

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 19th October, 2000 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland, Mayor
Councillors W.J. Davies, D.T. Esmond,
Mrs. C. Fortune, Mrs. P.E. George,
P.G. Gwyther, D.L. Jones, M.B. Owen,
W.S. Rees, Mrs. V.M.J. Roach,
Mrs. B. Roch, Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

93. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor R.F. Finbow.

94. MINUTES

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That the Minutes of the Meeting held on the 28th September, 2000 be adopted, as circulated, subject to the following amendments:-

97. MATTERS ARISING FROM THE MINUTES

(a) Minute 84(a) – Llanion Park – Artefacts

The Town Clerk reported that he had received a letter from Pembrokeshire County Council which stated that the Council's request for the return of the plaques to the Town had been agreed to. Arrangements for the delivery of the plaques would be made in the near future.

Members were pleased to learn that the plaques would be returned to the Town in the very near future.

(b) Minute 85(115) – Bank Accounts

The Town Clerk reported that he had re-opened the Tourism Account as instructed and had transferred funds from the Business Premium Account to a new High Interest Account.

(c) Minute 85(116) – Objective 1 European Funding – Pater Hall

The Town Clerk reported that he had been advised by the European Officer that Central Ward had been included for Priority 3 consideration and that the Council's application for funding under Objective 1 for Pater Hall appeared to be promising in the initial stages.

(d) Minute 85(117) – Pembroke Dock and Objective One

The Town Clerk reported that the request for Officers of Pembrokeshire County Council to meet to discuss future proposals of the Town had been agreed to. The following dates were submitted for consideration:-

Tuesday, 31st October, Friday, 3rd November or Friday, 10th November 2.30 p.m. Pater Hall

RESOLVED –

That the Town Council meet Officers of Pembrokeshire County Council on Tuesday, 31st October, 2000 at 2.30 p.m. at Pater Hall.

(e) Minute 85(120) – Army Tank – Western Way Car Park

Councillor Mrs. V.M.J. Roach expressed her appreciation that the graffiti had now been removed from the tank by the Council's Caretaker and that there is now a warning notice on the front of the tank noting protection by CCTV cameras.

(f) Minute 87 – Remembrance Sunday Service

Councillor W.J. Davies enquired as to who was responsible for the arrangements for the above Service.

The Town Clerk stated that he had been advised by the Royal British Legion that the Service was the responsibility of the Town Council. Initial difficulty had been experienced this year in providing a person to conduct the Service. Mrs. A. Powell, Church Secretary had obtained the services of Mr. Ian Jones, Lay Reader to conduct the Service. It was

RESOLVED –

That the Council thank Mrs. A. Powell, Church Secretary for her assistance with the Remembrance Sunday Service.

(g) Minute 91 – Memorial Park – Plaque

The Town Clerk reported that he had received an estimate from Mr. Baker, Haven Engravers, Pembroke Dock for the supply and engraving of a brass plaque in the sum of £20.00.

RESOLVED –

That the Council accept the quotation for the supply and engraving of a brass plaque by Mr. Baker in the sum of £20.00.

(h) Minute 92(b) - Refuse Bags – Garden Rubbish

The Town Clerk reported that he had requested that Pembrokeshire County Council make green refuse bags available at Llanion Park and all future County Offices in the Town. He had been advised that green refuse bags were available.

Councillor P.G. Gwyther stated that he had been advised that a local resident had been unsuccessful in obtaining green refuse bags from Llanion Park.

(i) Minute 92(g) – Pembroke Street- Derelict Properties

The Town Clerk reported that he had requested James Williams to undertake repairs to their two derelict properties in Pembroke Street. He had been advised that repairs were in hand and would be undertaken in the due course of time.

(j) Minute 92(h) – Pater Hall – Painting

The Town Clerk stated that he had discussed the painting of Pater Hall with the Probation Service earlier in the day and had been advised that it would be approximately a month before they would be able to commence work.

Councillor Mrs. V.M.J. Roach expressed concern that in view of the impending winter period this was the wrong time of year to commence external decoration.

(k) Minute 92(j) – Cleddau Bridge – Picnic Area

Councillor Mrs. B. Roch stated that the plaque referred to was the Information Board which was in a deplorable condition. Councillor Mrs. V.M.J. Roach referred to the Memorial Plaque which required attention.

RESOLVED

- (1) That Pembrokeshire County Council be requested to refurbish the Information Board.
- (2) That Pembrokeshire County Council be requested to carry out repairs to the Memorial Plaque.

(l) Minute 92 (k) – Call Centre – Visit

The Town Clerk stated that he had advised by the Job Centre that the visit by Councillors to the Call Centre had been pencilled in as Saturday, 11th November, 2000. No further information was available.

98. **MINUTES OF THE TOURISM COMMITTEE**

PROPOSED by Councillor Mrs. M. Williamson
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the Minutes of the Meeting held on the
25th July, 2000 be adopted as circulated, subject
to the following amendment:-

Minute 38(b) – Amusements – Meyrick Street

The Chairman reported that Pembrokeshire County Council had advised that with regard to the road closure for Meyrick Street and Lower Meyrick Street permission would not be granted for food stalls or charitable organisation stalls. Permission could only be given for amusement rides. Members expressed their concern that this would affect the stalls for the forthcoming winter carnival.

The Town Clerk stated that he had discussed with Mr. B. Angell the possibility of the charitable organisation stalls being granted permission to use the St. Govan's Centre. Mr. Angell stated that he would consult with the traders in St. Govan's and would advise in due course.

RESOLVED –

- (1) That the application for the road closure to Pembrokeshire County Council be amended to exclude food and charitable organisations stalls.
- (2) That if permission is granted to use the St. Govan's Centre, charitable organisations be advised accordingly.
- (3) That permission be sought to use the lane behind Dorina's/Gateway to site the fast food outlet or between Wisebuys/Co-op.

99. **MINUTES OF THE INFORMAL MEETING**

PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That the Minutes of the informal meeting held on the
10th October, 2000 be adopted as circulated, subject
to the following amendment:-

Town Awards

Discussion ensued with regard to the introduction of a Town Awards Scheme the Town Clerk enquired as to whether the Council required the awards to be framed.

RESOLVED –

- (1) That the Council confirm the implementation of a Town Award Scheme.
- (2) That the Certificates be framed.

100. REPORT OF TOWN CLERK

130. Council Chamber – Display Cabinet

The Town Clerk referred to previous decision to consider the purchase of a display cabinet for the Council Chamber.

The following quotations had been received, for the supply of a solid oak cabinet, 3 ft wide x 2ft high x 10" deep, with lockable toughened glass sliding doors, one internal shelf. Rear panel fabric covered:-

Norman Industries, Haverfordwest	£275.00 + VAT
Greenbarnes Ltd. Brackley, Northampton	£399.00 + VAT
James, Radford Bridge, Haverfordwest	£676.00 + VAT

Rudd Joinery, Treowen Road, Pembroke Dock had also been asked to tender but a quotation had not been received.

RESOLVED –

That the tender submitted by Norman Industries, Haverfordwest in the sum of £275.00 + VAT be accepted for the supply of a display cabinet for the Council Chamber.

131. Floral Displays

The Town Clerk reported that the Council's Caretaker/Handyman had taken down the flower baskets. They will be emptied and stored in the Pater Hall.

Details of income and expenditure in connection with this summer's floral scheme were as follows:-

<u>Income</u>	£	<u>Expenditure (Exl. VAT)</u>	£
Provision in estimates	2,000	Baskets and fittings	1,455
Grant – Pembs. C.C.	1,500	Filling and fixing	553
Grant – SPARC	1,000	Purchase of water tanker	445
		Watering costs	333
		Removal costs (est)	89
			<u>2,875</u>
		Surplus	<u>1,625</u>
	<u>4,500</u>		<u>4,500</u>

For financial estimate purposes, Members would have to consider whether the floral scheme is to continue in 2001 on the same basis as this year or whether an increase in the number of baskets is planned.

RESOLVED –

That the floral scheme be continued in 2001
and that thirty more baskets be purchased to
extend the scheme.

132. Pater Hall Gates

Members were reminded that at the last meeting it had been resolved that Mr. Alan Thomas be requested to undertake the agreed modifications to the gates. A meeting had taken place on site and the alterations fully discussed. It was agreed that Mr. Thomas be given authority to commence the work at an estimated cost of £1,334 (+ VAT).

