

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 26th September, 2002 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George (Mayor)
Councillors W.J. Davies, D.T. Esmond,
Mrs. P.E.M. Folland, P.G. Gwyther,
K.C. Higgs, D.L. Jones, S. Perkins,
Mrs. V.M.J. Roach, Mrs. B. Roch,
R.G. Watts.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

94. **APOLOGY FOR ABSENCE**

An apology for absence was received from Councillor Mrs. C. Fortune.

95. **APOLOGY – INSPECTOR I. MATTHEWS**

The Town Clerk stated that Inspector I. Matthews, Dyfed-Powys Police had submitted his apologies as he was unable to attend this Meeting but was advised of the dates of the next two meetings.

96. **MINUTES**

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Minutes of the Meeting held on the 5th September, 2002 be adopted as circulated subject to the following amendments:-

97. **MATTERS ARISING FROM THE MINUTES**

(a) **Minute 78(c) – Pater Hall – Refurbishment & Upgrading
ERDF Objective 1 Grant Application**

The Town Clerk reported that he had discussed the above matter with Mr. G. Evans who had advised that the decision was expected within the next two weeks. The Town Clerk further advised that a grant would be available from the WDA and an amount would be included in the Agency's capital budget for 2003/4.

(b) Minute 78(d) – Centenary Lamp, Albion Square

The Town Clerk stated that the professional advice sought by Councillors D.T. Esmond and K. Higgs in respect of the above matter had not been forthcoming. Discussions had been held with Mr. T. Marnara, Townscape Heritage Initiative Officer who had stated that provided two tenders were obtained a grant would be available for the outstanding work.

The Town Clerk and Councillor Jones had met on site with a representative of Mainport and it was agreed that the pipe would be removed during the following week in order to establish what was required.

RESOLVED –

That tenders be obtained for the above works and submitted for grant aid from the Townscape Heritage Fund from the following:-

Jenkins of Pembroke, Mainport & Evan Pritchard

(c) Minute 78(e) – 49 Gwyther Street

The Town Clerk reported that Mr. D. Lawrence, Development Control Officer, Pembrokeshire County Council had visited the above premises and had advised that no action could be taken under planning legislation. Members were reminded that Mr. N. Ainger, MP had also been consulted in this matter.

(d) Minute 78(g) – Shelter Cymru

The Town Clerk reported that he had received advice from Pembrokeshire County Council regarding the number of homeless persons within the Town. For the quarter April – June, 2002, 137 housing applications in Pembrokeshire had been received from the homeless. Of these 21 (15%) were from Pembroke Dock addresses which included “homeless at home” and B & B addresses.

(e) Minute 78(i) – Lower Meyrick Street – Public Right of Way

The Town Clerk reported that the public right of way was registered and appears as 32/32 on the map.

(f) Minute 80 – Pater Hall – Charitable Trust

The Town Clerk stated that no further advice had been received from Mr. Huw Morgan on the above matter.

The Town Clerk reported that he had contacted the Secretary of Pembrokeshire Association of Local Councils who had given advice on the financial aspect of creating a Charitable Trust.

(g) Minute 81(104) – Play Area – Grant Aiding Procedures

The Town Clerk stated that no reply had been received from the National Assembly on the above matter. He had discussed the matter with a Senior Accountant, Pembrokeshire County Council who had advised that if the County Council were to reduce the above service there should in theory be a reduction in their ratecharge.

Detailed discussion ensued when reference was made to other Town/Community Councils who were in similar circumstances regarding equipment at play areas. It was submitted that press coverage should be requested on this matter.

RESOLVED –

- (1) That this matter be discussed at the Network Meeting to be held on Monday, 30th September, 2002.
- (2) That this matter be referred for further consideration at the next Council Meeting.
- (3) That other Town Councils be consulted on possible corporate approach on this facility.

(h) Minute 81(105) – Accounting Software

The Town Clerk stated that as instructed he had contacted the computer hardware supplier and requested as to whether the SAGE accounting software could be returned to them. He had been advised that they no longer deal with software, that there was a new version to that supplied to the Council and that under the licence it could not be transferred.

(i) Minute 81(112) – Pembroke Port – Application for Explosives Licence

The Town Clerk reported that negotiations were ongoing and that Mr. N. Ainger had requested further information from Mr. Sangster on the above matter.

(j) Minute 82(118) – Street Works in the P.D. Conservation Area

The Town Clerk read out a copy of the reply from Pembrokeshire County Council to Mr. G. Scourfield on the above matter.

The Town Clerk further reported that a letter had been received from Pembrokeshire County Council which advised that the temporary repairs with tarmac, to make areas safe for pedestrians, will continue until the permanent reconstruction takes place.

The Town Clerk stated that he had included this matter as an agenda item for the Network Meeting to be held on the 30th September, 2002.

RESOLVED -

- (1) That this matter be discussed at the Network Meeting to be held on the 30th September, 2002.
- (2) That Pembrokeshire County Council be requested to clarify what reconstruction work is to be undertaken.

(k) Minute 86 – Web Site Grant Application

The Town Clerk reported that the Pembroke Dock Chamber of Trade's application for funding for the web site had been approved. The sum of £2,250 would be available to design a web site and associated equipment. A further meeting will be held when Councillors Gwyther and Watts will meet with PAVS and Mr. John Davies, who will be designing the web pages.

(l) Minute 87 – Pembrokeshire Residents Survey, 2002

The Mayor stated that she was unable to attend the presentation on the 2nd October, 2002 owing to an engagement and requested as to whether a Councillor would attend in her absence.

RESOLVED –

That Councillor R.G. Watts attend the above presentation with the Town Clerk.

(m) Minute 88 – Mayor's Board

The Town Clerk advised that Mr. R.F. Finbow had agreed to update the Mayor's Board .

(n) Minute 89 – Mayor's Photographs

The Town Clerk stated that he had liaised with Mr. M. Cavaney and it had been agreed that the past Mayor's photographs would be taken prior to the next Council Meeting on Thursday, 17th October, 2002 at 5.50 p.m.

(o) Minute 91(a) – P.D.T.C. Sign – Council Offices

The Town Clerk reported that as instructed he had ordered a replacement Council Office sign at a cost of £26 as well as a smaller sign which would advise of the Office hours.

(p) Minute 91(b) – Old Postage Machine – Eastern Wall, Market Building

The Town Clerk reported that he had received a letter from Pembrokeshire County Council which advised that they would be undertaking a major programme of restoration on the Market building. Restoration and presentation of the postage machine would be included as part of this project and it is anticipated that a start would be made in December, 2002. Councillor D.L. Jones as representative on the Townscheme Heritage Initiative welcomed the restoration of this building.

