

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 3rd April, 2003 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George (Mayor)
Councillors D.T. Esmond,
Mrs. P.E.M. Folland, P.G. Gwyther,
K.C. Higgs, D.L. Jones, S. Perkins,
Mrs. V.M.J. Roach, R.G. Watts,
P. Weatherall.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

1. WELCOME – MR. N. WHEELER, NATIONAL PARK OFFICER

The Mayor extended a welcome to Mr. N. Wheeler, National Park Officer and Mr. J. Evans, Communications Officer who had attended the meeting to discuss the relocation of the National Park Authority to the former South Pembrokeshire District Council Offices at Llanion Park.

Mr. Wheeler advised Members that not until late that afternoon confirmation of the funding by the Welsh Assembly had been received. He was delighted to announce that the Welsh Assembly had agreed to provide the necessary allocation of funds to undertake the refurbishment of Llanion Park to facilitate the re-location of the National Park Authority from Haverfordwest to Pembroke Dock. It had also been announced that the Countryside Commission for Wales would also be co-located at the Offices.

The Mayor and Members were pleased to be advised that the National Park Authority would be moving to Pembroke Dock and to the former Council Offices, Llanion Park which is a prestigious building and worthy of renovation. The building being of significant historical importance to the town in view of the historical links with the armed forces. Members welcomed the announcement and looked forward to forging closer links with the National Park Authority which would prove to be a great asset in the Town.

Mr. Wheeler then presented the Mayor with a National Park Authority plaque, an aerial photograph of the Town and Members with pin badges and ties. The Mayor reciprocated and presented Mr. Wheeler with a Town Council plaque, tie and pin-badge.

The Mayor referred to the two plaques which had been displayed in the Llanion Park Offices which referred to the historical armed forces link and to the former use of the buildings when it had been the Llanion Barracks. These plaques had been given to the Town Council when the Council Offices had been relocated to Haverfordwest and had been displayed in the Council Chamber. When the Town Museum had been formed the plaques had been given to them and replicas were being taken to be displayed once again in the Town Council Chamber.

The Mayor thanked Mr. Wheeler and Mr. Evans for attending the Meeting.

It was proposed that copies of the two plaques depicting the history of the armed forces be donated to the National Park Authority from the Town Council for display purposes in the Llanion Park Offices.

RESOLVED –

That the Town Council give replicas of the two plaques to the National Park Authority for display purposes in the Llanion Park Offices.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W.J. Davies, Mrs. C. Fortune and Mrs. B. Roch.

3. MINUTES

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Minutes of the Meeting held on the 13th March, 2003 be adopted as circulated subject to the following amendments:-

4. MATTERS ARISING FROM THE MINUTES

(a) Minute 182(h) – Co-op Car Park – Electricity Sub-Station

The Town Clerk reported that a reply had been received from Pembrokeshire County Council regarding the above structure. The structure was now referred to as the glass fibre kiosk and concern had been noted regarding the rusty gates fronting the kiosk which had now been removed. Western Power Distribution had been consulted and confirmed that the removal of the gates which allowed access to the glass fibre kiosk posed no health or safety risks.

(b) **Minute 183(228) – Floral Baskets**

The Town Clerk stated that he had consulted with Pembroke Nurseries regarding the possibility of the baskets being displayed earlier in May this year. They had advised against this as it could result in the flowers deteriorating before the end of the summer season.

RESOLVED-

That the floral baskets be displayed in the Town as in previous years.

(c) **Minute 186 – Western Way Car Park and Waterfront – Seating**

The Town Clerk stated that he had discussed with Pembrokeshire County Council the possibility of personnel being seconded from the Dyfed Probation Service undertaking painting of street furniture in the Town. Permission had been granted and the Dyfed Probation Service were liaising with Pembrokeshire County Council in this matter.

(d) **Minute 187 – Notice Board**

The Town Clerk informed Members that the notice board had been located outside the front of the building, lighting of the board would be undertaken in the near future. The notice board cost £2,140 and the Council's Insurance Company had advised that it was covered automatically for public liability but not for vandalism and impact damage. A premium of £45 would be required to cover all risks.

The Town Clerk referred to usage of the notice board and it was agreed that local organisations etc. would be able to display notices in the board. Such notices to be brought to the Council Offices for display purposes.

RESOLVED –

That the notice board be insured for all risks.

(e) **Minute 189(b) – Pembroke Dock Community School – Blocked Drain**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the site would be inspected and arrangements put in place to undertake the appropriate works.

5. **REPORT OF TOWN CLERK**

242. **Pater Hall – Refurbishment and Alterations**
Option A - Wheelchair Lift to Entertainments Room

The Town Clerk stated that Council had resolved at the last meeting that Pembroke Design be requested to investigate the possibility of installing the lift from the ground floor to the existing kitchen area adjoining the Entertainments Room, with the exit on to the first floor landing area. This would avoid encroaching into and reducing the size of the Entertainments Room.

Pembroke Design had reported that this revised option would be possible and enclosed at Appendix "A" were drawings of the new proposals (Drawings SS01A and SS02A).

