

At a Meeting of **Pembroke Dock Town Council** held at the Pater Hall, Pembroke Dock on Thursday 5th June 2014

PRESENT: Councillors P George, P Kraus, M Murton, P Folland, M Colgan, A Lee, P Gwyther, T Wilcox, D Earl, S Perkins, J Phillips, J McNaughton and A McNaughton

IN ATTENDANCE:

Sarah Scourfield –Town Clerk
Amanda Dillaway – Deputy Town Clerk
Nicola MacKay – Administrative Support Officer

8. APOLOGIES FOR ABSENCE

Councillors K Higgs and C Fortune

9. DECLARATIONS OF INTEREST

Councillor P Gwyther noted those councillors that are trustees of the Pater Hall Trust should not take part in the discussion for the licence application which is item 17 of the Town Clerk's Supplementary report.

10. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no members of the public present.

11. MINUTES OF 3rd April 2014

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor P Folland

RESOLVED – That the Minutes of 3rd April 2014 are adopted as a true record.

MINUTES OF 8TH MAY 2014

It was noted that information had been omitted from the Item 6 of the minutes – It was commented that Councillor P Gwyther had put himself forward to join the personnel committee along with Councillor M Murton. As there was only one vacancy a vote of members present took place with 6 Councillors voting for Councillor M Murton and 5 Councillors voting for Councillor P Gwyther

Councillor P Folland questioned whether she was still a member of Pembroke Borough Silver Band Trust as she could not remember. Councillor P Gwyther stated that the trust consisted of three members from Pembroke Town Council, three from Pembroke Dock Town Council and three from the band itself and as nothing had changed it was quite likely that councillor P Folland was still a member.

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor P Folland

RESOLVED – That the Minutes of 8th May 2014 are adopted as a true record with the addition of the information noted above.

12. MATTERS ARISING FROM THE MINUTES OF 3rd April 2014

Footpaths on the Barrack Hill

It was questioned whether there was any further update regarding the footpaths situation. The Town Clerk informed the meeting that there had been two further meetings, one on the Barrack Hill and one at the Golf club both meetings had a positive outcome with many of the concerns being resolved. It was questioned whether any minutes had been produced from these meeting, Town Clerk stated that Matt Cloud of Pembrokeshire County Council had organised the meeting and no minutes have been produced, however Councillor T Wilcox had attended and perhaps he could be asked to give an update at the next meeting.

St Govans Centre and Alleyway

It was questioned whether there was any further update from the owner of the St Govans Centre as it had been noted that the area of St Govans Centre is very untidy, the Town Clerk stated that it was private land and therefore there is little that can be enforced. It was suggested that the town council write to the county council

noting our concerns with the constant dumping of waste in the area, which could lead to an environmental hazard. It was further suggested that a similar letter be sent to the landlord. It was commented perhaps the County Council should be asked to compulsory purchase the land in question.

Point 144 Hubert Lewis Memorial

It was questioned whether there has been any update on the memorial; Councillor S Perkins stated that she had been contacted by Mr A Coles as he wanted to change the location of the memorial to Hobbs Point. Following some investigation with Pembrokeshire County Council by Councillor S Perkins Mr A Coles has decided not to continue to pursue the idea any further due to a number of memorials already in existence in Milford Haven.

Point 145 Pembroke Dock Youth Council

It was questioned if the youth council project had progressed; the Town Clerk informed the meeting the due to recent workloads no progress had been made however proposals would be sent out within the next week.

Point 146 Rhoscrowther Wind farm

It was questioned whether anything had come from the Wind farm meeting and if any of the councillors attended. The Town Clerk stated that there had been no meeting date set as yet.

Point 155 Noticeboard

Councillor M Murton questioned if there had been any progress made on the new noticeboard. The Town Clerk stated that the planning application has been submitted to Pembrokeshire County Council, therefore waiting on them for a reply.

13. MATTERS ARISING FROM THE MINUTES OF 8th May 2014

There were no matters arising from the minutes of the 8th May 2014.

