

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 25th July, 2002 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George (Mayor)
Councillors W.J. Davies, D.T. Esmond,
Mrs. P.E.M. Folland, Mrs. C. Fortune,
K.C. Higgs, D.L. Jones, W.S. Rees,
Mrs. V.M.J. Roach, Mrs. B. Roch,
R.G. Watts, Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

61. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor P.G. Gwyther.

62. MINUTES

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor D.L. Jones

RESOLVED –

That the Minutes of the Meeting held on the 4th July, 2002 be adopted as circulated subject to the following amendments:-

63. MATTERS ARISING FROM THE MINUTES

(a) Minute 48(c) – Tourist Information Board

The Town Clerk stated that in the planning application to be submitted to Pembrokeshire County Council for the erection of the town and tourist information board the size had to be specified.

RESOLVED –

That the size be specified as no larger than 78" x 57" for the planning application for the tourist board.

(b) Minute 48(f) – Seats/Flower Beds

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the four seats would be replaced as soon as their refurbishment was completed.

The flower beds had been planted and would be maintained for the season.

(c) Minute 48(h) – Martello Tower – Information Board

Councillor Mrs. V.M.J. Roach referred to the promotion of the above Tower in a recent issue of the Western Telegraph and to the fact that it stated that admission was free.

Councillor R.G. Watts stated that this was an error and that there was an admission charge and this would be rectified in the paper.

(d) Minute 54 – Joint Tourism & Twinning Committee

The Mayor stated that the first meeting of the above Committee had been held on the 22nd July, 2002 at Pater Hall. The Minutes of the meeting were read out for the information of Members.

Discussion ensued with regard to the purchase of a combi tv/video unit for the screening of the "What's Your Hurry" video for tourist information.

RESOLVED –

That the Town Clerk liaise with Tesco with regard to the possibility of sponsoring the Council by supplying a tv/video and showing the promotional video in their store for tourist information purposes.

(e) Minute 55(f) – Martello Tower – Turret

The Town Clerk reported that a letter had been received from the Milford Docks Company regarding the defects in the wall at the above location. This matter would be investigated and recommendations submitted in respect of the necessary remedial works.

(f) Minute 55(g) – Dyfed-Powys Police – Attendance at Meetings

The Town Clerk reported that a letter had been received from Inspector Matthews, Dyfed-Powys Police which stated that he could not attend this Meeting due to other commitments. He would attend the next meeting if possible or a future meeting.

RESOLVED –

That Inspector Matthews, Dyfed-Powys Police be invited to attend the next Council Meeting to be held on the 5th September, 2002.

(g) Minute 55(k) – Albany Street/North Street – Right of Way

Councillor Mrs. P.E.M. Folland stated that the boulder had been removed from the above location.

64. MINUTES OF THE SPECIAL COUNCIL MEETING

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Minutes of the Special Council Meeting held on the 2nd July, 2002 be adopted as circulated subject to the following amendment:-

Minute 57 – Pater Hall – Refurbishment

Councillor D.L. Jones submitted that consideration of the refurbishment of Pater Hall should include the possible provision of a moveable partition which could be utilised in the Main Hall to allow dual usage.

RESOLVED –

That the Town Clerk liaise with Pembroke Design regarding the cost and suitability for the inclusion of a partition for the Main Hall in the refurbishment scheme.

(Councillor Mrs. B. Roch requested that it be noted that she did not take part in the voting on the above matter).

65. MINUTES OF THE SPECIAL COUNCIL MEETING

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor W.J. Davies

RESOLVED –

That the Minutes of the Special Council Meeting held on the 11th July, 2002 be adopted as circulated.

66. REPORT OF TOWN CLERK

**80. Pater Hall – Refurbishment & Upgrading
ERDF Objective 1 Grant Application**

The Town Clerk reported that following the meeting with Mr. G. Scourfield and Mr. D. Glennester, revised outline budget costings had been received and were enclosed at Appendix "A." The estimated costs had increased from £142,000 to £206,000.

The amount for disabled facilities included the provision of lifts was as follows:-

- 2 Main Platform lifts – to Council Chamber and Entertainments Room
- 2 Evac chair lifts for the emergency escape routes
- 1 portable lift from hall floor to stage
- 1 platform lift for front steps

The initial grant application form had been completed and forwarded to the Secretariat of the Pembrokeshire Partnership Management Board. Funding under Priority 3, Measure 3 had been applied for as follows:-

	£
Revised outline budget costings	206,000
Grant applied for at 70.66%	<u>145,560</u>
Shortfall	<u>60,440</u>

Further funding would be sourced in respect of the shortfall following the on-going discussions on the possible formation of a Charitable Trust.

The Town Clerk further reported that since the above report had been written an acknowledgment from the PPMB Secretariat had been received together with a further letter which requested additional information and clarification. These had also been reproduced at Appendix "A".

RESOLVED –

That the Council submit to the PPMB that the application for funding for the refurbishment of Pater Hall should be from the Central and Llanion Wards allocation as the Hall serves the whole Town.

81. Pembroke & Pembroke Dock Joint Twinning & Tourism Committee

The Town Clerk reported that a meeting of this Committee was to be held in the Council Chamber, Pater Hall on Monday, 22nd July, 2002 at 7.00 p.m.

82. Centenary Lamp, Albion Square

The Town Clerk reported that following the site meeting with a representative of Evan Pritchard Contractors Ltd., a schedule of hourly rates had been received and were reproduced at Appendix "B."

Members were advised that because of the several unknown factors the Company were unable to give an estimated quotation but stated that once the excavation at the base of the monument was carried out it should be clearer what further work would be required. The necessary consents were awaited from Pembrokeshire County Council.

RESOLVED –

That the Council engage Evan Pritchard Contractors Ltd., to undertake the necessary work at the base of the Centenary Lamp, Albion Square.

83. P.C.C. Play Area Grant Aiding Procedures

The Town Clerk stated that following the debate at the last Council Meeting details of the Pembrokeshire County Council play area grant aiding scheme had been received and were enclosed at Appendix "C." This information had been previously reported to Members on the 27th September, 2001. Also enclosed was a draft of the agreement which would have to be signed by the Council. Pembrokeshire County Council would grant aid a scheme at 50% up to a maximum of £15,000 per play area.

Insurance

Zurich Municipal, the Council's Insurers had been consulted regarding related insurance cover. The public liability insurance premium would increase by about £50 per annum per small play area. All-risks cover on a new for old basis for play equipment would cost £24 (+ insurance premium tax) per £1,000 of cover.

Mr. Alex Allison, Community Regeneration Officer and Mr. N. Bayley, Environmental Policy Officer had offered to attend a Council Meeting if required.

RESOLVED –

- (1) That representations be submitted to the National Assembly for Wales to ascertain whether there is a national policy regarding play areas and funding.
- (2) That representations be made to the County Councillors for Pembroke Dock and to the Cabinet, Pembrokeshire County Council that responsibility of play areas should be within the remit of the County Council.
- (3) That the National Playing Fields Association's advise be sought in this matter.

84. 49 Gwyther Street

The Town Clerk enclosed at Appendix "D" a reply from Pembrokeshire County Council in response to Council's letter of the 18th June, 2002. As instructed a letter had been sent to the Chief Executive Officer, enclosing a copy of all recent correspondence, and informing him that it was not accepted that the property is not detrimental to the amenity of the area.

The Town Clerk stated that he had not received a reply from the Chief Executive Officer, Pembrokeshire County Council.

**85. St. Clears to Pembroke Dock Trunk Road
Nash to Bangeston Improvement Order**

The Town Clerk reproduced at Appendix "E" a reply from the Welsh Assembly following the support given to the Ramblers' Association for the inclusion of a cycleway/footpath in the above road improvements.

Councillor Mrs. P.E.M. Folland stated that the Ramblers' Association had thanked the Council for their support.

86. Contaminated Land Inspection Strategy

The Town Clerk reported that notification had been received from Pembrokeshire County Council that under new regulations all local authorities in Wales must inspect land in their area for the presence of contamination and publish a strategy detailing how it plans to undertake the inspection process. Detailed consultation was now taking place with other statutory agencies and with Town and Community Councils. The strategy was to be published in September, 2002.

Among the locations where the full draft inspection strategies could be viewed is Pembroke Dock Library. Any concerns or information relating to contaminated land should be made to the Public Protection Division.

87. Ferry Lane – Top Road Junction Improvement

The Town Clerk enclosed at Appendix "F" a letter from Pembrokeshire County Council together with a plan which detailed the proposed improvement works which were to begin in the week commencing 22nd July, 2002.

Councillor Mrs. V.M.J. Roach requested that her concern be noted regarding the proposed works at the Top Road junction.

RESOLVED –

That the Council reiterate their concern regarding the proposed road improvements at the above location and request that a 30 mph speed limit be imposed in the interests of public safety.

**88. Standards of Conduct for Local Councillors
Draft Guidance on the New Ethical Framework**

The Town Clerk reported that Part III of the Local Government Act, 2000 required the National Assembly to put in place a new framework to promote observance of consistent standards of conduct by all local government elected members in Wales.

A copy of the new guidance, which explained the overall framework and new regulations had been received and was available for inspection. As the document consisted of 74 pages, individual copies had not been reproduced, but would be if required. Comments on the guidance have to be made by the 16th August, 2002.

89. Community Transport Forum For Pembrokeshire

The Town Clerk reported that notification had been received from PAVS that this re-arranged forum was to be held at the Bloomfield Centre, Narberth on Thursday, 25th July, 2002 from 11.00 a.m. – 3.00 p.m.

90. Consultation on the Future of Specialised Healthcare for the Children of Wales

The Town Clerk stated that a consultation document had been received from Dyfed-Powys Health Authority and was available for inspection. Any views had to be made known by 30th September, 2002.

