

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 7th September, 2000 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland, Mayor
Councillors W.J. Davies, R.F. Finbow,
Mrs. C. Fortune, Mrs. P.E. George,
P.G. Gwyther, Mrs. V.M.J. Roach,
Mrs. B. Roch, Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

73. **DEATH – MR. E. CROCKFORD**

The Mayor and Councillors stood in silence in memory of the late Mr. E. Crockford who had served on the Council's Tourism Committee together with the late Mrs. Crockford.

74. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors D.T. Esmond, D.L. Jones, M.B. Owen and S. Perkins.

75. **MINUTES**

PROPOSED by Councillor R.F. Finbow
SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That the Minutes of the Meeting held on the 27th July, 2000 be adopted, as circulated, subject to the following amendments:-

76. **MATTERS ARISING FROM THE MINUTES**

(a) **Minute 65(a) – Llanion Park – Artefacts**

The Town Clerk stated that he had written to Pembrokeshire County Council to establish a date when the plaques would be returned to the Town Council in line with the agreement reached in February, 2000. No reply had been received and his telephone calls had not been returned. It was hoped that this matter would be concluded in the near future.

(b) **Minute 65(g) – CCTV Cameras**

Councillor Mrs. V.M.J. Roach referred to the Council's recent visit to Tenby Police Station to view the new CCTV cameras. Members were very impressed with the performance and expressed the hope that the cameras being installed in the Town would be equal with regard to reception.

RESOLVED –

That the Council express their appreciation to Inspector J. Bowen for arranging the visit to Tenby Police Station and state that the Council are looking forward to the new system being operational in the Town in the near future. It is hoped that the quality of reception would be equal to the cameras in Tenby.

(c) **Minute 65(l) – Watersports Centre - Appearance**

Councillor Mrs. V.M.J. Roach enquired as to whether any response had been received from Pembrokeshire County Council regarding the appearance of the above area. The Town Clerk stated that no reply had been received.

RESOLVED –

That the Town Clerk write to the Highways and Transportation Department regarding the neglected appearance of the shrubs and surrounding area and request that immediate action be taken to improve the appearance of a tourist amenity attraction.

(d) **Minute 65(78) – Pembroke Haven Yacht Club – River Trip**

Councillor Mrs. V.M.J. Roach referred to the excellent river trip and buffet organised by the Pembroke Haven Yacht Club which Members had participated in.

RESOLVED –

That the Town Clerk write to the Yacht Club and express the Council's appreciation for the excellent river trip and buffet.

(e) **Minute 65(85) – 54 Bush Street**

Councillor Mrs. V.M.J. Roach referred to the safety kerb which had been moved at the bottom of Church Street.

RESOLVED –

That Pembrokeshire County Council be requested to check whether the safety kerb is in the correct location.

(f) **Minute 65(72)(b) – Albion Square - Appearance**

Councillor R.F. Finbow referred to the neglected condition of the flower bed in close proximity to Albion House and it was

RESOLVED –

That Pembrokeshire County Council be requested to give immediate attention to the neglected flower bed in the above location.

77. **REPORT OF TOWN CLERK**

Matters Dealt with During Recess

89. **Planning Applications**

The following planning applications were received and Ward Members consulted:-

323/00	Mr. & Mrs. Butland 17 Church Street Pembroke Dock	17 Church Street - Alterations and Extensions
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Recommendation of Ward Members – No objection

324/00	Pembrokeshire County Council County Hall Haverfordwest	Land Adjoining, 83 Stranraer Road - Residential Development – 2 No. Plots Plus Vehicular Turning Head
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Recommendation of Ward Members – No objection

334/00	C. Lewis C.L. Commercial The Dockyard Pembroke Dock	Yard At, Waterloo Industrial Estate – Car & Commercial Sales, Repairs and Dismantling
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Recommendation of Ward Members – No objection

347/00	Mr. D. Saunders Strawberry Hill Pembroke	Old Slaughterhouse Site, Britannia Erection of 5 No. Dwellings
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Recommendation of Ward Members – No objection

359/00	Pembrokeshire County Council County Hall Haverfordwest	Public Library, Exhibition Room, Gordon Street Car Park – Change of Use to Public Office/ Reception/Customer Service Centre
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Recommendation of Council Members -

Pembroke Dock Town Council is strongly opposed to the proposed development for the following reasons:-

- (1) **The proposal would result in the loss of part, or all, of the Exhibition Room, which is used extensively by various organisations and individuals from the Town and surrounding area.**
- (2) **The present Exhibition Room is considered to be a valuable asset to Pembroke Dock, and should not be lost.**
- (3) **It is considered that there are other premises in the Town which could be adequately used for the temporary period of 18-24 months. The Llanion Park complex has been on the market for some time and Pembrokeshire County Council has had sufficient time to consider alternative accommodation for a public reception.**

FURTHER RESOLVED -

That Pembrokeshire County Council be requested to advise as to what progress had been made with regard to the provision of a Customer Service Centre in Pembroke Dock.

364/00	Mrs. M. Long Drefach Coed-y-yedw Dingestow Monmouth	Beach Cottage, Beach Road, Llanreath - Demolish Existing Cottage, Erect Two New Detached Houses and Garages and Enlarge Access off Beach Road –
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Recommendation of Ward Members – No objection but concerns are registered regarding access and possible overdevelopment.

378/00	P. Wakely 17 Milton Terrace Pembroke Dock	Rear of 17, Milton Terrace – Erection of 2 No. Semi-Detached Houses –
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Recommendation of Ward Members – Refuse for the following reasons:-

- (1) **The erection of two semi-detached houses would be an overdevelopment of the site concerned.**
- (2) **That concern is expressed regarding possible access problems.**

It is requested that a site meeting be arranged prior to consideration of the proposals.



The Town Clerk reported that further discussion with Market Ward Members had been undertaken in respect of the following application:-

364/00	Mrs. M. Long Drefach Coed-y-yedw Dingestow Monmouth	Beach Cottage, Beach Road, Llanreath – Demolish Existing Cottage, Erect Two New Detached Houses and Garages and Enlarge Access off Beach Road
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The recommendation had been amended to read as follows:-

That Pembroke Dock Town Council is strongly opposed to the development as proposed since it considers the erection of two new dwellings would only add to the existing overdevelopment of the area. Great concern is also expressed at probable access problems due to Beach Road being narrow and steep.

78. PRESENTATION – US CGC CAMPBELL

Commander A. Mason, MBE attend the Meeting in order to make a presentation to Council of a plaque to commemorate the visit of the US CGC Campbell to the Town on the 8th July, 2000.

The Mayor thanked Commander Mason on behalf of the Council for the plaque to commemorate the Ship's visit to the Town which would be displayed in the Council Chamber.

