

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 5th July, 2001 at 6.00 p.m.

PRESENT:

Councillor D. T. Esmond (Mayor)
Councillors Mrs. P.E.M. Folland,
Mrs. C. Fortune, Mrs. P.E. George,
P.G. Gwyther, D.L. Jones,
M.B. Owen, S. Perkins, W.S. Rees,
Mrs. V.M.J. Roach, Mrs. B. Roch,

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W.J. Davies and Mrs. M. Williamson.

66. HERITAGE LOTTERY

The Mayor welcomed Mr. Gareth Scourfield, Pembroke Design and Mr. T. Marmara, Townscape Heritage Officer to the meeting.

Mr. Marmara outlined the Townscape Heritage Initiative scheme and its relevance to the Garrison Chapel and explained that with Heritage Lottery Fund grant it may be possible to restore the building for civic and community use. A grant of least £800,000 had been earmarked for the Garrison Chapel which was considered to be the key building in the Townscape scheme. These funds were only available for the Garrison Chapel and could not be reallocated for any other purpose. Enquiries had been received from other interested parties and were also being looked at.

Mr. Marmara said the purpose of his presentation was to find out whether the Council favoured the principle of entering into further discussion on a possible relocation to the Garrison Chapel.

Mr. Scourfield circulated at the meeting, provisional plans of the proposed development which included the Town Council Offices, Council Chamber, Main Hall (seating area for 264) with ancillary facilities, together with parking for over 100 cars.

Detailed discussion ensued regarding the possible re-location of the Town Hall and the future of the Pater Hall.

All Members were in favour of the proposal with the exception of Councillor Mrs. V.M.J. Roach who abstained from voting.

It was suggested that a small Steering Committee should be appointed to discuss all matters appertaining thereto.

RESOLVED –

- (1) That the Council agree in principle without any obligation to enter into discussions with regard to the Town Hall being relocated at the Garrison Chapel to secure the future of the building for civic and community use.
- (2) That the following Members be appointed to serve on the Civic Centre Steering Committee:-

Mayor (Councillor D.T. Esmond)
Deputy Mayor (Councillor Mrs. P.E. George)
Councillors Mrs. P.E.M. Folland, D.L. Jones,
M.B. Owen and S. Perkins.

Mr. Scourfield and Mr. Marmara left the Meeting.

67. MINUTES

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Minutes of the Meeting held on the 14th June, be adopted as circulated subject to the following amendments:-

68. MATTERS ARISING FROM THE MINUTES

(a) Minute 54(a) – Sale of Old Photocopier

The Town Clerk reported that the local Scout Group had been donated the old photocopier.

(b) Minute 54(k) – Memorial Park – Various Matters

The Town Clerk reported that letters had been received from Pembrokeshire County Council on the following matters:-

- | | | |
|-------------------------------|---|--|
| (i) <u>Rose Bed</u> | – | This would be assessed and appropriate action taken. |
| (ii) <u>Japanese Knotweed</u> | - | Receive attention when finances permit. |
| (iii) <u>Toilet provision</u> | - | Review on a countywide basis, request would be considered in the review. |
| (iv) <u>Tennis courts</u> | - | Dilapidated condition receive attention when resources permit. |

Councillor Mrs. P.E.M. Folland expressed her concern that the tennis nets had been removed, the Mayor stated that the nets were to be replaced. The Mayor reported that the relevant Officer from Pembrokeshire County Council had offered to meet him at the Memorial Park to discuss the necessary upgrading. He stated that he would make the necessary arrangements to carry out an inspection with the Officer.

(c) **Minute 54(m) – Hobbs Point**

Councillor Mrs. V.M.J. Roach reported that the pontoon had now been located at Hobbs Point with the addition of three further cleats on the ramp end to enable smaller craft to be secure for off-loading passengers which will be left in position until September, 2001.

(d) **Minute 57(36) – Councillor R.F. Finbow – Vacancy**

The Town Clerk reported that the casual vacancy had been advertised in the Western Telegraph and that the closing date for applications was the 17th July, 2001.

(e) **Minute 57(37) – Objective 1 – Grant Application
Upgrading of Pater Hall**

The Town Clerk stated that it had been arranged that Mr. G. Evans, European Officer would attend this meeting. This had been cancelled due to the urgent need to meet with Mr. G. Scourfield and Mr. T. Marmara as per Minute 66(2001/02).

