

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 23rd May, 2002 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George (Mayor)
Councillors W.J. Davies, D.T. Esmond,
P.G. Gwyther, K.C. Higgs, D.L. Jones,
S. Perkins, Mrs. V.M.J. Roach,
Mrs. B. Roch, Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

25. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs. P.E.M. Folland, Mrs. C. Fortune and R.G. Watts.

26. MINUTES

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Minutes of the Annual Meeting held on the 2nd May, 2002 be adopted as circulated subject to the following amendments:-

27. MATTERS ARISING FROM THE MINUTES

Date of Annual Meeting

The Town Clerk apologised for an error in the date of the Annual Meeting which was the 2nd May, 2002 and not the 4th April, 2002 as printed. The Minute Book copy had been amended accordingly.

(a) **Minute 18(a) – Albion Square Centenary Lamp**

The Town Clerk reported that he had met on site earlier in the day with Councillor D.L. Jones, two representatives of Pembrokeshire County Council and Mr. J. Jenkins, Mainport Engineering in order to identify the defects in the above Lamp.

Upon further investigation it was established that 240 volts were present but that no earth was found. Mr. M. Stephens, Pembrokeshire County Council was contacted who advised that the lamp must be earthed. Discussions with SWALEC were to be undertaken to rectify this matter.

Councillor D.L. Jones referred to the sterling work undertaken by Mr. Jenkins and colleagues, Mainport Engineering and suggested that the Council should consider a small gratuity or gift as a mark of appreciation for the professional assistance given by them. It was decided that when the repairs to the Lamp were completed the Council would consider a suitable mark of appreciation.

RESOLVED –

That the findings of the investigations be reported back to the next Council Meeting.

(b) **Minute 18(d) – Town Twinning with Pembroke, Malta**

The Town Clerk stated that at the last Council Meeting the appointment of Members to serve on the Pembroke Dock and Pembroke Joint Twinning and Tourism Committee had been deferred for consideration at this meeting.

RESOLVED –

That the following Members be appointed to serve on the Pembroke Dock and Pembroke Joint Twinning and Tourism Committee:-

Councillor Mrs. P.E. George, Mayor
Councillors D.T. Esmond, P.G. Gwyther,
Mrs. P.E.M. Folland, Mrs. V.M.J. Roach.

(c) **Minute 18(e) – Illegal Signs and Obstructions**

The Town Clerk stated that he had read in the local press that two Companies had been summoned and appeared in Court for illegal flyposting. The cases had been adjourned until June, 2002.

(d) **Minute 18(f) – Magazine Building – Llanion Park**

The Town Clerk advised that he had been unable to contact Mr. Venn by telephone. This matter was now being investigated by Pembrokeshire County Council's Development Control Building to establish what action could be taken to make the area safe.

(e) **Minute 18(k) – Pontoon – Hobbs Point**

Councillor Mrs. V.M.J. Roach reported that the pontoon was in place in time for the bank holiday period.

(f) **Minute 19(16) – Consent Street Designation
Meyrick Street and Lower Meyrick Street**

The Town Clerk stated that he had written to Pembrokeshire County Council regarding the effect the entry into Lower Meyrick Street may have on the above Designation Order. A reply had been received from Pembrokeshire County Council which advised that the likely effect of the entry may require an extension to the proposed Consent Street designation over a further part of Lower Meyrick Street, which is currently not designated as a Prohibited Street under the existing Street Trading Order. Further advice will be given in due course.

(g) **Minute 19(23) - Planning Applications
Planning Application No. 12/02 – Centre for Recycling of Inert Waste**

The Town Clerk reported that the Pembroke Dock Civic Society had also objected to the above application.

Councillor S. Perkins stated that the application would be considered by Pembrokeshire County Council in June, 2002 and that objections had been received from local businesses and local residents.

(h) **Minute 20(26) – Pembroke Dock Cricket Club – Queen's Jubilee**

The Town Clerk reported that Pembroke Dock Cricket Club's events organised for HM Queen's Golden Jubilee Celebrations on Monday, 3rd June, 2002 had been cancelled. The Town Clerk stated that the Council's had resolved to make a financial contribution of £100. The cheque had not been drawn.

(i) **Minute 24(a) – BT Payphones – Removal**

The Town Clerk reported that County Councillor B.J. Hall had supplied a copy of a letter which had been sent to all County Councillors from the Director of Transportation & Environment which gave details of BT's proposed decommissioning of payphone kiosks. 53 payphones in Pembrokeshire were to be decommissioned in the near future and unless there were exceptional or compelling reasons why a payphone should remain in situ, clusters would be removed in the towns. Ten phones in total were to be removed in Pembroke Dock.

Members expressed their concern regarding the decrease of payphones and the effect on the elderly residents in the Town.

(j) Minute 24(c) Western Way – Childrens Play Area

Councillor Mrs. V.M.J. Roach stated that the word "period" in the resolution of the above Minute was incorrect and should be substituted with the word "prior."

The Town Clerk reported that he had received a letter from Pembrokeshire County Council regarding the play equipment which had been removed from Western Way childrens play area for repair. The equipment was beyond repair and replacement costs of £6,000 had been received which were prohibitive due to existing budget constraints. Alternative sources of funding were being investigated.

RESOLVED –

That Pembrokeshire County Council be advised of the Council's concern that the play equipment be replaced prior to the summer period as it is a popular and well used facility in the Town.

(k) Minute 24(g) - Twinning Delegation – Malta

The Mayor, Councillor Mrs. P.E. George read out a letter which had been received from the Mayor, Pembroke, Malta expressing the delegations appreciation to the Council for inviting them to the Civic Luncheon and Civic Dance and for the warm welcome they had received.

28. REPORT OF TOWN CLERK

**27. Pater Hall – Refurbishment & Upgrading
ERDF Objective 1 Grant Application**

The Town Clerk stated that at the last Council Meeting Members deferred consideration of the details of the proposed refurbishment and upgrading of the Pater Hall to this meeting. Members instructions were required on the extent of the proposed works so that Pembroke Design could be instructed to undertake budget costings to be submitted with the grant application.

A supplementary report was circulated at the meeting which enclosed proposals for the upgrading of Pater Hall prepared by Councillor D.T. Esmond. Also enclosed were the ideas of Councillor R.G. Watts which were presented at the last meeting.

The Town Clerk stated that he had discussed this matter with Mr. G. Evans, European Officer and Mr. A. Allison, Regeneration Unit, Pembrokeshire County Council. Funding from the Objective 1, Priority 3, Measure 3 was available but only probably from the Central Ward allocation. The Town Clerk stated that as far as Pater Hall was concerned it served all the wards in the Town. The application would have to compete against others submitted by various organisations in the Town and Mr. Allison had been requested to explore other grant sources for the required funding to upgrade Pater Hall.

Detailed discussion ensued and it was

RESOLVED –

That Mr. G. Scourfield, Pembroke Design be requested to provide costings for the prioritised items to upgrade Pater Hall:-

Disabled access – lift in the southern end of the building with ramp for access to the main entrance steps and a chair lift to the Council Chamber.

Double Glazed Windows – throughout the whole building.

Office Accommodation – extended.

Catering Facilities - modernised.

Main Hall – Acoustics – improved.

(Councillor D.T. Esmond recorded his objection to the above proposals since he considered that these proposals did not address the existing problems at the Pater Hall)

**28. The Fire Precautions (Workplace) Regulations, 1997
Pater Hall and Offices**

The Town Clerk reported that the following quotations had been received for the installation of a fire alarm system and upgrading the emergency lighting in the Pater Hall, to the specification required by the Fire Service:-

	<u>Fire Alarm</u>	<u>Emergency Lighting</u>
	£	£
Advanced Firetec Ltd.	3,270.00	4,265.00
Kidde Fire Protection Services	3,993.96	1,127.89
Dyfed Alarms	4,516.00	5,280.00
(Annual Maintenance	320.00	360.00)

If Members agreed, the Town Clerk stated that he would wish to discuss the quotations with the Fire Officer to ensure that the lowest tender met with the required specification and also to find out whether the installation could be delayed in view of the proposed alterations to the Pater Hall.

