At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday,22nd February, 2001 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland, Mayor Councillors D.T. Esmond, R.F. Finbow, Mrs. C. Fortune, Mrs. P.E. George, P.G. Gwyther, M.B. Owen, Mrs. V.M.J. Roach, Mrs. B. Roch, Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

154. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W.J. Davies and D.L. Jones.

155. COUNCILLOR W.J. DAVIES - INDISPOSITION

The Town Clerk reported that Councillor W.J. Davies had sustained a fall which resulted in a possible fracture to his arm.

RESOLVED -

That a get well card be sent to Councillor W.J.Davies wishing him a complete recovery from his indisposition.

156. MINUTES

PROPOSED by Councillor M.B. Owen SECONDED by Councillor Mrs. M. Williamson

RESOLVED -

That the Minutes of the Meeting held on the 1st February, 2001 be adopted, as circulated, subject to the following amendments:-

157. MATTERS ARISING FROM THE MINUTES

(a) Minute 145(d) - Llanion Park - Artefacts

The Town Clerk stated that the plaques had been officially handed over to this Council on the 7^{th} February, 2001 and would be displayed in the Council Chamber.



(b) Minute 145(f) - Pembrokeshire County Council - Free Contact Number

Councillor Mrs. V.M.J. Roach stated that there was one (6) too many in the free contact number for housing repairs which should be amended to read 08000 856622.

(c) Minute 149(193) – Press Statement by Nick Bourne A.M.

Councillor Mrs. V.M.J. Roach stated that Councillor Owen had proposed that no further action be taken in this matter and that she had seconded the proposal. It was agreed that the Minute be amended accordingly.

(d) Minute 149(194(c)) – Relate – Dyfed-Powys

The Town Clerk reported that he had been advised that consultations are held in the Pembroke Dock Health Centre each Wednesday.

RESOLVED --

That as Relate Dyfed-Powys is present in the Town weekly that the Council contribute £50.

(e) Minute 149(195) - Ferry Lane/Top Road Junction

Councillor Mrs. V.M.J. Roach stated that there had been a two vehicle collision at this junction recently. Reference was made to the fact that there was a large pothole on the junction and it was

RESOLVED -

That Pembrokeshire County Council be requested to carry out necessary repairs at the above location.

(f) <u>Minute 149(198) – Regenerating Our Most Disadvantaged Communities</u> <u>Youth Centre, Bush Street</u>

The Town Clerk stated that he had received an acknowledgement from Pembrokeshire County Council in respect of Council's representations that the Centre should be retained.

Councillor Mrs. P.E. George stated that she had received representations from Youth Centre users who will be submitting Petitions against the proposed closure of the Centre.

(g) Minute 149(202) – Planning Application No. 27/LB

Councillor Mrs. V.M.J. Roach stated that the words "brass sign" had been omitted in respect of the above application. It was agreed that the Minute be amended accordingly.

(h) Minute 151 – Access Awards

The Mayor stated that the Competition Awards ceremony held on the 9th February, 2001 had been well attended and very successful.

(i) Minute 153(b) - CCTV Cameras - Pembroke Dock

Councillor Mrs. V.M.J. Roach stated that she had contacted Acting Inspector Russell Smith regarding availability of dates to view the new CCTV cameras in Pembroke Dock Station and attendance at incidents.

(j) Minute 153(c) - Pembroke Borough Silver Band - Conductor

Councillor Mrs. V.M.J. Roach expressed her appreciation to the Town Clerk for requesting the Western Telegraph to publish a news item regarding the above which had appeared in the 14th February's edition.

(k) Minute 153(e) - Birdcage Walk - Railtrack

Councillor Mrs. P.E. George stated that new railings had been erected at the above location. whilst Councillor P.G. Gwyther referred to the litter in that area which it was hoped would be cleared.

158. MINUTES OF JOINT MEETING WITH PEMBS. COUNTY COUNCIL

PROPOSED by Councillor Mrs. P.E. George SECONDED by Councillor Mrs. M. Williamson

RESOLVED -

That the Minutes of the Meeting held on the 2nd February, 2001 be adopted as circulated.

