

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 31st January, 2002 at 6.30 p.m.

**PRESENT:**

Councillor D.T. Esmond (Mayor)  
Councillors Mrs. C. Fortune,  
Mrs. P.E. George, P.G. Gwyther,  
D.L. Jones, S. Perkins,  
Mrs. V.M.J. Roach, Mrs. B. Roch,  
R.G. Watts.

**IN ATTENDANCE:**

Mr. T.R. Edwards, Town Clerk  
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

**182. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P.E.M. Folland and Mrs. M. Williamson.

**183. MINUTES**

PROPOSED by Councillor Mrs. B. Roch  
SECONDED by Councillor Mrs. V.M. J. Roach

**RESOLVED –**

That the Minutes of the meeting held on the 10<sup>th</sup> January, 2002 be adopted as circulated subject to the following amendments:-

**184. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 170 – Heritage/Regeneration – Town/Picnic Area, Golf Course**

The Town Clerk reported that he had written to the developers of Pennar Park, Achillion, Canterbury, Kent and asked for their initial observations in this matter which would be considered at a meeting when all interested parties would be present. No reply had been received.



(b) **Minute 172(a) – Cycle Path – Top Road**

Councillor Mrs. V.M.J. Roach stated that the lights were now working at the above location.

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that they would only undertake to reinstate the existing lighting that was provided along the public footpath between the Top Road and St. Peters Road which was completed in December, 2001. The existing lights which are not working would be repaired shortly.

The request for street lighting on the recently completed new cycle path was currently being investigated but its implementation would be dependent upon the necessary funding being available.

(c) **Minute 172(b) – 49 Gwyther Street**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that in November, 2001 a letter was sent to the last known owner of the above property in London, expressing the Town Council's concerns. No response had been received to date.

The premises had been inspected by the Building Control Department and it was reported that the building was not a dangerous structure and that no further action would be taken in this matter. The area was currently being treated by the Council's Pest Control Officer in order to eradicate any rodents that may be present.

(d) **Minute 172(c) – Web Site Meeting**

The Town Clerk stated that the Pembrokeshire Chamber of Trade were progressing with the grant application on behalf of the Town Council for the provision of a web site. A meeting of the Web Site Committee would be arranged in the near future to consider all matters appertaining thereto.

**RESOLVED –**

That a Web Site Committee meeting be convened on a Wednesday morning as soon as possible.

(e) **Minute 172(f) – Pater Hall – Refurbishment/Upgrading**

The Town Clerk reported that a survey of Pater Hall had been completed for inclusion in the survey of public buildings in the Town being undertaken by consultant on behalf of SPARC/PLANED. The report was now awaited.

(f) **Minute 172(i) – Albion Square Centenary Lamp**

The Town Clerk stated that no response had been received from MCM in respect of the above Lamp.

(g) **Minute 174(145) – Town Awards Scheme**

The Town Clerk stated that the Western Telegraph had been requested to insert information regarding the above Awards Scheme in a more prominent position in the next issue of the paper.

(h) **Minute 175 - 5-7 Dimond Street**

Councillor Mrs. V.M.J. Roach requested that the names of the application be included in the Minutes.

The Town Clerk stated that the applicants were Ian Ernest Bailes and Robert William Fry.

(i) **Minute 176 – The Alexandra Vaults**

Councillor Mrs. V.M.J. Roach requested that the names of the application be included in the Minutes.

The Town Clerk stated that the applicants were Maria Therese Williams and Ian David Hywel Thomas.

(j) **Minute 181(a) – Essex Road – Chicanes**

The Town Clerk reported that a letter had been received from Dyfed-Powys Police which stated that a short press release would be issued shortly in an attempt to educate local motorists and monitor the situation periodically.

(k) **Minute 181(g) – Traffic Warden – Town**

The Town Clerk reported that a letter had been received from Dyfed-Powys Police which stated that the Traffic Warden at present works for three days in the Pembroke and Pembroke Dock area and two days in Tenby during any one week. A bid for a seasonal Traffic Warden by May or June was to be made to assist with the seasonal increase in traffic.