14. REPORT OF THE TOWN CLERK

1 Grant funding letter of thanks

The Town Clerk stated that letters of thanks from the Pembroke Dock Friendship Club, Pembroke Dock Civic Society, Pembroke Doc Cricket Club and Hafren Maiden had been received regarding the grant funding which they had received.

2. Financial assistance requests

a) Charlene Jones

Information had been received from a lady Charlene Jones; she is a Pembroke Dock resident and is one of the top 60KG female boxers in Europe. She has recently won her fifth Welsh Championship title and has trained with the Great Britain Olympic Boxing Squad where she has won a silver and bronze medal. Charlene has been selected as one of ten to represent Wales in the upcoming Glasgow 2014 Commonwealth Games.

Charlene has stated that she receives very little funding from WABA and is looking to local organisations for sponsorship. She has stated that all sponsors will be advertised at the Commonwealth games and also through other areas of local media.

After discussion it was proposed that £150.00 be donated to Charlene and that the Town Council wish her well at the Commonwealth Games.

It was

PROPOSED by Councillor A McNaughton

SECONDED by Councillor M Murton

RESOLVED – That a grant of £150.00 be awarded under Local Government Act 2000 s.2 – Power of wellbeing.

b) Pembroke River Rally sponsorship

David James had contacted the office to inform members that the West Wales Maritime Heritage has again organised the Pembroke River Rally. Mr James felt that both Pembroke and Pembroke Dock should be involved in the event.

He stated that the plan of events will be the Mayors and Mayoress of Pembroke and Pembroke Dock will be picked up at Hobbs Point in the flagship for the day, they will then sail to the Crown Pool and be met by the river

pilot and a flotilla of small boats. The pilot will lead the convoy into Pembroke to dock at the South Quay where the Mayoral party will disembark and the Mayor of Pembroke will make a brief speech. There has been one boat chartered to convey the Pembroke Mayoral party but he has insufficient room for the Pembroke Dock party. Mr James has suggested that another motor cruiser is chartered to convey the Mayor and Mayoress of Pembroke Dock.

For an extra boat to be chartered it will cost £100 for the day, Pembroke Town Council will be paying for the charter of several vessels and pilot fees for the day. The Town Clerk asked members wish to pay £100 for the charter of a boat for the day to enable the Mayor and Mayoress to take part in the event.

It was questioned whether the Mayor of Pembroke Dock should also travel on the lead boat to which it was agreed by those present that yes she should travel on the lead boat.

It was

RESOLVED – If it was agreed that the Pembroke Dock Mayor would travel on the lead boat then the Town Council would pay £100 towards the costs to the event under the Local Government Act 2000,s,2. Power of wellbeing.

3. Hanging Basket Sponsorship

The Town Clerk confirmed that a number of letters had been sent to organisations for sponsorship towards hanging baskets. Two responses had been received which were from Y Cerrig Glas, the new Marstons Pub, who have agreed to give £300 and B&Q have commented that they do not have a budget for sponsorship but would be able to provide certain items if requested.

It was questioned which organisations had turned down the request for sponsorship, the Town Clerk stated that only the two responses had been received from the fifteen letters originally sent.

4 St Johns Flower Festival

The United Parish of Pembroke Dock St Johns Church are arranging a Flower Festival 22nd July to 27th July they asked if the Town Council would like to put a display in the church for the week. The Town Clerk asked if members would like to participate in this event and to what value for the display.

Councillor M Murton stated that this is an excellent idea as this is the venue used for the Civic Service.

Councillor P Gwyther suggested maybe the Town Council could ask South Pembro Flower Arranging Society if they could put together the display. It was agreed that a budget of up to £100.00 would be allocated for the display.

It was

RESOLVED – that the South Pembro Flower arranging society should be asked to do the display with a budget of £75- £100.

55. Broadband Provision

The Town Clerk stated that a letter had been received from the office of Simon Hart, informing local councils about the new and improved broadband service to the area. The information is available in the office if any members wished to view the information.