(q) **Minute 91(f) – 18 Gwyther Street – Overgrown Tree**

The Town Clerk reported that sewerage matters are now dealt with by Carmarthenshire County Council. He had liaised with the Area Engineer who had consulted Councillor R.G. Watts and advised that the site would be inspected in the near future. This matter would be referred back to the next Council Meeting for further consideration.

(r) **Minute 91(h) – Magazine Building – Llanion Park**

The Town Clerk reported that he had liaised with Pembrokeshire County Council regarding necessary repairs to railings in the interest of public safety.

Councillor K. Higgs submitted that the building should be renovated as it is another important part of the history of the Town.

RESOLVED –

That Pembrokeshire County Council be requested to advise as to whether the upgrading of the building could be grant aided in the foreseeable future.

(s) **Minute 91(l) – Empty Properties**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council regarding the above matter. At present, properties in the area were void for approximately 8-9 weeks. During this time essential maintenance is undertaken.

98. **MINUTES OF THE TOURISM COMMITTEE**

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Minutes of the Tourism Committee held on the 19th June, 2002 be adopted as circulated subject to the following amendments:-

99. **MATTERS ARISING FROM THE MINUTES**

(a) **Minute 50(c) – Carnival Amusement Rides**

The Town Clerk reported that James Williams had been taken over by Messrs. S.A. Brain who, for insurance reasons, were unable to provide a lorry in Lower Meyrick Street for the sound equipment at the Carnival. Alternative arrangements would have to be investigated to house the equipment.

(b) Carnival Floats – Narberth Winter Carnival

The Town Clerk reported that he had received a telephone call from the Organiser of the Narberth Winter Carnival who had requested a firm commitment that at least one float from Pembroke Dock would enter the Narberth Winter Carnival.

Discussion ensued and it was

RESOLVED –

- (1) That the Town Clerk contact Jewsons, South Pembrokeshire Hospital, Pater Pantomime Society and the Tanyard, Pembroke and request that they enter a float for both Carnivals.
- (2) That Bush & Park Residents Association who entered walkers at the last Carnival be requested to enter Narberth Carnival, 2002 and that they be advised that the Council would pay for the hire cost of a mini bus.

100. REPORT OF TOWN CLERK

122. Resignation of Councillor Mrs. M. Williamson

The Town Clerk reported that he had received a letter of resignation from Councillor Mrs. M. Williamson as a Town Councillor, on health grounds.

The Council would have to declare a casual vacancy and commence the statutory procedures for filling the vacancy.

The Mayor and Councillors referred to the sterling work and dedication by Mrs. M. Williamson as a Councillor since the formation of the Town Council in 1986. Councillor Mrs. M. Williamson had been Mayor twice and had carried out her duties with dignity.

RESOLVED –

- (1) That the Town Clerk write to Councillor Mrs. M. Williamson expressing the Council's appreciation for her loyal service whilst serving on the Council. That the Mayor present Councillor Mrs. M. Williamson with a bouquet of flowers on behalf of the Council.
- (2) That the Council declare a casual vacancy for Llanion Ward and statutory proceedings be undertaken.

123. Informal Communication Network Meeting

The Town Clerk reminded Members that the next Network Meeting was to be held on Monday, 30th September, 2002 at 7.00 p.m. in the Council Chamber. Any agenda items to be submitted as soon as possible.

124. Christmas Lighting

The Town Clerk referred to the erection, maintenance and removal of the Christmas lights which was carried out last year by Mr. Graham Watts of Grahams Hoist Service and Mr. J. Pickering. Both had agreed to undertake the work again this year, if required. A written quotation had been received from Mr. Watts in the sum of £1,400, an increase of £200 on last year's charge. Mr. Pickering had indicated that his fee would be the same as last year, £750, provided that the same number of lights were involved.

RESOLVED –

That the Council accept the tenders received from Mr. J. Pickering and Mr. G. Watts and that the lights be operational by the end of November, 2002.

125. Illegal and Unauthorised Signs and Obstructions

The Town Clerk enclosed at Appendix "A" a letter from Narberth Town Council regarding the recent policy of Pembrokeshire County Council in issuing notices to the owners and occupiers of premises which required the removal of all signs, goods for sale or other objects in the public highway. The letter sought the support of the Council in lobbying the County Council to negotiate with traders on the enforcement of the scheme.

The Town Clerk stated that Members probably knew that a number of traders in Pembroke Dock had been issued with such notices in recent months, including the W.I. Market Committee who hire the Pater Hall foyer on Friday mornings. The notice stated that the County Council would prosecute, with possible fines for offenders of up to £2,500.

RESOLVED –

- (1) That the Town Council write to Pembrokeshire County Council with a request that they negotiate with traders on the ban on the use of pavements to display signs, merchandise and flora tubs.
- (2) That Narberth Town Council be advised that the Council had written to Pembrokeshire County Council with a request that they negotiate with traders on the enforcement of the scheme.

126. PLANED – Area Community Enterprise Groups

The Town Clerk reproduced at Appendix "B" a letter from PLANED which stated that it has been successful in obtaining more resources for Pembrokeshire communities by becoming one of only seven groups in Wales to be selected by the National Assembly to take forward the LEADER + programme.

The project would be "Creating a Culture of Entrepreneurship" and the first step would be to set up fifteen Area Community Enterprise Groups. The invitation is to an initial meeting of the Pembroke Dock area grouping on Wednesday, 25th September, 2002 at St. John's Community Hall at 7.30 p.m. PLANED was already working with the Pembroke Dock Steering Group regarding some of the projects highlighted in the Action Plan.

The Town Clerk reported that the next meeting would be held in February, 2003.

127. Airwave in Mid & West Wales

The Town Clerk enclosed at Appendix "C" correspondence received from the Company 02 regarding a new Airwave service which is to be introduced for the Dyfed-Powys Police. To deliver the radio coverage specified by the Police Forces in Wales, around 400 base stations or transmitters will be needed of which 14 will be in Pembrokeshire. The Company is working closely with the Planning Authority and the Police in developing proposals for the siting of the required masts. Existing masts will be used and only when this is not possible will a new mast be built.