The Town Clerk reported that Mr. Alan Thomas had advised that in his opinion the gates should be galvanised which would cost an additional £450.00. An immediate decision had to be taken in this matter as the gates had to be transported for galvanising. The Town Clerk stated that he had agreed to this work being undertaken.

RESOLVED -

- (1) That the Council confirm the action taken by the Town Clerk.
- (2) That Mr. Alan Thomas be paid £1,784.00 + VAT for the modifications and galvanising of the Pater Hall gates.

133. Best Value Service Review of Development Control

The Town Clerk reproduced at Appendix "A" a questionnaire from Pembrokeshire County Council regarding a best value service review of development control. The questionnaire was completed by Members at the meeting and was to be returned to Pembrokeshire C.C.

134. Joint Supplementary Planning Guidance – Parking Guidelines

A draft joint supplementary planning guidance on parking guidelines had been prepared jointly by the Pembrokeshire County Council and National Park Authority. The document was available for inspection and comments were requested by 10th November, 2000.

135. Housing Strategy and Operational Plan 2000/2001

A copy of this Plan was available for inspection. Comments were requested by the end of October, 2000.

136. Local Agenda 21 Action Plan

A copy of Pembrokeshire County Council's first Local Agenda 21 Action Plan had been received and was available for inspection. Comments were invited by 1st November, 2000.

137. 54 Bush Street

The Town Clerk reproduced at Appendix "B" a reply received from the Director of Leisure and Development, Pembrokeshire County Council.

The Town Clerk reported that a letter had been received from Mr. N. Ainger, MP who had suggested that a site meeting be held with Mr. R. Barrett-Evans, Director of Leisure & Development to discuss the problems surrounding the above property.

138. Air Quality Monitoring Annual Report, 1999

This Annual Report had been received and was available for inspection. A short questionnaire was included in the report. If Members had any comments to submit these would be forwarded.

139. Cycle Racks

The Town Clerk stated that following the discussion on the provision of cycle racks at the last meeting, Pembrokeshire County Council had agreed to provide directional signs in respect of the existing racks in Lower Meyrick Street and near the Co-operative Store. Both locations are on the Celtic Cycle Trail and the County Council requested suggestions as to the most appropriate places to place the signs advertising the racks.

RESOLVED –

That Pembrokeshire County Council be requested to incorporate the signs for cycle racks in the directional signs which had previously been requested to be sited at the Gordon Street car park similar to that provided in other towns, Milford Haven etc.

140. Sustainable Communities and the Joint Unitary Development Plan for Pembrokeshire

The Town Clerk stated that a draft map showing 25 potential "sustainable communities" had been received from Pembrokeshire County Council and National Park Authority and was available for inspection. Any comments were requested by the 17th November, 2000.

141. Transfer of Licence – The Charlton Hotel

The Town Clerk reported that notice of application for the transfer of the licence had been received in respect of the above premises. The applicants are Sharon Cooper and Carl Harries.

RESOLVED –

That the Council have no objection to the transfer of the Justices Licence in respect of the Charlton Hotel.

142. Donations

The following applications had been received and were reproduced at Appendix "C".

(a) Child Line Wales

A donation towards running costs was requested.

(b) Dyfed-Powys Crime Prevention Trust – Bobby Van Scheme

This scheme which started last year provides security hardware to the elderly and vulnerable.

A donation to support the project had been requested. A full report for 1999/2000 and accounts had been received.

(c) Dyfed Victim Support – Pembrokeshire Branch

The Annual Report and application for financial assistance had been received.

(d) The Pater Pantomime Society

The request was for a donation towards the cost of this year's production. A balance sheet had been received.

(e) Pembroke Dock Cricket Club

The request was for a donation to assist the Club with its running expenses. Mention was made that to comply with new laws three cricket helmets had to be purchased for use by youth members at a cost of £45 each.

(f) Pembrokeshire Gig Association

The Mayor had attended the Gig Keel-Laying event last month. The aim is to educate and train young people for life through the medium of the sea.

A donation was requested towards initial costs. The Group Membership rate is £100.

(g) Pembrokeshire Coalition

The Coalition promotes opportunities for disabled people in the County. A donation towards transport costs was requested.

(h) Pembrokeshire Voluntary Transport Association

The Association is a non-profit making community transport service and a donation had been requested.

(i) Torch Theatre, Milford Haven

This was the annual request for a donation.

RESOLVED –

- (1) That the Council contribute £100.00 to the Pater Pantomime Society.
- (2) That the Council contribute £100.00 to the Pembroke Dock Cricket Club.
- (3) That the following organisations be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock:-

Child Line Wales,
Dyfed-Powys Crime Prevention Trust – Bobby Van Scheme
Dyfed Victim Support – Pembrokeshire Branch
Pembrokeshire Gig Association
Pembrokeshire Coalition
Pembrokeshire Voluntary Transport Association
Torch Theatre, Milford Haven

142(i) Pembrokeshire Rail Travellers Association

The Town Clerk verbally reported that the above Association's corporate membership in the sum of £7.00 was due.

RESOLVED –

That the Council approve payment of £7.00 being corporate membership to the Pembrokeshire Rail Travellers Association.

143. Planning Applications

505/00	Mr. & Mrs. Lutwyche 19 Lewis Street Pembroke Dock	19 Lewis Street - Kitchen and Bathroom Extension/
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Council have no objection to the application.

508/00	Mr. W.L. Scourfield 6 Arthur Morris Drive Pembroke Dock	Plots 8 & 10 Hampshire Drive - 2 No. Residential Dwellings
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PROPOSED by Councillor Mrs. B. Roch
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Council have no objection to the application.

523/00	Roundabout Garage Honeyborough Roundabout Neyland	Land Forming Part of, Bowlings Factory, Off London Road – Display of Used Cars for Sale
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(Councillor W.S. Rees declared his interest in the above application and left the Chamber whilst this matter was being discussed).

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council have no objection to the application.

530/00	Welsh Development Agency Llys-y-Ddraig Penllergaer Business Park Swansea	Cleddau Bridge Business Park – Construction of Temporary Car Park with Associated Lighting
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PROPOSED by Councillor Mrs. P.E. Geoerge
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

144. Payment of Accounts

The following accounts were submitted for payment:-

93.	Dyfed Alarms – Annual Maintenance on Alarm System	£47.00
94.	Hean Castle Estate – Christmas Tree	£100.00
95.	Glyn Edwards (OE) – Photocopying Charges	£80.25
96.	SWALEC – Albion Square Centenary Lamp	£19.47
97.	Pitney Bowes – Postage Meter Maintenance	£11.74
98.	Newey & Eyre – Bulbs and fuses	£67.63
99.	Westgate Computers – Sage Accounting Package	£99.00
100.	Jewson Ltd. – Materials	£71.54
101.	Imprest A/c – Salaries, wages, tax & N.I.	£2,561.14
102.	Miss S. Gwyther – Donation	£100.00

The Town Clerk requested that the following accounts be included for payment:-

103.	Pembrokeshire Framemakers – Sunderland Picture - Framing	£36.00
104.	Flying Boat Reunion Fund – Sunderland Picture	£21.00
105.	Pitney Bowes – Two Ink Cartridges	£57.40
106.	Mr. Alan Thomas – Pater Hall Gates	£2,096.20

PROPOSED by Councillor M.B. Owen
SECONDED by Councillor D.L. Jones

RESOLVED –

That account nos. 93 – 106 be approved for payment.

145. Additional Planning Applications

The following applications were circulated at the meeting:-

539/00	McDonald's Restaurants Ltd. Golden Arches House 6 Victoria Road Sutton Coldfield	Land Bounded By, London Road & Charles Thomas Avenue – Class A3 Freestanding Restaurant (Duplicate Applications)
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PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor W.S. Rees

RESOLVED –

That the application be approved subject to satisfactory arrangements being made for access and egress from the site.

That all existing street name signs be carefully removed, retained and reinstated upon completion.

540/00

McDonald's Restaurants Ltd.
Golden Arches House
6 Victoria Road
Sutton Coldfield

Land Bounded By, London Road &
Charles Thomas Avenue –
Class A3 Freestanding Restaurant
(Duplicate Applications)

PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor W.S. Rees

RESOLVED –

That the application be approved subject to
satisfactory arrangements being made for access
and egress from the site.

