

At a Meeting of Pembroke Dock
Town Council held at the Pater
Hall, Pembroke Dock on Thursday,
22nd April, 2004 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland, Mayor
Councillors D. Brinn, W.J. Davies,
Mrs. C. Fortune, Mrs. P.E. George,
P.G. Gwyther, K.C. Higgs,
D.L. Jones, W.S. Rees,
Mrs. V.M.J. Roach, R. Watts,
P. Weatherall.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

14. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor D.T. Esmond.

15. MAYOR'S REPORT

The Mayor, Councillor Mrs. P.E.M. Folland informed the Council of her engagements since the last meeting.

16. MINUTES

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor P.G. Gwyther

RESOLVED –

That the Minutes of the Meeting held on the 1st
April, 2004 be adopted as circulated subject to
the following amendments:-

17. MATTERS ARISING FROM THE MINUTES

(a) Minute 5(k) – Bicycle Riding – Pavements

Councillor Mrs. V.M.J. Roach referred to letters in a local newspaper expressing concern regarding bicycle riding on pavements.

RESOLVED –

That Dyfed-Powys Police be requested to issue a press release advising the public that cycling is not permitted on pavements although it is permitted on shared footpaths/cycle paths in the network where indicated by appropriate signage.

(b) Minute 6(3) – Floral Baskets

The Town Clerk reported that the two “tower” floral baskets had been delivered to the Nurseries, the pricing had not been determined.

(c) Minute 6(4) – Pembrokeshire Coast National Park

Councillor Mrs. V.M.J. Roach referred to the recent visit undertaken by Councillors to the Llanion Park Offices and it was

RESOLVED –

That the Town Clerk express the Council’s appreciation to Mr. N. Wheeler for the opportunity to view the refurbished offices at Llanion Park and trust that they are becoming established in their headquarters.

(d) Minute 6(5) – Play Areas in Pembrokeshire

The Town Clerk circulated at the meeting a copy of the latest newsletter from Pembrokeshire Association of Local Councils which included an article on play areas in Pembrokeshire, for the information of Members.

(e) Minute 6(8) – Lewis Street – Traffic Flow and Dimond Street – Traffic Flow

The Town Clerk reported that a letter had been received from Pembrokeshire County Council in respect of traffic flow in Dimond Street which had acknowledged the Council’s representations.

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that the reversal of flow on Lewis Street could be put to the residents for comment. The views of the Town Council were sought on this matter.

RESOLVED –

- (1) That Pembrokeshire County Council be requested to consult with the residents in Lewis Street.
- (2) That the Town Council defer consideration of this matter pending the views of the residents.

(f) **Minute 6(10) – Planning Application No. 1423/03**
Plot 1, Fairways – Dwelling and attached double garage

Councillor W.S. Rees expressed concern regarding the decision taken by Council at their last meeting with regard to the above application. The decision on this application had differed from other applications in that other developments at Fairways had been approved subject to the claims that there is a footpath across the site being investigated. This application had been identical but Council had deferred it which was of great concern to the applicants.

Councillor W.S. Rees enquired as to whether Pembrokeshire County Council had yet considered the application. The Town Clerk did not know whether this matter had been discussed at the County Council Planning Committee. The Town Clerk gave a brief resume on the development at Fairways and the claims of a footpath by local residents.

Councillor W.S. Rees stated that as far as the Petition was concerned the Town Council had adopted the correct procedure in accepting the Petition from the local residents and forwarding it to Pembrokeshire County Council who were the authority to investigate and undertake appropriate administrative procedures.

(g) **Minute 13(a) – Upper Gwyther Street/The Mount – Stone Block**

Councillor Mrs. V.M.J. Roach reported that the stone block had now been set back in permanently.

18. REPORT OF TOWN CLERK

11. Pater Hall Community Trust
Disclosure and Registration of Members' Interest
Grant of Dispensation

Members were reminded of the discussion at the last Council Meeting when the Town Clerk had been requested to consult with the Monitoring Officer regarding the procedure to be followed by the six Councillors, appointed as Trustees, should they wish to apply for dispensation to vote on matters concerning the Pater Hall Community Trust.

The Town Clerk stated that he had been informed that the application to the Standards Committee had to be made by the individual Member, although a joint application could be made if the circumstances of each application were the same. It would appear that a joint application could be prepared, Members concerned had to consider the circumstances under which they wished to apply.