90. Objective 1 European Funding – Pater Hall

The Town Clerk reported that since the last Council Meeting he had undertaken considerable research and fact finding prior to the submission of the application for Objective 1 funding for upgrading the Pater Hall complex.

He had had a very informative meeting with the European Officer, Mr. Gwyn Evans, on the 7th August, 2000. According to the Objective 1 programme compliment an application from the Council would come under either:-

<u>PRIORITY 3</u>	<u>GRANT</u>
<u>RATE</u>	
Regeneration of Deprived Areas through Community-led action	68.09%
OR	
<u>PRIORITY 5</u>	
Rural Development – promoting Local Economic Development	41.92%

The geographical areas which would come under the "Deprived Area" status had not yet been determined and discussions were on-going. There is also great concern at the way the targeting formula had been calculated and the European Officer had written a strong letter of protest to the Welsh Assembly.

The Application Process

Applications for Objective 1 funding are generally made through "Action Plans" which are being devised by Partnerships established specifically for this purpose. There are three stages in the application process:-

- (a) Initial applications are considered and appraised by the Pembrokeshire Partnership Management Board. After appraisal they are considered by a meeting of the full partnership and endorsed or rejected.
- (b) Endorsed projects are included in the Local Action Plan in outline only.
- (c) A full application form is required following approval of the Action Plan and its constituent projects by the Welsh European Funding Officer.

The Town Clerk advised that since his meeting with the European Officer, the initial application form and copious supporting information had become available on the Internet and Mr. Henry Johnston of the Pembrokeshire Business Club very kindly downloaded them for the Council's information. Hard copies had now been received from Mr. Gwyn Evans. Applications had to be submitted to the Partnership by the 15th September, 2000 and endorsed projects would be included in the Pembrokeshire Local Plan for submission to the Welsh European Funding Office on the 29th September, 2000.

Other Possible Funding

This matter had been discussed with Mr. K. Wakefield, Head of Economic Development, Pembrokeshire County Council. The Rural Development Scheme under which the Pembrokeshire County Council have previously provided funding to the Authority has now ceased. It had been replaced by a Local Regeneration Fund and an application for funding from this source might be possible. However, full details of the arrangements would not be known until October. Enquiries regarding other possible match funding are ongoing.

Basis of the Application

For Members' information, budget costings for the previous grant application to the Arts Council for Wales were detailed below. This matter had been discussed with Mr. G. Scourfield of Pembroke Design, the inflation element since they were prepared in 1998 and he suggested, following consultation with a Quantity Surveyor, a 10% increase across the board.

	£K's	£K's (+ 10% inflation)
Outline budget costs for internal alterations		
New bar servery	15	
Uplift/amend office	4	
Cinema equipment	60	
Seating (400 @ 30)	12	
Lift (including pit and shaft) – disabled access	37	
Changing rooms	26	
Basement works	5	
Acoustic ceiling to hall	17	
Windows to hall/new fire escape	11	
Upgrade services (including new boiler, ventilation etc)	53	
New disabled toilets and external ramp	<u>13</u>	<u>278</u>
	253	
Design contingency (5%)	<u>13</u>	<u>14</u>
Anticipated construction costs	266	292

Professional/Cinematic specialists design fees @ 12.5% plus planning/building regulation fees and miscellaneous fittings etc.	<u>40.25</u>	<u>44</u>
Total cost (excluding VAT)	<u>306.25</u>	<u>336</u>

Note:

Costs are current third quarter 1998 and are all exclusive of VAT

If the same specification, for the proposed upgrading is used for the Objective 1 application, the financial position, depending on which level of grant was approved would be:

	<u>68.09% Grant</u> £K's	<u>41.92% Grant</u> £K's
Total Cost (excl. VAT)	336	336
Possible grant	<u>229</u>	<u>141</u>
Shortfall	<u>107</u>	<u>195</u>

The previous budget costs included cinema equipment (£60K) and seating (£12K). Also a new boiler was included in the costs of upgrading services. The Council purchased a new new boiler in 1998 at a cost f3,295. If the cost of the new boiler together with the cinema and seating costs were deleted from this application the shortfall would be reduced to:-

	<u>68.09% Grant</u> £K's	<u>41.92% Grant</u> £K's
Approx. reduced costs, after adjustment for professional fees	239	239
Possible grant	<u>163</u>	<u>100</u>
Shortfall	<u>76</u>	<u>139</u>

In the 1998 application, Council had agreed to allocate £50,000 from reserves towards the project.

Deadline for Application

As Members are aware, the timetable for submission of this application is tight, with the initial application form due in by the 15th September, 2000.

Mr. Henry Johnston of the Pembrokeshire Business Club, who is very much involved with the new Objective 1 legislation had already been most helpful and had agreed to provide assistance with the application process should it be needed.

The Town Clerk stated that Members instructions on whether the application should proceed with the same specification as in 1998 or whether any revisions are to be included were necessary.

RESOLVED –

- (1) That application be made for Objective 1 funding under Priority 3 – Measure 3 – Regeneration of Deprived Areas.
- (2) That the revised specification for upgrading the Pater Hall exclude the cinema equipment, seating and boiler provision. The approximate cost of this project being £239,000 with a possible grant of £163,000.
- (3) That the shortfall of £76,000 be met from reserves if attempts to source other funding are unsuccessful.

91. Pater Hall Gates

The Town Clerk reported that following the last Council Meeting he had sent a Recorded Delivery letter to the proprietor, Mr. R.P. Morgan on the 2nd August, 2000. No response had been received. Two further telephone calls were made on the 10th and 15th August, 2000 with urgent requests for either Mr. Morgan or Mr. Floyd to return the call. No response had been received. In order to clarify the legal position, this matter had been discussed with a Senior Member of the Pembrokeshire County Council's Legal Department who had suggested that a further Recorded Delivery letter be sent advising that legal advice on further action would be taken within seven days. This action had been taken but no response had been received.

The Town Clerk stated that he had discussed this matter with Mr. Alan Thomas with a view to a possible tender from him for the completion of the required work. Mr. Thomas had agreed to undertake any alterations required by the Council.

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For Members' information a part payment of £1,500 had been made in respect of the invoice for £3,043.25 (inc. £453.25 VAT).

RESOLVED –

That Councillors Mrs. P.E. George & D.L. Jones liaise with Mr. Alan Thomas with regard to the modifications to the gates and that this matter be referred back to the next Council Meeting.

92. Free Web Page

The Town Clerk reported that notification had been received from Pembrokeshire Businesses.co.uk. of Delmore House, Bethesda, Narberth that they had given the Council a free web page. The page contains basic details i.e. name, address and telephone number.

The free basic page can be upgraded to a customised page, including photographs and graphics from £2.30 per week, plus a small design fee.

