

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 1st February, 2001 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland, Mayor
Councillors W.J. Davies, D.T. Esmond,
Mrs. C. Fortune, Mrs. P.E. George,
P.G. Gwyther, D.L. Jones, M.B. Owen,
W.S. Rees, Mrs. V.M.J. Roach, Mrs. B. Roch,
Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

143. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R.F. Finbow and S. Perkins.

144. MINUTES

PROPOSED by Councillor M.B. Owen
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Minutes of the Meeting held on the 11th January, 2001 be adopted, as circulated, subject to the following amendments:-

145. MATTERS ARISING FROM THE MINUTES

(a) Minute 135(a) - Carnival - Float/Walkers

Councillor Mrs. V.M.J. Roach referred to the visit undertaken by Councillors to the Tanyard on the 17th January, 2001. Mr. D. Morgan, Youth Worker had given them a very informative briefing.

RESOLVED -

That a letter of appreciation be sent to Mr. D. Morgan in respect of the recent visit undertaken by the Council.

(b) **Minute 135(179) - Town Awards Scheme**

The Town Clerk stated that a few forms had been given out from the Office and that forms were available at the Library. The closing date for applications was the 15th February, 2001 and the Awards Committee would be convened after that date in order to arrange for the presentation.

The Town Clerk stated that the Certificates would have to be prepared and framed for presentation purposes.

RESOLVED -

- (1) That the Town Clerk obtain prices from local printers for the Certificates and report back to the next Council Meeting.
- (2) That the top award only receive a Council slate plaque.

(c) **Minute 135(185) - Unauthorised Signs - Flea Market**

Councillor Mrs. V.M.J. Roach stated that she had recently visited the above Market and was pleased with the general appearance and goods available for sale. Some concern had been expressed regarding the "flea market" image which it was hoped would improve.

(d) **Minute 141 - Llanion Park - Artefacts**

The Town Clerk reported that a letter had been received from Mr. D. Thomas, Pembrokeshire County Council who had apologised for the delay in arranging the hand over of the plaques for display by the Town Council until such time as they are displayed in the Town's Museum.

The Town Clerk stated that he had discussed this matter with the Chairman's Secretary who had given three dates next week when the Chairman and Councillor B. Hall would be available.

Comment was submitted as to why the other three County Councillors who represent Pembroke Dock had not been included. The Town Clerk stated that he would submit that comment to Pembrokeshire County Council. He had been advised that the Chairman of Pembrokeshire County Council, Councillor W. Hitchings and County Councillor B. Hall would attend the Council Chamber and official hand over the plaques and that a photographer would also be present.

RESOLVED -

That the plaques be officially handed over to this Council in the Council Chamber on the 7th February, 2001 at 2.30 p.m. by the Chairman of Pembrokeshire County Council and County Councillor B. Hall to the Mayor with the Town Clerk be in attendance.

(e) **Minute 142(b) - Vehicles - St. Mary's Road**

The Town Clerk reported that Pembrokeshire County Council were monitoring the situation with regard to the unauthorised repairs to cars in the above location.

(f) **Minute 142(l) - Pembrokeshire County Council - Free Contact Number**

Councillor Mrs. V.M.J. Roach stated that the words "electrical components" had been omitted from the Minutes at the end of the third line of the preamble.

The Town Clerk reported that a letter had been received from Pembrokeshire County Council who had advised that the free contact number listed as 08000 8566622 was specifically to deal with items related to housing repairs. The out of office emergency number of 01437 775522 is for other matters.

(g) **Minute 142(n) - Memorial Park - Plaque**

The Town Clerk reported that the plaque had now been reinstated by the Caretaker in the Memorial Park.

(h) **Minute 142(r) - Albany Street - Sign**

The Mayor stated that the Albany Street sign had disappeared from this location.

RESOLVED -

That the Town Clerk liaise with Pembrokeshire County Council regarding the above sign.

146. **MINUTES OF THE TOURISM COMMITTEE**

PROPOSED by Councillor Mrs. M. Williamson
SECONDED by Councillor D.L. Jones

RESOLVED -

That the Minutes of the Meeting held on the 25th October, 2000 be adopted as circulated, subject to the following amendments:-

Minute 59(b) - Fireworks

Councillor Mrs. B. Roch referred to the fact that the above Minutes had not been available for public inspection in the Library in view of the firework incident.

