

At a Meeting of Pembroke Dock Town
Council held at Pater Hall, Pembroke
Dock on Thursday, 6th April, 2000
at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George, Mayor
Councillors D.T. Esmond, R.F. Finbow
Mrs. P.E.M. Folland, Mrs. C. Fortune,
P.G. Gwyther, D.L. Jones, M.B. Owen,
Mrs. V.M.J. Roach, Mrs. B. Roch,
Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor W.J. Davies who was recovering at home.

2. MINUTES

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor D.L. Jones

RESOLVED -

That the Minutes of the Meeting held on the 16th
March, 2000 be adopted as circulated, subject to
the following amendments:-

3. MATTERS ARISING FROM THE MINUTES

(a) Minute 141(273) - Millennium Souvenirs

Councillor D.L. Jones enquired as to whether there had been a reasonable demand from the Schools for staff to purchase plates.

The Mayor stated that a good response had been received and that it had been decided to sell the plates at £3.50 each. It was suggested that additional plates should be ordered for sale in the Office.

(b) Minute 141(288) - SPARC - AGM

The Town Clerk reported that SPARC's AGM is to be held at Pater Hall on the 19th April, 2000 at 7.30 p.m.

(c) Minute 146(d) - Pembroke Borough Silver Band

The Town Clerk reported that a letter of appreciation had been received from the Band on their recent achievements.

(d) Minute 146(f) - Guide Books

Councillor R.F. Finbow referred to recent media coverage of sailings from the Irish Ferry terminal in the Town due to inclement weather and to the fact that Pembroke was referred to and not Pembroke Dock. He had telephoned both the BBC and HTV Newsdesks and advised that the Irish Ferry terminal was situated in Pembroke Dock and not Pembroke as reported. He was advised that they were unaware that Pembroke and Pembroke Dock were two separate towns.

RESOLVED -

That the Town Clerk write to the Head of News Editorial, BBC & HTV regarding the above matter.

(e) Minute 146(g) - Town Trail

The Town Clerk stated that he had not written to the National Park regarding the sign posting pending further information from Councillor Gwyther.

RESOLVED -

That the Town Clerk write to the National Park Authority requesting that larger signs be provided in the Rocky Park area.

(f) Minute 146(h) - Memorial Park

The Mayor referred to complaints she had received regarding litter in the Park as well as insufficient litter bins for use by dog owners to deposit waste.

RESOLVED -

That the Town Clerk request Pembrokeshire County Council to undertake clearance of wind blown litter in the Park as well as provision of bins for dog fouling waste.

4. **REPORT OF TOWN CLERK**

1. **Thanks**

The Town Clerk stated that as this was his first Report he wished to thank Council Members for appointing him as Town Clerk and also expressed his appreciation to Mrs. W.A. Vincent, former Town Clerk and Mrs. E. Prout, Secretary for all their assistance since commencing duties.

2. **CCTV Cameras**

The Town Clerk referred to the last meeting when approval was given to making a contribution of £3,160 towards the capital cost of upgrading the CCTV system in the Town.

He had since been advised by Pembrokeshire County Council that as Dyfed-Powys Police were increasing their contribution by £2,500 this Council's donation would be reduced to £2,000. This amount was paid prior to 31st March, 2000.

British Telecom had agreed to a fixed contract for five years for the running costs at £1,705 per annum.

RESOLVED -

That the Town Clerk's action in respect of the contribution of £2,000 for the CCTV cameras be confirmed.

3. **Floral Displays**

The Town Clerk submitted the following report on the provision of floral displays in the Town.

Filling

To date quotations for filling the flower baskets had been received from:-

- (a) Bush School Nursery - £9.00 per basket (Verbal quote)
- (b) Pembroke Nurseries, Slade Cross - £11.00 per basket
(Price to fix and remove - £5 per hour per person)

A quotation from Bangeston Farmyard Garden Centre was awaited.

Watering

A quotation for watering the baskets had been received from Pembrokeshire County Council as follows:-

Watering of Flower Baskets once a week - £209.10 per watering

In view of this high cost, an informal approach had been made to Mr. J. Jones, Caretaker of Pater Hall, who had agreed in principle to undertaking watering duties subject to further negotiations in respect of payment.

The Town Clerk stated that permission from Pembrokeshire County Council to attach the baskets to the street lighting columns had been requested. With regard to securing the baskets to the columns steel/bars would have to be purchased and fixed.

Members were reminded that a donation of £1,000 had been received from SPARC, £1,500 from Pembrokeshire County Council and that £2,000 had been provided in the Estimates for the provision of floral displays in the Town.

RESOLVED -

- (1) That the Town Clerk purchase steel bars for affixing flower baskets to lighting columns.
- (2) That the Town Clerk contact local firms with regard to the possible loan or hire of fixing equipment.
- (3) That the Town Clerk and Councillor M.B. Owen liaise in this matter and report back to the next Council Meeting.
- (4) That Bangeston be requested to provide a quotation. If the quotation is not received then the Council accept the quotation received from Slade Cross.
- (5) That the Town Clerk liaise with Tenby Town Council in this matter as well as obtain prices for the provision of a watering machine.
- (6) That Mr.J. Jones, Caretaker be paid unsociable hourly rate, minimum of three hours, on a weekly basis to undertake watering of floral display in the Town.

4. Albion Square Centenary Lamp

The Town Clerk reported that a quotation had been received from Sugg Lighting Ltd. for the supply of replacement lanterns at a cost of £369 each.

Pembrokeshire County Council had submitted a quotation for the erection of the lamps which had been received in the sum of £135.00. The total cost of supply and erection of the lamps was in the sum of £1,242.00.

RESOLVED -

That the Town Clerk be authorised to accept the quotations received from Sugg Lighting Ltd. and Pembrokeshire County Council to supply and erect lamps in the sum of £1,242.00.