RESOLVED –

That no action be taken in this matter.

93. Mobile Cinema – Pater Hall

The Town Clerk reported that he had now been able to contact Mr. J. Raikes of West Wales Cinemas who had informed him that he would not be commencing the trial period in September, 2000. However he stated that he still intended to do so later in the year.

94. Provision of Hand Rail – Pater Hall

The Town Clerk stated that he had received a complaint that there is no hand rail on the first four steps leading up to the Council Offices. In view of the increasing public awareness to assistance with access and Health and Safety implications the provision of a suitable handrail should be considered.

RESOLVED –

That the Caretaker be requested to install a handrail on the first four steps leading up to the Council Offices.

95. The Civic Society

The Town Clerk reported that he had been asked by the above Society to inform Members of the following forthcoming events:-

- (a) Kite Competition on Saturday, 16th September, 2000 at 2.00 p.m.
- (b) Civic Awards Night on Wednesday, 27th September, 2000 at 7.30 p.m. in the Pater Hall.

RESOLVED –

That Pembrokeshire County Council be requested to undertake clearance of Barrack Hill in close proximity to Preseli View for the kite competition.

96. The Cardiff Firemen Memorial Service – 20th August, 2000

The Town Clerk reproduced at Appendix "A" a copy of a letter of thanks and appreciation from the Cardiff and Vale Branch of the National Association of Retired Firefighters for the Mayor's attendance at the above Memorial Service.

97. Battle of Britain - Service

The Town Clerk reported that an invitation had been received from the RAFA Committee to the Church Service to be held on Sunday, 17th September, 2000 at 11.30 a.m. in St. John's Church, Pembroke Dock.

98. Housing Development – Albion Square

The Town Clerk reproduced at Appendix "B" a letter and plan from Pembrokeshire Housing Association, regarding their housing development currently under construction at Albion Square.

The Association asked for the Council's assistance in providing a suitable name for the development.

RESOLVED –

That the Council submit to the Pembrokeshire Housing Association that the above development be known as Greville Court.

Councillor Mrs. B. Roch did not take part in the above discussion and did not vote.

99. Brewery Street – One-Way Street

The Town Clerk reported that a copy of a letter to residents of Brewery Street had been received from Pembrokeshire County Council. Following a suggestion, consideration had been given to creating a one way flow from Queen Street towards Albion Square. Ward Members were informed on the 9th August, 2000.

100. Lidl, Pier Road – Transfer of Licence

The Town Clerk reported that notification had been received from Solicitors acting for Lidl, for the transfer of the Justices Licence. The applicants are Marcus Thomas Jones – District Manager, Helen Davis – Store Manager, Richard David Stradling – Deputy Store Manager.

RESOLVED –

That the Council have no objection to the transfer of the Justices Licence in respect Lidl, Pier Road, Pembroke Dock.

101. Pennar Filling Station, Treowen Road - Transfer of Justices' Off-Licence

The Town Clerk reported that notification had been received of the intention of Anthony Derek Skyrme and Jayne Maria Skyrme to apply for the transfer of the Justices' Off-Licence at Pennar Filling Station. The present licence is held by Mr. Brian Hall.

RESOLVED –

That the Council have no objection to the transfer of the Justices Off-Licence in respect of Pennar Filling Station, Treowen Road, Pembroke Dock.

102. Llanion Cemetery Lay-By – Prohibition and Restriction of Waiting

The Town Clerk reported that a copy of the Waiting Order, which was recently published in the press, had been received and was available for inspection.

The Order prohibits vehicles from waiting in the specified areas between 8.00 a.m. to 6.00 p.m. on any day, unless a disabled person's badge and parking disc are displayed, when vehicles may be parked for a period not exceeding 2 hours.

103. Dyfed-Powysn Police Authority – Best Value Performance Plan

The Town Clerk reported that the District Audit report on the Best Value Performance Plan by the Dyfed-Powys Police Authority had been received and was available for inspection.

104. Mid & West Wales Fire Authority

The Town Clerk reported that the Annual Calendar Review for 1999 had been received and was available for inspection.

105. Town Awards Scheme

The Town Clerk reminded Members that at the last meeting it was resolved that consideration of a possible Town Award Scheme be deferred to this meeting.

RESOLVED –

That this matter be deferred for further consideration at the next Council Meeting.

106. Closure of Grove Depot, Pembroke

The Town Clerk reproduced at Appendix "C" was a letter from Pembrokeshire County Council regarding the closure of the highway maintenance unit at Grove Depot, Pembroke.

107. Milford Haven Recreation Plan 2000

The Town Clerk reported that a copy of the plan had been received from the Milford Haven Port Authority and was available for inspection and reference.

108. Welsh Blood Service

The Town Clerk reproduced at Appendix "D" was a letter of thanks from the Welsh Blood Service following the donation session held in the Pater Hall last month.

109. West Wales Cycleway – Celtic Trail

The Town Clerk reproduced at Appendix "E" a letter from the Celtic Trail Project Manager. The Council's written support was sought in a bid for Objective 1 funding to complete the National Cycle Network across South Wales.

RESOLVED –

That the Council support the West Wales Cycleway bid for Objective 1 funding to complete the National Cycle Network across South Wales.

**110. Shared Footway/Cycle Track Link –
Land Between Top Road and Park View Crescent**

The Town Clerk reported that notification had been received from Pembrokeshire County Council that the planning application in respect of the above had now been withdrawn and the file closed.

111. Planning Application

The following application was submitted for consideration:-

388/00	K. Carroll 3 Kings Garden Pennar Pembroke Dock	3 Kings Garden, Pennar – Domestic Extension
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council have no objection to the application.

112. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

- 5/00/AD 30 Queen Street – Erection of Sign – Approved
172/00 Plots Off, St. Patricks Hill, Llanreath – Erection of Two Dwellings - Approved
218/00 Britannia House, 1 Corporation Terrace – Demolition of Existing Dwelling and Construction of New Dwelling – Approved
236/00 21 Essex Road, Llanion Park – Extension to Dwelling – Approved

113. Payment of Accounts

The following accounts were submitted for payment:-

70.	The Consortium – Stationery, cutlery & cleaning materials	£153.24
71.	Waterloo Industrial Waste – Skip Hire	£282.00
72.	Modern Print – Stationery	£7.03
73.	Adept Dry Cleaners – Cleaning of Curtains	£57.43
74.	District Audit – Fees for 1998/99 Audit	£548.53
75.	Llanion Glass – Perspex	£16.92
76.	Pitney Bowes – Maintenance of Postage Meter	£11.74
77.	T.R. Edwards – Telemessage sent to HM Queen Mother	£9.99
78.	Newey & Eyre – Lighting tubes etc.	£83.39
79.	Jewson Ltd. – Paint	£24.46
80.	Imprest A/c – Salaries, wages, tax & N.I.	£4,281.04

The Town Clerk requested that the following account be included for payment:-

81. Willowdale Flowers – Wreath for the late Mr. T. Crockford £20.00

PROPOSED by Councillor Mrs. M. Williamson
SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That account numbers 70 – 81 be approved for payment.