RESOLVED –

That the Town Clerk liaise with the Fire Officer to ensure that the Council comply with conditions and timescale required by the Fire Service to comply with the Theatre and Public Entertainment Licences.

29. Town Crier

The Town Clerk stated that Councillor Mrs. R. Blackburn, the Town Crier at Pembroke had advised that she had been requested by the South Pembrokeshire Hospital to “cry” in Pembroke Dock advertising the Open Day on the 22nd June, 2002.

Mrs. Blackburn stated that protocol dictated that she should request permission from the Council before accepting the offer.

RESOLVED -

That Mrs. Blackburn be granted permission to “cry” in Pembroke Dock to advertise the Open Day at the South Pembrokeshire Hospital on the 22nd June, 2002.

**30. Town Twinning
European Grant Application**

The Town Clerk reported that notification had been received from the European Commission that the grant application for the proposed visit by schoolchildren from Pembroke Town, Malta had been unsuccessful. The letter stated “this decision resulted from the classification carried out by the jury panel based on the quality and ranking of your project, taking into account all other eligible proposals submitted and the available funds.”

The Town Clerk stated that he had written to the Commission and expressed the Council’s disappointment and sought clarification whether there were any deficiencies in the application. He had also written to the local M.E.P. Eluned Morgan.

The Pembroke Athleta Football Nursery in Malta had been informed accordingly.

Members expressed their disappointment that the application had been unsuccessful and hoped that future applications would be approved.

**31. Public Entertainment Licences
Proposed Variation to Conditions**

The Town Clerk reproduced at Appendix “A” details of changes to the doorpersons registration training programme organised by Pembrokeshire County Council. From 1st April, 2002 this programme ceased and from that date anyone who wished to become a Registered Doorperson would have to complete the Door-Supervisors National Certificate (Stages 1 & 2) as offered by the British Institute of Inn-Keeping and run by Pembrokeshire College.

The Licensing Sub-Committee also considered a report which would make it a requirement that from a certain date all new applicants for Public Entertainment Licences should obtain a national recognised qualification. Also, whether or not all existing licencees should obtain this qualification over the next two years.

The consultation questionnaire had to be returned by the 6th June, 2002.

(Councillor D. T. Esmond declared his interest in the above matter and took no part in the discussion and did not vote).

RESOLVED -

That the Council submit that existing and new licensees should obtain the new qualification and that Mr. T.R. Edwards, Town Clerk attend a course as the licensee of Pater Hall to comply.

32. Model of HMS Hannibal

The Town Clerk reproduced at Appendix "B" correspondence from the Hon. Secretary of West Wales Maritime Heritage Society enquiring whether the Council would be interested in commissioning the construction of a model of HMS Hannibal which was launched at Pembroke Dock on the 28th April 1896. The estimated cost of construction is £1,161, excluding the cost of a display case.

RESOLVED -

That the Council regret that they are unable to commission the construction of a model of HMS Hannibal due to restrictions on financial resources.

33. Mr. D.R. Phillips, 34 Bush Street

The Town Clerk reproduced at Appendix "C" a letter from Mr. D.R. Phillips of 34 Bush Street which requested a donation towards the cost of a voyage aboard a Tall Ship under the auspices of the Sail Training Association.

RESOLVED -

That the Town Council give a financial contribution of £100 to Mr. D.R. Phillips providing he is under 18 years of age.

**34. Transfer of Public Entertainment Licence
Cleddau Bridge Hotel**

The Town Clerk stated that a copy of an application for the transfer of the Public Entertainment Licence had been received. The proposed licencees are Mr. R. Angell and Miss Maria Powell. The current licencees are Mr. R. Angell and Mr. Anthony Greedy.

RESOLVED –

That the Council have no objection to the transfer of the Public Entertainment Licence in respect of the above premises.

**35. Highway Improvement Scheme
Access from Western Way into Lower Meyrick Street**

The Town Clerk reproduced at Appendix "D" for Members' information a letter from the Consultants employed to design the new access from Western Way into Lower Meyrick Street. The work commenced on the 7th May, 2002 and would take approximately four weeks to complete.

36. Museum Ship

The Town Clerk reproduced at Appendix "E" a letter from the Chairman of the Historic Warship Preservation Society, regarding the possibility of bringing a Museum Ship to Pembroke Dock. The enclosures referred to were available for inspection.

37. National Assembly for Wales

The Town Clerk stated that notification had been received that the South West Wales Regional Committee would meet at the County Hall, Haverfordwest on Friday, 24th May, 2002 from 10.00 am to 1.00 pm. Matters to be discussed were disability issues and the Economic Development Committee's renewable energy review.

**38. Pembrokeshire Association of Voluntary Groups
Community Transport Forum**

The Town Clerk reported that a Community Transport Forum for Pembrokeshire, organised by PAVS would be held on Thursday, 30th May, 2002 at Bloomfield Centre, Narberth from 1.00 p.m. to 4.30 p.m. Programme details were enclosed at Appendix "F."

39. Pembroke Borough A.F.C. London Road

The Town Clerk stated that notice of an application for a new Justices' Licence had been received. The applicant is Mr. Michael David Murphy, the owner of the premises.

(Councillor D.T. Esmond declared his interest in the above matter and took no part in the discussion and did not vote).

RESOLVED –

That the Council have no objection to the application for a new Justices' Licence in respect of the above premises.

**40. Proposed Liquified Natural Gas Terminal
Waterston, Milford Haven**

The Town Clerk reported that as part of its long term energy plan the UK Government had recommended that the private sector should be involved in the development of additional LNG facilities within the UK. The proposed Petroplus terminal at Waterston would form part of this strategy. A copy of an environmental impact assessment consultation document had been received and was available for inspection.

Comments on any aspect of the development and the consultation document were requested by the 11th June, 2002.

41. Town Website

The Town Clerk reported that the Pembroke Dock Chamber of Trade had been informed by PAVS that their grant application for designing a town website, had been unsuccessful. The Grants Panel stated that the project did not fit well within the sustainable Pembrokeshire Small Grant Scheme criteria.

The Chamber had been informed that funding for the project may be available from the Economic Department, Pembrokeshire County Council or the Pembrokeshire Business Initiative and these avenues were being explored.

Councillor P.G. Gwyther stated that he would liaise with Mr. Tallett, Pembroke Dock Chamber of Trade in this matter.

(Councillors S. Perkins declared her interest in the above matter and took no part in the discussion and did not vote).

RESOLVED –

That a meeting of the Web-Site Committee be deferred until other funding avenues had been explored by the Chamber of Trade and the Council.

42. Carers Wales

The Town Clerk reported that notification had been received from the Pembrokeshire Branch of Carers Wales that Carers Week, 2002 would take place from 10th – 16th June, 2002. Details of events were enclosed at Appendix "G."

An invitation had been received for one Member to attend a reception at the Conference Centre, Withybush, Haverfordwest on Monday, 10th June, 2002 at 7.30 p.m.

RESOLVED –

That Councillor D.L. Jones represent the Council at the reception to be held on Monday, 10th June, 2002.

43. Laws Street – Bus Shelter

The Town Clerk reproduced at Appendix "H" a reply received from Pembrokeshire County Council regarding the condition of the bus shelter in Laws Street.

44. Information Handbook – 2002/2003

The Town Clerk enclosed the above booklet for Members' information.

45. Planning Applications

The following planning applications had been received from Pembrokeshire County Council for your consideration:-

92/02	Mr. A. Hughes 66 Military Road Pennar Pembroke Dock	66 Military Road, Pennar – Single Storey Extension
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PROPOSED by Councillor Mrs. B. Roch
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

103/02	R. Nugent Gleneagle Branders Park Creselly Kilgetty	Land to the rear of 9 Brewery Street – 1 No. Dwelling
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council refuse the application due to overdevelopment of the site and access problems.

118/02	Parfitts Carpets Gordon Street Pembroke Dock	The Warehouse, Gordon Street – Warehouse extension to provide a staffroom and toilet
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

6/02/LB	Elders St. Andrews Chapel c/o L. Silcox Brompton House Melville Street Pembroke Dock	St. Andrews Chapel, Bush Street – Internal toilets and kitchen within existing Main Hall at Lower Ground Floor level to provide new facilities
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –
That the Council have no objection to the
application.

46. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

- 856/01 – Land East of Charles Thomas Avenue, London Road – Residential development – Approved
- 945/01 – Plot 3, Off Britannia Road, Bufferland – Erection of Dwelling – Approved
- 1092/01 – 5 Kitchener Close, Barrack Hill – Construction of Dwelling – Approved
- 1099/01 – Plot 12, Donovan Reed Gardens – Construction of Bungalow – Approved
- 1105/01 – Rear of 23 Prospect Place & Cambrian House, Prospect Place – Residential Dwelling – Approved
- 1136/01 – 33-36, 37-40, 41-44, 45-48, Kent Row, Llanion Park – Erection of 4 Satellite Dishes – Approved
- 1138/01 – 1-4, 5-8, 9-12 & 13-16, Sussex Row, Llanion Park – Erection of 4 Satellite Dishes – Approved
- 1160/01 – Land to East of Charles Thomas Avenue, London Road – Erection of 4 bungalows, 3 houses and 6 dormer bungalows – Approved

29. SUPPLEMENTARY REPORT OF TOWN CLERK

47. Pater Hall – Refurbishment & Upgrading

The Town Clerk enclosed proposals for the upgrading of the Pater Hall prepared by Councillor D.T. Esmond. Also enclosed were the ideas of Councillor R.G. Watts which were presented to Members at the last meeting.

This matter was dealt with under Minute 27(27).

48. Pembroke Dock Museum Trust

The Town Clerk enclosed at Appendix "H" a letter from the Secretary of the Pembroke Dock Museum Trust which requested the release of US Army plaques and the Palliser Shell, currently displayed in the Council Chamber.

RESOLVED –

That the Council release the US Army plaques and the Palliser Shell displayed in the Council Chamber to the Pembroke Dock Museum Trust.

49. Planning Applications

132/02	Mr. & Mrs. A. James North View 6 Prospect Place Pembroke Dock	North View, 6 Prospect Place – One Dwelling
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council refuse the application due to overdevelopment of the site and access problems.

133/02	V.L. Stacey 1 Donovan Flat 46 Lewis Street Pembroke Dock	1 Donovan Flat, 46 Lewis Street – Satellite Dish
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor W.J. Davies

RESOLVED –

That the Council have no objection to the application.

139/02	Mrs. K.J. Atkins Flat 2 Donovan House 46 Lewis Street Pembroke Dock	Flat 2, Donovan House, 46 Lewis Street – Satellite Dish
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor W.J. Davies

RESOLVED –

That the Council have no objection to the application.

141/02	G.N. Smith Donovan House 46 Lewis Street Pembroke Dock	Donovan House, Lewis Street – Satellite Dish
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor W.J. Davies

RESOLVED –

That the Council have no objection to the application.

165/02	Hallmark Homes St. Govan's Centre Dimond Street Pembroke Dock	Plots 8 & 10, Donovan Reed Gardens – Construction of two bungalows
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor S. Perkins

RESOLVED –

That the Council have no objection to the application.

30. FRONT STREET – SAND NUISANCE

The Town Clerk reported that a letter had been received from Pembrokeshire County Council with regard to the problem of sand being blown from the United Marine Aggregates site onto the surrounding streets. A meeting had been held with a representative of the Company who had agreed that additional mesh sheeting would be provided and that the implementation of longer term remedial measures would also be considered. United Marine Aggregates would advise of their proposals to remedy the problem.

With regard to problems arising from dismantling work being carried out in the Dockyard the Milford Haven Port Authority had been contacted regarding this particular project and the problems arising from it.

31. PEMBROKE DOCK HARLEQUINS – CARNIVAL & FETE

The Town Clerk reported that a letter had been received from the Fete Secretary with a request that the Council consider giving financial assistance towards the above Carnival and Fete to be held on Saturday, 3rd August, 2002.

RESOLVED –

That the Council make a financial contribution of £100 and a trophy be given for the best overall float.

(Councillor W.J. Davies declared his interest in the above matter and took no part in the discussion and did not vote).

32. CLEDDAU BRIDGE – DECK BOX STRENGTHENING CONTRACT

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that Jenkins and Davies had been awarded the contract to carry out the major strengthening works to the box girder on the Cleddau Bridge. Works on site would commence shortly and are expected to be completed by the end of the year.

Pembrokeshire County Council had advised that the need for strengthening had been identified after an extensive inspection and assessment of the Bridge. All of the strengthening work to be carried out within the deck box itself, so that there would be minimal disruption to traffic flows, albeit under minor traffic management arrangements.

33. INFORMAL COMMUNICATION NETWORK MEETINGS

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the next Network meeting would be held at Pater Hall on Monday, 30th September, 2002 at 7.00 p.m.

34. DANSATION SCHOOL OF DANCE – DONATION

The Town Clerk reported that a card signed by pupils of the above School of Dance had been received thanking the Council for their contribution of £100 towards the necessary kit for a Cheerleading squad.

35. GOLDEN JUBILEE – FORCES DAY

The Town Clerk reported that a letter had been received inviting the Mayor and Councillors to attend the above Open Day at Castlemartin on Saturday, 29th June, 2002.

36. GOLDEN JUBILEE – SONGS OF PRAISE

The Town Clerk reported that a letter had been received inviting the Mayor and Councillors to attend the above Songs of Praise in St. John's Church on Sunday, 9th June at 4.00 p.m.

37. REPORT OF FINANCIAL OFFICER

5. Payment of Accounts

The following accounts were submitted for payment:-

28.	Cllr. Mrs. P.E. George – Mayor's Allowance	£1,550.00
29.	Pitney Bowes – Maintenance of Postage Meter	£11.74
30.	C.H. Munday – Ties	£454.49
31.	Martin Cavaney Photography – Photographs	£50.50
32.	Pater Panto Society – Donation – Trophies (Jubilee Celebrations)	£25.00
33.	Pem. Dock Cricket Club – Donation (Jubilee Celebrations)	£100.00
34.	Kidde Fire Protection Services – Maintenance & Replacement of Fire Extinguishers	£538.93
35.	Newey & Eyre – Lamps	£15.58

36.	Pitney Bowes – Potage	£50.00
37.	Dimond Press – Oaths of Office – Town Twinning Agreement	£52.00
38.	Imprest Account – Salaries and Wages, Tax and N.I.	£2,986.02

The Town Clerk stated that the account no. 33 – Pembroke Dock Cricket Club – donation for Jubilee Celebrations had been withdrawn as the events had been cancelled.

The Town Clerk requested that the following additional accounts be added to the schedule of accounts for payment:-

39.	Zurich Municipal Insurance – Renewal Premium	£3,487.10
40.	Zurich Municipal Insurance – Renewal Premium	£77.23
41.	Cleddau Bridge Hotel – Civic Function	£1,973.50
42.	Willowdale Flowers – Flowers for Civic Luncheon	£54.40

PROPOSED by Councillor D.T. Esmond

SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That account nos. 28 – 42 be approved for payment.

38. **MATTERS RAISED VERBALLY**

(a) **Pembrokeshire Crossroads**

The Mayor reported that a letter had been received from the above Organisation which requested any assistance that the Council could give in their submission that Mr. H. Johnston should receive a national honour for his service to charitable organisations in the area.

RESOLVED –

That the Council assist in the collation of information for the nomination of Mr. H. Johnston for a national honour for his charitable work.

(b) **Street Sweeper**

Councillor D.L. Jones referred to the fact that the streets in the Town do not appear to have been swept on a regular basis and made particular reference to the need for a manual sweeper to deal with sand that accumulates in the gutters of properties in Front Street.

RESOLVED –

That Pembrokeshire County Council be requested to ensure that the street sweeping referred to above is undertaken on a regular basis.

(c) Tourist Information Board

Councillor D.L. Jones stated that residents had referred to the impressive new tourist information board which had been erected in Pembroke and had enquired as to the reason why this same facility had not been provided for Pembroke Dock.

Councillor D.T. Esmond stated that he had been approached by the Rotary Club who had provided a contribution towards the board and had offered the same for Pembroke Dock.

RESOLVED –

That the Town Clerk liaise with the Rotary Club in this matter and report back to the next Council Meeting.

