

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 5th April, 2001 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland, Mayor
Councillors W.J. Davies, D.T. Esmond,
Mrs. C. Fortune, Mrs. P.E. George,
D.L. Jones, M.B. Owen,
Mrs. V.M.J. Roach, Mrs. B. Roch,
Mrs. M. Williamson

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor R.F. Finbow and S. Perkins.

2. **WEBSTYLE, 2000**

The Mayor welcomed Mr. G. Williams, Webstyle 2000 who had attended the Meeting in order to discuss possible website requirements for the Council.

Detailed discussion ensued when Mr. Williams outlined that if the Council were to proceed in this matter the initial requirement would be to register a domain name which would cost £30 for a two year period. There are only two www. names left which refer to Pembroke Dock and this should be determined immediately. With regard to the design of the website this could be undertaken by Mr. Williams with the Council supplying the appropriate information. The cost being £30 a page.

The Mayor thanked Mr. Williams for providing the Council with detailed information after which he left the Meeting.

RESOLVED –

- (1) That Mr. Williams register a domain name on behalf of the Council for a fee of £30.
- (2) That the Sub-Committee be appointed to discuss items to be included on the Council's proposed website:-

Councillors P.E.M. Folland, Mrs. C. Fortune,
Mrs. P.E. George, P.G. Gwyther, D.L. Jones,
Mrs. V.M.J. Roach, Mrs. M. Williamson and
Mr. P. Tallett, Chamber of Trade.

3. **MINUTES**

PROPOSED by Councillor M.B. Owen
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That the Minutes of the Meeting held on the 15th March, 20001 be adopted, as circulated, subject to the following amendments:-

(a) **Minute 164 – Western Way – Access Into The Town**

The Mayor reported that along with Councillor D.L. Jones they had recently met with County Councillor B.J.Hall, Chairman of Highways & Transportation Committee at the above location to discuss the access into the Town from Western Way.

(b) **Minute 167(c) – CCTV Cameras – Pembroke Dock**

Councillor Mrs. V.M.J. Roach stated that Members had attended the Police Station and viewed the new CCTV cameras which were excellent. It was confirmed that the cameras encompass Pater Hall and Lewis Street.

(c) **Minute 167(f) – The Firework Company**

The Town Clerk stated that the Council's Insurers were dealing with the Firework Company's Insurers direct.

(d) **Minute 167(n) - Junction of Cromwell Street/Hawstone Road/ Trinity Road**

Councillor Mrs. M. Williamson stated that the litter in the above location had still not been removed and it was

RESOLVED –

That the Town Clerk supply Pembrokeshire County Council with a map showing the exact location of the littered area.

(e) **Minute 167(o) – Unauthorised Signs**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that Officers had removed many of the unauthorised "weight loss" signs from various roundabouts in the area, but unfortunately they had been replaced. The name and address of the responsible persons for erecting the advertisements are being sought.

(f) **Minute 167(p) – Bus Stops – Timetables**

Councillor Mrs. C. Fortune enquired as to whether the Council had received the timetables for display in the bus shelters. The Town Clerk stated that he had not yet received the timetables. Councillor Mrs. Fortune stated that she would contact Pembrokeshire County Council direct in this matter.

(g) **Minute 169(227) – Town Awards Scheme**

Councillor Mrs. V.M.J. Roach stated that the date in resolution (2) should read 29th March, 2001 and not 29th April, 2001.

RESOLVED –

That the last line of resolution (2) be amended to read 29th March, 2001.

(h) **Minute 169(229) – Purchase of New Photocopier**

The Town Clerk stated that the new photocopier would be installed next week and requested Council instruction as to the disposal of the Council's present photocopier. He had been advised that the maximum sale price would be £200.

RESOLVED –

That an advertisement be placed in the Western Telegraph (free ads section) for the sale of the photocopier.

(i) **Minute 169(231) – Floral Baskets**

Councillor Mrs. V.M.J. Roach proposed that Pembrokeshire County Council be requested to give a donation towards the cost of the floral display in the Town, in view of the Council providing additional baskets in Meyrick Street and Queen Street.

The Town Clerk reported that an invitation for the Council to participate in the Wales in Bloom Competition 2001 had been received.

RESOLVED –

- (1) That Pembrokeshire County Council be requested to consider giving the Council a donation towards the cost of providing additional baskets for the Town's floral display.
- (2) That Mr. P. Tallett, Chamber of Trade be requested to contact shops, banks etc. with a view to either providing window baskets to enhance the Town's floral display or submit a financial contribution to the Council. It is hoped to enter the Town in the Wales in Bloom Competition next year when the displays would be more established.

(j) Minute 171(a) – Albion Square Centenary Lamp

Members expressed concern over the continued delay in the work being undertaken to the above Lamp. The Town Clerk stated that he had written to Pembrokeshire County Council regarding the delay and to the fact that they had had the replacement lamps in their possession since July, 2000.