That all existing street name signs be carefully
removed, retained and reinstated upon completion

101. PLANNING APPEAL

The Town Clerk reported that Pembrokeshire County Council had advised that an Appeal has been made to the National Assembly for Wales in respect of the following site:-

Land at: Wogaston Farm, Nr. Angle
Installation of a cluster of turbines and associated
buildings and works
Application No. 99/0697/PA

RESOLVED –

That the Council submit their opposition to this
application to the Planning Inspectorate to be
included in the Appeal Hearing.

102. MEMORIAL PARK

The Town Clerk reported that a letter had been received from Pembrokeshire County Council regarding the provision of additional litter bins for purpose of dealing with dog fouling in the park. The County Council had advised that they would be reviewing the location of its litter bins and if they are able to increase the number in this park it would be arranged. At present they are not able to increase the number because of monetary considerations. Emptying frequency will be checked and will be appropriate for demand.

Councillor Mrs. P.E. George expressed her concern over the condition of the Park and it was

RESOLVED -

That the condition of the Park be considered
at the meeting to be held with Pembrokeshire
County Council Officials on the 31st October,
2000.

103. PARISH ORGANIST – RETIREMENT

The Town Clerk reported that he had received a letter from St. John's Parish Office which advised that Mrs. Betty Lomas, the parish Organist had announced her retirement. Mrs. Lomas has played the Church Organ since the age of 13 and a social evening had been arranged for Friday, 1st December, 2000 at 7.00 p.m. in St. John's Community Hall. An invitation was extended to the Mayor and Councillors to attend this evening which it is hoped to be kept as a surprise for Mrs. Lomas. A presentation would be made during this event and the Council were requested to consider giving a small donation.

RESOLVED –

- (1) That the Council contribute £25 to St. John's Parish Office towards the presentation to Mrs. Lomas.
- (2) That the Mayor present Mrs. Lomas with the Council's slate plaque and a scarf on the 1st December, 2000.

104. CRUISE MARKETING

The Town Clerk reported that a letter had been received from Milford Haven Port Authority regarding the marketing of the Milford Haven Waterway and particularly Pembroke Port as a port of call for cruise ships. A press release was enclosed which had recently been issued. This is a long term project and the earliest that cruise ships can be expected to utilise the Waterway is for 2002.

Members were extremely disappointed that the Town of Pembroke Dock had not been promoted and in particular the Martello Tower and it was

RESOLVED –

That Milford Haven Port Authority be requested to include in their marketing promotion/itinerary the Town of Pembroke Dock in general and in particular the Martello Tower as places of interest.

105. STAFFING – PROTECTIVE CLOTHING

The Town Clerk requested that both the Caretaker and Cleaner be provided with protective clothing as had been undertaken by the Council with their predecessors.

RESOLVED –

That the Town Clerk be authorised to purchase protective clothing for both the Caretaker and Cleaner.

106. MATTERS RAISED VERBALLY

(a) Riverside, Pembroke – Future

Councillor Mrs. B. Roch referred to rumours that Riverside is for sale and enquired as to whether this is correct. Comment was submitted that as part of the review of Health Services it had been proposed to close Riverside.

(b) Health Clinic, Gordon Street Car Park

Councillor Mrs. C. Fortune stated that she had been informed that this service was to be transferred to the South Pembrokeshire Hospital and that one of the Doctor's Practices in the Town would utilise this building.

(c) Mobile Cinema – Pater Hall

Councillor Mrs. V.M.J. Roach enquired as to whether there had been any information from Mr. J. Raikes as to when he intends to commence the trial period for the cinema. The Town Clerk stated that he had not received any further advice in this matter.

RESOLVED –

That the Town Clerk consult with Mr. J. Raikes in order to establish whether he intends to provide a mobile cinema at Pater Hall for a trial period.

(d) Ferry Lane/Top Road Junction

Councillor Mrs. V.M.J. Roach enquired as to whether Pembrokeshire County Council had advised following discussion at the Highways & Transportation Committee meeting held on the 14th September, 2000 as to whether a roundabout would be provided at the above junction.

The Town Clerk stated that he had not received any information in this matter.

RESOLVED –

That Pembrokeshire County Council be requested to advise as to whether a roundabout would be provided at the above junction.

(e) 2 Bufferland Terrace – Pothole

Councillor Mrs. V.M.J. Roach expressed her concern regarding the pothole at the above location which had still not been repaired and had become larger.

RESOLVED –

That Pembrokeshire County Council be requested to undertake repairs at the above location as a matter of urgency.

(f) Watersports Centre – Appearance

Councillor Mrs. V.M.J. Roach reiterated her concern over the neglected appearance of the shrubs and surrounding area at the above tourist attraction.

RESOLVED –

That Pembrokeshire County Council be requested to undertake clearance of the above Centre as a matter of urgency.

(g) Pennar CP Infants School – School Inspection

Councillor Mrs. V.M.J. Roach requested that a letter be sent to Mrs. Rainer, Head Teacher of the above School congratulating both her and her staff on the excellent report received following the recent School inspection.

RESOLVED –

That the Town Clerk be instructed to write to Mrs. Rainer, Head Teacher, Pennar CP Infants School congratulating both her and her staff on the excellent report received following the recent School inspection and expressing the Council's good wishes for their continued success in the future.

(h) Pembroke School – Lighting

Councillor P.G. Gwyther referred to the fact that the lighting in the car park is defective and required attention.

RESOLVED –

That Pembrokeshire County Council be requested to rectify the defective lighting at the car park at the above School.

(i) Flea Market – Signage

Councillor M.B. Owen referred to the proliferation of signs at the Flea Market on London Road and it was

RESOLVED –

That Pembrokeshire County Council be requested to investigate this matter.

(j) Tourism Banners – Leading from Ferry Terminal

Councillor M.B. Owen referred to the banners which had been erected by Pembrokeshire County Council on the road leading to the Ferry Terminal which were tourist related and advertised various attractions in Pembrokeshire, which had been removed.

RESOLVED –

That Pembrokeshire County Council be requested to reinstate the banners which should remain in situ permanently as they present a insight for visitors to Pembrokeshire.

(k) Front Street – Sand/Leaves

Councillor D.L. Jones referred to an accumulation of leaves which were present in Front Street and had not been satisfactorily cleared by the Road Sweeper. Reference was also made to the fact that residents were being affected by sand blowing from a stockpile in the Dockyard.

RESOLVED –

That Pembrokeshire County Council be requested to rectify the problems referred to in Front Street.

(l) Martello Tower – Interpretation Board

Councillor D.L. Jones referred to the above Board which had been vandalised and required repairing.

RESOLVED –

That Pembrokeshire County Council be requested to undertake repairs to the Board which had been vandalised.

(m) Front Street – Slipway

Councillor D.L. Jones referred to the problems encountered in flood conditions and submitted that Pembrokeshire County Council be requested to provide as emergency measures, strong wooden planks which can be slotted between the adjacent walls of the slipway which would bring the level up to the paving level of the promenade. This would obviate the need to supply sand bags to householders in emergency circumstances.

RESOLVED –

That Pembrokeshire County Council be requested to provide as an emergency measure, a flood barrier of strong wooden planks which could be slotted between the adjacent walls of the slipway which would bring the level up to the paving level of the the promenade.

(n) **History Awareness Competition – Library**

Councillor D.L. Jones referred to the above Competition and in view of the lack of interest shown by some of the Schools it was

RESOLVED –

That the History Awareness Competition be discontinued in view of lack of support.

(o) **Essex Road – Right of Way**

The Mayor referred to the right of way at the rear of the above location which has been blocked off by earth from an adjoining housing development.

RESOLVED –

That Pembrokeshire County Council be requested to investigate the above matter.

(p) **St. Mary's Road – Garages**

Councillor Mrs. M. Williamson reiterated her concern regarding the use of the garage complex for repairing/dismantling vehicles.

RESOLVED –

That Pembrokeshire County Council be requested to provide bollards at the garage complex in order to prohibit repairs/dismantling of vehicles.

(q) **Elizabeth Court – Abandoned Vehicles**

The Mayor stated that there are two abandoned vehicles at the above location and it was

RESOLVED –

That Pembrokeshire County Council be requested to remove the abandoned vehicles at the above location.

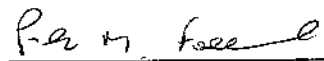
(r) **Top Road –Overgrown Hedge**

The Mayor expressed her concern regarding the overgrown condition of the hedge on the footpath and to the defective lighting in this area which required immediate attention.