Under the delegated powers granted to the Mayor, Deputy Mayor, Financial Officer and myself, this revised option had been accepted and Pembroke Design instructed to proceed with the tender documents. It is hoped to produce them ready for tendering before the end of April, 2003.

Option B – Disabled Access Improvements to Main Hall & Council Chamber

The Town Clerk referred to the decision at the last meeting that the disabled access arrangements for the Main Hall and Council Chamber would be in accordance with Option B (Drawing SS03) also enclosed at Appendix "A."

Press Advertisement for Interested Contractors

There had been no response to the advertisement which requested interested contractors to confirm their suitability in being shortlisted for tender consideration.

Pembroke Design would draw up a list of possible contractors which would be submitted to Council.

The Town Clerk reported that a letter had been received from the Mid and West Wales Fire Authority regarding the Council's request for an extension of time to be allowed for the installation of the fire alarm system in Pater Hall in view of the refurbishments works to be undertaken in the Hall in the near future. The Fire Authority had agreed to extend the time until the 19th December, 2003 but a further extension of time beyond that date may not be granted.

RESOLVED –

That the Council accept revised Option A and B as submitted by Pembroke Design.

243. Informal Communication Network Meetings

The Town Clerk enclosed at Appendix "B" a letter from the Head of Policy & Corporate Planning, Pembrokeshire County Council, regarding the future of the Informal Communication Network Meetings.

Members were requested to consider whether they wished these meetings to continue.

RESOLVED -

That the Town Council advise Pembrokeshire County Council that the Network Meetings should continue as they are informative and ensure that closer liaison will be maintained.

244. The Richard Commission

The Town Clerk reported that the Richard Commission had been established to review the powers and electoral arrangements of the National Assembly for Wales.

The Commission would be holding a public meeting at the Committee Rooms, County Hall, Haverfordwest on Thursday, 10th April, 2003 at 7.00 p.m. to which the Council had been invited.

A copy of a recent consultation paper was available for inspection.

245. Cleddau Bridge Resurfacing Contract

The Town Clerk enclosed at Appendix "C" details of the traffic management arrangements during the resurfacing of the Cleddau Bridge which commenced on the 24th March, 2003.

County Councillor S. Perkins stated that the public liaison meeting arranged by Pembrokeshire County Council to meet with local residents and interested parties to discuss the above arrangements had been very informative.

246. Pembrokeshire Registration District

The Town Clerk enclosed at Appendix "D" for Members' information, details of the new registration arrangements for Pembrokeshire from 1st April, 2003.

**247. Application for Late Night Refreshment Licence -
Tesco Store, London Road**

The Town Clerk reported that a copy of the application in respect of the above premises had been received for consideration. Any comments were requested by 10th April, 2003. The hours of operation were as at present.

RESOLVED –

That the Council have no objection to the Late Night Refreshment Licence in respect of the above premises.

248. Commemoration Service

The Town Clerk stated that notification had been received from the Royal Naval Association that a 60th Anniversary Commemoration Service to H.M. Landing Craft's (L) 15 and 16, and H.M.S. Rosemary was to be held on Friday, 25th April, 2003 at 3.00 p.m. at Freshwater West. An invitation had been received for the Mayor and Councillors to attend. Wreaths would also be laid.

RESOLVED –

That the Mayor lay a wreath at the above Service on behalf of the Town Council.

1356/02	Hilltop Developments Ltd. Summit Cottage Milton Tenby	Plots O & P, St. Patricks Hill, Llanreath - Two detached houses with integral garages
---------	--	--

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.G. Watts

RESOLVED –
That the Council have no objection to the application.

250. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

- 488/02 – Plot L, St. Patricks Hill, Llanreath – Dwelling and detached garage – **Approved**
- 746/02 – Llanion Park - Demolition, extensions and refurbishment to provide offices for Pembrokeshire Coast National Park Authority - **Approved**
- 1033/02 – Commercial Row, Queen Street & Clarence Street – Conversion and extension of former shop/houses to residential accommodation, including disabled units and flats for first time accommodation with parking and youth hostel plus new elevations to several properties - **Refused**
- 1057/02 – Adjacent to Pump Station, Waterloo Road – Erection of garage – **Approved**
- 1058/02 – Land adjoining White Rock, Pembroke Street – **Approved**
- 1060/02 – 21 Gwyther Street – Detached garage - **Approved**
- 1114/02 – 10 Stranraer Road, Pennar – Proposed disabled bedroom and shower room extension to rear – **Approved**
- 1115/02 - 5 Cenarth Close, Llanion Park – Alterations and extensions to bungalow – **Approved**
- 1144/02 – The Coffee Pot, Dimond Street - Alterations to residential dwelling and cafe including new shopfront, roof works etc. – **Approved**
- 1155/02 – Thomas Court, London Road Industrial Estate – Provision of security fence at Kiddies Kingdom and internal extension (mezzanine) and addition of machinery bay at west elevation and production area 1.- **Approved**
- 0002/02/CA – Commercial Row, Queen Street & Clarence Street – Demolition of Properties - **Refused**

6. REPORT OF FINANCIAL OFFICER

28. Payment of Accounts

The following accounts were submitted for payment:-

174.	Pembs. Association of Local Councils – Subscription	£300.00
175.	Petty Cash	£50.00
176.	Canon A. Thomas – Mayor’s Chaplain – Donation on Retirement	£100.00
177.	Menter Iaith Sir Benfro – Membership Fee	£5.00

The Town Clerk apologised for an error in numbering the accounts which should have commenced at (1) for the new financial year.