114. Planning Applications

The Town Clerk circulated a supplementary report on the following applications for consideration:-

- | | | |
|--------|---|--|
| 364/00 | Mrs. M. Long
Drefach
Coed-y-yedw
Dingestow
Monmouth | Beach Cottage, Beach Road, Llanreath –
Demolish Existing Cottage, Erect Two
New Detached Houses and Garages and
Enlarge Access off Beach Road |
|--------|---|--|

Following further discussion with Market Ward Members in respect of the above application the recommendation had been amended to read as follows:-

Pembroke Dock Town Council is strongly opposed to the development as proposed since it considers the erection of two new dwellings would only add to the existing overdevelopment of the area. Great concern is also expressed at probable access problems due to Beach Road being narrow and steep.

391/00	Mr. & Mrs. F. Brown 26 Nelson Street Pembroke Dock	Plot of Land at Rear Of, Nelson & Ferry Road, Pennar - Erection of a House
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the application be refused since the proposed development will interfere with a public right of way.

427/00	Mr. & Mrs. D. James Kingswood Farm Pembroke Dock	Outbuildings, Kingswood Farm – Change of Use to Residential Accommodation, Conversion of Outbuildings to 3 No. Cottages
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PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That the Council have no objection to the application.

79. **HOBBS POINT – PONTOON**

The Town Clerk verbally reported that a letter had been received from Pembrokeshire County Council regarding the missing mooring cleat. The pontoon had been inspected and all the cleats were found to be in position. Modification replacement clamps had been fabricated and re-connected in May, 2000.

RESOLVED –

That Councillor Mrs. V.M.J. Roach liaise with Pembrokeshire County Council in this matter.

80. **TANYARD YOUTH PROJECT MANAGEMENT COMMITTEE**

The Town Clerk verbally reported that a letter had been received from the Youth Project Co-ordinator which invited any Town Councillor to become a member of the above Management Committee. It was decided that no action be taken in this matter.

81. **PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor R.F. Finbow

RESOLVED -

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

4. **Probationary Period – Town Clerk**

The Town Clerk stated that his six months probationary period would end on the 30th September, 2000 and in view of the Sage Accounting Training Course it would be appropriate to consider this matter first.

RESOLVED –

That the Council confirm the employment of Mr. T.R. Edwards, Town Clerk on a permanent basis.

5. **Sage Accounting Training Course**

The Town Clerk stated that the Sage Accounting Software would be operated in the Office as from the 1st April, 2001. Members were advised that it would be necessary to attend a training course run by SIMTRA in Narberth.

RESOLVED –

(1) That Mr. T.R. Edwards be permitted to leave the Office at 12 noon on Mondays for ten weeks commencing on the 25th September, 2000.

(2) That Mr. T.R. Edwards be reimbursed the sum of £25 for the above training course.

6. **Old Accountancy Computer Software**

The Town Clerk reported that the existing computer software is well past its life expectancy and difficulties are being experienced with the system. The assistance of the former Town Clerk, Mrs. W.A. Vincent had been requested and authority to pay Mrs. Vincent was required.

RESOLVED –

That payment be made to Mrs. W.A. Vincent for assistance given in respect of the existing computer software.

82. MATTERS RAISED VERBALLY

(a) Albion Square Centenary Lamp

Councillor Mrs. V.M.J. Roach enquired as to when Pembrokeshire County Council were going to install the replacement lamps. The Town Clerk stated that Pembrokeshire County Council had advised that problems had been encountered with the fittings and at present new brackets were being made at their expense. It was hoped that the lamps would be operational in the near future.

(b) Memorial Park – Dog Bins

The Mayor referred to the dog fouling bins provided in the Memorial Park and enquired as to whether additional bins could be provided and that they be emptied on a more frequent basis.

RESOLVED –

That the Town Clerk liaise with Pembrokeshire County Council in respect of the above and report back to the next Council Meeting.

(c) Llanion Cemetery - Condition

Councillor Mrs. P.E. George referred to the appalling condition of the above cemetery and it was

RESOLVED –

- (1) That Pembrokeshire County Council be advised of the Council's concern over the appalling condition of the grass cutting undertaken at the above cemetery and request that grass cuttings be collected at all times in the future.
- (2) That Pembrokeshire County Council be requested to amend their policy on grass cutting throughout their area to include the provision of grass collection incorporated into the grass cutting operation.

(d) St. Mary's Road – Abandoned Vehicles

Councillor Mrs. M. Williamson referred to the fact that six vehicles had been abandoned and were being stripped down at the above location. It had been suggested by a local resident that Pembrokeshire County Council be requested to erect a bollard at the eastern end of the middle block of garages.

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RESOLVED –

That Pembrokeshire County Council be given detailed information on the abandoned vehicles at the above location and request that they be removed as a matter of urgency. That the erection of a bollard be considered.

(e) **Greenacre Waste – Waterloo**

Councillor Mrs. V.M.J. Roach referred to the above location which had previously been cleared. The area was now strewn with old bicycle frames, mattresses, tv's etc.

RESOLVED –

That Pembrokeshire County Council be requested to undertake clearance at the above location.

(f) **Ferry Lane/Wavell Crescent – Sign**

Councillor Mrs. V.M.J. Roach stated that the Bush Street sign on the above junction was missing.

RESOLVED –

That Pembrokeshire County Council be requested to provide a sign at the above location.

(g) **Rail Track – Rear of Dimond Street**

Councillor Mrs. B. Roch referred to the appearance of the rail track at the rear of Dimond Street after the clearance work undertaken by the Probation Service. The Town Clerk stated that five skips had been utilised to remove undergrowth etc. He had suggested to Mr. Angell, land owner that it may be advantageous to place signs advising the public that dumping is prohibited in this area.

The Meeting terminated at 8.50 p.m.

J. M. Face

Mayor.

