

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 14th November, 2002 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George (Mayor)
Councillors W.J. Davies, D.T. Esmond,
Mrs. P.E.M. Folland, P.G. Gwyther,
K.C. Higgs, Mrs. V.M.J. Roach,
R.G. Watts.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

119. DEATH OF FORMER COUNCILLOR M.G.H. THOMAS

The Deputy Mayor, Councillor Mrs. P.E.M. Folland referred to the recent sudden death of former Councillor M.G.H. Thomas. All stood in silence as a mark of respect.

120. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D.L. Jones and Mrs. B. Roch.

121. VISIT OF REPRESENTATIVES OF DYFED-POWYS POLICE

The Mayor welcomed Inspector I. Matthews and P.C. M. Bevan, Dyfed-Powys Police to the meeting to discuss policing of the Town. Reference was made to the success of the CCTV cameras and video footage of a crime was shown which had secured arrests and had been submitted as evidence in Court and resulted in a prison sentence.

Discussion ensued with regard to the anti-social behaviour of some youths in the Town which was being redressed. Traffic congestion was discussed in some detail in particular in Dimond Street.

P.C. Bevan referred to the Dyfed-Powys Crime Prevention Trust Bobby Van Scheme which provided a free home security service for the elderly which had reduced repeat victimisation and burglary. All local councils would be requested to make a donation towards this scheme to guarantee that all running costs are met for this year.

The Mayor thanked Inspector Matthews and P.C. Bevan for their attendance at the Meeting and presented each with a Council tie.

122. MINUTES

PROPOSED by Councillor P.G. Gwyther
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Minutes of the Meeting held on the 17th October, 2002 be adopted as circulated subject to the following amendments:-

123. MATTERS ARISING FROM THE MINUTES

(a) Minute 110(g) – Pembrokeshire Housing Association

The Town Clerk reported that a letter had been received from Mr. Maggs submitting his apologies for not attending this meeting. It was agreed that Mr. Maggs be invited to attend the Council Meeting on the 9th January, 2003.

(b) Minute 110(h) – Pater Hall – Power Washing

The Town Clerk stated that the power washing had been undertaken by Carew Cleaning Service which had greatly improved the appearance. The pavements outside the Pater Hall had been cleaned free of charge.

(c) Minute 111(136) – Play Areas and Play Funding Strategy

The Town Clerk reported that as instructed he had again written to the Welsh Assembly regarding the above matter. A letter had been received from the Welsh Assembly which stated that the Council's views had been noted but they had no further comment to submit. With regard to the issue of double taxation this matter should be taken up with the local authority.

(d) Minute 111(137) – Service Standards and Schedules

The Town Clerk reported that no reply had been received from Pembrokeshire County Council in respect of the above matter.

(e) Minute 114 – Hobbs Point – Condition

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that arrangements were to be made to undertake some works to clear the weeds and grass. The railings around Hobbs Point to be included in the programme for repainting.

(f) Minute 117(b) - The Mount – Wall – Dangerous Condition

Reference was made to some repair work which had been undertaken at the above location.

(g) **Minute 117(c) – Treowen Road/Bufferland – Right of Way – Light**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the request for a light to be provided at the above location had been included onto a list of outstanding applications which awaited necessary funding.

124. MINUTES OF THE TOURISM COMMITTEE

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Minutes of the Meeting held on the
18th September, 2002 be adopted as circulated.

125. REPORT OF TOWN CLERK

152. Co-option of Town Councillor – Llanion Ward

The Town Clerk reported that an advertisement had been placed in the Western Telegraph on the 30th October, 2002 and notices posted at some twenty locations in the Town, inviting applications for the co-option of a Town Councillor. The closing date is 12 noon on Friday, 15th November, 2002. At the time of writing the report, no applications had been received.

The Town Clerk verbally reported that one application had been received for co-option and it was

RESOLVED –

That the applicant(s) for co-option be interviewed
at the next Council Meeting.

**153. Objective1 ERD Fund
Pater Hall Refurbishing & Upgrading**

The Town Clerk reported that following a recent meeting with Mrs. C. Williams of WEFO, Mr. G. Evans, PPMB Secretariat and Mr. Alex Allison of the County Council's Community Regeneration Unit, a letter had been received from Mr. Evans which was reproduced at Appendix "A".

As Members will have read, the contents were very disappointing, particularly as the first Objective 1 grant application had been submitted over two years ago. In view of item 10 in the letter there seemed little hope of funding from Objective 1 sources for the proposed disabled adaptations. Also, the relocation of the Town Clerk's Office would be ineligible for ERDF funding.

The Town Clerk stated that it appeared that the only way forward was to progress the discussions already commenced concerning the formation of a charitable trust so that funding from other sources could be applied for.

Mr. Evans and Mr. Allison had offered to attend a Council Meeting so that the position could be fully explained to Members and ways forward discussed. The Town Clerk recommended that this be done at the earliest opportunity.

Members reiterated their concern at the negative response, as the refurbishment and upgrading of Pater Hall was urgently required.

Discussion ensued with regard to funding of the required refurbishments and to the possible use of financial reserves as well as attracting smaller grants be considered.

RESOLVED –

- (1) That the Council do not form a charitable trust and that Mr. H. Morgan, Lowless & Lowless be instructed to terminate all research work in this matter.
- (2) That Pembroke Design Ltd., be instructed to prepare tender documents and obtain minimum of four tenders to undertake the disabled adaptations to Pater Hall as well as the relocation of the Town Clerk's Office complex to the ground floor.(Phase 1).
- (3) That the provision of replacement windows and an acoustic ceiling in the Main Hall would be considered as Phases 2 and 3.
- (4) That the cost of Phase 1 be met from Council reserves together with any grant aid availability.
- (5) That the possibility of obtaining a loan to undertake Phases 2 – 3 be investigated.
- (6) That Mr. A. Allison be invited to attend the next Council Meeting to advise on grant availability.

154. Albion Square Centenary Lamp

The Town Clerk stated that he was pleased to report that some progress had been made with this restoration project. The electricity cable had now been installed through the monument and the connections to the three lamps were to be carried out shortly.

This matter had been discussed with Pembrokeshire County Council who had advised that they would be able to assist the Council with this final phase of the project.

155. Christmas/New Year, 2002

The Town Clerk requested that the Council determine the Christmas leave arrangements for the Staff. He had been informed that the Pembrokeshire County Council Offices were to be closed from Wednesday, 25th December, 2002 to Thursday, 2nd January, 2003.

RESOLVED –

That the Council Offices be closed from Wednesday, 25th December, 2002 to Thursday, 2nd January, 2003.

**156. Milford Haven Port Authority
Presentation to Town and Community Councils**

The Town Clerk reported that notification had been received that a presentation to constituent waterway Town and Community Councils was to be made on Tuesday, 3rd December, 2002 at 7.30 p.m. at the Port Authority Offices in Milford Haven. The Council had been invited to nominate two representatives to attend.

RESOLVED –

That Councillor D.L. Jones be requested to attend the above meeting together with Councillor Mrs. P.E. George.

157. Planed – Annual General Meeting

The Town Clerk reported that notification had been received that the Annual General Meeting would be held on Wednesday, 27th November, 2002 at the Picton Centre, Haverfordwest at 7.30 p.m. Registration and coffee at 7.15 p.m. The 2001 SPARC AGM had been attended by Councillor Mrs. P.E. George and Councillor Mrs. V.M.J. Roach.