**RESOLVED –**

That the Council submit representations to the Dyfed-Powys Police that the major cause of the traffic problems in the Town were due to vehicles being permitted to park on double yellow lines. A policy of zero tolerance and stronger policing to be introduced in an attempt to alleviate the traffic problem.

(l) **Minute 181(c) – Street Name Plates**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which confirmed that the missing/damaged street signs would be replaced in the near future.

(m) **Minute 181(e) – 22 Gwyther Street – Condition**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that this complaint was being investigated and advice would be given in due course.

(n) **Minute 181(h) – Front Street/Laws Street – Dog Fouling**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the Road Cleaner had been instructed to remove dog fouling in future.

**185. MINUTES OF THE TOURISM COMMITTEE**

PROPOSED by Councillor D.L. Jones  
SECONDED by Councillor R. Watts

**RESOLVED –**

That the Minutes of the Tourism Committee held on the 28<sup>th</sup> November, 2001 be adopted as circulated.

**186. REPORT OF TOWN CLERK**

**152. Casual Vacancy – Llanion Ward**

The Town Clerk reported that Pembrokeshire County Council had advised that an election had not been requested to fill the casual vacancy following the resignation of Councillor M.B. Owen and that the vacancy be filled by co-option.

An advertisement had been placed in the Western Telegraph and at several locations in the Town as resolved at the last meeting. The closing date for applications was 12 noon on Friday, 8<sup>th</sup> February, 2002.

**RESOLVED –**

That the casual vacancy be considered at the next Council Meeting to be held on the 28<sup>th</sup> February, 2002.

**153. Pembroke By-Pass**

The Town Clerk referred to press reports this week regarding a £6.5m road by-pass for Pembroke.

The Town Clerk stated that following deep concerns by the Mayor he had contacted the Highways and Transportation Department of Pembrokeshire County Council and discussed the announcement with them. The only decision made to date was the award of £105,000 from the National Assembly to undertake a feasibility study in the next financial year. Consultants would be appointed shortly. There would be full consultation regarding the proposals with statutory and non-statutory bodies.

Councillor S. Perkins stated that the National Assembly had awarded the £6.5m for the road by-pass for Pembroke. A feasibility study would be undertaken but the scheme as approved had not taken into consideration the affect on the periphery. Heavy traffic would have to negotiate the turning near Silcox Garages, the railway bridge and the climb up Ferry Lane as well as congestion at Buttermilk and increased danger to school children travelling to and from Bush School.

Members expressed their concern over the scheme as submitted and it was

**RESOLVED –**

That Pembrokeshire County Council, Welsh Assembly N. Ainger MP and Christine Gwyther AM be advised that the Council are opposed to the scheme as submitted. That the Town Council be consulted in order that the scheme may be reconsidered in view of the impact on the traffic in Pembroke Dock .

**154. Pembrokeshire Local Health Group - Annual Report 2000/2001**

Members were advised that the Annual Report for the Health Group had been received and was available for inspection.

**155. Pembroke Dock Harlequins R.F.C.**

The Town Clerk reported that a letter had been received which was reproduced at Appendix "A" which advised the Council of the Club's intention to revive the annual carnival and fete. This year the Carnival will be held on Saturday, 3<sup>rd</sup> August, 2002.

The letter requested the support of the Town Council in assisting the Club in providing the event.

**RESOLVED -**

That the Town Clerk enquire as to what form the Council's support could take for the Carnival.

**156. Donations**

The Town Clerk reported that the following requests had been received and the applications were reproduced at Appendix "B".

(a) St. Mary's R.C. School – Stamp Club

This request was deferred at the last meeting for the application to be made in the name of the Friends of the School or the Stamp Club. This had now been done.

(b) 1574 Squadron Air Training Corps (Pembroke & District)

This request was for a donation to purchase equipment so that members could participate in all aspects of the Duke of Edinburgh Award Scheme.

(c) Withybush Pain Support Group

The application was for a donation towards the Group funds. Membership is from throughout Pembrokeshire. Accounts had been received.