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PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

7TH SEPTEMBER, 2000

Madam Mayor, Ladies and Gentlemen,

PART I – MATTERS DEALT WITH DURING RECESS

89. PLANNING APPLICATIONS

The following planning applications were received and Ward Members consulted:-

323/00	Mr. & Mrs. Butland 17 Church Street Pembroke Dock	17 Church Street - Alterations and Extensions
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Recommendation of Ward Members – No objection

324/00	Pembrokeshire County Council County Hall Haverfordwest	Land Adjoining, 83 Stranraer Road - Residential Development – 2 No. Plots Plus Vehicular Turning Head
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Recommendation of Ward Members – No objection

334/00	C. Lewis C.L. Commercials The Dockyard Pembroke Dock	Yard At, Waterloo Industrial Estate – Car & Commercial Sales, Repairs and Dismantling
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Recommendation of Ward Members – No objection

347/00	Mr. D. Saunders Strawberry Hill Pembroke	Old Slaughterhouse Site, Britannia Erection of 5 No. Dwellings
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Recommendation of Ward Members – No objection

359/00	Pembrokeshire County Council County Hall Haverfordwest	Public Library, Exhibition Room, Gordon Street Car Park – Change of Use to Public Office/ Reception/Customer Service Centre
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Recommendation of Council Members -

Pembroke Dock Town Council is strongly opposed to the proposed development for the following reasons:-

- (1) The proposal would result in the loss of part, or all, of the Exhibition Room, which is used extensively by various organisations and individuals from the Town and surrounding area.**
- (2) The present Exhibition Room is considered to be a valuable asset to Pembroke Dock, and should not be lost.**
- (3) It is considered that there are other premises in the Town which could be adequately used for the temporary period of 18-24 months. The Llanion Park complex has been on the market for some time and Pembrokeshire County Council has had sufficient time to consider alternative accommodation for a public reception.**

364/00	Mrs. M. Long Drefach Coed-y-yedw Dingestow Monmouth	Beach Cottage, Beach Road, Llanreath - Demolish Existing Cottage, Erect Two New Detached Houses and Garages and Enlarge Access off Beach Road –
--------	---	--

Recommendation of Ward Members – No objection but concerns are registered regarding access and possible overdevelopment.

378/00	P. Wakely 17 Milton Terrace Pembroke Dock	Rear of 17, Milton Terrace – Erection of 2 No. Semi-Detached Houses –
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Recommendation of Ward Members – Refuse for the following reasons:-

- (1) The erection of two semi-detached houses would be an overdevelopment of the site concerned.**
- (2) That concern is expressed regarding possible access problems.**

It is requested that a site meeting be arranged prior to consideration of the proposals.

PART II - GENERAL

90. OBJECTIVE 1 EUROPEAN FUNDING – PATER HALL

Since the last Council Meeting I have been doing considerable research and fact finding prior to the submission of the application for Objective 1 funding for upgrading the Pater Hall complex.

I had a very informative meeting with the European Officer, Mr. Gwyn Evans, on the 7th August, 2000. According to the Objective 1 programme compliment an application from the Council would come under either:-

PRIORITY 3

GRANT RATE

Regeneration of Deprived Areas through Community-led action

68.09%

OR

PRIORITY 5

Rural Development – promoting Local Economic Development

41.92%

The geographical areas which will come under the “Deprived Area” status have not yet been determined and discussions are on-going. There is also great concern at the way the targeting formula has been calculated and the European Officer has written a strong letter of protest to the Welsh Assembly.

The Application Process

Applications for Objective 1 funding are generally made through “Action Plans” which are being devised by Partnerships established specifically for this purpose. There are three stages in the application process:-

- (a) Initial applications are considered and appraised by the Pembrokeshire Partnership Management Board. After appraisal they are considered by a meeting of the full partnership and endorsed or rejected.
- (b) Endorsed projects are included in the Local Action Plan in outline only.
- (c) A full application form is required following approval of the Action Plan and its constituent projects by the Welsh European Funding Officer.

Since my meeting with the European Officer, the initial application form and copious supporting information became available on the Internet and Mr. Henry Johnston of the Pembrokeshire Business Club very kindly downloaded them for me. I have since received hard copies from Mr. Gwyn Evans. Applications have to be submitted to the Partnership by the 15th September, 2000 and endorsed projects will be included in the Pembrokeshire Local Plan for submission to the Welsh European Funding Office on the 29th September, 2000.

Other Possible Funding

I have discussed this matter with Mr. K. Wakefield, Head of Economic Development, Pembrokeshire County Council. The Rural Development Scheme under which the Pembrokeshire County Council have previously provided funding to the Authority has now ceased. It has been replaced by a Local Regeneration Fund and an application for funding from this source might be possible. However, full details of the arrangements will not be known until October. My enquiries regarding other possible match funding are ongoing.

Basis of the Application

For Members’ information, budget costings for the previous grant application to the Arts Council for Wales are detailed below. I have discussed with Mr. G. Scourfield of Pembroke Design, the inflation element since they were prepared in 1998 and he suggested, following consultation with a Quantity Surveyor, a 10% increase across the board.

Outline budget costs for internal alterations	£K's	£K's (+ 10% inflation)
New bar servery	15	
Uplift/amend office	4	
Cinema equipment	60	
Seating (400 @ 30)	12	
Lift (including pit and shaft) – disabled access	37	
Changing rooms	26	
Basement works	5	
Acoustic ceiling to hall	17	
Windows to hall/new fire escape	11	
Upgrade services (including new boiler, ventilation etc)	53	
New disabled toilets and external ramp	<u>13</u>	
	253	<u>278</u>
Design contingency (5%)	<u>13</u>	<u>14</u>
Anticipated construction costs	266	292
Professional/Cinematic specialists design fees @ 12.5% plus planning/building regulation fees and miscellaneous fittings etc.	<u>40.25</u>	<u>44</u>
Total cost (excluding VAT)	<u>306.25</u>	<u>336</u>

Note:

Costs are current third quarter 1998 and are all exclusive of VAT

If the same specification, for the proposed upgrading is used for the Objective 1 application, the financial position, depending on which level of grant was approved would be:

	<u>68.09% Grant</u> £K's	<u>41.92% Grant</u> £K's
Total Cost (excl. VAT)	336	336
Possible grant	<u>229</u>	<u>141</u>
Shortfall	<u>107</u>	<u>195</u>

The previous budget costs included cinema equipment (£60K) and seating (£12K). Also a new boiler was included in the costs of upgrading services. The Council purchased a new boiler in 1998 at a cost £3,295. If the cost of the new boiler together with the cinema and seating costs were deleted from this application the shortfall would be reduced to:-

	<u>68.09% Grant</u> £K's	<u>41.92% Grant</u> £K's
Approx. reduced costs, after adjustment for professional fees	239	239
Possible grant	<u>163</u>	<u>100</u>
Shortfall	<u>76</u>	<u>139</u>

In the 1998 application, Council had agreed to allocate £50,000 from reserves towards the project.

Deadline for Application

As Members will now know, the timetable for submission of this application is tight, with the initial application form due in by the 15th September, 2000.