RESOLVED –

That Councillors Mrs. P.E. George and Mrs. V.M.J. Roach be appointed to attend the above Meeting.

158. Survey of Information/Interpretation Panels

The Town Clerk enclosed at Appendix "B" a letter from Pembrokeshire County Council which requested details of information and interpretation panels in the Town. Members were requested to provide the information requested.

RESOLVED –

That Pembrokeshire County Council be advised of the following locations:-

Picnic Site, Cleddau Bridge
Fort Road car park
Hobbs Point
Martello Tower
Railway Station
Army tank/propeller, Western Way car park

159. Community Transport Forum

The Town Clerk stated that a Community Transport Forum for Pembrokeshire, organised by PAVS, was to be held on Wednesday, 20th November, 2002 at the Bloomfield Centre, Narberth from 10.30 a.m. – 4.00 p.m. The programme was produced at Appendix "C."

160. Pembrokeshire Residents Survey, 2002

The Town Clerk reported that together with Councillor R. Watts they had attended a presentation given by Pembrokeshire County Council on the 2nd October, 2002 when the results of the 2002 residents opinion survey were reported. Enclosed at Appendix "D" was a short report from Councillor Watts. The full report was available for inspection.

161. Friends of the Earth Cymru

The Town Clerk enclosed at Appendix "E" a letter from the Friends of the Earth Cymru regarding the current National Assembly discussions on possible changes to the planning system in Wales. Support was requested for a campaign for a limited third party right of appeal against grants of planning permission by local planning authorities. The full briefing was available for inspection.

162. Water Ranger

The Town Clerk reported that Mr. Duncan Brown, the Water Ranger for the Milford Haven Port Authority and National Parks Authority had written requesting an opportunity to meet with Members to discuss waterway concerns that may have arisen over the past season.

RESOLVED –

That Mr. D. Brown, Water Ranger, Milford Haven Port Authority be invited to attend a future Council Meeting.

163. Pembrokeshire Local Health Group

The Town Clerk enclosed at Appendix "F" a letter from the newly appointed Health Promotion Officer (Heart Health) within the Health Promotion service in Pembrokeshire. A meeting with the Council had been requested so that a community profiling exercise could be commenced.

RESOLVED –

That the Health Promotion Officer (Heart Health) be invited to attend a Council Meeting to discuss the above matter.

164. Transfer of Justices' Licences

(a) The Navy Inn, Melville Street

The Town Clerk reported that notice of an application for the transfer of the Justices' Licence had been received.

The applicants are Malcolm Leslie Smith and Christopher Anthony Smith. The licence is currently held by Christine Denise Morgan.

RESOLVED –

That the Council have no objection to the transfer of the above licence.

(b) Tesco, London Road

The Town Clerk reported that notice of an application to amend the current Justices' Licence had been received.

The applicant is the Store Manager, Mr. Antonio Cirillo together with the continuing licensee Elizabeth Jean John, Personnel Manager. The current licensees are Catherine Elizabeth Watters and Elizabeth Jean John.

RESOLVED –

That the Council have no objection to the transfer of the above licence.

**165. St. Clears – Pembroke Dock Trunk Road –
Nash Fingerpost – Bangeston Improvement**

The Town Clerk referred to the Public Inquiry which had been reported previously which is to be held into the above detailed proposals. A copy of the Welsh Assembly Government's Statement of Case had now been received and was available for inspection.

Various documents had also been placed on deposit and were available for inspection at Pembroke Dock Library.

166. Donations

The following applications had been received and were reproduced at Appendix "G" for consideration:-

- (a) National Eisteddfod, Montgomeryshire – 2nd – 9th August, 2003;
- (b) Pembrokeshire Advocacy, Haverfordwest;
- (c) The Torch Theatre, Milford Haven;
- (d) Pembrokeshire Federation of Young Farmers Clubs;
- (e) The Paul Sartori Foundation;
- (f) British Red Cross (Wales).

RESOLVED –

- (1) That the National Eisteddfod be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (2) That Pembrokeshire Advocacy, Haverfordwest be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (3) That the Torch Theatre, Milford Haven be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (4) That the Pembrokeshire Federation of Young Farmers Clubs be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (5) That the Paul Sartori Foundation be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (6) That the British Red Cross (Wales) be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.

167. Planning Applications

The following planning applications had been received for consideration by the Council:-

746/02	Pembrokeshire Coast National Park Authority Winch Lane Haverfordwest	Llanion Park – Demolition, extensions and refurbishment to provide offices for Pembrokeshire Coast National Park Authority
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

755/02	Mrs. L. Ring 6 Meyrick Street Pembroke Dock	6 Meyrick Street – Change of use of basement and ground floor area from commercial to residential retaining an area of 11 sq.m. at ground floor for commercial use. Extend rear to form conservatory and balcony.
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application

804/02	Mr. Powell 5 Farnlee Lindley Huddersfield	11 Pembroke Street – Conversion of ground floor into two units of accommodation – private dwellings
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application.

834/02	Welsh Ambulance Service NHS Trust Ty Maes Y Gruffydd Cefn Coed Hospital Cockett, Swansea	Former Mainport Training Depot, Kingswood Industrial Estate – Ambulance Station and associated Works
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application.

168. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

289/02 – Beach Cottage, Beach Road, Llanreath – Erection of two dwellings – **Approved**
 519/02 – 30 Glenview Avenue – Detached garage – **Approved**
 572/02 – Land off, Milton Terrace, Rear of 2 Prospect Place – One dwelling – **Approved**
 573/02 – Pater Hall, Lewis Street Entrance – Proposed relocation of Town Council offices including forming new entrance lobby with flat roof. Proposed disabled adaptations including new access ramp – **Approved**
 18/02/AD – Customer Services Centre, Argyle Street – Erection of 3 no. 7m flagpoles and flags – **Approved**
 28/02/LB – Eastern Hangar, The Royal Dockyard – Replace steel cladding in keeping with general external treatment - **Approved**
 616/02 – 36 Military Road, Pennar – Change of use of part property from public house to residential - **Approved**

126. SUPPLEMENTARY REPORT OF TOWN CLERK

169. Visit to Pembroke, Malta

The Town Clerk enclosed at Appendix “H” a letter received from the Town Clerk, Pembroke Town Council. Also enclosed was a letter to the Joint Twinning and Tourism Committee from the Secretary of a Sporting Group called Pembroke Sporting Link, which requested a donation towards the costs of a visit to Malta next April.

Pembroke Town Council had resolved to make a donation of £700 to the Joint Twinning and Tourism Account.

Members expressed concern that the correct procedure had not been adopted and that a meeting of the Joint Twinning and Tourism Committee should have been convened to consider this matter.

(Councillor Mrs. P.E. George, Mayor declared her interest as she would be travelling with the party but paying all personal costs. The Town Clerk declared his interest as he would be travelling with the party but paying all personal costs). The Mayor did not participate in voting.

(Councillor W.J. Davies and Councillor Mrs. V.M.J. Roach requested that their names be recorded as being opposed to the donation in principle as it did not follow the correct procedure and that a meeting of the Joint Twinning and Tourism Committee should have been convened).

