

At a Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Thursday, 3rd July, 2003 at 6.30 p.m.

**PRESENT:**

Councillor Mrs. P.E.M. Folland, Mayor  
Councillors D.T. Esmond,  
Mrs. P.E. George, P.G. Gwyther,  
K.C. Higgs, D.L. Jones, S. Perkins,  
Mrs. V.M.J. Roach, R.G. Watts,  
P. Weatherall

**IN ATTENDANCE:**

Mr. T.R. Edwards, Town Clerk  
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

**48. APOLOGIES**

Apologies for absence were received from Councillors W.J. Davies and Mrs. C. Fortune.

**49. MAYOR'S REPORT**

The Mayor, Councillor Mrs. P.E.M. Folland informed the Council of her engagements since the last meeting.

**50. MINUTES**

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor R. Watts

**RESOLVED –**

That the Minutes of the Meeting held on the 12<sup>th</sup> June, 2003 be adopted as circulated subject to the following amendments:-

**51. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 38(a) – Relief Emergency Road – Pennar**

The Town Clerk referred to the site meeting held on the 16<sup>th</sup> June, 2003 at which County Councillor A. Wilcox, Mr. I. Ponsford, Pembrokeshire County Council, Councillor Mrs. V.M.J. Roach and himself were present to discuss the above matter.

An alternative route was suggested and Mr. Ponsford agreed to investigate and advise County Councillor Wilcox in due course. Councillor Wilcox had not received any further information in this matter.

**(b) Minute 38(g) – 34 Dimond Street – Dilapidated Condition**

The Town Clerk reported that a letter had been received from Coral Estates Ltd., which confirmed that the above property is leasehold and is held on a full repairing and insuring basis and that they are therefore responsible for any repairs. With regard to the recent complaint full details had been requested in order that the matter could be dealt with.

The Town Clerk advised that the repairs had been undertaken by Pembrokeshire County Council and that Coral Estates would be recharged. He would advise Coral Estates accordingly.

**(c) Minute 38(h) – Website – Flyer**

Councillor Mrs. V.M.J. Roach stated that she had received several complaints from residents in the Town that they had not had the above flyer delivered to their properties. A list of the locations which did not receive the flyer would be compiled.

The Town Clerk advised that this list would be submitted to the next meeting of the Website Committee.

**(d) Minute 39(42) – Donation – Pembroke Dock Cricket Club**

The Town Clerk reported that he had received a recent balance sheet which was satisfactory and it was

**RESOLVED –**

That the Council make a donation of £100 to the Cricket Club.

**(e) Minute 40(46) – Pembroke Dock Regatta – 12<sup>th</sup> July, 2003**

Councillor R. Watts referred to the above event and stated that none of the vessels will be able to go near the shore as the tide will be too low. It was suggested that if the Regatta was to be held in future years that the date should coincide with a high tide to maximize local interest.

The Town Clerk stated that the Secretary of the West Wales Maritime Heritage Society advised when he attended a Council Meeting earlier in the year that they were aware that the tide would be low on the day of the Regatta.

**(f) Minute 41 – Park Street – Noise Nuisance**

The Town Clerk reported that he had received a letter from Dyfed-Powys Police regarding the above matter in which it was stated that a heightened presence of Police Officers would be patrolling the area and the position would be reviewed in the next few weeks. A report would be submitted to the Town Council in due course.

The Town Clerk stated that no reply had been received from the Director of Social Services in this matter and it was

**RESOLVED –**

That the Director of Social Services be advised of the Council's concern that no response had been received to their enquiry and request that this matter receive urgent attention.

**(g) Minute 45(a) – Townscape Heritage**

Councillor D.L. Jones stated that he together with the Town Clerk had recently had a site meeting with Mr. D. Davies, Townscape Heritage Officer to consider location and content of proposed tourist information signs in the Town. Members were advised of the proposed locations and requested to submit comment for any possible inclusions. Reference was made to the need to include toilets on the signage.

It was agreed that Members should be circulated with a copy of the list for their perusal.

**(h) Minute 45(c) – Air Raid Shelter – Pennar Beach**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the remainder of the old air raid shelter was to be removed from the beach when a lorry and a JCB is available in the area.

**(i) Minute 45(e) – North Street/Britannia Road - Signage**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the Council's request for a replacement sign would be dealt with in due course.