**128. St. Clears – Pembroke Dock Trunk Road (A477)
Nash Fingerpost to Bangeston Improvement
Compulsory Purchase Order, 2000**

The Town Clerk reported that notification had been received from the Welsh Assembly that it had been decided to hold a Public Local Enquiry regarding the above proposals. A copy of the Welsh Assembly Government's Statement of Case to be presented to the Inquiry would be issued in the next six weeks.

129. Cycleway, London Road to Waterloo Road

The Town Clerk enclosed at Appendix "D" notification from Thomas, Morgan & Associates, Consulting Engineers to Pembrokeshire County Council regarding the works being undertaken to complete the National Cycle Network along London Road as far as Waterloo Road in order to avoid the roundabout.

The work commenced on the 16th September, 2002 and would take about six weeks to complete.

**130. Pembrokeshire Housing Association
Annual Report 2001/2002**

The Town Clerk reported that the Annual Report for the year ended 31st March, 2002 had been received and was available for inspection.

The Association's Chief Executive, Mr. Peter Maggs stated that he would be happy to attend a future Council Meeting to explain the work of the Association.

RESOLVED –

That Mr. P. Maggs, Chief Executive be invited to attend the next Council Meeting.

**131. Transfer of Justices' Licence
Lidl, Pier Road**

The Town Clerk reported that notice of an application for the transfer of the Justices' Licence had been received.

The current licensees are Lawrence Steven Bedford, Dean Christopher Evans and Helen Davies. The application was to remove Ms. Davies from the licence.

RESOLVED –

That the Council have no objection to the transfer of the Justices Licences in respect of Lidl, Pier Road.

132. Planning Applications

The following planning applications had been received for consideration by the Council:-

596/02	South Haven Construction Stockwell Road Llanion Park Pembroke Dock	Land East of, Charles Thomas Avenue – Phase 4 Residential Development (excluding play area/pumping station)
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PROPOSED by Councillor D.L. Jones
SECONDED by Councillor R.G. Watts

RESOLVED –

That the application be refused due to overdevelopment of site and access problems on to very busy road.

616/02

T.C. & J.E. McMahon
36 Military Road
Pennar
Pembroke Dock

36 Military Road, Pennar –
Change of use of part property
from public house to residential

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. B. Roch

RESOLVED –

That the Council have no objection to the
application.

133. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in
respect of current planning applications:-

- 1135/01 – 17-20, 21-24, 25-28 & 29-32 Dorset Row, Llanion Park – Erection of 4
Communal Satellite Dishes - **Approved**
12/02 - Bramble Hall Farm, Ferry Lane – Centre for recycling of inert waste (screening,
sorting and crushing of inert waste) - **Refused**
431/02 – 20 Owen Street, Pennar – 2nd Floor Extension above existing first floor –
Approved

101. SUPPLEMENTARY REPORT OF TOWN CLERK

134. West Wales Maritime Heritage – Pembroke Dock Regatta

The Town Clerk enclosed at Appendix “E” a letter from the Hon. Secretary of the West
Wales Maritime Heritage regarding the possible organising of a water borne festival in
Pembroke Dock.

RESOLVED –

That the Town Clerk liaise with the
Yacht Club, Motor Boat Club and
Canoe Club to establish their interest
in the possible organisation of a
water borne festival in Pembroke Dock.

135. Planning Applications

The Town Clerk reported that the following planning applications had been received for
consideration by the Council:-

638/02 Mr. & Mrs. G.J. Scourfield
Seaview
100 Military Road
Pembroke Dock

Land at Bellevue Terrace –
Residential Dwelling

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application.

652/02

Hallmark Homes
31/32 St. Govans Centre
Dimond Street
Pembroke Dock

Borough Football Club, London
Road –
Hotel (Travel Lodge Style
Accommodation) including
restaurant and parking

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor D.L. Jones

RESOLVED –

That the application be refused as Members consider that the proposal would be an over development of the site concerned. There would also be considerable access and egress problems at an already very busy road junction.

653/02

Hallmark Homes
31/32 St. Govans Centre
Dimond Street
Pembroke Dock

Borough Football Club, London
Road –
18 no. self-contained flats, access
and parking

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.G. Watts

RESOLVED –

That the application be refused as Members consider that the proposal would be an over development of the site concerned. There would also be considerable access and egress problems at an already very busy road junction.

657/02

R. Nugent & Son
Gleneagle
Branders Park
Cressselly
Kilgetty

Cenarth Close, Llanion Park –
4 no. residential dwellings

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application.

18/02/AD	Pembrokeshire County Council Customer Services Centre Argyle Street Pembroke Dock	Customer Services Centre, Argyle Street – Erection of 3 no. 7m flagpoles and flags
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application.

102. OIL TANKERS – BERTHING

The Town Clerk reported that Inspectors of the Health and Safety Executive had met at the Office with Councillor D.L. Jones to discuss the above matter. The Inspectors would be meeting with the Milford Haven Port Authority to ensure that they are aware of all necessary legislation regarding the safety issues.

103. NATIONAL PARK AWARD, 2002

The Town Clerk reported that a letter had been received from the Pembrokeshire Coast National Park enclosing leaflets and application forms for nominations for the National Park Award Scheme. The Award Scheme had been introduced as a way of highlighting worthwhile environmental, community and cultural project within the National Park.

104. SIMTRA – COMPUTER TRAINING IN PEMBROKESHIRE

The Town Clerk reported that a letter had been received from SIMTRA which gave details of the computer training centres in Pembrokeshire.

105. PATER HALL – POWER WASHING

The Town Clerk stated that Councillor D.L. Jones had requested that consideration be given to the power washing of Pater Hall, plinths and surrounding pavements. A detailed quotation had been received from Carew Cleaning Service who were currently undertaking work in the Town. The costs were as follows:-

Balcony Cleaning	£120.00
Pavement (front) Cleaning	£84.00
Pavement (front) Chewing gum removal	£25.20
Pavement (side) Cleaning	£63.00
Pavement (side) Chewing gum removal	£18.90
Wall plinths and architraves cleaning	£240.00

Sealing the wall plinth and the architrave would preserve the natural colour of the stone and would also make the area easier for future maintenance. The sealer would be an industrial two part acrylic resin system mixed on site.

Wall plinth and architrave (Sealing)	£238.00
Totals - cleaning	£507.00
Chewing gum removal	£44.10
Sealing	£238.00
Total cost	£789.10

Detailed discussion ensued and it was

RESOLVED –

That this matter be discussed at the Network Meeting on the 30th September, 2002 and referred back to the next Council Meeting.