6. Ferry Lane/Pembroke Road junction, Pembroke Dock

The Town Clerk stated that some members may recall there was previously a meeting held to examine the issues with this junction, conclusions from the meeting were that a roundabout should be installed to try to eradicate the issues.

Pembrokeshire County Council has undertaken further examination of the issues and propose that a better option would be to install traffic signals. The signals will be present on Ferry Lane/Pembroke Road junction and also at Buttermilk Lane/Bush Hill Junction; the existing crossing at the top of Bush Hill will be retained and overhauled.

Pembrokeshire County Council aim to start work in July 2014 when the school is closed, roads will remain open during the work with some disruptions.

Councillor D Earl stated that alterations to the junction have been looked at for a number of years and options of roundabouts or lights had previously been discussed at length. It was felt by all those present that the current proposal of traffic lights on the junction by the county council is the best option considering the number of pedestrians including a vast number of children that use the route daily. There was general agreement that the scheme go ahead as proposed.

7. Governance in Small Public Bodies

The Town Clerk stated the Welsh Assembly Government has sent a recent document which has been released to the town Council. The document is the report of the National Assembly for Wales Public Accounts Committee on the Caldicot Wentlooge Internal Drainage Board.

The report follows an inquiry by the committee into significant failings in governance and financial arrangements identified. The Welsh Assembly Government felt that a number of the issues highlighted are lessons to be learned identified in the report are relevant to small public bodies in Wales generally. These concern the need to ensure there is a clear understanding for the need and importance of good governance, accountability and effective safe guards in the management of public money.

The Town Clerk stated that the document is in her office if any of the Councillors would like to view it. Councillor S Perkins asked if there was still a Document reading committee. Councillor D Earl stated that he would read the document on behalf of the councillors.

8. Matters for discussion under Private and Confidential

The Town Clerk stated that after the last business meeting of the Council held in April it should be clarified what items should be discussed under private and confidential. Standing Orders of this Council states that

Motions Affecting Council Employees

If any question arises at a meeting of the Council or of a Committee thereof relating to the appointment, promotion, conduct, dismissal, salary or conditions of service of any person employed by the Council, such questions shall not be the subject of discussion until the Council or Committee, as the case may be, has decided whether or not the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 shall be exercised.

As a guide the following matters usually fall under the umbrella of confidential business, the disclosure of which would be prejudicial

- a) Appointment, terms of service, conduct dismissal of particular employees
- b) Terms of tenders and negotiations for contracts to be entered into
- c) The early stages of any dispute and the preparation of cases in legal proceedings.

The Town Clerk informed the Councillors that she could arrange training on this matter or any other matter within the Standing Orders, Councillor M Murton and J McNaughton commented that they would like to receive some training on the standing orders.

9. Pater Hall Community Trust Funding

The Town Clerk stated that there have been a number of meetings held with this organisation since the last business meeting of the Town Council, copies of the papers have been provided to Council members only as some of the issues discussed should be kept confidential. As item 23 of the Standing Orders of the Town Council state.

“All agendas, reports and other documents and all proceedings of Committees shall be treated as confidential, unless and until they become public in the ordinary course of the Council’s business.”

The Finance Committee of the Town Council have met with the Pater Hall Trust and recommend that the grant for caretaking services of 75% is paid to the Pater Hall Trust on a monthly basis, with the grant being tapered by 5% every year, with the disability access issues being addressed within the next 12 months.

It was noted that the percentage is actually 70% not as per the Town Clerks report of 75%.

After discussion it was proposed that the caretaking services of 70% would be paid to the Pater Hall Trust on a monthly basis, with the grant being tapered by 5% every year, along with the disability access issues being addressed within the next 12 months

It was

PROPOSED by Councillor S Perkins

SECONDED by Councillor A Mc Naughton

RESOLVED – That the caretaking services of 70% will be paid to the Pater Hall Trust on a monthly basis.