The Town Clerk enclosed at Appendix "A" details of the circumstances when a Standards Committee may grant dispensations. Members concerned had been requested to study the circumstances after which time a joint application which would have to be signed by each applicant to the Monitoring Officer for consideration by the County Council's Standards Committee.

The first Annual General Meeting of the Trust will be held on Tuesday, 11th May, 2004 at 7.00 p.m. in the Council Chamber.

The Town Clerk stated that he would liaise with Councillors D.T. Esmond and S. Perkins on this matter and it was

RESOLVED -

That the Town Clerk submit a joint application on behalf of Trustees to the Standards Committee of Pembrokeshire County Council in respect of dispensation to vote on matters concerning the Pater Hall Community Trust.

12. South Pembrokeshire Hospital – Redesign Project

The Town Clerk reported that further to the debate at the Council Meeting on the 11th March, 2004, he had now received a reply from the Welsh Assembly Government, which was reproduced at Appendix “B.” In view of the contents of the letter, he had written to Mrs. J. Bowen of the Pembrokeshire and Derwen NHS Trust enquiring as to the current situation, of the discussions with the Pembrokeshire Local Health Board.

The Town Clerk reported that he had received a letter from Pembrokeshire Community Health Council in response to the Council’s request for an update on the proposed medical centre in Argyle Street. This enquiry had been referred to the Pembrokeshire Local Health Board for their administrative attention.

RESOLVED –

That the Town Clerk write to the Welsh Assembly Government expressing the Council’s concern at the delay in the progress of the project.

**13. Joint Unitary Development Plan
Proposed Change – Llanion Park Extension**

The Town Clerk enclosed at Appendix “C” a letter which informed the Council of a proposed change to amend the description in respect of the housing allocation in relation to the Llanion Park extension.

The original wording in Appendix 2 is:-

“A low density site with access from Waterloo Road in the top field and Charles Thomas Avenue in the bottom two fields. Any scheme will need to retain some semi improved grassland to protect local wildlife.”

The proposed change to the first sentence being:-

“A low density site with access from Hampshire Drive in the north of the site, and Charles Thomas Avenue in the bottom two fields.”

Any comments would be passed on to the Inspector.

14. Martello Quay Development
Pembroke Dock Waterfront Marina Proposal

The Town Clerk reported, for Members' information, that an invitation had been received from Pembrokeshire County Council to send up to two representatives to a presentation to update the progress on this project. The presentation will take place on Tuesday, 20th April, 2004 at 12.30 p.m. in the Quarterdeck, Pembrokeshire Watersports Centre, Cleddau Reach, Pembroke Dock.

The presentation would cover:-

- the background of the developers;
- their conclusions to date on the viability of the scheme;
- an outline of their vision for Martello Quays;
- the next steps;
- the potential timescale for development.

The Mayor and Deputy Mayor had indicated their availability to attend.

Councillor Mrs.V.M.J. Roach stated that she had attended as the Mayor had been unable to. The presentation had given the local community the opportunity to view the development and receive further information.

Councillor D.L. Jones declared his interest in the above development in that he was a resident of Front Street and had attended the presentation to obtain additional information to relay to other concerned residents.

15. A477 Trunk Road Improvements
St. Clears – Llanddowror – Red Roses
Public Exhibition

The Town Clerk reported that an invitation had been received from W.S. Atkins Consultants Ltd., on behalf of the Welsh Assembly Government to a public exhibition relating to the proposals for improving the A477 Trunk Road between St. Clears and Red Roses. The exhibition will be held in Tavernspite Village Hall on Friday, 30th April, 2004 (10.00 a.m. – 8.00 p.m.) and Saturday, 1st May, 2004(10.00 a.m. – 2.00 p.m.)

An exhibition brochure explaining the proposals had been received.

16. Licensing
Transfer of Justices' Licence
The Charlton Hotel, 20 Bush Street

The Town Clerk reported that a notice of an application for the transfer of the Justices' Licence had been received. The applicants are Johanna Kennedy and Patrick Joseph Riordan. The current licence is held by Patrick Joseph Riordan.

RESOLVED –

That the Council have no objection to the transfer of the Licence in respect of the above premises.

17. Planning Application

The following application had been received and was submitted for consideration by Council:-

29/03/AD	Specsavers La Villiaze St. Andrews Guernsey	3 Dimond Street – Fascia and Projecting Signs
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That the Council have no objection to the application.

