

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 9<sup>th</sup> January, 2003 at 6.30 p.m.

**PRESENT:**

Councillor Mrs. P.E. George (Mayor)  
Councillors W.J. Davies, D.T. Esmond,  
Mrs. P.E.M. Folland, Mrs. C. Fortune,  
K.C. Higgs, D.L. Jones,  
Mrs. V.M.J. Roach, R.G. Watts,  
P. Weatherall.

**IN ATTENDANCE:**

Mr. T.R. Edwards, Town Clerk

The Meeting was opened with Prayer.

**143. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors P.G. Gwyther, Mrs. B. Roch and S. Perkins.

**144. WELCOME TO COUNCILLOR**

The Mayor extended a welcome to Councillor P. Weatherall who was attending his first Council Meeting after recent co-option as Member for the Llanion Ward.

**145. WELCOME TO MR. P. MAGGS**

The Mayor welcomed Mr. P. Maggs, Chief Executive, Pembrokeshire Housing Association who had attended the Meeting in order to discuss housing in the Town undertaken by their Association.

Mr. Maggs outlined the history of Housing Associations generally and the Pembrokeshire Housing Association in particular. The Association now has a portfolio of 1,400 dwellings and employs a staff of 40. The largest development is at Trafalgar Road in Haverfordwest with 62 dwellings. He also mentioned the Care and Repair Unit, a subsidiary of the Pembrokeshire Housing Association which was established in 2001. This provides advice, support and assistance to elderly or vulnerable residents regarding repairs, improvements and adaptations.

After answering several questions from Members, Mr. Maggs was thanked by the Mayor for his presentation.

146. MINUTES

PROPOSED by Councillor Mrs. P.E.M. Folland  
SECONDED by Councillor D.L. Jones

**RESOLVED –**

That the Minutes of the Meeting held on the 5<sup>th</sup> December, 2002 be adopted as circulated subject to the following amendments:-

147. MATTERS ARISING FROM THE MINUTES

(a) Minute 1349E) – 49 Gwyther Street – Rodent Infestation

The Town Clerk reported a letter received from Pembrokeshire County Council which stated that the Pest Control Officer for that area, Richard Johns responds to all service requests where rats/mice have been seen and baits where there is evidence of infestation.

He has treated properties in Gwyther Street previously and test baiting has been carried out at 49 Gwyther Street but no occasion has there been evidence to suggest that number 49 is providing harbourage for pests. A further visit will be made by Mr. Johns and Miss Brown, Pollution Inspector in response to the service request. Fresh test bait will be laid if considered appropriate. The situation will continue to be monitored.

(b) Minute 134(f) – Traffic Calming Measures – Essex Road

Councillor K. Higgs said that he was disappointed that the speed checking equipment had been positioned, in his opinion, too close to the corner near the Residential Home and not along the straight by the Cleddau Bridge Hotel. He maintains that the readings obtained would not be a true reflection of the speed of vehicles in Essex Road.

**RESOLVED –**

That Pembrokeshire County Council be informed of these concerns and be requested to consider other traffic calming measures and a possible weight restriction on vehicles able to use Essex Road.

(c) Minute 134(g) – Cycle Track – Top Road – Lighting

The Town Clerk reported a letter from Pembrokeshire County Council stating that the footpath leading to the Park Estate would be strimmed before Christmas. The letter also stated that the broken fence alongside the path belonged to the adjacent landowner and, as such, would not be maintained by Pembrokeshire County Council.

The Town Clerk was requested to clarify this with Pembrokeshire County Council.

(d) **Minute 137(173) – Albion Square Centenary Lamp**

The Town Clerk reported that Pembrokeshire County Council had promised to complete the remaining works at the very earliest.

(e) **Minute 138 – Information/Notice Board**

The Town Clerk reported that a donation of £100 had been received from the Milford Haven Port Authority. The quotation received for the supply of the Information Board was £2,140 (+ VAT) with donations now amounting to £1,450, a current shortfall of £690.

**RESOLVED –**

That an order be placed for the supply of an information/notice board from Woodcon Products Ltd., at a cost of £2,140 (+ VAT).

(f) **Minute 141(17) – Internal Auditor**

The Town Clerk reported that he had contacted four persons and requested whether they were interested in submitting a quotation for undertaking a quarterly internal audit of the Council's accounts. Only one person had expressed an interest and a quotation had been received from Mr. M. Roberts of Pembroke, in the sum of £100, for the first quarterly audit. In view of the unknown volume of transactions and extent of testing required this quotation was for one quarterly audit only and might have to be reviewed when the scale of the work is known.

**RESOLVED –**

That the quotation from Mr. M. Roberts in the sum of £100 for the first quarterly internal audit be accepted.

