

At a Meeting of Pembroke Dock
Town Council held at the Pater
Hall, Pembroke Dock on Thursday
15th January 2009.

PRESENT:

Councillor R Watts (Mayor)
Councillors P. E. George, C. Gwyther, D.
King, A. McNaughton, E. Cook, S. Perkins,
C. Fortune, K. Higgs, P Gwyther, A. Wilcox,
S. Beasley, D. Esmond

IN ATTENDANCE:

Ian Jones, Town Clerk
Moirsa Saunders, Committee Clerk

137. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M. Colgan, K . Becton.

138. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public.

139. MINUTES

Amendment

Councillor S Perkins noted that her declaration of interest on the planning matters had not been included and asked that this amendment is made.

With this amendment it was:

PROPOSED by Councillor A. McNaughton
SECONDED by Councillor K. Higgs

RESOLVED

That the Minutes of the meeting of the Town Council
held on 11th December 2008 be adopted.

PROPOSED by Councillor a. McNaughton
SECONDED by Councillor E Cook

RESOLVED

That the Minutes of the meeting of the Town Council
Held on 8th January 2009 be adopted.

140.MATTERS ARISING FROM THE MINUTES

Minutes of 11th December 2008

(a). Any Other Business – Accident Bush Street /Ferry Lane

The Town Clerk asked Councillor E Cook whether she had the name and address of the gentleman who took responsibility for the accident site until the emergency services arrived. Councillor E Cook knew the name – Ryan Calvert and that he worked for the fire service in Pembroke Dock.

Minutes of 8th January 2009

There were no matters arising from the minutes not covered elsewhere on the agenda.

141. REPORT OF TOWN CLERK.

PART 1 – GENERAL.

212. BUDGET MEETING 8 JANUARY 2009.

The minutes of the meeting were attached to the papers. Approval of the budget as set out in the budget document was required. The sum to be precepted is £154,324 with a provisional band D charge of £47.73.

Councillor D King commented that he thought the salaries for the Pater Hall Trust were to be taken out of the Council budget. The Town Clerk answered that s from April 2009 they will be.

PROPOSED by Councillor C. Gwyther
SECONDED by Councillor S. Beasley

RESOLVED

That the Budget proposals for 2009-2010 are accepted.

PART 2 – CORRESPONDENCE.

213. ROAD JUNCTION FERRY LAND / PEMBROKE ROAD, PEMBROKE DOCK.

Members were aware that at a previous meeting it was reported that there had been a further collision at this junction. The Town Clerk wrote to the County Council asking if consideration could be given to the provision of part time traffic lights at this point or whether the junction could be further improved. The Town Clerk was advised by Mr John Price, Traffic Manager, that traffic lights were examined as part of the Pembroke Dock traffic and Transportation study in 2007. He commented the following “Five injury accidents at the Pembroke Road junction and two for the Buttermilk Lane junction have occurred during the period from 1 November 1995 and 31 October 2008. A signalised

junction would have to be phased to take account of the staggered junction. This would require long red phases to allow vehicles to clear the junction and this would cause delays to traffic on all roads and would reduce the capacity of the junction. There could be an increased number of collisions as there would be more stop / start manoeuvres. Traffic lights were therefore currently not being considered.”

Councillor S Perkins stated that it seemed wrong that the only accidents considered are those where personal injury occurs, that ‘prangs’ and near misses are not considered. Councillor A Wilcox commented that this is a nation standard where only personal injury accidents are considered.

Councillor K Higgs reported that he uses that junction daily on the school run and he has noticed that drivers are turning left out of Bush Street and using a lay-by further along the road to turn around to go in the desired direction. This he felt was a dangerous manoeuvre. He asked that a letter go to the County Council that asks whether a no U turn sign (into the lay-by) could be placed to stop drivers from making dangerous manoeuvres.

Councillor E Cook stated that there is already a sign in the lay-by asking drivers not to use it for turning, put there by the landowner.

Councillor C Fortune suggested that if more children walked to school there would be less traffic congestion.

The Town Clerk asked the meeting whether he should write to the County Council stating the view that the criteria for placing traffic signals should not just include personal injury accidents but other accidents and near accidents as well. The Town Council agreed that the Town Clerk should write to the County Council along those lines.

214. THE VALETTA INTERNATIONAL CONFERENCE ON BRANDING OF ART CITIES.

The Town Clerk had received notification from Pembroke, Malta that a conference was to be held from 8th to 12th April 2009 in Malta on the above topic and that the Town Council had been invited to send a delegate. The object of the conference was to help towns / cities more effectively brand their artistic / cultural heritage. At this stage the Town Clerk did not think that the conference would be of great assistance to meeting the needs of the Town Council. This was agreed at the meeting.

