

At the Annual Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 1st May, at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George (Mayor)
Councillors W.J. Davies, D.T. Esmond,
Mrs. P.E.M. Folland, Mrs. C. Fortune,
K.C. Higgs, D.L. Jones,
Mrs. V.M.J. Roach, R.G. Watts,
P. Weatherall.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk

The Meeting was opened with Prayer.

12. COUNCILLOR MRS. B. ROCH – DEATH

The Mayor referred to the recent death of Councillor Mrs. B. Roch who had served on the Town Council since its inception in 1986. All Members stood in silence as a mark of respect. The Mayor read a letter from Pembroke Town Council expressing condolences on the death of Councillor Mrs. B. Roch.

13. ELECTION OF MAYOR

The Mayor, Councillor Mrs. P.E. George invited nominations for the position of Mayor for the ensuing year.

Councillor Mrs. V.M.J. Roach nominated Councillor Mrs. P.E.M. Folland the Mayor Elect as Mayor.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That Councillor Mrs. P.E.M. Folland be appointed
as Mayor for the year 2003/2004.

The Mayor read out and signed the Declaration of Acceptance of Office as Mayor.

Councillor Mrs. P.E.M. Folland paid tribute to Councillor Mrs. P.E. George who had undertaken the role of Mayor and had been an excellent ambassador for the Town.

Councillor Mrs. P.E.M. Folland thanked Councillors for the confidence that they had shown in electing her as Mayor.

14. APPOINTMENT OF DEPUTY MAYOR

The Mayor, Councillor Mrs. P.E.M. Folland invited nominations for the position of Deputy Mayor for the ensuing year.

Councillor R.G. Watts nominated Councillor D.T. Esmond the Deputy Mayor Elect.

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That Councillor D.T. Esmond be appointed as
Deputy Mayor for the year 2003/2004.

Councillor D.T. Esmond thanked Councillors for the confidence that they had shown in electing him as Deputy Mayor.

15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P.G. Gwyther, S. Perkins and W.S. Rees.

16. MINUTES

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –
That the Minutes of the Meeting held on the 3rd
April, 2003 be adopted as circulated subject
to the following amendments:-

17. MATTERS ARISING FROM THE MINUTES

(a) Minute 1 – Mr. N. Wheeler, National Park Officer

The Town Clerk reported that a letter had been received from the National Park Authority which advised that contracts for the purchase of Llanion Barracks, former South Pembrokeshire District Council Offices had been exchanged and the Building Works Contract for Refurbishment had also been awarded.

The Contractor, Phil Evans & Sons, Cardigan proposed to commence work immediately. The work would generate some noise and nuisance but everything will be done to keep this to a minimum.

The smaller northern block would be completed first and would be occupied by the Countryside Council for Wales, hopefully this would be ready by the Autumn of this year.

The main block to be occupied by the National Park Authority and it is hoped to move in the Spring of 2004.

The Town Clerk reported that the replica plaques would be available in a few weeks time.

(b) Minute 5(242) – Pater Hall Refurbishment

The Town Clerk reported that the tender documents would be ready very shortly. A list of interested contractors would be submitted for Council approval.

(c) Minute (5)248 – Commemorative Service

The Town Clerk conveyed the thanks of Mrs. Glenys Jones for the Council's support.

(d) Minute 11(a) – Stockwell Road to Connacht Way and Pembroke Ferry - Pathway

Councillor P. Weatherall reported that Councillor S. Perkins had contacted Pembrokeshire County Council and the matter is being discussed with the contractor, Hill Top Developments Ltd.

(e) Minute 11(c) – Jewsons Crossing to Gordon Street

The Town Clerk reported that a design and feasibility study for the next stage of the cycleway/footpath to London Road had been commissioned.

(f) Minute 11(i) – Relief Emergency Road – Pennar

Councillor Mrs. V.M.J. Roach requested that Pembrokeshire County Council be contacted to establish when this project will be completed.

RESOLVED –

That Pembrokeshire County Council be contacted to establish when the above project will be completed.

18. REPORT OF TOWN CLERK

1. Calendar of Meetings

The Town Clerk submitted a calendar of meetings until May, 2004 for Member's consideration:-

22 nd May, 2003	4 th December, 2003
12 June, 2003	8 th January, 2004
3 rd July, 2003	29 th January, 2004
24 th July, 2003	19 th February, 2004
4 th September, 2003	11 th March, 2004
25 th September, 2003	1 st April, 2004
16 th October, 2003	22 nd April, 2004
13 th November, 2003	13 th May, 2004

RESOLVED –

That the calendar of meetings for 2003/2004 be adopted as set out.

2. Members' Code of Conduct

The Town Clerk enclosed at Appendix "A" a letter from the Monitoring Officer, Mr. G.H. James of Pembrokeshire County Council regarding a recent meeting of the Council's Standards Committee when an allegation of a breach of the Code of conduct for Councillors was considered.

Mr. James asked that his letter be circulated to Members for their information and attention.

3. Waiting Restrictions – Essex Road

The Town Clerk enclosed at Appendix "B" a letter from Pembrokeshire County Council requesting the Council's views on a proposal to introduce no waiting at any time on both sides of Essex Road from the boundary of numbers 13/15 eastwards for a distance of 71 metres to the centre of the road serving 33-38, Kent Row.

Councillor K. Higgs stated that whilst he was in favour of the proposals he thought that all residents in the area should be asked their views. He had discussed the matter with County Councillor S. Perkins who was of the same opinion.

RESOLVED –

That Pembrokeshire County Council be requested to contact all residents affected by the proposals to obtain their views.