91. TownTwinning, Pembroke, Malta and Bergen

The Town Clerk enclosed at Appendix "G" a copy of a letter sent by the Town Clerk of Pembroke, Wales to the Mayor of Pembroke, Malta.

92. Pembroke Haven Yacht Club

The Town Clerk reported that an invitation had been received for Councillors and partners to the annual VIP river cruise on Thursday, 5th September, 2002. Embarking will be at Hobbs Point at 6.30 p.m. with a finger buffet in the Clubhouse. This was on the same evening as the first Council Meeting after the summer recess. The Club had been informed accordingly.

93. Donations

The Town Clerk reported that the following requests had been received and were reproduced at Appendix "H."

(a) St. Patricks Community Hall, Pennar

The request was for a donation towards the fundraising which had commenced in order to carry out improvement works on the Hall.

(Councillor Mrs. C. Fortune declared her interest in the above application and took no part in the discussion and did not vote).

- (b) Shelter Cymru
- (c) Urdd Gobaith Cymru
- (d) Llangollen International Musical Eisteddfod
- (e) Childline Wales

RESOLVED –

- (1) That the Council contribute £50 to St. Patricks Community Hall, Pennar.
- (2) That Shelter Cymru be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock. The Council request information with regard to the number of homeless persons within the Town and request forms for distribution from the Office.
- (3) That Urdd Gobaith Cymru be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (4) That Llangollen International Musical Eisteddfod be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (5) That ChildlineWales be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.

**94. Town and Country Planning Act, 1990 –
Appeal by Hallmark Homes Site at Pembroke Borough
Football Club, London Road, Pembroke Dock**

The Town Clerk reported that the Statement of Case by the Local Planning Authority had been received in respect of the above Planning Appeal which is to be held on Thursday, 18th July, 2002 at Llanion Park Offices commencing at 10.00 a.m.

95. Planning Applications

384/02	Mr. R. Scourfield 3 School Gardens Pennar Pembroke Dock	3 School Gardens, Pennar – Extension to be used as a porch area
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PROPOSED by Councillor R.G. Watts
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Council have no objection to the application.

389/02	Mr. P. Graham 37 Holy Cross Lane Belbroughton West Midlands	1 King William Street – Six No. Residential Properties
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED –

That the Council have no objection to the application but expressed concern regarding possible access problems in view of the narrow entrances from Water Street and London Road, and suggested that a one-way system be considered in King William Street.

390/02	Mr. M. Goodrick Winderton New Hedges Tenby	Plot Q, St. Patricks Hill, Llanreath – One residential house
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Council have no objection to the application.

96. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

133/02 – 1 Donovan Flat, 46 Lewis Street – Satellite Dish – Approved
139/02 – Flat 2 Donovan House, 46 Lewis Street – Satellite Dish – Approved
141/02 – Donovan House, Lewis Street – Satellite Dish – Approved
165/02 – Plots 8 & 10, Donovan Reed Gardens – Construction of two bungalows – Approved
213/02 – Park House, Hill Farm Residential Park – Demolition of existing substandard dwelling and construction of new dwelling – Approved

67. SUPPLEMENTARY REPORT OF TOWN CLERK

97. Pater Hall – Formation of a Charitable Trust

The Town Clerk reported that following the meeting with Mr. H. Morgan on the 11th July, 2002 a draft of a Trust Document had been received for consideration by Council and was reproduced at Appendix "T" together with a letter from Mr. Morgan.

The Town Clerk submitted that after Members had had the opportunity to study the document, a further meeting would have to be held with Mr. Morgan in order to clarify the items referred to in his letter and also any other issues. Mr. Morgan was at present on annual leave and it was

RESOLVED –

That a Special Council Meeting be held in August, 2002 convenient to Mr. Morgan to discuss the above matter.

98. Albion Square Centenary Lamp

The Town Clerk referred to report item no. 82 and advised that the licence to make a temporary excavation had now been received from Pembrokeshire County Council and was reproduced at Appendix "J." The Council's Insurers had been consulted and they had advised that any proposed works would be covered under the Public Liability section with no increase in premium.

99. Blood Donation Session – Pater Hall

The Town Clerk reported that notification had been received that the attendance figures at the recent sessions were as follows:-

<u>Dates</u>	<u>No. of Donors</u> <u>Attending</u>	<u>No. Able to Make</u> <u>A Donation</u>	<u>New</u> <u>Donors</u>
4 th July	123	112	4
11 th July	123	110	8
18 th July	96	87	12

100. Council in Recess – Delegated Powers

The Town Clerk stated that it is customary for the Mayor, Deputy Mayor and Town Clerk to be authorised to deal with any urgent matters which may arise during Council recess.

RESOLVED -

That the Mayor, Deputy Mayor and Town Clerk be granted delegated powers to deal with any urgent matter which may arise during Council recess.

101. Pembroke Port – Application for Explosives Licence

The Town Clerk reproduced at Appendix "K" a letter received from the General Manager of the Milford Haven Port Authority regarding the application for an explosives licence at the Port of Pembroke. Any comments had to be sent to the Health and Safety Executive direct.

RESOLVED –

That the Council maintain their opposition to the above application.

102. Planning Applications

424/02	Mr. P. Hetherington Glan-y-Mor Beach Road Llanreath Pembroke Dock	Glan-y-Mor, Beach Road, Llanreath – Extension above existing single storey
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Council have no objection to the application.

431/02	Mr. P. Barnikel 20 Owen Street Pennar Pembroke Dock	20 Owen Street, Pennar – 2 nd Floor Extension above existing first floor
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor K.C. Higgs

RESOLVED –

That the Council have no objection to the application

23/02/LB	Mr. R. Edwards 65 Laws Street Pembroke Dock	65 Law Street – New kitchen and bathroom to rear and new disabled wc.
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

68. CAMPAIGN FOR A 24-HOUR AMBULANCE STATION IN WHITLAND

The Town Clerk reported that a letter had been received which advised the Council that the campaign for a 24-hour ambulance station at Whitland had been won. From the 4th August, 2002 the station will become a fully operational round-the-clock service. The Council were thanked for their support in this campaign.

69. BBC RADIO WALES' – RELIGIOUS AFFAIRS SERIES

The Town Clerk stated that he had been advised that a special edition of BBC Radio Wales' award winning religious affairs series "All Things Considered" was to be recorded at the Cleddau Bridge Hotel on Thursday, 1st August, 2002 at 7.30 p.m. Admission to this event was by ticket only, the tickets being free. Members to advise the Office if they wished to attend.

70. REPORT OF FINANCIAL OFFICER

8. Authority to Make Payments During Recess

It was reported that it is normal procedure for the Mayor, Deputy Mayor and the Financial Officer to be delegated powers to pay accounts during the period of recess. It would be appreciated if this authority could be granted again this year.

RESOLVED –

That the Mayor, Deputy Mayor and Financial Officer be granted delegated powers to pay accounts during the period of recess.

9. Payment of Accounts

The following accounts were submitted for payment:-

65.	Pembroke Dock Museum Trust – Donation	£1,000.00
66.	Albion Square School - Prize - Schools In Bloom Comp.	£50.00
67.	Dwr Cymru Cyf - Water and Sewerage Charges	£125.24
68.	Imprest Account - Wages, Tax and N.I.	£1,814.89

The Town Clerk requested that account no. 68 be increased to £3,573.89.

The Town Clerk requested that the following additional accounts be added to the schedule of accounts for payment:-

69.	British Telecom – Telephone and Fax Charges	£172.21
70.	Jewson Ltd. – Materials	£11.12
71.	Lloyd's Jewellers – Shield for P.D. Harlequins Carnival	£76.10
72.	Pitney Bowes Ltd. – Postage by Phone	£50.00

PROPOSED by Councillor D.T. Esmond

SECONDED by Councillor Mrs. M. Williamson

RESOLVED –

That account nos. 65 - 72 be approved for payment.

71. MATTERS RAISED VERBALLY

(a) Pembroke Dock Community School

The Mayor referred to a recent visit by 6-7 year old pupils from the above School who had visited the Council Chamber and prepared a "thank you" card in appreciation.

(b) Street Cleaning

Councillor D.L. Jones expressed his concern regarding the appalling condition of the cleaning of the streets in the Town, particularly in Lewis Street and Front Street.

Councillor R.G. Watts and other Members also referred to the inadequacy of the street cleansing in the Town and it was

RESOLVED –

That representations be again submitted to Pembrokeshire County Council regarding the appalling condition of the streets in the Town.

(c) Lower Meyrick Street – Pavement

Councillor D.L. Jones referred to the new dropped pavement opposite Jewsons in the above location and to difficulties that would be encountered for persons in wheelchairs to negotiate the area concerned.

RESOLVED –

That Pembrokeshire County Council be requested to carry out necessary remedial works in the above location for safety reasons.

(d) Tourist Information Centre

Councillor D.L. Jones referred to the lack of Tourist Information in the Town, the Centre at the Ferry Terminal being only open for limited periods.

RESOLVED –

That Pembrokeshire County Council be requested to provide additional Tourist Information facilities in the Town.

(e) Waterfront Study

Councillor K.C. Higgs referred to the above Study which had been prepared by Pembrokeshire County Council and enquired as to when the Council would be consulted so that representations could be submitted.

The Town Clerk stated he would liaise with Pembrokeshire County Council in this matter and report back to Council.

(f) Care Homes

Councillor Mrs. B. Roch referred to the current legislation for Care Homes and enquired as to the future of care homes in general, and Riverside and Hillside in particular.

RESOLVED –

That the Town Clerk liaise with Pembrokeshire County Council with regard to the future of Riverside and Hillside care homes.

The Meeting terminated at 8.55 p.m.



Mayor.