215. PEMBROKE DOCK TRAFFIC AND TRANSPORTATION STUDY.

A consultation exercise took place in 2007 on the above topic and the Town Clerk had been awaiting the results. The Town Clerk had been advised by the County Council that the results were summarised as follows:-

1. The Exhibition responses generally showed support for improving pedestrian facilities (particularly around Pembroke School and Bush Street).
2. There was overwhelming support for the National Trail Use path between Pembroke and Pennar Point. Further work will be undertaken to identify funding sources for this.
3. A bus focal point adjacent to the railway station was supported. This County Council was in the process of commissioning a feasibility study into the

- Pembroke Dock Public Transport Interchange, which would include a bus focal point.
4. There was support for a Pembroke Dock town bus service. This was envisaged as a spin off from the Martello Quays development and the Pembroke Dock Public Transport interchange, when they are realised. Currently the No 357 and No 362 bus services partly fulfil this role.
 5. The signalisation of the A477 London Road / Ferry Lane junction was supported and is being developed by the Trunk Roads Authority (which is the Welsh Assembly Government).
 6. The proposed alterations to waiting restrictions displayed at the exhibition were implemented.
 7. Highways issues, such as the delays experienced at the Pembrokeshire Retail Park / London Road traffic lights and Ferry Lane / Pembroke Road (Top Road) junction, are kept under review.

The Town Clerk felt that it was disappointing that these details had not been publicised following the consultation and that it took a letter from the Clerk to obtain some information. The Town Clerk regretted that no details of numbers attending, nor details of any other items raised by visitors had been included to show whether these are being progressed or rejected and the reasons why. The view of the Town Clerk was that if there is a consultation on an issue then some feedback should be provided to those consulted in the form of a report etc.

Councillor A Wilcox suggested that someone from the County Council should be asked to attend a Town Council meeting to give information about the Study and answer questions.

Councillor S Perkins stated that there was an exhibition was held at Argyle Street Offices, but that no information was delivered through the door.

Councillors E Cook commented that she was not consulted on the study.

Councillor D King went to the Argyle Street exhibition but felt that there should have been a breakdown of responses made to give an indication as to the views of the local people.

The Town Clerk was asked to contact the County Council to ask if an officer could attend a future Town Council meeting.

216. CODE OF CONDUCT.

The Town Clerk enclosed as Appendix A a copy of a Briefing which had been provided by the County Council Monitoring Officer. There were no questions raised at this meeting.

217. TIDY TOWNS WEEK IN PEMBROKE DOCK.

This event will be opened on Monday 26th January at the Pater Hall. There are to be a number of events which have been highlighted and these will be finalised in time for the PDEAT Meeting on Wednesday 14th. The Town Clerk reported that

218. PLACES FOR PLAYING.

The Town Clerk placed on the table to the RHS of the Chamber a copy of the Winter 2008 edition of Play for Wales. It was likely that this organisation will be giving assistance to the Friends of the Memorial Park / County Council and Town Council with the bid for Lottery assistance to make improvements to the Park.

219. SOCIETY OF LOCAL COUNCIL CLERKS CONFERENCE FOR PRACTITIONERS 27th to 28th FEB 2009.

The Town Clerk sought approval to attend this 2 day conference which would be looking at and giving training on some of the following topics:- “Working” the Planning System, Commons, Village Greens and Footpaths, How to obtain funding for your “pet” projects, Engaging with Young People. The cost was £190 to include meals and accommodation on the Friday evening. The Training budget could meet this cost. As before members will be updated at a future training event on what the Town Clerk had learned.

220. ARTICLE 4 DIRECTION CONCERNING PEMBROKE DOCK CONSERVATION AREA.

This matter was discussed at the last meeting of the Town Council when I was asked to write to the County Council and ask for some additional information, requesting a new public open day on the subject as well as asking that an Officer attend a future meeting of the Council so that this council’s concerns could be aired and hopefully resolved. I now have been advised by means of an e mail that Mr Richard Shepherd the Hon. Planning Officer of PALC has written to the County Council on behalf of the Town Council to strongly object the serving of an Article 4 Direction. I have also received a copy of a letter written by a resident of the town in which she sets out her concerns about the Article 4 Direction.

I should explain that I have received an acknowledgement to my request from the County Council and am awaiting further information etc.

This information is provided to update members.

221. APPLICATION FOR FINANCIAL ASSISTANCE.

I have received an application from the National Eisteddfod of Wales seeking a donation towards the cost of the 2009 event which will be held at Bala. The financial accounts submitted with the application are in order. In response to the question “Please state briefly how a grant would benefit the Community within Pembroke Dock” the person completing the application form says “Would ensure continuity to the National Eisteddfod and future Festivals which benefit the whole people of Wales and further afield.”