**RESOLVED –**

- (1) That the Council contribute £100 to the St. Mary's R.C. School Stamp Club.
- (2) That the Council contribute £100 to the 1574 Squadron Air Training Corps (Pembroke & District).
- (3) That the Withybush Pain Support Group be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.

**157. Lidl, Pier Road**

The Town Clerk reported that notification of an application for the transfer of the Justices' Licence had been received. The applicants were Helen Davies and Allison Mary Evans.

**RESOLVED –**

That the Council have no objection to the transfer of the Justices' Licence in respect of the above premises.

**158. Cleddau Bridge Hotel**

The Town Clerk reported that notification of an application for the transfer of the Public Entertainment Licence had been received. The applicants were Anthony John Greedy and Robert Angell.

**RESOLVED -**

That the Council have no objection to the transfer of the Public Entertainment Licence in respect of the above premises.

**159. Planning Applications**

The following planning applications had been received from Pembrokeshire County Council for your consideration:-

908/01	A. McKay Clover Cottage Upper Nash Pembroke	77 Bush Street – Extension to Dwelling
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PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor D.L. Jones

**RESOLVED -**

That the Council have no objection to the application.

910/01	Hallmark Homes 31/32 St. Govans Centre Dimond Street Pembroke Dock	Land off Treowen Road, Pennar – Alteration of location of units 1 & 2 and relocation of public right of way on site
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PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor P.G. Gwyther

**RESOLVED -**

That the Council have no objection to the application but request that the footway be tarmaced and lighting provided.

**160. Planning Decisions**

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

- 709/01 – Co-op Store/Leo's Superstore, Gordon Street – Installation of 1.0 m diameter satellite antenna mounted at roof level – Approved
- 751/01 – ACF Detachment, Pier Road – Consultation under Welsh Office Circular 37/84 – Erection of .22 Indoor Range – Approved
- 775/01 – King William Street – 3 No. Residential Bungalows for use by Disabled Persons – Approved
- 776/01 – Quay 2 Cool Store, The Royal Dockyard - Extension to provide new loading bay and offices with external staircase, plus alterations to existing loading doors etc., with associated drainage works. Building use to remain as existing – Approved.

797/01 – Land West of Unit No. 1 London Road Industrial Estate – Engineering Works to form Vehicle Storage Compound – Approved  
800/01 – Plot 21, St. Patricks Hill, Llanreath – Garage – Approved  
838/01 – 1 Harbour Way – Single storey extension to contain showering and w.c. facilities – Approved

**187. SUPPLEMENTARY REPORT OF TOWN CLERK**

The following planning applications had been received from Pembrokeshire County Council for your consideration:-

942/01            WJE & FE Harris            Plot 4 Llanion Site, North of Essex Road -  
                          Cherry Cottage            Alteration to approved design  
                          Millback  
                          Monkton  
                          Pembroke

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor Mrs. P.E. George

**RESOLVED -**  
That the Council have no objection to the application.

943/01            Mrs. L. Jenkins            Rear of Beechwood Lodge, Southampton  
                          Beechwood Lodge            Row –  
                          Southampton Row            One residential bungalow  
                          Pembroke Dock

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor R. Watts

**RESOLVED -**  
That the Council have no objection to the application.

945/01            Mr. & Mrs. S. Howells            Plot 3, Off Britannia Road, Bufferland –  
                          29 Church Street            Erection of Dwelling  
                          Pembroke Dock

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. B. Roch

**RESOLVED -**  
That the Council have no objection to the application.



948/01

D.G. Lightley  
8 Shropshire Road  
Pembroke Dock

Plot 3 Richmond Road –  
Erection of 2 storey single dwelling

(Councillor S. Perkins declared her interest in the above application and did not vote).

PROPOSED by Councillor D.L. Jones  
SECONDED by Councillor R. Watts

**RESOLVED -**

That the Council have no objection to the application.

**188. LONDON ROAD – LITTER**

The Town Clerk reported that he had received complaints regarding the volume of litter generated by McDonalds. He had written to Pembrokeshire County Council who had advised that they would use their best endeavours to remove this from all public property as soon as their resources allow. He has also written to McDonalds requesting that more litter bins be provided.