(d) Front Street – Rubbish

Councillor D.L. Jones referred to the accumulation of rubbish, old boats and scrap iron from trailers adjacent to the Dockyard Wall and the Gun Tower. The blown sand had only been partially cleaned.

RESOLVED –

That Pembrokeshire County Council be requested to undertake further clearance in the above location.

(e) Oil Tankers – Mooring

Councillor D.L. Jones referred to the fact that a fire broke out on a oil tanker which had been moored at the jetty adjacent to the Gun Tower and Front Street. He enquired as to what regulations were enforceable relating to the mooring of tankers in close proximity to a residential area.

RESOLVED –

That Pembrokeshire County Council advise with regard to the regulations which are in force relevant to the mooring of oil tankers in close proximity to a residential area.

(f) Front Street – Boat Parking

Councillor D.L. Jones stated that he had received complaints regarding the owner of No. 23 Front Street who has two boats parked in the street.

RESOLVED –

That Pembrokeshire County Council be requested to advise as to what the legal position is regarding the above complaint.

(g) Front Street – Railings

Councillor D.L. Jones stated that whilst the railings in Front Street had been painted the seating had been left untouched. The wooden slatted seating required repairing as well as painting.

RESOLVED –

That Pembrokeshire County Council be requested to undertake repairs to the seating as well as necessary painting for the holiday season.

(h) St. Patrick's Church Hall

Councillor P.G. Gwyther stated that a public meeting had recently been convened to consider the future of the above Church Hall. Members had been very upset at the prospect of the Hall closing and negotiations had been held with the Church in Wales to release the premises for use by local groups. This matter was now being investigated, as the local Guide group were interested in obtaining the Hall for their use. This matter had been submitted for the information of Members.

(i) Essex Road – Missing Sign

Councillor Mrs. V.M.J. Roach reported that the sign for Essex Road on the south side was missing.

RESOLVED –

That Pembrokeshire County Council be requested to replace the missing sign in the above location.

(j) Kwik Save Car Park – Stream

Councillor Mrs. V.M.J. Roach referred to the water stream emanating through the car park from the north eastern corner.

RESOLVED –

That Pembrokeshire County Council be requested to investigate the water in the above location.

(k) Tremeyrick Street – Seat

Councillor Mrs. B. Roch referred to the need to provide a seat for pedestrians who walk up the above Street.

Councillor S. Perkins stated that she would make the necessary representations to Pembrokeshire County Council in this matter.

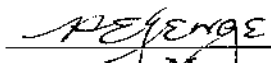
(1) **Bracket – Flags**

The Mayor stated that she had seen brackets in various Towns similar to those provided outside the shops in Pembroke Dock which had been utilised for the flying of flags.

RESOLVED –

That no action be taken in this matter in view of the bunting and floral displays which had been provided in the Town.

The Meeting terminated at 8.40 p.m.



Mayor.

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

23RD MAY, 2002

Madam Mayor, Ladies and Gentlemen,

PART 1 – GENERAL

27. PATER HALL – REFURBISHMENT & UPGRADING ERDF OBJECTIVE 1 GRANT APPLICATION

At the last Council Meeting Members deferred consideration of the details of the proposed refurbishment and upgrading of the Pater Hall to this meeting. Members instructions are required on the extent of the proposed works so that Pembroke Design can be instructed to undertake budget costings to be submitted with the grant application.

28. THE FIRE PRECAUTIONS (WORKPLACE) REGULATIONS, 1997 PATER HALL AND OFFICES

The following quotations have been received for the installation of a fire alarm system and upgrading the emergency lighting in the Pater Hall, to the specification required by the Fire Service:-

	<u>Fire Alarm</u>	<u>Emergency Lighting</u>
	£	£
Advanced Firetec Ltd.	3,270.00	4,265.00
Kidde Fire Protection Services	3,993.96	1,127.89
Dyfed Alarms	4,516.00	5,280.00
(Annual Maintenance	320.00	360.00)

If Members agree, I would like to discuss the quotations with the Fire Officer to ensure that the lowest tender meets with the required specification and also to find out whether the installation can be delayed in view of the proposed alterations to the Pater Hall.

Members' instructions are requested.

29. TOWN CRIER

Councillor Mrs. R. Blackburn, the Town Crier at Pembroke has informed me that she has been requested by the South Pembrokeshire Hospital to “cry” in Pembroke Dock advertising the Open Day on the 22nd June, 2002.

Mrs. Blackburn says that protocol dictates that she should request permission from the Council before accepting the offer.

Members’ instructions are requested.

PART II – CORRESPONDENCE

**30. TOWN TWINNING
EUROPEAN GRANT APPLICATION**

Notification has been received from the European Commission that the grant application for the proposed visit by schoolchildren from Pembroke Town, Malta has been unsuccessful. The letter states “this decision results from the classification carried out by the jury panel based on the quality and ranking of your project, taking into account all other eligible proposals submitted and the available funds.”

I have written to the Commission expressing the Council’s disappointment and seeking clarification whether there were any deficiencies in the application.

The Pembroke Athleta Football Nursery in Malta have been informed accordingly.

**31. PUBLIC ENTERTAINMENT LICENCES
PROPOSED VARIATION TO CONDITIONS**

I enclose at Appendix “A” details of changes to the doorpersons registration training programme organised by Pembrokeshire County Council. From 1st April, 2002 this programme ceased and from that date anyone wishing to become a Registered Doorperson has to complete the Door-Supervisors National Certificate (Stages 1 & 2) as offered by the British Institute of Inn-Keeping and run by Pembrokeshire College.

The Licensing Sub-Committee also considered a report which would make it a requirement that from a certain date all new applicants for Public Entertainment Licences should obtain a national recognised qualification. Also, whether or not all existing licencees should obtain this qualification over the next two years.

The consultation questionnaire has to be returned by the 6th June, 2002.

32. MODEL OF HMS HANNIBAL

I enclose at Appendix "B" correspondence from the Hon. Secretary of West Wales Maritime Heritage Society enquiring whether the Council would be interested in commissioning the construction of a model of HMS Hannibal which was launched at Pembroke Dock on the 28th April 1896. The estimated cost of construction is £1,161, excluding the cost of a display case. Members' instructions are requested.

33. MR. D.R. PHILLIPS, 34 BUSH STREET

Enclosed at Appendix "C" is a letter from Mr. D.R. Phillips of 34 Bush Street requesting a donation towards the cost of a voyage aboard a Tall Ship under the auspices of the Sail Training Association.

**34. TRANSFER OF PUBLIC ENTERTAINMENT LICENCE
CLEDDAU BRIDGE HOTEL**

A copy of an application for the transfer of the Public Entertainment Licence has been received. The proposed licencees are Mr. R. Angell and Miss Maria Powell. The current licencees are Mr. R. Angell and Mr. Anthony Greedy.

**35. HIGHWAY IMPROVEMENT SCHEME
ACCESS FROM WESTERN WAY INTO LOWER MEYRICK STREET**

I enclose at Appendix "D" for Members' information a letter from the Consultants employed to design the new access from Western Way into Lower Meyrick Street. The work commenced on the 7th May, 2002 and will take approximately four weeks to complete.

36. MUSEUM SHIP

Enclosed at Appendix "E" is a letter from the Chairman of the Historic Warship Preservation Society, regarding the possibility of bringing a Museum Ship to Pembroke Dock. The enclosures referred to are available for inspection.

37. NATIONAL ASSEMBLY FOR WALES

Notification has been received that the South West Wales Regional Committee will meet at the County Hall, Haverfordwest on Friday, 24th May, 2002 from 10.00 am to 1.00 pm. Matters being discussed are disability issues and the Economic Development Committee's renewable energy review.

38. **PEMBROKESHIRE ASSOCIATION OF VOLUNTARY GROUPS
COMMUNITY TRANSPORT FORUM**

A Community Transport Forum for Pembrokeshire, organised by PAVS will be held on Thursday, 30th May, 2002 at Bloomfield Centre, Narberth from 1.00 p.m. to 4.30 p.m. Programme details are enclosed at Appendix "F."

39. **PEMBROKE BOROUGH A.F.C. LONDON ROAD**

Notice of an application for a new Justices' Licence has been received. The applicant is Mr. Michael David Murphy, the owner of the premises.