A decision on this application is requested.

222. CHRISTMAS MOTIF COMPETITION.

Members will be aware that the winner of the 2008 competition was Holly Adams who at the time was a pupil of Pembroke Dock Community School. You will recall that Holly was present at the arrival of Father Christmas when her design was displayed “in light” in Lower Meyrick Street. I have now received a letter from Holly which reads “... I was wondering when you have finished with the motif, could I have it. It would be fantastic attached to my house at Christmas time. It turned out a lot better than I thought.”

I should explain that the design was made into a motif at a cost of some £500 and that sponsorship from the Milford Haven Port Authority helped to have it displayed within the town.

A decision on this request is requested.

PART 3 – PLANNING.

223. DEVELOPMENT OVERLOOKING SOUTH PEMBROKESHIRE HOSPITAL.

I enclose as Appendix B a copy of a letter I have received from Councillor A McNaughton on the above subject which he will amplify at the meeting.

224. PLANNING APPLICATIONS.

08/0976/PA	Mr & Mrs Brace 8, Greenhill Road, Pennar, Pembroke Dock SA72 6RP	8, Greenhill Road, Pennar, Pembroke Dock SA72 6RP Single Storey Extension
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The Town Council recommends that this application is supported

08/0992/PA	James Lade Apley Lodge, Apley Terrace, Pembroke Dock, SA72 6	59, Bush Street, Pembroke Dock, SA72 6AN Change of use from office into 2 No self contained flats.
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The Town Council recommends that this application is supported

08/0993/PA	Asda Stores Ltd c/o Mr Richard Jones RPS Planning Park House, Greyfriars Road, Cardiff CF10 3AF	ASDA Stores, Gordon Street, Pembroke Dock, SA72 6DA Installation of a mezzanine floor
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The Town Council recommends that this application is supported

08/0999/PA	Mr Reading 27,Front Street, Pembroke Dock SA72 6JX	27,Front Street, Pembroke Dock, SA72 6JX First floor extension
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The Town Council recommends that this application is supported

08/1000/PA	Surehaven Ltd 18,Merlin Close, Langstone Business Park, Priory Drive Newport, GWENT NP18 2HJ	Land Adjacent to South Pembs Hospital Fort Road, Pembroke Dock. Change of use Class C2 (existing Residential Care facility) to use Class C2A (Low Security Private Voluntary Hospital)
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The Town Council recommends that this application is supported

08/1007/PA	Mrs Sands 48,Stranraer Road, Pennar, Pembroke Dock SA72 6RX	48, Stranraer Road, Pennar, Pembroke Dock, SA72 6RX Single storey extension to dwelling
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The Town Council recommends that this application is supported

08/1022/PA	Mrs Frances Parsell 14, Church Street Pembroke Dock SA72 6AR	14, Church Street, Pembroke Dock, SA72 6AR Replacement front door and frame
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The Town Council recommends that this application is supported

08/1023/PA	Ann Dureau 'Shimogamo' Beach Road Llanreath Pembroke Dock SA72 6TP	20, Commercial Row, Pembroke Dock, SA72 6JN Change of use of existing shop to living museum and replacement of architectural features to front elevation.
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The Town Council recommends that this application is supported

08/1035/PA	Large Double Ltd Tiers Cross Haverfordwest	Warehouse, London Road Mall, Pembroke Dock,
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Pembrokeshire
SA62 3DB

SA72 6
**Change of use to tyre sales and
fitting depot**

The Town Council recommends that this application is supported, but suggested that there may be some overlook issues due to the inclusion of a balcony to the property.

225. PLANNING DECISIONS.

PLANNING DECISIONS

08/0198/PA – Satellite dish –south facing wall- Albion Stores, Albion Square, Pembroke Dock SA72 6XE - **refused**

08/0807/PA – 2 storey, 3 bedroom dwelling- Land adjacent to 3, Lewis Street, Pembroke Dock, Pembrokeshire - **granted.**

08/0851/PA – Alterations and extensions to building – Royal Dockyard, 53, Pembroke Dock, Pembrokeshire. – **granted**

08/0930/PA – Erection of 2 number semi detached houses – Plot 30, The Point, Pennar, Pembroke Dock - **granted**

142. SUPPLEMENTARY REPORT OF THE TOWN CLERK

PART 1 – GENERAL.

226. LLANION COMMUNITIES FIRST.

I have placed on the table to the RHS of the Chamber a copy of the Monthly Bulletin for January 2009 for members to peruse if they so wish.

Any members wishing to take away the bulletin to read at home should let me know please.

