillor S. Beasley

**RESOLVED –**  
That the Town Council support the application.

<b>08/0007/PA</b>	Mr R Crawford 17 Donovan Reed Gardens Pembroke Dock	17 Donovan Reed Gardens, - <b>Erection of conservatory to front and rear bedroom Extension</b>
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PROPOSED by Councillor K. Higgs  
SECONDED by Councillor Mrs. M. Colgan

**RESOLVED –**  
That the Town Council support the application.

<b>08/0036/PA</b>	Mr and Mrs Brace 8 Greenhill Road Pennar Pembroke Dock SA72 6RP	8 Greenhill Road, Pennar, Pembroke Dock - <b>Two single storey extensions kitchen/dining room and disabled WC</b>
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Councillor Mrs. P. George declared an interest in this application and took no part in the discussion or decision making.

PROPOSED by Councillor E. Cook  
SECONDED by Councillor P. Gwyther

**RESOLVED –**

That the Town Council support this application.

<b>08/0041/PA</b>	Morbaine Properties Ltd The Finlan Centre Hale Road Widnes Cheshire WA8 8PU	Land at London Road Pembroke Dock - <b>Erection of Class A1 Retail Unit</b>
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PROPOSED by Councillor K. Higgs  
SECONDED by Councillor D. King

**RESOLVED –**

The Town Council support the application but were concerned that the additional vehicles would cause additional traffic problems at the London Road junction which was already heavy at peak times. In addition the Town Council also believed that the application should make a contribution via a Section 106 agreement to help provide for a bus shelter at the bus stop leading to the site. The need for a shelter did not appear to have been addressed in the previous developers' applications in connection with this site and the Town Council believed the development did have a significant impact on the existing facilities provided.

<b>08/0051/PA</b>	Pembrokeshire County Council County Hall, Haverfordwest SA61 1TP	The Former Hawkstone Road Day Centre, Hawkstone Road, Pembroke Dock. <b>Demolition of former Day Centre to provide 3 building plots.</b>
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PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor S. Beasley

**RESOLVED –**

The Town Council noted that there would appear to be a dispute about the ownership of the property, however, given the fact that the building was no longer in use then it would recommend that the application should be supported.

**08/0068/PA** M. Murphy Esq  
Mill Pond Lodge,  
Ashdale Lane  
Pembroke.  
SA71 4PR

The Shipwright Inn  
Front Street,  
Pembroke Dock, SA72 6JX  
**Demolition of existing  
garage to provide extended restaurant  
area/new toilets and kitchen/cellar to  
pub, constructing 1 no. one bed two  
person unit in rear garden.**

PROPOSED by Councillor A. McNaughton

SECONDED by Councillor D. King

**RESOLVED –**

The Town Council do not support this application. It believed the observations it previously made in connection with application 07/0890/PA remain valid. These were: “There was a failure to provide some off street parking for the proposed two apartments at the rear of the premises. In addition, the development also took away the parking facilities for the owner of the premises.”

If the planning application were, however, to be approved, then the Town Council would request as per National Assembly for Wales Technical Advice Notice 18 that the applicant make a contribution to the provision of off street parking elsewhere in the town e.g. a public car park (Para item 9.19 and 9.24 of that document refers).

**08/0091/PA** Mr and Mrs Radmore  
14 Llanion Cottages  
Pembroke Dock

14 Llanion Cottages  
Pembroke Dock -  
**Erection of a conservatory**

PROPOSED by Councillor Mrs. P. George

SECONDED by Councillor E. Cook

**RESOLVED –**

The Town Council support this application.

**08/0114/PA** Mr. B. Harris  
c/o Acanthus Holden  
Watermans Lane  
The Green  
Pembroke

The Magazines and adjacent land,  
Llanion,  
Pembroke Dock -  
**Conversion of Magazine  
to 2 apartments, conversion of  
Cartridge to Bicycle Store and erection  
of 2 apartment blocks (10 flats).**

PROPOSED by Councillor A. McNaughton  
SECONDED by Councillor K. Higgs

**RESOLVED –**

The Town Council do not support this application and request that it should be put before the Planning Committee. It believed that the proposal would be overdevelopment of the land; there would be an increased traffic flow which had not been fully addressed and, it was not in keeping with existing housing provision in the area which are houses not flats. The proposed property did not blend in with the existing development and landscape especially considering the proposed height of the development. In addition there were concerns about the provision of adequate sewerage facilities available at this site.