10. 2014/2015 Budget

The Town Clerk stated that if item 10 on this report was agreed by full council and the Pater Hall Trust receives a grant for the Cleaning and caretaking costs, payments will be received on a monthly basis. The Town Clerk proposed that the budget was changed accordingly to give a true view of the budget.

A copy of the agreed budget was attached to member's papers. The changes which were proposed are; remove the £12,000 (Pater Hall Community Trust) from the Donations section as the amounts which are paid for the caretaking services are already paid to the Wages section. So this item will become redundant. The amount shown on the income would also need to be reduced from £12,000 to £5000 to reflect actual amounts to be received.

This would leave an amount of £5,000 surplus which would need to be allocated to the budget.

The Town Clerk suggest that the budget is allocated in the following way

£1000 – Floral Baskets and Bunting – We have had to look at purchasing new brackets and liners for the baskets as some of the brackets have deteriorated. Councillor P George acknowledged that bunting around the town is a good idea.

£1000- Civic Regalia – The memorabilia for the Town Council has depleted and some new memorabilia would need to be looked at.

£3,000 – Proposed new offices – I would recommend this amount should be saved towards the proposed new offices. Councillor M Murton stated that the £3000 proposed for the new offices should be kept as a separate entity to ensure the money is not used for anything other than the new offices.

After discussion.

It was

RESOLVED – That the budget should be changed accordingly with the £5,000 being split as follows £1,000 Floral Baskets , £1,000 Civic Regalia, £3,000 ring fenced for the Proposed new offices.

11. Commission charges at library galleries

The Town Clerk stated that a letter has been received from a Sally Reeves regarding the Commission charges at library galleries. She states in the letter that she attends an art class in Albion Square with a number of other recreational artists and they showcase their work in Pembroke Dock library in the hope to achieve some sales.

She states that until this year the commission charged by the library has been 25% of any sales made, but this has from 1st May been raised to 35%. She comments that they are not professional artists and they try to keep their charges as low as possible.

Councillors stated that Pembrokeshire County Council made the decision to try and keep all libraries open; to do this they have had to increase the costs. It was proposed that the Town Clerk would reply to this letter with the above information. .

12. Licence application - 28 Treowen Road

The Town Clerk stated that a licence had been received for PS Stores, 28 Treowen Road, Pennar, Pembroke Dock. The applicant proposes to be open between the hours of 06.00 and 23.00 with alcohol being sold during this time. There will be CCTV installed on the premises with images being retained for 31 days.

The Councillors saw no problem with this request as there are already a number of establishments within the town working the same hours.

It was **PROPOSED by Councillor M Colgan**
SECONDED by Councillor A Mc Naughton
RESOLVED – That there is no reason for this licence not to be passed.

13. Bicentenary Celebrations

The Town Clerk stated that a letter had been received from Cosheston School Council regarding the recent events held in the Town. Members of the school council have noted the disappointment about not being invited to the recent parade and visit from the Queen.

The Town Clerk noted that Cosheston school council had been informed that the events were arranged by the Bicentenary Committee and she had passed the letter onto the coordinator Martin Caveney.

14. Vote of No confidence – Pembrokeshire County Council

The Town Clerk stated that the Clerk of Pembroke Town Council has forwarded onto all local councils a copy of the letter which has been sent to Pembrokeshire County Council, by Pembroke Town Council.

The letter stated that

“a report was presented to Council which outlined “scandals” and issues which have arisen in Pembrokeshire County Council over recent months.

Following a long discussion a vote was taken and it was RESOLVED that a vote of no confidence was passed in the ruling group of Pembrokeshire County Council”

The contents of the letter received were noted by all of the Councillors.

15. Society of Local Councils Clerks Membership

The Town Clerk put forward that the renewal for the above was due it would cost £199 for renewal. The membership for this is vital to the Clerk as it provides up to date support and information.