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

25TH JULY, 2002

Madam Mayor, Ladies and Gentlemen,

PART I – GENERAL

80. PATER HALL – REFURBISHMENT & UPGRADING **ERDF OBJECTIVE 1 GRANT APPLICATION**

Following the meeting with Mr. G. Scourfield and Mr. D. Glennester, revised outline budget costings have been received and are enclosed at Appendix “A.” The estimated costs have increased from £142,000 to £206,000. The amount for disabled facilities includes the provision of lifts as follows:-

- 2 Main Platform lifts – to Council Chamber and Entertainments Room
- 2 Evac chair lifts for the emergency escape routes
- 1 portable lift from hall floor to stage
- 1 platform lift for front steps

The initial grant application form has been completed and forwarded to the Secretariat of the Pembrokeshire Partnership Management Board. Funding under Priority 3, Measure 3 has been applied for as follows:-

	£
Revised outline budget costings	206,000
Grant applied for at 70.66%	<u>145,560</u>
Shortfall	<u>60,440</u>

Further funding will be sourced in respect of the shortfall following the on-going discussions on the possible formation of a Charitable Trust.

Since writing the above report, I have now received an acknowledgment from the PPMB Secretariat and a further letter requesting further information and clarification. These are also reproduced at Appendix “A”. I will report further at the meeting.

81. PEMBROKE & PEMBROKE DOCK JOINT TWINNING & TOURISM **COMMITTEE**

A meeting of this Committee will be held in the Council Chamber, Pater Hall on Monday, 22nd July, 2002 at 7.00 p.m.

82. CENTENARY LAMP, ALBION SQUARE

Following the site meeting with a representative of Evan Pritchard Contractors Ltd., I have now received a schedule of hourly rates, which are reproduced at Appendix "B." Because of the several unknown factors the Company is unable to give an estimated quotation but state that once the excavation at the base of the monument is carried out it should be clearer what further work is required. The necessary comments are awaited from Pembrokeshire County Council. Members' instructions are requested.

PART II - CORRESPONDENCE

83. P.C.C. PLAY AREA GRANT AIDING PROCEDURES

Following the debate at the last Council Meeting I enclose at Appendix "C" details of the Pembrokeshire County Council play area grant aiding scheme. This information was previously reported to Members on the 27th September, 2001. Also enclosed is a draft of the agreement which would have to be signed by the Council. Pembrokeshire County Council will grant aid a scheme at 50% up to a maximum of £15,000 per play area.

Insurance

I have spoken to Zurich Municipal, the Council's Insurers regarding related insurance cover. I was informed that the public liability insurance premium would increase by about £50 per annum per small play area. All-risks cover on a new for old basis for play equipment would cost £24 (+ insurance premium tax) per £1,000 of cover.

Mr. Alex Allison, Community Regeneration Officer and Mr. N. Bayley, Environmental Policy Officer have offered to attend a Council Meeting if required.

Members' instructions are requested.

84. 49 GWYTHYR STREET

Enclosed at Appendix "D" is a reply from Pembrokeshire County Council in response to my letter of the 18th June, 2002. As instructed I have written to the Chief Executive Officer, enclosing a copy of all recent correspondence, and informing him that it is not accepted that the property is not detrimental to the amenity of the area. I will report any further development at the Meeting.

**85. ST. CLEARS TO PEMBROKE DOCK TRUNK ROAD
NASH TO BANGESTON IMPROVEMENT ORDER**

Following the support given to the Ramblers' Association for the inclusion of a cycleway/footpath in these road improvements, I have received a reply from the Welsh Assembly, which is reproduced at Appendix "E."

86. CONTAMINATED LAND INSPECTION STRATEGY

Notification has been received from Pembrokeshire County Council that under new regulations all local authorities in Wales must inspect land in their area for the presence of contamination and publish a strategy detailing how it plans to undertake the inspection process. Detailed consultation is now taking place with other statutory agencies and with Town and Community Councils. The strategy will be published in September, 2002.

Among the locations where the full draft inspection strategies can be viewed is Pembroke Dock Library. Any concerns or information relating to contaminated land should be made to the Public Protection Division.

87. FERRY LANE – TOP ROAD JUNCTION IMPROVEMENT

I enclose at Appendix "F" a letter from Pembrokeshire County Council together with a plan detailing the proposed improvement works which are to begin in the week commencing 22nd July, 2002.

**88. STANDARDS OF CONDUCT FOR LOCAL COUNCILLORS
DRAFT GUIDANCE ON THE NEW ETHICAL FRAMEWORK**

Part III of the Local Government Act, 2002 required the National Assembly to put in place a new framework to promote observance of consistent standards of conduct by all local government elected members in Wales.

A copy of the new guidance, which explains the overall framework and new regulations has been received and is available for inspection. As the document consists of 74 pages, I have not reproduced individual copies, but will do so if requested.

Comments on the guidance have to be made by the 16th August, 2002.

89. COMMUNITY TRANSPORT FORUM FOR PEMBROKESHIRE

Notification has been received from PAVS that this re-arranged forum will be held at the Bloomfield Centre, Narberth on Thursday, 25th July, 2002 from 11.00 a.m. – 3.00 p.m.

**90. CONSULTATION ON THE FUTURE OF SPECIALISED HEALTHCARE
FOR THE CHILDREN OF WALES**

A consultation document has been received from Dyfed-Powys Health Authority and is available for inspection. Any views have to be made known by 30th September, 2002.

91. TOWN TWINNING, PEMBROKE, MALTA AND BERGEN

I enclose at Appendix "G" a copy of a letter sent by the Town Clerk of Pembroke, Wales to the Mayor of Pembroke, Malta.

92. PEMBROKE HAVEN YACHT CLUB

An invitation has been received for Councillors and partners to the annual VIP river cruise on Thursday, 5th September, 2002. Embarking will be at Hobbs Point at 6.30 p.m. A finger buffet will follow in the Clubhouse. Unfortunately, the first Council Meeting after the summer recess has been scheduled for this evening and I have informed the Club accordingly.

93. DONATIONS

The following requests have been received and are reproduced at Appendix "H."

(a) St. Patricks Community Hall, Pennar

The request is for a donation towards the fundraising which has commenced in order to carry out improvement works on the Hall.

- (b) Shelter Cymru
- (c) Urdd Gobaith Cymru
- (d) Llangollen International Musical Eisteddfod
- (e) Childline Wales

PART III – PLANNING

**94. TOWN AND COUNTRY PLANNING ACT, 1990 –
APPEAL BY HALLMARK HOMES SITE AT PEMBROKE BOROUGH
FOOTBALL CLUB, LONDON ROAD, PEMBROKE DOCK**

The Statement of Case by the Local Planning Authority has been received in respect of the above Planning Appeal which is to be held on Thursday, 18th July, 2002 at Llanion Park Offices commencing at 10.00 a.m.

95. PLANNING APPLICATIONS

384/02	Mr. R. Scourfield 3 School Gardens Pennar Pembroke Dock	3 School Gardens, Pennar – Extension to be used as a porch area
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389/02	Mr. P. Graham 37 Holy Cross Lane Belbroughton West Midlands	1 King William Street – Six No. Residential Properties
390/02	Mr. M. Goodrick Winderton New Hedges Tenby	Plot Q, St. Patricks Hill, Llanreath – One residential house

96. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

- 133/02 – 1 Donovan Flat, 46 Lewis Street – Satellite Dish – Approved
- 139/02 – Flat 2 Donovan House, 46 Lewis Street – Satellite Dish – Approved
- 141/02 – Donovan House, Lewis Street – Satellite Dish – Approved
- 165/02 – Plots 8 & 10, Donovan Reed Gardens – Construction of two bungalows – Approved
- 213/02 – Park House, Hill Farm Residential Park – Demolition of existing substandard dwelling and construction of new dwelling - Approved

T.R. EDWARDS

Town Clerk



APPENDIX "A"

PATER HALL, PEMBROKE DOCK

OUTLINE BUDGET COSTINGS BASED ON SKETCHES 5 JUNE 2002
(Costs amended 11-7-2002 in line with Council meeting held 2-7-2002)

	£
• Acoustic ceiling to hall	40,000
• New windows throughout	30,000
• Disabled facilities including new Town Council offices and 6 Nr platform lifts and hearing loop system	105,000

Add: Design contingency 5%, say

£175,000
9,000

Add: Professional Fees 12.5%, say

£184,000
22,000

BUDGET ESTIMATED TOTAL COST

£206,000

Note:

- Figures are based on accompanying sketches
- Figures exclude VAT
- Figures are at 2nd quarter 2002 rates
- Figures do not include for any planning/building regulation/Radon gas fees to Local Authority
- Figures do not include for any legal fees

Bwrdd Rheoli Partneriaeth Sir Benfro
Pembrokeshire Partnership Management Board

17 JUL 2002

16 July 2002

Mr T R Edwards
Town Clerk
Pembroke Dock Town Council
Council Offices
Pater Hall
Lewis Street
Pembroke Dock
SA72 6DD

Dear Mr Edwards

EUROPEAN REGIONAL DEVELOPMENT FUND
OBJECTIVE 1 SPD 2000 - 2006
Ref: C034 Pater Hall Refurbishment and Upgrading

Your application for Objective 1 funding has now been reviewed against basic eligibility criteria, and the following issues have been identified as requiring action/clarification before the application can be dealt with.

1. Does Pembroke Dock Town Council have an environmental policy? Please note that a copy will need to be provided with the full application.
2. You refer to a proposed equal opportunities policy. Please indicate when this is likely to be adopted by the Town Council. A copy will need to be provided with the full application.
3. Contingency costs are ineligible and will need to be removed from the application.
4. Would you please provide details of the public sector match funding you are seeking? What sources have you applied to? When did you apply, and when do you expect to hear the result of your application(s)? Is the Town Council contributing any resources towards the project?
5. The outputs section (activity/results) need to give quantified figures against the indicators set in the Programme Complement. I enclose a copy of the relevant section for your information. (Impacts do not need to be specified.)
6. Are any consents required to carry out the work specified? Are these in place?
7. The grant request is £145,560. The allocation for Pembroke Dock Central for Measure 3 is £115,399 of which £28,850 has already been committed leaving £86,549 for other projects. Please identify whether your project can be delivered with this level of ERDF support.
8. Please explain the need for new windows and the acoustic ceiling. What additional activities will this allow the Pater Hall to accommodate?