5. Thanks

The Town Clerk reported that a letter had been received from Mr. A. Coy thanking the Mayor and Council for the recent presentation of the Royal Humane Society award.

6. King William Street

The Town Clerk reproduced at Appendix "A" a copy of a letter sent by Pembrokeshire County Council to Mr. Nick Ainger, M.P. regarding the condition of the above area.

RESOLVED -

That the Town Clerk be instructed to write to Pembrokeshire County Council requesting that they undertake the removal of rubbish from this location.

7. County Council Byelaws

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that it is intended to introduce a new byelaw for the Towns in Pembrokeshire making it an offence for a person to urinate or defecate in a street or other public place. A copy of the letter was reproduced at Appendix "B" for the information of Members.

RESOLVED -

That the Town Clerk request Pembrokeshire County Council to introduce dog fouling byelaws in the Memorial Park.

5. PRESENTATION - LIFELONG LEARNING IN THE COMMUNITY

The Mayor welcomed Mrs. Eleanor Clark, Pembrokeshire College who had requested to address Council regarding "Lifelong Learning the Community" which is a project being undertaken by the Pembrokeshire College.

Mrs. Clark stated that due to high levels of social depravation in Towns it is imperative that learning skills be brought to the people. Under the European Social Fund money had been allocated for this project and voluntary organisations, tenants and residents associations, mother/children groups, family centres etc. were being advised of the various learning skills which are available. Courses would be held in social clubs, halls, etc., for the benefit of the general public.

The Mayor thanked Mrs. Clark for attending the Meeting and providing information to Members and wished her every success in the above project.

8. Objective 1 - The Real Challenge

The Town Clerk reminded Members that at the last meeting consideration of a letter from Rt. Hon. Alun Michael was deferred. A copy of the letter was reproduced at Appendix "C" for the information of Members. Circulated at the meeting a layman's guide to Objective One which had recently appeared in the Western Mail for the information of Members.

The Town Clerk advised that Pembrokeshire County Council had organised a Roadshow on this subject to be held at Pater Hall on the 10th May, 2000 at 7.00 p.m.

9. Parliament for Wales Campaign

The Town Clerk reported that a letter had been received which invited the Council to support the above campaign by paying a membership fee of £20.00.

RESOLVED -

That the Council leave the letter lie on the table.

10. Donations

The Town Clerk reproduced at Appendix "D" an application for financial assistance which had been received from Sian Evans a medical student from Pembroke Dock.

RESOLVED -

That the Council contribute £100 to Miss Sian Evans, medical student regarding her placement to work abroad in underprivileged countries.

11. Planning Applications

The following applications are submitted for consideration:-

979/99	Mr. & Mrs. Stuart 38 Park Street Pembroke Dock	38 Park Street - Demolish two-Storey Extension and Rebuild
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor M.B. Owen

RESOLVED -
That the Council have no objection to the application.

991/99	Social Services Section Pembs. County Council County Hall Haverfordwest	24-26 Hamilton Court - Family Support/Resource Centre
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PROPOSED by Councillor Mrs. M. Williamson
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED -
That the Council have no objection to the application

1005/99	Mr. & Mrs. J. Spencer 70 High Street Pembroke Dock	70 High Street - Amendments to Previously Approved Scheme to Include Window at Rear of Building at 1st Floor Level
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. B. Roch

RESOLVED -
That the Council have no objection to the application.

33/99/AD	Manpower 66 Chiltern Street London	Call Centre, Cleddau Bridge Business Park - 1 No. Free Standing Sign and 2 No. Illuminated Signs Secured to the Building
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PROPOSED by Councillor Mr. D.T. Esmond
SECONDED by Councillor Mrs.M. Williamson

RESOLVED -

That the Council have no objection to the application.

13/99/TF	Pembs. County Council County Hall Haverfordwest	Pembroke Dockyard - Tree Felling and Surgery
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PROPOSED by Councillor M.B. Owen

SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED -

That the Council have no objection to the application subject to consultation with local residents.

12. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

486/99	Plot at Eastern Avenue - Motor Sales Area with Small Scale Dismantling, Repair, Resale of Parts, Siting of Cabin and Containers - Approved
894/99	Plot 15 Springfield Road - One Dwelling - Approved

13. Appeal

A copy of the Statement of Case by the Local Planning Authority in respect of the appeal by Pembroke Port against the refusal of planning permission for the Storage of Aggregate Material and Provision of Conveyor from Storage Building to Jetty for loading Material onto Ships was available for inspection by Members.

14. Payment of Accounts

The following accounts were submitted for payment:-

1.	Newey & Eyre - Light Bulbs	£2.46
2.	Zurich Insurance - Additional Premium	£14.42
3.	Post Office Counters Ltd. - Postage	£50.00
4.	Fireguardian Ltd. - Maintenance of Fire Extinguishers	£108.33
5.	Kalamazoo Ltd. - Wages Stationery	£193.31
6.	Amberol Ltd. - Flower Baskets	£1,621.50
7.	Pembrokeshire. County Council - Renewal of Theatre Licence	£112.00
8.	Pembrokeshire County Council - Christmas Lighting	£2,056.25
9.	The Consortium - Urn	£94.00

10. Imprest Account - Salaries, Wages, Tax and N.I. £3,982.27 ~

The following account was paid out of meeting:-

150. Pembrokeshire County Council - Contribution CCTV Cameras £2,000.00

The Town Clerk requested that the following accounts be included in the schedule for payment:-

11. Llanion Glass - Glass £37.37

12. Modern Print - Stationery £64.62

PROPOSED by Councillor Mrs.M. Williamson
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED -

That account nos. 1 - 12 be approved for payment.

6. A477 - ST. CLEARS TO PEMBROKE DOCK

The Town Clerk verbally reported that he had received a letter from Mr N. Ainger MP regarding progress on the upgrading of the St. Clears to Red Roses and the Nash to Bangaston sections of the A477.

