

At the Annual Meeting of Pembroke Dock
Town Council held at Pater Hall, Pembroke
Dock on Thursday, 3rd May, 2001 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland (Mayor)
Councillors W.J. Davies, D.T. Esmond,
R.F. Finbow, Mrs. C. Fortune,
Mrs. P.E. George, P.G. Gwyther, D.L. Jones,
M.B. Owen, S. Perkins, Mrs. V.M.J. Roach,
Mrs. B. Roch, Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

17. ELECTION OF MAYOR

The Mayor, Councillor Mrs. P.E.M. Folland invited nominations for the position of Mayor for the ensuing year.

Councillor Mrs. P.E. George nominated Councillor D.T. Esmond the Mayor Elect as Mayor.

PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor M.B. Owen

RESOLVED –

That Councillor D.T. Esmond be appointed as
Mayor for the year 2001/2002.

Councillor Mrs. P.E. George paid tribute to Councillor Mrs. P.E.M. Folland who had undertaken the role of Mayor and had been an excellent ambassador for the Town.

Councillor D.T. Esmond thanked Councillors for the confidence that they had shown in electing him as Mayor.

18. APPOINTMENT OF DEPUTY MAYOR

The Mayor, Councillor D.T. Esmond invited nominations for the position of Deputy Mayor for the ensuing year.

Councillor Mrs. M. Williamson nominated Councillor Mrs. P.E. George the Deputy Mayor Elect as Deputy Mayor.

PROPOSED by Councillor Mrs. M. Williamson
SECONDED by Councillor D.L. Jones

RESOLVED –

That Councillor Mrs. P.E. George be appointed as
Deputy Mayor for the year 2001/2002.

19. MINUTES

PROPOSED by Councillor M.B. Owen
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That the Minutes of the meetings held on the 5th
April, 2001 be adopted as circulated subject to
the following amendments:-

20. MATTERS ARISING FROM THE MINUTES

(a) Minute 3(g) – Town Awards Scheme

The Mayor referred to the very successful Town Awards Presentation Evening.
The Town Clerk stated that the Western Telegraph had been advised of the Council's
disappointment that a photographer had not attended the Presentation Evening and that
no report had appeared in the paper. The Editor had apologised and advised that
a report would appear in the next issue of the paper.

(b) Minute 3(h) – Purchase of New Photocopier

Councillor Mrs. V.M.J. Roach enquired as to whether the advertisement had been placed for
the sale of the photocopier.

The Town Clerk stated that the Council would have to pay for the advertisement which
would be placed in the next issue of the Western Telegraph.

(c) Minute 3(j) – Albion Square Centenary Lamp

Councillor Mrs. V.M.J. Roach stated that she was pleased to note that the repairs had now been
carried out to the above Lamp which was now working. The flower bed outside Albion House
had also received attention.

(d) Minute 10(a) – Town Crest – Balcony

Councillor R.F. Finbow apologised to Council for the delay in the repainting of the Town Crest
which is situated on the balcony rail outside the Council Chamber. This work had now been
completed.

(e) **Minute 10(e) – Cleddau Bridge – Picnic Area**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that the commemorative plaque had been re-set in a stone cairn and was now safe. With regard to the information boards these have not been replaced and the spare boards cannot be located. The various store places owned by the County Council will be checked and if found, will be installed.

21. **MINUTES OF THE SPECIAL COUNCIL MEETING**

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That the Minutes of the Special Council Meeting held on the 11th April, 2001 be adopted, as circulated.

22. **REPORT OF TOWN CLERK**

1. **Calendar of Meetings**

The Town Clerk submitted a calendar of meetings until May, 2002 for Member's consideration:-

24th May, 2001
14th June, 2001
5th July, 2001
26th July, 2001
6th September, 2001
27th September, 2001
18th October, 2001
15th November, 2001

6th December, 2001
10th January, 2002
31st January, 2002
21st February, 2002
14th March, 2002
4th April, 2002
2nd May, 2002 (AGM)

RESOLVED –

That the calendar of meetings for 2001/2002 be adopted as set out above.

2. **Website**

The Town Clerk reported that following his visit to the last Council Meeting, Mr. G. Williams of Webstyle, 2000 had registered the domain name on behalf of the Council. The registered name is pembrokedock.org. This was the only option available and cost £56.38. The .co.uk and .org.uk domains which would have cost £30 had already been taken.

3. **Freshwater East Set-Up Group**

The Town Clerk reproduced at Appendix "A" correspondence from the Pembrokeshire Coast National Park. The Public Meeting held on the 5th March, 2001 had agreed that a set up group be formed and the Council had been invited to appoint a Member to attend group meetings. The first meeting will be held on the 16th May, 2001 at 7.30 p.m. in Lamphey Churchroom.