**(j) Minute 45(f) – Site of former Albion Garage**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council in respect of the above matter. The site had been recently granted planning permission for housing and as part of this redevelopment the private sewer will be re-laid. The owner of the property had been contacted and the manhole would be covered with a more secure temporary cover to prevent the odour problem.

**(k) Minute 45(g) – Britannia Road- Opposite Catholic School – Parking**

The Town Clerk reported that a letter had been received from Dyfed-Powys Police which stated that an Officer will visit the area at key times and take appropriate action.

## 52. REPORT OF TOWN CLERK

### 50. Local Government Act, 2000 Standards of Conduct for Local Councillors

The Town Clerk referred to the Council decision to adopt the Model Code of Conduct which was issued by the Welsh Assembly Government under the provisions of the Local Government Act, 2000. All Members had signed an undertaking to be bound by this Code of Conduct.

#### Disclosure and registration of interests

Enclosed for Members' information is the section from the draft guidance received from the Welsh Assembly which dealt with the disclosure and registration of interests. During a recent Members' training day which was attended by Councillor Mrs. P.E. George and myself, the Monitoring Officer stressed the importance of this section which puts a personal responsibility on Members and Co-opted Members to consider whether they had personal interest in a matter and whether the Code required them to disclose it.

Although the final guidance was still awaited, the draft guidance states that Members were free to register interests in advance and the advice from the Monitoring Officer was that this would be the recommended course of action for Members' to take. The Town Clerk enclosed a Notification form and Members were invited to complete and return it to the Office. The forms would form part of the register which the Monitoring Officer had a statutory duty to maintain and which is open for public inspection. Any changes to the interests declared had to be notified within one month of the change occurring.

### 51. Joint Unitary Development Plan for Pembrokeshire

The Town Clerk referred to the Joint Unitary Development Plan which had been placed on "deposit" for a six week period from the 24<sup>th</sup> May, 2002 and the period for the receipt of representations on the Plan ended on the 5<sup>th</sup> July, 2002. Since then the Development Plans teams had been clarifying and classifying the responses received and as a result it was now apparent that a Public Local Inquiry into the Plan will now be held.

As a matter of interest to Members, the following sites in Pembroke Dock had been allocated for housing development:-

	<u>Size (Hectares)</u>	<u>Dwellings</u>
Llanion Park extension	3.63	50
North of Essex Road, West Llanion	2.34	20
Pennar Park	8.63	85
North of Imble Lane	2.74	40
East of Hill Farm, Imble	1.57	38
South west of Nelson Street, Pennar	0.73	15
West of Ferry Road, Lower Pennar	0.59	20
Stranraer Road, Pennar	1.58	40
Adjacent to Southampton Row	0.59	17
Adjacent to Fairways, Pennar	1.39	40
East of Sycamore Street	0.68	17
S of Pembroke Road/w of Pembroke School	3.32	60

North of Pembroke Road	2.99	60
South of Stranraer Road	0.51	10S

In advance of the forthcoming Public Local Inquiry the Pembrokeshire Coast National Park and Pembrokeshire County Council were introducing certain proposed changes to the Joint Unitary Development Plan. A copy is available for Members' inspection and would also be available at Pembroke Dock Library during normal opening times. Any objections and representations to be made by the 1<sup>st</sup> August, 2003.

**52. Vacancy for Town Councillor – Pennar Ward**

The Town Clerk reported that notification had been received from Pembrokeshire County Council that no request had been made to hold an election, following the recent statutory advertisement. The Council was therefore requested to fill the vacancy, as soon as possible by co-option.

The Town Clerk advised that co-option procedures would be adopted and the closing date would be the 23<sup>rd</sup> July, 2003, and that the applications would be reported to the next Council Meeting on the 24<sup>th</sup> July, 2003.

**RESOLVED –**

That the Council fill the vacancy of Town Councillor for Pennar Ward by co-option.

**53. South Pembrokeshire Hospital - Fete**

The Town Clerk reported that the Hospital Fete was to be held on Saturday, 30<sup>th</sup> August, 2003 and will open at 2.00 p.m. An invitation had been received for the Mayor and Councillors to attend and support the event.

**54. National Assembly – South West Wales Regional Committee**

The Town Clerk reported that notification had been received that the next meeting would be held on Friday, 4<sup>th</sup> July, 2003 at the Princess Gwenllian Centre, Kidwelly from 9.30 a.m. – 12.30 p.m. The subject of the meeting to be school funding.