RESOLVED -

That the Town Clerk write and congratulate Mr. Ainger on the upgrading of the above sectors of the A477 and reiterate the urgency due to ever increasing volume of freight travelling on the A477 from the Irish Ferry terminal.

7. PATER HALL - MOBILE CINEMA

The Town Clerk reported receipt of a letter from Mr. R.L. Manson, Newport, Pembs. who had submitted a proposal to use Pater Hall for a Mobile Cinema.

The Town Clerk stated that he would submit a report on this matter to the next meeting of the Council and it was

RESOLVED -

That Mr. Manson be invited to attend the next meeting of the Council to submit the proposal to provide a mobile Cinema at Pater Hall.

8. PATER HALL - GATES

The Town Clerk reported that he had received a letter from Mr. Alan Thomas, Blacksmith who had expressed his disappointment that whilst being consulted as to the provision of suitable gates for replacement he had not been invited to submit a quotation for the supply of gates to Pater Hall.

The Mayor expressed her disappointment with regard to the Council motifs which were incorporated into the design of the new gates. The Town Clerk stated that he had advised Galvanized Gates of the Council's concern and it was

RESOLVED -

- (1) That Mr. Thomas be advised of the Council's concern over the genuine misunderstanding that he was not interested after being consulted, of quoting for the provision of replacement gates for Pater Hall.
- (2) That the Town Clerk make arrangements for Galvanised Gates to attend the Office in order that modifications to the gates may be discussed.

9. COSTAL FORUM FOR PEMBROKEESHIRE

Notification had been received of a meeting to be held on 6th May, 2000 at Pembrokeshire College to establish a Coastal Forum for Pembrokeshire.

10. "COMMUNITIES FIRST"

The Town Clerk circulated at the meeting a consultation paper from the National Assembly for Wales regarding "Communities First" - Regenerating our Most Disadvantage Communities for the information of Members.

11. MATTERS RAISED VERBALLY

(a) Bus - Timetables

Councillor Mrs. C. Fortune referred to a meeting she had had with a Officer of Pembrokeshire County Council when agreement had been reached with regard to timetables for buses. No timetables had been provided for the bus shelters.

RESOLVED -

That Pembrokeshire County Council be requested to provide timetables for bus shelters in the Town.

(b) Llanion Park - Artefacts

Councillor Mrs. V.M.J. Roach enquired as to the current position with regard to the artefacts which were to be given to this Council from the foyer of Llanion Park for safe keeping for display purposes in the Town's proposed Museum.

The Mayor stated that she had consulted with Councillor K.B. Phillips, Chairman, Pembrokeshire County Council who had advised that County Councillor B.J. Hall had removed the artefacts for presentation to this Council.

RESOLVED -

That the Town Clerk liaise with County Councillor B.J. Hall with regard to the handing over of the artefacts to this Council.

(c) Pater Church Tower - Key

Councillor Mrs. V.M.J. Roach referred to the fact that the key given in to the Office for the Pater Church Tower is incorrect.

RESOLVED -

That the Town Clerk request Pembrokeshire County Council to provide a key for the Pater Church Tower.

(d) 10 Albany Street - Potholes

Councillor Mrs. V.M.J. Roach reported that there are large potholes in the above location which were a danger to pedestrians and motorists.

RESOLVED -

That Pembrokeshire County Council be requested to undertake necessary repair work at the above location.

(e) Barrack Hill - Seat

Councillor Mrs. V.M.J. Roach reported that the seat at Barrack Hill had been removed and it was

RESOLVED -

That Pembrokeshire County Council be requested to replace the seat at Barrack Hill.

(f) Defensible Barracks - Glass

Councillor Mrs. V.M.J. Roach stated that she had received complaints that young persons had been seen breaking glass in the above location.

RESOLVED -

That the Police be requested to patrol the above location.

(g) Grass Cutting

Councillor Mrs. B. Roch enquired as to whether Pembrokeshire County Council could pick up grass cuttings immediately after mowing.

RESOLVED -

That Pembrokeshire County Council be requested to collect up grass cuttings immediately after mowing.

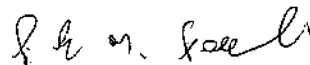
12. NEXT MEETING

The Town Clerk reminded Members that the next meeting was the Annual General Meeting which is to be held on the 4th May, 2000.

13. CIVIC LUNCHEON/DANCE

The Town Clerk referred to the fact that the Civic Luncheon and Dance is to be held on Friday, 5th May, 2000.

The Meeting terminated at 9.10 p.m.



Mayor.

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

4TH MAY, 2000

Madam Mayor, Ladies and Gentlemen,

PART I - GENERAL

15. CALENDAR OF MEETINGS

The suggested calendar of meetings until May, 2001 is set out hereunder for Member's consideration:-

25th May, 2000	7th December, 2000
15th June, 2000	11th January, 2001
6th July, 2000	1st February, 2001
27th July, 2000	22nd February, 2001
7th September, 2000	15th March, 2001
28th September, 2000	5th April, 2001
19th October, 2000	3rd May, 2001 (A.G.M.)
16th November, 2000	

16. MOBILE CINEMA - PATER HALL

At the last Council Meeting I was asked to submit a report on the request to use the Pater Hall as a Mobile Cinema, from Mr. R.L. Manson of Newport, Pembs. (Appendix "A"). Mr. Manson has been invited to attend.

(a) Cinema Licence

I have discussed the matter with Pembrokeshire County Council and am informed that a mobile cinema could operate for up to six occasions in a year without a licence. The County Council must be informed, in writing, seven days before each showing.

To operate for more than six occasions, a cinema licence would have to be applied for at a cost of £189.

(b) Insurance

The Council's insurers have been contacted. Should the operator not have his own Public Liability cover, the Council's Hirers' Liability insurance (£1 million limit of indemnity) would provide cover. The Council also has Public Liability cover for £2 million.