Councillor Mrs. P. George, Chairman of the above Committee stated that the Minutes had not been available due to the excessive volume of work in the Office.

147. MINUTES OF THE TOURISM COMMITTEE

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor Mrs. M. Williamson

RESOLVED -

That the Minutes of the Meeting held on the 25th November, 2000 be adopted as circulated.

148. MINUTES OF TOWN ENHANCEMENT COMMITTEE

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor D.L. Jones

RESOLVED -

That the Minutes of the Meeting held on the 10th January, 2001 be adopted as circulated.

The Town Clerk reminded Members that a Meeting with Officers of Pembrokeshire County Council to consider recommendations from the above Committee was to be held tomorrow, Friday, 2nd February, 2001.

149. REPORT OF TOWN CLERK

193. Press Statement by Nick Bourne A.M.

The Town Clerk enclosed at Appendix "A" a copy of the press statement released by N. Bourne AM which was published in the 12th January, 2001 edition of the Milford Mercury. Copies were also enclosed of two items published in the 19th January, 2001 issue of the paper.

Following the informal meeting convened by the Mayor on the 15th January, 2001, notes of which were submitted to Council, the Council's Insurers, Zurich Municipal had been informed of the press statement and the advice of their Legal Department was requested.

The Town Clerk reported that on the 19th January, 2001 he had been told by the Insurers to contact a Legal Help Line. This matter was fully discussed with a Solicitor, Miss Jill Mantle and based on the given facts her opinion was that the statement was libelous and the Council would be in order to issue it's own press statement to request Mr. Bourne to retract his statement and/or to request the Mercury to retract with the same prominence as the original publication. The Town Clerk informed Zurich Municipal of the legal advice received and was told that they had no objection to the Council taking any of the possible courses of action.

It was

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor M.B. Owen

That no further action be taken in this matter.

An Amendment was

PROPOSED by Councillor P.G. Gwyther
SECONDED by Councillor D.T. Esmond

That Mr. Bourne be requested to retract his statement and that the Mercury print the statement in a conspicuous position.

For the Amendment	9 votes
Against the Amendment	3 votes

The Mayor thereupon declared the Amendment carried.

RESOLVED -

- (1) That Mr. N. Bourne be requested to retract his statement and that the Mercury paper print the retraction in a conspicuous position for public record.
- (2) That a letter of appreciation be sent to Ms C. Gwyther for her assistance in the above matter.

194. Donations

The Town Clerk reported that the following donation requests had been received and were enclosed at Appendix "B."

(a) Age Concern Pembrokeshire

This is a voluntary organisation dedicated to supporting older people in Pembrokeshire.

Councillor Mrs. V.M.J. Roach stated that she was the Council's representative on this voluntary organisation who had been successfully obtained benefits and had given advice for some of the local elderly population.

Councillor Mrs. Roach stated that Age Concern have a presence in Pembroke Dock Library on Tuesdays and Wednesdays running the computer help desks, which it is understood that it is intended to provide a worker based probably in the Bush and Park Estates - "People in Communities."

(b) Urdd National Eisteddfod

The 2001 Eisteddfod will be held in Cardiff and the Vale. A financial contribution had been requested.

(c) **Relate Dyfed-Powys**

This Counselling Service is based at 9 locations across the four counties and in Pembrokeshire Counsellors see Clients at Pembroke Dock and Haverfordwest. The Annual Report and accounts had been received.

(d) **Pembroke Dock Museum Trust**

The Museum Trust are currently in negotiations with Pembrokeshire County Council and it is anticipated that the Trust will take over the running of the Gun Tower from this coming season. A sum of £1,000 was included in the estimates for 2000/1 and provision for a further £1,000 had been made in 2001/2. On this basis a cheque for £1,000 had been scheduled for approval at this meeting. A balance sheet had been requested and had been received for the information of Members. The general consensus of opinion was that this was the maximum contribution that could be considered by the Council.