4. Public Toilet Facilities in Pembroke Dock

The Town Clerk enclosed at Appendix "C" correspondence from N. Ainger, Esq., MP regarding the current public toilet facilities in the Town.

In dealing with the issue, raised by a constituent, Mr. Ainger had suggested that discussions take place with Pembrokeshire County Council regarding the public use of the toilets in the Pater Hall foyer.

The Town Clerk reminded Members that a petition had been signed by 400 persons which requested additional public conveniences in the Town had been received in July, 2002 and forwarded to Pembrokeshire County Council with the Council's support. The response at that time was reproduced at Appendix "D".

Following a debate on Mr. Ainger's suggestion that the toilets in the foyer of the Pater hall be used as public conveniences, it was

PROPOSED by Councillor W.J. Davies

SECONDED by Councillor Mrs. C. Fortune

That the toilets in the foyer of Pater Hall be made available for public use whenever the main gates are open.

An Amendment was

PROPOSED by Councillor D.L. Jones

SECONDED by Councillor K.C. Higgs

That the toilets be not made available for public use.

On being put to the Meeting the Mayor recorded the following voting:-

For the Amendment	7 votes
Against the Amendment	2 votes

The Mayor declared the Amendment CARRIED.

RESOLVED -

(1) That the toilets be not made available for public use.

(2) That Mr. Ainger also be informed of the petition received in July, 2002 and the correspondence from Pembrokeshire County Council.

5. **Responsible Dog Ownership**

The Town Clerk reported that Pembrokeshire County Council together with the National Canine Defence League were promoting responsible dog ownership with a series of roadshows in the County. The main aims being to encourage ID microchipping and neutering. A roadshow was to be held at Western Way, Pembroke Dock on Wednesday, 7th May, 2003 from 10.00 a.m. – 4.00 p.m.

6. **Pembrokeshire Coast National Park -
50th Anniversary Walk**

The Town Clerk reported that the schedule for the 50th Anniversary walk had been received. The walk will commence on Tuesday, 1st July, 2003 at St. Dogmaels and will finish on the 23rd July, 2003 at Amroth.

The section within the Council's boundaries, from the middle of the Cleddau Bridge to Cuckoo Wood boundary, a distance of 3 1/4 miles will be walked on Wednesday, 16th July, 2003. The walk co-ordinator had requested approximate numbers of those who intend to take part.

RESOLVED –

That the Co-ordinator that approximately six persons intended to participate in the above Walk.

7. **Pembroke Dock Regatta – 12th July, 2003**

The Town Clerk enclosed at Appendix "E" a letter from Mr. David James of the West Wales Maritime Heritage detailing the progress made to date in attempting to organise a regatta on the 12th July, 2003. The Council's assistance was requested in organising the stalls at Hobbs Point.

The Town Clerk reminded Members that they had previously resolved to support the event with a donation of £100 and payment had been scheduled for approval at this meeting.

RESOLVED –

- (1) That the Council does not become involved in organising the stalls at Hobbs Point and that Mr. James be advised of the various considerations to be investigated e.g. consents from P.C.C. and possible road closures and public liability insurance.
- (2) That the schedule of local organisations be offered to Mr. James.

8. **Application for a Private Hire Vehicle Operators Licence –
Mr. D. Probert, Unit 14, Richmond Road, Llanion Park**

The Town Clerk stated that Pembrokeshire County Council had reported an application from Mr. Probert to licence three vehicles as Hackney Carriages. Any comments in respect of the application had been requested.

RESOLVED –

That the Council have no objection to the above application.

9. **Byelaws for Good Rule and Government**

The Town Clerk enclosed at Appendix "F" a copy of a byelaw made by Pembrokeshire County Council and confirmed by the National Assembly for Wales for the good rule and government of Towns within Pembrokeshire.

10. **Dyfed-Powys Police Authority
Policing Priorities 2003/04**

The Town Clerk reported that as a result of the consultation exercise undertaken last Autumn, the following local priorities had been set for the 2003/2004 year:-

- (1) To work with partners in reducing the numbers of accidents resulting in death or serious injury by 5%, continuing to strike a balance between enforcement and education.
- (2) To work with community safety partners to reduce levels of vandalism and anti-social behaviour.
- (3) To tackle alcohol and drug related crime and disorder, particularly targeting violent crime.

11. **Donations**

The Town Clerk enclosed at Appendix "G" the following applications for donations:-

- (a) T.S. Warrior, Sea Cadet Unit 617
- (b) Miss Sian Brayford, 4 Apley Terrace

Miss Brayford has been selected to represent Pembrokeshire and Wales at an international guiding event.

RESOLVED –

- (1) That a donation of £100 be given to T.S. Warrior subject to submission of balance sheet.
- (2) That a donation of £100 be given to Miss S. Brayford.

12. **Countryside Council for Wales**
Site of Special Scientific Interest
Milford Haven Waterway

The Town Clerk reported that confirmation had been received of the enlargement of the Daugleddau and Milford Haven South SSSI's.

Modified maps, citations, list of operations likely to damage the special interest and management statements were available for Members' inspection.

13. **Planning Applications**

The following applications had been received and were submitted for consideration:-

1380/02	Albion Development Albion Garage Pembroke Dock	Albion Garage – 3 No. Town Houses
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the application be refused as it is considered that the proposals are an overdevelopment of the site, with access problems and lack of parking facilities.

1394/02	Mr. A. Smith 20 Springfields Road Pembroke Dock	20 Springfields Road – Single Storey Family Room Extension
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application.

1414/02	Mr. & Mrs. Brunton 22 Amphion Court Pembroke Dock	22 Amphion Court - Disabled facilities bedroom and shower room rear extension
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application.