RESOLVED –

That Mr. G. Evans be invited to attend the next Council Meeting on the 26th July, 2001.

(f) **Minute 58 – Bus Shelter – Laws Street**

Councillor Mrs. B. Roch reiterated her request that a seat be provided at the above bus shelter in view of its dilapidated condition.

RESOLVED –

That Pembrokeshire County Council be requested to provide a seat at the above bus shelter as soon as possible.

(g) **Minute 61 – Quiz Night**

The Mayor stated that the team entered on behalf of the Council had won the Quiz Night on the 29th June, 2001.

(h) **Minute 62(a) – Barrack Hill – Stray Dogs**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that the Dog Wardens had been instructed to undertake extra patrols within the Council's area and to seize dogs that may be found straying.

(i) **Minute 62(c) – Water Sports Centre – Screening of Road**

The Town Clerk reported that grass cutting had been undertaken at the above location and that shrub maintenance would be carried out shortly. The Council's request for tree planting adjacent to the scrap yard would be forwarded to the appropriate officer for consideration.

(j) **Minute 62(d) – Pump House – Heritage Lottery Grant**

The Town Clerk reported that the question of ownership of the Pump House had still not be clarified and he would report back to the next Council Meeting on this matter.

69. **REPORT OF TOWN CLERK**

40. **Evening River Cruise and Buffet**

The Town Clerk reminded Members of the invitation from the Pembroke Haven Yacht Club to the evening river cruise and buffet on Thursday, 19th July, 2001 6.30 p.m. at Hobbs Point. Names were submitted of Councillors who would be able to accept the invitation.

41. **Casual Vacancy**

The Town Clerk stated that following the resignation of Councillor R.F. Finbow the statutory Notice of Casual Vacancy had been published in the Western Telegraph on the 27th June, 2001. Copies had also been displayed at various locations in the Town.

Pembrokeshire County Council would advise in due course whether an election had been requested by any ten local government electors or whether the vacancy would be filled by co-option.

42. **Former Councillor R.F. Finbow – Representation on Outside Bodies**

The Town Clerk reported that following the resignation of Councillor R.F. Finbow a vacancy for Council's representation existed on the following Committees:-

- (a) South Pembrokeshire Community Consultative Committee (Dyfed-Powys Police Authority) (Two Members)
- (b) Mid & West Wales Fire Authority – Consultative Meetings
- (c) Pembroke Borough Silver Band

Councillor Mrs. P.E.M. Folland is the Council's other representative on the South Pembrokeshire Community Consultative Committee.

RESOLVED –

- (1) That Councillor V.M.J. Roach be appointed to represent the Council on the Dyfed-Powys Police Authority.

RESOLVED – Cont.

- (2) That Councillor Mrs. P.E.M. Folland be appointed to represent the Council on the Mid & West Wales Fire Authority.
- (3) That Councillor Mrs. P.E. George be appointed to represent the Council as a Trustee on the Pembroke Borough Silver Band.

43. Joint Tourism Committee

The next meeting of the Joint Tourism Committee will be held on Monday, 9th July, 2001 at 7.00 p.m. in the Town Hall, Pembroke.

44. Pembrokeshire Transport Grant Submission 2002/03

The Town Clerk reproduced at Appendix "A" a letter from Pembrokeshire County Council regarding the 2002/03 bid for Transport Grant which would include an element for joint cycle/pedestrian paths. Pembroke Dock routes would be included.

The Council had been requested to assist the grant submission by a letter of support for the principle of improving cycle, pedestrian and disabled facilities in Pembroke Dock through the provision of joint cycle/pedestrian paths.

RESOLVED –

That the Council submit a letter of support to Pembrokeshire County Council for the principle of improving cycle, pedestrian and disabled facilities in Pembroke Dock through the provision of joint cycle/pedestrian paths.

**45. National Assembly for Wales
South West Wales Regional Committee**

The Town Clerk reported that notification had been received that the next meeting of the Committee will be held on the 6th July, 2001 at 10.00 a.m. at Fishguard High School. Subjects to be discussed will include waste management and the Assembly's review of the Welsh language.