RESOLVED –

- (1) That the Council make a donation of £700 to the Joint Twinning and Tourism Committee in respect of the proposed visit to Malta in April, 2003 by the Pembroke Sporting Link.
- (2) That in future a meeting of the Joint Twinning and Tourism Committee be convened as and when matters appertaining arise, and that the Secretary of the Committee be advised accordingly.

170. Planning Application

The following planning application had been received for consideration by the Council:-

847/02	Mr. & Mrs. Thomas Finestra Sul Mare Beach Road Llanreath Pembroke Dock	Finestra Sul Mare, Beach Road, Llanreath – Single storey conservatory
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PROPOSED by Councillor Mrs. V.M.J. Roach

SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

127. REPORT OF FINANCIAL OFFICER

13. Imprest Account

The Financial Officer reported that following the introduction of the new accounts system, in order to avoid duplication of entries, it had been suggested that the funds required to pay salaries, wages, etc. from the Imprest Account, be transferred to that account from the Current Account by way of Bank Transfer rather than by cheque payment.

The Financial Officer therefore requested authority to transfer at the end of each calendar month the amount equal to that paid out of the Imprest Account during that month and to include this in her Report to the first meeting in the following month.

RESOLVED –

That the Financial Officer be granted authority to transfer at the end of each calendar month the amount equal to that paid out of the Imprest Account during that month. This would be included in the report to the first meeting in the following month.

14. Payment of Accounts

The Financial Officer reported that the following account had been paid out of meeting:-

110. Newsquest - Advert (Casual Vacancy)	£248.16
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The following accounts were submitted for payment:-

111. Pem Dock Old Peoples Welfare Committee - Donation	£550.00
112. Llanion Signs - Office Signs	£52.75
113. Pitney Bowes - Postage	£50.00
114. Pitney Bowes - Maintenance of Postage Meter	£11.74
115. Festive Lighting Co. - Christmas Lighting Brackets	£217.39
116. Hagemeyer - Electric Lamps	£17.63
117. British Telecom - Telephone Accounts	£191.40
118. Jewson Ltd. - Materials	£11.41
119. Imprest Account - Salaries, Wages, Tax and N.I.	£3,370.65
120. Willowdale Flowers - Wreath (Mr. M.G.H. Thomas)	£25.00
121. Carew Cleaning Service - Cleaning Exterior of Pater Hall	£360.00

The Town Clerk requested that the following account be added to the schedule of accounts for payment:-

122. HSBC(E.D. Wood) – Replacement Bulbs – Christmas Lighting	£592.20
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED -

That account nos. 110 – 122 be approved for payment.

128. PHOTOGRAPHS/MEMORABILIA

The Town Clerk reported that he had received a letter from Mrs. B. Crone of London who had various photographs and memorabilia in her possession which had belonged to a neighbour who had been related to the late Councillor W.G. Lloyd who had been Mayor of Pembroke Borough in 1924. Mrs. Crone had enquired as to whether the Council would be interested in receiving them. The Town Clerk had stated that the Council would be pleased to receive them and would make arrangements for them to be on public display.

The Town Clerk displayed the collection for Members and it was agreed that the collection should be displayed and that the information be inserted in the Western Telegraph to establish whether any relatives of the late Councillor Lloyd are still resident in the Town.

129. MATTERS RAISED VERBALLY

**(a) Planning Application 702/02 – Centre for Recycling of Inert Waste –
Bramble Hall Farm, Ferry Lane**

The Mayor stated that she had been approached by the Action Group opposed to the above planning application and requested to ask the Council to consider joining Pembrokeshire Association of Local Councils who are very active in opposing such applications.

Discussion ensued when the Town Clerk stated that when the annual request is received to join the Association he would recommend that the Council should join as they had assisted this Council on various issues during the current financial year.

(b) 49 Gwyther Street – Rodent Infestation

Councillor R.G. Watts stated that he had received complaints that the garden at the above property had a rodent problem contrary to that reported by Pembrokeshire County Council.

RESOLVED –

That Pembrokeshire County Council be advised that rodents had been found in the garden of the above property and request that immediate action be taken to alleviate this problem.

(c) Traffic Calming Measures - Essex Road

Councillor K.C. Higgs referred to the chichane traffic calming measures which had been provided in the above location which were not effective and the speed of traffic was causing great concern to residents for pedestrians, children in particular.

RESOLVED –

That the Town Clerk write to the Director of Transportation, Pembrokeshire County Council and County Councillor B.J. Hall to establish whether any other measures are to be taken to alleviate the problem of excessive speeding in the above location.

(d) Cycle Track – Top Road – Lighting

Councillor Mrs. P.E.M. Folland expressed concern that the lighting which had recently been repaired had once again been vandalised at the above location.

Councillor D.T. Esmond stated that no action had been taken to clear the brambles or repair the broken fence.

RESOLVED –

That Pembrokeshire County Council be requested to inspect the above location and undertake necessary works.

(e) Charles Thomas Avenue – Signs

The Mayor stated that the two signs for the above housing estate required attention as one was missing and the other on the ground.

RESOLVED –

That Pembrokeshire County Council inspect the site and undertake necessary works.

(f) Council Christmas Dinner, 2002

The Mayor referred to the Council Christmas Dinner, 2002 and requested that Councillor D.T. Esmond supply a menu and that other menus be obtained.

The Meeting terminated at 9.15 p.m.



Mayor.

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

14TH NOVEMBER, 2002

Madam Mayor, Ladies and Gentlemen,

PART 1 - GENERAL

152. CO-OPTION OF TOWN COUNCILLOR – LLANION WARD

An advertisement was placed in the Western Telegraph on the 30th October, 2002 and notices posted at some twenty locations in the Town, inviting applications for the co-option of a Town Councillor. The closing date is 12 noon on Friday, 15th November, 2002.

At the time of writing the report, no applications have been received.

153. OBJECTIVE 1 ERD FUND PATER HALL REFURBISHING & UPGRADING

Following my recent meeting with Mrs. C. Williams of WEFO, Mr. G. Evans, PPMB Secretariat and Mr. Alex Allison of the County Council's Community Regeneration Unit, I have received a letter from Mr. Evans which is reproduced at Appendix "A".

As Members will read, the contents are very disappointing, particularly as the first Objective 1 grant application was submitted over two years ago. In view of item 10 in the letter there seems little hope of funding from Objective 1 sources for the proposed disabled adaptations. Also, the relocation of the Town Clerk's Office will be ineligible for ERDF funding.

It appears that the only way forward is to progress the discussions already commenced concerning the formation of a charitable trust so that funding from other sources can be applied for.

Mr. Evans and Mr. Allison have offered to attend a Council Meeting so that the position can be fully explained to Members and ways forward discussed.

I recommend that this be done at the earliest opportunity.

154. ALBION SQUARE CENTENARY LAMP

I am pleased to report that some progress has been made with this restoration project. The electricity cable has now been installed through the monument and the connections to the three lamps will be carried out shortly.

I have discussed the matter with Pembrokeshire County Council and they will assist the Council with this final phase of the project.

155. CHRISTMAS/NEW YEAR, 2002

I should be grateful if the Council would determine the Christmas leave arrangements for the Staff. I am informed that the Pembrokeshire County Council Offices will be closed from Wednesday, 25th December, 2002 to Thursday, 2nd January, 2003.

I shall be glad to have the Council's instructions.