(g) **Minute 142(c) – Water – Town Supply**

The Town Clerk reported that he had discussed progress with Mr. Kevin Jones of Lang Utilities. Lining of the mains had been completed, where possible. Work remained to be completed at Cumby Terrace, Treowen Road and Ferry Lane. Completion was expected by mid-February, 2003.

Concern was expressed at a number of large potholes which remained to be dealt with.

**RESOLVED –**

That the Town Clerk contact Lang Utilities and Pembrokeshire County Council.

(h) **Minute 142(g) – Memorial Park – Gates**

The Town Clerk reported that no reply had yet been received from Pembrokeshire County Council.

**RESOLVED –**

That the Townscape Heritage Officer be contacted and requested to advise whether any grant aid was available for repairs and improvement in the Memorial Park.

**148. MINUTES OF THE TOURISM COMMITTEE**

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. P.E. George

**RESOLVED –**

That the Minutes of the Meeting held on the 13<sup>th</sup> November, 2002 be adopted as circulated

**149. REPORT OF TOWN CLERK**

**184. Civic Service**

The Town Clerk reported that the Mayor had made arrangements for the Civic Service to be held on Sunday, 26<sup>th</sup> January, 2003 at St. John's Church at 2.30 p.m. Invitations to Members had been issued as well as to relevant Organisations/Authorities.

**185. Town Awards Scheme**

The Town Clerk reported that since the Council introduced a Town Awards Scheme in 2001 the format of the scheme had been as follows:-

- (a) Nominations are limited to residents in Pembroke Dock.
- (b) There will be two categories of Awards:-
  - (a) Award of Merit
  - (b) Certificate of Commendationto be awarded to individuals or organisations in the Town.
- (c) Nominations received will be considered by an Awards Committee consisting of all Members of the Pembroke Dock Town Council.
- (d) The number of awards made in any one year will be at the discretion of the Awards Committee.
- (e) The awards will be presented at an Awards Ceremony.

The Town Clerk requested Members to confirm that the scheme was to be repeated this year and whether any amendments were proposed.

If the scheme was to continue, arrangements would be made for a press release and closing date of 20<sup>th</sup> February, 2003 be advertised, to allow for consideration by the Awards Committee and for presentation arrangements to be made.

**RESOLVED –**

That a Town Award Scheme be held in 2003, on the same format as previous years. Following a press release, the closing date to be 20<sup>th</sup> February, 2003. The presentation evening to be arranged at an earlier date than in previous years.

**186. Play Areas and Funding Strategy**

The Town Clerk enclosed at Appendix "A" a copy of a letter from Pembroke Town Council concerning the new Pembrokeshire County Council strategy towards the provision and maintenance of play areas. It was understood that the letter had been sent to other Town Councils in the County, and the Council's opinions and future intentions on the issue had been requested. This matter was last debated on the 17<sup>th</sup> October, 2002 when it had been resolved to take no further action in view of the forthcoming expenditure on the Pater Hall.

**RESOLVED -**

That no further action regarding the provision of play equipment be taken in view of the forthcoming expenditure on the Pater Hall. Pembroke Town Council to be advised of the Council's similar opinions regarding the Pembrokeshire County Council's strategy towards the future provision and maintenance of play areas.

**187. Coast Path 50th Anniversary Walk**

The Town Clerk enclosed at Appendix "B" a letter from the National Park Officer concerning a walk to mark the 50<sup>th</sup> anniversary of the designation of the National Park Coast Path. The proposal is to link up all the 33 Community/Town Councils whose areas include parts of the path and to invite the participation of Councils along the way. It is anticipated that the walk would take place in the two week period up to Sunday, 20<sup>th</sup> July, 2003 and the Council had been invited to nominate either Members of the Council or local residents to join the walk within the Council boundaries. Support for the proposal was requested by the 31<sup>st</sup> January, 2003.

**RESOLVED –**

That the Council supports, in principle, the 50<sup>th</sup> Anniversary Walk. Councillors D.T. Esmond, Mrs. C. Fortune, Mrs. P.E.M. Folland and the Town Clerk indicated their intention of joining the walk.

**188. Pennar Junior School**

The Town Clerk enclosed at Appendix "C" a letter from Mr. A.J. James of Military Road, concerning the planting of trees in the playing field of the above-named School. This matter had been discussed with Mr. James and he had been advised that his concerns should be addressed to the Education Department of Pembrokeshire County Council.

**189. The Garrison Chapel –  
Compulsory Purchase Order, 2002**

The Town Clerk reported that notification had been received from Pembrokeshire County Council that a public local inquiry was to take place on the 12<sup>th</sup> February, 2003 at the Captain Superintendent's Office in the Dockyard at 10.00 a.m.