(c) Hiring Charge

If the proposal is agreed to, the hourly hiring charge will have to be determined since the current scale does not specifically include cinema operation. The current scale includes the following:-

Plays, Concerts and other events with a seated audience -
£5.75 per hour (£8.25 after 10 pm and all day Saturday,
Sunday and Bank Holidays)

Dances, Discos, etc. where charge made for admission
(Minimum 2 hours) £12.25 per hour (£16.25 after 10 pm
and all day Saturday, Sunday and Bank Holidays).

I shall be glad to have the Council's instructions.

17. PATER HALL - GATES

Following the discussion at the last Council Meeting regarding the new gates, Mr. P. Floyd of Galvanised Gates, Swansea attended the Pater Hall on the 20th April, 2000. Present at the meeting were the Mayor, Councillor D.L. Jones and myself.

We informed Mr. Floyd of all the concerns raised at the last meeting, and discussed possible alterations and modifications.

He agreed that he had omitted to provide for the gates to be locked against the wall when open, as per his quotation, and he will undertake the necessary alteration.

With regard to the Council motifs incorporated into the design of the gates, he will consider ways of improving them and provide details as soon as possible.

18. DOOR SUPERVISORS COURSE

When the Caretaker, Mr. J. Jones was appointed he agreed to consider attending a Door Supervisors Course, leading to becoming a Registered Door Person.

The two day courses are run by Pembrokeshire County Council and cover Public Entertainment Licence conditions, drug and alcohol awareness, HIV, Aids, violence etc. The next course will be at the end of May, possibly in Pembroke Dock. The cost of the course is £31.

I have discussed the matter with Mr. Jones and he has agreed to attend if required.

Cover for some of his Caretaker duties would be required and consideration given as to his remuneration during part of two days.

Where appropriate, organisations hiring the Pater Hall are told to engage their own Registered Door Persons. However, I feel it would be of mutual benefit to the Council and Mr. Jones if he were to attend the relevant course.

I shall be grateful to have the Council's instructions.

19. DOG FOULING - MEMORIAL PARK

A the last meeting I was asked to contact Pembrokeshire County Council and request that consideration be given to the introduction of dog fouling byelaws in the Memorial Park and also the provision of bins.

I have discussed the matter with the Housing and Environmental Division and am informed that the provisions of the Dogs (Fouling of Land) Act, 1996 are to be implemented in Pembrokeshire from the 1st June, 2000. It will then become an offence if dog owners do not clear up after their dogs.

The County Council has no budget provision for the purchase of signs or dog waste bins during the year 2000/1 and recommend that Town and Community Councils identify problem sites and erect their own signs (with permission of landowners). Signs are available from local or specialist national sign manufacturers. Signs are also available from the County Council's Dog Warden Service consisting of adhesive labels on aluminium plates at a cost of £10 each.

I shall be glad to have the Council's instructions.

20. FLORAL DISPLAYS - UPDATE

- (a) Pembrokeshire County Council have confirmed that they have no objection to our proposals subject to the following conditions:-
 - (i) To make the said installation in all respects in a proper and workmanlike manner.
 - (ii) To hold the Authority harmless and indemnified at all times hereafter from and against all claims damages costs and expenses arising out of any accident injury or damage to persons or property in consequence of the said installation and to make good any damage caused to the said premises thereby.
 - (iii) To remove temporarily the said installation after reasonable notice where necessary during any repair/replacement of the columns.
- (b) The quotation from Pembroke Nurseries, Slade Cross, for the filling of the flower baskets in the sum of £11 per basket has been accepted and the order given. They will also fix the baskets at a charge of £5 per hour per person.
- (c) I have ascertained that Ledwood Construction Ltd., have the necessary equipment for fixing the brackets to the lighting columns and they have agreed to loan it to the Council.
- (d) Mr. J. Jones, Caretaker, has agreed to water the baskets on a weekly basis on the terms decided at the last meeting (unsociable hourly rate with a minimum of 3 hours).

PART II - CORRESPONDENCE

21. PUBLIC ENTERTAINMENT LICENCE REGULATIONS - THEATRE LICENCE REGULATIONS - PATER HALL

As you are aware, application has been made to Pembrokeshire County Council for the transfer of the Public Entertainment and Theatre Licences in respect of the Pater Hall in my name. When the licences are issued they will be in my sole name as Licensee.

One of the licence conditions in both sets of Regulations is as follows:-

“The Licensee or some other responsible person of at least eighteen years of age and authorised by the Licensee in writing (the Nominee) shall be present on the premises throughout the time that the premises are open for Public Entertainment.”

Clearly it is not practicable for me to be present at all times and in accordance with the Regulations I would suggest that I nominate the Caretaker, Mr. J. Jones as my nominee. He will normally be present throughout the relevant time.

I should be grateful if Members would confirm my intended action.

22. POSTAL FRANKING MACHINE

Pitney Bowes have advised the Council that it's current franking machine will no longer be compliant after October, 2002.

They recommend, based on our mailing volume, purchase of a new digital franking machine and electronic scale, normally retailing at £595, for £295. The offer is conditional on taking out a Pitney Bowes Maintenance Coverplan at £9.99 per month.

In addition they also offer seven pre-loaded advertising messages to personalise every letter and a £200 Royal Mail voucher.

The fully comprehensive maintenance contract for the current machine costs £71.87 (+VAT) per annum.

I shall be glad to have the Council's instructions.

22. PEMBROKE & PEMBROKE DOCK AMATEUR BOXING CLUB

Reproduced at Appendix "B" is a copy of a letter received from the Head Trainer of the Pembroke & Pembroke Dock Amateur Boxing Club. The Club has to vacate it's premises at the rear of the East Gate School, Pembroke on the 26th May, 2000 and are searching for a new base. Pembrokeshire County Council, their current landlord, is currently investigating ways of helping the Club. They are also requesting the help of this Authority.