(a) Access into the Town from Western Way

The Traffic Manager had explained that when Western Way was constructed one of the grant aid conditions was that there could be no access from it into the Town. If the condition was broken, Pembrokeshire County Council would have to repay £1 million of grant aid.

Reference was made to the fact that grant aid had been given for industrial use at the Bierspool site, this condition was broken and retail units were permitted at this location.

RESOLVED -

That Pembrokeshire County Council be requested to clarify the grant aid conditions in respect of the Bierspool site and whether any grant repayment had to be made.



(b) One way traffic system through the Town

Discussion ensued regarding the possibility of a one way traffic flow in Dimond Street.

RESOLVED -

That the views of the local County Councillors and Chamber of Trade be sought on the possible introduction of a one way traffic flow in Dimond Street for a trial period, from Pater Hall to Barclays Bank junction.

(c) New Signage

The Heritage Lottery Project Officer had stated that a Town Trail was proposed within the Heritage Lottery Scheme. There was a possibility of new signage which could be incorporated

RESOLVED -

That Pembrokeshire County Council be requested to provide signage to incorporate all places of interest, facilities etc. within the Town in the Gordon Street/Leo's car park.

(d) Derelict and untidy areas

The Project Officer advised that the Pembrokeshire Housing association were interested in purchasing land at King William Street for a housing development for the disabled. Funding had been allocated. Members welcomed the news.

The development of the area of land between St. Govans Centre and the Co-operative Store, will be looked at in view of the impending improvements to the Market building under the Heritage Lottery Scheme. The improvement of derelict property on the corner of Bush Street and Lower Gwyther Street would probably be included in the Town Heritage Scheme.

RESOLVED -

That the above items be deferred for further consideration at the next Network Meeting to be held in June, 2001.

(e) Memorial Park

No information was available regarding improvements to be made in the Memorial Park or the replacement of play equipment.

Regarding the provision of a dog free zone, the forthcoming construction of the shared footpath and cycle track to the south of the Park could possibly be included in the scheme.



RESOLVED -

That Pembrokeshire County Council be requested to replace broken childrens play equipment as per completed questionnaire in November, 2000.

- 157. REPORT OF TOWN CLERK

205. Appointment of Mayor Elect 2001/2002

The Town Clerk requested that in accordance with previous procedure consideration be given to the appointment of the Mayor Elect for the year 2001/2002.

PROPOSED by Councillor Mrs. P.E. George SECONDED by Councillor Mrs. B. Roch

RESOLVED --

That Councillor D.T. Esmond be appointed Mayor Elect for the year 2001/2002.

The Town Clerk stated that as a gentleman had been appointed as Mayor Elect it would now be necessary to purchase a bicorn hat which is traditionally worn with the Mayoral Robes. The Town Clerk reported that the hat would cost £189 or £299 with a gold mayoral loop. It would also be necessary to purchase a garment bag for storage of the Mayoral Robes.

(Councillors Mrs. C. Fortune, P.G. Gwyther, Mrs. V.M.J. Roach and Mrs. B. Roch requested that their names be recorded as being opposed to purchase of a mayoral bicorn hat).

FURTHER RESOLVED -

That a Mayoral bicorn hat in the sum of £299 be purchased together with a garment bag for storage of the Mayoral Robes.

The Mayor, Councillor Mrs. P.E.M. Folland stated that the sleeve of the Mayoral Robes had been marked by the presentation of floral bouquets and Adept Dry Cleaners had cleaned the Robes without charge.

RESOLVED -

That the Clerk write to Adept Dry Cleaners expressing the Council's appreciation for cleaning the Mayoral Robes free of charge.

206. Appointment of Deputy Mayor Elect 2001/2002

The Town Clerk requested that in accordance with previous procedure consideration be given to the appointment of the Deputy Mayor Elect for the year 2001/2002.

PROPOSED by Councillor Mrs. M. Williamson SECONDED by Councillor R.F. Finbow

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RESOLVED -

That Councillor Mrs. P.E. George be appointed Deputy Mayor Elect for the year 2001/2002.