106. REPORT OF FINANCIAL OFFICER

11. Payment of Accounts

The Financial Officer reported that the following account had been paid out of meeting in order to qualify for the prompt payment discount of £7.14 off the next bill:-

84. SWALEC – Electricity Supply	£254.23
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The following accounts were submitted for payment:-

85. St. John's Parish Church – Donation	£100.00
86. Bush & Park Residents Association – Donation	£100.00
87. Pembs. County Council – Planning Application Fee – Information Board	£25.00
88. Kalamazoo Ltd. – Wages Stationery	£113.98
89. Insight – Computer Monitor	£103.33
90. Pitney Bowes Ltd. – Maintenance of Postage Meter	£11.74
91. Jewson Ltd. – Materials	£8.85
92. Imprest Account – Salaries, Wages, Tax and N.I.	£1,622.28
93. Pitney Bowes – Postage Top-up	£50.00

The Town Clerk request that the following additional accounts be added to the schedule of accounts for payment:-

94. Weslec – Steam Cleaner	£159.98
95. Pembs. Assn. Local Councils – Book – “Guidance and Accountability in Local Government – Practitioner’s Guide	£11.95
96. St. Mary’s School – Plants, etc. – Schools in Bloom Competition	£80.00
97. Pembroke Design – Professional Fees	£2,028.05

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor K.C. Higgs

RESOLVED –

That account nos. 84 – 97 be approved for payment.

107. **MATTERS RAISED VERBALLY**

(a) **Emergency Centres**

Councillor D.L. Jones stated that he had been advised by the Emergency Officer, Pembrokeshire County Council that the Hawkstone Road and Anchorage Day Centres were specified as centres in times of emergencies and not Pater Hall.

(b) **Townscape Heritage**

Councillor D.L. Jones updated Members on the various schemes in the Town which were being funded under the Townscape Heritage Initiative.

(c) **Front Street – Litter Bins**

Councillor D.L. Jones stated that the bins were also being used to deposit dog fouling litter and domestic refuse.

(d) **Llanion Park – Future**

Councillor S. Perkins advised Council that confirmation had now been received that the Pembrokeshire Coast National Park Authority as well as the local Countryside Council for Wales Office would be relocated to Llanion Park by September, 2003.

(e) **Bramble Hall Farm – Centre for Recycling of Inert Waste**

Councillor S. Perkins reported that the above planning application had been refused by Pembrokeshire County Council. Comment in the press attributed to Councillor J. Major were in fact made by her.

(f) **Footpath – Shropshire Road**

Councillor S. Perkins stated vehicles were using the above footpath as a short cut.

RESOLVED –

That Pembrokeshire County Council be requested to provide bollards along the footpath in order to stop vehicular access.

(g) Top Road – Cycle Path Lighting – Vandalism

Councillor Mrs. V.M.J. Roach reported that the cycle path lighting at the above location had been vandalised. In view of the winter period approaching it was

RESOLVED –

That Pembrokeshire County Council be requested to urgently carry out repairs to the lighting at the above location in the interest of safety.

(h) Garden Fires

Councillor Mrs. P.E.M. Folland stated that there were numerous garden fires in the Bufferland area of the Town and enquired as to whether there were any specific time restrictions. The Town Clerk advised that there were no regulations governing times permitted for garden fires. If the smoke nuisance persisted the Environmental Health Department, Pembrokeshire County Council could be requested to investigate.

(i) Kensington House, Laws Street – Dog Fouling – Pavements

Councillor Mrs. P.E.M. Folland stated that she had received complaints of fouling by dogs on the pavements in Laws Street from dogs reportedly from Kensington House.

RESOLVED –

That the Dog Warden be requested to investigate the above complaint.

(j) Mr. J. Hogg – Donation

Councillor Mrs. V.M.J. Roach referred to the recent death of Mr. J. Hogg, former Town Clerk and submitted that a donation should be given in lieu of flowers.

RESOLVED –

That the Council donate £25 to Mencap Gardens in memory of Mr. John Hogg.

The Meeting terminated at 9.15 a.m.



Mayor.



PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

26TH SEPTEMBER, 2002

Madam Mayor, Ladies and Gentlemen,

PART I – GENERAL

122. RESIGNATION OF COUNCILLOR MRS. M. WILLIAMSON

I regret to report the resignation of Councillor Mrs. M. Williamson as a Town Councillor, on health grounds.

The Council, therefore, has to declare a casual vacancy and commence the statutory procedures for filling the vacancy.

123. INFORMAL COMMUNICATION NETWORK MEETING

Members are reminded that the next Network Meeting will be held on Monday, 30th September, 2002 at 7.00 p.m. in the Council Chamber. Will you please let me have any agenda items as soon as possible.

124. CHRISTMAS LIGHTING

As Members will know, the erection, maintenance and removal of the Christmas lights was carried out last year by Mr. Graham Watts of Grahams Hoist Service and Mr. J. Pickering. Both have agreed to undertake the work again this year, if required. A written quotation has been received from Mr. Watts in the sum of £1,400, an increase of £200 on last year's charge. Mr. Pickering has indicated that his fee will be the same as last year, £750, provided that the same number of lights are involved.

Members' instructions are requested.

PART II – CORRESPONDENCE

125. ILLEGAL AND UNAUTHORISED SIGNS AND OBSTRUCTIONS

I enclose at Appendix "A" a letter from Narberth Town Council regarding the recent policy of Pembrokeshire County Council in issuing notices to the owners and occupiers of premises requiring the removal of all signs, goods for sale or other objects in the public highway. The letter seeks the support of the Council in lobbying the County Council to negotiate with traders on the enforcement of the scheme.

As Members will probably know, a number of traders in Pembroke Dock have been issued with such notices in recent months, including the W.I. Market Committee who hire the Pater Hall foyer on Friday mornings. The notice stated that the County Council will prosecute, with possible fines for offenders of up to £2,500.

Members' instructions are requested.

126. PLANED – AREA COMMUNITY ENTERPRISE GROUPS

I enclose at Appendix "B" a letter from PLANED stating that it has been successful in obtaining more resources for Pembrokeshire communities by becoming one of only seven groups in Wales to be selected by the National Assembly to take forward the LEADER + programme.

The project will be "Creating a Culture of Entrepreneurship" and the first step will be to set up fifteen Area Community Enterprise Groups. The invitation is to an initial meeting of the Pembroke Dock area grouping on Wednesday, 25th September, 2002 at St. John's Community Hall at 7.30 p.m.

PLANED is already working with the Pembroke Dock Steering Group regarding some of the projects highlighted in the Action Plan.