RESOLVED –

That Pembrokeshire County Council be requested as a matter of urgency, to reinstate the street lighting in the above area before there is a serious incident and that the overgrown condition of the hedge be rectified.

The Meeting terminated at 9.00 p.m.



Mayor.

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

19TH OCTOBER, 2000

Madam Mayor, Ladies and Gentlemen,

PART I - GENERAL

130. COUNCIL CHAMBER – DISPLAY CABINET

Members have previously decided to consider the purchase of a display cabinet for the Council Chamber and I was asked to obtain quotations.

The following quotations have been received, for the supply of a solid oak cabinet, 3 ft wide x 2ft high x 10" deep, with lockable toughened glass sliding door, one internal shelf. Rear panel fabric covered:-

Norman Industries, Haverfordwest	£275.00 + VAT
Greenbarnes Ltd. Brackley, Northampton	£399.00 + VAT
James, Radford Bridge, Haverfordwest	£676.00 + VAT

Rudd Joinery, Treowen Road, Pembroke Dock have also been asked to tender and I will report their quotation to the meeting.

Members instructions are requested.

131. FLORAL DISPLAYS

The Council's Caretaker/Handyman has taken down the flower baskets. They will be emptied and stored in the Pater Hall.

Details of income and expenditure in connection with this summer's floral scheme are as follows:-

<u>Income</u>	<u>£</u>	<u>Expenditure (Exl. VAT)</u>	<u>£</u>
Provision in estimates	2,000	Baskets and fittings	1,455
Grant – Pembs. C.C.	1,500	Filling and fixing	553
Grant – SPARC	1,000	Purchase of water tanker	445
		Watering costs	333
		Removal costs (est)	89
			<u>2,875</u>
		Surplus	<u>1,625</u>
	<u>4,500</u>		<u>4,500</u>

For financial estimate purposes, I should be grateful if Members would consider whether the floral scheme is to continue in 2001 on the same basis as this year or whether an increase in the number of baskets is planned.

132. PATER HALL GATES

At the last meeting it was resolved that Mr. Alan Thomas be requested to undertake the agreed modifications to the gates. A meeting has taken place on site and the alterations fully discussed. It was agreed that Mr. Thomas be given authority to commence the work at an estimated cost of £1,334 (+ VAT).

I request that Council confirm the above action.

PART II – CORRESPONDENCE

133. Best Value Service Review of Development Control

I attach at Appendix "A" a questionnaire from Pembrokeshire County Council regarding a best value service review of development control. I shall be grateful if Members would consider each section so that the questionnaire can be completed at the meeting.

134. Joint Supplementary Planning Guidance – Parking Guidelines

A draft joint supplementary planning guidance on parking guidelines has been prepared jointly by the Pembrokeshire County Council and National Park Authority.

The document is available for inspection and comments are requested by 10th November, 2000.

135. Housing Strategy and Operational Plan 2000/2001

A copy of this Plan is available for inspection. Comments are requested by the end of October, 2000.

136. Local Agenda 21 Action Plan

A copy of Pembrokeshire County Council's first Local Agenda 21 Action Plan has been received and is available for inspection. Comments are invited by 1st November, 2000.

137. 54 Bush Street

I attach at Appendix "B" a reply received from the Director of Leisure and Development, Pembrokeshire County Council.

138. Air Quality Monitoring Annual Report, 1999

This Annual Report has been received and is available for inspection. A short questionnaire is included in the report. I should be grateful if Members would let me have any comments.

139. Cycle Racks

Following the discussion on the provision of cycle racks at the last meeting, Pembrokeshire County Council has agreed to provide directional signs in respect of the existing racks in Lower Meyrick Street and near the Co-operative Store. Both locations are on the Celtic Cycle Trail and the County Council requests suggestions as to the most appropriate places to place the signs advertising the racks.

Members instructions are requested.

140. Sustainable Communities and the Joint Unitary Development Plan for Pembrokeshire

A draft map showing 25 potential "sustainable communities" has been received from Pembrokeshire County Council and National Park Authority and is available for inspection. Any comments are requested by the 17th November, 2000.

141. Transfer of Licence – The Charlton Hotel

Notice of application for the transfer of the licence has been received in respect of the above premises. The applicants are Sharon Cooper and Carl Harries.

142. Donations

The following applications have been received and are reproduced at Appendix "C".

(a) Child Line Wales

A donation towards running costs is requested.

(b) Dyfed-Powys Crime Prevention Trust – Bobby Van Scheme

This scheme which started last year provides security hardware to the elderly and vulnerable. A donation to support the project has been requested. A full report for 1999/2000 and accounts have been received.

(c) Dyfed Victim Support – Pembrokeshire Branch

The Annual Report and application for financial assistance has been received.

(d) The Pater Pantomime Society

The request is for a donation towards the cost of this year's production. A balance sheet has been received.

(e) Pembroke Dock Cricket Club

The request is for a donation to assist the Club with its running expenses. Mention is made that to comply with new laws three cricket helmets had to be purchased for use by youth members at a cost of £45 each.

(f) Pembrokeshire Gig Association

The Mayor attended the Gig Keel-Laying event last month. The aim is to educate and train young people for life through the medium of the sea.

A donation is requested towards initial costs. The Group Membership rate is £100.

(g) Pembrokeshire Coalition

The Coalition promotes opportunities for disabled people in the County. A donation towards transport costs is requested.

(h) Pembrokeshire Voluntary Transport Association

The Association is a non-profit making community transport service and a donation has been requested.

(i) Torch Theatre, Milford Haven

This is the annual request for a donation.

PART III – PLANNING

143. Planning Applications

505/00	Mr. & Mrs. Lutwyche 19 Lewis Street Pembroke Dock	19 Lewis Street - Kitchen and Bathroom Extension
508/00	Mr. W.L. Scourfield 6 Arthur Morris Drive Pembroke Dock	Plots 8 & 10 Hampshire Drive – 2 No. Residential Dwellings
523/00	Roundabout Garage Honeyborough Roundabout Neyland	Land Forming Part of, Bowlings Factory, Off London Road – Display of Used Cars for Sale
530/00	Welsh Development Agency Llys-y-Ddraig Penllergaer Business Park Swansea	Cleddau Bridge Business Park – Construction of Temporary Car with Associated Lighting

PART IV – ACCOUNTS

144. PAYMENT OF ACCOUNTS

The following accounts are submitted for payment:-

93.	Dyfed Alarms – Annual Maintenance on Alarm System	£47.00
94.	Hean Castle Estate – Christmas Tree	£100.00
95.	Glyn Edwards (OE) – Photocopying Charges	£80.25
96.	SWALEC – Albion Square Centenary Lamp	£19.47
97.	Pitney Bowes – Postage Meter Maintenance	£11.74
98.	Newey & Eyre – Bulbs and fuses	£67.63
99.	Westgate Computers – Sage Accounting Package	£99.00
100.	Jewson Ltd. – Materials	£71.54
101.	Imprest A/c – Salaries, wages, tax & N.I.	£2,561.14
102.	Miss S. Gwyther – Donation	£100.00

T.R. EDWARDS,

Town Clerk.



Pembrokeshire County Council
Cyngor Sir Penfro

DEVELOPMENT CONTROL DIVISION

Best Value Service Review of Planning Control Function 2000

QUESTIONNAIRE FOR TOWN AND COMMUNITY COUNCILS

Name of Town or Community Council:

Section 1 - PUBLICITY FOR PLANNING APPLICATIONS

1.1 Do you think that adequate publicity is given to planning applications to alert people living near an application site?

YES ☐ NO ☐

1.2 In your experience, what are the most effective ways of publicising planning applications?

(please tick as many as applicable)

Site Notice ☐

Letter to immediate neighbours ☐

Press Notice ☐

Other, please specify

Yours sincerely

J. H. Lawrence

David Lawrence
HEAD OF DEVELOPMENT CONTROL

Your ref
My ref
Please ask for
Telephone
Date

AW/SG/Application Processing

01437 764551

Dear Sir/Madam

BEST VALUE SERVICE REVIEW OF DEVELOPMENT CONTROL

I am writing to ask for the help of your Council in providing your views on the County Council's Development Control service. This is part of the national Best Value process. We are looking at ways to secure continuous improvements, and are looking in detail at what we do, how we do it and the effectiveness of the outcomes. The aim is to become more effective and to offer better value for money.