The Inquiry was to consider the merits of the Council's Purchase Order to acquire the Garrison Chapel and the surrounding land and the merits of the application for listed building consent to alter and extend the Chapel. Details of the Council's Statements of Reasons and Case are available for inspection at Room 3A, County Hall, Haverfordwest (9.00 a.m. – 5.00 p.m. Monday to Friday).

Any views or comments had to be made in writing and be received by the Planning Inspectorate not later than 28 days before the start of the Inquiry.

**190. Gas Maintenance Work Programme**

The Town Clerk reported that notification had been received from Transco that because of operational requirements the commencement of the gas maintenance work programme in the Town had been delayed and would now commence between the 23<sup>rd</sup> January and 3<sup>rd</sup> February, 2003 and should be completed within five weeks.

The Town Clerk reported that he had been informed by County Councillor B. Hall that Dimond Street, from Barclays Bank to Laws Street, would be closed for a period. Full details were not yet known.

**191. Milford Haven Port Authority Act, 2002**

The Town Clerk reported that this new Act had received the Royal Assent on the 7<sup>th</sup> November, 2002. A copy had been received and was available for inspection.

**192. Transfer of Justices' Licence  
The Bird in Hand, 3 Lewis Street**

The Town Clerk advised that since the last Council Meeting notification of an application for the transfer of the Justices' Licence had been received, the hearing had been scheduled for 2<sup>nd</sup> January, 2003.

The application was from Mr. Brian Stephen Carlton Revill of Thistlemead, Lower Lamphey Road, Pembroke. The previous licencees were Mr. & Mrs. Zimmer.

**RESOLVED –**

That the application be noted.

**193. Planning Applications**

001/02/CA      Pembrokeshire County Council      39 Front Street –  
County Hall      Demolition and Site  
Haverfordwest      Clearance

PROPOSED by Councillor W.J. Davies  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED –**  
That the Council have no objection to the application.

959/02      Morbaine Ltd.  
The Finlan Centre      Land at London Road –  
Hale Road      Variation of condition no. 7  
of planning permission Wides  
(which requires prior Cheshire  
approval of proposals for  
retail sales of clothing or  
footwear)

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor R.G. Watts

**RESOLVED –**  
That the Council have no objection to the application.

970/02      Govan Davies Estates      Plot 1, Stockwell Road,  
Stephens Green      Llanion Park –  
Milton      One residential house  
Tenby

PROPOSED by Councillor K. Higgs  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
That the Council have no objection to the application.

980/02      Mr. R. Rowell      Land at Pill Ruin, Off Castle  
Flat 5,      Street, Pennar –  
3 High Street      One dwelling  
Pembroke Dock

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. P.E.M. Folland

**RESOLVED –**  
That the application be refused as the proposed  
site is outside the development plan.

982/02           Pembrokeshire Housing Association           The Gables, Queens Square –  
Meyler House                                   Proposed change of use from  
St. Thomas Green                             sheltered housing into 8 no.  
Haverfordwest                               self-contained units for the  
   elderly & disabled including  
   extension to existing building  
   to house lift shaft.

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor D.L. Jones

**RESOLVED -**

That the Council have no objection to the application.

984/02           Mr. G. Anderson                               West Gun Tower, Fort Road,  
20 Whitehall Avenue                         Royal Dockyard –  
Pembroke                                       Conversion of existing  
   redundant tower to residential  
   use

PROPOSED by Councillor R.G. Watts  
SECONDED by Councillor D.L. Jones

**RESOLVED -**

That the Council have no objection to the application.

989/02           Mrs. Morgan                                   14A Military Road, Pennar -14A  
14A Military Road                             Disabled and renovation  
Pembroke Dock                               grant including new pitched roof  
   structures in place of existing  
   flat roof

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. P.E.M. Folland

**RESOLVED -**

That the Council have no objection to the application.

991/02           St. Johns Community Hall                   St. Johns Community Hall –  
Management Committee                     Meeting room extension and  
31 Devonshire Road                         and alterations to existing  
Pembroke Dock                               multi-purpose hall.



PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor R.G. Watts

**RESOLVED -**

That the Council have no objection to the application.