46. Pembroke River Study

The Town Clerk reproduced at Appendix "B" a letter from the Consultants commissioned to investigate the potential economic opportunities to Pembroke from the Pembroke River. Any views in relation to the study will be welcomed. Members were reminded that a letter of support had been previously sent.

Councillor W.S. Rees left the Meeting.



47. Donations

The Town Clerk reproduced at Appendix "C" the following requests for donations:-

(a) Pembrokeshire Begonia & Fuchsia Society

The request was for a donation towards the running costs of the Annual Show in the Pater Hall. A balance sheet had been received.

(b) St. Patrick's Guide Unit, Pembroke Dock

Natasha Culley, a member of the Ranger Unit had been successful in being selected to represent Guides Cymru at an international event in Sweden in July this year. The request was for a donation to assist her in raising the £450 needed to enable her to take part.

Comment was submitted that in the letter from the Guide Association reference was made to the Guide and Ranger Units visiting Switzerland in August this year and enquired as to whether any financial assistance could be given.

(c) Atlantic Challenge – Pembrokeshire Association

This project is designed to address the needs of Pembrokeshire's young people by providing them with an opportunity to participate in experiences which demand leadership skills.

A donation was requested towards the cost of building a gig which would amount to £64,000, and would require a crew of 13 people.

(d) Urdd Gobaith Cymru

This organisation offers a wide range of cultural, sporting, philanthropic and educational activities for young people in Wales.

The request was for a donation towards essential fundraising. A balance sheet had been received.

(e) Children with Leukaemia

The request was for a donation to sponsor one or more children to attend the Amazing Great Children's Party in Battersea this month.

(f) Friends of Pembroke Dock Community School, Argyle Street

The School will be in new premises from September, 2001 and the request was for a donation towards the cost of new books for a school library.



RESOLVED –

- (1) That the Council contribute £100 to the Pembrokeshire Begonia & Fuchsia Society.
- (2) That the Council contribute £100 to the Guide Association for their foreign trips in 2001.
- (3) That the Atlantic Challenge – Pembrokeshire Association be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (4) That Urdd Gobaith Cymru be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (5) That Children with Leukaemia be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (6) That Friends of Pembroke Dock Community School be given a donation of £100 towards the cost of new books for a school library.

48. Planning Applications

The following applications had been received from Pembrokeshire County Council and was submitted for consideration:-

| | | |
|------|--|---|
| 3/01 | Pembrokeshire County Council County Hall Haverfordwest | Pennar JMCP School, Pennar- Erection of temporary classrooms |
|------|--|---|

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Council have no objection to the application.

240/01

Mr. & Mrs. M. Woog
Shearwater
Beach Road
Llanreath
Pembroke Dock

Shearwater, Beach Road, Llanreath –
Garage (ground floor)
Sun Room & Balcony (1st floor)

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council have no objection to the
application.

253/01

Cambrian Windows Factory
Thomas Court
Kingswood Pill
London Road Industrial Estate
Pembroke Dock

Thomas Court, Kingswood Pill –
Erection of infill factory extension
and additional ancillary parking

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Council have no objection to the
application.

257/01

T.R. Lyons
4 London Road
Pembroke Dock

4 London Road –
Erection of domestic garage

PROPOSED by Councillor M.B. Owen
SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That the Council have no objection to the
application.

262/01

DM & Mrs. M. Bradney
1 Wesley Court
Pembroke Dock

1 Wesley Court –
Conservatory Extension

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor M.B. Owen

RESOLVED –

That the Council have no objection to the
application.



70. **SUPPLEMENTARY REPORT OF TOWN CLERK**

49. **Consent Street Designation**
Meyrick Street and Lower Meyrick Street

The Town Clerk reminded Members of the problems encountered prior to last year's Winter Carnival, when Pembrokeshire County Council advised that the charitable organisation stalls could not be sited in Meyrick Street.

Pembrokeshire County Council's Legal Department had advised that the same will apply this year unless the Council makes application for a Consent Street Designation. The timescale was very tight and the application had to be made immediately.

Following discussion with the Mayor and the Chairman of the Tourism Committee a letter had been written to Mr. H. Miller, Head of Legal and Committee Services which requested Consent Street Designation in respect of Meyrick Street and Lower Meyrick Street.