<b>08/0125/PA</b>	Mr. and Mrs. J. Purser The Stables, Upper Portclew, Freshwater East, Pembroke	Outbuilding to rear of 6 Bush Street Pembroke Dock - <b>Conversion of redundant outbuilding into a flat</b>
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PROPOSED by Councillor K. Higgs  
SECONDED by Councillor D. Esmond

**RESOLVED –**

The Town Council do not support this application. They believe this is overdevelopment of the land. There is poor access to the proposed property which lies to the rear of the premises. The provision of a new property at the proposed site removes the facility for off street parking for the residents of 6 Bush Street. If, however, the application is approved then the developer should be asked to make a contribution to off street parking provision elsewhere in the town for example a public long stay car park in accordance with the Technical Advice Notes issued by the Welsh Assembly Government – Technical Advice Note 18 paras 9.19 and 9.24 It is unreasonable for no off street parking to be provided in a town which is already suffering from excessive residential on street parking.

<b>08/0127/PA</b>	Mr. and Mrs. H. Berry 37-39 Brewery Street Pembroke Dock.	37-39 Brewery Street, Pembroke Dock - <b>Erection of 2 no. two storey Dwellings</b>
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PROPOSED by Councillor A. McNaughton  
SECONDED by Councillor D. King

**RESOLVED –**

The Town Council do not support this application. They believe that this is overdevelopment of land within the town. It deprives the residents of no 37 & 39 of the possibility of off street parking in an already congested area. The Town Council does not believe that the existing off street parking provision by way of the Albion Square Public Car Park is adequate. Nearby streets already have parking at weekends and evening times on both sides with existing pavements having as a result portions of vehicles parked on them. If the application were to be allowed then the developer should be asked to make a contribution to the provision of off street long term parking provision elsewhere in the town in accordance with Welsh Assembly Government Technical Advice Note 18 paras 9.19 and 9.24. In addition they believe that the proposal does not enhance the conservation area and access to the proposed properties is not good.

<b>08/0137/PA</b>	Mrs. E. Evans, 16 Lavinia Drive Pembroke Dock	16 Lavinia Drive Pembroke Dock - <b>Erection of detached garage and first floor extension.</b>
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PROPOSED by Councillor Mrs. M. Colgan  
SECONDED by Councillor K. Higgs

**RESOLVED –**

The Town Council support this application.

<b>08/0164/PA</b>	Pembroke Haven Yacht Club Hobbs Point Pembroke Dock SA72 6TR	Pembroke Haven Yacht Club Pier Road Pembroke Dock – <b>Extend existing front balcony.</b>
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PROPOSED by Councillor E. Cook  
SECONDED by Councillor S. Beasley

**RESOLVED –**

The Town Council support this application.

<b>08/0167/PA</b> 27 Pembroke Road, Pembroke Dock	Shalom, 27 Pembroke Road Pembroke Dock – <b>Erection of detached garage</b>
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PROPOSED by Councillor E. Cook  
 SECONDED by Councillor C. Gwyther

**RESOLVED –**  
 The Town Council support this application.

### **39. Planning Decisions**

- 07/1516/PA** Renewal of outline consent for erection of one dwelling – Land rear of Harding House, Chapel Road, Llanreath, Pembroke Dock – **Approved.**
- 07/1570/PA** Erection of conservatory – 54 Meyrick Street, Pembroke Dock – **Approved**
- 07/1628/PA** Loft conversion, conservatory and porch extension – 12 Hampshire Drive, Pembroke Dock - **Approved**

### **Variation Of Conditions**

- 07/1564/PA** Variation of Conditions 2 and 13 of Planning Consent **07/0504/PA** – Dockyard Motors,  
The Dockyard, Pembroke Dock – **Approved**

### **40. Town And Country Planning Act 1990 – Appeal.**

I have received notification from the County Council that the following application is subject to an appeal to the Planning Inspectorate:-

<b>06/1079/PA</b> Mrs Fay Munn, 134, Grange Road, Dorridge, Solihull, West Mids. B93 8QY	32, Prospect Place, Pembroke Dock, SA72 6BD <b>Conversion of dwelling to two flats in retrospect.</b>
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The Town Council’s observations at the time of the application were as follows:-

“The Town Council were concerned that this was a retrospective application and wished that if planning permission was granted there was a condition for off street parking for residents of the flats in Milton Terrace (rear of the property) to be provided. It is accepted that this is



shown on the plans but the Council believe it should be part of the formal granting of permission for conversion.”