PROPOSED by Councillor D.L. Jones
SECONDED by Mrs. P.E. M. Folland

RESOLVED –

That the accounts numbered 174 - 177 be renumbered to 1 – 4 and approved for payment.

7. **SUPPLEMENTARY REPORT OF FINANCIAL OFFICER**

The Financial Officer submitted the following accounts for payment:-

5.	The Consortium – Stationery	£37.61
6.	Tesco- Wine etc. Town Awards Evening	£38.44
7.	Hagemeyer – Light Bulbs	£46.13
8.	Pitney Bowes – Postage by Phone	£50.00
9.	Kidde Fire Protection Services – Repairs to Fire Equipment	£361.31
10.	British Gas – Gas Supply	£979.92
11.	Pembroke Dock Museum Trust – Donation	£1,000.00
12.	Pembrokeshire County Council – Rates – 2003/2004	£3,520.00

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor D.L. Jones

RESOLVED –

That accounts nos. 5 – 12 be approved for payment.

8. **SUPPLEMENTARY REPORT OF TOWN CLERK**

251. **Planning Application Consultation**
Parfitts Carpets, Gordon Street

The Town Clerk enclosed at Appendix “E” a letter received from Mrs. A. Lewis of 5 Harbour Way regarding the development currently under construction at Parfitts Carpet Warehouse. Copies had also been sent to Ward Members, Councillors W.J. Davies, D.T. Esmond and D.L. Jones.

The planning application (Ref: 02/118/PA) was considered by Members at the Council Meeting on the 23rd May, 2002, when it had resolved that the Council had no objection to the application.

The Town Clerk had discussed the application with the Planning Department, Pembrokeshire County Council and was informed that as the site is within the Conservation Area, statutory notices of the proposed development were advertised in the local press and on site.

R

The Town Clerk stated that he had been informed that prior to the application being approved discussions had taken place with the applicants regarding some design and external appearance matters. Pembrokeshire County Council stated that they would check that the development is in accordance with the amended plans

RESOLVED –

That Mrs. Lewis be advised of the Council's concern in this matter and that the revised plan would be monitored by Pembrokeshire County Council.

252. Play Areas in Pembrokeshire

The Town Clerk stated that following the meeting of Town Councils held in Pembroke on the 26th March, 2003 he enclosed at Appendix "F" a letter which had been sent by Pembroke Town Council to all Town and Community Councils in Pembrokeshire.

RESOLVED –

That Pembrokeshire County Council be informed of the Town Council's views that the responsibility for the play areas and equipment should rest with them.

253. Miss Sarah Owens, 7 St. Peter's Road

The Town Clerk reported that Miss S. Owens had been selected to play for the Wales Under 14 girls football development squad. She is the only girl from Pembrokeshire to be selected. Enclosed at Appendix "G" was a letter from her parents which requested the Council to consider some financial support.

RESOLVED –

That the Council donate £100 to Miss S. Owens who had been selected to play for the Wales Under 14 girls football development squad.

9. PEMBROKE DOCK MUSEUM TRUST

The Town Clerk reported that the Chairman of the above Museum Trust had requested their annual donation of £1,000 to be paid as soon as possible as an important account had to be paid.

RESOLVED –

That the Council's donation of £1,000 towards the Museum Trust be paid.

10. **CIVIC DANCE – INVITATION**

The Town Clerk referred to assistance by the I.T. Consultant at St. John's Community Hall, Mr. A. Johnstone and it was suggested that he be added to the invitation list for his assistance to the Office.

RESOLVED –

That Mr. A. Johnstone and Partner be added to the Civic Dance list.

11. **MATTERS RAISED VERBALLY**

(a) **Stockwell Road to Connacht Way and Pembroke Ferry – Pathway**

Councillor D.L. Jones reported that an unsightly mess was being caused by the enclosure work carried out to fence off a building plot. This was causing access problems for the residents of Connacht Way and also impedes the right of way to Pembroke Ferry.

County Councillor S. Perkins stated that she had discussed this matter on several occasions with officers of Pembrokeshire County Council and it was

RESOLVED –

That County Councillor S. Perkins liaise again with officers of Pembrokeshire County Council in this matter.

(b) **Access from Pembroke Ferry to Waterloo Road/Cleddau Bridge Roundabout**

Councillor D.L. Jones stated that although the shrubs on the southern side of the junction as accessed from Pembroke Ferry had been trimmed they still impede the vision of drivers entering the roundabout from Pembroke Ferry.

RESOLVED –

That Pembrokeshire County Council be requested to undertake further trimming of the shrubs in the interest of public safety.

(c) **Jewsons Crossing to Dock Street and Gordon Street**

Councillor D.L. Jones referred to access especially for disabled persons being impeded by vehicles being parked in the area on and about the right of way in the above location. Access from the crossing following the installation of the crossing lights had deteriorated with loose stones being a problem to the elderly and making the approach to the pavement risky for wheel chair users. Loose stones are also damaging the tyres of the motorised disabled vehicles as the wheels spin the loose stone.