**55. Pembrokeshire Coast Path  
50th Anniversary Relay Walk**

The Town Clerk referred to information previously submitted to Members regarding the relay walk to mark the 50<sup>th</sup> Anniversary of the Pembrokeshire Coast Path. The walk will commence at St. Dogmaels on the 1<sup>st</sup> July, 2003 and finish at Amroth on the 23<sup>rd</sup> July, 2003. Members were reminded that the walk on the part of the path within the Council's boundary was to be held on Wednesday, 16<sup>th</sup> July, 2003 commencing at 10.30 a.m. on the Pembroke Dock side of the toll bridge. Further details were enclosed at Appendix "A."

**56. Pembroke Dock Action Plan – Steering Group**

The Town Clerk reported that a Meeting had been arranged by PLANED to progress the Action Plan and for an update on the formation of the Pembroke Dock Community Association. Because of the unavailability of the Pater Hall, the meeting was to be held at the Coronation Centre on Monday, 14<sup>th</sup> July, 2003 at 7.30 p.m. All Members were invited to attend this meeting.

**57. Donations**

The Town Clerk reported that the following requests had been received and were enclosed at Appendix "B."

- (a) Pater Pantomime Society  
(Accounts for the year ended 28.2.2003 had been received)
- (b) Urdd Gobaith Cymru
- (c) Shelter Cymru

(Councillor Mrs. P.E. George declared her interest in the Pater Pantomime Society application for a donation and took no part in the discussion and did not vote).

**RESOLVED –**

- (1) That the Council contribute £100 to the Pater Pantomime Society.
- (2) That Urdd Gobaith Cymru be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (3) That Shelter Cymru be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.

**58. Land to the Side of Park View Crescent**

The Town Clerk enclosed at Appendix "C" a letter regarding the possibility of Pembrokeshire County Council disposing of a parcel of land at the above location, in plots for residential development. The land is currently used for grazing and is situated within the residential development limits.

(Councillor Mrs. V.M.J. Roach declared her interest in the above matter and took no part in the discussion and did not vote).

**RESOLVED –**

That the Council have no objection to the scheme subject to it being a low density development with no access on to Top Road. The Council were very concerned that this green field area would be lost.

**59. Proposed Entry for Access Only Order – Essex Road**

The Town Clerk enclosed at Appendix “D” a letter from Pembrokeshire County Council which stated that a resident of Essex Road had requested consideration of an entry for access only order on a section of Essex Road, from the junction with Waterloo Road to a point north of the junction with Devonshire Road.

Members had recently considered a proposal to introduce no waiting at any time near the chicanes on Essex Road. Council resolved on the 1<sup>st</sup> May, 2003 that the views of all residents affected by the proposal be sought.

The Town Clerk reported that he had received a petition signed by 34 residents which expressed their concern regarding the problems being caused by the volume/speed of traffic in this location. They support any traffic calming restrictions that could be introduced to alleviate the problem.

(Councillor K.C. Higgs declared his interest in this matter and took no part in the discussion and did not vote).

**RESOLVED –**

(1) That Pembrokeshire County Council be requested to introduce traffic calming measures by the introduction of rumble strips and reducing the speed limit to 20 mph. in Essex Road.

(2) That the petition be forwarded to Pembrokeshire County Council.

**60. Ferry Terminal – Lorry Park**

The Town Clerk referred to recent Council discussions on the above matter and enclosed at Appendix “E” a response from the Milford Haven Port Authority. The Chief Executive, Mr. T. Sangster, offered to attend a future Council Meeting if required. No reply had been received from Pembrokeshire County Council.

**RESOLVED –**

That Mr. Sangster be invited to attend the next Council Meeting to be held on the 24<sup>th</sup> July, 2003.

**61. National Cycle Network Link  
Waterloo Road to Cleddau Bridge**

The Town Clerk reported that notification had been received from Pembrokeshire County Council that a section of the existing footway from "Tidak Apa," Waterloo Road to the Cleddau Bridge toll booths, was to be widened to form part of the National Cycle Network.

The work was to commence on the 30<sup>th</sup> June, 2003 and it was anticipated that it would take approximately six weeks to complete.

**62. Request for Skateboarding Facilities**

The Town Clerk enclosed at Appendix "F" a letter from Marc Edwards of Chapel Road, Llanreath which requested assistance in the provision of skateboarding facilities in the Town.