Mr. Henry Johnston of the Pembrokeshire Business Club, who is very much involved with the new Objective 1 legislation has already been most helpful and has agreed to provide assistance with the application process should it be needed.

Members instructions are requested on whether the application should proceed with the same specification as in 1998 or whether any revisions are required.

91. PATER HALL GATES

Following the last Council Meeting I sent a Recorded Delivery letter to the proprietor, Mr. R.P. Morgan on the 2nd August, 2000. No response was received. Two further telephone calls were made on the 10th and 15th August, 2000 with urgent requests for either Mr. Morgan or Mr. Floyd to telephone me. Again, no response was received. In order to clarify the legal position, I discussed the matter with a Senior Member of the Pembrokeshire County Council's Legal Department. He suggested that a further Recorded Delivery letter be sent advising that legal advice on further action would be taken within seven days. I regret to report that this has again brought no response.

I shall now contact Mr. Alan Thomas and discuss a possible tender from him for the completion of the required work and will report further at the meeting.

For Members' information a part payment of £1,500 has been made in respect of the invoice for £3,043.25 (inc. £453.25 VAT).

92. FREE WEB PAGE

Notification has been received from Pembrokeshire Businesses.co.uk. of Delmore House, Bethesda, Narberth that they have given the Council a free web page. The page contains basic details i.e. name, address and telephone number.

The free basic page can be upgraded to a customised page, including photographs and graphics from £2.30 per week, plus a small design fee.

Members instructions are requested.

93. MOBILE CINEMA – PATER HALL

I have now been able to contact Mr. J. Raikes of West Wales Cinemas and he has informed me that he will not be commencing the trial period in September, 2000. However he said that he still intends to do so later in the year.

94. PROVISION OF HAND RAIL – PATER HALL

I have received a complaint that there is no hand rail on the first four steps leading up to the Council Offices. In view of the increasing public awareness to assistance with access and Health and Safety implications I should be grateful if Members would consider the provision of a suitable handrail.

PART III – CORRESPONDENCE

95. THE CIVIC SOCIETY

I have been asked by the above Society to inform Members of the following events:-

- (a) Kite Competition on Saturday, 16th September, 2000 at 2.00 p.m.
- (b) Civic Awards Night on Wednesday, 27th September, 2000 at 7.30 p.m. in the Pater Hall.

96. THE CARDIFF FIREMEN MEMORIAL SERVICE – 20TH AUGUST, 2000

At the Mayor's request, I attach at Appendix "A" a copy of a letter of thanks and appreciation from the Cardiff and Vale Branch of the National Association of Retired Firefighters.

97. BATTLE OF BRITAIN – SERVICE

An invitation has been received from the RAFA Committee to the Church Service to be held on Sunday, 17th September, 2000 at 11.30 a.m. in St. John's Church, Pembroke Dock.

98. HOUSING DEVELOPMENT – ALBION SQUARE

I attach at Appendix "B" a letter and plan from Pembrokeshire Housing Association, regarding their housing development currently under construction at Albion Square.

The Association has asked for the Council's assistance in providing a suitable name for the development.

Members instructions are requested please.

99. BREWERY STREET – ONE-WAY STREET

A copy of a letter to residents of Brewery Street has been received from Pembrokeshire County Council. Following a suggestion, consideration is being given to creating a one way flow from Queen Street towards Albion Square. Ward Members were informed on the 9th August, 2000.

Members comments are requested please.

100. LIDL, PIER ROAD – TRANSFER OF LICENCE

Notification has been received from Solicitors acting for Lidl, for the transfer of the Justices Licence. The applicants are Marcus Thomas Jones – District Manager, Helen Davis – Store Manager, Richard David Stradling – Deputy Store Manager.

101. PENNAFILLING STATION, TREOWEN ROAD – TRANSFER OF JUSTICES' OFF-LICENCE

Notification has been received of the intention of Anthony Derek Skyrme and Jayne Maria Skyrme to apply for the transfer of the Justices' Off-Licence at Pennar Filling Station. The present licence is held by Mr. Brian Hall.

102. LLANION CEMETERY LAY-BY – PROHIBITION AND RESTRICTION OF WAITING

A copy of the Waiting Order, which was recently published in the press, has been received and is available for inspection.

The Order prohibits vehicles from waiting in the specified areas between 8.00 a.m. to 6.00 p.m. on any day, unless a disabled person's badge and parking disc are displayed, when vehicles may be parked for a period not exceeding 2 hours.

103. DYFED-POWYS POLICE AUTHORITY – BEST VALUE PERFORMANCE PLAN

The District Audit report on the Best Value Performance Plan by the Dyfed-Powys Police Authority has been received and is available for inspection.

104. MID & WEST WALES FIRE AUTHORITY

The Annual Calendar Review for 1999 has been received and is available for inspection.

105. TOWN AWARDS SCHEME

At the last meeting it was resolved that consideration of a possible Town Award Scheme be deferred to this meeting, I shall be grateful if Members would consider possible guidelines so that the matter can be fully discussed.

106. CLOSURE OF GROVE DEPOT, PEMBROKE

I attach at Appendix "C" a letter from Pembrokeshire County Council regarding the closure of the highway maintenance unit at Grove Depot, Pembroke.

107. MILFORD HAVEN RECREATION PLAN 2000

A copy of the plan has been received from the Milford Haven Port Authority and is available for inspection and reference.

108. WELSH BLOOD SERVICE

I attach at Appendix "D" a letter of thanks from the Welsh Blood Service following the donation session held in the Pater Hall last month.

109. WEST WALES CYCLEWAY – CELTIC TRAIL

I attach at Appendix "E" a letter from the Celtic Trail Project Manager. The Council's written support is sought in a bid for Objective 1 funding to complete the National Cycle Network across South Wales.

Members instructions are requested.

PART IV – PLANNING

110. SHARED FOOTWAY/CYCLE TRACK LINK – LAND BETWEEN TOP ROAD AND PARK VIEW CRESCENT

Notification has been received from Pembrokeshire County Council that the planning application in respect of the above has now been withdrawn and the file closed.