**194. Planning Decisions**

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

702/02 – Bramble Hall Farm, Ferry Lane – Centre for recycling of inert waste (screening, sorting and crushing of inert waste) Re-submission – **Refused**

755/02 – 6 Meyrick Street – Extend rear to form conservatory and balcony – change of use of basement and ground floor area from commercial to residential retaining an area of 11 sq.m. at ground floor for commercial use – **Approved**

**150. REPORT OF FINANCIAL OFFICER**

**19. Estimates for year 1st April, 2003 to 31st March, 2004**

The Financial Officer submitted the Estimates for the next financial year. The Estimates as submitted showed a saving in total expenditure of £6,400 which on the Band D equivalent was a reduction of £1.68. In view of the proposed improvements to the Pater Hall complex all financial reserves had been earmarked for the project. Assuming the improvements and alterations were to take place during the year there would be a reduction in bank interest received and possibly in letting income. However, both were difficult to estimate at this time.

Also enclosed was a copy of the Pater Hall Hiring Charges for 2002/2003. In view of the proposed improvement works to be carried out, and possible inconvenience to users, the Financial Officer submitted that the charges be retained at the same level for 2003/2004.

**RESOLVED -**

- (1) In view of the forthcoming expenditure on the Pater Hall, the precept requirement for 2003/04 be set at £85,000, an increase of £4,300 on the current year. This will equate to a Band "D" equivalent of £30.18 an increase of £1.06.
- (2) That the Pater Hall hiring charges for 2003/04 be retained at the existing levels.
- (3) That the Financial Officer be congratulated on the clear presentation of the Estimates.

## 20. Payment of Accounts

The following accounts were paid out of meeting:

135.	Graham's Hoist Service - Christmas Lighting	£800.00
136.	SWALEC - Electricity Supply	£229.18

The following accounts were submitted for payment:-

137.	The Consortium - Materials	£215.54
138.	Hagemeyer - Christmas Lighting Materials	£44.39
139.	British Gas - Gas Supply	£477.13
140.	Dyfed Alarms Ltd. - Annual Maintenance Contract - Alarm System	£70.50

The Clerk reported that account no. 137 should be amended to read £214.54 and not £215.54 as printed.

The Clerk requested that the following account be added to the schedule of accounts for payment:-

141.	Pitney Bowes - Maintenance of Postage Meter	£11.74
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**PROPOSED** by Councillor D. T. Esmond  
**SECONDED** by Councillor Mrs. C. Fortune

**RESOLVED** -  
That account nos. 135 - 141 be approved for  
payment.

## 21. Imprest Account

The Financial Officer reported that the sum of £3,912.97 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and N.I. for the month of December, 2002.

### 151. MATTERS RAISED VERBALLY

#### (a) Crossing - Near Jewsons

Councillor D.L. Jones enquired whether any progress had been made regarding the unevenness of the crossing and right of way on the land to the north of the St. Govan's Centre. The Town Clerk reported that he had discussed the matter with Mr. R. Hooper, Rights of Way Officer, and hoped to arrange a site meeting soon.

(b) **Rubbish – Western Way**

Councillor D.L. Jones reported a deposit of rubbish at the rear of Queen's Street, adjoining Western Way.

**RESOLVED -**

That Pembrokeshire County Council be requested to clear the rubbish.

(c) **Car Park – Adjoining Youth Club, Bush Street**

Councillor P. Weatherall reported that car parking in the car park between the Youth Club and Alderman Lloyd Close was very disorganised and considered that parking spaces should be marked.

**RESOLVED -**

That Pembrokeshire County Council be requested to paint parking spaces on the car park.

(d) **New Access Off Western Way to Lower Meyrick Street**

Councillor D.T. Esmond reported numerous complaints of cars using the new road to exit from Lower Meyrick Street on to Western Way. He suggested that additional measures were required to prevent this.

**RESOLVED -**

That the Town Clerk draw the attention of Pembrokeshire County Council to this complaint.

(e) **Parking on Double Yellow Lines and On Corners**

Councillor W.J. Davies complained of the persistent parking of vehicles on double yellow lines and on corners, especially in Dimond Street.

**RESOLVED -**

That the Town Clerk request the Police to take the appropriate action.

(f) **Land Between St. Govan's Centre and Co-op Store**

Councillor W.J. Davies considered this area of land to be an eyesore, especially as it is situated in the centre of the Town.

**RESOLVED -**

That the Town Clerk be requested to establish the ownership of the land concerned so that further action can be taken to improve its appearance.

(g) **Macken's Lane, off Bentalass Terrace, Pennar**

Councillor Mrs. V.M.J. Roach reported that a street name sign at this location was damaged and required replacing.

**RESOLVED –**

That Pembrokeshire County Council be requested to provide a new sign.

(h) **Fireworks**

Councillor Mrs. P.E.M. Folland informed Members of a petition circulating in the Town requesting that the sale of fireworks be restricted to certain times in the year.

(i) **Death of Mr. Steve May**

The Mayor informed Members that the funeral of the late Mr. Steve May would be held on Saturday, 11<sup>th</sup> January, 2003 at 1.30 p.m. in the Pater Hall. A letter of sympathy had been sent to Ms. Christine Gwyther and the family.

