

At a Meeting of **Pembroke Dock Town Council** held at the Pater Hall, Pembroke Dock on Thursday 08th May 2014

PRESENT: Councillors J Phillips, P George, M Murton, P Folland, M Colgan, P Gwyther, A Lee, A McNaughton, J McNaughton, P Kraus, C Fortune, S Perkins & D Earl

IN ATTENDANCE:

Sarah Scourfield – Town Clerk

Amanda Dillaway – Deputy Town Clerk

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor K Higgs.

2. ELECTION OF MAYOR

To elect a Member of the Town Council to the office of Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual General Meeting of the Council.

Councillor Jane Phillips took the chair

Council then elected a Mayor for the year 2014/2015.

It was

PROPOSED by Councillor A McNaughton

SECONDED by Councillor M Murton

RESOLVED: That Councillor Pam George will be elected as Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual General Meeting of the Council.

At the conclusion of the election, the Town Clerk, the outgoing Mayor and the Mayor elect left the room for the necessary regalia to be exchanged.

When the newly elected Mayor enters the Council Chamber, at the summons of the Town Clerk, all present stood and remained standing until the retiring Mayor had formally greeted her successor.

The Town Clerk then asked the new Mayor to come forward to make their declaration of Acceptance of Office.

The new Mayor responded to their election to office and thanked the outgoing Mayor.

The newly-elected Mayor formally indicated to Council that Miss Lauren George would act as her Consort for 2014/2015.

3. APPOINTMENT OF DEPUTY MAYOR.

To appoint a Member of the Town Council to the office of Deputy Mayor of Pembroke Dock to hold office pursuant to section 15(7) and 34(7) of the Local Government Act 1972, until the next Annual Meeting of the Council.

Council then elected a Deputy Mayor for the year 2014/2015.

It was

PROPOSED by Councillor M Colgan

SECONDED by Councillor C Fortune

RESOLVED: That Councillor Peter Kraus will be elected as Deputy Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual General Meeting of the Council.

The newly appointed Deputy Mayor came forward to the dais to be invested by the Mayor with the Medallion of Office.

The Deputy Mayor made a formal declaration of acceptance of office and responded to their election stating his thanks before taking their seat on the dais.

4. APPOINTMENT OF MAYOR'S CHAPLAIN

Councillor George indicated that Reverend Nicky Skipworth would be her chaplain.

5. VOTE OF THANKS TO THE RETIRING MAYOR AND CONSORT

Councillor P George gave a vote of thanks to Councillor J Phillips for her year as Mayor. Councillor George continued that Councillor Phillips had been an excellent ambassador for the town.

Councillor J Phillips responded and stated it had been an exciting year whereby she had met many interesting people including the Japanese delegation during a visit to Portsmouth and Her Majesty the Queen during the recent royal visit to the town. Councillor Phillips continued by thanking Councillor P George who accompanied her on a number of official engagements and further thanked the Town Clerk and office staff for their continued help with invitations and appointments during the last year.

6. APPOINTMENT OF MEMBERS TO SERVE ON COMMITTEES AND OUTSIDE BODIES ON WHICH THE COUNCIL IS REPRESENTED

Planning Committee

Councillors, A McNaughton, M Colgan, K Higgs, Margaret Murton, D Earl & A Lee.

It was noted that Councillor J McNaughton had been omitted from the committee members currently serving on the planning sub-committee and this oversight had been rectified.

Consultative Documents Committee

Councillors D Earl & Vacancy.

There being no volunteers during the meeting, it was agreed for those present to give this committee role some thought until the next meeting on 5th June.

Personnel Committee

Councillors S Perkins, P E George and A McNaughton

Councillor P Gwyther stated that he would like to propose the Personnel Committee be increased to five members from the existing three.

It was **PROPOSED By:** Councillor P Gwyther
SECONDED By: Councillor M Colgan

Councillor S Perkins stated that there was no reason or requirement for the increase to happen. Councillor Perkins continued the committee's role included management of any staff issues and attendance at Pater Hall Trust meetings and it would be unworkable for more councillors to form part of this committee.

A vote was taken on the proposal as follows:

**For Five
Against Seven**

RESOLVED: That the Personnel Committee remain as three Councillors

With Councillor P George becoming Mayor, a vacancy had therefore been created on the Personnel Committee. Councillor M Murton was proposed as candidate to fill this vacancy.

It was **PROPOSED BY: Councillor J McNaughton**

SECONDED BY: Pat Folland

RESOLVED: That Councillor M Murton be appointed to the Personnel Committee for this year.

Finance Committee

Councillors D Earl, A McNaughton, P Folland and M Colgan

Councillor A McNaughton stated that he wished to stand down from the Finance Committee for the coming year. The Town Clerk asked for volunteers for the vacancy created and Councillor J McNaughton stated that she would like to put herself forward.

It was **PROPOSED BY: Councillor M Murton**

SECONDED BY: Councillor S Perkins

RESOLVED: That Councillor J McNaughton be appointed to the Finance Committee for the coming year.

Web Site Committee

Councillors A McNaughton, P Gwyther

The Town Clerk questioned the future of this Committee as it had not met for the last 18-24 months. It was commented that this is still an important Committee and although initially set up to review the creation and content of the Town Council website, it should continue to exist specifically for the technical side of the web site.

It was decided that the Web Site Committee should be retained.

Joint Twinning And Tourism Committee

Councillors Mrs. P.E. George, P. Gwyther, P Kraus, M Colgan and Vacancy

Councillor A McNaughton volunteered to fill the vacancy for the Twinning Committee.

Pembroke Dock Tourism Committee

All Town Councillors

Age Concern (Pembrokeshire)

Councillor M Colgan

Dr. Jones Charity

Councillor P E George

Pembroke Borough Silver Band Trust

Councillors P E George, M Colgan

Schools – Governing Bodies

Pembroke Dock Community School

Councillor Mrs. P.E. George

Pennar Community School
Councillors A McNaughton, M Colgan

St. Mary's School
Councillor M Colgan

**South Pembrokeshire Community Consultative Committee –
Dyfed-Powys Police Authority**
Councillor M Murton, T Wilcox

Townscape Heritage initiative Steering Committee

Louisa Saunders Trust
Councillors M Colgan and P George

Friends Of The Memorial Park
Councillor S. Perkins

Pater Hall Community Trust
Councillors Mrs. P.E. George, P. Gwyther, P Kraus, M Colgan, J Phillips

Pembroke Dock Chamber Of Trade
The Mayor (the current incumbent)

Festival Committee
It was commented that the Festival Committee had been omitted from the list and this committee comprises Councillors S Perkins and D Earl.

Town Regeneration Committee
The Town Clerk stated that this relatively new group would now benefit from input from the Town Council to help steer ideas and projects forwards. Councillor A Lee stated that she would sit on this Committee. Councillor S Perkins stated that it is most important that the Town Council supports this group in their efforts to improve the town. Further councillors volunteered their support for this Committee and the full listing of the group is:

Councillors P George, J Phillips, M Colgan, J McNaughton and A Lee.

7. ADJOURNMENT OF THE MEETING UNTIL 5th JUNE 2014 WILL BE PROPOSED, SECONDED AND VOTED UPON.

It was **PROPOSED By:** Councillor A McNaughton
SECONDED By: Councillor M Murton

RESOLVED: That all statutory business be adjourned until the next meeting of Council to be held on Thursday 5th June 2014 at 1830hrs (6.30pm)

Prior to closing the meeting, Councillor P George thanked members of the Pembroke Dock WI who had attended to support Councillor George in her Mayor Making and they had also provided a buffet.

There being no further business, the meeting closed.