127. AIRWAVE IN MID & WEST WALES

Enclosed at Appendix "C" is correspondence received from the Company 02 regarding a new Airwave service which is to be introduced for the Dyfed-Powys Police. To deliver the radio coverage specified by the Police Forces in Wales, around 400 base stations or transmitters will be needed of which 14 will be in Pembrokeshire. The Company is working closely with the Planning Authority and the Police in developing proposals for the siting of the required masts. Existing masts will be used and only when this is not possible will a new mast be built.

**128. ST. CLEARS – PEMBROKE DOCK TRUNK ROAD (A477)
NASH FINGERPOST TO BANGESTON IMPROVEMENT
COMPULSORY PURCHASE ORDER, 2000**

Notification has been received from the Welsh Assembly that it has been decided to hold a Public Local Enquiry regarding the above proposals. A copy of the Welsh Assembly Government's Statement of Case to be presented to the Inquiry will be issued in the next six weeks.

129. CYCLEWAY, LONDON ROAD TO WATERLOO ROAD

I enclose at Appendix "D" notification from Thomas, Morgan & Associates, Consulting Engineers to Pembrokeshire County Council regarding the works being undertaken to complete the National Cycle Network along London Road as far as Waterloo Road in order to avoid the roundabout.

The work commenced on the 16th September, 2002 and will take about six weeks to complete.

**130. PEMBROKESHIRE HOUSING ASSOCIATION
ANNUAL REPORT 2001/2002**

The Annual Report for the year ended 31st March, 2002 has been received and is available for inspection.

The Association's Chief Executive, Mr. Peter Maggs states that he would be happy to attend a future Council Meeting to explain the work of the Association.

**131. TRANSFER OF JUSTICES' LICENCE
LIDL, PIER ROAD**

Notice of an application for the transfer of the Justices' Licence has been received.

The current licensees are Lawrence Steven Bedford, Dean Christopher Evans and Helen Davies. The application is to remove Ms. Davies from the licence.

PART III – PLANNING MATTERS

132. PLANNING APPLICATIONS

The following planning applications have been received for consideration by the Council:-

596/02	South Haven Construction Stockwell Road Llanion Park Pembroke Dock	Land East of, Charles Thomas Avenue – Phase 4 Residential Development (excluding play area/pumping station)
616/02	T.C. & J.E. McMahon 36 Military Road Pennar Pembroke Dock	36 Military Road, Pennar – Change of use of part property from public house to residential

133. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

1135/01 – 17-20, 21-24, 25-28 & 29-32 Dorset Row, Llanion Park – Erection of 4 Communal Satellite Dishes - **Approved**

12/02 - Bramble Hall Farm, Ferry Lane – Centre for recycling of inert waste (screening, sorting and crushing of inert waste) - **Refused**

431/02 – 20 Owen Street, Pennar – 2nd Floor Extension above existing first floor – **Approved**

T.R. EDWARDS,

Town Clerk.



NARBERTH TOWN COUNCIL
Cyngor Dref Arberth

Narberth, Pembrokeshire 10 SEP 2002
Arberth, Sir Benfro

All replies to the Clerk: - Rainford, Bloomfield Gardens, NARBERTH, Pembrokeshire, SA67 7EZ
Tel: 01834 861924

Email: enrolment.coaker@btopenworld.com

MAYOR

Cllr Eric Featherth

Our ref: TC/01/
Your ref:

Town Clerk

Mrs C A Coaker

5th September 2002

To all Pembrokeshire Town and Community Councils.

Dear Clerk

Following the rather draconian rule imposed by Pembrokeshire County Council this summer with regard to the total ban on the use of pavements to display signs, merchandise and flora tubs, Narberth Town Council are seeking your support in lobbying the County Council to negotiate with traders on the enforcement of this scheme.

We have sent a letter in to County Hall and hope other Town and Community Councils in the area will do likewise.

Yours sincerely

C A Coaker

Caroline A Coaker (Mrs)
Town Clerk

13 SEP 2002

PLANED

The Old School,
Station Road,
Narberth,
Pembrokeshire
Wales, U.K.
SA67 7DU

Yf Hen Ysgol,
Heol yr Orsaf,
Arberth,
Sir Benfro
SA67 7DU

☎ +44 (0)1834 860965
☎ +44 (0)1834 861547
✉ information@planned.org.uk
* <http://www.planned.org.uk>



12 September 2002

Dear Colleague

PLANED has been successful in its bid to win more resources for Pembrokeshire communities by becoming one of only seven groups in the whole of Wales to be selected by the National Assembly to take forward the LEADER+ programme.

Our project - *Creating a Culture of Entrepreneurship* - will bring in the region of £640,000 into Pembrokeshire over the next three years. This money will be used to help communities improve their local area economies by identifying and developing enterprise opportunities.

The first step is to set up fifteen *Area Community Enterprise Groups* to carry out the work under LEADER+ and we have held a series of meetings throughout the County over the past few months to take this forward.

You are invited to attend the initial meeting of the Pembroke Dock area grouping on

Wednesday 25 September 2002

at the

St Johns Community Hall, Pembroke Dock

Start: 7.30 pm

Tea/coffee will be available from 7.15 pm onwards

I am sure you are aware that PLANED (formerly SPARC) is already working with the Pembroke Dock Steering Group to take forward some of the projects highlighted in the Action Plan. The LEADER+ programme will bring an extra dimension to that work by helping communities to develop and implement projects that will bring more money into the local area.

This initial meeting is an opportunity for you to find out more about the LEADER+ programme and how it can benefit your community. We really need people who have enthusiasm, local knowledge, a willingness to share ideas and a determination to make a difference. I do hope you will be able to attend. Please return the enclosed reply-paid card to let us know you are coming, or just turn up on the night - everyone will be most welcome!

Yours sincerely

Sue Leonard

Sue Leonard - *Entrepreneurship and Training Manager*

Pembrokeshire Local Action for Enterprise and Development
Rhydyswath Gwaithredfa Lleol Sir Benfro er Menter a Datblygu



Registered Charity Number 1047268
Registered in Wales - Company Registration Number 2705081
PLANED is a Company Limited by Guarantee

02

- 6 AUG 2002

1st Aug 2002

Mr T Edwards
Clerk
Pembroke Dock Town Council
Pater Hall
Lewis Street
Pembroke Dock
SA72 6DD

Dear Mr Edwards

Airwave in Mid & West Wales

You may already have heard of the Airwave service that is to be introduced over the next year or so for Dyfed-Powys Police.