40. **PROPOSED LIQUIFIED NATURAL GAS TERMINAL
WATERSTON, MILFORD HAVEN**

As part of its long term energy plan the UK Government has recommended that the private sector should be involved in the development of additional LNG facilities within the UK. The proposed Petroplus terminal at Waterston would form part of this strategy. A copy of an environmental impact assessment consultation document has been received and is available for inspection.

Comments on any aspect of the development and the consultation document are requested by the 11th June, 2002.

41. **TOWN WEBSITE**

The Pembroke Dock Chamber of Trade have been informed by PAVS that their grant application for designing a town website, has been unsuccessful. The Grants Panel said that the project did not fit well within the sustainable Pembrokeshire Small Grant Scheme criteria.

The Chamber was informed that funding for the project may be available from the Economic Department, Pembrokeshire County Council or the Pembrokeshire Business Initiative and these avenues are now being explored.

I suggest that a meeting of the Website Committee be convened as soon as possible so that a way forward for the project can be discussed.

42. **CARERS WALES**

Notification has been received from the Pembrokeshire Branch of Carers Wales that Carers Week, 2002 will take place from 10th – 16th June, 2002. Details of events are enclosed at Appendix "G."

An invitation has been received for one Member to attend a reception at the Conference Centre, Withybush, Haverfordwest on Monday, 10th June, 2002 at 7.30 p.m.

Members' instructions are requested.

43. LAWS STREET – BUS SHELTER

I enclose at Appendix "H" a reply received from Pembrokeshire County Council regarding the condition of the bus shelter in Laws Street.

44. INFORMATION HANDBOOK – 2002/2003

I enclose the above booklet for Members' information.

PART III – PLANNING

45. PLANNING APPLICATIONS

The following planning applications have been received from Pembrokeshire County Council for your consideration:-

92/02	Mr. A. Hughes 66 Military Road Pennar Pembroke Dock	66 Military Road, Pennar – Single Storey Extension
103/02	R. Nugent Gleneagle Branders Park Creselly Kilgetty	Land to the rear of 9 Brewery Street – 1 No. Dwelling
118/02	Parfitts Carpets Gordon Street Pembroke Dock	The Warehouse, Gordon Street – Warehouse extension to provide a staffroom and toilet
6/02/LB	Elders St. Andrews Chapel c/o L. Silcox Brompton House Melville Street Pembroke Dock	St. Andrews Chapel, Bush Street – Internal toilets and kitchen within existing Main Hall at Lower Ground Floor level to provide new facilities

46. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

- 856/01 – Land East of Charles Thomas Avenue, London Road – Residential development – Approved
- 945/01 – Plot 3, Off Britannia Road, Bufferland – Erection of Dwelling – Approved
- 1092/01 - 5 Kitchener Close, Barrack Hill – Construction of Dwelling – Approved
- 1099/01 – Plot 12, Donovan Reed Gardens – Construction of Bungalow – Approved
- 1105/01 – Rear of 23 Prospect Place & Cambrian House, Prospect Place – Residential Dwelling – Approved
- 1136/01 – 33-36, 37-40, 41-44, 45-48, Kent Row, Llanion Park – Erection of 4 Satellite Dishes – Approved
- 1138/01 – 1-4, 5-8, 9-12 & 13-16, Sussex Row, Llanion Park – Erection of 4 Satellite Dishes – Approved
- 1160/01 - Land to East of Charles Thomas Avenue, London Road – Erection of 4 bungalows, 3 houses and 6 dormer bungalows – Approved

T.R. EDWARDS

Town Clerk

before the next available meeting of the Council's Licensing Sub Committee for them to consider whether or not to introduce the new condition.

If you would like to discuss the matter further or require any additional advice or clarification, then please do not hesitate to contact the Licensing Team on 01437 775465.

Yours faithfully

Gareth Watts

G Watts
Principal Officer
Public Protection Division



Cyngor Sir Penfro - Pembrokeshire County Council

ENDIX "A"

BRYN PARRY-JONES, M.A. (CML) *Chief Executive*
HUGH E. ROBERTS, M.A. (CML) *Director of Transportation and Environment*
Pembrokeshire County Council
County Hall, 14a Victoria Road West,
Pembroke, SA61 1TP
DX 9925 HAVENFORDWEST
Tel: 01437 764531
Fax: 01437 73508

Cyngor Sir Penfro,
Neuadd y Sir, HWLFORDD,
Stryd y Stryd, SA61 1TP
DX 9925 HAVENFORD
Tel: 01437 764531
Fax: 01437 73508

Telephone 01437 775475/Fax: 01437 764232
E-mail: commercial.enquiries@pembrokeshire.gov.uk
Date 28 March 2002
Dyddiad

TO:- ALL PUBLIC ENTERTAINMENT LICENCE HOLDERS
COMMUNITY AND TOWN COUNCILS

22 APR 2002

Dear Sir/Madam

Re: Proposed Variation to Conditions Attached to Public Entertainment Licences

I wrote to all Public Entertainment Licence holders in December 2001 to advise on proposals to change certain conditions which are attached to Public Entertainment Licences.

At a meeting of the Council's Licensing Sub Committee on the 23 January 2002, the Committee decided to cease the current doorpersons registration training programme organised by the County Council as from 1 April 2002.

From that date any person wishing to become a Registered Doorperson will need to complete the Door-Supervisors National Certificate (Stage 1 and 2) as offered by the British Institute of Inn-keeping through an accredited course. Pembrokeshire College is such as accredited course and should you require further details then please contact Mr Frank Short at that facility.

The Committee also considered a report which would make it a requirement that from a certain date, all new applicants for Public Entertainment Licences should obtain a national recognised qualification namely the British Institute of Inn-keeping's "Entertainment Licensee's National Certificate". Committee also considered whether or not all existing licensees should obtain this qualification over the next two years.

After considering the matter, Committee decided to consult again with holders of Public Entertainment Licences and therefore this letter gives you some background about the course and an opportunity for you to respond through completing the attached questionnaire.

I have attached a summary of the qualification and you will note that it is a one day training course with an examination at the end of it. It is anticipated that the course at present would cost approximately £75 which would include registration, background papers and the examination fee.

The Local Government Association has been working with the British Institute of Inn-keeping on the development of a range of special qualifications for persons working in the licence trade. They believe that the Entertainment Licensees National Certificate will improve the knowledge and awareness of prospective and existing licensees about such issues as fire safety, drugs awareness, entertainment licensing law and wider social responsibilities.

If you want to make any observations then I would be obliged to receive a response from you in writing by the 6 June 2002. The matter will then be taken

WEST WALES MARITIME HERITAGE

West Wales Maritime Heritage
is a Company Limited by
Guarantee no.2611959 and a
Registered Charity
No.1042428



Please reply to :-
David James
44 Westhaven, Coshston,
Pembroke Dock, S. Wales,
SA72 4UL
Tel. No. 01646 683764

President, Sir David Mansel-Lewis KCVO

Thursday, 09 May 2002

Mr R Edwards
Town Clerk
Pembroke Dock Town Council
Pater Hall
Lewis Street
Pembroke Dock

Dear Mr Edwards,

HMS Hannibal

Launched Pembroke Dock 28 April 1896

Further to my letter of 30 march last and our subsequent telephone conversation on the subject of the construction of a model of this splendid ship, it's construction showed that being the biggest Dockyard in the World, it was capable of building the biggest and most impressive warships of the day, thus helping to maintain the Pax Britannica when Britain really did rule the waves.

Estimated cost of construction: -

Kit from Deans Marine costs

Post & packaging

Construction time usually takes about 1000 to 1500 hours, so labour costs

550
11
600
<u>Total 1161</u>

Address of kit manufacturer

Deans Marine
Retail Sales dept.
Conquest Drive
Farget, Peterborough
PE7 3DH

Please note that I do not have the facilities to build a case to protect and show it to its best advantage, thus the cost of a case is not included.