207. Civic Function

The Town Clerk reproduced at Appendix "A" and Appendix "B" the Guest Lists for the Civic Luncheon and Civic Dance respectively.

Following discussion it was decided that the following amendments be made to the Guest List for the Civic Luncheon.

RESOLVED -

That the guest list for the Civic Luncheon 2001 as submitted for 2000 – Appendix "A" be approved subject to the following amendment:-

Addition

Mr. T.R. Edwards and Partner

FURTHER RESOLVED -

That the guest list for the Civic Dance as submitted for 2000 – Appendix "B" be approved.

208. The Firework Company

The Town Clerk reminded Members that the agreed cost of providing the firework display following the Winter Carnival on the 2^{nd} December, 2000 was £1,000 + VAT.

In accordance with the contract, 50% was paid by 30th November, 2000 with the remainder due for payment by the 10th December, 2000. Payment being made from the Tourism Account.

The Town Clerk reported that following the incident at the display the second instalment was not paid by the 10th December, 2000 and a reminder had been received which requested that payment in accordance with the terms of the contract be made.

The Town Clerk advised that an Inspector from the Council's Insurers, Zurich Municipal had visited the Offices and met with the Mayor, Chairman of the Tourism Committee, Councillor Mrs. P.E. George and the Secretary to discuss the above incident. A written witness statement was signed by him for Zurich Municipal.

Discussion ensued at the meeting regarding payment of the second instalment and it was submitted that the Council could withhold payment if they so desired until the result of the inquiry had been received.

RESOLVED -

That the Council withhold payment of the second instalment pending the outcome of the inquiry.

209. Council - Website

At the last Council Meeting it was resolved that this matter be placed on the agenda for this meeting. The Town Clerk stated that he had made the necessary enquiries and a further report would be submitted to the meeting.

The Town Clerk stated that he had liaised with Mr. G. Williams, Webstyle 2000 and also with the Pembroke Chamber of Trade. Discussion had been undertaken also with the Clerk of Neyland Town Council who had produced a community website which was to be demonstrated to the National Assembly in the near future.

RESOLVED --

- (1) That Mr. G. Williams, Webstyle 2000 be invited to attend the Council at their meeting on the 5th April, 2001.
- (2) That Pembrokeshire County Council be requested to submit information on their website.

Councillor R.F. Finbow withdrew from the Council Chamber.

210. Town Awards Scheme

The Town Clerk reported that the advertised closing date for recommendations was 15th February, 2001 for the above scheme. Seven nominations had been received, 6 for individuals and 1 for an organisation. Three of the individual nominations were for the same person.

The Town Clerk stated that these would have to be considered by an Awards Committee consisting of all Members of the Council.

The Town Clerk reported that as instructed he had contacted a local printer with regard to the printing of the Award Certificates. This proved to be too costly. Councillor P.G. Gwyther had volunteered to provide the Award Certificates.

RESOLVED -

That the Town Award Scheme and nomination ceremony be considered at the next Council Meeting.

211. The Cricketers Club, Imble Lane - Licensing

The Town Clerk reported that notification of a transfer of the Justices Licence application had been received. The applicant is Jeanette Ann Richards.

RESOLVED -

That the Council have no objection to the transfer of the Licence in respect of The Cricketers Club.

2)

212. Pembroke Dock Railway Station

The Town Clerk enclosed at Appendix "C" a copy of a letter received from a Mr. G. Cullen, Ashburton, Devon which complained of the condition and facilities at Pembroke Dock Railway Station.

RESOLVED -

- (1) That Mr. Cullen be advised that his letter of complaint had been forwarded to Railtrack (Great Western).
- (2) That the Council request GTRM to carry out necessary improvements at the Station and also to provide seats, securely bolted, for passengers.

213. Dyfed-Powys Police Authority

The Town Clerk reported that the annual report for 1999/2000 had been received and was available for inspection.

214. <u>Pembrokeshire Coast National Park – Land at Freshwater East</u>

The Town Clerk reported that notification had been received that following the acquisition of land at Freshwater East, public meetings had been arranged for 5th March, 2001. The first is with National Park Staff at 2.00 p.m. with a more structured evening meeting at 7.00 p.m. at The Pebbles, Freshwater East.