23. NEW TRAFFIC ORDER - LOWER PENNAR

Reproduced at Appendix "C" is a letter from Pembrokeshire County Council detailing proposals for the introduction of one way traffic on the road linking the east end of Castle Street to Grove Street. Members' views on the matter are requested, together with clarification on the name of the road concerned.

24. APPLICATION FOR GRANT OF PUBLIC ENTERTAINMENT LICENCE - ALEXANDRA VAULTS, 39 DIMOND STREET

Comments on this application were requested by the 25th April, 2000. The hours applied for are Monday -Sunday 11 am - 11 p.m. I contacted the Ward Members and they raised no objection.

25. NEWS REPORTS - IRISH FERRY TERMINAL

Following discussion on this matter at the last meeting, a reply has been received from BBC Wales which is reproduced at Appendix "D"

26. GRASS CUTTING

At the last meeting it was resolved to request Pembrokeshire County Council to pick up grass cuttings after mowing. A reply has been received and is reproduced at Appendix "E".

27. WORKS TO STREETS IN PEMBROKE DOCK

I enclose at Appendix "F" a copy of a letter from Mr. Gareth Scoufield, Pembroke Design expressing his concern at the method of some recent street repairs.

I should be grateful for your instructions.

PART III - PLANNING

28. PLANNING APPLICATIONS

The following applications are submitted for consideration:-

1051/99	D. Butterworth 15 Queen Street Pembroke Dock	15 Queen Street - Erection of Garage
16/99?TF	Milford Docks Co. The Old Sail Loft Milford Docks	Pembroke Dockyard - Tree Felling
11/00	W.J.E. & F.E. Harris Cherry Cottage Monkton	Plot 2 Connacht Way, Llanion Construction of Dwelling
21/00	Lidl UK Weston Supermare	Lidl Foodstore - New Canopy over the Existing Loading Area

35/00	Pembrokeshire County Council County Hall Haverfordwest	Land Between Top Road, Footway/ Cycle Track And, Park View Crescent - Shared Footway/Cycle Track Link
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29. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

844/99	Plot 7 Connacht Way, Llanion - Amended Residential Dwelling - Approved
946/99	60 Military Road, Pennar - Garage and Outbuilding to Rear - Approved

PART IV - ACCOUNTS

30. PAYMENT OF ACCOUNTS

The following accounts are submitted for payment:-

13.	Pembrokeshire County Council - Non-Domestic Rates	£3,296.00
14.	BT - Telephone and fax charges	£169.61
15.	The Consortium - Stationery	£49.10
16.	Miss S. Evans - Donation	£100.00
17.	British Gas - Gas Charges	£623.58
18.	Glyn Edwards Office Equipment - Photocopier charge	£104.56
19.	Imprest Account - Salaries, Wages, Tax and N.I.	£3,505.10
20.	Cllr. Mrs. P.E. M. Folland - Contribution towards Band for Mayoral Dance	£160.00

T.R. EDWARDS,

Clerk./Financial Officer.

6/4/68

APPENDIX "A"

Mrs. W.A. Vincent
Town Clerk
Pater Hall
PEMBROKE DOCK
Pembrokeshire SA72 6DD

Mr. Robt. L. MANSON
Bryn-y-mor
Parrag
NEWPORT
Pembrokeshire SA64 0RX.

Tel: (01239) 821066

Proposal to use Pater Hall for Mobile Cinema.

Dear Mrs. VINCENT

With regard to the above I would kindly request that the following proposal be put to the relevant Committee of your Council. I thought I would perhaps begin by providing some bare details of who I am and why I am making this proposal.

Over the past two years or so, my colleague John Raikes and I have been assisting Mr John Edge of "Reels around Pembrokeshire" in showing mobile cinema screenings at several regular venues, during which time we have "learned the ropes", as it were, of the business and especially in handling the mobile projection, sound and screening equipment. Mr Edge has now decided to stop showing films himself, however, Mr Raikes and I are taking over the equipment and we intend to establish new venues and run the operation as a full-time business. We are both personally committed to the principle of making cinema accessible to all, bringing, or rather bringing back, regular cinema venues to our County and its neglected communities

Since the start of this year, we have been showing regularly at The City Hall - St David's, The Queen's Hall - Narbeth and The Memorial Hall - Newport, we also show regularly at The Lampeter University Student's Union and occasionally at a wide range of other venues. During this time we have gained the necessary contacts, experience and expertise required to provide a professional service.

Our research to-date (which reveals that your town is one of the largest in Wales which currently does not boast any cinema facility) makes Mr Raikes and I of the very firm view, that Pembroke Dock, would prove to be a most popular and successful venue for regular film screenings. Experience elsewhere has shown that among the principal benefits to a town of introducing such a venture include bringing:

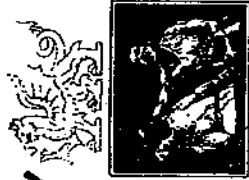
- a much valued and appreciated boon to the local social and cultural amenities for all ages but most especially the disadvantaged and younger members
- a regular revenue source for the community hall
- an enhancement of the service profile of the community

Mr Raikes and I would accordingly very much appreciate your Council's earliest consideration of this proposal and perhaps, if I may be so bold, we feel it may be very helpful were we to briefly attend at or before a meeting to discuss details which councillors may wish to explore. Our operation is naturally already fully insured and we would of course be willing to make all arrangements felt necessary for security and door control. With regards to cinema licensing, as we have in the past, we are happy to carry out the necessary administration and cover the costs.

We would like to suggest that a "trial period" from perhaps May-July, hopefully of weekly screenings, if mutually convenient dates are available, would provide the reasonable opportunity needed to evaluate the proposal fairly.