**RESOLVED –**

- (1) That the Council thank Mr. Marc Edwards for his initiative in this matter but advise that the Council does not own this or any other building and that his request should be sent to Pembrokeshire County Council.
- (2) That Mr. Edwards be requested to advise whether the skateboarding facilities near the Park are used by him and his friends.

**63. Letter from Penally Community Council**

The Town Clerk enclosed at Appendix "G" a letter from Penally Community Council regarding a recent press article of possible cuts in rail services. Particular reference was made to the Whitland to Pembroke Dock line.

The letter requested the Council's views on the matter and whether a joint meeting should be arranged to discuss a public protest strategy.

**RESOLVED –**

- (1) That a copy of the above article be forwarded to Mr. D. Watts, Pembrokeshire Rail Travellers Association with a request that he submit his views on this matter. That the current rail services should receive publicity to maximize use.
- (2) That subject to the reply from Mr. D. Watts Penally Community Council be advised accordingly.

#### **64. Planning Applications**

The following applications had been received and were submitted for consideration:-

286/03	P.J. Braddon 10 The Grove Pembroke	Victoria Hall, Nelson Street, Pennar - Erection of three two storey starter homes
--------	--	--

PROPOSED by Councillor P.G. Gwyther  
SECONDED by Councillor R.G. Watts

**RESOLVED -**

That the Council have no objection to the application.

301/03	Mr. K. Baxter Park House Britannia Road Pembroke Dock	Park House, Britannia Road - Conversion of dwelling into 2 No. Units
--------	--	---

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor K.C. Higgs

**RESOLVED -**

That the Council have no objection to the application.

311/03	Pembrokeshire Homes Ltd. 34 Gerard Road Harrow	Plot 14, Pennar Park - New residential dwelling
--------	--	--

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor K.C. Higgs

**RESOLVED -**

That the Council have no objection to the application.

#### **65. Planning Decision**

The following decision had been received from Pembrokeshire County Council in respect of a current planning application:-

99/03 - Land East of Charles Thomas Avenue, London Road - Proposed house and double garage - **Approved**

### 53. SUPPLEMENTARY REPORT OF TOWN CLERK

#### 66. Pater Hall – Alterations and Refurbishment

The Town Clerk enclosed for Members' consideration a report prepared by Pembroke Design Ltd., on the tenders received for the proposed alterations and refurbishment of the Pater Hall.

The lowest tender received was from Enzo's Construction Ltd., of Pontyberem in the sum of £329,598.75 (excluding VAT and professional fees). This is 60% in excess of the budget costings prepared in June, 2002 of £206,000. In May, 2003 during discussions on fees payable Pembroke Design indicated that this had increased to £250,000, because of changes made.

The phased amounts detailed at 2.4 of the report had to be increased by an apportionment of Contractor's preliminaries, contingencies, insurance and dayworks, which in total amounted to £39,911. This amount and the three phased amounts make up the tender total. Pembroke Dock Town Council advised that all except £3,000 of this amount would be included in the amount in respect of phase (a).

The costings for the first phase (a) were therefore likely to be as follows:-

	£
Breakdown as per tender report	193,376
Contractor's preliminaries etc.	<u>36,911</u>
	230,287
* Professional fees (12.5%)	<u>28,786</u>
(* £10,000 already paid)	
	<u>259,073</u>

In addition VAT amounting to £45,338 would also be payable but would be reclaimed from the Customs and Excise in due course.

Pembroke Design stated that the tender is fair and competitive taking into account current market conditions and recommended the acceptance of the tender. The Town Clerk informed Pembroke Design that grant aid applications would now have to be submitted.

The Town Clerk referred to the debate at the Council Meeting held in November, 2002 when he had recommended that the Council consider forming a Trust in order to maximize grant availability to undertake the refurbishment of the Hall. The Council had resolved not to form a Trust and therefore very few sources of grant were available to a Council Authority. The Town Clerk stated that after using Council financial reserves there was still a large shortfall which was unlikely to be covered by way of grant availability and therefore the work under phase (a) in its present form could not proceed.

**RESOLVED –**

- (1) That the Town Clerk confirm with Pembroke Design that Enzo's Construction Ltd. are a reputable firm and that their work is up to an acceptable standard.
- (2) That a Special Council Meeting be held on Wednesday, 16<sup>th</sup> July, 2003 at 6.30 p.m. to discuss the above matter.
- (3) That Mr. G. Scourfield, Pembroke Design and Mr. A. Allison, Economic Regeneration Unit, Pembrokeshire County Council be invited to attend the Special Council Meeting on the 16<sup>th</sup> July, 2003.
- (4) That the acceptance of a tender be deferred pending the Special Council Meeting to be held on the 16<sup>th</sup> July, 2003.

