

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 10<sup>th</sup> January, 2002 at 6.30 p.m.

**PRESENT:**

Councillor D.T. Esmond (Mayor)  
Councillors W.J. Davies,  
Mrs. P.E.M. Folland, Mrs. C. Fortune,  
Mrs. P.E. George, P.G. Gwyther,  
D.L. Jones, S. Perkins,  
Mrs. V.M.J. Roach, Mrs. B. Roch,  
R.G. Watts, Mrs. M. Williamson.

**IN ATTENDANCE:**

Mr. T.R. Edwards, Town Clerk  
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

**169. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mrs. W. A. Vincent, Financial Officer who was unable to attend as she was still recovering from recent hospital treatment.

**170. HERITAGE/REGENERATION – TOWN/PICNIC AREA, GOLF COURSE**

The Mayor welcomed Mr. T. Marmara, Townscape Heritage Officer and Mr. A. Allison, Pembrokeshire County Council, Regeneration Unit to the meeting to discuss matters relating to heritage and regeneration of the Town. Discussion ensued regarding the town trail, picnic area and the public rights of way on the Golf Course at Defensible Barracks and the future development of the Garrison Chapel. The Town Clerk circulated at the meeting extracts of the Pembroke Dock Conservation Masterplan as prepared for the Townscape Heritage Initiative, Pembroke Dock for the information of Members. Mr. Allison informed Members that he had submitted a "bid" of £25,000 for funding towards the provision of the picnic area and interpretative signs on the Golf Course.

The Mayor thanked Mr. Marmara and Mr. Allison for their attendance at the meeting.

With regard to the provision of the picnic area on the western side of the Golf Course it was

**RESOLVED –**

That a meeting be held between the following representatives of this Council, Councillors Mrs. P.E.M. Folland, Mrs. C. Fortune, P.G. Gwyther, Mrs. B. Roch and County Councillor A. Wilcox together with the South Pembrokeshire Golf Club and the developer at Pennar Park.

171. **MINUTES**

PROPOSED by Councillor Mrs. P.E.M. Folland  
SECONDED by Councillor Mrs. M. Williamson

**RESOLVED –**

That the Minutes of the meeting held on the  
6<sup>th</sup> December, 2001 be adopted as circulated  
subject to the following amendments:-

172. **MATTERS ARISING FROM THE MINUTES**

(a) **Minute 159(b) – Cycle Path – Top Road**

Councillor Mrs. P.E.M. Folland stated that the street lighting on the Top Road had been linked to the lighting provided on the new cycle path and that as this had not been completed part of the road was now in darkness.

**RESOLVED –**

That Pembrokeshire County Council be requested  
to investigate this complaint in the interest of road  
safety.

(b) **Minute 159(d) – 49 Gwyther Street**

The Town Clerk advised that no reply had been received from Pembrokeshire County Council in the above matter.

(c) **Minute 159(f) – Web Site Meeting**

The Town Clerk advised that no reply had been received from SPARC/PLANED on the above matter.

**RESOLVED –**

That the Pembroke Dock Chamber of Trade  
and Commerce be requested to apply for grant  
aid on behalf of the Town Council for the  
provision of a web site.

(d) **Minute 159(g) – Pumhouse, Criterion Roundabout**

The Town Clerk stated that no reply had been received from Pembrokeshire County Council on the above matter but that the Caretaker had carried out a survey of the building to assess necessary repairs.

(e) **Minute 162(129) – Vacancy – Llanion Ward**

The Town Clerk reported that the fourteen day expiry period in respect of the above casual vacancy would be on the 14<sup>th</sup> January, 2002.

**RESOLVED –**

That the Council fill the vacancy by co-option if there was no request for an election.