215. New Police Divisional Commander

The Town Clerk enclosed at Appendix "D" a letter from the new Police Divisional Commander for Pembrokeshire, Chief Superintendent Paul Amphlett.

RESOLVED -

That Chief Superintendent Paul Amphlett be invited to attend a meeting of the Council in due course.

216. Pembrokeshire Rail Travellers Association

The Town Clerk reported that the current Newsletter and Railway Guides had been received and were available for inspection.



217. Footpaths on Barrack Hill

The Town Clerk referred to complaints regarding footpaths infringements the Civic Society had written to inform Members that a meeting had been arranged with Pembrokeshire County Council representatives outside the entrance to the Defensible Barracks at 10.00 a.m. on Wednesday, 21st February, 2001. There would be a walk of the footpaths so that concerns can be noted. Members were invited to attend the meeting and walk.

Councillor Mrs. V.M.J. Roach stated that she had attend the above meeting along with Councillor R.F. Finbow. Ms. D. Durbin, Pembrokeshire County Council had inspected the footpaths and advised that she would report back to the Council in due course.

218. Planning Applications

794/00 Mr. C. Davey
21 Springfield Road
Imble Lane
Pembroke Dock

21 Springfield Road, Imble Lane – Garage, WC and Study Extension

The above planning application was received and in view of timescale involved the Ward Members had been consulted and Pembrokeshire County Council informed that the Council had no objection to the application.

The following applications received from Pembrokeshire County Council were submitted for consideration:-

813/00 Mr. J. Court

13 Britannia Road –

13 Britannia Road

Bedroom Extension to Dwelling

Pembroke Dock

PROPOSED by Councillor Mrs. C. Fortune SECONDED by Councillor Mrs. B. Roch

RESOLVED -

That the Council have no objection to the application.

857/00 Mr. & Mrs. Davies

10 Pembroke Road -

10 Pembroke Road

Single Storey Extension

Pembroke Dock

PROPOSED by Councillor Mrs. C. Fortune SECONDED by Councillor Mrs. V.M.J., Roach

RESOLVED -

That the Council have no objection to the application

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858/00 Manpower PLC International House 66 Chiltern Street

London

national House Business Park –
hiltern Street Proposed Portak

Proposed Portakabins, 2 No. Generators, Smoking Shelter, Switchgear Box and Communication Mast – Phases 1 and 2

Call Centre, Plateau A Cleddau Bridge,

PROPOSED by Councillor M.B. Owen SECONDED by Councillor Mrs. C. Fortune

RESOLVED -

That the Council have no objection to the application

24/AD Mr. R. Nugent 10 Cenarth Close Pembroke Dock Cenarth Close – Free Standing Sign

PROPOSED by Councillor Mrs. V.M.J. Roach SECONDED by Councillor Mrs. C. Fortune

RESOLVED -

That the Council have no objection to the application

25/AD Mr. Hau Ken Chung

Chinese Food Takeaway,

3 Kitchener Close

24 Commercial Row -

Pembroke Dock

Shop Sign

PROPOSED by Councillor D.T. Esmond SECONDED by Councillor M.B. Owen

RESOLVED -

That the Council have no objection to the application

219. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

508/00 - Plots 8 & 10, Hampshire Drive - 2 No. Residential Dwellings - Approved

552/00 - Plot 17, Lavinia Drive - Dwelling and Attached Garage - Approved

573/00 - 2 Bufferland Terrace - Rear Extension to Dwelling - Approved

584/00 - Plot 2, Off Britannia Road - Extension of Two Storey Private Residential Dwelling - Approved

587/00 - Plot 1, Shropshire Drive - One Dwelling - Approved

611/00 - 5 Laws Street - Change of Use to Residential - Approved

631/00 - Site to the North of, Essex Road - Erection of Nine Dwellings - Approved

706/00 - Land to The North of, Park View Crescent - Share Footpath - Approved

727/00 - 50, 52 & 54 Bush Street - Change of Use to One Shop, Two Houses and Five

Flats – Approved

737/00 - Plateau A, Cleddau Bridge Business Park - Call Centre/Office Building & Landscape - Approved

220. Planning Appeal

The Town Clerk reported that a copy of a planning appeal had been made to the National Assembly for Wales in respect of refusal by Pembrokeshire County Council for permission to erect a dwelling on land at the rear of Nelson Street and Ferry Road, Pennar (391/PA). The appellant's are Mr. & Mrs. F. Brown, 26 Nelson Street, Pembroke Dock.