42/03

Orange PLS Limited
St. James Court
Bradley Stoke
Bristol

The Royal Dockyard –
25m column and equipment cabinets
for orange network

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council refuse the application in view of the close proximity of residential areas and a community hospital. There is a lack of guidance on the possible health issues relating to this type of installation.

45/03

Mrs. L. Dorji
c/o 2 Grovebridge Cottages
Well Hill
Pembroke

Plot 9, Lower Llanreath –
Erection of dwelling

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application.

14. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

345/02 – Big Brums, King William Street – Extension to warehouse – **Approved**

898/02 – Pennar Park – Residential development with full details of road and drainage etc., for first phase - **Approved**

959/02 – Land at London Road – Variation of condition no. 7 of planning permission (which requires prior approval of proposals for retail sales of clothing or footwear) – **Approved**

1136/02 – Land south of, Ferry Road, Pennar – Outline planning for residential use – **Approved**

1170/02 – Plot 16, Hampshire Drive – Erection of Dwelling – **Approved**

1204/02 – 54A Bush Street – Change of use from retail shop to administrative office - **Approved**

1276/02 – Kwik Save, Llanion Park – 2 no. additional windows to front elevation, 1 no. additional window to side elevation (staff canteen) 2 no. covered trolley bays to car park area – **Approved**

19. **SUPPLEMENTARY ITEMS SUBMITTED BY TOWN CLERK**

(a) **Computer Hardware Upgrading**

The Town Clerk reported that in order to accommodate the requirements of the Community Website, the Council's computer hardware required upgrading. Mr. A. Johnstone, St. John's Community Hall had undertaken the necessary research and had advised that the upgrading of the two processing units would cost approximately, £200 each.

RESOLVED –

That the upgrading be approved.

(b) **Request for Financial Assistance**

A letter was received from Mr. G. & Mrs. J. Thomas, 99 Gwyther Street informing the Council of a charity event at the Pater Hall on the 7th June, 2003. The event will involve the Pembroke Dock Karate Club and the Cleddau Mustang Western Dance Club. The letter requested the Council to consider refunding part or the entire cost of hiring the Pater Hall for the day.

Members were informed that Council policy was not to reduce hiring charges, but to consider a donation, if appropriate.

RESOLVED –

That a donation of £100 be made towards the event.

(c) **Citizens Advice Bureau**

The Town Clerk reported a letter from the Citizens Advice Bureau which informed the Council of the Annual General Meeting on the 21st May, 2003.

The letter also asked whether the Council's representative member on the Trustee Board was to continue in office until May, 2004.

RESOLVED –

That Councillor P.G. Gwyther be the Council's representative until May, 2004.

(d) **Albion Square – Seats**

The Town Clerk reported a letter had been received from Pembrokeshire County Council regarding the current location of the seven seats removed from Albion Square. The locations are as follows:-

- 1 No.- Opposite "The Shipwright" in Front Street
- 1 No.- On the corner of Dimond Street and Laws Street.
- 1 No. – Placed back in Albion Square opposite the School.
- 4 No. – Stored in our depot.

RESOLVED –

That Pembrokeshire County Council be requested to relocate four seats stored in the County Council Depot, to Albion Square as soon as possible.

20. REPORT OF FINANCIAL OFFICER

2. Payment of Accounts

The following accounts were submitted for payment:-

13. Gordons Butchers – Buffet – Town Awards	£140.00
14. British Telecom – Telephone Accounts	£243.03
15. Commercial Kitchens Maintenance Ltd. – Crockery	£280.55
16. Electrical & Technical Services – Installation of Lighting in Notice Board	£155.10
17. Jewson Ltd. – Materials	£13.71
18. Miss Sarah Owens – Donation	£100.00
19. Pembrokeshire County Council – Road Closure Advert – Winter Carnival	£392.92
20. Pembrokeshire County Council – Theatre Licence – Pater Hall	£180.00
21. Pitney Bowes – Maintenance of Postage Meter	£11.74
22. Pitney Bowes – Postage	£50.00
23. West Wales Maritime Heritage – Donation - Pembroke Dock Regatta	£100.00
24. Zurich Insurance Co. – Engineering Insurance Premium	£80.17
25. Zurich Insurance Co. – Insurance Premium	£4,529.54

N.B. Account No.13 was paid out of meeting

The Town Clerk requested that the following accounts be included for payment:-

26. Martin Cavaney Photography – Civic Award Photos	£20.75
27. Cllr. Mrs. P.E.M. Folland – Band for Civic Dance	£160.00
28. Willowdale Flowers – Two Wreaths	£40.00

The Town Clerk referred to account no. 25 and informed Members of an increase of £1,268 in the premium for 2003/04.

PROPOSED by Councillor P. Weatherall

SECONDED by Councillor W.J. Davies

RESOLVED –

- (1) That quotations be sought from other Insurance Companies.
- (2) That account nos. 13 – 28 be approved for payment.

3. **Transfer to Imprest Account**

The Financial Officer reported that the sum of £3,918.70 had been transferred to the Imprest Account on the 31st March, 2003 in respect of salaries, wages, tax and N.I. paid during the month.

21. **MATTERS RAISED VERBALLY**

(a) **Lighting on cycleway/footpath – Top Road to Gwyther Street**

Councillor Mrs. V.M.J. Roach reported that the second light from the Top Road end had been broken and required replacement.

RESOLVED –

That Pembrokeshire County Council be requested to replace the broken light and to consider the provision of a wire mesh on the lights to avoid continual vandalism.

(b) **Water Main – Refurbishment**

Councillor W.J. Davies asked the Town Clerk to ascertain when the Contractors employed by Welsh Water would complete the water mains refurbishment in the Town.