The County Council granted Planning Permission on 9 Nov 2007 and two of the conditions stated:-

2. “ Notwithstanding the details submitted within the application, a new access and level parking place a minimum dimensions of 5.5.metres deep by 3 metres wide is to be created onto Milton Terrace and remain fully available for parking of vehicles for the occupiers of 32, Prospect Place.

3. The access shall be left open unimpeded by gates or any other barrier. *Reason: To reduce the likelihood of obstruction of the highway or danger to road users when vehicles are entering the premises.*”

We have been asked to submit any comments we have to the Planning Inspectorate by 10<sup>th</sup> June 2008.

*No further comments were made by Members.*

## **27. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

### **41. Items Held By The Town Council.**

Members were reminded that over a period of time he had been going through the items which were held in the basement and destroying copies of plans which were over 6 years old and financial documents also which were over 6 years old. During the course of that destruction exercise he had come across two items which appeared to have been donated to the Town at some point in time. These were:-

A Medal for faithful service awarded to a John David Williams (George V) in a box.

A DFC box containing no medal but a DFC Ribbon (name of recipient not known)

The Town Clerk asked if any member could enlighten him as to when they came into the Town Council’s possession and in what circumstances. It maybe that the DFC had been given on loan somewhere for display but he could find no record of its transfer etc.

Councillor R. Watts agreed to investigate this matter and return to the Town Clerk with his findings.

### **42. Civic Service.**

In consultation with the Mayor and his Chaplain it had been decided that there would be a Service at St. John’s Church, Pembroke Dock on Sunday 6<sup>th</sup> July 2008 at 1000hrs. This year

there would be no procession to the Church and the ordinary Sunday Morning Service would be supplemented with the attendance of the Town Council. There would be tea/coffee and biscuits for those attending in the Community Hall after the Service. Invitations would be issued shortly.

Members and their friends were invited to attend.

#### **43. War Memorials Within Pembroke Dock.**

The Town Clerk had received an e mail from an Iris Law of Kent who had enquired why there was no war Memorial within Pembroke Dock which listed the names of those from the town who died in the First or Second World War. He had checked both the St. John's Church external memorial and the Albion Square Memorial and it was correct that no names were recorded. He had also taken the opportunity of checking the Cenotaph adjacent to Pembroke Castle and noted that the names recorded there were limited to those from St. Mary's, St. Michael's and Monkton areas. Iris Law's cousin, Idris Sefton Phillips of the Welsh Guards, was aged 19 years when he was killed whilst on active service.

The Town Clerk had checked inside St. John's and there was a Roll of Honour but Mr. Phillip's name was not included.

The Town Clerk was asked to make further contact with Mrs. Law pointing out that there was a Roll of Honour at the rear of St. John's Church. He would also send by e-mail a photograph of the Memorial. If the name needed to be added then he would bring this back to another Town Council meeting.

#### **44. Anti Social Behaviour Within Pembroke Dock.**

The Town Clerk had been approached by a Mrs Elizabeth James of 16, Trinity Road, Pembroke Dock who had brought to his attention a spate of anti-social behaviour which had occurred in the area adjacent to the half pipe area near to the Youth Centre. It would appear that a group of youths aged between 14 and 16 years of age who make use of the recreational facilities at the site had been throwing stones / bricks etc into properties in Trinity Road and Cromwell Street. In Mrs James case, damage had been done to her greenhouse and last weekend to the roof of her property. The matter had been referred to the Police and to the Anti Social Behaviour Co-ordinator, Mr Pete Gazzard.

The Town Clerk had since completed a form with regard to Antisocial Behaviour and had returned it to Mr. Gazzard.

This matter was brought to the attention of members so that that they were aware of current problems within the town.