RESOLVED –

That Pembrokeshire County Council be requested to advise as to the reason for the continued delay for the repairs to the Centenary Lamp.

(k) Minute 171(l) – Tregennis Hill – Daffodils

Councillor Mrs. P.E. George stated that she had been told that someone had been seen picking daffodils at the above location and not that she had observed this herself.

4. REPORT OF TOWN CLERK

248. One-Way Traffic System

The Town Clerk reported at Appendix “A” the Chamber of Trade’s comments in response to the Council’s request regarding the introduction of a one-way traffic system in the Town. Of the 70 questionnaires issued by the Chamber, 21 replies had been received to date which were summarised as follows:-

- 10 suggested a one-way system from Laws Street – Barclays Bank;
- 9 stated that Dimond Street should be widened or left as it is with access from Lower Meyrick Street;
- 1 suggested a one-way system from Commercial Row – Laws Street;
- 1 suggested Dimond Street be pedestrianised.

RESOLVED –

That the possible introduction of a one-way traffic system be deferred pending the opening up of the access off Western Way.

249. Objective 1 European Funding – Pater Hall

The Town Clerk reported at Appendix “B” a reply from the PPMB Secretariat, Mr. Gwyn Evans in response to the Council’s request for further information regarding the funding allocation for Llanion Ward. An earlier letter was also enclosed which was reported at the last Council Meeting together with the relevant extract from report to Council on the 7th September, 2000.

The Town Clerk requested that Members consider the response to be given to item 4 of the letter dated 6th March, 2001.

Members referred to the need to upgrade the facilities in Pater Hall which would include lifts, disabled access/toilets.

RESOLVED –

That the the Council confirm that funds be made available from the funding allocation for Pembroke Dock Llanion Ward as well as Central Ward in support of the application for the refurbishment/upgrading of Pater Hall.

250. Memorial Park, Pembroke Dock

The Town Clerk reported at Appendix "C" the response from Pembrokeshire County Council regarding the Council's recent representations in respect of conditions in the Memorial Park. Also attached was a letter from residents of Gwyther Street which complained regarding the lack of facilities at the Park.

Councillor Mrs. V.M.J. Roach proposed that Pembrokeshire County Council be thanked for the removal of the steps and pump house, and for the replacement of the majority of seats in the Park. That the Council request that a dog litter bin be provided at the top end of the Park away from the toddlers and junior play areas.

Councillor D.L. Jones submitted that dogs should be kept on leads in Park.

RESOLVED -

- (1) That Pembrokeshire County Council be thanked for the removal of the steps and pump house, and for the replacement of the majority of seats in the Park.
- (2) That Pembrokeshire County Council be requested to provide a dog litter bin at the top end of the Park, away from the toddlers and junior play areas.
- (3) That Pembrokeshire County Council be requested to consider the introduction of a dogs kept on lead policy for the Park.
- (4) That Pembrokeshire County Council be sent a copy of the letter from the residents in Gwyther Street.

251. Pembroke School – Complaints Panel

The Town Clerk reported at Appendix “D” a letter from the Head Teacher of Pembroke School, which requested whether any Member would be willing to serve on the School’s Complaints Panel.

(Councillor D.T. Esmond declared his interest in the above matter).

RESOLVED –

That the Head Teacher, Pembroke School be advised that Councillor M.B. Owen would be willing to serve on the School’s Complaints Panel.

252. Footpath – Top Road to St. Peters Road

The Town Clerk reported at Appendix “E” a copy of a letter from Christine Gwyther AM which enclosed her letter to Pembrokeshire County Council regarding the above footpath.

253. SPARC

The Town Clerk reported at Appendix “F” a letter from SPARC which reported on the outcome of the meeting held in Haverfodwest on the 16th March, 2001. Also enclosed was an advance notice of the SPARC Annual General Meeting to be held on Wednesday, 9th May, 2001. The Council may appoint two delegates to attend the meeting and they would receive the formal notice.

RESOLVED –

That Councillors Mrs. P.E. George and Mrs. V.M.J. Roach be appointed to attend the above meeting.

**254. Licensing –
Albion Stores, Albion Square**

The Town Clerk reported that Notice of an application for the transfer of the Justices Licence had been received. The licence is currently held by D & H Townsend and the new applicant is Kevin Thomas Evans of Llawhaden House, Princes Street, Pembroke Dock.

RESOLVED –

That the Council have no objection to the transfer of the Justices Licence in respect of Albion Stores, Albion Square.