RESOLVED –

That the Town Clerk be instructed to liaise with Lang Utilities.

(c) **Ferry Lane and Bush Hill**

Councillor W.J. Davies considered that road resurfacing was urgently required at Ferry Lane and Bush Hill.

RESOLVED –

That Pembrokeshire County Council be asked to carry out resurfacing work as a matter of urgency.

(d) **Car Park between St. Govan's Centre and Co-operative Store**

Councillor R.G. Watts reported that he had again witnessed vehicles exiting from this area on to Western Way. Additional bollards are required to prevent this from happening.

RESOLVED –

That Pembrokeshire County Council be advised and requested to provide additional bollards.

(e) **Removal of Cobble Setts**

Councillor D.L. Jones stated that Pembrokeshire County Council had previously informed the Council that the replacement of cobble setts would be carried out in the 2002/03 financial year.

RESOLVED –

That Pembrokeshire County Council be contacted and requested to advise when the setts will be replaced.

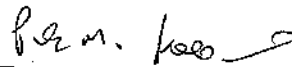
(f) **Blocked Drain – Pembroke Street**

Councillor D.L. Jones reported a blocked drain in Pembroke Street opposite The Market.

RESOLVED –

That Pembrokeshire County Council be requested to take the appropriate action.

The Meeting terminated at 8.00 p.m.



Mayor.

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

1st MAY, 2003

Madam Mayor, Ladies and Gentlemen,

PART 1 - GENERAL

1. CALENDAR OF MEETINGS

The suggested calendar of meetings until May, 2004 is set out hereunder for Member's consideration:-

22nd May, 2003

12 June, 2003

3rd July, 2003

24th July, 2003

4th September, 2003

25th September, 2003

16th October, 2003

13th November, 2003

4th December, 2003

8th January, 2004

29th January, 2004

19th February, 2004

11th March, 2004

1st April, 2004

22nd April, 2004

13th May, 2004

PART II – CORRESPONDENCE

2. MEMBERS' CODE OF CONDUCT

I enclose at Appendix "A" a letter from the Monitoring Officer, Mr. G.H. James of Pembrokeshire County Council regarding a recent meeting of the Council's Standards Committee when an allegation of a breach of the Code of conduct for Councillors was considered.

Mr. James has asked that his letter is circulated to Members for their information and attention.

3. WAITING RESTRICTIONS, ESSEX ROAD

Enclosed at Appendix "B" is a letter from Pembrokeshire County Council requesting the Council's views on a proposal to introduce no waiting at any time on both sides of Essex Road from the boundary of numbers 13/15 eastwards for a distance of 71 metres to the centre of the road serving 33-38, Kent Row.

Members' instructions are requested.

4. PUBLIC TOILET FACILITIES IN PEMBROKE DOCK

I enclose at Appendix "C" correspondence from N. Ainger, Esq., MP regarding the current public toilet facilities in the Town.

In dealing with the issue, raised by a constituent, Mr. Ainger is suggesting that discussions take place with Pembrokeshire County Council regarding the public use of the toilets in the Pater Hall foyer.

As Members will know, a petition signed by 400 persons requesting additional public conveniences in the Town was received in July, 2002 and forwarded to Pembrokeshire County Council with the Council's support. The response at that time is reproduced at Appendix "D".

Members' instructions are requested.

5. RESPONSIBLE DOG OWNERSHIP

Pembrokeshire County Council together with the National Canine Defence League are promoting responsible dog ownership with a series of roadshows in the County. The main aims are to encourage ID microchipping and neutering.

A roadshow will be held at Western Way, Pembroke Dock on Wednesday, 7th May, 2003 from 10.00 a.m. – 4.00 p.m.

**6. PEMBROKESHIRE COAST NATIONAL PARK –
50TH ANNIVERSARY WALK**

The schedule for the 50th Anniversary walk has been received. The walk commences on Tuesday, 1st July, 2003 at St. Dogmaels and finishes on the 23rd July, 2003 at Amroth.

The section within the Council's boundaries, from the middle of the Cleddau Bridge to Cuckoo Wood boundary, a distance of 3 1/4 miles will be walked on Wednesday, 16th July, 2003.

The walk co-ordinator has requested approximate numbers of those who intend to take part.

7. **PEMBROKE DOCK REGATTA – 12TH JULY, 2003**

I enclose at Appendix "E" a letter from Mr. David James of the West Wales Maritime Heritage detailing the progress made to date in attempting to organise a regatta on the 12th July, 2003.

The Council's assistance is requested in organising the stalls at Hobbs Point.

Members have previously resolved to support the event with a donation of £100 and payment has been scheduled for approval at this meeting.

Members' instructions are requested.

8. **APPLICATION FOR A PRIVATE HIRE VEHICLE OPERATORS LICENCE – MR. D. PROBERT, UNIT 14, RICHMOND ROAD, LLANION PARK**

Pembrokeshire County Council have reported an application from Mr. Probert to licence three vehicles as Hackney Carriages. Any comments in respect of the application have been requested.

9. **BYELAWS FOR GOOD RULE AND GOVERNMENT**

I enclose at Appendix "F" a copy of a byelaw made by Pembrokeshire County Council and confirmed by the National Assembly for Wales for the good rule and government of Towns within Pembrokeshire.

10. **DYFED-POWYS POLICE AUTHORITY
POLICING PRIORITIES 2003/04**

As a result of the consultation exercise undertaken last Autumn, the following local priorities have been set for the 2003/2004 year:-

- (1) To work with partners in reducing the numbers of accidents resulting in death or serious injury by 5%, continuing to strike a balance between enforcement and education.
- (2) To work with community safety partners to reduce levels of vandalism and anti-social behaviour.
- (3) To tackle alcohol and drug related crime and disorder, particularly targeting violent crime.