21

RESOLVED –

That Pembrokeshire County Council be requested to investigate this complaint and take appropriate action to ensure safety for pedestrians and persons using disabled vehicles.

(d) Upper Meyrick Street – Parking of Vehicles

Councillor R.G. Watts referred to complaints he had received regarding vehicles parking too deep during the hours of darkness in the above location which was a danger to public safety.

RESOLVED –

That Dyfed-Powys Police be requested to investigate this complaint and take appropriate action to ensure public safety.

(e) Front Street – Lorry Park

Councillor R.G. Watts referred to an area in Front Street near the Shipwright Inn being used as an unofficial lorry park by users of the ferry terminal as a sleeping and toilet area. Complaints had been received from residents and it was

RESOLVED –

- (1) That Pembrokeshire County Council, Irish Ferries and the Milford Haven Port Authority be consulted as to whether there are plans for a lorry park to be provided in order to avoid locations in the Town being utilised.
- (2) That Dyfed-Powys Police be requested to patrol the Front Street area during the hours of darkness when lorries are parked in unofficial areas of the Town.

(f) Web Site

Councillor P.G. Gwyther referred to the web site which was progressing well and would be beneficial to the Town.

(g) Pembroke Sports Centre

Councillor S. Perkins informed Members that the Sports Centre was to be totally refurbished which would be a welcome boost for the Town.

(h) Pembrokeshire Watersports Centre

Councillor S. Perkins also informed Members that an Assault Course was to be provided at the above Watersports Centre which would be another welcomed asset to the Town.

(i) **Relief Emergency Road – Pennar**

Councillor Mrs. V.M.J. Roach referred to the new relief emergency road under construction at Pennar and reported that a “dog” bin required emptying as a matter of urgency, The bin is situated opposite Cross Park near the Golf Course.

RESOLVED –

That Pembrokeshire County Council be requested to regularly empty the above dog bin.

(j) **Market Street – Sign**

Councillor Mrs. V.M.J. Roach referred to the sign at the north end which was broken and required replacement.

RESOLVED –

That Pembrokeshire County Council be requested to replace the above sign.

(k) **R.A.O.B. – Centenary Celebrations**

The Mayor stated that she had recently attended the Pembroke Dock Lodge of the RAOB when they had presented to the Council a special celebratory medal which would be displayed in the cabinet in the Council Chamber.

(l) **Mayor – Councillor Mrs. P.E. George**

Councillor Mrs. P.E.M. Folland referred to the fact that this was the last meeting that Councillor Mrs. P.E. George would be in the Chair and congratulated her on her excellent work as ambassador for the Town.

The Meeting terminated at 8.30 p.m.

P. E. M. Folland

Mayor.

P

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

3RD APRIL, 2003

Madam Mayor, Ladies and Gentlemen,

PART 1 – GENERAL

242. PATER HALL – REFURBISHMENT AND ALTERATIONS

Option A - Wheelchair Lift to Entertainments Room

As resolved at the last meeting, Pembroke Design have investigated the possibility of installing the lift from the ground floor to the existing kitchen area adjoining the Entertainments Room, with the exit on to the first floor landing area. This will avoid encroaching into and reducing the size of the Entertainments Room.

Pembroke Design have reported that this revised option is possible and I enclose at Appendix “A” drawings of the new proposals (Drawings SS01A and SS02A).

Under the delegated powers granted to the Mayor, Deputy Mayor, Financial Officer and myself, this revised option has been accepted and Pembroke Design instructed to proceed with the tender documents. They are aiming to produce them ready for tendering before the end of April, 2003.

Option B – Disabled Access Improvements to Main Hall & Council Chamber

As resolved at the last meeting, the disabled access arrangements for the Main Hall and Council Chamber will be in accordance with Option B (Drawing SS03) also enclosed at Appendix “A.”

Press Advertisement for Interested Contractors

There was no response to the advertisement requesting interested contractors to confirm their suitability in being shortlisted for tender consideration.

Pembroke Design will be drawing up a list of possible contractors and will discuss these with the Council.

PART II – CORRESPONDENCE

243. INFORMAL COMMUNICATION NETWORK MEETINGS

I enclose at Appendix “B” a letter from the Head of Policy & Corporate Planning, Pembrokeshire County Council, regarding the future of the Informal Communication Network Meetings.

Members are requested to consider whether they wish these meetings to continue.

244. THE RICHARD COMMISSION

The Richard Commission has been established to review the powers and electoral arrangements of the National Assembly for Wales.

The Commission will be holding a public meeting at the Committee Rooms, County Hall, Haverfordwest on Thursday, 10th April, 2003 at 7.00 p.m. to which the Council has been invited.

A copy of a recent consultation paper is available for inspection.

245. CLEDDAU BRIDGE RESURFACING CONTRACT

I enclose at Appendix “C” details of the traffic management arrangements during the resurfacing of the Cleddau Bridge which commenced on the 24th March, 2003.