Town and Community Councils are in a good position to provide input into our review as you have an active part in the planning process. You are also well placed to comment from direct experience on the outcomes of our decisions when development is implemented.

We cannot in the Best Value process alter anything that is defined by law (such as the period for responding with your views on planning applications). However we would welcome your opinions in general terms, perhaps without too much emphasis on individual examples, or the way in which we handle and make decision on planning applications and on enforcement against unauthorised development. Please feel free to incorporate in your response any views of the general public which have been expressed to you in the last two or three years.

All comments will be useful, but we would ask especially if you could give your reaction to the points on the attached questionnaire adding any further general points in the space provided at the end or in additional notes if the space provided is not sufficient.

The questionnaire is quite brief and is divided into topic areas. We should be very grateful if you could spare some time at your next meeting to discuss the issues raised and to send us your response by the 15th October.

Yours sincerely

J. H. Lawrence

David Lawrence
HEAD OF DEVELOPMENT CONTROL

Cyngor Sir Penfro - Pembrokeshire County Council

APPENDIX "A"

BRYN PARRY-JONES, MA (Hons)
Chief Executive

Prof. Wellbinder

R. BARRETT-EVANS, BSc, EdD, MA, MAJ, MC

Cyngor Sir Penfro
Senedd y Sir, HWYFODD,
St. David, St. David's

Pembrokeshire County Council,
County Hall, HAYFODD,
Pembrokeshire, SA61 1TT

DX 98395 HAYFODD WEST
Telephone 01437 764551
Fax 01437 773394

DX 98395 HAYFODD WEST
Ffm 01437 764551
Fas 01437 773394

1.3 Do you think it would serve any useful purpose to post a notice on a public notice board in your community each week or fortnight listing applications recently received?

YES ☐ NO ☐

1.4 Following on from Question (1.3), does such a notice board exist in a publicly accessible and prominent location?

YES ☐ NO ☐

1.5 Planning application documents are currently available for inspection at County Hall in Haverfordwest. Do you think applications should be available for people to inspect within your community area?

YES ☐ NO ☐

If yes, how could your Council assist in making applications available for people to inspect?

1.6 Are there any occasions when you feel you would like to comment on planning applications where the site is in a neighbouring Town or Community Council area?

YES ☐ NO ☐

Section 2 – APPLICATION PROCESSING

2.1 In general please rate the level of service you receive from the Council when seeking clarification on aspects of an application.

	Excellent	Good	Average	Poor	Very Poor
Clarity of Information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helpfulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Promptness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2.2 Thinking about decisions which have been made and implemented in your Community in recent years, do you think that the quality of development is of an acceptable and appropriate standard?

In every case ☐ In most cases ☐ In a minority of cases ☐ Never ☐

Section 3 – ENFORCEMENT

3.1 Do you think that there is anything your Council could do to alert us to any suspected breaches of planning control so that we can commence dealing with these as early as possible?

YES ☐ NO ☐

If yes, what could you do?

3.2 On enforcement matters, do you know the appropriate contact officers for your area?

YES ☐ NO ☐

3.3 Do you consider that your Council has adequate opportunity to express your views on planning enforcement issues in your area?

YES ☐ NO ☐

If no, please state ways in which you would like to be further involved on planning enforcement issues.

Section 4 – LIAISON

4.1 If we were to suggest establishing a formal annual liaison meeting between Town/Community Councils and the Development Control team of the County Council would you agree that the established Town and Community Council Forum would be an appropriate way of achieving this?

YES ☐ NO ☐

If no, what alternative method would you suggest for achieving this annual liaison meeting?

4.2

Are there any aspects of our work on processing planning applications, or dealing with unauthorised development, upon which you would like information regarding procedures, policies, or on the Government guidance within which we work?

YES ☐ NO ☐

If yes, please specify?

4.3

Would you find it useful if Pembrokeshire County Council issued a brief explanatory leaflet about the Development Control service with details of contact personnel on relevant issues?

YES ☐ NO ☐

If yes, do you have any suggestions of the topics that should be included within the leaflet?

4.4

Does your Council have the facility to receive e-mail?

YES ☐ NO ☐

4.5

If Pembrokeshire County Council provided planning information on the County Council web-site (perhaps including lists of applications received, decisions made, and policy/guidance notes) would your Council be able to access this information?

YES ☐ NO ☐

4.6 Do you think this would be a useful service to members of the public?

YES ☐ NO ☐

5 DEVELOPMENT CONTROL SERVICE

Do you think the Development Control service is best provided by Pembrokeshire County Council?

YES ☐ NO ☐

If no, who would you like to see provide it?

6 GENERAL COMMENTS

Do you have any other comments regarding the development control service which may help us improve our service.

Comments -- (Please continue on additional sheets if necessary)

Thank you for taking part in this research. The feedback gathered will be used to help Pembrokeshire County Council further improve the service offered to the public of Pembrokeshire.

Please return in the pre-paid envelope by Friday 13th October 2000.

David Lawrence
Head of Development Control
Pembrokeshire County Council
County Hall
Haverfordwest
Pembrokeshire SA61 1TP



Cyngor Sir Penfro - Pembrokeshire County Council

APPENDIX "B"

RYN PARRY-JONES, M.A. (Hons)
Chief Executive
Prof. Vethreddir

R. BARRETT-EVANS, B.Sc. (Hons) MA, ARCS
Director of Leisure and Development
Cyfeirnodwr Hamdden a Datblygu

Pembrokeshire County Council
County Hall, HAVERFORDWEST,
Pembrokeshire, SA61 1TP
DX 8826 HAVFORDWEST
Telephone 01437 764531
Fax 01437 75394

Cyngor Sir Penfro
Newydd y Stryd, HAVFORDWEST,
Sir Benfro, SA61 1TP
DX 8826 HAVFORDWEST
Ffôn 01437 764531
Ffôn Ffacs 01437 75394

RB-EC/JD
Mr R Barrett-Evans
01437 775894
9th October, 2000

T R Edwards Esq
Town Clerk/Financial Officer
Pembroke Dock Town Council
Council Offices
Pater Hall
Pembroke Dock
Pembrokeshire
SA72 6DD

Dear Mr Edwards

RE: 54 BUSH STREET, PEMBROKE DOCK

Thank you for your letter of 4th October, 2000.

I can confirm that discussion regarding the future of this building is continuing with the Pembrokeshire Housing Association. I understand that the Housing Association are confident in receiving a Stage 1 confirmation from their funding body which will allow them to progress matters.

We have recently received confirmation from Cadw of a conditional grant towards acquisition by this Authority and transference to Pembrokeshire Housing Association. The conditions associated with this grant are at present being carefully considered.

Concurrent to the above we are also in negotiation on behalf of the owners of 54 Bush Street, with a prospective private purchaser and in this regard we are presently awaiting a response from the owner's Solicitors in order to forward matters.

Any scheme of repair or refurbishment would, in order to make it financially viable need to benefit from substantial grant aid. It is in this regard that this project has been highlighted as a critical project under the Pembroke Dock Townscape Heritage Initiative. Final contract matters relating to this grant scheme are currently being dealt with at the London office of the Heritage Lottery. We expect these matters to be completed very shortly.

With regard to your concerns over public safety I can confirm that the walkway provided underneath the scaffolding is protected from above by a double layer of scaffold boards and hoarding is provided to shield pedestrians in the event of any falling masonry. My colleagues in the Council's Transportation & Technical Services Department regularly monitor the building, scaffolding and associated traffic management measures.

Continued / ...

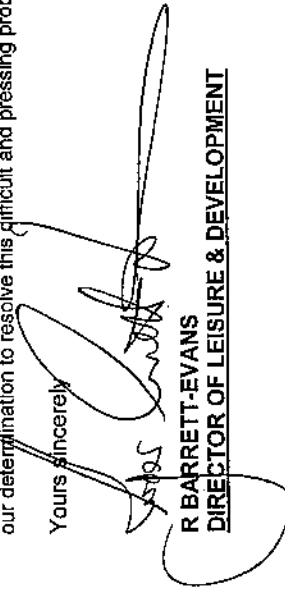
Page 2

T R Edwards Esq
Pembroke Dock Town Council

9th October, 2000

I hope the above gives you a clearer picture of this matter and please be assured of our determination to resolve this difficult and pressing problem.