It was **PROPOSED by Councillor A McNaughton**
SECONDED by Councillor M Murton
RESOLVED – That the Society of Local Council Clerks membership was to be renewed at the cost of £199.00

16. Civic Awards

The Town Clerk noted that it had been nearly 2 years since this was last considered. Would Council like to hold Civic Awards this year? The Town Clerk suggested that notices are erected as soon as possible with the Awards taking place in September.

After a discussion it was decided that a Civic Award ceremony would be held this year, notices need to go out as soon as possible as September is not that far away.

17. Proposed 20mph zone, Pembroke Road, Pembroke Dock

The Town Clerk stated that the County Council will shortly be advertising a proposal for a 20mph zone on Pembroke Road. This will cover a length of 325 metres of road covering the access and exit roads to Pembroke School.

In addition traffic calming features will be used to try to reduce actual speeds to the 20mph level. The features will be flat topped road humps set at 75mm above the adjacent road level. I have a copy of the plan is anyone wished to view it.

This was noted by all Councillors, general consensus was that this was a good idea.

18. Internal Auditor Report

Town Clerk stated the Internal Audit had been completed, and that it had been included in the papers with a copy of the report. There were a number of suggestions from the Internal Auditor which had been highlighted in red throughout the document.

The Town Clerk will make the relevant changes to the Financial Regulations and Risk Assessments and bring them back to the next Council meeting for agreement to take into consideration the use of the debit card and with Councils agreement the legal authority for grant spends will be added to the minutes from this meeting onwards.

It was

PROPOSED by Councillor M Colgan

SECONDED by Councillor M Murton

RESOLVED – That the Internal Auditors report was accepted and the Town Clerk will make the relevant changes as advised.

19. Village Green – Queen Street

The Town Clerk stated a number of queries regarding investigation work which was being undertaken on the section of green area in Queen Street. A Resident provided the office with a copy of the license which she had gained, which stated that Pembrokeshire Housing Association were undertaking drilling on the land, amongst the papers for the license was a copy of a layout plan which showed 4 proposed dwellings on the area.

There had been a number of concerns from local residents stating that this is the only green section of land left in the Central Ward area, and they are looking for help from the Town Council to try and stop housing being built on this area.

It was noted that the section of land is allocated in the Local Development Plan as Amenity Open Space, the policy states

“Development which would adversely affect the appearance character or local amenity value of areas of public and private open space will not normally be permitted. In exceptional circumstances where the proposal will bring clear social and or economic benefits to the local community and make a positive contribution to the built environment, development may be permitted where it can be demonstrated that no suitable alternative site is available.”

The above policy does seek to protect open space, but the area is not fully protected until it has a Village green agreement.

Do members wish to investigate this further and undertake a survey amongst residents to see if a village green application would be worthwhile undertaking? If members do wish to do this then we only have until September to lodge an application as the rules for Village Green applications will be changing.

It was

RESOLVED – That the Town Council would investigate and look to lodge a Village Green Application for the green area in Queen Street.

15. SUPPLEMENTARY REPORT OF THE TOWN CLERK

15. Pembroke Borough Silver Band

The Town Clerk stated that a letter had been received from the above organisation asking for help from the Town Council. They state that they have previously using the Coronation centre to store instruments but this storage is no longer available. They have asked if members had any suggestions of suitable locations which they may be able to use.

They had also stated in the letter that some of the instruments which are currently stored in the cellar are not being used, which they intend to sort out on Friday 7th June and mark any instruments which are owned by the Silver Band Instrument Trust in order for them to reallocate them at their discretion.

After a discussion it was decided that a meeting was needed with The Silver Band Trust to discuss this further.

16. Tidal Energy Ltd Update - Delta Stream device

The Tidal Energy Delta Stream device is being constructed and assembled at Mustang Marines ship yard. Mustang Marine has continued to work on the Delta Stream device over the past 10 weeks whilst the company has been in administration. It is considered that fabrication of the Delta Stream turbine has been one of the key factors in keeping the yard operational and preventing closure.