246. PEMBROKESHIRE REGISTRATION DISTRICT

I enclose at Appendix “D” for Members’ information, details of the new registration arrangements for Pembrokeshire from 1st April, 2003.

247. APPLICATION FOR LATE NIGHT REFRESHMENT LICENCE – TESCO STORE, LONDON ROAD

A copy of the application has been received for consideration. Any comments are requested by 10th April, 2003. The hours of operation are as at present.

248. COMMEMORATION SERVICE

Notification has been received from the Royal Naval Association that a 60th Anniversary Commemoration Service to H.M. Landing Craft’s (L) 15 and 16, and H.M.S. Rosemary will be held on Friday, 25th April, 2003 at 3.00 p.m. at Freshwater West.

An invitation has been received for the Mayor and Councillors to attend. Wreaths will also be laid.

PART III – PLANNING

249. PLANNING APPLICATIONS

The following applications have been received and are submitted for consideration:-

1308/02	Mr. N. Armstrong 45 Park Street Pembroke Dock	45 Park Street – Additional storey to existing extension
1312/02	Mr. & Mrs. A. Manning 30 Glenview Avenue Llanion Estate Pembroke Dock	30 Glenview Avenue, Llanion Estate Amendment to Condition 3 Application No. –2/519/PA to allow garage to be sited no closer than 6 metres from kerb edge
1328/02	S. Lloyd & T. Howard 8 Albany Street Pembroke Dock	8 Albany Street – Extension to Dwelling
1329/02	Draig Developments c/o Ken Morgan The Studio Little Greenway Crinow Road Narberth	Housing Development at King William Street – Residential Development – 4 Dwellings
1356/02	Hilltop Developments Ltd. Summit Cottage Milton Tenby	Plots O & P, St. Patricks Hill, Llanreath - Two detached houses with integral garages

250. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

488/02 – Plot L, St. Patricks Hill, Llanreath – Dwelling and detached garage –

Approved

746/02 – Llanion Park - Demolition, extensions and refurbishment to provide offices for Pembrokeshire Coast National Park Authority - **Approved**

1033/02 – Commercial Row, Queen Street & Clarence Street – Conversion and extension of former shop/houses to residential accommodation, including disabled units and flats for first time accommodation with parking and youth hostel plus new elevations to several properties - **Refused**

1057/02 – Adjacent to Pump Station, Waterloo Road – Erection of garage – **Approved**

1058/02 – Land adjoining White Rock, Pembroke Street – **Approved**

1060/02 – 21 Gwyther Street – Detached garage - **Approved**

1114/02 – 10 Stranraer Road, Pennar – Proposed disabled bedroom and shower room extension to rear – **Approved**

1115/02 - 5 Cenarth Close, Llanion Park – Alterations and extensions to bungalow – **Approved**

1144/02 – The Coffee Pot, Dimond Street - Alterations to residential dwelling and cafe including new shopfront, roof works etc. – **Approved**

1155/02 – Thomas Court, London Road Industrial Estate – Provision of security fence at Kiddies Kingdom and internal extension (mezzanine) and addition of machinery bay at west elevation and production area 1.- **Approved**

0002/02/CA – Commercial Row, Queen Street & Clarence Street – Demolition of Properties - **Refused**

T.R. EDWARDS

Town Clerk



Cyngor Sir Penfro - Pembrokeshire County Council

APPENDIX "C"
 Bryn Farry-Jones, M.A. (Hon.)
 Chief Executive
 HWY E. ROBERTS, Alston Road, Gwynedd, Llangefni, Anglesey
 Director of Transportation
 and Environment
 Pembrokeshire County Council,
 County Hall, Havreford West,
 Pembrokeshire, SA61 1TP
 DX 98295 HAVREFORDWEST
 Telephone 01437 764551
 Fax 01437 775088

www.pembrokeshire.gov.uk

24 MAR 2003

Your ref: CA2010/DT
 My ref: Mr D. Thomas
 Please ask for: 01437 775024
 Confirmation on: Telephone
 Date: 20 March 2003
 Daytime:

Mr T R Edwards,
 Pembroke Dock Town Council,
 Pater Hall, Lewis Street,
 Pembroke Dock,
 Pembrokeshire,
 SA72 6DD

Dear Mr T R Edwards,

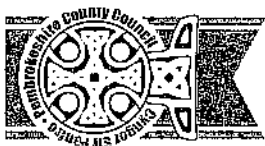
Cleddau Bridge, Pembrokeshire - Resurfacing Contract

Further to my letter dated 06 March 2003, I write to confirm that the official start date for the resurfacing of Cleddau Bridge is Monday 24 March 2003. The Contractor is Alun Griffiths (Contractors) Limited.

The contractor intends to set up the traffic management for the first phase of the work on Sunday evening (23 March). Two (narrower) lanes of traffic will be established on the western side of the bridge (northbound traffic will be using the existing hard shoulder), and works will be carried out on the eastern (southbound) side. This phase of works will last approximately 10 weeks, and then the traffic management will be switched over so that the contractor can work on the western side, for another approximately 10 weeks. Finally the middle strip will be worked, with traffic running north and south bound either side of the working area.