**The Meeting terminated at 8.30 p.m.**

  
\_\_\_\_\_  
Mayor.

# **PEMBROKE DOCK TOWN COUNCIL**

## **REPORT OF TOWN CLERK**

**9TH JANUARY, 2003**

Madam Mayor, Ladies and Gentlemen,

### **PART 1 – GENERAL**

#### **184. CIVIC SERVICE**

The Mayor has made arrangements for the Civic Service to be held on Sunday, 26<sup>th</sup> January, 2003 at St. John's Church at 2.30 p.m. Invitations to Members have been enclosed and are being sent out to relevant Organisations/Authorities.

#### **185. TOWN AWARDS SCHEME**

Since the Council introduced a Town Awards Scheme in 2001 the format of the scheme has been as follows:-

- (a) Nominations are limited to residents in Pembroke Dock.
- (b) There will be two categories of Awards:-
  - (a) Award of Merit
  - (b) Certificate of Commendationto be awarded to individuals or organisations in the Town.
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- (d) The number of awards made in any one year will be at the discretion of the Awards Committee.
- (e) The awards will be presented at an Awards Ceremony.

I should be grateful if Members would confirm that the scheme is to be repeated this year and whether any amendments are proposed.

Assuming that the scheme is to continue, I shall arrange for a press release and suggest that a closing date of 20<sup>th</sup> February, 2003 be advertised, to allow for consideration by the Awards Committee and for presentation arrangements to be made.

Members' instructions are requested.

## **PART II – CORRESPONDENCE**

### **186. PLAY AREAS AND FUNDING STRATEGY**

I enclose at Appendix "A" a copy of a letter from Pembroke Town Council concerning the new Pembrokeshire County Council strategy towards the provision and maintenance of play areas. I understand that the letter has been sent to other Town Councils in the County, and requests the Council's opinions and future intentions on the issue.

As Members will know, when the matter was last debated on the 17<sup>th</sup> October, 2002 it was resolved to take no further action in view of the forthcoming expenditure on the Pater Hall.

Members' instructions are requested.

### **187. COAST PATH 50<sup>TH</sup> ANNIVERSARY WALK**

I enclose at Appendix "B" a letter from the National Park Officer concerning a walk to mark the 50<sup>th</sup> anniversary of the designation of the National Park Coast Path. The proposal is to link up all the 33 Community/Town Councils whose areas include parts of the path and to invite the participation of Councils along the way. It is anticipated that the walk will take place in the two week period up to Sunday, 20<sup>th</sup> July, 2003 and the Council is invited to nominate either Members of the Council or local residents to join the walk within the Council boundaries. Support for the proposal is requested by the 31<sup>st</sup> January, 2003. Members' instructions are requested.

### **188. PENNAR JUNIOR SCHOOL**

I enclose at Appendix "C" a letter from Mr. A.J. James of Military Road, concerning the planting of trees in the playing field of the above-named School. I have discussed the matter with Mr. James and advised him that his concerns should be addressed to the Education Department of Pembrokeshire County Council.

### **189. THE GARRISON CHAPEL – COMPULSORY PURCHASE ORDER, 2002**

Notification has been received from Pembrokeshire County Council that a public local inquiry is to take place on the 12<sup>th</sup> February, 2003 at the Captain Superintendent's Office in the Dockyard at 10.00 a.m.

The Inquiry is to consider the merits of the Council's Purchase Order to acquire the Garrison Chapel and the surrounding land and the merits of the application for listed building consent to alter and extend the Chapel. Details of the Council's Statements of Reasons and Case are available for inspection at Room 3A, County Hall, Haverfordwest (9.00 a.m. – 5.00 p.m. Monday to Friday).

Any views or comments have to be made in writing and have to be received by the Planning Inspectorate not later than 28 days before the start of the Inquiry.

#### **190. GAS MAINTENANCE WORK PROGRAMME**

Notification has been received from Transco that because of operational requirements the commencement of the gas maintenance work programme in the Town has been delayed and will now commence between the 23<sup>rd</sup> January and 3<sup>rd</sup> February, 2003 and should be completed within five weeks.

#### **191. MILFORD HAVEN PORT AUTHORITY ACT, 2002**

This new Act received the Royal Assent on the 7<sup>th</sup> November, 2002. A copy has been received and is available for inspection.

#### **192. TRANSFER OF JUSTICES' LICENCE THE BIRD IN HAND, 3 LEWIS STREET**

Since the last Council Meeting notification of an application for the transfer of the Justices' Licence was received, the hearing being scheduled for 2<sup>nd</sup> January, 2003.