The Town Clerk noted that there are plans to begin marine works onsite in Ramsey sound in early June. Work

including laying of the moorings cables and deployment of the device will be carried out during separate operations between June and August. Tidal Energy Ltd has stated that they will keep the council updated with progress.

17. Pater Hall Community Trust – License application

Councillors P George, M Colgan, P Gwyther, J Phillips and P Kraus declared an interest and left the room.

The Town Clerk stated that application for the Pater Hall License had been received, the information within the license is as follows

Plays , films, Boxing or Wrestling and performances – 10.00am – 23.00 Monday- Sunday

Live Music, recorded music and dance performances – 0900-2400 Sunday – Wednesday 0900-0100 Thursday – Saturday

Late night refreshments- 0900-2400 Sunday – Wednesday 0900-0100 Thursday – Saturday

Supply of alcohol – Sunday – Wednesday 0900-2400 Thursday – Saturday 0900-2430

The supervisor named on the application is Mr Don Esmond.

It was

PROPOSED by Councillor A McNaughton

SECONDED by Councillor D Earl

RESOLVED – That the licence for the Pater Hall Trust was supported by the Town Council.

18. Armed Forces Day

The Town Clerk informed the council that an event will be taking place on Saturday 28th June and will be held in Pembroke this year. Members were provided with an invite which had been sent from Pembroke It was also stated that if this event is poorly attended again this year the event may be cancelled for future years, as there is a lot of work undertaken by the officers of the Council to arrange the event.

19. Updating Members Interests

The Town Clerk noted that there is currently a document under consultation from the Welsh Government “access to information on Community and Town Councils”. This document outlines the basic information which should be accessible to members of the public and in what form it should be accessible.

It was noted by the Town Clerk that the document states that members interests need to be kept up to date and should be made freely available on the Town Councils website. It was then requested that members ensure their members interest form is correct and up to date in order for the council to be able to comply with this document. Please note members interests include any political affiliation.

Councillor A McNaughton noted that he would need to fill in a new form.

20. Twinning Committee – Bergen Visit July 2014

The Town Clerk announced that the Twinning Committee are hosting some visitors from Bergen during July. There has been a pig roast arranged for the 19th July which will be held at the Water sports Centre in Pembroke Dock. The group agreed if any member wished to attend they could but they would be required to pay £10 per head for the pig roast.

If anyone wished to attend payment would need to be given to the Town Clerk by Tuesday 10th June 2014.

16. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

There were none.

17. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Police Forum

Councillor M Murton informed the meeting that the PCSO team had been working alongside FAST, putting in place the first trial involving forty families within Pembroke Dock. They have already seen a boost in confidence not just within the children but the whole family. If this trial deems successful there is to be a second trial pilot of three to five years age range. Other than this there had been no major new items for discussion. Councillor Murton also commented that the priorities for the town were to keep a general watch within the town for anti-

social behavior with youngsters around the town

Valero Community Advisory Panel

Councillor M Colgan attended the meeting on the 3rd June 2014. Councillor M Colgan noted that there will be a 'turn around' taking place between September and November at the refinery, this would involve the main construction crews such as Leadwood's, Jenkins and Davies and Red Hall. This could possibly mean some extra work being available.

Festival Group

Councillor D Earl noted that the festival week is soon approaching, he would like to see council attend if they can.

Memorial Park Update

Councillor S Perkins stated that building work is due to commence on the park and should be finished in time for the School summer holidays.