I look forward to hearing from you, and should the council wish to proceed perhaps I could discuss the project with the relevant members of the Council, I remain,

Yours Sincerely

David James
Hon Secretary

WEST WALES MARITIME HERITAGE

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is a Company Limited by
Guarantee no.2611959 and a
Registered Charity
No.1042428



Please reply to :-
- 2 APR 2002
David James
44 Westhaven, Coshston,
Pembroke Dock, S. Wales,
SA72 4UL
Tel. No. 01646 683764

President, Sir David Mansel-Lewis KCVO

Saturday, 30 March 2002

Mr R Edwards,
Town Clerk,
Pembroke Dock Town Council
Pater Hall
Lewis Street,
Pembroke Dock

Dear Mr Edwards,

HMS Hannibal

Launched Pembroke Dock 28 April 1896

4 x 12" Guns

At a recent meeting of the committee of this society a member mentioned that he had, while surfing the Internet, come across a company offering model boat construction kits for sale. The company web site is <http://www.deansmarine.co.uk/Produced/magnificent.htm>

The advert refers to the Majestic Class predreadought battleships, which were the first capital ships whose main weapons were effective in rough seas due to the good seakeeping qualities of the ships. They had the four new technologies, face hardened armour, telescopic gunights, high velocity main weapons and quick firing mid calibre 6" weapons. The visual impact of these ships cannot be imagined but the parallel is drawn with the "star wars" weapons of today.

Since one of these magnificent ships was built in Pembroke Dock, the member wished me to enquire if the Pembroke Town Council would consider the purchase of the kit and commission its construction to record the achievements of our forebears in the Dockyard. It would help to ensure our heritage is remembered by future generations and would be a splendid display item in the council Chamber.

Should you wish to see some ships I have built, there are three in the Gun Tower in Front Street, they are the Hiei (Imperial Japanese Navy) 1877, HMS Bellona 1760, Royal yacht Victoria & Albert 1843

The Model is 53" long by 10.5" beam.

As an aside, in September 1896 my Grandfathers Brother started work in the Dockyard, a note in the back of our family Bible records the event.

If the Council wishes to follow this up I shall be glad to investigate the costs likely to be incurred in this project, alternatively you may wish to view the site at the address I have given for yourself.

I look forward to hearing from you.

Yours Sincerely

David James
Hon Secretary



THOMAS, MORGAN & ASSOCIATES
CIVIL & STRUCTURAL ENGINEERS AND
QUANTITY SURVEYORS

TMA HOUSE, 20/21 GELLIWASTAD ROAD,
PONTYPRIDD, CF37 2BD
Tel: 01443 408391 Fax: 01443 485203
E-mail: consult@tma-wales.co.uk

13 MAY 2002

ASSOCIATION - OF
Consulting Engineers

your reference

our reference RH/SH/B163-09/G

date 9th May 2002

Councillor Rowland Edwards
Council Offices
Lewis Street
Pembroke Dock
Pembrokeshire
SA72 6DD

Dear Councillor Edwards,

PEMBROKESHIRE COUNTY COUNCIL
WESTERN WAY, PEMBROKE DOCK - HIGHWAY IMPROVEMENT SCHEME

To improve local highway infrastructure and the safety of pedestrians the following work is being undertaken on Western Way, Pembroke Dock:

- A new pedestrian island is to be constructed on Western Way adjacent to Gravel Lane.
- A controlled crossing for pedestrians and cyclists (known as a Toucan Crossing) is to be constructed on Western Way adjacent to the St Govans Shopping Centre.
- A short length of road is to be constructed to enable light vehicles to access Lower Meyrick Street from Western Way.

The construction of the access from Western Way to Lower Meyrick Street will involve the removal of the existing planted area.

The work has been designed by Thomas Morgan & Associates and is being undertaken by Evan Pritchard Contractors Ltd on behalf of Pembrokeshire County Council.

The work commenced on 7th May 2002 and will take approximately four weeks to complete. We apologise for any inconvenience that may be caused whilst the works are being undertaken, and we confirm that we have informed the owners/occupiers of properties immediately adjacent to the proposed works.

If you require any further information please do not hesitate to contact us.

Yours sincerely,

ROBERT HAMER
p.p. Thomas, Morgan & Associates.

c.c. Kevin Duckett (PCC)



APPENDIX "C"

8/5/02 ✓ 166 10 13
-9 MAY 2002
Dave Phillips
34 BUSH ST
Pembroke Dock
Pembrokeshire
SA72 6AAU
Tel. 01646 621067

Dear Mr. Edwards,

I am writing to you to ask if it would be possible to assist me with the cost of joining a voyage aboard the Star of S. Nicholas tall ship at the end of May. It's with the Sail Training Association and they suggested I contact you. I would be very grateful for any help at all, I looking forward to your reply,

yours faithfully

D. R. Phillips

HISTORIC WARSHIP PRESERVATION SOCIETY

Phone/Fax 01872-510819

Mr C.M.Tankard,
Chairman,
8 Fair Park View,
Mitchell,
Newquay,
Cornwall TR8 5AP

Mrs W.A.Vincent,
Town Clerk,
Pembroke Dock Town Council,
Council Offices,
Pater Hill,
Pembroke Dock SA72 6DD

8th April 2002

Dear Mrs Vincent,

Way back in 1996 we were discussing the possibility of bringing a Museum Ship to Pembroke Dock. The ships that we were really interested in were the H.M.S. Whimbrel and H.M.S. Zenith both Second World War Vessels serving with the Egyptian Navy as Training Ships. Well towards the end of last week I was finally told by the Egyptian Embassy that these two ships are about to be withdrawn.

I take this opportunity to send you a copy of our two mailings in this regard.

Obviously at this stage it is still far too early to know if we can obtain them and bring them back to the U.K. and Preserve them. However at least after all these years there is signs of some action.

Yours Sincerely,


Chris Tankard
Chairman

Where do we go from here?

A Community Transport Forum for Pembrokeshire
Thursday 30th May 2002
Bloomfield Centre, Narberth

Programme 1pm-4.30pm

1:00 Registration, displays, tea and coffee

1:30 Welcome and introduction by Cllr Beryl Thomas-Cleaver
(Chairman, Community Transport Project Management Group)

1:40 Speakers:

'The Community Transport Project'
Phil Brookes—Pembrokeshire Association of Voluntary Services
Community Transport Development Worker

'The Council and Community Transport'
Huw Roberts—Pembrokeshire County Council
Director of Transportation and Environment

'What are the transport needs in relation to Health and Social Care'
(Speaker to be confirmed)

'Helping to address the transport needs of isolated geographical communities'
Meurig Parri—Community Transport Association
South Wales Area Officer

2:20 Questions to the panel

2:40 Introduction to the workshops

2:45 Workshops

- 1) Current transport services
- 2) Setting up new Community Transport services
- 3) Co-ordination of existing services
- 4) Recruiting, training and keeping volunteers

3:45 Tea and coffee break

4:00 Feedback from workshops

4:15 'The way forward'

4:30 Thanks



C carers week

June 10 - 16 2002

**Carers Week is a consortium formed by
Carers UK, The Princess Royal Trust for Carers,
Crossroads—Caring for Carers and Contact a Family**

Reg Charity No. 246329 Company No. 86640997

MONDAY 10th June 11 a.m.

"TELL IT AS IT IS"

Carers talk to the Media

The Board Room

Withybush Hospital, Haverfordwest

MONDAY 10th June 8 p.m.

CARING IN THE COMMUNITY

Carers meet representatives of

Community Councils

Withybush Conference Centre

Haverfordwest

TUESDAY 11th—14th FLOWER FESTIVAL

The Chapel and Main Corridor Withybush Hospital Haverfordwest

DEDICATION by BISHOP IFOR REES TUESDAY 11 30 a.m.

WEDNESDAY 12th June 11 30 a.m.

CARERS WALES (Pembrokeshire Branch)

Members Annual Meeting and Lunch

The Picton Centre, Haverfordwest

Members wishing to attend, please advise by June 3rd on
01437 767555 for catering purposes

THURSDAY June 13th

OUTREACH SUPPORT

GROUP LUNCH

Contact

Dave Watkin

01437 769701

For further details

FRIDAY JUNE 14th

10 a.m.—4 p.m. OPEN DAY

PRT PEMBROKESHIRE

CARERS CENTRE

Haverfordwest

6.30 p.m.—9.30 p.m.