RESOLVED –

That Councillor Mrs. V.M.J. Roach be appointed to represent the Council on the Freshwater East Set-Up Group.

4. **Sail Training Association**

The Town Clerk reported that on the 15th March, 2001 (Minute 241(1)) Council had resolved to make a donation of £50 as part sponsorship of a berth subject to the trainee being named and a resident of Pembroke Dock. Reproduced at Appendix "A" was a reply which had been received from the Chairman of the Pembrokeshire Branch.

RESOLVED –

That the Sail Training Association be advised that they do not fall within the criteria of the Council's policy, i.e. organisations/individuals based in Pembroke Dock in that no individual had taken a berth in the Sail Training Association scheme.

5. **Transfer of Justices Licence –
Lidl, Pier Road, Pembroke Dock**

The Town Clerk reported that notice of an application for a transfer of licence had been received. The applicants are Michael James Morris (Area Manager), Helen Davis (Assistant Manager) and Allison Mary Evans (Assistant Manager).

RESOLVED –

That the Council have no objection to the transfer of the Justices Licence in respect of the above premises.

6. **Informal Communication Network Meeting**

The Town Clerk stated that the next Network meeting would be held on the 18th June, 2001 at 7.00 p.m. If Members had any agenda items they were requested to notify the Office as soon as possible.

7. **Pembroke Dock Action Plan**

The Town Clerk reported that a Public Meeting to discuss the Action Plan proposals will be held on Wednesday, 23rd May, 2001 at 7.30 p.m. in the Pater Hall.

8. Planning Applications

The following applications had been received from Pembrokeshire County Council and were submitted for consideration:-

1050/00	W.J.E. & F.E. Harris Cherry Cottage Millback Monkton Pembroke	Site North of Essex Road – Residential Garage and Minor Variations To Planning Consent 00/0631/pa
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PROPOSED by Councillor M.B. Owen
SECONDED by Councillor Mrs. M. Williamson

RESOLVED –
That the Council have no objection to the
application.

16/01	Mr. C.W. Thompson 69 Laws Street Pembroke Dock	69 Laws Street – Erection of Conservatory
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor D.L. Jones

RESOLVED –
That the Council have no objection to the
application.

17/01	Mrs. W. Pugh 39 Castle Street Pennar Pembroke Dock	38/39 Castle Street, Pennar – Conversion of existing redundant shop into bedroom and shower room
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PROPOSED by Councillor R.F. Finbow
SECONDED by Councillor Mrs. B. Roch

RESOLVED –
That the Council have no objection to the
application.

31/01	Mr. J. Graham 26 School Gardens Pennar Pembroke Dock	26 School Gardens, Pennar – Extension to Dwelling
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council have no objection to the application.

120/01	Mr. K.D. Brown 24 Military Road Pennar Pembroke Dock	24 Military Road, Pennar – Demolition of existing kitchen/bathroom and provision of new extension
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council have no objection to the application

9. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

757/00 - Plot of Land To the South of West Winds, Llanreath – Erection of Dormer Bungalow – Approved
813/00 – 13 Britannia Road – Bedroom Extension to Dwelling – Approved
857/00 – 10 Pembroke Road – Single Storey Rear Extension – Approved
861/00 – Part of Westwinds, Off Beach Road, Llanreath – Approved
24/AD – Cenarth Close – Free Standing Sign - Approved

10. Planning Appeal

Notification had been received in respect of the planning appeal against a refusal to grant planning permission for a plot of land at the rear of Nelson Street and Ferry Road, Pennar, Pembroke Dock. The appeal was made by Mr. & Mrs. F. Brown against the decision of Pembrokeshire County Council. The appeal was dismissed.

11. Payment of Accounts

The following accounts were submitted for payment:-

11. British Gas – Gas Supplied	£735.42
12. G. Williams (Webstyle 2000)Domain name registration	£56.38
13. Tesco – Wine for Awards Evening	£70.28
14. Pembs. C.C. – Theatre Licence Renewal (balance due)	£8.00
15. Gordons Butchers – Buffet for Awards Evening	£140.00
16. Pembs. C.C. – Non-domestic Rates 2001/2	£3,408.00
17. Pembs. C.C. – Christmas Lighting Contract	£2,479.25
18. Electrical & Technical Services – Lighting fault in Main Hall	£29.37
19. Pitney Bowes – Postage Meter Maintenance	£11.74
20. The Consortium – Stationery	£124.37

21. Pitney Bowes – Postage Top-Up	£50.00
22. SWALEC – Albion Square Centenary Lamp	£19.47
23. Newey & Eyre – Light Bulbs & Cable Ties	£20.29
24. Amberol Ltd. – Flower Baskets	£1,292.50
25. B.T. – Telephone & fax charges	£157.76

Account Nos. 11 – 15 were paid out of Meeting.