11. DONATIONS

The following applications are enclosed at Appendix "G:-"

- (a) T.S. Warrior, Sea Cadet Unit 617
- (b) Miss Sian Brayford, 4 Apley Terrace

Miss Brayford has been selected to represent Pembrokeshire and Wales at an international guiding event.

12. COUNTRYSIDE COUNCIL FOR WALES **SITE OF SPECIAL SCIENTIFIC INTEREST** **MILFORD HAVEN WATERWAY**

Confirmation has been received of the enlargement of the Daugleddau and Milford Haven South SSSI's.

Modified maps, citations, list of operations likely to damage the special interest and management statements are available for Members' inspection.

PART III – PLANNING

13. PLANNING APPLICATIONS

The following applications have been received and are submitted for consideration:-

1380/02	Albion Development Albion Garage Pembroke Dock	Albion Garage – 3 No. Town Houses
1394/02	Mr. A. Smith 20 Springfields Road Pembroke Dock	20 Springfields Road – Single Storey Family Room Extension
1414/02	Mr. & Mrs. Brunton 22 Amphion Court Pembroke Dock	22 Amphion Court - Disabled facilities bedroom and shower room rear extension
42/03	Orange PLS Limited St. James Court Bradley Stoke Bristol	The Royal Dockyard – 25m column and equipment cabinets for orange network

45/03

Mrs. L. Dorji
c/o 2 Grovebridge Cottages
Well Hill
Pembroke

Plot 9, Lower Llanreath –
Erection of dwelling

14. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

345/02 – Big Brums, King William Street – Extension to warehouse – **Approved**

898/02 – Pennar Park – Residential development with full details of road and drainage etc., for first phase - **Approved**

959/02 – Land at London Road – Variation of condition no. 7 of planning permission (which requires prior approval of proposals for retail sales of clothing or footwear) – **Approved**

1136/02 – Land south of, Ferry Road, Pennar – Outline planning for residential use – **Approved**

1170/02 – Plot 16, Hampshire Drive – Erection of Dwelling – **Approved**

1204/02 – 54A Bush Street – Change of use from retail shop to administrative office - **Approved**

1276/02 – Kwik Save, Llanion Park – 2 no. additional windows to front elevation, 1 no. additional window to side elevation (staff canteen) 2 no. covered trolley bays to car park area – **Approved**

T.R. EDWARDS
Town Clerk



Cyngor Sir Penfro - Pembrokeshire County Council

APPENDIX "B"

BRYN PARRY-JONES, MA (Dons)
 Chief Executive
 Prof. W. H. Jones
 Director of Transport and Environment
 Pembrokeshire County Council
 County Hall, Haverfordwest, Pembrokeshire, SA61 1TP
 DX 98295 Haverfordwest
 Telephone 01437 764551
 Fax 01437 775008

WBD/JP/CAB/4113

Mr John Price

01437 775088 Fax 01437 775008

15 April 2003

Pembroke Dock Town Council
 Council Offices
 Pater Hall
 Pembroke Dock
 Pembrokeshire
 SA72 6DD

Dear Sir/Madam

RE: Waiting Restrictions, Essex Road, Pembroke Dock

A resident has requested consideration of the introduction of no waiting at any time near the chicanes on Essex Road. Apparently vehicles park close to the feature making it difficult to negotiate the route. It is alleged vehicles overrun the footway to overcome the problem.

The plan enclosed indicates a proposal to introduce no waiting at any time on both sides of Essex Road from the boundary of number 13/15 eastwards for a distance of about 71 metres to the centre of the road serving 33 - 38 Kent Row.

I would appreciate your views on the proposal.

Yours sincerely

W B Davies
 Head of Infrastructure and Management

Your ref
 Eith eiddrefn
 My ref
 Fy rhifyn eiddrefn
 Please ask for
 Cyfrangyfarniwr
 Telephone
 Ffôn
 Date
 Dyddiad



Cyngor Sir Penfro - Pembrokeshire County Council

A' IDIX "A"

BRYN PARRY-JONES, MA (Dons)
 Chief Executive
 Prof. W. H. Jones
 Director of Support and Cultural Services
 Pembrokeshire County Council
 County Hall, Haverfordwest, Pembrokeshire, SA61 1TP
 DX 98295 Haverfordwest
 Telephone 01437 764551
 Fax 01437 775008

GHJ/PEP

17th April 2003

22 APR 2003

www.pembrokeshire.gov.uk

Dear Sir/Madam,

The Council's Standards Committee, at a recent meeting, were required to consider an allegation that a Community Councillor had breached the Code of Conduct for Councillors by not declaring a personal interest when a planning application was being considered at a meeting of a Community Council.

The person making the allegation felt that the Councillor in question should not have taken part because it was felt that a member of his family stood to gain or lose if the planning application concerned was granted.

Although the Standards Committee came to a view that the Councillor had not, in the circumstances, breached the Code of Conduct, they asked me to write to Clerks of all Town and Community Councils in Pembrokeshire to remind Councillors generally of the need to exercise care when being asked to consider planning applications where members of their families or friends are likely to be affected by the proposals.

As you know, the relevant paragraph in the Code of Conduct is paragraph 11 and the relevant paragraph in the National Assembly's draft guidance is paragraph 6.46 on page 37. I am hoping that when the Assembly publishes the final version that we may be given further guidance.

In order to assist you in administrative terms, I suggest you merely ensure that this letter is circulated to your members for their information and attention.