Airwave is a fully-integrated, digital radio communications network service designed to meet the needs of the police, and potentially other public safety organisations, in Wales. The Airwave service is also being introduced in Scotland and England, enabling all police forces to communicate with each other and work together more effectively across force boundaries. The service is being installed by Airwave nm02.

The service will enhance public safety by increasing the effectiveness of police forces and the safety of officers, not only in day-to-day policing, but also at times of major emergencies and disasters—when improved communications really can save lives.

At present, each of the police forces in Wales, like their counterparts in Scotland and England, runs its own radio system. Most of these use analogue technology, some are up to 30 years old, and many cannot inter-work with those of neighbouring forces. At best, this situation can be described as incoherent—at worst it is frankly anachronistic, and lack of adequate communications at major incidents has been highlighted as a significant factor hampering effective rescue co-ordination.

Airwave offers a major step forward. It offers substantially improved radio coverage, encryption to avoid eavesdropping on police calls, improved clarity of calls and filtering out of background noises, and enhanced data features. These are explained in the attached brochure. It is also capable of functioning as a common platform for all public safety organisations.

We recognise that timely and effective communication with planning authorities in Wales is vital. We have already begun discussions with planning authorities across Mid and West Wales about the siting of a number of Airwave transmitters before submitting formal planning applications.

We are also committed to improving our broader communications, with representatives of all the communities in Wales, as well as the individuals who live in those communities, hence this letter.

To deliver the radio coverage specified by the police forces in Wales, we need to build a significant radio infrastructure. We estimate that around 400 base stations or transmitters will be needed across Wales, of which 14 will be in Pembrokeshire. Anything less would risk "communications dead spots" which could be a danger to communities and individual officers. To deliver the coverage necessary, our choice about the precise location of some of the transmitters is, to a degree, restricted. As a general rule, we will always try to use an existing mast or site a new transmitter on a rooftop or elsewhere on an existing building or other structure. Only where this is not possible would we build a new mast.

We are sensitive to community concern about the siting of masts and transmitters and we are working closely with the planning authority and the police to develop proposals for the siting of masts in

Chester Road Preston Brook Runcorn Cheshire WA7 5QA t +44 (0) 1928 708 357
O, Retail Head Office: t +44 (0) 1928 713 713
www.o2.co.uk
United Kingdom

Pembrokeshire. We aim to work with them and other interested parties to arrive at the optimum solution to deliver the radio coverage needed by Dyfed-Powys Police, while minimising the possible environmental and community impact.

We are conscious that the development of new infrastructure on this scale gives rise to a certain amount of understandable public concern about possible health and safety risks, visual amenity, and environmental protection, particularly in areas such as the Pembrokeshire Coast. We will also be working with the National Park Authority in order to minimise the impact of the new system within the Park. I hope you will find the enclosed information useful in setting out our general approach.

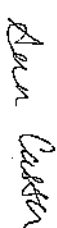
We are also concerned that the communications and consultation process should be as thorough and transparent as possible. We will be happy to undertake briefings or presentations to your organisation, or to answer any questions. It is also our intention to communicate more widely with local communities, particularly where siting of a transmitter may be a sensitive issue. This will be done using a variety of methods, and could include letters and leaflets to residents, presenting at community council or residents meetings, and holding exhibitions or open days.

If you require any further information please contact:

Cathy Owens
28 Cathedral Road
Cardiff
CF11 9LJ
Tel 029 2066 0194, e-mail cathy.owens@psscymru.co.uk

Or visit our website at www.O2.com/Airwave

Yours sincerely



Ann Casson



O₂

better communications, safer communities

Airwave service

a mobile radio communications service for the 21st century

better communications, safer communities

At Airwave mmO2 we are convinced that current developments in mobile communications will fundamentally change our lives at work, at home, at school.

The benefits that the new mobile technologies bring range from new forms of entertainment to safer communities.

In short, we believe that better communications mean better lives.

the Airwave service

Airwave is an integrated, state-of-the-art, digital, mobile radio communications service for all police forces.

Until now, each of the 53 forces in England, Scotland and Wales has run its own radio system. Some of these are up to 30 years old and often cannot connect properly with those of neighbouring forces.

But by 2005, all of them will be linked to Airwave and enjoying the benefits of vastly improved local communications as well as better co-ordination of their operations with those of other forces around the UK.

And it doesn't stop there.

Fire services currently operate another 50 individual systems and ambulance services a further 45.

Lack of adequate communications at major emergencies has been highlighted as a factor hampering effective rescue co-ordination.

You probably remember seeing television pictures from the scenes of disasters, where all the emergency services personnel—fire-fighters, police, paramedics and so on—are gathered round a single phone or radio terminal. That's because it's the only way they can co-ordinate their response.

But the Airwave service has been designed to eliminate such communications problems in the future.

The Airwave network can be used by all emergency services and public safety organisations, greatly enhancing their joint effectiveness and creating a much more "joined up" approach to major incidents and disasters.

And one of the clearest demonstrations of that simple truth is the new Airwave national radio system for the police, that Airwave mmO2 is building on behalf of the Home Office.

Airwave means safer communities and more effective policing—not only day to day, but also during major emergencies and disasters, when improved communications really can help to save lives.

Airwave, which is currently being rolled out across the UK, is a secure, powerful and flexible communications service fit for the demands of the twenty-first century.

It provides a range of important new benefits which existing systems cannot deliver.