Thanking you in anticipation of a reply at your earliest convenience.
Yours Sincerely,

Robert L. Manson
and of behalf of
Mr. John RAIKES

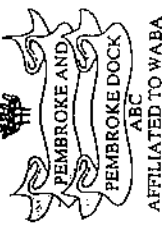


PEMBROKE & PEMBROKE DOCK
AMATEUR BOXING CLUB

6/11/68

APPENDIX "B"

ALL CORRESPONDENCE TO
RALPH GAMMERS, FLAT 2B,
BETHEL RD, PEMBROKE DOCK,
SA72 6LP.



AFFILIATED TO WABA

To, Town Council,

I am writing this letter hoping that you will be able to assist us in some way. Firstly I will introduce myself. I am the Secretary from Pembroke and Pembroke Dock Amateur Boxing Club situated at the back of East Gate School Pembroke.

Well recently East Gate has been closed down and the building is being sold. Well recently we received a letter from them. We have then from the County Council who was told us we got the building the building on 21st May 2000.

We have tried to find further premises for the club but we have not been successful. The council have not sanctioned building for us. We also have been in contact with the Director of Education who has been that helpful to us and last is in contact with a few people including the Community Services but unfortunately they could not assist us.

As you know the Boxing Club has been going for more than 40 years in total and we have had some fantastic boxers walk and elite and European over the years.

At present we have a lot of youngsters and seniors training at the club we feel if they are not doing this what else they are doing they enjoy the boxing and it gives them something to do.

We are hoping you can help us in some way as we are desperate and need help urgently. As you know we have to raise all the funds ourselves. We would be grateful for any help you can offer.

I have enclosed two letters which we have received from the Director of Education and another letter we received from Mr Blunthorn Fisher.



Cyngor Sir Penfro - Pembrokeshire County Council

APPENDIX "C"

BRYN PARRY-JONES, M.A. (HON)
Chief Executive

MARK R. LEWIS, C.F.E.A., I.R.E.V.
Director of Finance

WBD/PJ/JE/4113
John Price
Ext: 5218 / Fax: 01437 775008
04 April 2000

WBD/PJ/JE/4113
John Price
Ext: 5218 / Fax: 01437 775008
04 April 2000

Please reply to
Transportation & Technical Services

Mr T R Edwards
Town Clerk/Financial Officer
Pembroke Dock Town Council
Lewis Street
PEMBROKE DOCK
Pembrokeshire
SA72 6DD

Dear Sir

RE: NEW TRAFFIC ORDER - LOWER PENNAR PEMBROKE DOCK

The local member has suggested the introduction of one way traffic flow on the short section of road linking the east end of Castle Street to Grove Street. The road is narrow and has apparently caused numerous minor accidents.

The suggestion is to introduce one way flow from north to south as the enclosed plan. I would be pleased to have you views on the matter in due course.

Councillor Wilcox believes the road may be known as Lewis Hill. It would assist if a road name could be clarified for use in a traffic order should the proposal be agreed and promoted.

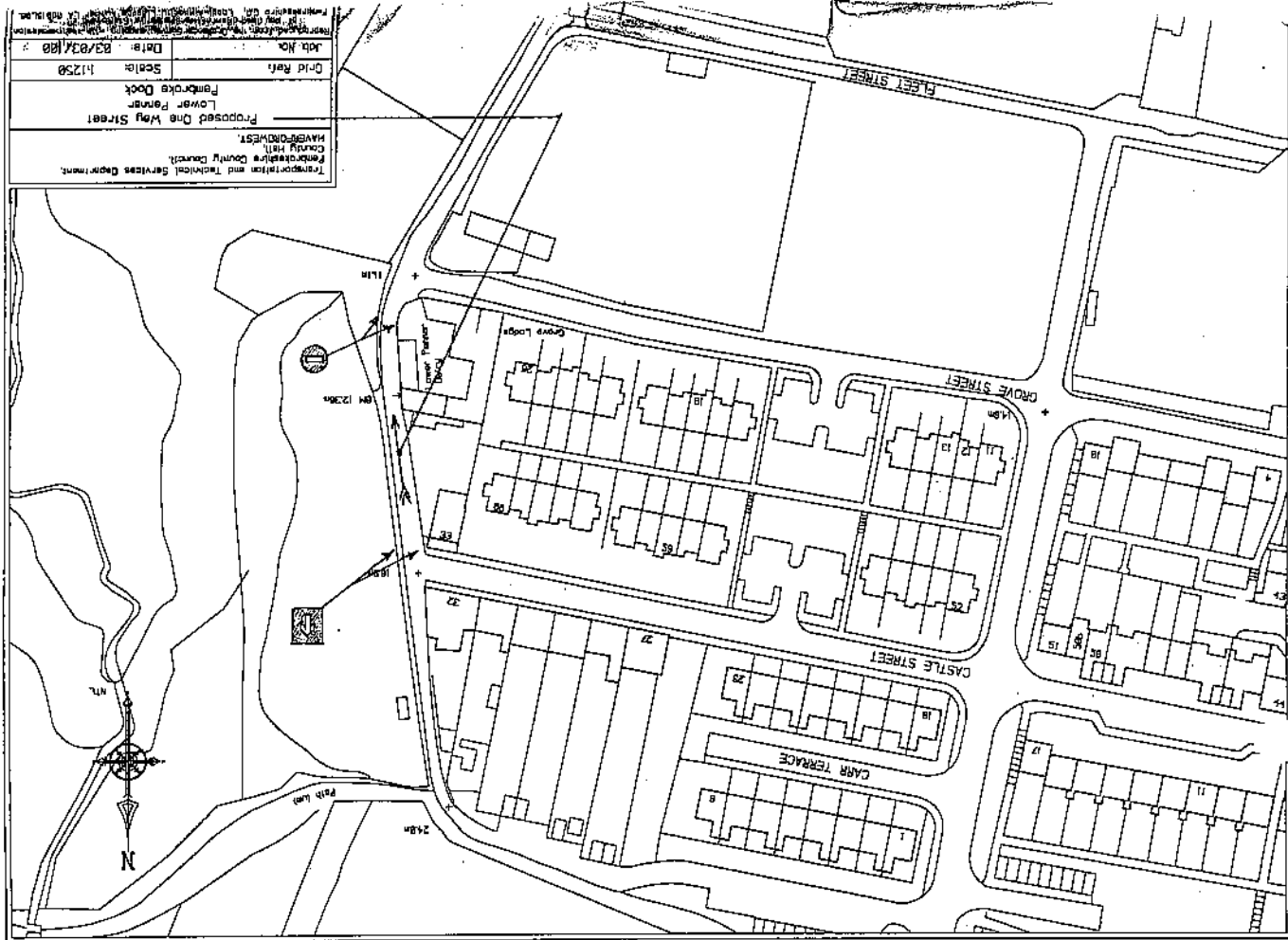
I await your comments.