255. Planning Applications

The following applications had been received from Pembrokeshire County Council and were submitted for consideration:-

979/00	Morbaine Ltd. The Finlan Centre Hale Road Widnes Cheshire	Land at London Road – Variation of Conditions Nos. 1, 7 & 8 of Planning Consent 98/0010/pa
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Council have no objection to the application.

36/PN	One2One Imperial Place Maxwell Road Borehamwood Hertfordshire	Silcox Coaches, Waterloo Garage – Installation of Telecommunications Equipment Including a 13m Monopole Antenna Microwave Dishes and Associated Cabin
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The Town Clerk reported that that the above was not an application for planning permission, but was an opportunity for the County Council to consider whether it wished to influence the design and siting of the proposed development.

Councillor Mrs. M. Williamson stated that she had received an objection from a resident in the above location.

Councillors Mrs. P.E. George and Mrs. M. Williamson requested that their names be recorded as being opposed to the above development.

PROPOSED by Councillor W.J. Davies
SECONDED by Councillor M.B. Owen

RESOLVED

That Pembrokeshire County Council be advised that although the Council have no views on the proposed design and siting, all possible health objections be investigated.

993/00	Pembroke Boro AFC London Road Pembroke Dock	Pembroke Boro AFC, London Road – Changes to Roof of Previously Approved Application for New Changing Rooms
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Council have no objection to the application.

1002/00 Mr. T. Middleton 18 Arthur Street –
 18 Arthur Street Erection of New Garage
 Pembroke Dock

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

256. Payment of Accounts

The Town Clerk apologised that the numbering of the accounts were incorrect and should commence at No. 1 as it is the beginning of a new financial year.

The following accounts were submitted for payment:-

1.	Pitney Bowes Ltd., - Postage Top-up	£50.00
2.	Jewson Ltd., – Materials	£19.02
3.	Pembs. C.C. – Theatre Licence Renewal	£168.00
4.	The Consortium – Cleaning Materials	£136.09
5.	Imprest A/c – Salaries, wages, tax & N.I.	£2,256.91
6.	Miss H. John – Donation	£100.00
7.	Redview Computers – Sage Reporting Module	£152.75

The Town Clerk requested that the following accounts be included for payment:-

8.	Konica Peter Llewellyn Ltd. – Photocopier	£3,478.75
9.	Jewson Ltd. – Materials	£18.39
10.	Glyn Edwards Office Equipment Ltd. – Photocopying Charges	£89.38

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That account nos. 1 – 10 be approved for payment.

5. **SUPPLEMENTARY REPORT OF TOWN CLERK**

257. **Public Entertainment Licence – The Station Inn, Hawkstone Road, Pembroke Dock**

The Town Clerk reported that a copy of an application for the transfer of the Public Entertainment Licence in respect of the above premises had been received. The applicants are Donald Thomas Esmond and Sion Ifor Esmond.

Councillor D.T. Esmond declared his interest in the above matter and took no part in the discussion and did not vote.

RESOLVED –

That the Council have no objection to the application for the transfer of the Public Entertainment Licence in respect of The Station Inn, Hawkstone Road.

258. **Lewis Street -Parking**

The Town Clerk enclosed at Appendix "G" copy of a letter received from Mr. E. Harrison, 14 Lewis Street regarding on-street parking.

RESOLVED –

That the letter from Mr. Harrison be forwarded to Pembrokeshire County Council for their attention.

259. **Junction – Ferry Lane/Top Road**

The Town Clerk enclosed at Appendix "HP" a letter from N. Ainger, MP and of a letter to him from Dyfed-Powys Police in respect of the above junction.

Councillor Mrs. V.M.J. Roach referred to a recent accident on the 6th February, 2001 and that in the Action Plan in which residents of the Town participated, there were three junctions which had been identified where redesigns were essential to improve road safety and traffic flows. Bush Hill/Top Road/Buttermilk Lane junction being top of the list.

RESOLVED –

That Mr. N. Ainger, MP be informed of the accident on the 6th February, 2001 and to the outcome of the consultations on the Action Plan referred to above.

260. Planning Applications

The following additional planning applications were submitted for consideration:-

1033/00	K.G. & H.E. Lewis 7 Oak Road Pennar Pembroke Dock	Plot of Land Adjacent To, 6 Owen Street – Dwelling and Garage
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. B. Roch

RESOLVED –
That the Council have no objection to the application.

1034/00	London Road (Pembroke) Management Co. Ltd. Enterprise House PO Box 34 Oakham Rutland	London Road Shopping Mall – Change of Use of Part Shopping Mall to B1, B2, B8 Use Class and Associated Alterations
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor D.T. Esmond

RESOLVED –
That the Council have no objection to the application.

6. DISTRICT AUDIT

The Town Clerk reported that District Audit would be held on the 23rd and 24th May, 2001.