111. PLANNING APPLICATION

388/00	K. Carroll 3 Kings Garden Pennar Pembroke Dock	3 Kings Garden, Pennar – Domestic Extension
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112. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

5/00/AD	30 Queen Street – Erection of Sign – Approved
172/00	Plots Off, St. Patricks Hill, Llanreath – Erection of Two Dwellings - Approved
218/00	Britannia House, 1 Corporation Terrace – Demolition of Existing Dwelling and Construction of New Dwelling – Approved
236/00	21 Essex Road, Llanion Park – Extension to Dwelling – Approved

PART V – ACCOUNTS

113. PAYMENT OF ACCOUNTS

The following accounts are submitted for payment:-

70.	The Consortium – Stationery, cutlery & cleaning materials	£153.24
71.	Waterloo Industrial Waste – Skip Hire	£282.00
72.	Modern Print – Stationery	£7.03
73.	Adept Dry Cleaners – Cleaning of Curtains	£57.43
74.	District Audit – Fees for 1998/99 Audit	£548.53
75.	Llanion Glass – Perspex	£16.92
76.	Pitney Bowes – Maintenance of Postage Meter	£11.74
77.	T.R. Edwards – Telemesssage sent to HM Queen Mother	£9.99
78.	Newey & Eyre – Lighting tubes etc.	£83.39
79.	Jewson Ltd. – Paint	£24.46
80.	Imprest A/c – Salaries, wages, tax & N.I.	£4,281.04

T.R. EDWARDS,

Town Clerk.

**NATIONAL ASSOCIATION OF RETIRED
FIREFIGHTERS
Cardiff & Vale Branch**

Secretary: Neil O'Brien 7 Malrose Close Old St. Mellons Cardiff CF3 5SW Tel/Fax 029 2093 5461

21 August 2000
Cllr. Mrs P. Folland,
The Worshipful Mayor of Pembroke Dock,
The Pater Hall,
Diamond Street,
Pembroke Dock.

Donna Folland

**THE CARDIFF FIREMEN MEMORIAL SERVICE. SUNDAY 20 AUGUST 2000
SOUTH PEMBROKESHIRE GOLF CLUB. PEMBROKE DOCK.**

I would like to place on record my thanks and appreciation together with those of the Chairman, committee and members of our Association for your kindness in joining with us at the above annual Memorial Service.

It is most gratifying to know that today, 60 years after the five Cardiff Firemen died fighting that terrifying inferno at Pembroke Dock, civic dignitaries and the local population continue to honour their memory.

Your presence and kindness in laying a wreath at the service lent additional dignity to the day and we are most grateful to you and the Pembroke Dock Town Council for your support.

With kindest regards.

Yours sincerely

Neil O'Brien

**NEIL O'BRIEN,
Hon. Secretary.**



**PEMBROKESHIRE
HOUSING ASSOCIATION**

PIA/SE/A1b

Our ref.

Your ref.

31 July 2000

Date

The Town Clerk
Pembroke Dock Town Council
PEMBROKE DOCK
Pembrokeshire

Dear Sir/Madam

Re: Development at Albion Square: Postal Addresses

I refer to the above development which is currently under construction and enclose for your information a location plan which illustrates the proposals.

The proposals consist of a total of six new dwellings: two bungalows designed for disabled use and four semi-detached dwellings.

In establishing postal addresses for the dwellings, it is clear that a continuation of the existing numbering system of the street is not applicable. I wonder therefore if the Town Council or Civic Society could help in providing a suitable name for the development.

Please contact me if you wish to discuss the matter further or if you are not able to provide suggestions within a reasonable time scale.

Yours faithfully

Jim Allen

**Jim Allen
Technical Officer**

Enc

Cyndethia Tai
Pembrokeshire
Housing Association Ltd
Sir Benfro Cŵr
Ty Meylor,
St Thomas Green,
Hwlfordd,
Pembrokeshire SA61 1QP
Ffôn: (01437) 765688
Ffacs: (01437) 765997
Tel: (01437) 765688
Fax: (01437) 765997
Housing/Repairs: (0800) 854568



Acted a Ffederasiwn Cymdeithiau Tai Cymru
Cofrestrwyd gan yr Cymdeithas PO27
A member of the Welsh Federation of Housing Associations
Registered with National Assembly for Wales Reg PO27

INTERSTOR US PEOPLE



Cyngor Sir Penfro - Pembrokeshire County Council

BRYN PARRY-JONES, M.A., C.M.A.
 Chief Executive
 Prof. Weithredwr

HUY E. ROBERTS, B.Sc.(Hons), C.Eng., D.M.S., F.I.C., F.I.C.T., F.I.L.M.S.
 Director of Transportation and Technical Services
 Cynnyddwr, Techniaid a Gwasanaethau Technigol

Pembrokeshire County Council,
 County Hall, HAVERFORDWEST,
 Pembrokeshire, SA61 1TP
 DX 98295 HAVERFORDWEST
 Telephone 01437 764551
 Fax 01437 775008

Cyngor Sir Penfro,
 Neuadd y Sir, HWYLFORDD,
 Sir Benfro, SA61 1TP
 DX 98295 HWYLFORDD
 Ffôn 01437 764551
 Ffacs 01437 775008

GDR/GM
 Mr G D Robertson
 Highway Maintenance Ext. 5990
 18 August 2000

Your ref
 My ref
 Please ask for
 Telephone
 Date

To Council Members & Community Council Clerks
 Southern Area

Dear Sir/Madam,

re. **Grove Depot, Pembroke**

The County Council's highway maintenance unit has now been transferred to Thornton Depot at Milford Haven.

As a result of this transfer, the Grove Depot at Pembroke has now been closed.

Could you please direct all highway maintenance inquiries during office hours to:

01437 775990

Outside office hours calls should be made to the County Council's emergency number at the Cledtau Bridge which is:

01437 775522

Please address all correspondence to:

Head of Operations
 Transportation & Technical Services
 County Hall
 Haverfordwest
 Pembrokeshire
 SA61 1TP

Yours faithfully,

W B Davies
 Head of Operations





WELSH BLOOD SERVICE
GWASANAETH GWAED CYMRU

Director/Pennaeth: Dr. F. G. Williams, ATCL, MBBS, LL.M., FRCPath.

TVE/WF/T/286

24 July 2000

Mrs W A Vincent,
Clerk to the Town Council
Pembroke Dock Town Council
Pater Hall
Lewis Street
Pembroke Dock
SA72 6DD

Dear Mrs Vincent

Thank you for supporting the blood donation session(s) held at Pembroke Dock. Please find the attendance results listed below.

DATE(S)	No. OF DONORS ATTENDING	No. ABLE TO MAKE A DONATION	NEW DONORS
Thursday 6 July	150	136	11
Thursday 13 July	103	85	11
Thursday 20 July	95	78	8

Your help and continued support is so very much appreciated by us all at the Welsh Blood Service.