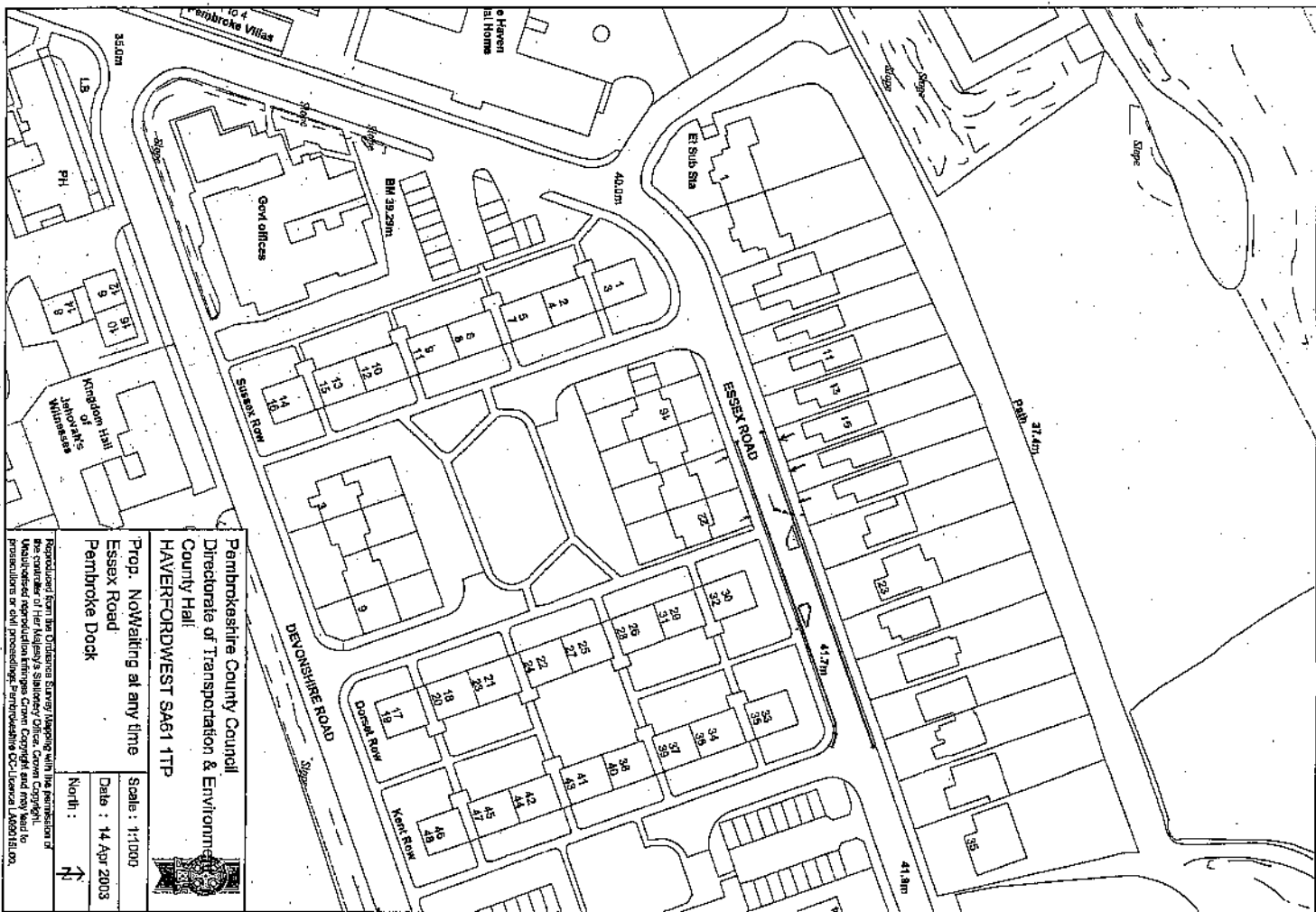
Yours faithfully,

G.H. JAMES
 Director of Support and Cultural Services

TO: Town and Community Clerks in Pembrokeshire

Your ref
 Eith eiddrefn
 My ref
 Fy rhifyn eiddrefn
 Please ask for
 Cyfrangyfarniwr
 Telephone
 Ffôn
 Date
 Dyddiad





NICK AINGER MP/AS

APPENDIX "C"

Labour Member for Carmarthen West & South Pembrokeshire
Aelod Llyafwr dros Gorllewin Caerfyrddin a De Benfro
 House of Commons, Westminster, London SW1A 0AA
 Tel/Ffon: 0207 219 4004 Fax/Facs: 0207 219 2690

Constituency Office/Swyddfa Etholaeth
 Ferry Lane Works

Ferry Lane
 PEMBROKE DOCK SA71 4RE
 Tel/Ffon: 01646 684404 Fax/Facs: 01646 682954
 E Mail: ainger@parliament.uk
 Website: www.nickaingerlabour.co.uk

Our Ref/Fm Cyf: 03/194
 Your Ref/Fich Cyf:

16 APR 2003

14 April 2003

Mr Roland Edwards
 Town Clerk
 Pembrokeshire Dock Town Council
 Peter Hall
 Diamond Street
 PEMBROKE DOCK
 Pembrokeshire
 SA72

Dea Mrs. Edwards.

PUBLIC TOILET PROVISION IN PEMBROKE DOCK

I have enclosed a copy of my letter to Huw Roberts, which sets out the problem as was described to me by Mrs Powdenhill.

I am aware that in the foyer of the Peter Hall there are toilets, but these are only available to the public when the main doors of the Peter Hall are open.

I appreciate that if these toilets were to be available to the public all day that additional security arrangements would have to be entered into, but I would be grateful for your comments, and that of the Council, about whether provision is needed in the centre of Pembroke Dock, now there is only the provision at the rear of the library.