7. PEMBROKE PEOPLE

The Town Clerk referred to the book "Pembroke People" which had recently been purchased and stated that the cheque which had been forwarded to the Company had been lost. The Town Clerk stated that he had cancelled the cheque and it was

RESOLVED –
That the Town Clerk be given authority to draw another cheque in the sum of £52.75.

8. WAR MEMORIAL

The Town Clerk reported receipt of a letter from Pembrokeshire County Council which requested assistance as to the ownership of the above War Memorial which is situated in Bush Street.

Pembrokeshire County Council advised that Cadw, Welsh Historic Monuments, Cardiff had received correspondence from a concerned individual who had pointed out that the Memorial had been repaired subsequent to an act of vandalism. Cadw were concerned that the repair of the Monument had altered its character and were pressing the Local Authority to secure its proper repair.

Members referred to the vandalism of the Monument and to the fact that Pembrokeshire County Council had undertaken this work and it was therefore assumed that they had accepted ownership.

RESOLVED –

That Pembrokeshire County Council be advised that the Town Council are not the owners of the Monument and that as they had undertaken the repair work it was assumed that they had accepted responsibility and therefore ownership.

9. CRUSE DANCE

The Town Clerk reported receipt of a letter from Mrs. M. Tozeland the Fund Raiser for Cruse Cymru who had organised a Dance & Cabaret in the Pater Hall on the 23rd June, 2001. Mrs. Tozeland requested Council Members to support the Dance as it is for charity.

10. MATTERS RAISED VERBALLY

(a) Town Crest – Balcony

Councillor D.L. Jones expressed concern regarding the delay in the repainting of the Town Crest which is situated on the balcony rail outside the Council Chamber.

The Town Clerk stated that Councillor R.F. Finbow had agreed to undertake the repainting of the Town Crest which was in his possession.

RESOLVED –

That the Town Clerk enquire with Councillor R.F. Finbow as to when the repainting of the Town Crest will be completed.

(b) **Albion Square – Vandalism**

Councillor D.L. Jones referred to youths roller blading etc. over the street furniture in the above location and it was

RESOLVED -

That Pembrokeshire County Council be requested to remove the seat in the centre of the Square be removed for a short period of time in an attempt to alleviate this problem.

(c) **King William Street and Kitchener Close**

Councillor Mrs. V.M.J. Roach stated that the above street signs required replacement.

RESOLVED –

That Pembrokeshire County Council be requested to replace street signs in the above locations.

(d) **Access into the Town from Western Way**

Councillor Mrs. V.M.J. Roach referred to the grant aid conditions in respect of the Bierspool Site (Minute 158(a) and enquired as to whether any response had been received from Pembrokeshire County Council.

The Town Clerk stated that no response had been received from Pembrokeshire County Council and it was

RESOLVED –

That Pembrokeshire County Council be requested to clarify the grant aid conditions in respect of the Bierspool site and whether any grant repayment had to be made.

(e) **Cleddau Bridge – Picnic Area**

Councillor Mrs. V.M.J. Roach stated that at the end of last year Pembrokeshire County Council had advised that finance was available to undertake necessary work to the commemorative plaque at the above location as well as other necessary work. Concern was expressed that the Information Board was still in the same condition.

RESOLVED –

That Pembrokeshire County Council be requested to advise whether the necessary works to the commemorative plaque and information board would be done soon in view of the coming holiday season.

(f) **Matters Raised Verbally**

Councillor W.J. Davies referred to the fact that at the last Council Meeting Members had raised thirteen matters verbally. He suggested that in order to speed up this process it would be more appropriate for Members to make their individual complaints direct to the Office and save time and reduce the length of the Minutes, together with time and resources.

(g) **Retiring Mayor**

Councillor Mrs. P.E.M. Folland, Mayor stated that this was her last full Council Meeting and she wished to pay tribute to her Deputy Mayor, Councillor D.T. Esmond, fellow Council Members, the Town Clerk and Secretary for the support she had received during her year of Office.

(h) **Western Telegraph – Photographs**

The Mayor stated that she had been advised that the policy of including photographs in the Western Telegraph had been reviewed and it was

RESOLVED –

That the Town Clerk liaise with the Western Telegraph to establish what the policy with regard to photographic content and report back to the next Council Meeting.

11. **PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor M.B. Owen

RESOLVED –

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

12. **MINUTES OF THE SPECIAL MEETING**

PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That the Minutes of the Special Meeting held on the 29th March, 2001 be adopted, as circulated, subject to the following amendments:-

Minute 10 – Town Awards Scheme

The Town Clerk reported that one of the recipients of the above Town Awards was at present unable to negotiate the stairs due to illness and in these circumstances the Awards Ceremony would be held in the Main Hall. The buffet reception had been arranged and the press and photographer had been requested to attend the above Presentation Evening.

The Meeting terminated at 8.30 p.m.

Mayor.