18. ACCOUNTS FOR PAYMENT

Date	Description	Amount	Payment Method
27/02/2014	Post Office Ltd – Postage	£17.25	DEBIT CARD
03/03/2014	Printerland – Toner Cartridges	£207.36	
06/03/2014	Clarity Copiers Ltd – Print Copies	£25.91	
10/03/2014	A Dillaway – postage and catering items	£4.47	
05/03/2014	Swalec – Pump House Supply	£27.00	CHQ 100222
11/03/2014	A Phillips – Protective Gloves	£3.00	
11/03/2014	Princes Gate Water – Rental of Equipment	£21.02	
11/03/2014	Princes Gate Water – Sanitisation Service	£17.78	
16/03/2014	Sage UK Ltd – Payroll system fees	£6.85	
13/03/2014	Printer land – Toner cartridge	£101.40	
21/03/2014	CCC Pensions ACCT – Pension payments	£360.07	
17/03/2014	RBS Solutions Ltd – Accounts licence renewal	£224.40	

PAYMENTS PREVIOUSLY AGREED eg, Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method
07/03/2014	SLCC – Cilca Training	£115.00	CHQ 100221

ACCOUNT RECEIPTS

Date	Description	Amount
03/03/2014	SAGE – Refund on annual licence plan	£46.80

SALARIES AND WAGES

06/02/2013-05/03/2014	Salaries and Wages	£6368.73
06/02/2013-05/02/2014	Tax and NI	£1787.48

ACCOUNT BALANCES

27/03/2014	HSBC Current Account	£47821.95
27/03/2014	HSBC Premium Account	£32371.62

Councillor P Gwyther has asked the Town Clerk to investigate the rates of the Chamber.

It was

PROPOSED by Councillor J McNaughton

SECONDED by Councillor P Folland

RESOLVED - That the Town Council approve payment of Accounts and Salaries and Wages payments, and also approve payments previously agreed.

19. AGENDA/REPORT ITEMS FOR THE NEXT MEETING

There were none.

20. COMMUNITY ISSUES

It was stated that the Civic Dinner held in the Pater Hall on Friday 9th May 2014 was a success; Councillor P Folland suggested that the Main Hall could do with a cloak room facility or something similar.

Councillor P Gwyther made council aware that the public toilets in the Asda car park are in a general poor state. There are cracked and missing tiles on the floors and walls and the toilet cistern is cracked and broken.

Councillor P Gwyther has spoken to Pembrokeshire County Council and also send photographic evidence regarding the general poor state of the public toilets.

Councillor S Perkins noted that it would be a good idea for Councillor P Gwyther to work alongside Councillor A Lee who is the county councillor for that ward.

Councillor A Wilcox stated that the Village Green clean up in Stranraer Road is on-going and running well.

Councillor J Phillips questioned why certain roads were being re surfaced throughout the town. Councillors S Perkins and A Wilcox noted that the council agreed a list of roads in a previous meeting. The Town Clerk is to look at the list of roads agreed.

Councillor P Kraus noted that Pembroke Docks Got Talent is underway, posters are going up throughout the town and hopes it is a well-supported event.

Councillor P George stated that the general state of the Cemetery on London Road is horrendous; the maintenance seems to be sporadic and not completed to a higher standard as it should be. Councillor S Perkins is going to look into this.

Councillor A Wilcox left the meeting at this point.

21. MAYORS REPORT

The Mayor commented that she, along with the Mayoress Lauren George, had attended many events over the past month the first of which being the Civic Dinner, which took place at The Pater Hall, the food was put on by Courtyard Caterers and was very nice although they did not seem to cater much for vegetarians even though it was specified to them that this option was needed, the Mayor noted that the main hall looked lovely Upsy Daizy had taken care of the table linen and chair covers and what a difference it made. The event was well attended. That same weekend held Pembroke Town Council Civic Service and Luncheon at Pembroke Town Hall which was on the Saturday, the Sunday held the Mayors Civic Service at St Johns Church. The Mayor also attended a light lunch and greeting on board the HMS Pembroke and later that day on Front Street she saluted the Band of Royal Marines. The Mayor also

noted that she had attended the Haverfordwest Civic Service, the Quins annual Dinner and Presentation plus an induction service at the Zion Church for Rev Dafydd Taylor. Finally the Mayor commented that she had attended the Silver Explorer Cruis Ship that docked in Pembroke Dock Port, were she was able to meet and greet the guests of the ship and all the crew.