**189. LLANION CEMETERY**

The Town Clerk reported that he had received a complaint that a horse had been tethered at Llanion Cemetery. He had written to Pembrokeshire County Council who had confirmed that the horse had been removed by the owners.

**190. TWINNING – MALTA**

The Town Clerk circulated at the meeting the itinerary for the delegation visiting Malta in February, 2002. He stated that considerable interest had been shown in respect of the Council twinning with Malta both with the BBC Radio and at the Welsh Assembly.

**RESOLVED –**

That the Council issue a Press Release regarding the delegation's forthcoming visit to Malta and reference be made to the fact that the delegation paid their own expenses.

**191. REPORT OF FINANCIAL OFFICER**

The following accounts were submitted for payment:-

148.	SWALEC – Electricity – Albion Square Centenary Lamp	£13.91
149.	E. Prout – Course Fees	£22.50
150.	A. Vincent – Course Fees	£34.00
151.	Pitney Bowes – Postage by Phone	£50.00
152.	Pitney Bowes – Ink for Postage Meter	£60.92

153.	Newey & Eyre – Materials	£59.19
154.	Jewson Ltd. – Materials	£54.73
155.	Orion Electrical Installations – Inspection of Pater Hall	£70.00
156.	Relate Dyfed-Powys – Donation	£50.00
157.	Welsh Air Ambulance Appeal – Donation	£100.00
158.	Darrell Griffiths – Plumbing Repairs	£124.78
159.	Newsquest – Advert (Co-option of Councillor)	£147.58
160.	British Telecom – Telephone and Fax Charges	£179.46
161.	SWALEC – Electricity	£255.46
162.	Dwr Cymru – Water and Sewerage Charges	£312.71
163.	District Audit – Audit Fees	£602.78
164.	Imprest Account – Salaries, Wages, Tax and N.I.	£2,792.27

Account No. 159 – Newsquest – Advert (Co-option of Councillor) was paid for out of meeting.

Account No. 154 – Jewson Ltd. Materials - £54.73 to be increased to £173.01.

The following additional accounts were requested to be included for payment:-

165.	Pembs. County Council – Advert – Road Closure – Carnival	£216.29
166.	The Consortium – Stationery	£73.49

PROPOSED by Councillor Mrs. P.E. George  
 SECONDED by Councillor D.L. Jones

**RESOLVED –**

That account nos. 148 – 166 be approved for payment.

**192. MATTERS RAISED VERBALLY**

**(a) Army Tank – Western Way Car Park**

Councillor D.L. Jones referred to the shrub/tree growth in the above location which required attention.

**RESOLVED –**

That Pembrokeshire County Council be requested to undertake shrub/tree overgrowth in the above location.

(b) **Footway – Tesco/King William Street – Litter**

Councillor R. Watts referred to the proliferation of litter in the above location and it was

**RESOLVED –**

That Pembrokeshire County Council be requested to undertake litter clearance in the King William Street area.

(c) **St. Govan's Centre – Condition**

Councillor R. Watts stated that he had received complaints regarding the deteriorating condition of the St. Govan's Centre. He had been advised that the part of the roof leaks and that tiles had lifted and constituted a danger to the public.

**RESOLVED –**

That the Town Clerk write to the owner of St. Govan's Centre advising that the Council had received complaints about the condition of the floor tiles and danger to the public and request that he take immediate action to alleviate this problem.

(d) **Port Authority – Explosives Licence**

Councillor S. Perkins stated that the above application had been submitted to Pembrokeshire County Council. She had stated her opposition to the application on the grounds of the danger to the Dockyard and to the Town in the case of an accident or an emergency. As a County Councillor she had requested that the Town Council register its concern.

**RESOLVED –**

That the Clerk write to the Port Authority, Pembrokeshire County Council, N. Ainger MP, Christine Gwyther AM and the Health and Safety Executive advising that the Council are unanimously opposed to the granting of an Explosives Licence to the Port Authority as it is inappropriate in this location and on safety grounds.