The appeal is to be decided on the basis of an exchange of written statements by the parties and a site visit by an Inspector. Any comments already submitted following the original application for planning permission may be subject to public disclosure and forwarded to the Planing Inspector and will be taken into account by the Inspector deciding the appeal. In the event of these comments being either withdrawn or modified these should be submitted in writing direct to the Planning Inspectorate.

Members were reminded that this planning application was considered at the Council Meeting held on the 7th September, 2000 and Council resolved that the application be refused since the proposed development would interfere with a public right of way.

221. Planning Appeal

The Town Clerk reported that notification had been received regarding the Appeal by TXY Europe Power Ltd., in respect of the proposed development of the installation of cluster 3 wind turbines and associated buildings and works for renewable power generation at Wogaston Farm, Angle (697/99).

The Public Inquiry is to be held at the Council Chamber, Pembroke Town Hall, Main Street, Pembroke on Tuesday, 20th March, 2001 at 10.00 a.m. The Inquiry is likely to last at least 4 days and there is adequate facilities for disabled people who may wish to attend.

The Town Clerk reminded Members that this planning application had been considered at the Council Meeting held on the 16th December, 1999 when Council had resolved that a site visit be arranged to which representatives of this Council and neighbouring Councils be invited to attend. Members were concerned at the intrusion on the landscape by wind turbines which had resulted in this request. No response had been received from Pembrokeshire County Council in this matter.

222. King William Street – Erect A 15m Lattice & Attach 6 Sector Antennae 2,mm Dishes and Equipment Cabin & Ancillary Development

The Town Clerk reported that Pembrokeshire County Council had advised that the above planning application had been withdrawn and the file closed.



223. Payment of Accounts

The following accounts were submitted for payment:-

167.	H.C.L. Safety Ltd Testing & Maintenance of	
	Mansafe Fall Arrest Cable System	£317.25
168,	Pembs. C.C Road closure advertisement	£138.18
169.	Pitney Bowes - Postage meter maintenance	£11.74
170.	Jewson Ltd. – Materials	£7.43
171.	Newey & Eyre- Light tube	£1.04
172.	Llanion Glass - Glass	£13.10
173.	Age Concern Pembrokeshire - Donation	£50,00
174.	Imprest A/c - Salaries, wages, tax & N.I.	£1,524.86
175.	Audit Commission – Audit Fees	£639.65
176.	The Consortium – Stationery	£90.60
177.	Otterquill Books – "Pembroke People"	£52.75?

PROPOSED by Councillor D.T. Esmond SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED --

That account nos. 167 – 177 be approved for payment.

224. Future of Sparc

The Town Clerk circulated a supplementary report which reproduced at Appendix "E" copies of correspondence received from SPARC for Members information. As Members will see a Meeting has been arranged on Friday, 16th March,2001 at the Withybush Conference Centre, Haverfordwest at 7.30 p.m.

225. Planning Application

861/00	Mr. D. Wright	Part of Westwinds, Off Beach Road,
	Cheriton	Llanreath –
	Beach Road	Creation of a Vehicular Parking Bay with
	Llanreath	steps to access rear garden of Cheriton
	Pembroke Dock	-

PROPOSED by Councillor Mrs. P.E. George SECONDED by Councillor M.B. Owen

RESOLVED -

That the Council have no objection to the application

226. Planning Decision

The following decision had been received from Pembrokeshire County Council in respect of a current planning application:-

726/00 - Plot 5, Lower Llanreath - Erection of Dwelling - Approved





158. ST. JOHN'S CHURCH - DONATION

The Town Clerk verbally reported that in July, 2000 the Council had resolved to give a donation of £100 to St. John's Church Flower Festival. Unfortunately the Church had mislaid the cheque and it would therefore be necessary to issue a new cheque.