During the above works, a 'regulating' layer will be laid on the bridge, and used as the temporary running surface when traffic management is switched to completed parts of the Bridge. At the very end of the works the final surfacing layer will be laid over the whole bridge over a period of approximately 4 to 5 days. At this stage it may be necessary to use traffic lights for a few days (this will be around end September / beginning October). The exact details of the final arrangements for traffic management during the laying of the final surface are to be confirmed.

/ Cont ...



Cyngor Sir Penfro - Pembrokeshire County Council

APPENDIX "B"
 Bryn Farry-Jones, M.A. (Hon.)
 Chief Executive
 Huw Bevan,
 Head of Policy & Corporate Planning
 Pembrokeshire County Council,
 County Hall, Havreford West,
 Pembrokeshire, SA61 1TP
 DX 98295 HAVREFORDWEST
 Telephone 01437 764551
 Fax 01437 775088

27 MAR 2003

Your ref: PB/NAE
 My ref: Phil Bevan
 Please ask for: 01437 775851
 Confirmation on: Telephone
 Date: 26 March, 2003
 Daytime:

To Clerks of Town & Community Councils

Dear Clerk

Informal Communication Network Meetings

We have now completed our 5th round of meetings with all Town & Community Councils. Pembrokeshire County Council is working hard to develop closer working relationships with Town and Community Councils, and the Informal Communication Network Meetings provide a valuable contribution towards this.

I am writing to you today to ask if your town/community council wishes to continue with these meetings and would welcome any views you may have on this matter.

It has previously been reported that, on the whole, those attending have found the meetings both constructive and worthwhile. Generally, there have been positive, practical outcomes through response to issues raised either by site visits or writing back on actions proposed. Where problems could not be progressed the discussions appeared to help clarify matters.

It has been noted, however, that some of these meetings have been poorly attended, and also very few, if any, agenda items are put forward from the Town and Community Councils for the relevant meetings. Criticism was made at some of last year's meetings at the lack of notification of the ICN meetings, which led to poor attendance and lack of agenda items. This was not the case, as the County Council forwarded to all Clerks the dates and venues of all the ICN meetings on 17 May, 2002, and then followed this up with reminders shortly before the actual meetings.

I would be grateful if you could raise this matter at your next meeting and return the attached slip by 11th April. If the general view of all Town/Community Councils is to continue with these meetings, I will be in touch with you in late spring with dates and venues.

May I also take this opportunity to thank you for your contribution to these meetings and if you have any queries please do not hesitate to contact Nicky Edwards on 01437 775856.

Yours sincerely

N A Edwards
 Phil Bevan
 Head of Policy & Corporate Planning



BUDDSODDIR Mewn Ffôr

-2-
20 March 2003

Tolls will remain in operation throughout the work. HGV's, buses, etc will continue to be able to use the Bridge, although we may have to restrict HGV's for the few days when we lay the final surface (to be confirmed - with adequate notice to affected parties).

Information boards and advance warning signs will be erected on the site and on approaches, giving a 24hr number for the Contractor. If you have any specific queries, please contact me.

Yours sincerely,

D. Thomas

D. Thomas - Senior Engineer,
CONSTRUCTION COMMISSIONING DIVISION

Your ref
My ref
By night/weekend
Please ask for
Cognate/turn
Telephone
Fax
Date

21 MAR 2003

Dear Sirs,

From 1.4.03 the present registration districts of Haverfordwest and South Pembrokeshire will amalgamate to form the new district of **PEMBROKESHIRE**

This should ensure a more flexible service to the public. Registrars will continue to attend the same offices as they do now, though the timings may differ slightly from those offered presently.

From this date, Births and Deaths which occur anywhere within Pembrokeshire can be registered at any of our offices.

AN APPOINTMENT IS STILL REQUIRED.

Opening hours will be as follows

Monday	Milford Haven Town Hall Pembroke Dock, Customer Service Centre, Argyle St. Tenby Community Centre Greenhill Rd. Fishguard Town Hall Narberth Health Centre, Northfield Rd. St Davids, Cysgod y bwr Haverfordwest Register Office, Tower Hill Haverfordwest Crymych Health Centre	9.30-11.30 2.4.00 9.30-10.45 1.45-4.00 11.15-12.30 11.45-12.30 2.4.30 9-1.00 and 2-4.30 3.4.30 9-12.00
Wednesday	Withybush Hospital (Births Only) Milford Haven Haverfordwest Fishguard Haverfordwest Pembroke Dock St Davids Narberth	11-12.30 9.30-11.30 2.4.30 2.4.30 1.45-4.00 9-1.00 and 2-4.30 9-12.00 11.45-12.30 2-3.30
Thursday	Haverfordwest Pembroke Dock St Davids Narberth	9-1.00 and 2-4.30 9-12.00 11.45-12.30 2-3.30
Friday	Milford Haven Haverfordwest Pembroke Dock Crymych Fishguard Tenby	9.30-11.30 2.4.00 11-1.00 and 2.3.00 10.45-12.15 1.45-4.00 9-10.30

Please make an appointment with the appropriate Registrar -
Haverfordwest & Milford Haven Mrs V. Gale 01437 763543, 01646 692130
Pembroke Dock, Tenby, Narberth Mrs C. Fortune 01646 682432, 01834 843297, 01834 860670
Fishguard, St Davids, Crymych Miss L. Jones 01348 872875, 01239 831313.