Yours faithfully

W B DAVIES
Head of Operations

Enc

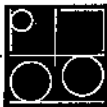
Your ref
My ref
Please ask for
Telephone
Date



CC Cllrs V Hay, S Perkins, B Hall & A Wicox also N Bancroft – Area Inspector

PEMBROKE DESIGN

L I 14 I T E D



Miss Peggy Thomas
Pembroke Dock Civic Society
19 Presely View
Pembroke Dock
Pembrokeshire
SA72 6NS

27 April 2000
307/L07/KJS

Dear Peggy

WORKS TO STREETS OF PEMBROKE DOCK

You will recall some time ago the battle that ensued with the consultants who were employed by the former SPDC for the Townscape refurbishment and the fact that we wanted granite setts/gray cobbles to pay heed to the town's Dockyard traditions. The assurances that we were given by the Local Authority at that time were that all remedial work/repairs would be carried out on a like for like basis.

To my absolute horror the other morning I saw Pembrokeshire County Council road men replacing loose or missing setts in Meyrick Street with tarmac and when questioned they said they had been told to do it that way!!

On further investigation this appears to be a "creeping trend" and I really think that both the Civic Society and the Town Council (who are also receiving a copy of this letter) should write to the Pembrokeshire County Council's Highways Department and protest in the strongest possible terms.

After all in their documents in respect of UDP/Objective One Funding they talk about "poor urban fabric" in towns such as Pembroke Dock, and the same Local Authority has now created a Conservation Area in the centre of town so they should jolly well lead by example and carry out repairs on a like for like basis throughout the town centre/conservation area at the very least.

I await copies of your letters with interest and thank you both in anticipation of a prompt and favourable response in support of my request.

Kind regards,

Yours sincerely

PEMBROKE DESIGN LIMITED
Gareth J Scourfield

cc R Edward Esq - Town Clerk, Pembroke Dock Town Council ✓

C O P Y

CHARTERED ARCHITECTS

QUANTITY SURVEYORS

PROJECT MANAGERS

BUILDING SURVEYORS

PLANNING SUPERVISORS

PARTY WALL SURVEYORS

◆ 16 MEYRICK STREET PEMBROKE DOCK

SA72 6UT

Tel: 01646 681439

Fax: 01646 681585

e-mail:

pebrock@pembrokedesign.co.uk

○ 5 PICTON PLACE HAVERFORDWEST

SA61 2LE

Tel: 01437 741135

Fax: 01437 764471

e-mail:

hwast@pembrokedesign.co.uk

○ 26 SPILMAN STREET CARMARTHEN

SA31 1LQ

Tel: 01267 236112

Fax: 01267 231471

e-mail:

carm@pembrokedesign.co.uk

DIRECTORS

GARETH J SCOURFIELD
Dip Arch (Hons) RIBA FRB
ACIOB AMPS ACT APB

JULIAN MARKED THOMAS
BA (Hons) BA Arch RIBA

HERION C WILLIAMS
BSc (Hons) B Arch (Dist)

DIRECTOR/SECRETARY
ANDREW T POWELL
CNO (Building)

MANAGING SURVEYOR
DAVID J GERNERSTER
RICS MRP

CONSULTANT
W. KEITH WILLIAMS
ACIOB

REGISTERED OFFICE
16 MEYRICK STREET
PEMBROKE DOCK

Reg. No. 1431184

WALES

VAT No. 341 8383 54

PRIVATE AND CONFIDENTIAL

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

25TH MAY, 2000

Madam Mayor, Ladies and Gentlemen,

1. PAY AWARD

Notification has been received from the National Joint Council for Local Government Services of a pay award with effect from 1st April, 2000 for employees. I append hereunder details of the award for each of the Council's employees and would be grateful if the Council would consider implementing the award:-

Mr. T.R. Edwards, Town Clerk – Point 21

Increase from £7,778.92 per annum = £648.24 per month
To £8,012.43 per annum = £667.70 per month

Mrs. P.E. Prout, Secretary – Point 17

Increase from £6,844.86 per annum = £570.40 per month
To £7,050.81 per annum = £587.57 per month

Mr. J. Jones, Caretaker – Point 6

Increase from £4.80 per hour	Unsociable - £6.40 per hour
To £4.94 per hour	Unsociable - £6.59 per hour

Mrs. M. Bittle – Points 4/5

Cleaning – Point 4

Increase from £4.47 per hour	Unsociable - £5.96 per hour
To £4.61 per hour	Unsociable - £6.15 per hour

Caretaking – Point 5

Increase from £4.63 per hour	Unsociable - £6.17 per hour
To £4.77 per hour	Unsociable - £6.36 per hour

I shall be glad to have the Council's instructions.

T.R. EDWARDS,

Town Clerk.