(f) **Minute 162(133) – Pater Hall – Refurbishment/Upgrading**

The Town Clerk reported that he had received a letter from the Pembrokeshire Partnership Management Board regarding the refurbishment of Pater Hall which referred to the SPARC/PLANED sponsored survey of public buildings in Pembroke Dock which would identify how the money available under Priority 3 Measure 3 of the Objective 1 programme should be used. If the survey does this, and it is accepted as accurately representing the community views, there would be no need to call a public meeting. If the survey does not prioritise funding then a public meeting would have to be held in order to ascertain the community's views. The conclusions drawn by the SPARC Pembroke Dock Action Plan too see the Garrison Chapel restored to productive use would have to be borne in mind in future discussions.

**RESOLVED –**

That consideration of this matter be deferred pending the SPARC/PLANED survey of public buildings in Pembroke Dock.

(g) **Minute 164(142) – Ferry Lane/Top Road Junction, Pembroke**

Councillor Mrs. V.M.J. Roach expressed concern that Pembrokeshire County Council's proposals for the above road junction did not include the retention of the left filter lane. County Councillor S. Perkins stated that as Chairperson of the School Governors and a County Councillor she had made representations to the County Council regarding the need to retain the left filter lane and that she had been assured that the filter lane would be retained although realigned.

Councillor Mrs. V.M.J. Roach requested that her concern over the County Council's proposal to exclude the filter lane be recorded in the Minutes.

(h) **Minute 168(a) – Joint Tourism Committee**

The Town Clerk reported that the next meeting of the above Committee would be held on Monday, 14<sup>th</sup> January, 2002 at the Town Hall, Pembroke at 7.00 p.m.

(i) **Minute 168(b) – Albion Square Centenary Lamp**

The Town Clerk reported that he had discussed the continued problem regarding the defective lighting of the above Lamp with officials at Pembrokeshire County Council who had advised that the fault would require extensive investigation and is the responsibility of this Council. The name of a firm of contractors who undertake this type of work was given and it was

**RESOLVED –**

- (1) That the Town Clerk obtain an estimate of cost for the repair to the Centenary Lamp from MCM.
- (2) That the Town Clerk apply for necessary funding for the repairs to the above Lamp.

**173. TOURISM COMMITTEE**

The Minutes of the Tourism Committee held on the 31st October, 2001 had been adopted at the last Council Meeting held on the 6<sup>th</sup> December, 2001.

Councillor Mrs. P.E. George, Chairman of the Tourism Committee referred to the Winter Carnival held on the 15<sup>th</sup> December, 2001 which had been very successful.

The Town Clerk stated that the next meeting of the Tourism Committee would be held on the 16<sup>th</sup> January, 2002.

**174. REPORT OF TOWN CLERK**

**144. Twinning with Pembroke, Malta**

The Town Clerk reported that arrangements had been made for a delegation to visit Pembroke in Malta to sign the Twinning Agreement. The visit would be made from Tuesday, 19<sup>th</sup> February to Tuesday, 26<sup>th</sup> February, 2002 and the delegation of fourteen included the Mayor, Deputy Mayor, Councillor D.L. Jones, Councillor P.G. Gwyther and the Town Clerk.

A Council Meeting had been included in the calendar of meetings for the 21<sup>st</sup> February, 2002.

**RESOLVED -**

That the Council Meeting be rescheduled for the 28<sup>th</sup> February, 2002.

**145. Town Awards Scheme**

The Town Clerk reported that last year the Council had introduced a Town Awards Scheme, the format of the scheme being as follows:-

- (a) Nominations are limited to residents of Pembroke Dock.
- (b) There will be two categories of Awards:-
  - (i) Award of Merit
  - (ii) Certificate of Commendationto be awarded to individuals or organisations in the Town.
- (c) Nominations received will be considered by an Awards Committee consisting of all Members of the Pembroke Dock Town Council.
- (d) The number of awards made in any one year will be at the discretion of the Awards Committee.
- (e) The awards will be presented at an Awards Ceremony.

The Town Clerk stated that the scheme would have to be confirmed by Members and requested whether any amendments were proposed. If the scheme was to continue a press release would be issued and a closing date of 14<sup>th</sup> February, 2002 be advertised, to allow for consideration by the Awards Committee and for presentation arrangements to be made.