If any point needs further clarification please telephone 01437 762579
Yours faithfully
Barbara Eynon
Superintendent Registrar

APPENDIX "D"
Pty Valuation
G. JUDY JAMES LLB
Director of Survey Services
Major Officer for Civil Measurement
Mrs S.A. EYMON
Superintendent Registrar
Haverfordwest Registration District
Register Office, Tower Hill
Haverfordwest, SA61 1SS
Telephone: 01646 24200
Crymych Register
Dunbank, Crymych, Haverfordwest
Haverfordwest, SA61 1SS
Phone: 01646 24200



Cyngor Sir Penfro - Pembrokeshire County Council

PEMBROKE DOCK TOWN COUNCIL

REPORT OF FINANCIAL OFFICER

3RD APRIL, 2003

Madam Mayor, Ladies and Gentlemen,

The following matters are submitted for consideration:-

28. PAYMENT OF ACCOUNTS

The following accounts are submitted for payment:-

174.	Pembs. Association of Local Councils – Subscription	£300.00
175.	Petty Cash	£50.00
176.	Canon A. Thomas – Mayor’s Chaplain – Donation on Retirement	£100.00
177.	Menter Iaith Sir Benfro – Membership Fee	£5.00

W.A. VINCENT
Financial Officer





PEMBROKE DOCK TOWN COUNCIL

Town Clerk
T.R. EDWARDS

Financial Officer
MRS. W.A. VINCENT

Council Offices
Pater Hall
Pembroke Dock
SA72 6DD

Telephone: Pembroke 01646 684410
Fax: 01646 622788

(Office hours 9.00 am - 1.00 pm, Mon - Fri.)

28th March, 2003

To: Council Members

Dear Councillor,

The Town Awards Ceremony will be held on **FRIDAY, 4TH APRIL, 2003** in the Main Hall, Pater Hall, Pembroke Dock at 7.00 p.m. for 7.30 p.m.

It is hoped that you and your husband/wife/partner/guest will be able to attend the Presentation Evening.

Yours sincerely,

Town Clerk.



PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF TOWN CLERK **3RD APRIL, 2003**

Madam Mayor, Ladies and Gentlemen,

251. PLANNING APPLICATION CONSULTATION **PARFITTS CARPETS, GORDON STREET**

I enclose at Appendix "E" a letter received from Mrs. A. Lewis of 5 Harbour Way regarding the development currently under construction at Parfitts Carpet Warehouse. Copies have also been sent to Ward Members, Councillors W.J. Davies, D.T. Esmond and D.L. Jones.

The planning application (Ref: 02/118/PA) was considered by Members at the Council Meeting on the 23rd May, 2002, when it was resolved that the Council had no objection to the application.

I have discussed the application with the Planning Department, Pembrokeshire County Council and was informed that as the site is within the Conservation Area, statutory notices of the proposed development were advertised in the local press and on site.

I am informed that prior to the application being approved discussions took place with the applicants regarding some design and external appearance matters. Pembrokeshire County Council will be checking that the development is in accordance with the amended plans. Members' instructions are requested.

252. PLAY AREAS IN PEMBROKESHIRE

Following the meeting of Town Councils held in Pembroke on the 26th March, 2003 I enclose at Appendix "F" a letter which has been sent by Pembroke Town Council to all Town and Community Councils in Pembrokeshire.

253. MISS SARAH OWENS, 7 ST. PETER'S ROAD

Miss S. Owens has been selected to play for the Wales Under 14 girls football development squad. She is the only girl from Pembrokeshire to have been selected. I enclose at Appendix "G" a letter from her parents requesting the Council to consider some financial support.

T.R. EDWARDS
Town Clerk



Clerk / Financial Officer
Clerc / Frysorydd
P.S. LLOYD

- 2 APR 2003

27th March 2003

5 Harbour Way
Pembroke Dock
Pembrokeshire
SA72 6DB

Roland Edwards
Town Clerk
Pembroke Dock Town Council
Pater Hall
Pembroke Dock

27th March 2003.

Dear Sir

Yesterday I telephoned the Planning Dept in the County Council Offices to ask why the residents of Harbour Way had not been notified of the plans pertaining to the alterations being made by Parfitts Carpets.

I was given to understand that neighbours close to proposed developments are only notified of plans that might affect them if the Planning Officer concerned decided to do so. I was also informed that Pembroke Dock Town Council had approved the plans.

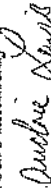
I was astounded yesterday to see the height of the new building, it towers over the adjacent shopping centre and will be a complete eyesore to the residents of our street.

How can Pembroke Dock Town Council approve of something of this nature, did they visit the site, did they realise the height of the structure and the impact it would have on the residents of Harbour Way. Did any of the Councillors who we elect to serve us, bother to find out how we would feel, obviously not.

We already have facing our front a Shopping Centre which gets shoddier by the day no maintenance being carried out on it, our cars and windows are always covered in dust, when the wind blows, from the unfinished Car Park at the bottom of the road.