18. Planning Decision

The following decision had been received from Pembrokeshire County Council in respect of a current planning application:-

1164/03 – Plot 20, The Point, Pennar – New residential dwelling – **Approved**

19. SUPPLEMENTARY REPORT OF TOWN CLERK

19. ONE9TEVENT

The Town Clerk reported that he had received from the Secretary of the One9T Committee, a revised list of bookings for the Pater Hall during the period of the event.

Details were as follows:-

<u>Charge</u>	<u>Probable Hiring</u>
<u>Childrens' Entertainment</u> 3 dates in Main Hall, 3 dates in R/Room	£ 66.00
<u>Stars in Your Eyes</u> 2 days	57.00
<u>Youth Play</u> 3 days	108.75
<u>Local Musicians' Evenings</u> 2 days	75.00

<u>Model Exhibition</u>	£
1 day (Saturday)	81.00
<u>BBC Radio Wales</u>	
Live Broadcasting Friday 20 th August	<u>75.00</u>
Sub-Total	462.75
<u>Youth Workshops</u>	
(Reserve dates in case Youth Club under refurbishment)	
6 days	<u>234.00</u>
Total	<u>696.75</u>

The probable hiring charges had been calculated on the limited information available at the time.

The Town Clerk reported that he had a request from Councillor K. Higgs for permission to convene the ONE9T Committee Meetings in Pater Hall on Sunday evenings.

At present Pater Hall is booked on a regular basis on a Sunday evening from 6pm – 8pm and the ONE9T Committee would require use of a room from 7pm – 9pm. The Town Clerk requested that the Council consider what the charges would be for the ONE9T Committee.

(Councillors Mrs. P.E.M. Folland, Mrs. P.E. George, K.C. Higgs, D.L. Jones and P. Weatherall declared their several interests in the above matter and did not vote).

Councillor Mrs. P.E. George referred to the booking for a concert for the Albion Square School at Pater Hall during the ONE9T events.

RESOLVED –

- (1) That Albion Square School be included in the schedule of events to be held at Pater Hall during the ONE9T celebrations.
- (2) That the ONE9T Committee be granted permission to hold their meetings on Sunday evenings free of charge, if the Caretaker is already on the premises. Any additional time worked to be charged.
- (3) That the ONE9T Committee pay for all the bookings at Pater Hall during their celebrations.
- (4) That the Town Council make a donation of £500 to the ONE9T Committee, in respect of Pater Hall hiring charges.

**20. National Assembly for Wales
South West Regional Committee**

The Town Clerk reported that notification had been received that the next meeting of the Committee would be held on Friday, 21st May, 2004 (9.30 a.m. to 12.30 p.m.) in the Town Hall, Pembroke.

The subject of the meeting will be the Social Justice and Regeneration Committee's review of policy on substance misuse.

There would be opportunities for people in the public gallery to comment and discuss with Assembly Members and those making presentations. The public would be admitted from 9.00 a.m. and tea and coffee would be available.

**21. Transfer of Justices' Licence
Co-operative, Gordon Street**

The Town Clerk reported that notice of an application for the transfer of the Justices' Licence had been received. The application involved adding a further joint licence holder.

The applicants are Michael Pyle, Steven John Mears, Alan Merrett and Carol Patricia Diego. The existing licence holders are the first three named.

RESOLVED –

That the Council have no objection to the transfer of the Licence in respect of the above premises.

**22. Planning Application No. 03/1149/PA
Erection of Garage at 1, King Street**

The Town Clerk referred to the above application which was considered at the Council Meeting on the 29th January, 2004 when it had been resolved that there were no objections to the application.

The Town Clerk reported that a letter had now been received from Pembrokeshire County Council which stated that due to highway considerations, the main doorway for the garage had been moved from the east elevation to the north elevation. The size of the proposal had also increased. Comments were invited on the amendments.

**23. Planning Application No. 03/1115/PA
Rear of 9, Brewery Street – Erection of One Detached Dwelling**

The Town Clerk reported that notification had been received that an appeal had been made to the National Assembly for Wales following the refusal of planning permission. The appeal was to be decided on the basis of an exchange of written statements by the parties and at a hearing, the details of which had yet to be confirmed. Any additional comments had to be sent to the Planning Inspectorate no later than the 13th May, 2004.

24. Planning Applications

1596/03	R.B. Jordan Tides Reach 7 Connacht Way Llanion Park Pembroke Dock	Tides Reach, 7 Connacht Way, Llanion Park – Erection of Fence on Boundary Wall
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PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor Mrs. P.E. George

RESOLVED –
That the Council have no objection to the application.