RESOLVED –

That the Council confirm the above action taken by the Town Clerk.

50. **Council Offices, Llanion Park**

The Town Clerk reproduced at Appendix "D" a copy of a letter received from CADW following the Council's request for listing consideration which stated that the Council Offices in Llanion Park. The letter stated that the Offices would not be added to the statutory list of buildings of special architectural/historic interest because of the low quality of their architecture and the extension had altered the character of the building.

51. **Additional Planning Applications**

| | | |
|--------|---|---|
| 292/01 | Mr. & Mrs. J. Turbervill Havencliffe Llanreath Pembroke Dock | Havencliffe, Llanreath – Demolition of Existing Conservatory and Replacement by two storey extension |
|--------|---|---|

PROPOSED by Councillor D.L. Jones

SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That the Council have no objection to the application.

297/01 Orange Personal Communications Services Ltd.
St. James Court
Great Park Road
Almondsbury
Bradleystoke
Bristol

Pembroke Dock Fire Station –
Replacement of 6 existing antennas
with 6 dual band plane polar
antennas & extend existing plinth
to accommodate an additional
7 equipment cabins

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor S. Perkins

RESOLVED –

That the Council request that the application be deferred for further health investigations.

Members could not support this application in view of the widely reported concerns regarding possible public health dangers from this type of development.

Of added concern is the close proximity of St. Mary's Catholic School to the site of the proposed antennas.

FURTHER RESOLVED –

That the Town Clerk write to the Welsh Assembly in order to establish as to whether any new guidelines had been issued in respect of the safety aspect of the application.

298/01 S. Reynolds
Flat 3
27 Dimond Street
Pembroke Dock

Plot 3, Springfield Road, Imble Lane
Proposed 2 no. new dwellings

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council have no objection to the application.

52. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

539/00 – Land at London Road and, Charles Thomas Avenue – Class A3 freestanding restaurant (duplicate application) – Refused

540/00 – Land at London Road and, Charles Thomas Avenue – Class A3 freestanding restaurant (duplicate application) – Refused

1050/00 – Site north of, Essex Road – Residential garage & minor variations to planning consent
00/631/PA – Approved
142/01 – 63 Park Street – Erection of double garage – Approved
91/01 – 21 Essex Road, Llanion Park – Approved

71. **REPORT OF THE FINANCIAL OFFICER**

1. **Payment of Accounts**

The Financial Officer reported that the following account was paid out of meeting:-

51. Newsquest – Advert – Casual Vacancy £64.15

The following accounts were submitted for payment:-

| | | |
|-----|---|-----------|
| 52. | Pembroke Nurseries – Refilling Flower Baskets | £852.50 |
| 53. | The Consortium – Office Equipment | £302.58 |
| 54. | Jewson Ltd. – Materials | £84.02 |
| 55. | Pitney Bowes – Postage Meter Maintenance | £11.74 |
| 56. | Imprest Account – Salaries, Wages, Tax and N.I. | £2,297.52 |
| 57. | Newey & Eyre – Lighting Materials | £23.37 |

The following additional accounts were requested to be included for payment:-

| | | |
|-----|--|---------|
| 58. | Konica Peter Llewellyn – Photocopier Charges | £47.94 |
| 59. | Jewsons – Paint | £68.55 |
| 60. | Station Inn – Buffet – Mayoral Dance | £493.50 |

(The Mayor, Councillor D.T. Esmond declared his interest in account no. 60).

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor Mrs. P.E. George

RESOLVED –
That account nos. 51 – 60 be approved for
payment.

72. **FLORAL BASKETS – TOWN**

The Town Clerk reported that a letter had been received from Mr. & Mrs. J. Rowlands, 26 Meyrick Street expressing their appreciation to the Council for the wonderful display of hanging baskets in the Town.

Comment was submitted as to whether it would be possible to have the pavements power washed to eradicate dirt and chewing gum.

73. **PROSPECT BANK, THE MOUNT - SEATS**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that two seats had been refitted at the above location on the 21st June, 2001.

74. **FRONT STREET – STREET FURNITURE**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council regarding maintenance of street furniture. There is a considerable backlog of painting work required which would be scheduled and undertaken over the winter months.