Please contact me if you wish to clarify any of these points.

Yours sincerely

Gwyn Evans
PPMB Secretariat

Please reply to: PPMB Secretariat, c/o Economic Development Division,
Pembrokeshire County Council, County Hall, Haverfordwest, Pembrokeshire SA61 1TP
Tel: 01437 776174/5/6 Fax: 01437 776184

Bwrdd Rheoli Partneriaeth Sir Benfro
Pembrokeshire Partnership Management Board

16 July 2002

Mr T R Edwards
Town Clerk
Pembroke Dock Town Council
Council Offices
Pater Hall
Lewis Street
Pembroke Dock
SA72 8DD

Dear Mr Edwards

EUROPEAN REGIONAL DEVELOPMENT FUND
OBJECTIVE 1 SPD 2000 - 2006
Ref: C034 Pater Hall Refurbishment and Upgrading

I am writing to acknowledge receipt of the above application to the Pembrokeshire Local Action Plan under the West Wales and the Valleys Objective 1 programme. Your application has been allocated a unique reference number. Please quote this reference number in any communication with us. The application will now be processed by the Pembrokeshire Partnership Management Board Secretariat who may be contacted at the address below.

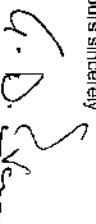
Your application will be checked to ensure that it is consistent with the aims of the Pembrokeshire Local Strategy and that it appears eligible for Objective 1 funding. The project will be placed in front of the Pembrokeshire Partnership Management Board's Community Assets Sub-Group (CASG) for assessment, and will be referred to other relevant partnerships for their comments. Once the application is sufficiently developed to satisfy the PPMB we will require the completion of a full ERDF application form for us to pass to the Welsh European Funding Office (WEFO). WEFO will carry out a full appraisal of the project application.

Please note that your project must not commence until a formal letter of approval is received from the Welsh European Funding Office, and a signed copy returned to WEFO. Failure to observe this regulation will jeopardise any award of European assistance for your project. The Pembrokeshire Partnership is not authorised to issue formal approval letters, and no communication from us should be construed to be a formal approval.

Thank you for submitting this application. If you require any further information please do not hesitate to contact us.

Yours sincerely

Gwyn Evans
PPMB Secretariat



17 JUL 2002

Suan Pritchard

Contractors Ltd

REGISTERED OFFICE:
'COURTLANDS'
REDSTONE ROAD
NARBERTH
PEMBROKESHIRE, SA67 7ES
Telephone: NARBERTH (01834) 661181
Fax: (01834) 681484
Established 1971

17 JUL 2002
APPENDIX "B"

Our ref: EAP/NS

10th July 2002

Mr Rowland Edwards
Town Clerk
Pembroke Dock Town Council
Council Offices
Pater Hall
PEMBROKE DOCK
Pembrokeshire
SA72 6DD

Dear Mr Edwards,

**RE: NEW ELECTRICITY SUPPLY CABLES TO MONUMENT LIGHTING
AT BUSH STREET, PEMBROKE DOCK**

Further to our telephone conversation we have pleasure in submitting our rates for carrying out the above works.

Labourer or plant operator	10.71/hr
Electrician	22.05/hr
Site Transport	6.84/hr
ICB Excavator and Driver	14.50/hr
7.5 Tonne gross - Lorry & Driver	14.50/hr
Compressor and Breaker	6.36/hr
Disc Cutter or Road Saw	5.00/hr
3.5m x 2m high Temporary fence panels	1.00 each/day
Signs & Barriers Chapter 8	15.00/day
Telescopic Hoist	63.25/day
Any other plant at cost plus 15%	
Materials at invoiced cost plus 15%	
Disposal of excavated materials to a licensed tip at	6.00/Tonne

VAT will be added to the above at the appropriate rate


/Continued.....

Please reply to: PPMB Secretariat, c/o Economic Development Division,
Pembrokeshire County Council, County Hall, Haverfordwest, Pembrokeshire SA61 1TP
Tel: 01437 776174/5/6 Fax: 01437 776184

E A PRITCHARD

Cyngor Sŵ Penfro - Pembrokeshire County Council

[illegible]

Yours sincerely,

 W. B. Davies,
 Head of Infrastructure Management

County Council recently approved a scheme for play area funding, whereby the County Council will match money locally raised by Communities, to towards either new or refurbished play areas. The County Council will offer advice, support and training to Towns and Community Councils who enter into the partnership. Advice on grant aid from external agencies should initially be sought from the County Council's Community Regeneration Unit (CRU). The Town or Community Council are expected to take the lead in managing the facility.

In the cases of existing Parish/Parish Council managed play areas in your Community, there will continue to be maintained and maintained in a safe and proper manner by your staff. However, in accord with current practice, any stock of equipment that becomes dangerous or obsolete will be removed and not replaced. If an area becomes so devoid of equipment that it is no longer viable as a play area, then it will be closed and the area returned to open space. You will be notified of such a decision in advance of any action being taken.

Enclosed is a list of the play equipment in your Community currently managed by the County Council. This shows the equipment in each facility, the date it was installed and the expected life span. To find out more on how you may benefit, please contact our CRU on the above phone number or make an appointment for your Community Development Officer to visit you.

Let us first

CC

Deck

Mr. T. R. Edwards (Clerk)
Fennibroke Dock Town Council
Pater Hall,

Expiry date	13th September 2001
City and Country	London, UK
Telephone	020 7553 5059
Fax	020 7553 5411
Reference	Mr. N. Bayley
Division	Extension 5411

DIRECTORS: E A PRITCHARD, J T PRITCHARD

REG. IN WALES NO. 2404776

DIRECTORS: E A PRITCHARD, J T PRITCHARD

Equipment ID	Type	Name	Age	Life Expectancy	Current Life Expectancy
-007/01/02	Swing	1 Bay 2 Swings	01/03/1995	10 years	4
007/01/01	Swing	1 Bay 2 Swings (Twinkle)	01/03/1995	10 years	4
-007/09/01	Games	Basket Ball	01/03/1995	15 years	9
007/05/01	Kids Play	Senior Kids Play	01/03/1995	15 years	9
007/04/02	Climbing	Space Trek	01/03/1995	15 years	9
007/04/03	Climbing	Track Climber	01/03/1995	10 years	4
Items 6					

[illegible]

Site ID	Equipment ID	Name	Type	Age	Current Life Expectancy
012	12,01.01	1 Day 2 Swings	Climbing	30 years	4
032	12,04.02	Climbing Swings	Climbing	15 years	8
012	12,01.02	Single Swings	Climbing	30 years	4
012	12,04.01	Vertical	Climbing	30 years	4
032	12,04.03	Swings	Climbing	30 years	4

AN AGREEMENT
Between
PEMBROKESHIRE COUNTY COUNCIL

1. that you implement the scheme as previously agreed with the County Council and without amendment, unless any amendments have also been previously agreed with the County Council, in writing;
2. that you nominate at least two members of your community to be trained by the County Council in playground inspection & recording techniques and that you ensure at all times that you have 2 members trained in these duties and techniques and that inspections are only carried out by these trained people in accordance with the inspection regime agreed with the nominated liaison officer of the County Council;
3. that you maintain correct and accurate inspection logs for the regime as advised by the County Council in its risk assessment;
4. that you make your records available for inspection, at any time on request and when the County Council carries out its Annual Independent Audit Inspection for you.



Cyngor Sir Penfro - Pembrokeshire County Council

APPENDIX "D"

BRYN PARRY-JONES, B.A. (Hons)
Chief Executive
Pwyddfa
Cyngor Sir Penfro
Pembrokeshire County Council
Nantlle, SA11 1TP
Tel: 01437 775008
Fax: 01437 775008

HUGH E. ROBERTS, B.Sc. (Hons), D.M.S. (Hons), F.R.S. (Hons)
Director of Transport and
Infrastructure
Pwyddfa
Cyngor Sir Penfro
Nantlle, SA11 1TP
Tel: 01437 775008
Fax: 01437 775008

DAVID E. ROBERTS, B.Sc. (Hons), D.M.S. (Hons), F.R.S. (Hons)
Director of Transport and
Infrastructure
Pwyddfa
Cyngor Sir Penfro
Nantlle, SA11 1TP
Tel: 01437 775008
Fax: 01437 775008

10 JUL 2002

DE/DT/57277

Mr D Evans

01437 776355/Fax: 01437 764232

8 July, 2002

Your ref
Each copy of
This request
Please ask for
Confirmation of
Telephone
Date
Typed

Mr T R Edwards
Town Clerk
Pembroke Dock Town Council
Pater Hall
Pembroke Dock
Pembrokeshire
SA72 6DD

Dear Sir

Re: 49 Gwyther Street, Pembroke Dock

Thank you for your letter of 18th June 2002 concerning the above.

As stated in my last letter of 21st January 2002 an attempt has been made to contact the last known owner of the property informing her that complaints have been made about the condition.

A reply has still not been received. However this Department only has enforcement powers to address matters that cause a statutory nuisance.

None of the complaints described to date constitute a statutory nuisance.

The garden area was last baited for rodents in June 2002 and as on previous occasions there was no evidence to suggest the presence of rodent pests.

I would also advise you that the matter was referred to Mr D Jenkins, Building Control Manager. Mr Jenkins reported that the building was not a dangerous structure and no action would be taken.

Also, Mr Roland Rogers, Senior Planning Assistant has determined that the property is not determined to the amenity of the area.

Should you feel that the situation may have deteriorated at any time please contact Mr David Evans at this office on 01437 776355.