RESOLVED -

That the July, 2000 cheque be cancelled and a new cheque be drawn for £100 for St. John's Church Flower Festival.

159. COUNCIL CHAMBER - DISPLAY CABINET

The Town Clerk referred to the display cabinet supplied by Norman Industries, Haverfordwest which had been received and placed in the Council Chamber. It was agreed that the Caretaker be requested to secure the cabinet in the agreed position.

160. PRIVATE AND CONFIDENTIAL REPORT OF TOWN CLERK

PROPOSED by Councillor Mrs. P.E. George SECONDED by Councillor Mrs. B. Roch

RESOLVED -

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

8. Town Clerk - Resignation

The Town Clerk reported that as instructed the Mayor, Deputy Mayor, himself and the Secretary had met to discuss the possible restructuring of the Office. He had submitted a report on the possible restructuring for Council consideration and it was

RESOLVED -

- That the resignation of Mr. T.R. Edwards, Town Clerk be accepted.
- (2) That the post of Town Clerk/Financial Officer on a 30 hour week, on the same salary scale, be advertised in the Western Telegraph, Western Mail and the Job Centre.
- (3) That the job description include computer literacy, preferably with knowledge of Sage Accountancy.
- (4) That the Town Clerk and Secretary be paid for attending evening Meetings.
- (5) That Mr. T.R. Edwards be paid £250 for additional work undertaken.



161. MATTERS RAISED VERBALLY

(a) Notice of Application for Hazardous Substances Consent – Pembroke Port

Councillor Mrs. P.E. George stated that she had been contacted by several residents regarding the above application for permission to store fertilizer. Members expressed their concern on this matter and it was

RESOLVED -

That Pembrokeshire County Council be advised that residents are concerned regarding the location of the proposed site, possible health danger and detrimental affect to the tourist industry.

(b) Street Lighting - Lewis Street

Councillor Mrs. P.E. George stated that the Caretaker had complained that persons are urinating in the doorways of the Pater Hall building. The Town Clerk stated that as street lighting is very poor in Lewis Street, additional lighting could assist in this public nuisance.

RESOLVED -

That Pembrokeshire County Council be requested to provide more street lighting in the area around Pater Hall in Lewis Street to assist with the eradication of the above public nuisance.

(c) <u>Pater Hall – Charity Dance</u>

Councillor Mrs. P.E. George stated that she had been approached by a person who had booked Pater Hall for a charity dance. She had requested as to whether the Council would be preapred to give a donation to the Dance the proceeds of which being donated to the Wales Air Ambulance.

RESOLVED -

That the Council do not contribute to the above Charity Dance as it does not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

(d) Junction of Cromwell Street/Hawkstone Road/Trinity Road

Councillor Mrs. M. Williamson expressed her concern regarding the accumulation of dumped publish in the above locations.

RESOLVED -

That Pembrokeshire County Council be requested to carry out litter clearance in the above locations.



(e) Unauthorised Signs

Councillor P.G. Gwyther referred to the "weight loss" signs which are still displayed on lamp posts etc., in the Town and it was

RESOLVED -

That Pembrokeshire County Council be requested to remove the above signs in and around the Town.

(f) Top Road/St. Peter's Road - Footpath

Councillor P.G. Gwyther referred to the bottom end of the above footpath which was in a deplorable condition and unsuitable for pedestrians.

RESOLVED -

That Pembrokeshire County Council be requested to undertake clearance of the wet ground at the above location as well as to trim back undergrowth.

(g) Bus Stops - Timetables

Councillor Mrs. C. Fortune stated that there are no timetables at the bus stop in High Street etc.

RESOLVED -

That timetables be provided for the above bus stops.

(h) The Mount/Laws Street - Footpath - Seat

Councillor Mrs. B. Roch stated that the seat at the above location required replacement and it was

RESOLVED -

That Pembrokeshire County Council be requested to replace the above seat and inspect other seats in the Town prior to to the forthcoming summer season.

The Meeting terminated at 9.05 p.m.

Mayor.

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