PEMBROKE DOCK TOWN COUNCIL
SUPPLEMENTARY REPORT OF TOWN CLERK

25TH MAY, 2000

Madam Mayor, Ladies and Gentlemen,

46. FLORAL DISPLAYS - WATERING

As Members know I have been looking for suitable equipment to enable Mr. J. Jones, Caretaker to water the flower baskets on a weekly basis.

I attach at Appendix "D" details of a 22 gallon portable water tank which is manufactured by Western Trailers of Bristol.

The cost would be:-

	£
Single skin tank	315
12 volt rechargeable pump	138
Telescopic lance	<u>70</u>
	523
Less 15% discount	<u>78</u>
	<u>445</u> (+ VAT)
Delivery: 2 - 3 days	

Members instructions are requested.

47. NEW TRAFFIC ORDER - DISABLED BAYS - CHURCH STREET

I attach at Appendix "E" details of the creation of disabled bays in Church Street and the removal of taxi spaces in Lower Meyrick Street and their replacement with general use parking bays.

Members views are requested.

48. PATER HALL - MOBILE CINEMA

I attach at Appendix "F" reply received from West Wales Cinemas in respect of Council's decision to permit the Hall to be used for a twelve week trial period by West Wales Cinemas at a hiring charge of £25 per session. Council resolved that West Wales Cinemas would be responsible for the cost of cinema licensing and of any registered door person requirements.

Further instructions are now required in view of the contents of the letter.

T.R. EDWARDS,

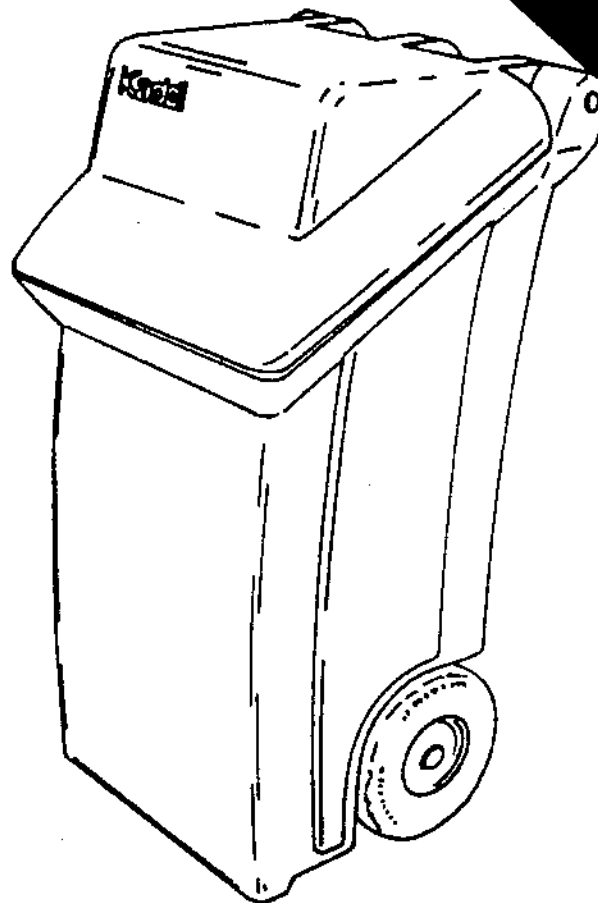
Town Clerk.

100 LITRES – 22 GALLONS

Kaddi

**PRICE INCLUDES:
KADDI C/W DRUM
PUMP AND
SPOUT, HOSE,
TRIGGER NOZZLE,
SIGHT GAUGE,
POST AND
PACKAGE.**

**SINGLE SKIN £315
BUNDED £385
12V CORDLESS
PUMP
EXTRA £138**



**New
For
2000**

Rec'd 23/5/00

Your ref
My ref
Please ask for
Telephone
Date

WB/D/JF/E/4203
John Price
Ext: 5088/ Fax: 01437 775008
18 May 2000

Mr R Edwards
Clerk to Pembroke Dock Town Council
Lewis Street
PATER HALL
PEMBROKE DOCK
Pembroke
SA72 6DD
Dear Sir

**RE: NEW TRAFFIC ORDER - DISABLED BAYS CHURCH STREET
PEMBROKE DOCK**

A proposal is to be advertised for the creation of the disabled bays on the west side of Church Street near the Bush Street junction. If approved this would provide disabled bays in the town at Church Street, Upper Meyrick Street, Meyrick Street, Lewis Street, Diamond Street and Lower Meyrick Street.

A proposal has also been discussed for the removal of the taxi spaces on Lower Meyrick Street and their replacement with disabled spaces. In view of this current proposal for Church Street it may be more appropriate to convert the taxi bays to general parking bays. The enclosed plan shows the present provision of five disabled spaces in Lower Meyrick Street.

I would appreciate your views on the provision of two disabled spaces on Church Street and the conversion of the taxi rank on Lower Meyrick Street to general use parking.

Yours faithfully

W B Davies

W B DAVIES
Head of Operations

Enc



Cyngor Sir Penfro - Pembrokeshire County Council

AP' DIX "E"
BRYN PARRY-JONES, MA (HON)
Chief Executive
MARK R. LEWIS, C.F.E., F.E.R.K.
Cylwyddwr Cytûl
Director of Finance
Pembrokeshire County Council,
County Hall, HAVERFORDWEST,
Pembrokeshire, SA61 1TP
DX 98295 HAVERFORDWEST
Telephone 01437 764551
Fax 01437 776498

Please reply to
Transportation & Technical Services



Proposed Disabled Bays
Church Street
Pembroke Dock
Scale: 1:250
Date: 27/01/00
Approved from the Planning Services Department
of the Council at the Planning Committee Office
on 27/01/00
Approved from the Planning Services Department
of the Council at the Planning Committee Office
on 27/01/00
Approved from the Planning Services Department
of the Council at the Planning Committee Office
on 27/01/00