With regard to debris and rubbish any obvious waste would be removed and enquiries as to ownership of any possible abandoned boats or trailers would be undertaken.

75. **CORONATION COMUNITY EDUCATION CENTRE –
CERTIFICATE PRESENTATION EVENING**

The Town Clerk reminded Members of the Certificate Presentation Evening at the above Centre which was to be held on Wednesday, 11th July, 2001 at 7.00 p.m. to which they had been invited to attend.

76. **STREET PLAN – TOWN**

The Town Clerk reported that he had been approached by Business Publications (Wales) Ltd., as to whether the Council would be interested advertising the Town in Street Plans which they were in the course of preparation for Haverfordwest, Milford Haven, Pembroke and Pembroke Dock.

RESOLVED –

That the Council do not advertise in the above Street Plan.

77. **MATTERS RAISED VERBALLY**

(a) **Tourist Information Centres - Town**

Councillor D.L. Jones expressed his concern that Pembrokeshire County Council did not have any Tourist Information Centres in the Town and therefore visitors are unable to obtain literature/information on the Town.

RESOLVED –

- (1) That Pembrokeshire County Council be requested to provide a Notice Board with street plan and illuminated locations in the Town identifying places of interest.
- (2) That Pembrokeshire County Council be requested to provide literature for visitors in the Martello Tower, Library etc.

(b) **St. John's Church – Town Clock**

Councillor D.L. Jones referred to the fact that the time shown on the Town Clock was incorrect and it was

RESOLVED –

That Pembrokeshire County Council be requested to adjust the timing on the Town Clerk.

(c) **Bush Street – Chicane Bollards**

Councillor Mrs. V.M.J. Roach reported that two chicane bollards were missing at the Memorial Park end of Bush Street.

RESOLVED –

That Pembrokeshire County Council be requested to take the necessary action in the above matter.

(d) **Memorial Park – Dog Litter Bin**

Councillor Mrs. V.M.J. Roach reported that the dog litter bin at the above location urgently required emptying.

RESOLVED –

That Pembrokeshire County Council be requested to empty the dog litter bin at the Memorial Park on a more frequent basis.

(e) **Waterloo – Land alongside Utility Skips**

Councillor Mrs. V.M.J. Roach reported that at the above location an abandoned Renault van with wheels removed and electric storage heaters had been deposited.

RESOLVED –

That Pembrokeshire County Council be requested to removed the abandoned car and storage heaters from the above location.

(f) **Trinity Road/Bush Street – Drainage**

Councillor Mrs. V.M.J. Roach complained about the drainage on the path from Trinity Road to Bush Street in the area of the toddlers' play area. The gates had been removed from the play area adjoining the Youth Club.

RESOLVED –

That Pembrokeshire County Council be requested to take the appropriate action in respect of the above matters.



(g) **Lewis Street – Abandoned Vehicle**

Councillor M.B. Owen reported that a vehicle had been abandoned in Lewis Street and it was

RESOLVED –

That Pembrokeshire County Council be requested to take the appropriate action to remove the above abandoned vehicle.

(h) **“One Stop” Call Centre – Argyle Street**

Councillor Mrs. B. Roch enquired as to whether Pembrokeshire County Council would be providing the “one stop” call centre at Argyle Street.

County Councillor S. Perkins stated that Pembrokeshire County Council would provide the Call Centre in Argyle Street when the new School had been completed.

(i) **New School – Colour**

Councillor S. Perkins enquired as to whether Members had received complaints regarding the choice of colour for the new School and stated that she would advise the Head Teacher accordingly.

Members stated that whilst the colours were bright no specific complaints had been received.

78. **PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

79. **REPORT OF TOWN CLERK**

5. **Town Clerk**

The Town Clerk reported that he would accept the Council’s offer for him to retain the post of Town Clerk.

RESOLVED –

That the Council confirm that Mr. T.R. Edwards remain in post.



6. **Financial Officer**

The Town Clerk referred to the salary of the Financial Officer and it was

RESOLVED –

That the salary of the Financial Officer be on spinal Point 22 to maintain parity with the Town Clerk.

The Meeting terminated at 8.00 p.m.



Mayor.