Yours faithfully

Stevens

Principal Officer
Public Protection Division

In consideration of your acceptance of the above conditions, the County Council will:

- assist and advise throughout the process, including the design of the facility, fund raising ideas and identify suitable land if required.
- assist in the tendering process.
- supervise the construction, carrying out post installation inspection, risk assess the finished facility, including all equipment and advise you of your inspection regime.
- train the nominated members of your community to carry out proper-recorded inspections. Training costs will be borne by the County Council provided that the numbers and turnover of nominated persons for training remain within reasonable bounds.
- supply recording ledgers, free of charge.
- carry out the Annual Independent Audit Inspections, free of charge and supply a report of findings for your records. (but see also clause 4 above).
- The County Council may undertake other inspections of the play area at any time between Annual Independent Audit Inspections
- in exceptional cases, the County Council can supply an inspection and/or maintenance service on a rechargeable basis.

If you are in agreement with the above terms, please confirm by signing the attached copy and return to Pembrokeshire County Council as soon as possible, so that we can progress our partnership. The top copy of this agreement is for your safekeeping.

In consideration of Pembrokeshire County Council match funding the local contribution to the formation or refurbishment of a community led play area, the ?????????????????? hereby agrees to comply with the above terms & conditions.

Signature 1: _____ Date: _____

Print 1: _____

Signature 2: _____

Print 2: _____

Signed: _____ On behalf of Pembrokeshire County Council

Print: _____ Date: _____

10 JUL 2002

APPENDIX "E"



Llywodraeth Cynulliad Cymru
Welsh Assembly Government

Your ref
Eidd signified
My ref
By aglybysiad
Phone ask for
Cofrestrwyd am
Telephone
Ffôn
Date
Dyddiad

CA1129/WGW

W.G. Wade

01437 776149

3rd July 2002

- 8 JUL 2002

APPENDIX "F"

BRYN PARRY-JONES, MA (Cwm)
Chief Executive
HGW E. ROBERTS, R. S. J. C. E. G. D. A. S. E. C. E. A. T. M. A. G.
Director of Transportation
at Angelfield
Pembrokeshire County Council,
County Hall, Haverfordwest,
Pembrokeshire, SA61 1TP
DX 98295 HAVFORDWEST
Telephone 01437 764551
Fax 01437 775068

www.pembrokeshire.gov.uk

Mr T R Edwards
Town Clerk
Pembroke Dock Town Council
Council Offices
Pater Hall
Pembroke Dock
SA72 6DD

Eidd cyf. Your ref
Ffôn cyf. Our ref B2 952052-750-28

9 July 2002

Dear Sir

THE ST CLEARS - PEMBROKE DOCK TRUNK ROAD (A477) (NASH
FINGERPOST TO BANGESTON IMPROVEMENT, SIDE ROADS) ORDER 200-

Thank you for your letter of 9 May 2002, addressed to the Trunk Road Agency, to which I am now able to reply.

I confirm that a combined cycleway/footway will be provided in the southern verge westwards from Slade Cross junction as part of the proposals. This will eventually link the South Pembrokeshire Cycling Tour Route (SPCTR), which crosses at Slade Cross junction, directly to Pembroke Dock.

A crossing facility will also be provided at Slade Cross junction. This will enable both cyclists and pedestrians to cross the trunk road via a central refuge islands in safety.

I hope this information is pleasing to your Council.

Yours faithfully

H Burr

Mrs H Burr

Roads Administration Division 3

Parc Cathays
Caerdydd
CF10 3NQ

Cathays Park
Cardiff
CF10 3NQ

Ffôn • Tel: 029 2082 6498
CTN-1208
Ffacs • Fax: 029 2082 6090
E-bost • Email: Helen.Burr@wales.gov.uk

BUDDODDWR ABERN ENIL
INVESTOR IN PEOPLE



Mr T R Edwards (Clerk)
Pater Hall
Lewis Street
Pembroke Dock
SA72 6DD

Dear Mr Edwards,

CA1129: A4139 Top Road - Ferry Lane Junction Improvement

I am pleased to inform you that the works on the above scheme are due to begin week commencing 22nd July 2002. The main contractor will be Evan Pritchard (Contractors) Ltd and I, as Engineer's Representative, will supervise the works, which are being carried out on behalf of the Pembrokeshire County Council.

Direct supervision will be carried out by the Resident Engineer Mr Gervyn Wade, who can be contacted on 01437 776149.

I have written to affected residents living adjacent to the site informing them of the works and also the Residents Association.

Please do not hesitate to contact this office if you require additional information.

Yours Faithfully,

D. Thomas

Darren Thomas - Senior Engineer
For A. S. Hayward
Head of Construction Commissioning



Cynogor Sir Penfro - Pembrokeshire County Council



INVESTOR IN PEOPLE
BUDDODDWR ABERN ENIL

APPENDIX "G"

Clerk/Financial Officer
Clerc/Tystrydd
P.S. LLOYD

COPY LETTER

- 8 JUL 2002

5th July 2002

Councillor Joe Zammit
Mayor of Pembroke
Kunsill Lokali Pembroke
Trig Alameln
Pembroke
Malta
STJ 14

Dear Joe

At last night's Council meeting your request to have a triple
twinning agreement between yourselves, Bergen and Pembroke,
Wales was placed before members.

The Town Councillors were in full agreement with this and have
asked me to write and confirm their support.

Please find below the address of the Mayor/Burgermeister of
Bergen, Herr Rainer Prokop:

Herr Rainer Prokop
Stadt Bergen
Landkreis Celle
Deichend 5
29296 Bergen
Germany

With kind regards

CLERK/FINANCIAL OFFICER

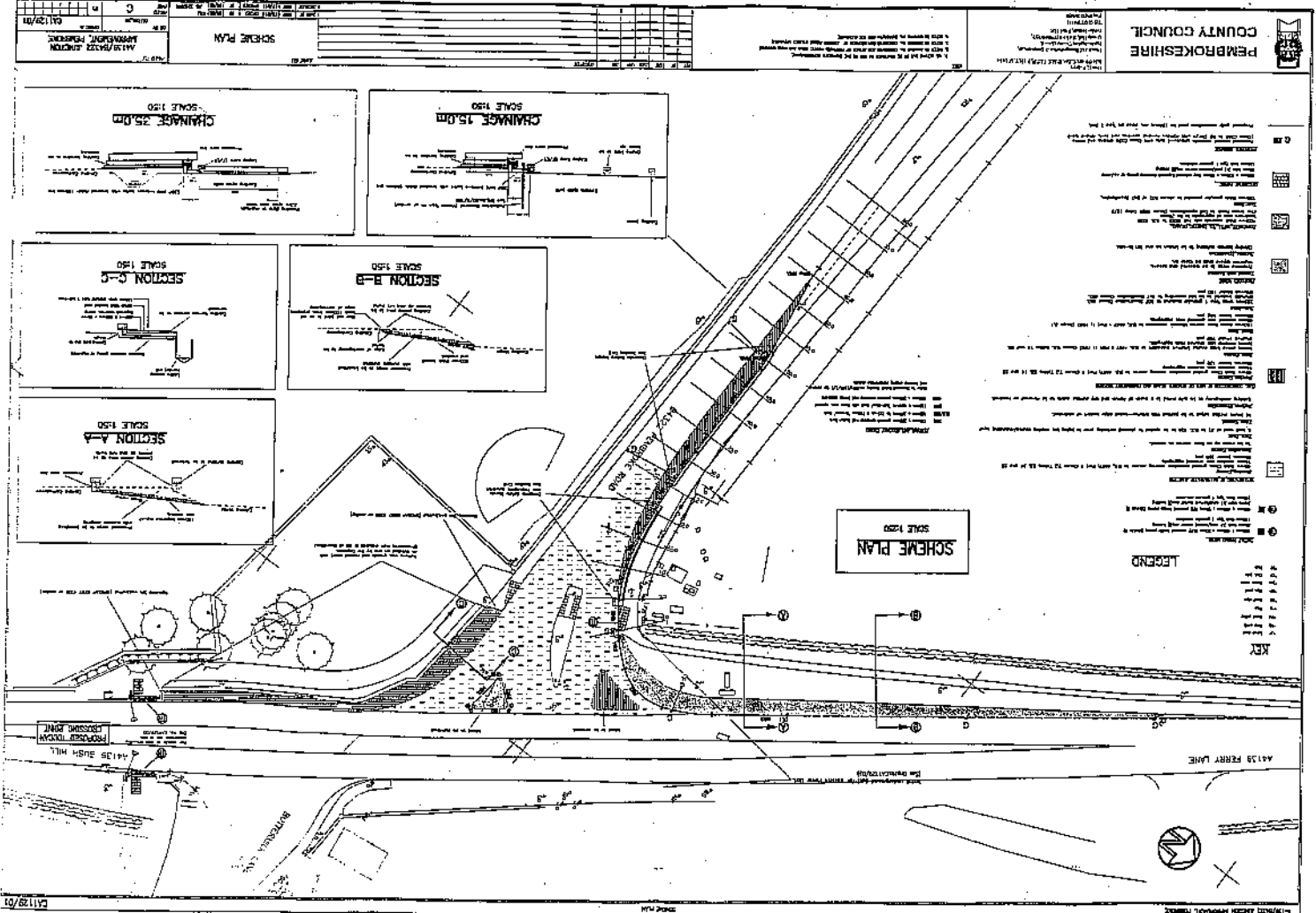
cc: Pembroke Dock Town Council

COUNCIL OFFICES
THE TOWN HALL
PEMBROKE
PEMBROKESHIRE
SA 71 4JS

SWYDDFA CYNGOR
NEUADD Y DREF
PENFRO
SIR BENFRO
SA 71 4JS

Tel/Fax No: Pembroke (01646) 685092
(Office Hours: 9am - 1pm / Monday - Friday)

Ffôn/Ffacs: Penfro (01646) 685092
(Oriau Swyddfa: 9am - 1pm / Dydd Llun - Dydd Gwener)



ffêdwr

ST. PATRICKS COMMUNITY HALL COMMITTEE

- 4 JUL 2002
APPENDIX "F"

3 Ferry Terrace
Waterloo
Pembroke Dock
Pembrokeshire
SA72 6TY
Tel: 01646 685532

01 July 2002

The Town Clerk
Pembroke Dock Town Council
Peter Hall
Lewis Street
Pembroke Dock

Dear Sir

St Patrick's Community Hall, Pennar, Pembroke Dock.