**RESOLVED -**

That the Council confirm the Town Awards Scheme and that a press release be issued with a closing date of 14<sup>th</sup> February, 2002.

**146. Commission on Local Government Electoral Arrangements - Public Evidence Meetings**

The Town Clerk enclosed at Appendix "A" correspondence from the Commissioners on Local Government Electoral Arrangements in Wales.

A Public Meeting was to be held at County Hall, Haverfordwest on the 16<sup>th</sup> January, 2002 at 7.00 p.m.

**147. Whitland Ambulance Station**

The Town Clerk enclosed at Appendix "B" a letter on behalf of the Campaign for a 24 hour Ambulance Station at Whitland. The Council's support was requested.

**RESOLVED -**

That the Council support the Campaign for a 24 hour Ambulance Station at Whitland.

**148. Licensing  
The Cleddau Bridge Hotel**

The Town Clerk reported that notice of an application for the transfer of the Justice's Licence had been received. The applicants are Robert Angell and Anthony John Greedy. The current licence is held by Robert Angell and Robert Gwynne Jones.

**RESOLVED –**  
That the Council have no objection to the transfer of the Justice's Licence.

**149. Donations**

The Town Clerk reported that the following requests had been received and the applications were reproduced at Appendix "C."

(a) St. Mary's R.C. School – Stamp Club

The application was from Mr. G. Hart who runs the stamp club with his wife. The Council's support was requested as detailed in the letter.

(b) The Welsh Air Ambulance Appeal

The request was for a donation to assist with funding. Audited accounts are available upon request.

(c) The Torch Theatre, Milford Haven

The request was for a donation to assist with funding. Audited accounts are available upon request.

(d) Dyfed-Powys Crime Prevention Trust

The Trust's Bobby Van Scheme helps to reduce burglaries and the fear of crime among the elderly. The request was for a donation to enable the scheme to continue. Accounts for 2000/2001 have been received.

(e) RELATE – Dyfed-Powys

The appeal was to enable the charity's counselling service to continue. In Pembrokeshire clients are seen at Haverfordwest and Pembroke Dock. Accounts for the year ended 31st March, 2001 had been received. The Council made a donation of £50 in March, 2001.

(f) Dyfed Victim Support

The application was for financial assistance to enable the charity to continue its work. Accounts for the year ended 31<sup>st</sup> March, 2001 had been received.

**RESOLVED –**

- (1) That Mr. Hart, Stamp Club, St. Mary's R.C. School be advised that the application should be made by the Friends of the School or the St. Mary's Stamp Club.
- (2) That the Council contribute £100 to the Welsh Air Ambulance Appeal.
- (3) That the Torch Theatre be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (4) That Dyfed-Powys Crime Prevention Trust be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (5) That the Council contribute £50 to RELATE.
- (6) That Dyfed Victim Support be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.

**150. Planning Applications**

The following planning applications had been received from Pembrokeshire County Council for consideration:-

838/01	M.E. Clarke 1 Harbour Way Pembroke Dock	1 Harbour Way – Single storey extension to contain showing and w.c. facilities
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PROPOSED by Councillor W.J. Davies  
SECONDED by Councillor Mrs. B. Roch

**RESOLVED –**

That the Council have no objection to the application.

844/01	South Meadow Homes Ltd. 1 Gibbs Way Pembroke	Plot 5, Shropshire Road, Waterloo Road – One Dwelling
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PROPOSED by Councillor W.J. Davies  
SECONDED by Councillor R. Watts

(Councillor S. Perkins declared her interest in the above application and did not vote).

**RESOLVED –**

That the Council have no objection to the application

852/01	Atlantic Industries Ltd. 8 Shoreland House Beaufort Road Clifton Bristol	Kingswood Cool Store, London Road – Proposed alterations and external works
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PROPOSED by Councillor W.J. Davies  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED –**

That the Council have no objection to the application.