(e) **Stranraer Road – Widening**

Councillor Mrs. C. Fortune stated that she had been approached by residents in Stranraer Road to request Pembrokeshire County Council to widen the highway in the above location in view of the difficulties encountered due to the volume of traffic.

Councillor Mrs. C. Fortune advised that a Petition from residents would be submitted to a future meeting for onward transmission to the County Council.

(f) **Pembroke Dock Civic Society – Meetings**

Councillor Mrs. V.M.J. Roach stated that the Civic Society members had expressed their appreciation for the supply of a table for use at their meetings in Pater Hall.

(g) **Millennium Tree – Presentation to Schools**

Councillor Mrs. V.M.J. Roach referred to the presentation to Schools in the Town of trees during the millennium year and enquired as to whether the new Pembroke Dock Community School had received their tree.

The Town Clerk stated that the Head Teacher of the Pembroke Dock Community School had advised that the presentation of a tree be deferred until the School had been completed.

**RESOLVED –**

That the Town Clerk liaise with the Head Teacher, Pembroke Dock Community School regarding the donation of a tree by the Town Council.

(h) **Trinity Road/Bush Street - Footpath**

Councillor Mrs. P.E. George stated that she had received complaints from residents that the footpath at the above location near the childrens play area had become waterlogged and caused great inconvenience.

**RESOLVED –**

That Pembrokeshire County Council be requested to investigate this complaint and take appropriate action to alleviate the problem.

(i) **Pater Pantomime Society – Show**

The Mayor congratulated the Pantomime Society on their recent production.

**RESOLVED –**

That a letter of congratulations be sent to the Pater Pantomime Society on their recent production.

(j) **Brewery Street/Wellington Street – Lighting**

Councillor Mrs. V.M.J. Roach stated that she had received complaints from residents in the above Streets that since the Albion Square Centenary Lamp was still defective this had affected the lighting in their streets which are now dimly lit.

**RESOLVED –**

That Pembrokeshire County Council be requested to provide additional street lighting in Brewery Street/Wellington Street in the interest of public safety.

(k) **Queen's Golden Jubilee Celebrations**

Councillor Mrs. P.E. George stated that Public Meeting had been convened for 14<sup>th</sup> February, 2002 when all organisations in the Town had been invited to consider what form the celebrations would take for the Queen's Golden Jubilee in June, 2002.

**RESOLVED –**

- (1) That the Town Clerk liaise with the Head Teachers of the local Schools in order to ascertain whether souvenirs are to be given to the children to commemorate the Golden Jubilee.
- (2) That Pembrokeshire County Council be requested to advise as to whether fees would be waived for street closures if street parties are to be held.

(l) **Llanion Park Area – Childrens Play Area**

Councillor S. Perkins reiterated her concern that a childrens play area had still not been provided in the above location.

**RESOLVED –**

That Pembrokeshire County Council be requested to advise on the possible provision of a childrens play area in the above location in view of the size of the development.



193. **PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor Mrs. P.E. George  
SECONDED by Councillor D.L. Jones

**RESOLVED –**

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Actg, 1960.

194. **REPORT OF TOWN CLERK**

8. **Sage Accounting Course**

The Town Clerk reported that Mrs. W.A. Vincent, Financial Officer had commenced a Sage Accounting Course. Mrs. Vincent had been able to obtain support for the course through an Individual Learning Account and a contribution of £25 was paid.

**RESOLVED –**

That the Council reimburse Mrs. Vincent £25 for the above Course.

9. **Introduction to the Internet and E-Mail**

The Town Clerk reported that the Financial Officer and Mrs. P.E. Prout, Secretary were attending an eight week course on the Internet and E-Mail. Mrs. Vincent's course fee being £9.00 and Mrs. Prout's £22.50.

**RESOLVED –**

That the Council reimburse Mrs. Vincent £9.00 and Mrs. Prout £22.50 being course fees.

**The Meeting terminated at 8.15 p.m.**

  
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Mayor.