PART II – CORRESPONDENCE

**156. MILFORD HAVEN PORT AUTHORITY
PRESENTATION TO TOWN AND COMMUNITY COUNCILS**

Notification has been received that a presentation to constituent waterway Town and Community Councils will be made on Tuesday, 3rd December, 2002 at 7.30 p.m. at the Port Authority Offices in Milford Haven. The Council is invited to nominate two representatives to attend.

Members' instructions are requested.

157. PLANED – ANNUAL GENERAL MEETING

Notification has been received that the Annual General Meeting will be held on Wednesday, 27th November, 2002 at the Picton Centre, Haverfordwest at 7.30 p.m. Registration and coffee will be held at 7.15 p.m. The 2001 SPARC AGM was attended by Councillor Mrs. P.E. George and Councillor Mrs. V.M.J. Roach

158. SURVEY OF INFORMATION/INTERPRETATION PANELS

I enclose at Appendix "B" a letter from Pembrokeshire County Council requesting details of information and interpretation panels in the Town.

I should be grateful if Members would assist me in providing the information requested.

159. COMMUNITY TRANSPORT FORUM

A Community Transport Forum for Pembrokeshire, organised by PAVS, will be held on Wednesday, 20th November, 2002 at the Bloomfield Centre, Narberth from 10.30 a.m. – 4.00 p.m. The programme is produced at Appendix “C.”

160. PEMBROKESHIRE RESIDENTS SURVEY, 2002

Councillor R.Watts and I attended a presentation given by Pembrokeshire County Council on the 2nd October, 2002 when the results of the 2002 residents opinion survey were reported. Enclosed at Appendix “D” is a short report from Councillor Watts. The full report is available for inspection.

161. FRIENDS OF THE EARTH CYMRU

I enclose at Appendix “E” a letter from the Friends of the Earth Cymru regarding the current National Assembly discussions on possible changes to the planning system in Wales. Support is requested for a campaign for a limited third party right of appeal against grants of planning permission by local planning authorities. The full briefing is available for inspection. Members’ instructions are requested.

162. WATER RANGER

Mr. Duncan Brown, the Water Ranger for the Milford Haven Port Authority and National Parks Authority has written requesting an opportunity to meet with Members to discuss waterway concerns that may have arisen over the past season. Members’ instructions are requested.

163. PEMBROKESHIRE LOCAL HEALTH GROUP

I enclose at Appendix “F” a letter from the newly appointed Health Promotion Officer (Heart Health) within the Health Promotion service in Pembrokeshire.

A meeting with the Council is requested so that a community profiling exercise can be commenced. I should be grateful for Members’ instructions.

164. TRANSFER OF JUSTICES’ LICENCES

(a) THE NAVY INN, MELVILLE STREET

Notice of an application for the transfer of the Justices’ Licence has been received.

The applicants are Malcolm Leslie Smith and Christopher Anthony Smith. The licence is currently held by Christine Denise Morgan.

(b) TESCO, LONDON ROAD

Notice of an application to amend the current Justices' Licence has been received.

The applicant is the Store Manager, Mr. Antonio Cirillo together with the continuing licensee Elizabeth Jean John, Personnel Manager. The current licensees are Catherine Elizabeth Watters and Elizabeth Jean John.

**165. ST. CLEARS – PEMBROKE DOCK TRUNK ROAD –
NASH FINGERPOST – BANGESTON IMPROVEMENT**

As previously reported a Public Inquiry is to be held into the above detailed proposals. A copy of the Welsh Assembly Government's Statement of Case has now been received and is available for inspection.

Various documents have also been placed on deposit and are available for inspection at Pembroke Dock Library.

166. DONATIONS

The following applications have been received and are reproduced at Appendix "G" for consideration:-

- (a) National Eisteddfod, Montgomeryshire – 2nd – 9th August, 2003;
- (b) Pembrokeshire Advocacy, Haverfordwest;
- (c) The Torch Theatre, Milford Haven;
- (d) Pembrokeshire Federation of Young Farmers Clubs;
- (e) The Paul Sartori Foundation;
- (f) British Red Cross (Wales).

PART III - PLANNING

167. PLANNING APPLICATIONS

The following planning applications have been received for consideration by the Council:-

746/02	Pembrokeshire Coast National Park Authority Winch Lane Haverfordwest	Llanion Park – Demolition, extensions and refurbishment to provide offices for Pembrokeshire Coast National Park Authority
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755/02	Mrs. L. Ring 6 Meyrick Street Pembroke Dock	6 Meyrick Street – Change of use of basement and ground floor area from commercial to residential retaining an area of 11 sq.m. at ground floor for commercial use. Extend rear to form conservatory and balcony.
804/02	Mr. Powell 5 Farnlee Lindley Huddersfield	11 Pembroke Street – Conversion of ground floor into two units of accommodation – private dwellings
834/02	Welsh Ambulance Service NHS Trust Ty Maes Y Gruffydd Cefn Coed Hospital Cockett, Swansea	Former Mainport Training Depot, Kingswood Industrial Estate – Ambulance Station and associated Works

168. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

- 289/02 – Beach Cottage, Beach Road, Llanreath – Erection of two dwellings – **Approved**
- 519/02 – 30 Glenview Avenue – Detached garage – **Approved**
- 572/02 – Land off, Milton Terrace, Rear of 2 Prospect Place – One dwelling – **Approved**
- 573/02 – Pater Hall, Lewis Street Entrance – Proposed relocation of Town Council offices including forming new entrance lobby with flat roof. Proposed disabled adaptations including new access ramp – **Approved**
- 18/02/AD – Customer Services Centre, Argyle Street – Erection of 3 no. 7m flagpoles and flags – **Approved**
- 28/02/LB – Eastern Hangar, The Royal Dockyard – Replace steel cladding in keeping with general external treatment - **Approved**
- 616/02 – 36 Military Road, Pennar – Change of use of part property from public house to residential - **Approved**

T.R. EDWARDS,

Town Clerk.

**Bwrdd Rheoli Partneriaeth Sir Benfro
Pembrokeshire Partnership Management Board**

5 November 2002

- 7 NOV 2002

Mr T R Edwards
Town Clerk
Pembroke Dock Town Council
Pater Hall
Lewis Street
Pembroke Dock
Pembrokeshire

Dear Mr Edwards

**EUROPEAN REGIONAL DEVELOPMENT FUND
WEST WALES & THE VALLEYS OBJECTIVE 1 SPD 2000 – 2006
Project Ref: C034 Pater Hall Refurbishment & Upgrading**

Thank you for taking the time to meet with Carolyn Williams of WEFO, Alex Allison of the County Council's Community Regeneration Unit and myself on 24 October to discuss this application.