1597/03	Cambrian Windows c/o Agent K. Morgan The Studio Little Greenway Narberth	Vacant Industrial Land, Kingswood Industrial Estate – Erection of new factory with office accommodation at first floor
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor R.G. Watts

RESOLVED –
That the Council have no objection to the application.

20. COUNCIL – OFFICIAL PHOTOGRAPH

The Town Clerk referred to the forthcoming elections on the 10th June, 2004 and enquired whether Council Members wished to have a photograph taken of the retiring Council.

RESOLVED –
That an official photograph of the retiring
Council be taken prior to the next Council
Meeting on the 13th May, 2004 at 6.00 p.m.

21. REPORT OF FINANCIAL OFFICER

2. Payment of Accounts

The following accounts were submitted for approval of payment:-

12. Jewson Ltd. – Materials	£4.31
13. Pitney Bowes – Maintenance of Postage Meter	£11.74
14. The Consortium – Vacuum Cleaner	£136.24
15. One9T Event – Donation	£2,500.00
16. Pembrokeshire County Council – Rates – Pater Hall	£3,616.00

The Town Clerk requested that the following account be added to the list for payment:-

17. Hagemeyer – Materials £21.19

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor K. Higgs

RESOLVED –
That account nos. 12-17 be approved for payment.

3. Transfer to Imprest Account

The Financial Officer reported that the sum of £4,030.90 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and N.I. paid during the month of March, 2004.

22. MATTERS RAISED VERBALLY

(a) Fort Road Beach – Buildings – Dangerous Condition

Councillor R.G. Watts expressed concern regarding the dangerous condition of buildings affected by landslides at the above location.

The Town Clerk stated that he would inspect the site with Councillor Watts.

RESOLVED –
That Pembrokeshire County Council be requested to investigate the above complaint and advise the Council as to what action would be taken to rectify the present situation.

(b) Charlton Place/Victoria Road - Wall Barrier

Councillor Mrs. V.M.J. Roach enquire as to whether any response had been received from Pembrokeshire County Council in respect of the above matter. Council were advised that the repair work on the wall on the old cemetery in Upper Park Street was being undertaken.

RESOLVED –
That Pembrokeshire County Council be requested to advise on the above matter.

(c) North Street – Sign/Support

Councillor Mrs. V.M.J. Roach stated that since the tidying up of the east corner of North Street, the sign and support had been dislodged out of its concrete base and is resting against the walls and and required attention.

RESOLVED –
That Pembrokeshire County Council be requested to investigate the above complaint and take appropriate remedial action.

(d) **Hobbs Point – Pontoon**

Councillor Mrs. V.M.J. Roach enquired as to when it is intended to reinstate the pontoon at Hobbs Point.

RESOLVED –

That Pembrokeshire County Council be requested to advise when it is intended to reinstate the pontoon at Hobbs Point.

(e) **Rev. D. Hammon – Sabbatical**

Councillor Mrs. V.M.J. Roach referred to the sabbatical being taken by the former Curate, Rev. D. Hammon.

RESOLVED –

That the Council convey to Rev. Hammon all good wishes in his sabbatical and every success for the future.

(f) **Prospect Place – Proposed One Way Street**

Councillor Mrs. V.M.J. Roach referred to the above proposal which was discussed on October, 2003 when it had been resolved to oppose the introduction of one way traffic flow on the eastern section of Prospect Place. The Council had requested that the illegible white road markings be renewed together with better signage.

RESOLVED –

That Pembrokeshire County Council be requested to renew the white road marking as a matter of urgency for traffic safety.

(g) **Mayoral Chain**

The Mayor stated that the Jewellers had suggested putting a safety chain on the Mayoral chain. The Mayor stated that the chain supplied was unsuitable and it was agreed that the Mayor should liaise with the Jewellers direct in this matter.

The Meeting terminated at 8.00 p.m.

Mayor.

The Meeting was opened with Prayer.

14. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor P. Weatherall.

15. MAYOR'S REPORT

The Mayor, Councillor Mrs. P.E.M. Folland informed the Council of her engagements since the last meeting.