As a result of the recent survey of community and church halls in Pembroke Dock by Planned and it's recommendation that St Patrick's Church Hall, Treowen Road Pembroke Dock be closed, several public meetings were held and as a result a Committee formed with the view of leasing the hall from the church authority and changing it's status to that of Community Hall in the hope of attracting the necessary funding to carry out the improvement works required to keep the hall a viable meeting place for the community of Pennar and it's surrounding areas.

We are currently in the process of seeking charitable status and seeking the necessary professional advice required to draw up feasibility studies, grant applications etc and have started fundraising to cover the costs of this and start the fund for the necessary improvements.

We are aware of the huge task ahead of us but are all committed to providing the same sort of amenity for the people of Pennar as those at St Johns have done for the town.

We would be very grateful if the Town Council would feel able to support us by making a donation towards our fundraising effort.

Yours faithfully

Geraldine Butland

Geraldine Butland
Secretary

Shelter Cymru

27 MAY 2002

Mrs A Vincent
Clerk
Pembroke Dock Town Council
Council Offices
Pembroke Dock
SA72 6DD

23rd May 2002

Dear Council Members

Shelter Cymru, the Welsh Campaign for Homeless People is seeking financial assistance from your Community Council towards the advice and assistance that we, as a charity, are able to offer the residents within your council boundaries.

Over the coming year we aim to assist twenty thousand people throughout Wales who experience problems of homelessness, poor housing and other related problems which threatened their security as owners or tenants of their homes. Our Housing Advice Centres operate throughout Wales and I have enclosed a list of the venues of surgeries that deal with cases from your area.

As an organisation we have experienced substantial growth over the last twelve months, resulting in more and more people benefiting from our services. This growth brings with it an increased need to sustain and indeed expand our income in order that the services throughout Wales can be maintained. This financial year we will need to raise £200,000 from various sources in order to maintain this high level of support throughout the country.

Figures collated by Shelter Cymru demonstrate that there is a major housing and homelessness problem in Wales. It is estimated that each night, over two thousand people live in hostels and other temporary accommodation. Last year 33,000 people approached local councils as homeless and it is claimed that there are 98,000 unfit homes in which people are living.



1981 - 2002
penblwydd ym 21
21st birthday

25 Heol Waler
Abertawe SA1 5NN
25 Waler Rd
Swansea SA1 5NN

FFON/TEL:
01792 460400

FFACS/FAX:
01792 480050

E-POST/E-MAIL:
fundraising@sheltercymru.org
www.sheltercymru.org

Shelter

Ynallt digymhell yng
bryhym
Ffigidm homelessness
in Wales

Rhoddyr:
Y Penrhedwr
Dr Rowan Williams
Archdegoch Cymru
Patrons:
Robert a Samantha (Mae)
Mrs Mest Hoverson
Dr Rowan Williams
Archdegoch of Wales
Robert and Samantha
Maeve

Cwmni a grynigol gan
wneini, sydd wedi ei
gohrethu yng Nghyngor
ei Cymroth iai Cymru C
1899662

A company limited by
guarantee, registered
 Cardiff as Welsh House
Aid Ltd 1030262
Euron 315902
Charity 515802

Through our Housing Advice Centres we are able to offer help to individuals in your area who are encountering a wide range of difficulties, which include people :-

- who are homeless
- threatened with losing their home
- having problems paying their rent or mortgage
- encountering difficulties in getting repairs carried out
- living in crowded or unsuitable housing
- trying to get re - housed
- experiencing harassment or violence in their home
- encountering difficulty with a housing benefit claim or decision

If someone from your community is unfortunate enough to be in the position of needing help and assistance on housing problems then expert advice is available to them through the services listed above. In the past year we were successful in nearly ninety per cent of the cases seen in keeping individuals and families in their homes.

In addition to offering one to one help, a 24 hour 365 day freephone housing helpline called Shelterline, is available to those facing the trauma of homelessness or severe housing difficulties. This helpline offers expert housing advice and assistance to every community in Wales. Calls to the helpline are answered by experienced housing advisors who provide initial advice and where necessary, refer the enquiry on to Shelter Cymru's regional advice centres.

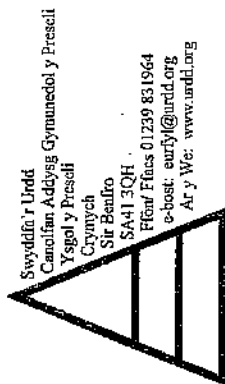
As a charity we rely on the support that we receive from Community Councils to be able to continue to provide our advice and assistance to the residents of your area. Shelterline brings our service directly to your community, regardless of how remote it is from our operational centres and projects.

We would be delighted if members of the council felt able to support us and if you require any further information please do not hesitate to contact me, either at the above address or else on my direct telephone line which is 01792 483003.

Yours sincerely

Gina Payne

Gina Payne
Appeals Assistant



June 2002

Dear Councillors

Urdd Gobaith Cymru, has for the past seventy eight years, been a focus and inspiration for generations of young Welsh people. Its aim of being faithful to Wales, to fellow man and to Christ has instilled in young people a real sense of Welsh identity and of a responsibility to the wider family of nation, based on Christian values.

It has offered a wide range of activities both cultural and sporting, philanthropic and educational. It runs the Urdd National Eisteddfod (the largest youth festival in Europe), has two large outdoor pursuits centres; it publishes three Welsh Language magazines each month; one for Welsh speakers and two for those who are learning the language. It runs language courses and national swimming and sporting competitions.

At present, it has a membership of nearly 52,000 children and young people. Most of the schools take part in activities arranged by the Urdd, as well as village branches and Aelwydydd.

I do not wish to go into too much financial detail but of our overall expenditure we get 25% in grant aid and we have to raise the remaining 75%.

In Pembrokeshire we hope to reach our target of £5,000 by the end of March 2003. We would ask you to please consider giving us your support at this time. I know that your financial help would be appreciated by the members of Urdd Gobaith Cymru to enable this important organisation to fulfil its work with the youth of the district.

Thank you

Yours faithfully

E. Lewis

Eurfyl Lewis
Pembrokeshire Development Officer



LLANGOLLEN International MUSICAL EISTEDDFOD

Patron: H.R.H. The Prince of Wales

- 14 July 2002

EISTEDDFOD HEADQUARTERS
GYWYLLTUD LLANGOLLEN

Eisteddfod Office
Royal International Pavilion
Abbey Road, Llangollen
North Wales, LL20 8SW, UK
Tel: 01978 862000
Fax: 01978 862002

www.llangolleninternational.co.uk
e-mail: info@llangolleninternational.co.uk
Direct Line: 01978 862008

- 5 JUN 2002

June 2002

Dear Sir/Madam

The 2002 Eisteddfod is being planned at a time of great anxiety and uncertainty following the tragic events of the 11th September, and the hostilities in Afghanistan. Nevertheless, we feel that these sad circumstances underline heavily the need for a festival of peace and reconciliation of the sort held each year in Llangollen. We are clearly not alone in this view as, with the closing date for group and choir entries for the 2002 Eisteddfod just past, we have had more applications to participate than we received from the 2001 Eisteddfod including, surprisingly, several from the United States of America.

The International Eisteddfod, as well as giving the people of Wales a unique opportunity to see and hear people from all over the world presenting their cultures in song and dance, also gives our overseas guests (both competitors and ordinary visitors) a chance to see Wales and to meet Welsh people. On the Eisteddfod field there is a Competitors' Club marquee where our guests can meet together in a relaxed atmosphere. Many of them sign the Visitors' Book and some comments reveal the wonder and hospitality they find in Llangollen.

It is obviously our hope in Llangollen that many of these overseas guests will return as competitors, but it is also highly probable that, having had a taste of Wales, they will want to come back as tourists, possibly with their families, to see more of our beautiful country. This is one reason why it is appropriate for Local Authorities throughout Wales to respond to our annual appeal for assistance towards funding the Eisteddfod.

If you feel that it would be helpful for a member of our organisation to visit you in order to expand on this letter I will be happy to make the necessary arrangements.

Please pass on to the members of your Authority the very kind regards of all of us at Llangollen.

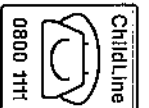
Yours sincerely

H Gethin Davies, Chairman

Enc: Income & Expenditure Account and Balance Sheet from Audited Accounts, Brochure

President	Chairman	Secretary	Competitions Liaison Officer	Field Liaison Officer
SIR DAVID ROME BEEDOE	H GETHIN DAVIES	R BATTENBURROW MBE	KEITH E HALL	J PHILIP DAVIES
Chief Executive	Vice Chairman	Music Administrator	Treasurer	Strategic Planning Officer
GWYN I WILLIAMS	ALAN C BOGICHOAT	ED LANNY DAVIES	SELYN A EVANS	KEITH W WILD
				Director of Marketing & Development
				CAROLINE SANGER-DAVIES

Registered Charity No. 504820. The Llangollen International Musical Eisteddfod is a Company Limited by Guarantee. Registered in England 1165314



- 2 APR 2002

Childline Cymru/Wales
9rd Llawr/9th Floor
Ty Alexandra/Alexandra House
Heol Alexandra/Alexandra Road
Aberfawr/Swonsco SA1 5ED
Ffôn/Tel: 01792 480111
Ffôn/Fax: 01792 480333
www.childline.org.uk

Mrs W A Vincent
Pembroke Dock Town Council
Council Offices
Peter Hall
Diamond Street
Pembroke Dock
Dyfed
SA72 6DD

Dear Mrs Vincent,

April 2002

In 1999/2000 about 5,000 children of primary school age and another 15,000 young people from secondary schools in Wales were counselled by Childline Cymru/Wales' trained volunteer counsellors. On average that's 3 children from every primary school and 60 pupils from every secondary school in Wales. Regrettably more children try to get through but their calls cannot be answered due to a lack of funds. Our ultimate aim is to answer every child the first time they try to call us.