As we discussed, there are a number of difficult issues concerning the application that need to be resolved before the application can be progressed. These are:

1. Public administration buildings are ineligible for ERDF funding. Consequently any aspect of the refurbishment/upgrading that relates to the use of the building by Pembroke Dock Town Council would not be able to receive Objective 1 support. This may involve apportioning the capital costs on the basis of floor area.
2. It is accepted that the whole community of Pembroke Dock uses the Pater Hall. However, Priority 3 only applies to two wards, namely Central and Llanion. As a consequence of the need to comply with the Priority 3 targeting rules the level of Priority 3 funding available to this project would have to reflect the actual or likely residence of people using the Pater Hall. The project would also have to demonstrate that the beneficiaries from the targeted wards form the majority of those using the Hall.
3. From the previous point, we would want to know how many of the outcomes of the project relate to individuals or groups from the two targeted wards.
4. There are no Results given for the project (e.g. community-led projects supported or gross jobs created). This raises issues about value for money.
5. Further evidence is needed to demonstrate that the project delivers the aims and objectives of Objective 1 as set out in the Single Programming Document and the Programme Complement.
6. We would like to see detail of the activities that would be undertaken at the Pater Hall to be assured that they are eligible under priority 3 Measure 3.
7. Priority 3 Measure 3 projects must be managed by a voluntary or community organisation from the community concerned (in this case, Pembroke Dock Central) or that the project is managed by a partnership in which the representatives from the community involved are in a majority. Neither condition

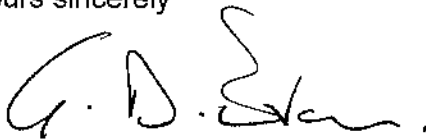
Please reply to: PPMB Secretariat, c/o Economic Development Division,
Pembrokeshire County Council, County Hall, Haverfordwest, Pembrokeshire SA61 1TP
Tel: 01437 776174/5/6 Publicity & Monitoring tel: 01437 776181 Fax: 01437 776184
www.objective1-pembrokeshire.org.uk

seems to be fulfilled in this case. We understand that consideration has been given to establishing a Pater Hall Trust to run the hall. Whilst this would help overcome this problem we would not recommend establishing a Trust to secure Objective 1 funding unless the remainder of the issues surrounding this application can be resolved.

8. The application mentions increased use of information and communication technologies (ICT) in relation to the public administrative functions of the building. We would be more concerned about how the project brings the benefits of ICT use to the community, rather than the town council.
9. The main aspect of the project appears to be refurbishment of the main hall with new windows and improved acoustics and lighting. We need to be assured that none of this work could be described as maintenance.
10. We recommend considering other avenues of funding to improve the accessibility of the building.

I am sorry that this letter is on a negative note. However, I think that your Members need to be made aware that the project faces considerable obstacles.

Yours sincerely



Gwyn Evans
PPMB Secretariat

cc Carolyn Williams, WEFO

Wellbeing and Transport

Community Transport Forum for Pembrokeshire
Wednesday 20th November 2002
Bloomfield Centre, Narberth

Programme

10.30am - 4.00pm

10:30 Registration, displays, tea and coffee

11:00 Welcome and introduction by Cllr Beryl Thomas-Cleaver
 (Chairman, Community Transport Project Management Group)

11:10 'The role of the Assembly in Health and Transport'
 Speaker from the Welsh Assembly Government
 (to be confirmed)

'Achieving wellbeing through transport'
 Dr Paul Walker — Consultant in Public Medicine
 Dyfed Powys Health Authority

12:10 Buffet lunch

1:00 'The needs for Community Transport in relation to Social Care'
 Jill Ladbroke — Social Care and Housing Planning Officer
 Pembrokeshire County Council

'Non-emergency Patient Transport in Wales'
 Meurig Parri — South Wales Area Officer
 Community Transport Association

2:00 Questions to the panel

2:15 Introduction to the workshops

2:20 Workshops

- 1) Consultation on Community Transport reports
- 2) Community transport for people with disabilities
- 3) Health and transport

3:20 Feedback from workshops

4:00 Thanks (tea and coffee)



Cyngor Sir Penfro - Pembrokeshire County Council

AP DIX "B"

RYN PARRY-JONES, M.A.(Hon)

Chief Executive

Prof. V. Williams

R. BARRETT-EVANS, LL.B., BCL, M.A. (Hons)

Director of Development

Pembrokeshire County Council, County Hall, Haverfordwest, Pembrokeshire, SA61 1TP

DX 98208 HAVERTFORDWEST

Telephone 01437 746151

Fax 01437 746151

www.pembrokeshire.gov.uk

21 OCT 2002

Melissa Howells

01437 776180

17/10/02

Dear Secretary

Re: Survey of Information / Interpretation panels.

I have been asked to put together the bones of a policy document relating to future care and maintenance of information / interpretation panels around the County.

Prior to re-organisation the three Authorities, plus SPARC and Menter Preseli had differing arrangements for the care and maintenance of these items. There were Makers of Wales panels, Greenways panels, Historical panels for sites of interest etc., and general information panels provided.

SPARC usually provided panels on condition that the Community Council or the Town Council agreed to maintain them.

This was not always the case with Menter Preseli.

As you can imagine there are hundreds around the County and we need to get a clear picture of what the liability is so that we can make bids for a budget to cover maintenance costs.

I would be very grateful if you could let me know what panels you have in your Community, where they are, their condition, and what the maintenance arrangements are.

This is an important survey, as until we get an accurate picture of what is out there, we cannot plan a budget for maintenance.

I would be pleased to hear from you preferably in writing, and ask that all replies are returned by Monday 11th November (4 weeks from now) for inclusion into the programme.

Thanks in anticipation of your assistance.

Yours sincerely,

Melissa Howells
 Projects Co-Ordinator.

Your ref
 Eto confirmed
 My ref
 By telephone
 Please ask for
 Confirmation and
 Telephone
 Date
 Signed



REPORT

on the

Pembrokeshire Residents Opinion Survey 2002

APPENDIX "D"

The survey, carried out by Beaufort Research, took place in the period February - April 2002.

The aim of the survey was to identify residents opinions on a number of issues relating to life in the County, with information gathered being used to prepare a Community Plan for Pembrokeshire.

Questions asked were far too many and varied to be detailed in this report, what I have attempted to do is bring out those areas which are topical with our Town Council at this time.

The outcome showed that although the majority of people had moved here less than twenty years ago, they enjoyed the area because of the 'friendly' and 'good' local people, added to this a great many said they felt safe living in Pembrokeshire.

By far the greatest majority were well satisfied with the large and varied range of opportunities to learn, while a fair majority say they are getting a good service from their doctor, with only 10% saying they are unhappy with the service at Withybush Hospital.

Of course, like all communities the respondents put forward a number of areas which could benefit from improvement.

When replying to the question of children/young people's facilities: 78% thought this was a big problem. While a further 57% saw it as a problem and 20% a small problem. On the same issue, 56% thought the existing play areas were within easy reach. This particular area is one which this Town Council have been aware for some considerable time, in particular the condition of, and up grading of existing play areas.

By far the biggest concern for the county, and more specifically our town, is the problem of litter, fly tipping and dog fouling. The above are just a few of the problems recognised throughout the Counties 161 Wards, while many of the other problems rest mainly with those living in the rural areas.

The full report of this survey, accompanied by Newsletter No.2 is available to Town Councillors in the Town Clerks office.

16 October 2002

Dear T R Edwards,

Planning Justice in Wales

I am writing to invite you to join Friends of the Earth Cymru's Campaign for Planning Justice. As you may know, the National Assembly is currently discussing changes to the planning system in Wales. This is a good opportunity to make the planning process in Wales fairer and more responsive to the needs and interests of local communities.

There are areas in which the planning system, as it operates currently, is unfair on the people it is supposed serve. For example, prospective developers in Wales have the right to appeal within the planning system against the rejection of their planning applications. Anyone else with an interest in such applications (so-called 'third parties'), including those who may be most directly and adversely affected by them, do not have an equivalent right to appeal when such applications are approved, except through the courts.