Discussion ensued with regard to the formation of the Museum at the Gun Tower and Members who served on the Museum Trust advised that they would be reporting back to Council with further information when available.

RESOLVED -

- (1) That the Council contribute £50.00 to Age Concern Pembrokeshire in order to provide additional facilities for Pembroke Dock.
- (2) That the following organisation be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock:-

Urdd National Eisteddfod

- (3) That Relate Dyfed-Powys be asked whether they have a local office in Pembroke Dock.
- (4) That the Council contribute £1,000 to the Pembroke Dock Museum Trust.

195. **Ferry Lane/Top Road Junction**

The Town Clerk enclosed at Appendix "C" copies of a letter received from Mr. N. Ainger MP and of one to him from Pembrokeshire County Council.

Councillor Mrs. V.M.J. Roach stated that whilst Mr. Ainger was awaiting a response from Dyfed-Powys Police regarding records of non personal injury accidents, it was appalling that no consideration was given when prioritising schemes to the general flow of traffic, particularly in the summer period.

(Councillor D.T. Esmond declared his interest in the above matter)

RESOLVED -

That the Town Clerk write to Pembrokeshire County Council giving the Council's fully support to Mr. Ainger's representations and submit that as the responsible Authority the children are in danger by the improvements to the road not being undertaken.

196. Land at Freshwater East

The Town Clerk enclosed at Appendix "D" a letter from the Pembrokeshire Coast National Park concerning their purchase of land at Freshwater East. A plan had also been received and was available for inspection.

**197. The Government of Wales Act, 1998
Local Government Partnership Scheme**

The Town Clerk reported that the National Assembly had published a Local Government Partnership Scheme. A copy had been received and was available for inspection.

198. Regenerating Our Most Disadvantaged Communities

The Town Clerk reported that a second consultation paper had been received from the National Assembly and was available for inspection.

Councillor W.S. Rees submitted that it had been reported that the Youth Centre in Bush Street is to close. He referred to the consultation paper which had documented the deprivation throughout Wales in general and in particular to Llanion Ward in Pembroke Dock which is one of the highest deprived areas in Wales. An infusion of services, finance etc. into the area is required not further dilution of services and facilities.

RESOLVED -

- (1) That Pembrokeshire County Council be advised that the Council oppose the reported closure of the Youth Centre and that no dilution of facilities be considered in view of the above document which highlighted that Llanion Ward, Pembroke Dock was one of the highest deprived areas in Wales. That an expansion of facilities and services be provided.
- (2) That the Council would collate objections from organisations in the Town with regard to the proposed closure of the Youth Centre.

199. Preparing Community Strategies - Draft Guidance

The Town Clerk reported that a consultation paper had been received from the National Assembly and was available for inspection. Responses had to be made by the 7th March, 2001.

200. Willowdale Flowers, Unit 30, St. Govans Centre

The Town Clerk enclosed at Appendix "E" a letter sent to the Mayor by Mrs. A. Smith, proprietor of the above business.

Members expressed their sympathy and support for Mrs. Smith in the above matter.

201. Footpath - Top Road to St. Peters Road

The Town Clerk enclosed at Appendix "F" a letter from Christine Gwyther AM together with correspondence to and from the Pembrokeshire County Council.

202. Planning Applications

30/PN	SpectraSite-Transco Ltd. 3 The Quadrant Coventry	King William Street – Erect a 15m Lattice & Attach 6 Sector Antennae, 2 600 mm Dishes, An Equipment Cabin & Ancillary Development Thereto
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The Town Clerk reported that the above was not an application for planning permission, but was an opportunity for the County Council to consider whether it wished to influence the design and siting of the proposed development. As the County Council required the views of the Council by the 26th January, 2001 the Town Clerk had consulted with the Ward Members available.

Although no comment had been made on design and siting Pembrokeshire County Council had been requested to censure that all possible health objections were investigated.

32/PN	BT Payphones	Bush Street – Relocation of a BT KX 100 Kiosk
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The Town Clerk reported that the above was not an application for planning permission, but was an opportunity for the County Council to consider whether it wished to influence the design and siting of the proposed development.

The Council made no comment on the above matter.