The Town Clerk requested that the following accounts be included for payment:-

26. Imprest A/c – Salaries, wages, tax & NI	£3,456.51
27. Michael's – Mayoral Bicorn Hat & Garment Bag	£365.27
28. Willowdale Flowers – Wreath for the Late Mrs. Hall	£15.00
29. Jewsons – Materials	£64.49

PROPOSED by Councillor R.F. Finbow
 SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That account nos. 11 – 29 be approved for payment.

23. SUPPLEMENTARY REPORT OF TOWN CLERK

12. Western Way & Bierspool

The Town Clerk reproduced at Appendix “C” a copy of a letter from Pembrokeshire County Council regarding the grant repayment in respect of the Bierspool site and the present position regarding the access into the Town from Western Way.

RESOLVED –

- (1) That the Town Clerk write to Pembrokeshire County Council expressing the Council's concern and request clarification and to be informed of all development.
- (2) That Mr. N. Ainger, MP & Ms C. Gwyther AM be requested to support the Council so that access into the Town from Western Way is approved without further delay.
- (3) That the following item be placed on the Agenda for the next meeting:-

One-way system in Pembroke Dock

13. **Transfer of Justices Licence**
The Royal Oak, Military Road

Notice of application for the transfer of the Justices Licence in respect of the above premises had been received. The applicants are Timothy Christopher McMahon and Joy Ellen McMahon.

RESOLVED –

That the Council have no objection to the transfer of the Justices Licence in respect of the above premises.

14. **Pembrokeshire Young Persons Award**

The Town Clerk reproduced at Appendix "D" a letter from the Clerk to the Dyfed-Powys Police Authority giving details of the Young Persons Award. Nomination forms can be obtained from the Office.

15. **Planning Applications**

The following additional planning applications were submitted for consideration:-

56/01	Mr. & Mrs. M. Davies The Stables North Street Pembroke Dock	Plot J, St. Patricks Hill, Llanreath – Split level residential dwelling with integral garage
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PROPOSED by Councillor Mrs. C. Fortune

SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application

61/01	Mr. D. Roberts 68 Military Road Pembroke Dock	68 Military Road – Loft extension and conversion to provide more bedrooms and living space
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PROPOSED by Councillor R.F. Finbow

SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Council have no objection to the application.

24. **MORE FM**

The Town Clerk reported that an invitation had been received for Council Members to attend a meeting with representatives of MORE FM on Friday, 18th May, 2001 at 7.30 p.m. in the Cleddau Bridge Hotel. This would include a buffet.

25. **POLICE CONSULTATIVE COMMITTEE**

The Town Clerk reported that the Police Consultative Committee meeting which had been arranged for the 30th May, 2001 had been postponed due to the foot and mouth outbreak.

26. **BANK MANDATE**

The Town Clerk advised that at present Councillors Mrs. P.E.M. Folland, Mrs. P.E. George, D.L. Jones and Mrs. M. Williamson had been authorised to sign cheques on behalf of the Council.

RESOLVED –

That Councillors Mrs. P.E.M. Folland, Mrs. P.E. George, D.L. Jones and Mrs. M. Williamson together with the Mayor, Councillor D.T. Esmond be authorised to sign cheques on behalf of the Council.

27. **MATTERS RAISED VERBALLY**

(a) **District Council Offices, Llanion Park – Listed Building**

Councillor Mrs. P.E. George stated that she had been approached by County Councillor T.V. Hay with regard to the possibility of the former Council Offices at Llanion Park being registered as a Listed Building.

The Town Clerk had contacted CADW with regard to the possibility of the Offices being listed.

RESOLVED –

That the Town Clerk request that CADW advise on this matter.

(b) **St. Mary's Road – Vehicles**

Councillor Mrs. M. Williamson again referred to the proliferation of vehicles in the garage vicinity of the above location.

County Councillor S. Perkins stated that she would take the appropriate action in this matter with Pembrokeshire County Council.

(c) **Pembroke Dock Museum – Martello Tower**

Councillor D.L. Jones referred to the £1,000 which had been allocated by the Council for the above Museum and it was

RESOLVED –

That payment of the £1,000 earmarked in the Council's Estimates be made to the Pembroke Dock Museum Trust Committee.