856/01	South Haven Construction Stockwell Road Llanion Park Pembroke Dock	Land to East of Charles Thomas Avenue, London Road – Residential Development
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PROPOSED by Councillor Mrs. P.E. George  
SECONDED by Councillor P.G. Gwyther

**RESOLVED –**

That the Council have no objection to the application.

858/01	The Headmaster St. Mary's School Bufferland Pembroke Dock	St. Mary's School, Britannia Road – Erection of a single store secure equipment storage building
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PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That the Council have no objection to the application.

866/01	Welsh Development Agency LlysyDdraig Penllergaer Business Park Penllergaer Swansea	Land at Ferry Lane – Engineering Works to construct retaining wall and car park
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PROPOSED by Councillor D.L. Jones  
SECONDED by Councillor R. Watts

**RESOLVED –**

That the Council have no objection to the application.

**151. Planning Decisions**

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

915/00 – Old Brewery, Meyrick Street – Refurbishment of commercial premises into 3 no. self contained dwellings - Approved  
678/01 – South Pembrokeshire Hospital – New Car Park – Approved  
725/01 – 4 Prospect Place – Erection of replacement dwelling - Approved  
18/01/AD – The Homestead, 75 Bush Street – Shop Sign – Approved

**175. 5-7 DIMOND STREET**

The Town Clerk reported that notice of an application for the transfer of the Off-Licence in respect of the above premises had been received.

**RESOLVED –**

That the Council have no objection to the transfer of the above Off-Licence.

**176. THE ALEXANDRA VAULTS**

The Town Clerk reported that notice of an application for the transfer of the Justice's Licence had been received in respect of the above premises.

**RESOLVED –**

That the Council have no objection to the transfer of the above Licence.

**177. WAR MEMORIAL – ST. JOHN'S CHURCH**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that they would be undertaking cleaning and renovation works to the above War Memorial. The works are scheduled to commence at the beginning of February, 2002 and will include the erection of scaffolding, cleaning and restoration work. It is anticipated that the work will take twelve weeks to completion.

**178. PEMBROKESHIRE RAIL TRAVELLERS ASSOCIATION**

The Town Clerk reported that a letter had been received from the above Association which requested the Council's support to submit representations to Pembrokeshire County Council for improved rail services.

**RESOLVED -**

That the Council support the representations of the Pembrokeshire Rail Travellers Association to Pembrokeshire County Council for the improvement of rail services.

**179. REPORT OF FINANCIAL OFFICER**

**13. Precept Requirements 2002/2003**

The Town Clerk submitted the apologies of the Financial Officer for not attending this meeting due to recent hospitalisation.

The Financial Officer enclosed at Appendix "A" for Members' consideration details of estimated income and expenditure for the financial year 2002/2003.

Provision had been made for:-

(a) Golden Jubilee Souvenirs	£3,000
(b) CCTV Contribution to running costs	£1,700
(c) Possible Town Twinning expenditure	£550

In view of the application for Objective 1 funding for the proposed improvement to the Pater Hall complex, all financial reserves had been earmarked for the project.

The Financial Officer stated that if the improvements and alterations were undertaken during the year, there would be a reduction in Bank Interest received and also probably in letting income. However, both were difficult to estimate at this time.

Based on the estimates as presented, the precept requirement is £83,700 an increase of £6,800 on the current year. This equated to a Band 'D' charge of £30.20 for the year 2002/03.

**RESOLVED -**

- (1) That £3,000 be taken out of reserves to pay for the Queen's Golden Jubilee souvenirs.
- (2) That the Council confirm the precept requirements of £80,700 for the year 2002/03.



#### 14. Acknowledgement of Donation

The Financial Officer reported that a letter had been received from Mr. J. Hogg, Clerk/Treasurer of Pembroke Borough Silver Band Instrument Trust thanking the Council for the donation of £2,000 which was greatly appreciated by the Trustees of the Band.