This glaring inequity leaves local communities without a fair opportunity to challenge either the need for or the merits of particular developments. Friends of the Earth Cymru hopes to persuade the Assembly Government to redress this imbalance so that local communities have the same rights and opportunities to shape development as developers currently have. But we need your help. The National Assembly's recent consultation document on planning declares that it does 'not envisage the need to introduce a third party right of appeal'. This is particularly disappointing news for Community Councils, since it limits their power to appeal (as 'third parties') against planning decisions in the interests of their communities.

I hope that your council will join us in our campaign for a fairer planning system in Wales. I enclose a copy of Friends of the Earth Cymru's briefing paper on this issue, which makes the case for a limited third party right of appeal against grants of planning permission by local planning authorities. A helpful first step would be for the council to pass a resolution in support of this policy. The more councils that do so, the more likely the Government will be to adopt a fairer planning policy. We would also encourage you to write directly to Sue Essex, the Minister for Environment, in support of a third party right of appeal in planning.

We would like to keep you informed about our campaign and hope that you will let us know about any steps that you take in support of third party rights in Wales. Please do not hesitate to contact us or refer to our website (www.foecymru.co.uk) if you would like more information about this issue or want more copies of the briefing paper. Please also let us know if you would like to receive occasional updates on how the campaign is going.

I look forward to hearing from you.

Yours sincerely



Julian Rosser
Head of Campaigns & Development

18 OCT 2002



Friends of
the Earth
Cymru
Cyfeillion
y Ddaear
Cymru

Friends of the Earth Cymru
33 Castle Arcade Balcony Cardiff CF10 1BY
Tel 029 2022 9577 Fax 029 2022 8775 Email cymru@foe.co.uk Website www.foecymru.co.uk

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Printed on paper made from 100% post-consumer waste

Grŵp Iechyd Lleol Sir Benfro Pembrokeshire Local Health Group

Unit 5, Merlins Court, Winch Lane, Haverfordwest, Pembrokeshire, SA61 1SB
Unit 5, Llys Merlin, Winch Lane, Hwlfordd, Sir Benfro, SA61 1SB
Tel/Ffôn: 01437 771220/771221 Fax/Ffôn: 01437 771222



NDIX "F"

6th November 2002

- 7 NOV 2002

Dear Colleague,

I have recently been appointed as Health Promotion Officer (Heart Health) within the Health Promotion service in Pembrokeshire, focusing on the prevention of risk factors associated with coronary heart disease. My post is funded through the 'Inequalities in Health' Fund, a Welsh Assembly Government fund whose purpose is to stimulate and support local action to tackle inequalities in health and the factors that cause it, including inequities in access to health services. The funding is over a three year period, and is based on the principle of partnership working.

The project will focus on nine designated GP Practice areas, which are Pembroke, Pembroke Dock, Neyland, Solva, St David's, Goodwick, Newport, Crymlyn and Narberth. My role will be to develop community based heart health promotion interventions centred on nutrition and physical activity with a view to providing opportunities to people to address high risk factors in a positive way. These interventions could include exercise referral, Walking for Health, Get Cooking projects etc, and would be led by the local communities' identified needs.

One of my first actions is to conduct a community profiling exercise in each of the target areas, to identify existing provision, highlight the gaps or barriers, and aim to address them via local interventions. I would therefore appreciate the opportunity to discuss these issues with you and/or your colleagues on the Community Council to begin the process.

I appreciate your co-operation and look forward to hearing from you.

Yours faithfully,

Rebecca Rees

Rebecca Rees
Health Promotion Officer (Heart Health)

Eisteddfod GENEDLAETHOL CYMRU

APPENDIX "G"

Malawyn a'r Gororau
Awt 2-9 August 2003

14 OCT 2002

October 2002

Dear Sir/Madam,

With one National Eisteddfod just been staged we in this part of North Powys are eagerly looking forward to the next which will be the 2003 Montgomeryshire and the Marches to be held on the outskirts of the village of Meifod and not far from Welshpool. This is the very first time that the National Eisteddfod has visited this area which is so near to the border with England. That is why the catchment area includes districts and Welsh communities from across Offa's Dyke, like Shrewsbury, Birmingham and Stoke-on-Trent.

The interest in the Eisteddfod is infectious and the local areas have responded in a positive way. The local appeal committees have excelled themselves and have ensured that their target for that appeal is well within grasp. Activities are still taking place and there is an air of expectancy about. Powys County Council has rallied to the cause and has promised a sound financial backing as well as in other ways. Community Councils within the catchment area have also contributed most favourably over the last two or three years with a lot deciding to increase their grant. One appeal remains that of the Local Authorities throughout Wales, which is the focal point of this letter.

The siting of the 2003 Eisteddfod in Mid Wales makes it accessible for everyone from competitors and their followers to all other potential visitors to the Eisteddfod from Wales and also from across the Border. We hope to see the numbers increasing from all areas making this a truly national festival.

We realise that there are numerous calls on your finances but once again we appeal for your continued support for this unique event. We welcome you to visit the Eisteddfod and we also extend our gratitude for any financial support that may be forthcoming.

Yours faithfully,

Hywel Wyn Edwards

HYWEL WYN EDWARDS
Organiser

Gwynn ap Gwilym

GWYNN AP GWILYM
Chairman of the Executive Committee

Pembrokeshire Advocacy

Property House
12 Victoria Place
Haverfordwest
Pembrokeshire
SA61 2LP
Tel: 01437 - 769135
Email: royearley@btccall.co.uk
www.pembrokeshire-advocacy.org.uk

3rd October 2002

The Clerk to the Council
Pembroke Dock Town Council
Pater Hall
Lewis Street, Pembroke Dock

Dear Sir/Madam,

Request for Financial Support

Pembrokeshire Advocacy is a Haverfordwest based charity that seeks to provide independent, impartial, confidential advice and assistance to vulnerable adults having a learning disability and who live in Pembrokeshire. Further information summarising the key objects of the organisation together with a brief history of the project are presented as attachments to this letter.

Pembrokeshire Advocacy is the only organisation specifically set up to offer this kind of support to this marginalized group of people and we have been fortunate to have received 100% funding from the National Lottery Community Fund for the three years ending March 2002. Along with other worthy causes however, Pembrokeshire Advocacy were dismayed to learn that the Community Fund has refused our application for a further three years of financial support. Forced to take drastic action, the number of part-time advocates was reduced from two to one and expenditures have been tightened with the object of surviving only on cash reserves until April 2003. There are no other cash demands on our organisation than the single part-time salary plus sustaining a one-room office in Haverfordwest, however our cash reserves are expected to exhaust early in the New Year.

We are thus endeavouring to raise approximately £4,500 before the end of this year and would be extremely grateful if your Council could see its way to helping us reach this target. The future beyond next April appears to be more secure as we have applications in for substantial grant aid which we expect will be matched by the National Assembly who have recently committed to establishing pan-Wales advocacy services for people with learning disabilities during 2003/2004.

Should you or your Council require any further information in relation to our request, please do not hesitate to contact us. Thank you in anticipation of a positive response.

Yours sincerely,

R A Yearley
Chair - Pembrokeshire Advocacy Management Committee



Pembrokeshire Advocacy is a registered charity No. 1091201
and a private company limited by guarantee No. 4391979.
Registered office: 12 Victoria Place, Haverfordwest, Pembrokeshire, SA61 2LP.