16. MINUTES

PROPOSED by Councillor
SECONDED by Councillor

RESOLVED –

That the Minutes of the Meeting held on the
1st April, 2004 be adopted as circulated
subject to the following amendments:-

17. MATTERS ARISING FROM THE MINUTES

(a) Minute

18. REPORT OF TOWN CLERK

11. PATER HALL COMMUNITY TRUST

DISCLOSURE AND REGISTRATION OF MEMBERS' INTEREST **GRANT OF DISPENSATION**

At the last Council Meeting I was requested to consult with the Monitoring Officer regarding the procedure to be followed by the six Councillors, appointed as Trustees, should they wish to apply for dispensation to vote on matters concerning the Pater Hall Community Trust.

I am informed that the application to the Standards Committee has to be made by the individual Member, although a joint application could be made if the circumstances of each application are the same.

This appears to be the case, but before I can prepare a joint application, the Members concerned have to consider the circumstances under which they wish to apply.

I am enclosing at Appendix "A" details of the circumstances when a Standards Committee may grant dispensations. I should be grateful if Members concerned would study the circumstances and inform me accordingly. I will then submit a joint application, which will have to be signed by each applicant, to the Monitoring Officer for consideration by the County Council's Standards Committee.

For information, the first Annual General Meeting of the Trust will be held on Tuesday, 11th May, 2004 at 7.00 p.m. in the Council Chamber.

PART II – CORRESPONDENCE

12. SOUTH PEMBROKESHIRE HOSPITAL – REDESIGN PROJECT

Further to the debate at the Council Meeting on the 11th March, 2004, I have now received a reply from the Welsh Assembly Government, which is reproduced at Appendix "B." In view of the contents of the letter, I have written to Mrs. J. Bowen of the Pembrokeshire and Derwen NHS Trust asking her the current situation, of the discussions with the Pembrokeshire Local Health Board.

13. JOINT UNITARY DEVELOPMENT PLAN **PROPOSED CHANGE – LLANION PARK EXTENSION**

I enclose at Appendix "C" a letter informing the Council of a proposed change to amend the description in respect of the housing allocation in relation to the Llanion Park extension.

The original wording in Appendix 2 is:-

"A low density site with access from Waterloo Road in the top field and Charles Thomas Avenue in the bottom two fields. Any scheme will need to retain some semi improved grassland to protect local wildlife."

The proposed change to the first sentence is:-

“A low density site with access from Hampshire Drive in the north of the site, and Charles Thomas Avenue in the bottom two fields.”

Any comments will be passed on to the Inspector.

14. MARTELLO QUAY DEVELOPMENT
PEMBROKE DOCK WATERFRONT MARINA PROPOSAL

I report, for Members' information, that an invitation has been received from Pembrokeshire County Council to send up to two representatives to a presentation to update the progress on this project. The presentation will take place on Tuesday, 20th April, 2004 at 12.30 p.m. in the Quarterdeck, Pembrokeshire Watersports Centre, Cleddau Reach, Pembroke Dock.

The presentation will cover:-

- the background of the developers;
- their conclusions to date on the viability of the scheme;
- an outline of their vision for Martello Quays;
- the next steps;
- the potential timescale for development.

The Mayor and Deputy Mayor have indicated their availability to attend.

15. A477 TRUNK ROAD IMPROVEMENTS
ST. CLEARS – LLANDDOWROR – RED ROSES
PUBLIC EXHIBITION

An invitation has been received from W.S. Atkins Consultants Ltd., on behalf of the Welsh Assembly Government to a public exhibition relating to the proposals for improving the A477 Trunk Road between St. Clears and Red Roses. The exhibition will be held in Tavernspite Village Hall on Friday, 30th April, 2004 (10.00 a.m. – 8.00 p.m.) and Saturday, 1st May, 2004 (10.00 a.m. – 2.00 p.m.)

An exhibition brochure explaining the proposals has been received.

16. LICENSING
TRANSFER OF JUSTICES' LICENCE
THE CHARLTON HOTEL, 20 BUSH STREET

Notice of an application for the transfer of the Justices' Licence has been received. The applicants are Johanna Kennedy and Patrick Joseph Riordan. The current licence is held by Patrick Joseph Riordan.

PART III – PLANNING

17. PLANNING APPLICATION

The following application has been received and is submitted for consideration by Council:-

29/03/AD	Specsavers	3 Dimond Street –
	La Villiaze	Fascia and
Projecting Signs	St. Andrews	
	Guernsey	

18. PLANNING DECISION

The following decisions has been received from Pembrokeshire County Council in respect of a current planning application:-

1164/03 – Plot 20, The Point, Pennar – New residential dwelling – **Approved**