YOUNG CARERS DISCO

The Picton Centre, Haverfordwest

For Further Details

Please ring Sarah on 01437 779188

SATURDAY JUNE 15th 12. noon

CARERS LUNCH

The Brambles, St Florence

Tickets £7.00 Please book by June 3rd.

For further details and to book please ring

01437 767555

SUNDAY June 16th 6 p.m.

CHORAL EVENSONG for CARERS

THE CATHEDRAL, St DAVIDS

Your ref
Eich cyfeirnod
My ref
Fy nghyfeirnod
Please ask for
Gofynnwch am
Telephone
Ffôn
Date
Dyddiad

Brendan Griffiths

01437 776359

14th May 2002

Mr T. R. Edwards
Town Clerk
Council Offices
Pater Hall
Pembroke Dock
SA72 6DD

Dear Mr Edwards

Re: Bus Shelter, Laws St, Pembroke Dock

I refer to your letter, dated 9th May 2002, regarding the condition of the bus shelter in Laws Street, Pembroke Dock.

I am pleased to make you aware that Laws Street will form part of a new low floor bus project. The project aims to improve a number of bus routes and related bus stop infrastructure throughout the County over the next 2 years. The project will be funded through Transport Grant monies, a grant scheme administered by the Welsh Assembly. Recent studies have identified the stop as a focal point, hence relocation and a new bus shelter for Laws Street will be considered as a priority for this project.

Yours sincerely

W.B. Davies

W. B. Davies

Head of Infrastructure Management

APPENDIX "H"

BRYN PARRY-JONES, M.A. (Oxon)

Chief Executive

Prif Weithredwr

HUW E. ROBERTS, B.Sc(Hons), C.Eng., D.M.S., F.I.C.E., F.I.H.T., M.I.Mgt.

Director of Transportation
and Environment

Cyfarwyddwr Cludiant
ar Amgylchedd

Pembrokeshire County Council,
County Hall, HAVERFORDWEST,
Pembrokeshire, SA61 1TP

Cyngor Sir Penfro,
Neuadd y Sir, HWLFFORDD,
Sir Benfro, SA61 1TP

DX 98295 HAVERFORDWEST

Telephone 01437 764551

Fax 01437 775008

DX 98295 HWLFFORDD

Ffôn 01437 764551

Ffacs 01437 775008

17 MAY 2002



Cyngor Sir Penfro = Pembrokeshire County Council

PEMBROKE DOCK TOWN COUNCIL

REPORT OF FINANCIAL OFFICER

23rd MAY, 2002

Madam Mayor, Ladies and Gentlemen,

The following matters are submitted for consideration:-

5. PAYMENT OF ACCOUNTS

The following accounts are submitted for payment:-

28.	Cllr. Mrs. P.E. George – Mayor's Allowance	£1,550.00
29.	Pitney Bowes – Maintenance of Postage Meter	£11.74
30.	C.H. Munday – Ties	£454.49
31.	Martin Cavaney Photography – Photographs	£50.50
32.	Pater Panto Society – Donation – Trophies (Jubilee Celebrations)	£25.00
33.	Pem. Dock Cricket Club – Donation (Jubilee Celebrations)	£100.00
34.	Kidde Fire Protection Services – Maintenance & Replacement of Fire Extinguishers	£538.93
35.	Newey & Eyre – Lamps	15.58
36.	Pitney Bowes – Postage	£50.00
37.	Dimond Press – Oaths of Office – Town Twinning Agreement	£52.00
38.	Imprest Account – Salaries and Wages, Tax and N.I.	£2,986.02

W.A. VINCENT
Financial Officer

PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF TOWN CLERK

23RD MAY, 2002

Madam Mayor, Ladies and Gentlemen,

47. PATER HALL – REFURBISHMENT & UPGRADING

I enclose proposals for the upgrading of the Pater Hall prepared by Councillor D.T. Esmond. Also enclosed are the ideas of Councillor R.G. Watts which were presented to Members at the last meeting.

48. PEMBROKE DOCK MUSEUM TRUST

I enclose at Appendix "H" a letter from the Secretary of the Pembroke Dock Museum Trust requesting the release of US Army plaques and the Palliser Shell, currently displayed in the Council Chamber.

Members' instructions are requested.

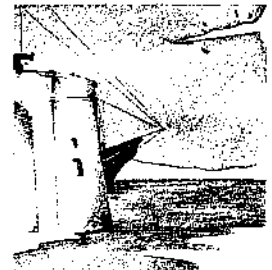
49. PLANNING APPLICATIONS

132/02	Mr. & Mrs. A. James North View 6 Prospect Place Pembroke Dock	North View, 6 Prospect Place – One Dwelling
133/02	V.L. Stacey 1 Donovan Flat 46 Lewis Street Pembroke Dock	1 Donovan Flat, 46 Lewis Street – Satellite Dish
139/02	Mrs. K.J. Atkins Flat 2 Donovan House 46 Lewis Street Pembroke Dock	Flat 2, Donovan House, 46 Lewis Street – Satellite Dish

141/02	G.N. Smith Donovan House 46 Lewis Street Pembroke Dock	Donovan House, Lewis Street – Satellite Dish
165/02	Hallmark Homes St. Govan's Centre Dimond Street Pembroke Dock	Plots 8 & 10, Donovan Reed Gardens – Construction of two bungalows

T.R. EDWARDS

Town Clerk



Pembroke Dock
Museum Trust

Mr Roland Edwards
Town Clerk
Pembroke Dock Town Council
Pater Hall
Pembroke Dock.

18th May 2002

Ymddiriedolaeth
Amgueddfa Doc Penfro

Dear Roland,

As you will know the Trust has taken the medal displays which were in the Council Chamber and these have been placed in the 'Roundel Room' of the Gun Tower, adding to our expanding RAF material.

We understand that the Town Council is currently storing the plaques relating to the US Army's 110th Infantry Division which was stationed in the Pembroke Dock area prior to D-Day in 1944. As you will recall, these plaques were originally displayed in the foyer of the former South Pembrokeshire District Council offices.

The Museum Trust intends doing a display on the American Army's involvement in this area in wartime and we would like very much to use these plaques in the Gun Tower as a centrepiece for this display.

We also note that there is a 'Palliser Shell' in the Council Chamber. This relates to one of the guns used in the forts to defend the Haven and we would also like to display this in the Tower.

Will you please bring our requests for the transfer of the US Army plaques and the Palliser Shell before members of your Council and we trust that they will again be agreeable to this.

As ever we are most grateful for the continued support of the Pembroke Dock Town Council to the Museum Trust.

Yours sincerely,

John Evans
Hon Secretary

e-mail: johnevans@paterchurch.freemove.co.uk

SECRETARY / YSGRIFENYDD
JOHN EVANS
6 LAWS STREET
PEMBROKE DOCK
SA72 6DL

Tel / Ffon: 01646 683041

Email:
evansjd@nextel.com

CHAIRMAN / CADEIRYDD
MARTIN CAVANEY
16 MILTON TERRACE
PEMBROKE DOCK
SA72 6BE

Tel / Ffon: 01646 686018

Email:
martcav@dircon.co.uk

PROPOSED UPGRADE PATER HALL

Over the years we have made several attempts to get Pater Hall upgraded, however none of the previous schemes have I believe attempted to address the basic problems that the building has. The building is in fact two buildings, built for different purposes, the front section being built as an old fashioned community hall the rear section was an afterthought built to house other activities and to provide refreshment facilities for the main hall. We also house our office staff in totally unsuitable cramped conditions in an upstairs boxroom.

The building presents our staff with considerable difficulties both in physically working in the building and in operating a building which has two entrances that have to be watched when we only employ one caretaker. The refreshments area is totally impractical to be used in conjunction with the main hall and the present front entrance does not lend itself to disabled access. We have no kitchen facilities which prevents us letting the hall for certain types of function. We also have to maintain two sets of public toilets one at each end of the building, neither of which is in really good order.