#### 15. Payment of Accounts

The following account was paid out of meeting:-

134	Newsquest – Advert – Casual Vacancy	£99.13.
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The following accounts were submitted for payment:-

135.	The Performing Right Society – Royalties	£256.15
136.	M.A. Direct – Ferrules for Chairs	£70.50
137.	Pitney Bowes – Postage by Phone	£50.00
138.	The Consortium – Materials	£183.34
139.	Dyfed Alarms – Maintenance of Alarm System	£47.00
140.	Jewson Ltd. – Materials	£143.57
141.	British Gas – Gas supplied	£624.64
142.	Newey & Eyre – Materials £9.99 increased to	£11.64

The following additional accounts were requested to be included for payment:-

143.	Imprest Account	£4,146.95
144.	Konica Peter Llewellyn – Photocopying	£56.17
145.	J. Pickering – Removal of Christmas Lights	£250.00
146.	Pitney Bowes – Maintenance of Postage Meter	£11.74
147.	Graham's Hoist Service – Balance on Christmas Lighting	£400.00

PROPOSED by Councillor Mrs. P.E.M. Folland  
SECONDED by Councillor R. Watts

#### **RESOLVED –**

That account nos. 135 – 147 be approved for payment.

#### 180. TOWN CHRISTMAS LIGHTING

The Mayor referred to the excellent Christmas Lighting display in the Town last year and it was

#### **RESOLVED –**

That the services of Mr. J. Pickering and Graham's Hoist Services for the Christmas lighting display in the Town for 2002 be confirmed, subject to an acceptable tender.

181. **MATTERS RAISED VERBALLY**

(a) **Essex Road – Chicanes**

Councillor Mrs. P.E. George referred to complaints she had received from residents in the above location that vehicles are parking in close proximity to the traffic chicanes.

**RESOLVED –**

That the Police be requested to investigate the above complaint and take appropriate action to alleviate the problem.

(b) **Cleddau Bridge – Toll Fees**

Councillor Mrs. B. Roch stated that she had been informed that Ambulances pay toll fees at the above Bridge. Members stated that the Dyfed Ambulance Service do not pay toll fees and that this only related to the private Ambulance which operated in the Town.

(c) **Street Name Plates**

Councillors submitted names of streets where new street name plates were required as follows:-

Arthur Morris Drive (west), Bellevue Terrace (north), Albany Street (east)

**RESOLVED –**

That Pembrokeshire County Council be requested to replace street name plates in the above locations.

(d) **North Street – Traffic Problem**

Councillor Mrs. C. Fortune stated that she had received complaints regarding traffic congestion in the above location. The possibility of a one-way system was submitted but it was determined that the Head Teacher be contacted regarding traffic congestion and that residents views be obtained.

**RESOLVED –**

That the Head Teacher be requested to ask parents collecting children from the School to use the car park provided in order to alleviate traffic congestion.

(e) **20 Gwyther Street – Condition**

Councillor R.G. Watts stated that he had received complaints from neighbours of the above property expressing concern regarding the damp condition of their properties which had been caused by the appalling condition of 20 Gwyther Street.

**RESOLVED –**

That Pembrokeshire County Council be requested to inspect the above property on health and safety grounds.

(f) **Top Road/Pembroke Road – Highway Safety**

Councillor Mrs. P.E.M. Folland stated that she had received complaints from local residents regarding the danger on a corner where vision is obscured at the above location.

**RESOLVED –**

That Pembrokeshire County Council be requested to inspect the above location and take appropriate action on safety grounds.

(g) **Traffic Warden – Town**

Councillor D.L. Jones enquired as to when the Traffic Warden would be reinstated in the Town.

**RESOLVED –**

That the Police be requested to advise as to when the Traffic Warden would be reinstated in the Town in order to assist with traffic congestion.

(h) **Front Street/Laws Street – Dog Fouling**

Councillor D.L. Jones and Mrs. B. Roch referred to dog fouling in the above locations and it was

**RESOLVED –**

That Pembrokeshire County Council be requested to ensure that the Road Sweeper remove dog fouling from the above areas in particular but also the whole of the Town to a satisfactory standard.

**The Meeting terminated at 8.40 p.m.**

  
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Mayor.