Perhaps as I suggest in my letter to Mr Roberts, discussions could take place with the County Council to see if the current provision in the foyer of the Peter Hall could be

NICK AINGER MP/AS

Labour Member for Carmarthen West & South Pembrokeshire
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Tel/Ffon: 0207 219 4004 Fax/Facs: 0207 219 2690

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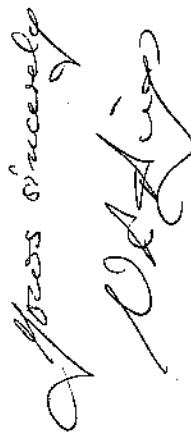
Our Ref/Elin Cyf: 03/194
Your Ref/Eich Cyf:

14 April 2003

Mr Huw Roberts
Director of Transportation & Environment
Pembrokeshire County Council
County Hall
HAVERFORDWEST
Pembrokeshire
SA61 1TP

adapted to meet the need, which I agree with Mrs Powderhill is now required, bearing in mind the closure of the toilets in the St Govan's Centre.

I look forward to your reply.



NICK AINGER MP

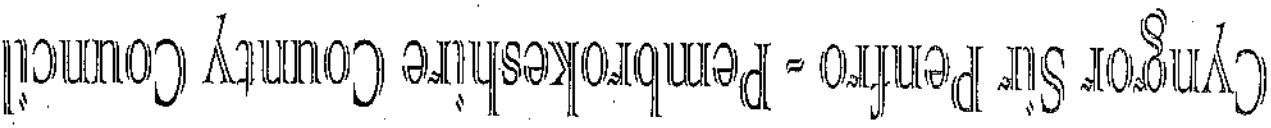
PROVISION OF PUBLIC TOILETS

I have been contacted by Mrs Penny Powderhill of 35b Laws Street, Pembroke Dock, who has expressed her concern that the only public toilets currently open in Pembroke Dock are those at the rear of the County Library in Water Street. These close at the same time as the Cooperative Store, usually 8.00 pm and 4.00 pm on a Sunday.

As far as she is aware, and I have to agree with her, there are no other public toilets in or near the centre of Pembroke Dock. Until recently there were public toilets in the St Govan's Centre, but they have been closed and there is only provision now for the staff who work there.

I am aware that there are toilets at the front of the Pater Hall, but it may be difficult, without additional security provision, for the public to be allowed to use these toilets during the day, but I am writing separately to the Clerk of Pembroke Dock Town Council on that issue.

I would be grateful to know if there are any plans to construct new public toilet provision in Pembroke Dock, to cater for the visitors to the town centre, both local



BRYN TARRY-JONES, M.A. (1950)
Chief Executive *Prof. Weithers*

1000 01937 764551
 1000 01937 775008

31 JUL 2002

SA72.6DD

Petition for more toilet facilities in the town

There are no plans in the current capital programme to provide more toilet facilities in Pembroke Dock. Full Council agreed this programme in May 2000, following a report to the Highways and Transportation Committee and the Policy and Resources Committee on a strategy for appropriate provision and improvements to toilet facilities in the County. In fact, it was resolved that the toilet facilities at the Market in Pembroke Dock were no longer required by the Authority. You will also be aware that the draft strategy was subject to consultation with Town and Community Councils prior to the reports being submitted to Committee.

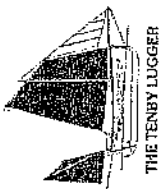
Yours sincerely

W B Davies
Head of Infrastructure Management

INVESTOR IN PEOPLE
JESODDHWAT MEEN POOL

WEST WALES MARITIME HERITAGE

West Wales Maritime Heritage
is a Company Limited by
Guarantee no.2611959 and a
Registered Charity
No.1042428



President, Sir David Mansel-Lewis KCVO

Please reply to :-
David James
44 Westhaven, Cosherton,
Pembroke Dock, S. Wales,
SA72 4UL
Tel. No. 01646 683764

Wednesday, 09 April 2003

Mr R Edwards,
Town Clerk
Pembroke Dock Town Council
Pater Hall,
Lewis Street,
Pembroke Dock

11 APR 2003

Dear Mr Edwards,

Pembroke Dock Regatta, 12 July 2003

In accordance with this Societies efforts to promote Pembroke Dock by attempting to organise a regatta / parade of sail on our stretch of the waterway. Below are listed the organisations approached, in their classes, and their replies at the time of writing.

Vintage Societies (including individual owners of vintage vessels)

West Wales Maritime heritage Society, six boats, attending

David James 24 foot 1904 Vintage sailing boat, attending,

Old Gaffer's Association, attending

Atlantic Challenge Association 2 no 38 foot rowing /sailing vessels, attending

Gerwyn Jenkins, ex Angle Lifeboat "Spirit of Angle", attending

Working

Maritime Volunteer Service, attending

Water Ranger, attending

Angle Inshore Lifeboat, uncertain

Dyfed Powys Police, attending

Mid and West Wales Fire Brigade Marine unit, attending

HM Customs and Excise marine unit declined invitation.

Youth groups

Sea Cadets of TS Warrior, attending

Princes Trust, uncertain

Pleasure orientated boating organisations

Front Street Motor boat club, explained they are primarily interested in fishing and decline invitation.

Pembroke Haven Yacht Club, willing to assist in every way they are able.

Therefore, as you see, out of fifteen invitations sent out, only two have declined and one is uncertain.

With the great number of boats expected I feel I am going to have my hands full controlling a considerable fleet. May I request that perhaps the Town Council could look into the matter of organising the stalls on the Pier, we, as a society will certainly have a presence on the pier to explain what is going on and the pedigree of the vessel passing at the moment.