11th September 2002

Mr T R Edwards
Clerk to Pembroke Dock Town Council
Pater Hall
Lewis Street, Pembroke Dock SA72 6DD

16 SEP 2002

Dear Mr Edwards

You may recall I wrote to you at this time last year asking if your Council would kindly make a donation to The Torch. With the new season upon us, I am once again making the same request. We are totally dependant upon the support of our Community Councils, the Local Authority and The Arts Council of Wales for funding.

Last season our production of *The Caretaker* sold out in a number of its tour venues and made the *Guardian's* "Must See" page. *Oh Hello*, by local playwright David Ainsworth, played this year's Edinburgh Festival and our collaboration with The Royal Welsh College of Music and Drama on the production of Alan Ayckbourn's *How the Other Half Loves* was a great success.

To further The Torch's links with the young people of Pembrokeshire we have appointed a Drama Animator, whose role includes managing the Youth Theatre programme, developing and maintaining relationships with schools and colleges and delivering drama activity where appropriate. This post has been made possible through a partnership between The Torch Theatre, Pembrokeshire County Council's Education Authority and The Arts Council of Wales' Lottery Division and will ensure drama teaching is supported throughout the County.

The Torch, in partnership with the Arts Council of Wales, Pembrokeshire County Council, Pembrokeshire Coast National Park Authority and Pembrokeshire Association of Voluntary Services, have funded the Pembrokeshire Drama Summer School which presented *Lost and Found/Terna Incognita* earlier this month at Carew Castle.

The Torch Youth Theatre presented *Hard Times* in March and The Torch continues its partnership with the educational Dance Company, Dawns Dyfed/Dyfed Dance, which resulted in a successful show in July.

To celebrate our Silver Jubilee this season The Torch will produce the acclaimed *One Flew Over The Cuckoo's Nest* and our Christmas show will be a new fantasy adventure *Danny and the Donkey Man and the Search for the Magic Crystal*. Our third show has yet to be announced.

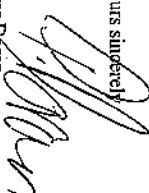
Enclosed is our current brochure, which features popular names such as Mike Doyle, Max Boyce and Peter Kariie. Opera lovers will be pleased that Mid-Wales Opera is presenting *Cherelle*, the Shakespeare Schools Drama Festival returns featuring four local schools and the Wales Fungo Company presents *Dylan Thomas Growing Up*. The local amateur company, Touch & Go, presents the comedy *The Cemetery Club*.

If you would like further information on The Torch or a copy of our audited accounts please contact me.

Any assistance that your Council could provide would be greatly appreciated.

Yours sincerely

Peter Dornan
Artistic Director



Enc. Brochures
Flyers



torch
theatre

St Peter's Road
Milford Haven
Pembrokeshire
SA72 2BU
Telephone
Administration
01646 694192
Box Office
01646 695267
Admin Fax
01646 698819
Mktg/Tech Fax
01646 695305
E Mail
info@torchtheatre.co.uk
Web site
www.torchtheatre.org.uk

Artistic Director
Peter Dornan
Company limited
by guarantee
Registered No. 1327288
Registered Office as above
Pembrokeshire
596885
VAT registered No.
305 5491 85
Member TMA.





- 9 SEP 2002

4th September 2002

Dear Councillors

I am writing on behalf of the Pembrokeshire Federation of Young Farmers' Clubs who are actively involved in their local community. The YFC movement ensures that young people in rural Pembrokeshire can enjoy life to the full. It is a movement based on fun, learning and achievement for young people in the countryside.

The Young Farmers Movement gives young people the opportunity to gain training in a wide range of skills and crafts. The clubs are run on a democratic basis with the members encouraged to take responsibility for their own club programmes while keeping closely linked to the County Federation. Members are enabled and encouraged to develop close links with their local community by carrying out community/environment projects, and helping out disadvantaged groups within their own areas.

Unfortunately, the cost of running our movement is constantly increasing and to ensure that these opportunities remain available for today's and future generations of rural youth we desperately need to maintain adequate funding. I am writing to you therefore, in the hope that you will be able to offer financial support to this deserving group of young people, thereby helping them to face the future with confidence.

If I can give you any further information about our organisation, then I will be more than happy to do so.

Yours sincerely

Dill Williams

Dill Williams
County Organiser



YFC OFFICE

AGRICULTURE HOUSE

WINCH LAKE

HAVERFORDWEST

PEMBROKESHIRE

SA61 1RW

01437 762639

01437 748996

e-mail

srbenfro@yfc-wales.org

www.yfc-wales.org.uk

SWYDDEFA C&H

TY AMATH

HWAFFORDD

SR BENFRO

SA61 1RW

CHARITY NO:

RIHF-ELUSEN

524456

COUNTY ORGANISER

TRENTYD SIR

MRS DILL WILLIAMS

Office premises kindly

supplied by the

National Farmer's Union

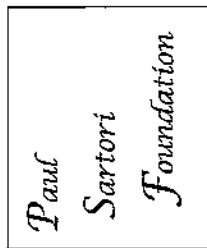


Jordanston Hall
Letterston
Haverfordwest
Pemb
SA62 5UL

Tel: 01348 840389

Tel/Fax: 01348 840081

email: raymond.jordanston@virgin.net



Mr T R Edwards
Clerk Pembrok Dock Town Council
Pater Hall
Lewis Street
Pembroke Dock
SA72 6DD

Dear Mr Edwards

As volunteers acting on behalf of *The Paul Sartori Foundation* we have embarked upon a campaign to raise some much-needed funds for Pembrokeshire's Hospice at Home Service. Every year for the past 21 years *The Foundation* has helped people within the county who have been suffering from life threatening illnesses.

This year *the PSF* need to raise £500,000 in order to maintain and extend their services by providing two hospice beds in a residential-care home in North Pembrokeshire staffed by *The Foundation*.

We have already organised a Grand Draw and our 'Go Yellow' Quiz to be drawn at our Charity Evening in September but we are also looking for some financial support. We hope you will give serious consideration to our current appeal for funding.

Please remember that no matter what you are able to give it will be gratefully received by us as organisers of this appeal and by the people that need the services of *the PSF* in Pembrokeshire.

We enclose a stamped addressed envelope for your convenience.

Yours sincerely

Rosalind Raymond
Gwyneth Evans
Rosalind Raymond
Gwyneth Evans





Y Groes Goch Brydeinig

British Red Cross

Cymru / Wales

31 Stryd y Parc/Park Street
y Drefnewydd/Newtown
Powys SY16 1EF
Ffôn/Telephone (01686) 628663
Ffacs/Fax (01686) 629023

10 Hed y Llew/Lion Street
Aberhonddu/Brecon
Powys LD3 7HY
Ffôn/Telephone (01574) 610462
Ffacs/Fax (01574) 610462

16 Hed Spilman/Spillman Street
Caerdyddin/Carmarthen
SA31 1UY
Ffôn/Telephone (01267) 237874
Ffacs/Fax (01267) 236911

Ar y we/Website www.redcross.org.uk

July 2002

- 1 AUG 2002

Dear Clerk

I am sure that you are aware of the valuable services provided throughout West Wales by the Mid and West Wales branch of the British Red Cross to people in crisis. Services currently provided in the district include First aid cover at events, Medical loan of wheelchairs and commodes and Transport and Escort.