Perhaps the members of Pembroke Dock Town Council will find time to come and look at what they have approved and hopefully they will in future consider plans more carefully.

Yours faithfully



Audrie Lewis Mrs.

cc David Jones
Don Esmond
W J Davies

Clerk / Financial Officer
Clerc / Frysorydd
P.S. LLOYD

27th March 2003

To: All Clerks of Town/Community Councils in Pembrokeshire

Dear Town/Community Clerk

PLAY AREAS IN PEMBROKESHIRE

You will be aware of the new County Council policy that was decided in 1999, that when a particular play area has reached the end of its life through fair wear and tear or vandalism, it will not be replaced by them.

The replacement will then fall on town/community councils and/or other organisations such as community/residents associations if they are willing to take on the responsibility.

My Council has been debating this matter for some time, as the main play park that we have (four have already been removed), is nearing the end of its life. This park is used extensively by locals and visitors and we would expect that to replace it would cost a minimum of £100,000. This is only for the type of equipment already in place which covers the toddler to ten age group. As vandalism occurs mainly by older children, it is essential that play parks should incorporate facilities for ten to sixteen year olds as well - this of course could double the cost involved. Would the community accept a large rise in their Council tax to cover this we ask - and that is just one play park.

We enquired with all the large towns in the county, to find that their feelings were the same as ours, and as a result we invited representatives to attend a meeting at Pembroke Town Hall on 26th March 2003. The meeting was well attended and without exception, all present were unanimous that the County Council should reverse its policy and once again take on all responsibility for play parks as it had done when it replaced the two district councils in 1996.

COUNCIL OFFICES
THE TOWN HALL
PEMBROKE
PEMBROKESHIRE
SA 71 4 J 5

SWYDDFA CYNGOR
NEUADD Y DREF
PENBRO
SIR BENFRO
S A 7 1 4 J 5

Tel/Fax No: Pembroke (01646) 683092
(Office Hours: 9 am - 1pm / Monday - Friday)

Ffôn/Ffacs: Penfro (01646) 683092
(Oriau Swyddfa: 9 am - 1 pm / Dydd Llun - Dydd Gwener)

The County Council has stated that it will match fund up to a maximum of £15,000 per play area, as a one-off payment, but a town councillor in the meeting (who has been instrumental in setting up a play park in his area), could state that in order to get the maximum £15,000, his association had to raise £35,000.

Enquiries with Nick Ainger MP and Christine Gwyther AM confirm that this is not a policy handed down from Government, but solely decided by Pembrokeshire County Council, and although they have made representations against the policy, it was to no avail, even though we understand that 60 of the 79 community councils objected to the proposal in the first instance.

At the end of the meeting, one of the county councillors who was present indicated that a Notice of Motion would be put before the full meeting of the County Council to be held on 8th May 2003 requesting that the existing policy on play areas should be reversed.

Those present at the meeting fully support the motion, and have instructed me to write to all town and community councils requesting that members speak to their local county councillors to urge them to support this motion when it comes before them, and furthermore to ask for a recorded vote. In addition, representatives from town and community councils should attend the meeting at County Hall to show their support in relation to this matter.

As a collective body representing the communities we hope you will give your full support as we believe that the general public is not aware of the full facts, and consequently when a play area is removed, they lay blame on the town or community council if it is not replaced.

Thank you in anticipation.

Yours sincerely


CLERK/FINANCIAL OFFICER

Mr & Mrs B. Owens
7 St. Peter's Road
Pembroke Dock
Pembrokeshire
SA72 6 LG
01646 621795

Dear Sir/Madam

I am writing to you concerning our daughter Sarah Owens who has been selected to play for the under 14's national girls football development squad in which she represents wales.

She has to train at sophia gardens every six weeks for two to three days at a time and will be travelling to Pwllheli and Aberystwyth this year for tournaments i have enclosed a copy of what she is doing this year.

She is the only girl in Pembrokeshire to be selected and we are looking for donations in supporting her we have paid for her football kit and two trips to Cardiff but know we could do with some financial support.

She plays for the Pembroke Borough and also for Pembrokeshire centre of development for the last four years.

As parents we are very proud of Sarah due to a difficult start in life due to health problems she has come on so well. we look forward to hearing from you in the near future.

Yours Faithfully


A. L. Owens
Mr & Mrs Owens

PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF FINANCIAL OFFICER

3RD APRIL, 2003

Madam Mayor, Ladies and Gentlemen,

1. PAYMENT OF ACCOUNTS

I would be grateful if the following accounts could be considered for payment:-

5	The Consortium - Stationery	£37.61
6	Tesco - Wine, etc. for Town Awards Evening	£38.44
7	Hagemeyer - Light Bulbs	£46.13
8	Pitney Bowes - Postage By Phone	£50.00
9	Kidde Fire Protection Services - Repairs to Fire Equipment	£361.31
10	British Gas - Gas Supply	£979.92
11	Pembroke Dock Museum Trust - Donation	£1,000.00
12	Pembrokeshire County Council - Rates - 2003/2004	£3,520.00

W.A. VINCENT
Financial Officer