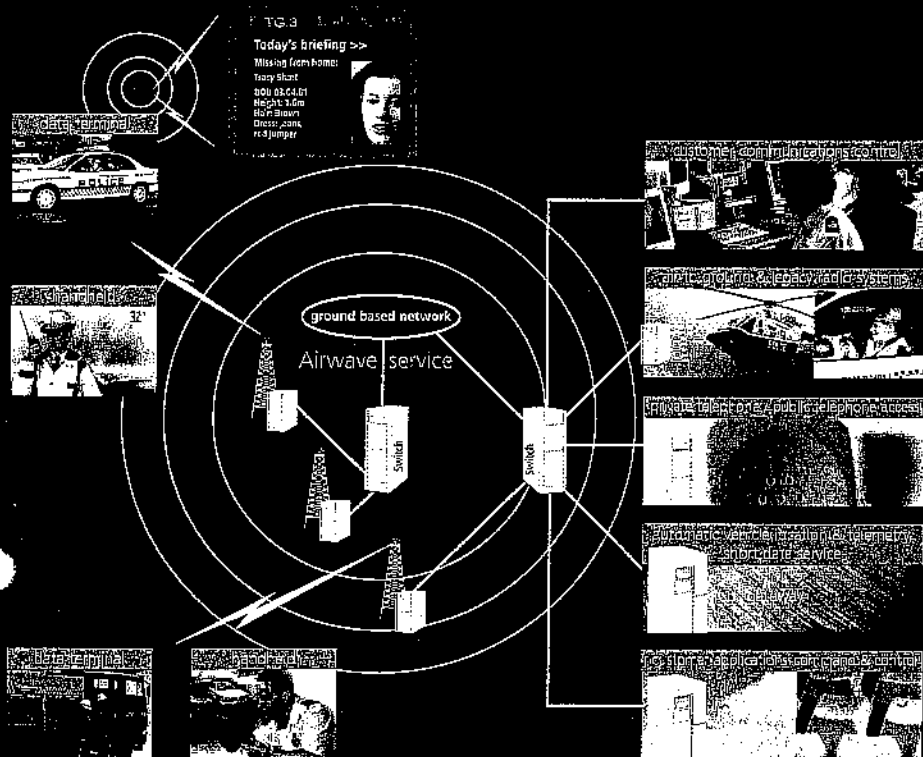
benefits

Among Airwave's benefits are:

- digital voice quality
- filtering out of background noise
- much faster call connection
- better coverage, including places that were previously hard to reach
- terminals offering simultaneous radio, mobile telephone and data services
- real-time access to critical information, locally and nationally
- automatic person and vehicle location (so that control rooms will know where everyone is)
- one-touch HELP button to call for immediate assistance
- more effective use of control room resources, particularly when dealing with major incidents
- sophisticated encryption techniques, which prevent unauthorised scanning or monitoring.



how Airwave service works



coverage

We do not believe that, in the twenty-first century, where people happen to live should affect the kind of public safety services they can access, particularly if lives are at stake.

Airwave is a fully inclusive service, providing consistent and comprehensive levels of coverage in remote rural areas and in towns and cities. It will be available in-car on almost all roads in England, Scotland and Wales, as well as on the beat in towns and cities.

Airwave really is for everyone.

But, if we are to provide such a level of coverage, we will need around 3,000 radio transmitters throughout England, Scotland and Wales.

Anything less might create Airwave black spots, which could be a danger to communities and individual police officers.

site selection

When siting these transmitters, Airwave mm02 will always try to use existing masts and buildings, minimising any negative impact on local communities, particularly in areas of outstanding natural beauty or sites of special scientific interest.

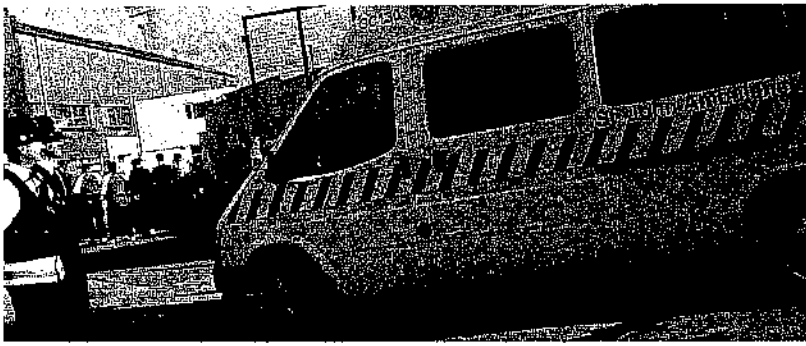
But, in some cases, it will only be possible to achieve the necessary coverage by erecting a new mast on which to locate the transmitter.

consultation

We recognise that timely and effective communication with planning authorities is vital to the successful building of the Airwave network.

Our aim is to share our network plans with local authorities in advance of submitting planning applications. As far as possible, we will take their advice on site selection, provided it is consistent with achieving the necessary coverage.

But, above and beyond this, we are committed to communicating widely with everyone who represents the community, as well as the individuals who live in it. And we are determined that the process of communication will be as thorough and transparent as possible.



health and safety

We recognise that concerns have been raised about issues such as the safety of mobile radio masts.

Principal among these is that radio frequency emissions might affect brain functions.

At O2 we are acutely conscious of our responsibility to the public, customers, employees and the community and we take this responsibility very seriously.

It is not for us to set our own standards and emission targets.

But it is our job to ensure that we comply with all relevant standards and guidelines set by the UK and other international expert bodies on the subject.

Airwave is based on the TETRA (TErrestrial Trunked RADIO) standard for digital, private, mobile radio—a standard approved by ETSI (European Telecommunications Standards Institute), which has been used by public safety organisations throughout Europe and beyond for several years.

Whenever Airwave mmO2 builds base stations, we follow the guidelines produced by the National Radiological Protection Board and its international equivalent, the International Commission for Non-Ionising Radiation Protection.

These guidelines are designed to protect us all.

The levels of emissions from Airwave base stations are only tiny fractions of the guidelines.

In addition to complying with existing standards, O2 supports further high-quality research in this area by contributing to the Government's £7 million research programme into the possible effects of radio frequency emissions.

a communications transformation

By the time that it is fully operational throughout England, Scotland and Wales, the Airwave service will have brought about a major transformation in police communications.

It has already demonstrated the benefits that can follow more effective policing—safer communities, better crime fighting, safer officers, more lives saved.

And it brings with it the possibility of a much more coherent and "joined up" approach by all the emergency services and public safety organisations.

how to contact us

If you would like to know more about the Airwave service, then please contact:

The Communications Manager
Airwave mmO2 Ltd
Airwave Centre
PO Box 999
Rugby
Warwickshire CV23 0ZF

or visit our website at:
www.O2.com/airwave



The telecommunications services described in this publication are subject to availability and may be modified from time to time. Services and equipment are provided subject to Airwave's respective standard conditions of contract. Nothing in this publication forms any part of any contract.