#### 45. Planning Applications

<b>08/0166/PA</b>	Mr Gavin Lloyd, 75, Queen Street, Pembroke Dock. SA72 6JE	75, Queen Street, Pembroke Dock, SA72 6JE <b>New Shopfront, front Slate roof and chimney Stack.</b>
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PROPOSED by Councillor A. McNaughton

SECONDED by Councillor D. King

**RESOLVED –**

The Town Council support this application. However, they did not believe that the proposed colour scheme as shown on the “colour print” for the building supplied with the application would enhance the conservation area.

<b>08/0178/PA</b>	Mr. J. Rose 26 Nelson Street Pennar Pembroke Dock	26 Nelson Street, Pennar, Pembroke Dock - <b>Renewal of planning permission 04/1214/PA</b>
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PROPOSED by Councillor A. McNaughton

SECONDED by Councillor Mrs. M. Colgan

**RESOLVED –**

That the Town Council support this application

<b>08/0190/PA</b>	Pembrokeshire Housing Association Meyler House, St. Thomas Green Haverfordwest	Land off Britannia Drive, Pembroke Dock - <b>Approval of Reserved Matters for the erection of 6 dwellings in three pairs</b>
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PROPOSED by Councillor A. McNaughton

SECONDED by Councillor P. Gwyther

**RESOLVED –**

That the Town Council support this application

<b>08/0192/PA</b>	Pembrokeshire Housing Association Meyler House, St. Thomas Green Haverfordwest	Former Play Area, Land off Arthur Morris Drive, Pembroke Dock - <b>Erection of 3 terraced dwellings</b>
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PROPOSED by Councillor A. McNaughton  
SECONDED by Councillor E. Cook

**RESOLVED –**  
That the Town Council support this application.

## **28. VERBAL REPORT OF THE TOWN CLERK**

(a) The Town Clerk advised that there were five members of the Town Council serving on the Pater Hall Community Trust and asked if those members who served on the Trust wished to apply for exemption from the County Council's Monitoring Officer so that they could speak on topics related to Pater Hall Community Trust in Town Council meetings. He advised that those members serving on Pembroke Dock Memorial Committee require a similar dispensation.

This would be taken forward at the next Town Council meeting.

(b) Members had been given a copy of the reply from the Deputy Area Commander concerning the relocation of one of the PCSOs assigned to Pembroke Dock to be transferred to Saundersfoot.

## **29. REPORT OF THE FINANCIAL OFFICER**

### **7. Payment of Accounts**

The following accounts were submitted for approval of payment:

20	I. Jones – Photographic Paper	£10.89
21	Completely PC – Keyboard	£17.98
22	Petty Cash	£100.00
23	British Telecom – Telephone Line Rental	£112.76
24	M. Roberts – Internal Audit	£162.00
25	The Consortium – Cupboard	£313.14
26	Cllr. Mrs. P.E. George – Deputy Mayor's Allowance	£600.00
27	Cllr. R. Watts – Mayor's Allowance	£2,750.00
28	Tudor Lodge – Lunch – German Visitors	£94.05
29	Cape Hire and Sales – Fencing around Tank	£84.60
30	E. Glenister – Buffets for three Receptions	£244.00

31	Estelle May – Donation	£100.00
32	Santes Ffair After School Club – Donation	£100.00
33	Natasha Culley – Donation	£100.00

The Town Clerk asked Members to note the additional account Nos. 28-33 and that Account No. 28 had been paid out of meeting.

PROPOSED by Councillor K. Higgs  
 SECONDED by Councillor A. McNaughton

**RESOLVED –**  
 That the Town Council approve Account  
 Nos. 20-33 for payment.

### **30. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

There were no reports from Town Council Representatives.

### **31. ANY OTHER BUSINESS**

(a) Councillor A. McNaughton reported that he had received comments regarding the content of the goods being sold in the shop in Commercial Row which were considered as offensive. The Town Clerk advised that this matter had been raised previously and that he had written to the Trading Standards Office who had agreed to monitor the situation.

(b) On behalf of the Town Council, Councillor Mrs. P. George thanked the Town Clerk and staff for their hard work in arranging what had been a very enjoyable evening at the Cleddau Bridge for the Civic Dinner.

**The meeting ended at 21.17hrs**

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**Mayor**