The following applications had been received from Pembrokeshire County Council and were submitted for consideration:-

27/LB Pembrokeshire County Council Fleet Surgeons House, 1 The Terrace,
County Hall The Royal Dockyard -
Haverfordwest

PROPOSED by Councillor W.J. Davies
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED -

That the Council have no objection to the application.

757/00 Mr. & Mrs. K. Macallum Plot of Land to the South, of West Winds,
West Winds Llanreath -
Beach Road Erection of Dormer Bungalow
Llanreath
Pembroke Dock

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor W.S. Rees

RESOLVED -

That the Council have no objection to the application.

766/00 Mr. A.L. Davies Land Adjacent to 82 Stranraer Road,
13 Foreland Road Pennar -
Whitchurch Renewal of Outline Planning Permission
Cardiff for 2 Semi-Detached Dwellings

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor D.T. Esmond

RESOLVED -

That the Council have no objection to the application.

203. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

364/00 – Beach Cottage, Beach Road, Llanreath – Demolish Existing Cottage, Erect Two New Detached Houses and Garages and Enlarge Access Off Beach Road - Approved
588/00 – Cleddau Bridge Business Park – Helicopter Landing Pad – Approved
619/00 - Land Off, Donovan Reed Gardens, London Road – 4 No. Detached Bungalows with Integral Garages – Approved
629/00 – Plot 7, Hampshire Drive – Erection of Dwelling – Approved



204. Payment of Accounts

The following accounts were submitted for payment:-

153.	Electrical & Technical Services – New emergency lights	£293.75
154.	B.T. – Telephone Charges	£166.18
155.	Fire Protection Services – Emergency lighting maintenance and one new light unit	£274.17
156.	SWALEC – Albion Square Centenary Lamp	£19.47
157.	Newey & Eyre – Light Tube	£2.93
158.	Jewson Ltd. – Door furniture etc.	£197.14
159.	Petty Cash	£50.00
160.	Imprest A/c – Salaries, wages, tax & N.I.	£2,483.23
161.	Pembroke Dock Museum Trust – Donation	£1,000.00
162.	Welsh Water - Water charges	£346.19
163.	Jewson Ltd. - Sash cord	£31.90
164.	Postage by phone - Postage refill	£50.00
165.	Pitney Bowes - 2 Ink Cartridges	£57.00 ⁰⁰
166.	Pier Engineering - Window Latch	£35.25

PROPOSED by Councillor Mrs. V.M.J. Roach

SECONDED by Councillor W.J. Davies

RESOLVED -

That account nos. 153 - 166 be approved for payment.

150. HMS PEMBROKE - VISIT

The Town Clerk reported that he had received advance notification from Commander A. Mason that HMS Pembroke will visit Pembroke Dock from the 15th - 18th March, 2001. Further details will be submitted in due course.

151. ACCESS AWARDS

The Town Clerk reminded Members that the Access Competition Awards will be held on Friday, 9th February, 2001 at Pater Hall at 7.30 p.m. to which they had been invited to attend.

152. PRIVATE AND CONFIDENTIAL

PROPOSED by Councillor M.B. Owen

SECONDED by Councillor Mrs. B. Roch

RESOLVED -

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

7. **Town Clerk - Resignation**

The Town Clerk submitted his resignation from his position for personal and health reasons. Three months notice was given from the 1st February, 2001 in order to allow sufficient time to appoint a successor and to complete the end of year accounts.

RESOLVED -

- (1) That the letter of resignation be left to lie on the table until the next meeting.
- (2) That the Mayor, Deputy Mayor, Town Clerk and Secretary meet to discuss the possible restructuring of the Office and report back to the next meeting.

153. **MATTERS RAISED VERBALLY**

(a) **Pater Hall - Gates**

Councillor Mrs. M. Williamson referred to the paintwork on the new Town Crests on the gates which required some attention as well as the positioning thereof.

RESOLVED -

That the Caretaker be requested to undertake necessary work on the Town Crests on the gates.

(b) **CCTV Cameras - Pembroke Dock**

Councillor Mrs. V.M.J. Roach stated that she had enquired as to whether it would be possible for Councillors to view the new CCTV cameras in Pembroke Dock Station. Acting Inspector Russell had intimated that this would be possible and suggested either a Friday or Saturday evening. It was further suggested that Councillors may wish to act as observers and attend incidents on a convenient date.