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ASSOCIATION • OF
Consulting Engineers

12 SEP 2002

THOMAS, MORGAN & ASSOCIATES

CIVIL & STRUCTURAL ENGINEERS AND
QUANTITY SURVEYORS

TMA HOUSE, 20/21 GELLIWASTAD ROAD,
PONTYPRIDD, CF37 2BD

Tel: 01443 403391

Fax: 01443 485200

E-mail: consult@tma-wales.co.uk

your reference

our reference

RH/SH/B143-08/G

date

10th September 2002

Councillor Rowland Edwards
Council Offices
Lewis Street
Pembroke Dock
Pembrokeshire
SA72 6DD

Dear Councillor Edwards

PEMBROKESHIRE COUNTY COUNCIL
LONDON ROAD, PEMBROKE DOCK – PROVISION OF CYCLEWAY

A section of the existing footway from the Training Centre on London Road to the residential access road adjacent to Waterloo Road and forming part of the National Cycle Network (Route 4) is to be widened. This will complete the National Cycle Network along London Road as far as Waterloo Road avoiding the busy A477 Trunk Road roundabout.

The work will involve:

- The slight narrowing of the existing carriageway between the Rugby Club entrance and the roundabout.
- The reconstruction of a section of block wall to the east of the Training Centre.
- The provision of a separation strip between the carriageway and the cycleway/footway.
- The provision of pedestrian guard rails along part of the works.

The work has been designed by Thomas Morgan & Associates and is being undertaken by S&E (Surveying and Engineering) Ltd on behalf of Pembrokeshire County Council.

The work will commence on 16th September 2002 and will take approximately six weeks to complete. We apologise for any inconvenience that may be caused whilst the works are being undertaken, and we confirm that we have informed the owners/occupiers of properties immediately adjacent to the proposed works.

If you require any further information please do not hesitate to contact us.

Yours sincerely,

ROBERT HAMER

p.p. Thomas, Morgan & Associates.

c.c. A Price (PCC)

Thomas, Morgan & Associates Limited (Registration No. 2310329)

Director: E. Pace B.Sc., C.Eng., F.I.Struct.E., M.Cons.E., Ma.P.S.

Associate: B. J. L. James B.Sc., M.R.I.C.S., Ma.P.S.

Consultant: A. K. Vaughan C.Eng., F.I.C.E., M.Cons.E.



PEMBROKE DOCK TOWN COUNCIL

REPORT OF FINANCIAL OFFICER

26TH SEPTEMBER, 2002

Madam Mayor, Ladies and Gentlemen,

The following matters are submitted for consideration:-

11. PAYMENT OF ACCOUNTS

The following account was paid out of meeting in order to qualify for the prompt payment discount of £7.14 off the next bill

84.	SWALEC - Electricity Supply	£254.23
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The following accounts are submitted for payment:-

85.	St. John's Parish Church - Donation	£100.00
86.	Bush & Park Residents Association - Donation	£100.00
87.	Pembs. County Council - Planning Application Fee - Information Board	£25.00
88.	Kalamazoo Ltd. - Wages Stationery	£113.98
89.	Insight - Computer Monitor	£103.33
90.	Pitney Bowes Ltd. - Maintenance of Postage Meter	£11.74
91.	Jewson Ltd. - Materials	£8.85
92.	Imprest Account - Salaries, Wages, Tax and N.I.	£1,622.28
93.	Pitney Bowes - Postage Top-up	£50.00

W.A. VINCENT
Financial Officer



PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF TOWN CLERK

26TH SEPTEMBER, 2002

Madam Mayor, Ladies and Gentlemen,

**134. WEST WALES MARITIME HERITAGE
PEMBROKE DOCK REGATTA**

I enclose at Appendix "E" a letter from the Hon. Secretary of the West Wales Maritime Heritage regarding the possible organising of a water borne festival in Pembroke Dock.

Members' instructions are requested.

135. PLANNING APPLICATIONS

The following planning applications have been received for consideration by the Council:-

638/02	Mr. & Mrs. G.J. Scourfield Seaview 100 Military Road Pembroke Dock	Land at Bellevue Terrace – Residential Dwelling
652/02	Hallmark Homes 31/32 St. Govans Centre Dimond Street Pembroke Dock	Borough Football Club, London Road – Hotel (Travel Lodge Style Accommodation) including restaurant and parking
653/02	Hallmark Homes 31/32 St. Govans Centre Dimond Street Pembroke Dock	Borough Football Club, London Road – 18 no. self-contained flats, access and parking
657/02	R. Nugent & Son Gleneagle Branders Park Cresselly Kilgetty	Cenarth Close, Llanion Park – 4 no. residential dwellings

18/02/AD

Pembrokeshire County Council
Customer Services Centre
Argyle Street
Pembroke Dock

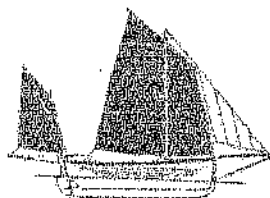
Customer Services Centre,
Argyle Street -
Erection of 3 no. 7m flagpoles
and flags

T.R. EDWARDS

Town Clerk

WEST WALES MARITIME HERITAGE

West Wales Maritime Heritage
is a Company Limited by
Guarantee no.2611959 and a
Registered Charity
No.1042428



THE TENBY LOGGER

Please reply to :-

David James
44 Westhaven, Cosheston,
Pembroke Dock, S: Wales,
SA72 4UL
Tel. No. 01646 683764

President, Sir David Mansel-Lewis KCVO

24 SEP 2002

Tuesday, 24 September 2002

**Mr R Edwards,
Town Clerk
Pembroke Dock Town Council,
Pater Hall,
Lewis Street,
Pembroke Dock
Pembrokeshire**

Dear Mr Edwards,

Pembroke Dock Regatta

As I am sure the Council is aware, this Society organises the Annual Pembroke River Rally, in which various categories of boats ascend the Pembroke River to the Castle Pond. The Categories are vintage (old restored boats owned either by the Society or privately: working boats (Maritime Volunteer Service, lifeboat, Water Ranger, Police H M Customs, etc., as the demands of their respective services allow) and finally the private yachts who simply wish to join in. The usual format is for the Mayoral party to sail up in the flagship, escorted by workboats acting as pathfinders in the narrow channel and attended by Sea Cadets of TS Warrior. The Sea Cadets act as stewards and also have crewed some of the escort vessels.

Being a Pembroke Dock native I feel that, in spite of the town's splendid Naval Heritage, we do not have any sort of water borne festival, carnival, regatta call it what you will.

Perhaps the Council could consider this and if they feel there is benefit to the Town, (Pembroke certainly does) then perhaps I could meet the Members to discuss how this might be implemented and funded.

Ideas that could be considered are a parade of sail past Hobbs Point, involving the above organisations, Stalls on the pier (closed to traffic on the day?) events in the camber, perhaps display by Sea Cadets etc.

I look forward to hearing from you,

I remain,

Yours Sincerely,

David James,
Hon Secretary