Yours sincerely


R BARRETT-EVANS
DIRECTOR OF LEISURE & DEVELOPMENT



Child Cymru/Wales
 9fed Uawr / 9th floor
 Ty Alexandra / Alexandra House
 Heol Alexandra / Alexandra Road
 Abertawe / Swansea SA1 5ED
 ffôn / tel: 01792 480111
 ffacs / fax: 01792 480333

Mrs. W. A. Vincent
 Pembroke Dock Town Council
 Council Offices
 Peter Hall
 Diamond Street
 Pembroke Dock
 SA72 6DD

Ref: counprevsuppr2000

Dear Mrs. Vincent,

September 2000

During 1999 ChildLine achieved the milestone of counselling its one-millionth child. Such a feat can be regarded as an achievement which is to be celebrated or which others might wish to forget. Please read the report; the reality of the individual cases must not be forgotten.

In Wales, the extra lines provided as a result of the bases established in Rhyl and Swansea have meant that we have increased the number of calls answered from 5% to 44%. Last year this resulted in over 20,000 young people calling from Wales being counselled by trained volunteers familiar with their accent and culture. Your Council's support in the past has helped us to achieve this massive increase in response.

There is an ongoing need to provide this service. Every day we answer more than 400 calls, regrettably many more of the calls made by children and young people in Wales still go unanswered.

Though it is a well known service, ChildLine is a charity that is dependent on receiving over 80% of its income from voluntary donations, appeals and fundraising activities, to maintain its vital service. Just £32 provides comfort and protection to a child, a time that can change a life, and it could be a child from the community of Pembroke Dock that ChildLine Cymru/Wales is able to help.

As a previous supporter of ChildLine Cymru/Wales I am writing to ask whether your council would continue supporting the charity financially. Any donation you make would be greatly appreciated and will be used towards the running costs of the service in Wales.

Yours sincerely,

Elen Pierce

Elen Pierce
 Fundraising Manager

Cyfarwyddwr / Director: Peter Clarke

Ymddiriedolaeth Atal Troseddau Dyfed Powys
 Adran Diogelwch Y Gymuned
 Blwch Post 99,
 Llangynmawr,
 Caerfyrddin,
 Sir Gaerfyrddin, SA31 2PF.

Ffôn: 01267 22020 ext 468
 Ffacs: 01267 226459

Date as postmark

Dear Sir/Madam

In September 1999 I wrote to you to introduce the Bobby Van Scheme, an innovative project to reduce burglary and the fear of crime amongst older and vulnerable residents in Pembrokeshire, Carmarthenshire, Ceredigion and Powys. As a result of the contributions we received we were able to provide our free service to 612 elderly people. **Not one of these subsequently became a repeat victim.** (This compares to a national repeat victimisation rate of 20%)

I am pleased to enclose your personal copy of our annual review. Page 10 gives a complete list of the organisations that provided funding and other support last year.

The project, which last year installed over £15,000 worth of security hardware, retains the full support of local organisations including Victim Support, Dyfed Powys Police, the Home Watch Association, and Age Concern. However because the project is provided free of charge, it depends on grants, donations, fundraising and sponsorship for its funds.

As an organisation that supports charitable projects and initiatives that benefit the community, I would be grateful if you would be able to make a donation to our highly successful scheme this year.

Please do not hesitate to contact me, on 01267 226468, if you would like further information or someone to speak to your organisation about the Bobby Van Scheme.

Any donation you are able to make would help us to maintain this vital service to older residents.

I do hope that you will be able to help us, and I look forward to hearing from you.

Yours Sincerely

Anna Lewis

Anna Lewis
 Project Co-ordinator

YMDDIRIEDOLWYR / TRUSTEES:

Yr Arlywydd / The Honourable Shân Legge-Bourke, Cadeirydd Awdurdod Heddau Dyfed-Powys Police Authority Chairman,
 Uchel Siryf Dyfed / High Sheriff of Dyfed, Uchel Siryf Powys / High Sheriff of Powys,
 Clive Jones - Davies, O.B.E., J.P., - Prifathro / Principal - Coleg Y Drindod / Trinity College, Caerfyrddin / Carmarthen.
 Rhif Eusen Cof. 105954 Registered Charity No.

My Yc

Cymorth i Ddiodefwyr Dyfed Victim Support

Co-ordinator: Pembrokeshire Branch

Alan Pearce, 1st Floor, Maylar House, St. Thomas Green, Haverfordwest, Pembro. SA61 1QP

Telephone/Fax: 01437 763593

A Registered Charity No. 1015562

Dear Mrs Vincent

September 2000

Application for financial assistance.

At this time each year application is made to all Town and Community Councils within Dyfed for assistance to ensure financial stability. This is of paramount importance in order that we may honour our commitment to pay the expenses necessarily incurred by the hundred plus volunteers who give up a great deal of their valuable time in order to visit victims of crime at their homes and offer them emotional support and, where necessary, practical help. The Home Office grant, which the scheme receives, does not allow for volunteers' expenses to be paid and consequently this money has to be raised.

Last year approximately one quarter of the councils in Dyfed contributed a total sum of £1,907 together with a Pembrokeshire County Council grant of £1000. Details of the Authorities who contributed are included in the enclosed copy of the Scheme's Annual Report.

Your Council was kind enough to make a donation last year and I would, on behalf of Dyfed Victim Support, be very grateful if your Council would consider making a further contribution this year.

Should your Council require me to give a talk on the work of Victim Support locally, I would only be too pleased to do so.

Thanking you in anticipation.

Yours sincerely,



Alan Pearce
Pembrokeshire Co-ordinator.



The Water Pantomime Society Pembroke Dock



SECRETARY

MRS. C. GRIFFITHS

47, PARK ST.

PEMBROKE DOCK.

SA72 6BL.

TEL: 01646 687338

8.10.2000

Dear Sir/Madam,

I am writing on behalf of Water Pantomime Society.

We have been established since 1971. The last four years we have concentrated on the youngsters of our town for our pantomime productions, which we put on every January, always at the Peter Hotel. In all these years we have been self-supporting by fundraising. The only sponsorship we have received is two years ago, from Texaco - £500 to pay for the lighting & special effects needed for the dancing school which joined our production for that year.

We are therefore, badly in need of sponsorship. We would like to know if you are in a position to help with a donation towards this year's production. Enclosed is a balance sheet & as you will see, it costs an awful lot of money to stage a production like this every year & a lot of fund-raising is required.

I am quite sure that if anyone has seen any of our productions, they will agree that it is money well spent to see the local youngsters displaying



The Water Pantomime Society
Pembroke Dock



21

their talents on stage. We should be very proud of all our youngsters who take part, they have a lot of talent.

I hope you will be able to help us.

Yours Sincerely,

David Griffiths
Secretary.

Enclosed: Balance Sheet



Pembroke Dock Cricket Club

Imble Lane Ground, Pembroke Dock, Pembrokeshire

Hon. Secretary
Mr N Bulley
13 Princes Street
PEMBROKE DOCK
SA72 6XT
Tel: (01646) 622667

Chairman:
Mr J Sheppard

President:
Mr M Powell

Hon. Treasurer:
Mr M M Leyland

MR. R. EDWARDS
TOWN CREEK
PEMBROKE DOCK
TOWN COUNCIL.

12-10-2005

Dear Sir,

I am writing to you on behalf of the committee of the club to ask if the council, at their next meeting, would consider making a donation to us.

As you can imagine it costs a lot of money to keep any club running and we are continually looking for ways to raise cash. At the moment we have had to purchase a new mower, loan for the pitch, and we have to purchase cricket balls from the county cricket association. To comply with the new cricket laws we have had to purchase three new cricket helmets for our youth members at a cost of £45 each.

As previously stated we held fund-raising events such as quizzes, sports evenings and sold a barbie night each year. Unfortunately because the ground is owned by the county council we are not allowed to advertise which would bring in more revenue.

Please address all correspondence to the Secretary at the above address



Pembroke Dock Cricket Club

Imble Lane Ground, Pembroke Dock, Pembrokeshire

Chairman:
Mr J Sheppard

President:
Mr M Powell

Hon. Treasurer:
Mr M M Leyland

Hon. Secy: Mr J. J. J.
Mr J. J. J.
13 Prince Street
PEMBROKE DOCK
SA72 6XT
Tel: (01646) 622667

We do not receive any regular income from the Cricket Club as this is run privately through Brian. Shirley Scudlark are very supportive of us. The team is not prosperous and therefore are membership fees are low especially for our youth members as they do not have much income and unfortunately we do not always have the support of the parents. As I have enclosed a balance sheet so the council can see our finances. Hopefully the council will look favourably on this request and we look forward to your continued support.