Finally I have requested Mr Ron Warts, Curator of the Front Street Gun Tower to acquire a licence to fire

the gun on top of the Tower in salute as we pass (hopefully with blank shots) to add a little "colour" to the proceedings.

As you can imagine, this does require much time and no little effort and money to bring all these groups together at the same time. Many have agreed to come on the understanding that they can only do so if normal operations allow (particularly in the case of the Lifeboat, the Police and Fire Brigade)

Advertisements for the event have already been put out, in the local radio station, the Coast to Coast publication and the Western Telegraph has interviewed me to put a story together to promote the event.

Hence may I formally request that your Council considers the matter of grant aid towards the cost of this event, which will, I hope show the flag, not only for the locals but the tourists and encourage the prospective developer of the waterfront.

I earnestly hope that the Council will be able to assist us in this venture, I remain,

Yours Sincerely

David James
David James

Non Sec.

PEMBROKESHIRE COUNTY COUNCIL **BYELAWS FOR GOOD RULE AND GOVERNMENT**

Byelaws made by the County Council of **PEMBROKESHIRE** under section 235 of the Local Government Act 1972 for the good rule and government of towns within the County of Pembrokeshire and for the suppression of nuisances.

EXTENT

1. Byelaw 3 applies to the towns situated within the administrative area of the Council as listed in the schedule to these byelaws and as shown within the thick black lines on the plans attached hereto.

INTERPRETATION

2. In these byelaws, "the Council" means the **PEMBROKESHIRE COUNTY COUNCIL**.

URINATING ETC

3. No person shall urinate or defecate in any public place.

PENALTY

4. Any person offending against byelaw 3 shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale.

SCHEDULE

The towns referred to in byelaw 1 above are:-

Fishguard
Goodwick
Haverfordwest
Milford Haven
Narberth
Newport
Neyland
Pembroke
Pembroke Dock
Tenby



T S WARRIOR
PEMBROKE DOCK SEA CADET UNIT 617
HM MOORING AND MARINE SALVAGE DEPOT
PEMBROKE DOCK
SA72 6TB

24th March 2003

Unit Treasurer - Mrs E M Williams

Mr Rowland Edwards
Town Clerk
Pembroke Dock Town Council
Council Offices
Peter Hall
Pembroke Dock
SA72 6DD

44 Lewis Street
Pembroke Dock
Pembrokeshire
SA72 6DD
Phone - 01646 683455

Dear Mr Edwards

The Committee of the above organisation has requested that I approach your Council regarding a donation for the year 2003.

As you will be aware, it is our aim to give boys and girls from the age groups 10 to 18 years, an opportunity to appreciate discipline and moral standards, to enable them to become good citizens, with a possibility of some Cadets going on to make the Navy and sea-faring a career.

The Cadets appear at many functions supporting charitable events in the locality, but running costs such as travel to training centres and events, involving insurance and equipment have to be met in order to keep the Unit alive, especially when it is considered that all instructors give of their services on a voluntary basis, and that a large portion of the Cadets' parents are unable to support them financially.

There are several projects planned for the Cadets during the year that will incur expenses for travel, and the general running of the Unit.

At present we are obliged to purchase a safety boat which will cost approximately £3000.00 and the insurance will cost approximately £700.00. Any financial assistance will be greatly appreciated.

We trust that the application will receive favourable consideration.

Yours truly

E M Williams
E M Williams
Treasurer

Enc.

cc: Mr D Rees, Chairman
File

11 APR 2003

4 Apley Terrace
Pembroke Dock
Pembrokeshire
SA72 6HJ

1st April, 2003

Dear Sirs,

I have recently been selected to represent Pembrokeshire and the whole of Wales at an International guiding event.

The decision was made at a national level by taking into consideration my guiding achievements and also a personal interview.

I feel very honoured to be given this opportunity of promoting girl guiding and mixing with my counterparts from all over the world - the development of good relations between countries is so important and starts with youthful impressions of each other.

One of the stipulations of me going is that I must find the sponsorship to fund the trip (it cannot be paid personally) and it is with this in mind that I write. If you could possibly help in any way I would be very grateful.

I thank you for your kind consideration.

Yours faithfully


Sian Brayford

PEMBROKE DOCK TOWN COUNCIL

REPORT OF FINANCIAL OFFICER

1ST MAY, 2003

Madam Mayor, Ladies and Gentlemen,

2. PAYMENT OF ACCOUNTS

The following accounts are submitted for payment:-

13	Gordons Butchers - Buffet - Town Awards	£140.00
14	British Telecom - Telephone Accounts	£243.03
15	Commercial Kitchen Maintenance Ltd. - Crockery	£280.55
16	Electrical & Technical Services - Installation of Lighting in Notice Board	£155.10
17	Jewson Ltd. - Materials	£13.71
18	Miss Sarah Owens - Donation	£100.00
19	Pembrokeshire County Council - Road Closure Advert - Winter Carnival	£392.92
20	Pembrokeshire County Council - Theatre Licence - Pater Hall	£180.00
21	Pitney Bowes - Maintenance of Postage Meter	£11.74
22	Pitney Bowes - Postage	£50.00
23	West Wales Maritime Heritage - Donation - Pembroke Dock Regatta	£100.00
24	Zurich Insurance Co. - Engineering Insurance Premium	£80.17
25	Zurich Insurance Co. - Insurance Premium	£4,529.54

N.B. Account No.13 was paid out of meeting

3. TRANSFER TO IMPREST ACCOUNT

The sum of £3,918.70 was transferred to the Imprest Account on 31st March, 2003 in respect of Salaries, Wages, Tax and N.I. paid during the month.

W.A. VINCENT
Financial Officer