The application was from Mr. Brian Stephen Carlton Revill of Thistlemead, Lower Lamphey Road, Pembroke. The previous licencees were Mr. & Mrs. Zimmer.

### **PART III – PLANNING**

#### **193. PLANNING APPLICATIONS**

001/02/CA      Pembrokeshire County Council  
County Hall  
Haverfordwest

39 Front Street –  
Demolition and Site  
Clearance

959/02	Morbaine Ltd. The Finlan Centre Hale Road Wides Cheshire	Land at London Road – Variation of condition no. 7 of planning permission (which requires prior approval of proposals for retail sales of clothing or footwear)
970/02	Govan Davies Estates Stephens Green Milton Tenby	Plot 1, Stockwell Road, Llanion Park – One residential house
980/02	Mr. R. Rowell Flat 5, 3 High Street Pembroke Dock	Land at Pill Ruin, Off Castle Street, Pennar – One dwelling
982/02	Pembrokeshire Housing Association Meyler House St. Thomas Green Haverfordwest	The Gables, Queens Square – Proposed change of use from sheltered housing into 8 no. self-contained units for the elderly & disabled including extension to existing building to house lift shaft.
984/02	Mr. G. Anderson 20 Whitehall Avenue Pembroke	West Gun Tower, Fort Road, Royal Dockyard – Conversion of existing redundant tower to residential use
989/02	Mrs. Morgan 14A Military Road	14A Military Road, Pennar - Disabled and renovation grant including new pitched roof structures in place of existing flat roof
991/02	St. Johns Community Hall Management Committee 31 Devonshire Road	St. Johns Community Hall – Meeting room extension and and alterations to existing multi-purpose hall.



194. **PLANNING DECISIONS**

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

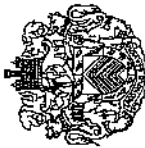
702/02 – Bramble Hall Farm, Ferry Lane – Centre for recycling of inert waste (screening, sorting and crushing of inert waste)Re-submission – **Refused**

755/02 – 6 Meyrick Street – Extend rear to form conservatory and balcony – change of use of basement and ground floor area from commercial to residential retaining an area of 11 sq.m. at ground floor for commercial use – **Approved**

T.R. EDWARDS

Town Clerk





PEMBROKE  
TOWN  
COUNCIL  
CYNGOR  
TREF  
PENFRO

18th December 2002

Mr T R Edwards  
Town Clerk  
Pembroke Dock Town Council  
Pater Hall  
Pembroke Dock

Dear Roland

PLAY AREAS IN PEMBROKESHIRE

You will be aware of the new County Council strategy that was decided in 1999, that when a particular play area has reached the end of its life, the equipment will not be replaced by the County Council.

The replacement will then fall on community councils and/or other organisations within the community that are willing to take on the responsibility.

The matter has been debated by my Council on a number of occasions, and members are of the opinion that the County Council is off-loading a responsibility that has always been theirs.

Whilst my Council is prepared to take on various responsibilities from the County Council, it is only prepared to do so if the necessary funding comes with it. As far as the play areas are concerned, the funding from the County Council is limited to a maximum of £15000, which is unacceptable considering most play areas would require a minimum of £50000 to re-equip them.

- 2 -

We would be grateful therefore if you could inform us if your Council is of the same opinion as ours, and if so what you intend to do about any play areas that become obsolete in your area.

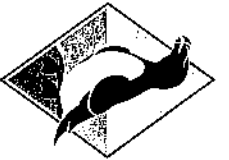
We look forward to your observations.

Yours sincerely,

CLERK/FINANCIAL OFFICER

COUNCIL OFFICES  
THE TOWN HALL  
PEMBROKE  
PEMBROKESHIRE  
SA 71 4JS

SWYDDFA CYNGOR  
NEUADD Y DREF  
PENFRO  
SIR BENFRO  
SA 71 4JS



19th Dec 2003

23 DEC 2002

Mr T R Edwards  
Clerk Pembroke Dock Town Council  
Pater Hall  
Lewis Street  
PEMBROKE DOCK  
Pembrokeshire SA72 6DD

**Parc Cenedlaethol  
Arfordir Penfro**  
Ian Winch, Heddlorol  
Sif Benio S401 1P9  
**Pembrokeshire Coast  
National Park**  
Vinch Lane, Haverfordwest  
Pembrokeshire SA61 1P9  
Ffôn/Fel: 01437-764636  
Ffacs/Fax: 01437-768045  
DK 08293 Hwefoddiweli 1  
pwrp@pembrokeshireccat.org.uk  
www.pembrokeshireccat.org.uk  
Coedwom oghalioh  
yn Gyrring a Seoring  
Mae wirsone coropwrthia  
in Fnglsh and Wgsh

Dear Mr Edwards,

**Re: Coast Path 50<sup>th</sup> Anniversary Walk.**

Fifty years ago next year – in July 1953 - the Pembrokeshire Coast Path was given Ministry approval, receiving formal designation as a *Long Distance Route*. Over the next 17 years some 160 agreements were negotiated and work undertaken on the ground to turn the Coast Path dream into a 186-mile reality.