Since Childline Cymru/Wales opened its extra lines in 1993, the volume of calls answered from Wales has increased from 5% to 44%. Your council's support in the past has helped us to achieve this massive increase in response.

Though it is a well known service, Childline is a charity that is dependent on receiving over 91% of its income from voluntary donations, appeals and fundraising activities, to maintain its vital service. Just £32 provides comfort and protection to a child, a time that can change a life, and it could be a child from the community of Pembroke Dock that Childline Cymru/Wales is able to help.

As a previous supporter of Childline Cymru/Wales I am writing to ask whether your council would continue supporting the charity financially. Any donation you make would be greatly appreciated and will be used towards the running costs of the service in Wales.

Yours Sincerely,

Elen Pierce
Fundraising Manager

PS We should be grateful if you would display the enclosed bilingual poster in an appropriate location within your community. A copy of Childline's most recent report is also enclosed for information.

Comcomprev01

PEMBROKE DOCK TOWN COUNCIL

REPORT OF FINANCIAL OFFICER

25TH JULY, 2002

Madam Mayor, Ladies and Gentlemen,

The following matters are submitted for consideration:-

8. **AUTHORITY TO MAKE PAYMENTS DURING RECESS**

It is normal procedure for the Mayor, Deputy Mayor and myself to be delegated power to pay accounts during the period of recess. It would be appreciated if this authority could be granted again this year.

9. **PAYMENT OF ACCOUNTS**

The following accounts are submitted for payment:-

65.	Pembroke Dock Museum Trust - Donation	£1,000.00
66.	Albion Square School - Prize - Schools In Bloom Comp.	£50.00
67.	Dwr Cymru Cyf - Water and Sewerage Charges	£125.24
68.	Imprest Account - Wages, Tax and N.I.	£1,814.89

W.A. VINCENT
Financial Officer

PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF TOWN CLERK

25TH JULY, 2002

Madam Mayor, Ladies and Gentlemen,

97. PATER HALL – FORMATION OF A CHARITABLE TRUST

Following the meeting with Mr. H. Morgan on the 11th July, 2002 I have now received a draft of a Trust Document for consideration. It is reproduced at Appendix "T" together with a letter from Mr. Morgan. After Members have had the opportunity to study the document, a further meeting will have to be held with Mr. Morgan in order to clarify the matter which he refers to in his letter and also any other issues which might arise.

98. ALBION SQUARE CENTENARY LAMP

Further to Report Item No. 82 in my main report, the licence to make a temporary excavation has now been received from Pembrokeshire County Council. For Members' information it is reproduced at Appendix "J."

I have discussed the matter with the Council's Insurers and was informed that any proposed works will be covered under the Public Liability section with no increase in premium.

99. BLOOD DONATION SESSION – PATER HALL

Notification has been received that the attendance figures at the recent sessions were as follows:-

<u>Dates</u>	<u>No. of Donors Attending</u>	<u>No. Able to Make A Donation</u>	<u>New Donors</u>
4 th July	123	112	4
11 th July	123	110	8
18 th July	96	87	12

100. COUNCIL IN RECESS – DELEGATED POWERS

It is customary for the Mayor, Deputy Mayor and Town Clerk to be authorised to deal with any urgent matters which may arise during Council recess. I should therefore be grateful if the Council would grant the necessary authority for the forthcoming period of recess.

101. PEMBROKE PORT – APPLICATION FOR EXPLOSIVES LICENCE

I enclose at Appendix "K" a letter received from the General Manager of the Milford Haven Port Authority regarding the application for an explosives licence at the Port of Pembroke. Any comments have to be sent to the Health and Safety Executive direct.

102. PLANNING APPLICATIONS

424/02	Mr. P. Hetherington Glan-y-Mor Beach Road Llanreath Pembroke Dock	Glan-y-Mor, Beach Road, Llanreath – Extension above existing single storey
431/02	Mr. P. Barnikel 20 Owen Street Pennar Pembroke Dock	20 Owen Street, Pennar - 2 nd Floor Extension above existing first floor
23/02/LB	Mr. R. Edwards 65 Laws Street Pembroke Dock	65 Law Street – New kitchen and bathroom to rear and new disabled wc.

T.R. EDWARDS

Town Clerk

Our Ref: HGM/SMC/9672

19th July 2002

22 JUL 2002

The Town Clerk,
Pembroke Dock Town Council,
Pater Hall,
PEMBROKE DOCK

Shaftesbury House
Main Street
Pembroke
Pembrokeshire SA71 4HJ
Tel: 01646 683222
Fax: 01646 682786
DX: 200650 PEMBROKE
e-mail: pembroke@lowless.co.uk
www.lowless.co.uk

Dear Mr. Edwards,

re: The Pater Hall Charitable Trust

I apologise for not being able to attend in person at the next meeting of the Council but I enclose as mentioned some Charity Commission paperwork about a Model Memorandum and Articles of Association for a company limited by guarantee.

I have also taken the opportunity to draft a form of the "Objects" clauses which need to be within the compass of "charitable objects" to secure charitable status. I am not absolutely clear whether the notion of "a Community Centre" is within the parameters which the Council has in mind and I would welcome a further chance to clarify this aspect.

I am out of the area at the Commonwealth Games during the next 14 days

Yours sincerely



HUW G MORGAN



Criminal
Defence Service



Family
LAWYERS



INVESTOR IN PEOPLE

Community
Legal Service



Also at:

Tenby

Tel: 01834 842122

Haverfordwest

Tel: 01437 769444

Pembroke Dock

Tel: 01646 681529

PARTNERS

D. Malcolm Lowless

Paul J. Cowper LL.B.

Rhian Davies B.A.

Luke A. Smith B.Sc.

M. James Subbiani B.Sc. (Econ.)

CONSULTANTS

Huw G. Morgan LL.B.

Nick Berridge LL.B.

M/9672

SPECIMEN FORM FOR DRAFT PURPOSES ONLY

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

Memorandum of Association

-of -

DRAFT

PEMBROKE DOCK PATER HALL TRUST

1. The name of the Company (hereinafter called "the Trust") **PEMBROKE DOCK PATER HALL TRUST**.
2. The registered office of the Trust will be situate in England.
3. The object of the Trust is to advance the education of the public in South Pembrokeshire by the provision of a Community Hall. In furtherance of the above-mentioned object but not further or otherwise the Trust shall have the following powers:-
 - (a) To promote and preserve for the benefit of the public **PEMBROKE DOCK PATER HALL** (" the PATER HALL").
 - (b) To promote the benefit of the inhabitants of Pembroke Dock by associating together the inhabitants and the local authorities, voluntary and other organisations to advance education and leisure time occupation
 - (c) To establish a Community Centre
 - (d) To provide education and lecturing facilities and tours at the Pater Hall.
 - (e) Subject to the provisions of Section 14 of the Companies Act, 1948, and to the provisions hereinafter contained as to any property subject to the jurisdiction of the Charity Commissioners of England and Wales, to purchase, take on lease, or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges the acquisition of which the Trust may from time to time think necessary for the promotion of its objects or any of them, and to construct, maintain, add to, improve, furnish, equip and alter any building or erection necessary for the work of the Trust.
 - (f) To sell, let, mortgage, turn to account, manage and improve all or any of the property or assets of the Trust subject to such terms and conditions as may be thought expedient and to exercise any rights privileges or advantages, easements or other benefits for the time being attached to such property or assets and to undertake, maintain, execute and do all such lawful acts, matters and things as the Trust may be obliged or required or ought to do as the owner of such property or assets provided always that the Trust shall create no mortgage, charge, pledge or any encumbrance (other than those arising by operation of law) over any exhibit or material comprised in or acquired for the purposes of display in the Museum and provided further that no such exhibit or material shall be disposed of unless it is offered first to any charitable institution, museum, school, college or university by exchange, gift or private treaty sale before such exhibits or materials are offered for sale to the public by auction or in any other manner.

college or university by exchange, gift or private treaty sale before such exhibits or materials are offered for sale to the public by auction or in any other manner.

- (g) To obtain, collect and receive money and funds by way of contributions, donations, subscriptions, legacies, grants or any other lawful method, and, subject to the provisions of the said Section, to accept and receive any gifts or property of any description, whether subject to any special trust or not, for anyone or more of the object of the Trust.
- (h) To act as trustees and to undertake and execute any charitable trust which may lawfully be undertaken by the Trust and may be necessary for the attainment of its objects, and to perform any services in furtherance of the objects of the Trust, gratuitously or otherwise.
- (i) To retain or employ professional or technical advisers or workers in furtherance of the objects of the Trust and to pay such fees for their services as are reasonable.
- (j) To employ any company, person or firm (other than a Trustee) to manage or assist in the day-to-day management of the Trust and of the Trust's Property or any part thereof subject always to the control and supervision of the Trustees and upon such reasonable terms as the Trustees think fit and to employ and pay a secretary and such other officials or staff as the Trustees may in their discretion from time to time determine and to fix such salaries subject always to Clause 4 hereof as the Trustees may deem proper and to enter into any service agreements which they shall consider necessary or desirable including power to determine any such employment upon such terms as the Trustees may decide.
- (k) To take such steps by person or written appeals, public meetings, film shows, sales of booklets and advertising matter, or otherwise, as may from time to time be deemed expedient for procuring contributions or donations or income to enable the Trust to carry out any of its objects which may require such assistance.
- (l) Subject to such consents as may be required by law and to the limitation provided by Clause 3(e) above, to borrow or raise money for the purposes of the Trust on such terms and in such manner as may be thought fit.
- (m) To subscribe or guarantee money for charitable purposes in any way connected with the purposes of the Trust or calculated to further its objects.
- (n) To make any charitable donation either in cash or assets which the Trust may deem expedient.
- (o) To invest the moneys of the Trust not immediately required for its purposes in or upon such investments securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law and subject also as hereinafter provided.
- (p) To procure and print, publish, issue and distribute gratuitously or otherwise, newspapers, periodicals, books, pamphlets, leaflets, advertisements, appeals or other literature.
- (q) To establish, support, subsidise, promote, co-operate or federate with, affiliate or become affiliated to, act as trustees or agents for, or manage or lend money or other assistance to any other educational association, society or other body, corporate or unincorporate, established for charitable purposes only and for the purpose of promoting any objects of the Trust to co-operate with manufacturers, dealers or other traders, and with the press and other sources of publicity.