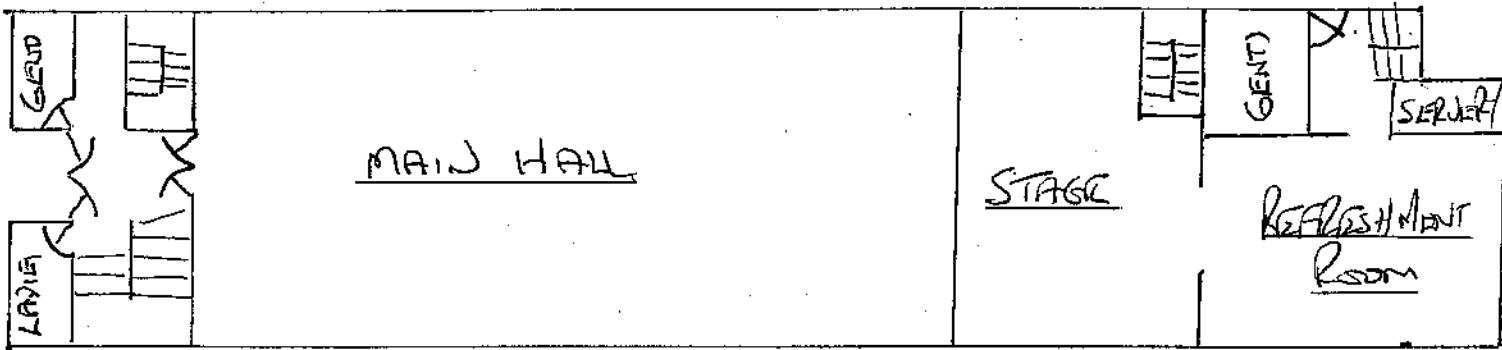
I also feel that the past schemes did nothing to add to the facilities Pater Hall provides and definitely did not address any of the problems identified above. I feel we have a duty to attempt to provide our staff and the community with the best facilities we are able to and to make the best use both of the site and of the money that is available. This will not be achieved by just tinkering with the present flawed design.

I enclose some sketches which I think will overcome most of the problems the present design has. They also increase the number of meeting/function rooms whilst maintaining the hall in its present size. They allow lift access to all parts of the public area from one central lift. They relocate our office staff to the ground floor in larger more suitable accommodation. They provide kitchen and bar facilities adjacent to the main hall and to the refreshment room, whilst maintaining the entertainment room with its own small kitchen and toilets. But with the lift it could be served from the main kitchens. They also crucially address the security issues in that we would have one entrance to monitor and one set of toilets close to the entrance for the caretaker to supervise.

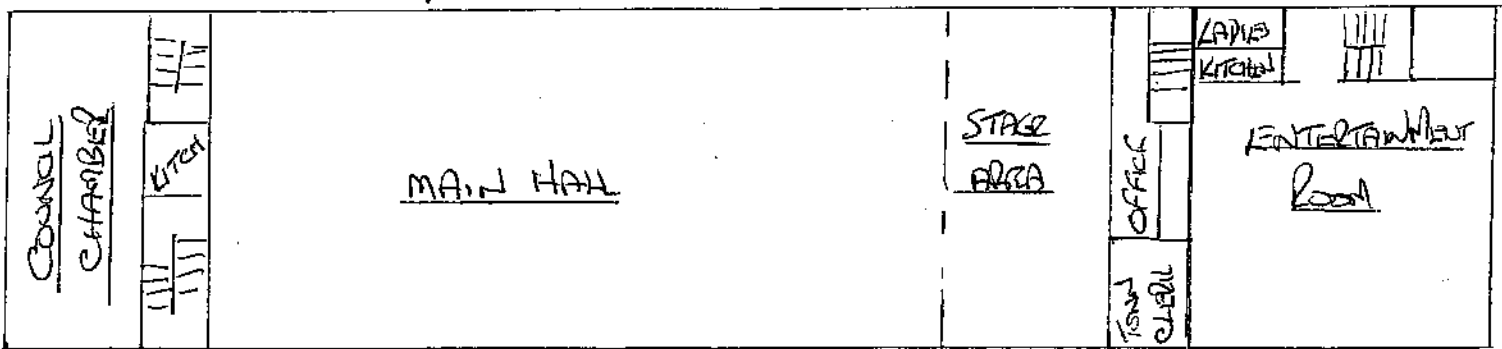
The recent audit of community buildings identified Pater Hall as having the potential to provide facilities needed by the community. By making the changes I am suggesting we will be maximizing those facilities whilst maintaining those good features such as the entertainment room. We will have a building with no access problems to any section of it and it will be modern and appealing for people to hire and use. Lastly it will give Pembroke Dock a community facility it can be proud of, one that will be the envy of our neighbors and will still provide a home for our offices and council chamber.

Councilor D.T.Esmond

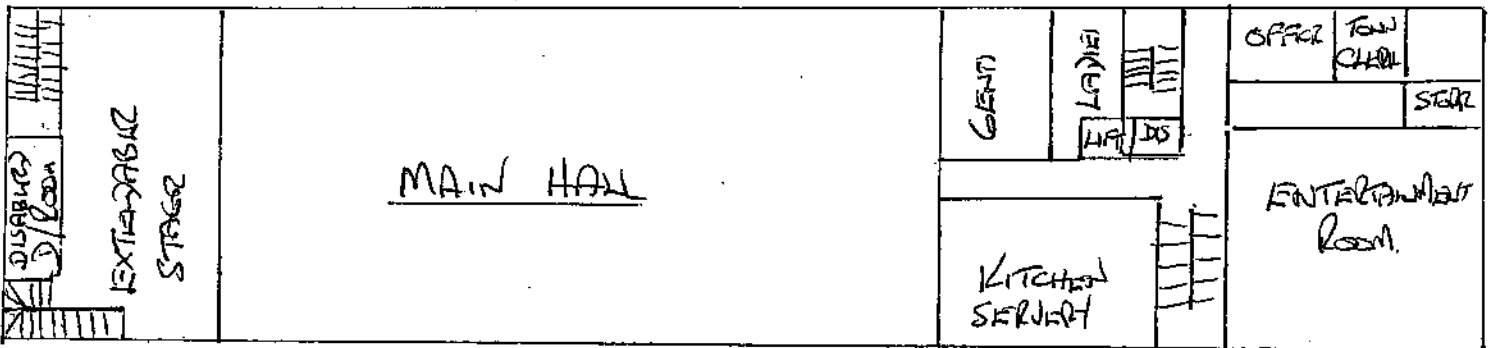
EXISTING Ground Floor



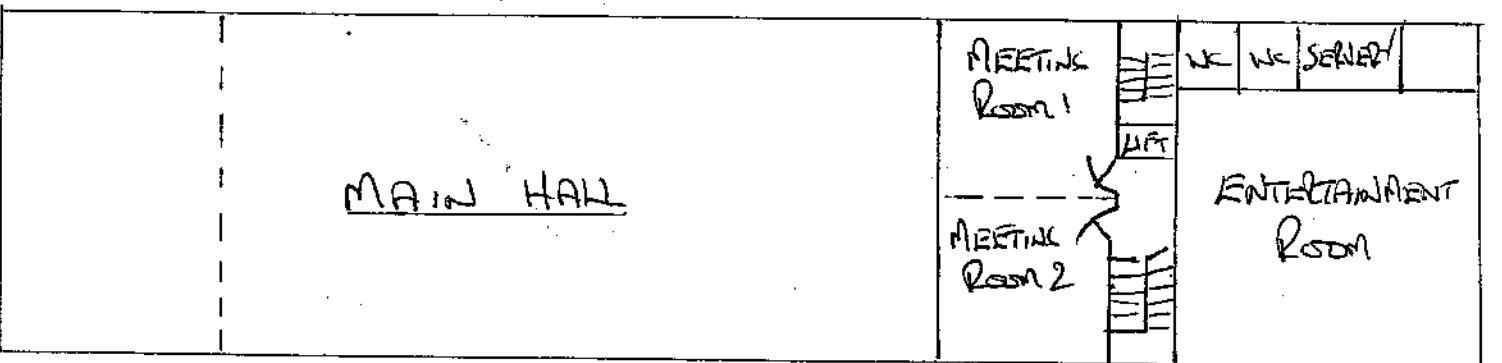
EXISTING 1st Floor



Proposed Ground Floor



Proposed 1st Floor



Proposed 2nd Floor