Today, the Coast Path is one of Britain's 18 *National Trails*, and the only one which is almost entirely along a coastal route. The Coast Path is regarded as one of the finest walking experiences in Europe and it makes a major contribution to tourism and the Pembrokeshire economy.

To mark the 50<sup>th</sup> anniversary of the designation of the Coast Path the National Park Authority is proposing to co-ordinate a special event in which the Path will be walked in sequence. The idea is to link up all 33 community/town councils whose areas include parts of the Path and to invite participation from the councils along the way.

We would like to invite your council to take part by nominating individuals – either members of the council or local residents – to join in the walk with goes through your council area. The link-up points would be at convenient access points in or near your own area.

It is anticipated that the Coast Path Anniversary Walk will take place in the two week period running up to Sunday 20<sup>th</sup> July, 2003. Specific dates/timings etc have not yet been worked out.

We hope very much that your council will support in principle the Anniversary Walk and help us mark this special milestone in the history of Pembrokeshire. We would be most grateful for an indication of your support for this proposal for 31<sup>st</sup> January 2003.

With best wishes,

Yours sincerely,

Nic Wheeler  
Chief Executive (National Park Officer)



INVESTOR IN PEOPLE  
RUTDRODDYR  
MAEYV PUBL



APPENDIX "C"

16 DEC 2002

Seaways, Military Road  
Pennar  
Pembroke Dock  
Pembrokeshire  
SA72 6SG  
Tel/Fax: 01646 621304  
e-mail: seaways@onetel.net.uk

13/12/2002

Town Clerk  
Pembroke Dock Town Hall  
Diamond Street  
Pembroke Dock

Dear sir or madam

Reference Trees and Pennar School extension.

We have watched today with dismay at the planting of eight London Planes trees in the corner of the school playing field, and two trees at the rear of our property. We were advised by Pennar School Head Teacher that five trees would be planted in the corner adjacent to our western boundary and two trees at the eastern end of the school grounds. We pointed out at the time that we would lose our view of the River Cleddau.

Why is it then that a new law is being brought in by the Government about Leylandii because of their height, that we will be having trees next to us that can grow over 20 metres tall within feet of our boundary. We were told that Russian Planes would be planted which are not so tall, but would still block our view.

It will be like looking through a tunnel and it will make our bungalow dark inside. There is already Leylandii growing at the front of us, we do not want big trees front and back.

The main reason that we bought this property on the 7th August 2002 was the view of the river, the golf course and the countryside beyond.

Also we understand that a new class room will be built westwards 20 metres from the school building which we believe will remove even more of our view.

As far as we know the law that it is morally and legally wrong to knowingly to obscure a properties view. At present we have not taken legal advice on this, but we may have to in the future.

Yours sincerely



Alan Richard James



# **PEMBROKE DOCK TOWN COUNCIL**

## **REPORT OF FINANCIAL OFFICER**

**9TH JANUARY, 2003**

Madam Mayor, Ladies and Gentlemen,

The following matters are submitted for consideration:-

### **19. ESTIMATES FOR YEAR 1ST APRIL, 2003 TO 31ST MARCH, 2004**

I have pleasure in submitting the Estimates for the next financial year. The Estimates as submitted show a saving in total expenditure of £6,400 which on the Band D equivalent is a reduction of £1.68.

In view of the proposed improvements to the Pater Hall complex all financial reserves have been earmarked for the project. Assuming the improvements and alterations take place during the year there will be a reduction in bank interest received and possibly in letting income. However, both are difficult to estimate at this time.

Also enclosed is a copy of the Pater Hall Hiring Charges for 2002/2003. In view of the proposed improvement works to be carried out, and possible inconvenience to users, I would advise that the charges be retained at the same level for 2003/2004.

I shall be glad to have the Council's instructions.

### **20. PAYMENT OF ACCOUNTS**

The following accounts were paid out of meeting:

135.	Graham's Hoist Service - Christmas Lighting	£800.00
136.	SWALEC - Electricity Supply	£229.18

The following accounts are submitted for payment:-

137.	The Consortium - Materials	£215.54
138.	Hagemeyer - Christmas Lighting Materials	£44.39
139.	British Gas - Gas Supply	£477.13
140.	Dyfed Alarms Ltd. - Annual Maintenance Contract - Alarm System	£70.50

21. **IMPREST ACCOUNT**

The sum of £3,912.97 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and N.I. for the month of December, 2002.