- (r) To transfer or make over with or without valuable consideration any part of the property or assets of the Trust not required for the purposes for which it is formed to any body having charitable purposes or a charitable purpose as its objects or object, provided that such body is by its constitution prohibited from distributing its profits or assets among its members to at least the extent imposed by this Memorandum upon the Trust.
- (s) To amalgamate, federate, affiliate or combine wholly or in part with or to any charitable institutions, societies or companies formed for objects similar to those of the Trust, such institutions, societies or companies being prohibited from distributing profits and assets among their members to at least the extent imposed by this Memorandum upon the Trust.
- (t) To purchase, take on lease or in exchange, hire or otherwise acquire and take over (so far as lawfully may be) and to hold any real or personal property and rights or privileges which the Trust may think necessary for the promotion of its objects and to construct, maintain and alter any buildings or erections necessary for the work of the Trust.
- (u) To make all reasonable and necessary provision for the payment of pensions and superannuation to or on behalf of employees and their widows and other dependants.
- (v) To insure the Trust and the Trust's property against such risks as the Trustees of the Trust for the time being shall consider it prudent or necessary to insure against.
- (w) To make bye-laws, rules and regulations with regard to the affairs or the management of the Trust.
- (x) To co-operate with and render financial and other assistance to associations, whether incorporated or unincorporated, the objects of which are exclusively charitable and are of a nature likely to promote the objects of the Trust, but so that nothing herein shall authorise the application of the funds of the Trust to any objects not exclusively charitable.
- (y) To payout of the Funds of the Trust the costs, charges and expenses of and necessary for the formation and registration of the Trust.
- (z) To do all or any of the above things in any part of the world, and as principals, agents, trustees or otherwise, and by or through trustees, agents or otherwise.
- (aa) To do all such other lawful things as are necessary for the attainment of the above objects or any of them.

Provided that the objects of the Trust shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers.

Provided also that in case the Trust shall take or hold any property subject to the jurisdiction of the Charity Commissions for England and Wales the Trust shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property, the Board of Trustees of the Trust shall be chargeable for such property as may come into their hands, and shall be answerable and accountable for their own acts, receipts, neglects and defaults, and for the due administration of such property in the same manner and to the extent as they would as such Board of Trustees have been if no incorporation had been effected, and the incorporation of the Trust shall not diminish or impair any control or authority exercisable by the Chancery Division the Charity Commissioners over such Board of Trustees, but they shall as regards any such property by subject, jointly and separately to such control or authority, as if the Trust were not incorporated. In case the Trust

shall take or hold any property which may be subject to any trusts, the Trust shall only deal with the same in such manner as allowed by law having regard to such trusts.

4. The income and property of the Trust shall be applied solely towards the promotion of its object as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred, directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit, to members of the Trust and no member of its Board of Trustees shall be appointed to any office of the Trust paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Trust, provided that nothing herein shall prevent any payment in good faith by the Trust:-

- (a) Of reasonable and proper remuneration to any member, officer or servant of the Trust (not being a member of its Board) for any services rendered to the Trust.
- (b) Of interest on money lent by any member of the Trust or of its Board at a rate per annum not exceeding 2% less than the minimum lending rate prescribed for the time being by the Bank of England, or 3% whichever is the greater.
- (c) Of reasonable and proper rent for premises demised or let by any member of the Trust or of its Board.
- (d) Of fees, remuneration or other benefit in money or money's worth to a company of which a member of the Board of Trustees may be a member.
- (e) To any member of its Board of Trustees of out-of-pocket expenses.

5. The fourth and ninth paragraphs of this Memorandum contain conditions on which a licence is granted by the Department

Your ref
Eich cyfeirnod
My ref
Fy nghyfeirnod
Please ask for
Gofynnwch am
Telephone
Ffôn
Date
Dyddiad

SC/PCC/2002/3008/003

Mr D.M. Owen

01437 775405

18 July 2002

APPENDIX "J"

BRYN PARRY-JONES, M.A. (Oxon)

Chief Executive

Prif Weithredwr

HUW E. ROBERTS, B.Sc(Hons), C.Eng., D.M.S., F.I.C.E., F.I.H.T., M.L.Mgt.
Director of Transportation
and Environment

Cyfarwyddwr Cludiant
a'r Amgylchedd

Pembrokeshire County Council,
County Hall, HAVERFORDWEST,
Pembrokeshire, SA61 1TP

Cyngor Sir Penfro,
Neuadd y Sir, HWLFFORDD,
Sir Benfro, SA61 1TP

DX 98295 HAVERFORDWEST

Telephone 01437 764551

Fax 01437 775008

DX 98295 HWLFFORDD

Ffôn 01437 764551

Ffacs 01437 775008

www.pembrokeshire.gov.uk

Pembroke Dock Town Council
Council Offices
Pater Hall
Pembroke Dock
SA72 6DD

22 JUL 2002

Dear Sir,

Section 171, Highway Act 1980

Licence to make a temporary excavation

With reference to your recent application consent is hereby given for a temporary excavation on the public footway fronting **ALBION SQUARE, PEMBROKE DOCK** on condition that you will:-

- Take all necessary precautions to ensure the safety of pedestrians and vehicular traffic.
- Adequately fence and, during the hours of darkness, light the obstruction..
- Keep a footway with a minimum width of 1.20 m open at all times.
- Remove the obstruction as expeditiously as possible.
- Indemnify the Highway Authority against all claims arising from the obstruction.
- Pay for the cost of reinstating any damage to surface of the public highway.
- Keep the channel free of obstruction by boarding over or incorporating a pipe in the channel line of adequate cross sectional area to cope with storm flows.
- Take all necessary precautions for preventing damage and ensuring access to apparatus of statutory undertakers.
- Comply with the recommendations of Chapter 8 of the Traffic Signs Manual issued by the Department of Transport (Traffic Safety Measures for Road Works).
- Materials will at all times be on boarding to protect the surface. The site will be inspected on expiry of this licence and any damage to the surface of the carriageway or footway will be repaired and recharged to you.**
- All materials shall be stored so as not to interfere with access to individual properties, for both pedestrians and vehicular traffic.

NB. The adjoining carriageway must be kept free of all building materials and NO concrete or mortar shall be mixed on the road surface.

Yours faithfully,


H E ROBERTS

Director of Transportation & Environment

COPIES TO: Inspector of Police PEMBROKE DOCK/FILE



Cyngor Sir Penfro - Pembrokeshire County Council



25 JUL 2002



your ref

our ref

Milford Haven Port Authority
Awdurdod Porthladd Aberdaugleddau

GM/HS/280

PO Box 14, Gorsewood Drive, Milford Haven, Pembrokeshire SA73 3ER

Telephone: 01646 696100 Fax: 01646 696125

Telex: 48575 E-mail: enquiries@mhpa.co.uk

24th July 2002

T R Edwards
 Town Clerk
 Pembroke Dock Town Council
 Pater Hall
 Pembroke Dock
 Pembs.
 SA72 6DD

Dear Mr. Edwards,

Pembroke Port - Application for Explosives Licence

You are aware of our investigations into the possibility of obtaining an explosives licence at Pembroke Port and of the reasons for it. The comments that you and others have made as a result of the consultation and discussions that we have had have been very much taken into account in our further debate with the Explosives Inspectorate within the HSE.

As a consequence, we have modified our initial intentions by excluding the jetty at Hobbs Point as a loading/discharge facility, concentrating solely on Quay 1 at Pembroke Port and the linkspan at the Ferry Terminal.

The commercial justification is still there, emphasised by the fact that earlier this summer the Belgian army brought a ship into the Ferry Terminal with tanks and equipment to use the facilities at Castlemartin but, because of our lack of an explosives licence, the ammunition had once again to come by road through England and Wales. We have also been in further discussions with St. Helena Shipping Company who have confirmed that they do require the ability to handle small amounts of explosives for their UK based port (shot gun cartridges, explosives for road building etc. for the island), although unfortunately I understand that they have decided to transfer from Wales to Portland in Dorset, certainly in the short term.

We will therefore be publishing a Notice in the Western Telegraph and Milford Mercury, probably next week if we can do so in time, but if not the week after, to the effect that we have applied to the Health & Safety Executive for a licence and a copy of the draft licence is available for viewing at our offices.

The Notice will also state that any comments or objections to the application should be made in writing to the HSE direct, the address being HM Chief Inspector of Explosives, St. Anne's House, Stanley Precinct, Bootle, Merseyside L20 3RA quoting the reference X1/4811/212/1. There is a period of one month from the publication in the newspapers of this Notice for such comment or objection to be made.

If you require any further information, or wish to speak to me on this I would be more than happy to hear from you. I will in any case seek to keep you informed as to the progress of our application in due course.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A E Sangster', written in a cursive style.

A E Sangster
General Manager