RESOLVED -

That Acting Inspector Russell be advised that approximately ten Councillors would be interested in viewing the new CCTV cameras at the Pembroke Dock Station and act as observers and attend incidents on a mutually convenient date.

(c) **Pembroke Borough Silver Band - Conductor**

Councillor Mrs. V.M.J. Roach stated that the above Band were desperately seeking a Conductor. They had advertised without success, and any Councillors who may know of someone who would be interested in taking up this challenging position should contact the Band Secretary or Chairman.

(d) **Pembroke Chamber of Trade Website**

Councillor Mrs. V.M.J. Roach congratulated the Chamber of Trade on the contents of the website and for the inclusion of Pembroke Dock.

RESOLVED -

That this matter be placed on the agenda for the next Council Meeting.

(e) **Birdcage Walk - Railtrack**

Councillor Mrs. B. Roch referred to a complaint she had received regarding the debris on the railtrack. Councillor D.T. Esmond stated that Railtrack Contractor GTRM workforce were present twice a week at the above location.

RESOLVED -

That the Town Clerk request that Railtrack Contractor, GTRM, clear the debris from the railway line at the above location.

The Meeting terminated at 8.25 p.m.

P. G. M. F. O. S.

Mayor.

A Joint Meeting with Officers of Pembrokeshire County Council was held at Pater Hall, Pembroke Dock on Friday, 2nd February, 2001 at 10.30 a.m.

PRESENT:

Councillors Mrs. P.E.M. Folland (Mayor)
W.J. Davies, Mrs. P.E. George, D.L. Jones, M.B. Owen,
Mrs. V.M.J. Roach, Mrs. M. Williamson.

ALSO PRESENT:

Mr. J. Turbervill (Projects Officer, PCC)
Mr. J. Price (Traffic Manager, PCC)
Mr. T. Mamara (Project Officer, Heritage Lottery Scheme)

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk

The Mayor welcomed those present and explained that the meeting had been called to discuss various matters which had been identified as key issues for the enhancement of the Town.

(1) Access into the Town from Western Way

The Traffic Manager explained to Members that when Western Way was constructed, one of the grant aid conditions was that there could be no access from it into the Town. If this condition was broken, Pembrokeshire County Council would have to repay £1 million of grant aid. These facts have been checked in the last 18 months.

(2) One way traffic system through the Town

The Traffic Manager stated that the last report concerning a one way traffic flow in Dimond Street was discussed in June, 1999 but had not progressed beyond the Committee stage. If Members wished to consider the matter again he suggested that Pembrokeshire County Council be requested to consider a trial period. However, he urged Members to have the support of local County Councillors and Chamber of Trade etc., before embarking on another scheme.

(3) New signage

The Heritage Lottery Project Officer stated that a Town Trail was proposed within the Heritage Lottery Scheme. There was a possibility that the new signage required by the Council could be incorporated. He suggested that ideas be sent to Pembrokeshire County Council for consideration.

(4) Derelict and untidy areas

The Project Officer informed members that the Pembrokeshire Housing Association were interested in purchasing land at King William Street for a housing development for the disabled. An allocation of funds had been made available. Members welcomed the news.

Regarding the area of land between the St. Govans Centre and the Co-operative Store, the development of this site will be looked at in view of the impending improvements to the Market building under the Heritage Lottery Scheme.

The improvement of derelict property on the corner of Bush Street and Lower Gwyther Street would probably be included in the Town Heritage Scheme.

(5) Memorial Park

The Pembrokeshire County Council Officers had no information regarding improvements to be made in the Memorial Park or the replacement of play equipment.

The Heritage Lottery Project Officer stated that the 20/20 Community Group might be able to access funds under a Victorian Park scheme.

Regarding the provision of a dog free zone, it was thought that with the forthcoming construction of the shared footpath and cycle track to the south of the Park this could possibly be included in the scheme.

The Mayor thanked Members and the Officers of Pembrokeshire County Council for attending.

The Meeting ended at 11.50 a.m.