Most our services are centred in the larger towns but you can be assured that these services can be accessed by anyone in crisis living in a rural village or hamlet. You may be aware of individuals who have benefited from our services in the past.

We aim not only to maintain the present level of service but to expand them within the West Wales area. This will call for additional financial resources in the future. The British Red Cross to a very large extent is dependent on donations to enable it to carry out these necessary care services.

In other areas of Mid and West Wales donations received from Community Councils have been used to support services that benefit local people. I sincerely hope that as a Council you will consider this letter and that you will feel able to support our work within the Mid and West Wales branch.

With every good wish.

Yours sincerely

David Jones
David Jones

Senior Fundraiser

PEMBROKE DOCK TOWN COUNCIL

REPORT OF FINANCIAL OFFICER

14th NOVEMBER, 2002

Madam Mayor, Ladies and Gentlemen,

The following matters are submitted for consideration:-

13. IMPREST ACCOUNT

Following the introduction of the new accounts system, in order to avoid duplication of entries, it is suggested that the funds required to pay salaries, wages, etc. from the Imprest Account, be transferred to that account from the Current Account by way of Bank Transfer rather than by cheque payment.

I therefore request authority to transfer at the end of each calendar month the amount equal to that paid out of the Imprest Account during that month and to include this in my Report to the first meeting in the following month.

14. PAYMENT OF ACCOUNTS

The following account was paid out of meeting:-

110. Newsquest - Advert (Casual Vacancy)	£248.16
--	---------

The following accounts are submitted for payment:-

111. Pem Dock Old Peoples Welfare Committee - Donation	£550.00
112. Llanion Signs - Office Signs	£52.75
113. Pitney Bowes - Postage	£50.00
114. Pitney Bowes - Maintenance of Postage Meter	£11.74
115. Festive Lighting Co. - Christmas Lighting Brackets	£217.39
116. Hagemeyer - Electric Lamps	£17.63
117. British Telecom - Telephone Accounts	£191.40
118. Jewson Ltd. - Materials	£11.41
119. Imprest Account - Salaries, Wages, Tax and N.I.	£3,370.65
120. Willowdale Flowers - Wreath (Mr. M.G.H. Thomas)	£25.00
121. Carew Cleaning Service - Cleaning Exterior of Pater Hall	£360.00

W.A. VINCENT
Financial Officer

PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF TOWN CLERK

14TH NOVEMBER, 2002

Madam Mayor, Ladies and Gentlemen,

169. VISIT TO PEMBROKE, MALTA

I enclose at Appendix "H" a letter received from the Town Clerk, Pembroke Town Council. Also enclosed is a letter to the Joint Twinning and Tourism Committee from the Secretary of a Sporting Group called Pembroke Sporting Link, requesting a donation towards the costs of a visit to Malta next April.

Pembroke Town Council has resolved to make a donation of £700 to the Joint Twinning and Tourism Account.

Members' instructions are requested.

170. PLANNING APPLICATION

The following planning application has been received for consideration by the Council:-

847/02	Mr. & Mrs. Thomas Finestra Sul Mare Beach Road Llanreath Pembroke Dock	Finestra Sul Mare, Beach Road, Llanreath – Single storey conservatory
--------	--	---

T.R. EDWARDS,

Town Clerk.

APPENDIX H

Clerk / Financial Officer
Clerc / Trysorydd
P.S. LLOYD



PEMBROKE
TOWN
COUNCIL
CYNGOR
TREF
PENFRO

13th November 2002

Mr T R Edwards
Town Clerk
Pembroke Dock Town Council
Pater Hall
Pembroke Dock

Dear Roland

PEMBROKE MALTA

I refer to our telephone conversation regarding an application by the group known as Pembroke Sporting Link (see enclosed letter), who have applied for funding from the joint twinning committee of Pembroke Dock and Pembroke. They are travelling to Malta on 8th April 2003 for seven days with 23 children and 20 adults at a total cost of £10793 (£251 per person).

Due to commitments, a meeting of the joint committee was not possible before the date of our full Council meeting in Pembroke. However, the matter was discussed by my Council at its meeting on 7th November when it was resolved that:

1. Council was prepared to donate towards the cost for children only;
2. The sum to be placed in the joint twinning account would be £700 (£30.43 each);
3. It was understood that Pembroke Malta would be applying for European funding for the event, and if this was forthcoming for the full amount, then the £700 would be repaid to the joint twinning fund.

I would be grateful if you would place this matter before your Council at its meeting on 14th November 2002 for consideration.

Yours sincerely

Phil Lloyd
CLERK/FINANCIAL OFFICER

COUNCIL OFFICE
TOWN HALL
PEMBROKE
PEMBROKEDOCK
SA71 1LS

ADMINISTRATIVE
MANAGER
PEMBROKE
PEMBROKEDOCK
SA71 1LS

01646 683092
0900-1700 Mon-Fri

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Pembroke Sporting Link

Incorporating: - Pembroke RFC, Hundleton AFC and Bosherston & Stackpole Cricket Club

Chairman:- Paul Jones
Hundleton AFC

Treasurer:- Karen Nicholas
Mayoress of Pembroke

Secretary:- Cathy Hayward
Pembroke RFC

25 October 2002

Twinning Committee of
Pembroke Dock and Pembroke, Wales
For Pembroke, Malta
C/O Pembroke Town Hall
Pembroke
Pembrokeshire

Dear Committee Members

As you may or may not be aware, we are travelling to Pembroke, Malta on 08.04.03 for seven days.

The group will consist of 20 adults and 23 children (aged either 14 or 15). All of the group are living in either Pembroke or Pembroke Dock areas and attend Year 10 of Pembroke School.

The aim of the excursion to Malta is to develop the sporting, cultural and personal/social skills between the 'Pembroke's'. We are in close contact with Mr. Joe Zammit who is preparing an itinerary for the week. In this it is hoped that there will be an opportunity to participate in the following activities:-

- Promote sport - football, rugby, cricket, basket ball etc.
- Environmental project ie geographical location, climate, erosion of coast line - which are all being studied in the national school curriculum at Pembroke School - water purification.
- To establish and participate in a community venture that may possibly be continued by other groups in the future.

The total cost of this venture is £10,793.00, which equates to £251.00 per person. This amount includes flights, half board accommodation and transport to/from Gatwick. Every person so far has paid the deposit amount of £110.00. This leaves a balance of £6,063.00. It is hoped that through various fundraising activities we can substantially reduce the remaining costs for the children, as for many this may be their only overseas venture.

We have arranged several forthcoming fundraising activities including:-

Sports Quiz on 29.11.02

Sponsored Boxing Day Swim on 26.12.02

New Years Party on 31.12.02 - to name just a few,

We are led to believe that should there be any European funding available, and secured, payment would not be received until after the event in April 2003. We must therefore work on the assumption that this may not be granted, and that all costs must be made by the members of the group. In this light, we would very much appreciate any form of sponsorship that either you as a twinning committee or as two town councils may be in a position to contribute, therefor reducing the costs for the children.

We look forward in anticipation to your reply and should you require any further information, then please contact myself (Cathy Hayward on 01646 685998, Paul Jones on 01646 686002 or Karen Nicholas on 01646 621374.

Yours sincerely



Cathy Hayward
Hon. Secretary
Pembroke Sporting Link