(d) **Town Trail**

Councillor D.L. Jones referred to an article in the local paper which referred to Town Trails in all the towns in the County except Pembroke Dock.

RESOLVED –

(1) That at the next SPARC Action Plan meeting the question of a town trail be discussed.

(2) That Ms. M. Howells, Pembrokeshire County Council be requested to consider signposting for a town trail.

(e) **Bufferland Terrace/North Street**

Councillor Mrs. C. Fortune stated that the double yellow lines on the corner of the above streets cover too long an area. County Councillor A. Wilcox supported the comments of Councillor Mrs. C. Fortune.

RESOLVED –

That Pembrokeshire County Council be requested to reduce the length of the double yellow lines at the above location.

(f) **Pater Hall – Painting**

Councillor Mrs. V.M.J. Roach referred to the outside of Pater Hall which required painting and enquired as to whether the Dyfed Probation Service would be undertaken the work which was agreed last year, pending the result of the Council's Objective One application.

RESOLVED –

That Dyfed Probation Service be requested to undertake the painting of the exterior of Pater Hall.

(g) **Railway Line – Rear of Dimond Street**

Councillor Mrs. B. Roch referred to the accumulation of rubbish at the above location after the clearance work which had been undertaken by the Dyfed Probation Services.

(h) **Bus Shelter – Laws Street**

Councillor Mrs. B. Roch reiterated her concern at the appalling condition of the bus shelter in Laws Street.

RESOLVED –

That Pembrokeshire County Council be requested to undertake improvements to the above bus shelter.

(i) **Indisposition - Councillors Mrs. P.E.M. Folland & S. Perkins**

The Mayor referred to the recent hospitalisation of both Councillors Mrs. P.E.M. Folland & S. Perkins and expressed his good wishes that they were improving and able to attend the meeting.

28. **PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor R.F. Finbow
SECONDED by Councillor D.L. Jones

RESOLVED –

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

The Town Clerk reported that in accordance with the Council's Standing Orders the following Notice of Motion had been placed on the Agenda for consideration at this meeting.

The Notice of Motion had been received on the 23rd April, 2001 and signed by Councillors D.T. Esmond, Mrs. P.E.M. Folland, Mrs. P.E. George and D.L. Jones which was as follows:-

That Minute 160(8) 2000/01 be rescinded and that the post of Town Clerk/Financial Officer be readvertised as two separate posts, namely, Town Clerk on a 20 hour week, Financial Officer on a 10 hour week.



PROPOSED by Councillor D.L. Jones
SECONDED by Councillor Mrs. P.E.M. Folland

That Minute 160(8) 2000/01 be rescinded
and that the post of Town Clerk/Financial
Officer be readvertised as two separate
posts, namely, Town Clerk on a 20 hour
week, Financial Officer on a 10 hour week.

On being put to the Meeting a recorded vote was taken as follows:-

For the Proposal

Councillor D.T. Esmond
Councillor Mrs. P.E.M. Folland
Councillor R.F. Finbow
Councillor Mrs. P.E. George
Councillor P.G. Gwyther
Councillor D.L. Jones
Councillor S. Perkins
Councillor Mrs. M. Williamson

Against the Proposal

Councillor W.J. Davies
Councillor Mrs. C. Fortune
Councillor M.B. Owen
Councillor Mrs. V.M.J. Roach
Councillor Mrs. B. Roch

For the Proposal 8 votes, against the Proposal 5 votes, the Mayor thereupon
declared the Proposal CARRIED.

RESOLVED -

That Minute 160(8) 2000/01 be rescinded
and that the post of Town Clerk/Financial
Officer be readvertised as two separate
posts, namely, Town Clerk on a 20 hour
week, Financial Officer on a 10 hour week.

29. **PRIVATE AND CONFIDENTIAL REPORT OF TOWN CLERK**

1. **Office Staff Salaries 2000/2001**

The Town Clerk reported on the salary costs during the financial year in respect of the Office
Staff and it was


RESOLVED -

That Mr. T.R. Edwards and Mrs. P.E. Prout
be paid for annual leave not taken during
the year.

30. **HAVEN 107 FM**

The Town Clerk referred to the fact that Mr. Keri Jones, Haven 107 FM had requested to address the Meeting. No apologies had been received from Mr. Jones who had not attended as previously arranged.

The Meeting terminated at 8.00 p.m.

A handwritten signature in black ink, appearing to read "DT Leonard", is written above a horizontal line.

Mayor.