W.A. VINCENT  
Financial Officer



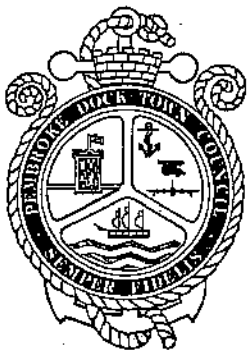
**PEMBROKE DOCK TOWN COUNCIL**

**PATER HALL HIRING CHARGES**

**FROM 1ST APRIL, 2001**

	<i>Rate per hour</i>	<i>Rate per hour after 10.00 p.m. weekdays and all day Saturday, Sunday and Bank Holidays</i>
<b><u>MAIN HALL AND STAGE</u></b>		
1 Plays, Concerts and other events with a seated audience	£5.75	£8.25
2 Displays and other sporting events by any local organisation with a seated audience	£5.75	£8.25
3 Bazaars, Fetes, Flower Shows, Sales of Work Non-Trade Exhibitions, Exhibitions by Arts Clubs, etc.	£5.75	£8.25
4 Trade Exhibitions, Private Art Exhibitions, etc. where exhibits offered for sale	£5.75	£8.25
5 Meetings of Societies, Conferences, etc. (Minimum of 2 hours)	£5.75	£8.25
6 Private Parties, Receptions, Dances, etc. where no charge made for admission and admission by invitation only (Minimum of 4 hours)	£8.50	£11.25
7 Dances, Discos, etc. where charge made for admission (Minimum of 2 hours)	£12.25	£16.25
8 Discos for children under 12 years of age	£6.25	£8.25
9 Use of Stage for Rehearsals	£4.25	£5.50
10 Blood Donation Sessions	Nil	Nil
11 Evening Classes, Activities, etc. run on a commercial basis and charge made for participation	£10.25	£12.25
12 Retail One-Day Sales - Per Session 8.00 a.m. to 6.00 p.m. (£20.00 per hour)	£200 per day	£200 per day

	<i>Rate per hour</i>	<i>Rate per hour after 10.00 p.m. weekdays and all day Saturday, Sunday and Bank Holiday</i>
<b>REFRESHMENT ROOM, AND KITCHEN FACILITY - GROUND FLOOR</b>		
1. Coffee Mornings, Jumble Sales etc. (Minimum 2 hours)	£3.75	£5.25
2. Meetings of Societies, etc. (Minimum of 2 hours)	£3.75	£5.25
3. Private Parties, Receptions, etc. Admission by invitation only (Minimum 2 hours)	£7.25	£10.25
<b>ENTERTAINMENT ROOM (FIRST FLOOR)</b>		
1. Meetings of Societies, etc. (Minimum of 2 hours)	£3.75	£5.25
2. Private Parties, Receptions, etc. Admission by invitation only	£7.25	£10.25
<b>FOYER</b>		
1. Jumble Sales etc. (Minimum 2 hours)	£3.75	£5.25
<b>SETTING-UP CHARGE</b>	£4.75	£6.25
<b>ADDITIONAL CHARGE FOR PROVISION OF BAR - £20.00</b>		



# PEMBROKE DOCK TOWN COUNCIL

Town Clerk  
T.R. EDWARDS

Financial Officer  
MRS.W.A.VINCENT

Council Offices  
Pater Hall  
Pembroke Dock  
SA72 6DD

Telephone: Pembroke 01646 684410  
Fax: 01646 622788

(Office hours 9.00 am - 1.00 pm, Mon - Fri.)

3rd January, 2003

To: Town Councillors.

Dear Councillor,

The Mayor of Pembroke Dock, Councillor Mrs. P.E. George is holding her Civic Service at St. John's Church, Pembroke Dock on Sunday, 26<sup>th</sup> January, 2003 at 2.30 p.m. Weather permitting, it is hoped that it will follow the usual format with a Parade.

Civic Heads, Councillors, Military Officers and representatives of organisations are invited to join in the Parade and are asked to meet at Gordon Street Car Park at 1.45 p.m. The Parade will leave the Car Park at approximately 2.00 p.m. and proceed to the Church via Water Street, Laws Street and Bush Street.

After the Service the Parade will return to Gordon Street Car Park via Meyrick Street, Dimond Street and Water Street. The Mayor will take the salute on the Balcony of Pater Hall.

The Mayor cordially invites you to Pater Hall for light refreshments after the Service.

Yours sincerely,

Town Clerk.