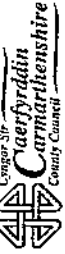
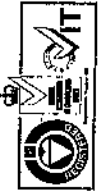
Yours sincerely

Tundi

pp Mrs Barbara Hancock
Donor Services Manager



Ely Valley Road Talbot Green Pontychn CF72 9WB
Heol Cwm Elai Tonyngboriau Pontychn CF72 9WB
Telephone/Ffôn: 01443 622000 Facsimile/Ffacs: 01443 622199



sustrans
ROUTES FOR PEOPLE
LLWYBRAU PAWB

West Wales Cycleway - A Partnership Project
Llwybr Beiciau Gorllewin Cymru - Prosiect partneriaeth



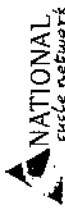
Pembrokeshire County Council
Cyngor Sir Pembrok

WEST WALES CYCLEWAY
Llwybr Beiciau Gorllewin Cymru

LŌN GELTAIDD



CELTIC TRAIL



SUSTRANS Project Co-ordinator
David Judd C. Eng., M.I.C.E.
Environment Centre
Pier Street
SWANSEA SA1 1RY

Tel: 01792 467954
Fax: 01792 480400
Email: djtrnplan@aol.com

To all Community Councils

22 August 2000

Dear Clerk to the Community Council

LŌn Geltaidd / Celtic Trail

You will be aware that the Celtic Trail / LŌn Geltaidd cycleway between Fishguard and the Severn Bridge is being developed by Pembrokeshire and Carmarthenshire County Councils together with a consortium of most other County Councils in South Wales in partnership with SUSTRANS and many other agencies.

It comprises National Cycle Network Routes 4 and 47 in a braid and these routes, now substantially complete, were officially opened on June 21 as part of the Longest Ride celebrations nationally. In all some 10 000 miles of the national network, existing and proposed, were cycled on that day and some 5000 miles of completed route were opened. There were over 450 official receptions along the way at in key locations and over 1500 events were staged. We are very grateful to all who helped or took part in this massive trailblazing effort to make it such a success.

Such has been the success of the National Cycle Network, and initiatives advocated in parallel (such as Safe Routes to Schools, links to Bus and Rail Stations, 'Employer Travel Plans', 'Home Zones' and 'Integrated Travel Centres') that accord with the Sustainable Transport and Health Policies promoted by the National Assembly for Wales, that these initiatives in Wales are to be further developed and SUSTRANS with support from the NafW and in partnership with local authorities and other agencies will have a coordinating role in this development. As a consequence SUSTRANS is to set up a Wales administration to coordinate this effort and details will be announced shortly.

The acclaimed maps of the Celtic Trail/LŌn Geltaidd for both West and East sections have been published (over 2300 have been sold internationally since mid-June) and great interest is being shown by tourists already. Next year, as marketing of the route develops, even greater interest is anticipated. Cycle Tourism in Wales is being

increasingly promoted by the Wales Tourist Board and marketing initiatives are being developed and accommodation providers, cafes, pubs and attractions along the way are set to benefit.

While the national routes are strategic, they provide on a local level safe connection for many communities along the way, and where off road have proved to be very important local transport and recreational facilities for cycling and walking, especially for the young, the old and physically impaired. We hope that your local community groups and commerce can be involved in further route development to suit the particular needs of your area, and SUSTRANS will be pleased to assist in this respect. Many other aspects are being considered including rest areas, sculpture, nature trails and importantly, new ways of achieving proper maintenance and encouraging local ownership. If you would like to discuss ways in which the development of the Network could benefit your Community please contact me at the above address.

To assist local tourism we are also seeking Heritage Lottery funding to develop a major Interpretation Project which will work with local interests and communities in identifying the built and natural heritage along and adjacent to the Trail. We would very much value advice and assistance in making your part of the *Lôn Geltaidd / Celtic Trail* project a success. We are also preparing a leaflet describing the route and would like to discuss and update its development with you.

Our first priority is to complete the identified Network across South Wales and the consortium has prepared a bid for funding through Objective 1 combining the western and eastern sections of *Lôn Geltaidd / Celtic Trail*. We are seeking the support of communities across the region in this application and should be most grateful if your council would write a letter of support to the coordinating authority :-

Neath, Port Talbot County Borough Council
Directorate of Transport, Highways and Engineering
Civic Centre
Penllergaer
SWANSEA SA4 1GH

F.A.O. Brian Biscoe – Celtic Trail Project Manager

If you are able to do this by 15th September we would be most grateful.

Yours sincerely



David Judd

PRIVATE AND CONFIDENTIAL

PEMBROKE DOCK TOWN COUNCIL
REPORT OF TOWN CLERK

7TH SEPTEMBER, 2000

Madam Mayor, Ladies and Gentlemen,

4. **PROBATIONARY PERIOD – TOWN CLERK**

My six months probationary period will end on the 30th September, 2000.

In view of the next item on my Report I think it appropriate that Members consider this matter first.

5. **SAGE ACCOUNTING TRAINING COURSE**

As authorised at the last meeting I have now ordered the Sage Accounting Software which I intend to use from the 1st April, 2001.

A number of tuition classes in the system are run by SIMTRA in Narberth and Pembroke. However, none of the days and times are ideal for me as I am employed every morning and have Council Meetings every third Thursday evening.

The most convenient ten week course is on a Monday from 12.30 p.m. to 2.30 p.m. at Narberth commencing on the 25th September, 2000. To attend the course would entail me leaving the Office at about 12 noon for the duration of the course. As there is a big demand for these courses I have provisionally booked a place and should be grateful if Members would confirm the action I have taken.

6. **OLD ACCOUNTANCY COMPUTER SOFTWARE**

I reported at the last meeting that the existing computer software is well past it's life expectancy. I am still encountering difficulties with the system and have had to request assistance from your former Town Clerk, Mrs. A. Vincent.

I should be grateful if Members would authorise payment to Mrs. Vincent for such assistance given.

T.R. EDWARDS,

Town Clerk.

PEMBROKE DOCK TOWN COUNCIL
SUPPLEMENTARY REPORT OF TOWN CLERK

7TH SEPTEMBER, 2000

Madam Mayor, Ladies and Gentlemen,

114. PLANNING APPLICATIONS

364/00	Mrs. M. Long Drefach Coed-y-yedw Dingestow Monmouth	Beach Cottage, Beach Road, Llanreath – Demolish Existing Cottage, Erect Two New Detached Houses and Garages and Enlarge Access off Beach Road
--------	---	--

Following further discussion with Market Ward Members in respect of the above application the recommendation has been amended to read as follows:-

Pembroke Dock Town Council is strongly opposed to the development as proposed since it considers the erection of two new dwellings would only add to the existing overdevelopment of the area. Great concern is also expressed at probable access problems due to Beach Road being narrow and steep.

391/00	Mr. & Mrs. F. Brown 26 Nelson Street Pembroke Dock	Plot of Land at Rear Of, Nelson & Ferry Road, Pennar - Erection of a House
427/00	Mr. & Mrs. D. James Kingswood Farm Pembroke Dock	Outbuildings, Kingswood Farm – Change of Use to Residential Accommodation, Conversion of Outbuildings to 3 No. Cottages

T.R. EDWARDS,

Town Clerk.