Thank you for your time,
Yours in sport,
M. Breen
N. Breen
Secy. P.D.C.C.

Please address all correspondence to the Secretary at the above address

UK - WALES

ATLANTIC CHALLENGE

Maritime Training Trust
Reg. Charity No. 1034969



Pembrokeshire Gig

Welsh Patrons: President Sir David Mansel Lewis KCVO
Patron Rt. Hon Viscount St. Davids

Chairman John Allen-Mirehouse DL

Please reply to:

Hon Sec, Gp Capt R.W. Keppel-Compton

Tel: (01437) 891356

The Cottage
Llangwm Ferry
Haverfordwest
Pembrokeshire
SA62 4JN

Mr T R Edwards
Clerk to Pembroke Dock Town Council,
Pater Hall
Lewis Street
Pembroke Dock, SA72 6DD

6th October 2000

Dear Mr Edwards

Please would you tell Councillor Folland how much we appreciated her presence at the Pembrokeshire Gig Keel-Laying event on 23rd September, although, with the large attendance, I regret I failed to meet her and Mr Folland personally.

Perhaps inevitably, the presentation we gave raised as many queries as it answered on how the Pembrokeshire Gig Association could best serve the interests of organisations or communities, or how the project could be assisted in a practical way. In particular, it was suggested that a statement of some clear options would be helpful to councils or committees. I hope this need is fulfilled by the attached summary, which sets out our membership arrangements and the sponsorship and donation opportunities that exist.

I also enclose the illustrated document issued by our parent UK Charity that describes the youth maritime training aspects of the International Atlantic Challenge movement. This has an insert that covers the broader objectives we think appropriate for Pembrokeshire.

I would be grateful if you would ask the Council to consider giving some help to the Pembrokeshire Gig project. You will notice from the attached summary that there are various ways in which this could involve and benefit members or sectors of your community, and we would be very pleased to follow-up with any more information you might want. For instance, we could always attend the Council to give a short presentation, if that would be helpful. Our Fundraising Secretary, David Mills will be in touch in due course to see how you might like to proceed. Should you wish to contact him in the meantime, his telephone number is (01437) 890147.

Yours sincerely
Bill Keppel-Compton

A non-profit making charitable company limited by guarantee

Incorporated in England & Wales No. 2835063

Registered Office: Y Bwthyn, High Street, Llandysul, SA44 4DN

UK Patrons: Dame Naomi James: Admiral Sir Jock Slater GCB DVO ADC
Trustees: John Kerr • Jane Kerr • David Fletcher • David Byatt
AC Web Site: <http://www.atlanticchallenge.org>

PEMBROKESHIRE COALITION



CHAIRPERSON
HAZEL COOK

TREASURER
JOHN E. NICHOLAS

Mrs. W.A. Vincent
Pembroke Dock Town Council.

Dear Mrs. Vincent

The Coalition is comprised of a group of people each with a keen interest in the field of disabilities who wish to discover, promote and applaud opportunities for disabled people in Pembrokeshire. We have accomplished a great deal of preparatory work over the last few months. Bids have been submitted for funds to cover the operation of a small office and the provision of a service and we are now in a position to apply for funding for a Disability Officer to further our aims by offering advocacy and training on relevant issues.

All of the group's members are volunteers and the majority are themselves disabled. Although we have been generously offered free accommodation in which to hold planning and action meetings, we have a constant struggle with the cost of assisted transport - the cost of a wheelchair friendly minibus for instance is between £18.00 and £27.50 per meeting. Taxis can cost up to £40.00.

Any assistance you could give us towards meeting these costs would be most gratefully received. Please join our list of sponsors!

Yours sincerely



A.G. Jowett
Hon. Sec.

TY NEWYDD, CASHMORVS, HAVERFORDWEST, PEMBROKESHIRE SA62 5UX.

OPPORTUNITIES FOR DISABLED PEOPLE

The Pembrokeshire Coalition - Opportunities for Disabled People is currently sponsored by:

Local Health Group
Pembrokeshire Association of Voluntary Services
Pembrokeshire County Council

11th September 2000

Mr T R Edwards
Clerk to Pembroke Dock Town Council
Pater Hall
Lewis Street
Pembroke Dock
SA72 6DD

Dear Mr Edwards

Another year has passed and I am once again writing to ask if your Council would kindly make a donation to The Torch. We are totally dependent upon the support of our Community Councils, the Local Authority and the Arts Council of Wales for funding and any contribution would be most helpful.

Last season, our three Company shows were well received by both audiences and reviewers alike, although our audience figures were hit by the closure of the Westfield Pill Bridge. In spring, we took workshops to Secondary schools in the area to assist in the teaching of drama. We also toured Junior schools with storytelling workshops as part of a cultural-diversity programme. Both workshops were very well received and reached a total audience of 950 school children.

This season, as you will see from the enclosed brochure, we are again offering a variety of entertainment and drama to cater to all sections of the community. John Suchet, Andrew Sachs, Hull Truck Theatre Company, Mid Wales Opera and Welsh Independent Dance feature among our in-coming shows as well as local amateur productions. Also, as part of the Pembrokeshire Darwin Science Festival, there will be a public debate at the Theatre on genetic engineering. The productions by the Torch Theatre's own Company will be *Blue Ramchamber Hills* by Dennis Potter, *Pinocchio* and *A Prayer for Wings* by Sean Mathias.

This October, in partnership with Pembrokeshire County Council's Education Department, Right Angle of Tenby and S4C, we shall present a Shakespeare Schools Drama Festival, involving eight local schools. The project will also include workshops in the schools prior to the performances.

The Torch is now working in partnership with Dyfed Dance/Dawns Dyfed (an educational dance company), by giving the company office space within the Theatre. It is hoped that, over time, regular dance classes will be held at The Torch and dance performances given by local children in the same way as our Youth Theatre gives drama performances.

Should you wish any further information on the Theatre, please do not hesitate to contact me. Our Financial Director, Roland Williams, will send you a copy of our audited accounts upon request.

I am fully aware of the financial pressures faced by our Town Councils but any assistance whatsoever you can provide will be greatly appreciated.

Yours sincerely



Peter Doran
Artistic Director

Enc: Brochure



torch
theatre

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St Peter's Road

Milford Haven

Pembrokeshire

SA72 2BU

Telephone

Administration

01646 684192

Box Office

01646 685267

Admin Fax

01646 688919

Mail/Tech Fax

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torchtheatre@cwcom.net



PEMBROKESHIRE VOLUNTARY TRANSPORT

President D. Evans
Company Limited by Guarantee Registered Number 3865537
Registered Charity No 1078690

BRIAN FLETCHER CO-ORDINATOR

12 BYRON ROAD HAVERFORDWEST PEMBROKESHIRE SA61 1RQ

Telephone Number (01437) 766854

Mrs. W.A. Vincent

Clerk

Pembroke Dock Town Council

Pater Hall

Lewis St

Pembroke Dock

Pembs. SA72 6DD

Dear Sir/Madam

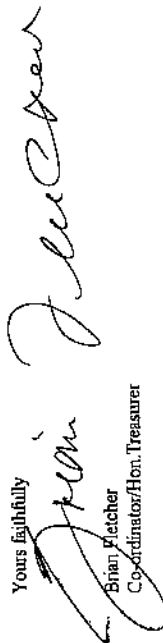
I am writing to enquire whether your Council can help us with a donation. We are a small local charity addressing the transport needs of the disabled and elderly in our community by providing a non-profit making community transport service.

Transport is recognised as a major issue for the disabled and elderly but with ever spiralling costs we do need help if we are to continue with our present pricing policy which is aimed at providing an affordable service.

Needless to say any money raised by this appeal will be used in Pembrokeshire. I do hope you may be able to give this request your favourable consideration.

By way of background information I enclose a leaflet showing the historical development of the charity together with a list of some of our users so far this year.

Yours faithfully



Brian Fletcher
Co-ordinator/Hon. Treasurer

Artistic Director
Peter Doran
Company Limited
by Guarantee
Registered No. 1327289
Registered Office as above
Registered Charity No.
509805
VAT Registered No.
325 6481 32
Member T.M.A.



PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF TOWN CLERK

19TH OCTOBER, 2000

Madam Mayor, Ladies and Gentlemen,

145. ADDITIONAL PLANNING APPLICATIONS

539/00	McDonald's Restaurants Ltd. Golden Arches House 6 Victoria Road Sutton Coldfield	Land Bounded By, London Road & Charles Thomas Avenue – Class A3 Freestanding Restaurant (Duplicate Applications)
540/00	McDonald's Restaurants Ltd. Golden Arches House 6 Victoria Road Sutton Coldfield	Land Bounded By, London Road & Charles Thomas Avenue – Class A3 Freestanding Restaurant (Duplicate Applications)

T.R. EDWARDS,

Town Clerk.



your ref

our ref

GM/HS/230

2nd October 2000

Milford Haven Port Authority
Awdurdod Porthladd Aberdaugleddau

PO Box 14, Gorsewood Drive, Hakin, Milford Haven, Pembrokeshire SA73 3ER
Telephone: 01646 696100 Fax: 01646 696125
Telex: 48575 E-mail: mhpa@aol.com

T R Edwards
Town Clerk
Pembroke Dock Town Council
Council Offices
Pater Hall
Pembroke Dock
SA72 6DD

Dear Mr. Edwards,

Cruise Marketing

I promised to keep you informed as to the progress we are making on marketing the Milford Haven Waterway and particularly Pembroke Port as a port of call for cruise ships.

For your information, therefore, I enclose copies of press releases that we have issued in the past few days and a number of copies of a brochure that we have prepared to support the marketing being undertaken. This brochure was used by a small team from the Authority that attended an international cruise conference and exhibition held in Genoa, Italy a couple of weeks which was the first stage of presenting ourselves to cruise companies. I am pleased to say that our presence there stimulated a lot of interest and also better informed us as to the details of what cruise companies are looking for from ports and surrounding areas to which they would be bringing their customers.

We are in the process of following up the contacts, revising and improving the information that we have available and also intend to have a presence at the major annual cruise and exhibition and conference which will be held in Miami next Spring.

I am hopeful that we will be successful but stress once more that this is very much a long term project and the earliest we can expect any cruise ship calls, because of the way in which the cruise companies prepare their itineraries at least a year in advance, is for 2002.

I will keep you advised as to the progress and if we get the opportunity to encourage cruise operators to visit Pembrokeshire to see what we can offer, take up your kind offer of supporting us in so doing.

Yours sincerely,

A E Sangster
General Manager



26 September 2000

CRUISING AHEAD TO PEMBROKESHIRE

Milford Haven is aiming to cash in on the booming UK cruise market and to become a major cruise destination.

Milford Haven Port Authority has launched a campaign to market the Port and Pembrokeshire to cruise operators. The campaign kicked off at the recent Seatrade Cruise Convention held in Genoa, Italy, where strong interest was received from cruise lines.

Ted Sangster, General Manager of Milford Haven Port Authority, said: "We took a stand at the Seatrade show to start meeting company representatives face to face and demonstrate the facilities we have on offer. The stand was very well visited, which has given us a tremendous boost but we still have long way to go before we see cruise ships coming to Milford.

"Milford Haven is a waterway with a long history as a major deepwater port, and set as it is in an area of great natural beauty, much of it within a National Park

Outline shore excursions with durations from two to eight hours have been developed in conjunction with Activity Wales, a ground agent that currently handles around 25,000 clients a year. Suggested excursions include tours of the region's castles, wildlife, the National Botanical Gardens and a Dylan Thomas themed tour. Most allow time for passengers to purchase traditional Welsh crafts and produce including local cheeses, breads and cakes.

The cruise marketing campaign has been supported by EU Interreg funding and the Welsh Development Agency, with Milford Haven working in partnership with Pembrokeshire County Council and the Port of Waterford.

For Further Information, Cruise Operators Should Contact Ted Sangster On + 44 1646 696100.

Ends

For further information contact Siân Thomas or Liz Larsson
Quadrant Public Relations
Cardiff 02920 237333
Sian-thomas@quadrantpr.co.uk/liz-larsson@quadrantpr.co.uk
www.quadrantpr.co.uk

Note to Editors.

1. The sample itineraries for shore excursions are contained in the attached brochures.

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"This campaign is very much a partnership effort. Although we are leading the project, and will gain shipping dues, the financial added value for local tourism throughout West Wales will be significantly greater. It is important therefore, that we all work together to promote Pembrokeshire as a tourist destination."

"As a public trust port, all our profits are ploughed back in to the local economy and we consider that this is great opportunity to help to make a major contribution to the area by attracting more business."

He added "The partnership also extends to Haverfordwest based Activity Wales which has produced the brochure and guideline shore excursion itineraries."

"Cruise operators work on the number of hours available, and so a range of different types of tours and excursions have been prepared to demonstrate what can be offered to potential operators. Packages of two to twelve hour tours. visiting gardens, castles, towns, shops and craft centres, undertaking activities such as golf, or sailing are all possibilities that have been identified."

"In order to attract cruise liners to Milford Haven, we need to offer them a total package, which ranges from practical details about port facilities, to the kind of attraction that passengers can come and visit. Whilst we are offering the local expertise of Activity Wales to Cruise operators, they are also free to arrange their own excursions, with their own agents."

The key cruise markets identified by the Port Authority are those that already cruise around Britain, Icelandic cruises, which run along the west coast of the UK, transatlantic cruises which go through the north Atlantic, mini cruises in the spring and autumn and charter/special event cruises.

Concluding, Ted Sangster said: "The Seatrade exhibition has shown us that the cruising industry is very demanding and will require the highest possible quality in terms of tours, and in the service offered to them. That is what we and all of our partners will have to ensure if we are to secure cruise visitors year on year. Our aim is to establish Milford Haven as the number one cruise destination in Wales"

Milford Haven Port Authority has also been working with the Port of Waterford in Southern Ireland, promoting both ports as complementary destinations, and easily reached from one to the other. It is this working partnership that secured the EU Interreg funding for the project, which supports cross-border projects in economically deprived areas.

Ends

For further information contact Liz Larsson
 Quadrant Public Relations
 Cardiff 02920 237333
liz-larsson@quadrantpr.co.uk
www.quadrantpr.co.uk

or John Ambrey, Milford Haven Port Authority, 01646 696100

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26 September 2000

CRUISE LINES TARGETTED BY MILFORD HAVEN

Milford Haven Port Authority has begun a major campaign aimed at attracting cruise lines to use the haven as a port of call.

The port authority's senior management team, with cruise industry consultant Jennifer Brown, began initial negotiations with a number of cruise lines at the recent Seatrade Convention in Genoa and plan to host a showcase for cruise line representatives at the port in the Spring. The authority will also be present at the forthcoming Seatrade Convention in Miami.

Ted Sangster, General Manager of the port authority, said: "A combination of the growth in northern European cruising and our location, five hours steaming time from the Port of Waterford, has given us the confidence to set a target of 20 calls a year by 2005, a similar number to that currently hosted by the Irish port."

The Haven is home to one of the UK's largest natural deep-water ports and its passenger terminal, which currently handles around 500,000 ferry passengers a year, has recently benefited from a £12m investment programme.

Milford Haven, in the heart of the UK's only coastal national park, offers easy access to world class golf courses, nature reserves, one of the world's most important sites of pilgrimage at St. David's and more castles per square mile than anywhere in the world.

and designated European marine site, it offers great potential as an attractive port of call for cruise passengers."

Capacity in the cruising industry is mushrooming, with some 52 cruise liners under construction worldwide at the beginning of this year, and possible new ports of call attract interest, on which the Port Authority is keen to build.

With cruise companies putting the finishing touches to their 2001 schedules now, the Port's campaign is aimed attracting liners from 2002 onwards.

Commenting, Ted Sangster said: "We would like to secure a few liners to start with, and hope this will build up into double figures over the years. The cruise industry always works a year in advance, which is why we are looking towards the 2002 cruising season now."

"The Port of Milford Haven is a 24 hour, 365-day operation able to provide different kinds of berths for a variety of ships, ranging from anchorage to quays at both Pembroke Port and Milford Docks."

"The marketing campaign has been made possible due to EU Interreg funding, with the Port Authority working in partnership with the Welsh Development Agency and Pembrokeshire County Council."