227. LLANION COMMUNITIES FIRST.

The Town Council has no representative on this organisation but Councillor Mrs Pam George has served as a community member. I have been asked if these can now be varied so that Councillor Mrs George becomes the Town Council member. This will then reduce the number of Community Members on this Committee.

Approval of this technical amendment is requested.

PART 2 – CORRESPONDENCE.

228. APPLICATIONS FOR GRANT AID (SECTION 137 PAYMENTS)

(a) PEMBROKESHIRE YOUNG FARMERS CLUB.

I have received an application for financial assistance from the above organisation. The accounts for the year ended 30th September 2008 have been produced and are in order. The organisation has reserves of £65,348. The amount of grant aid support requested is in the sum of £50 to help them with core funding. The club caters for the 10 to 26 year old age group and encourages young people to take responsibility for their own area and to develop new skills such as public speaking, performing arts, life skills etc. The organisation is unable to say how many people from the Pembroke Dock Town Council area are members of this organisation.

A decision on this application is requested.

(b) MR JASON SCOURFIELD.

The above named person is a member of the Wales Junior Fencing Team. He has been selected to fence in the Junior Commonwealth Championships to be held in Penang, Malaysia in February 2009. It will be a showcase of the best under 20 years of age talent of the Commonwealth nations. The Town Council has in the past supported Jason in the costs he has to incur in travelling to represent Wales as well as his weekly training costs.

A decision on this application is requested.

PART 3 – PLANNING.

229. PLANNING APPLICATION IN RESPECT OF LAND ADJACENT TO SOUTH PEMBROKESHIRE HOSPITAL 08/1000/PA.

I attach as Appendix C a copy of a letter which has been sent to the County Council by Mr P W Nunnery of 35, St. Patricks Hill, Pembroke Dock.

Members will need to take this person's comments into account when determining their observations on the matter, however, any observations must be "planning based". The applicant company has fully given its reasons why it has been necessary to make an application to revise the original planning application which has been previously granted.

230. PLANNING APPLICATIONS

08/1024/PA Mr James Phillips
45A, Bush Street,
Pembroke Dock
SA72 6XD

45A, Bush Street,
Pembroke Dock
SA72 6XD
First Floor Extension

The Town Council recommends that this application is supported, but suggested that there may be some overlook issues due to the inclusion of a balcony to the property.

231. PLANNING DECISIONS

08/0904/PA – Erection of single storey extension – 44 Stranraer Road, Pennar, Pembroke Dock – **granted**

08/0959/PA – Alterations and extensions – 41, North Street, Pembroke Dock - **granted**

08/0869/PA – Erection of single storey extension 24, Church Street, Pembroke Dock – **granted**

07/0565/PA – Erection of one dwelling and 2 flats – 49, Gwyther Street, Pembroke Dock – **granted**

08/0839/PA – Erection of 2 dwellings land to the rear of 6,7&8, Chapel Road, Llanreath, Pembroke Dock. - **granted**

143. REPORT OF THE FINANCIAL OFFICER

27. ACCOUNTS FOR PAYMENT

The following accounts are submitted for approval of payment:-

133	Zurich Insurance–Balance–Insurance-Cherry Picker	£26.25
134	SWALEC-Electricity-Pump House	£32.80
135	I. Jones – Postage	£15.00
136	I. Jones –Expenses – Christmas Festivities	£90.00
137	Cape Hire & Sales	£112.37
138	Tenby Observer – Christmas Feature	£124.66
139	Petty Cash	£128.72
140	Jewson Ltd.-Materials-Christmas Decoration	£136.30
141	Rite Connection –P A T Testing	£138.00
142	I. Jones – Expenses-Training Course Swindon	£169.40
143	Day’s Rentals –Hire of Cherry Picker	£1038.45
144	Opal – Telephone Calls	£19.32
145	SWALEC – Electricity-Albion Square Lamp	£29.76
146	British Telecom – Line Rental	£77.32
147	M. Katra – Computer Support	£245.00
148	Pembroke Town Council	£210.00

NB Accounts Nos. 133 and 134 were paid out of meeting.

28. INTERNET PAYMENTS

The following accounts were paid on line during the month of October 2008:-

16/12/2008	Opal – Telephone Calls	£22.33
16/12/2008	RBS Software-training Course	£172.50
	Salaries, Wages, Tax and N I	£6822.46

PROPOSED by Councillor
SECONDED by Councillor

RESOLVED

That the Town Council approve payment of Accounts numbered 133 - 148 and the internet payments shown above.

144. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES.

145. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

No member had any item for discussion under this heading.

146. ANY OTHER BUSINESS

The meeting ended at 2011hrs.