**67. Donation**

**Pennar Luncheon Club**

The Town Clerk enclosed at Appendix "H" a request for a donation from the Chairman of the Pennar Luncheon Club.

(Councillor D.L. Jones declared his interest in the above matter and took no part in the discussion and did not vote).

**RESOLVED –**

That the Council refuse the request for a donation from the Chairman of the Pennar Luncheon Club as the Council already contributes towards the senior citizens in the Town.

**68. Planning Application**

The following application had been received and was submitted for consideration:-

340/03	J. Brinn	Butterfly Cottage, 14 Waterloo –
	14 Waterloo	Domestic Extension
	Pembroke Dock	

PROPOSED by Councillor D.T. Esmond

SECONDED by Councillor Mrs. P.E. George

**RESOLVED –**

That the Council have no objection to the application.

#### **69. Planning Decisions**

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

1394/02 – 20 Springfields Road – Single Storey Family Room Extension - **Approved**  
45/03 – Plot 9, Lower Llanreath – Erection of Dwelling – **Approved**  
84/03 – Rear of Llanion House – Arthur Street – One Dwelling – **Refused**  
91/03 – 39 High Street – Erection of Conservatory – **Approved**

#### **54. TOURISM BANNERS**

The Town Clerk reported that a letter had been received from Milford Haven Port Authority in response to the Council's enquiry as to why the banners on the road leading to the Ferry Terminal had not been erected this year. The banners had previously been paid for by advertisers or sponsoring bodies, none of which are continued to pay. Alternative sources of funding would be sought.

#### **RESOLVED –**

That the Town Clerk establish as to whether the banners are still in existence.

(Councillor S. Perkins left the Meeting at this juncture).

#### **55. PEMBROKE DOCK OLD PEOPLE'S WELFARE COMMITTEE**

The Town Clerk reported that a letter had been received from Mrs. L. Gaccon, Secretary of the above Committee thanking the Council for their donation. Two coach loads of senior citizens had their annual summer trip which was a tour of North Pembrokeshire.

#### **56. PAVEMENT ADJOINING PEMBROKE BOROUGH FOOTBALL CLUB, LONDON ROAD**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council regarding the lack of width on the existing footway adjacent to the above Club. The substandard section of footway on the northern side of London Road adjacent to the Borough Football Club, had been included in the feasibility study for the shared use path from the front of Biers Pool Cycles via King William Street to the new pedestrian crossing on Western Way.

#### **57. FOOTPATH – BIRDCAGE WALK TO HAWKSTONE ROAD**

The Town Clerk reported that Pembrokeshire County Council had advised that the vegetation would be cut back as soon as practicable in the above location.

**58. TWINNING WITH MALTA – VISIT**

The Town Clerk stated that Pembroke, Malta had recently intimated that in September, 2003 they would visit the Towns and that the party would consist of 140 persons, being 90 adults and 50 children. In view of the short timescale involved it had been decided to hold a special meeting of the Joint Twinning and Tourism Committee to discuss this matter. Mr. P. Lloyd, Secretary of the Committee would contact Members in the near future to confirm the date of the meeting.

**59. REPORT OF FINANCIAL OFFICER**

**8. Payment of Accounts**

The following accounts were submitted for payment:-

46.	Blackwell's University Bookshop – Local Government Act, 1972	£32.05
47.	Pater Panto Society – Donation – Prizes etc.	£25.00
48.	Pitney Bowes – Postage	£50.00
49.	Albion Square School – Plants, etc. – Schools in Bloom Competition	£80.00
50.	Pembroke Dock Cricket Club – Donation	£100.00
51.	The Consortium – Stationery and Materials	£119.50
52.	Modern Print – Advertising Leaflets	£153.00
53.	SWALEC – Electricity Supply	£181.58
54.	Pembroke Nurseries – Cherry Tree (Bush School & Filling Flower Baskets)	£812.99
55.	British Gas – Gas Supply	£986.79

The Town Clerk requested that the following accounts be added to the list for payment:-

56.	Martin Cavaney – Photographs – Mayors	£118.24
57.	Shaws & Sons – Parish Council's Guide	£13.50
58.	Donation – P.D. Karate Club	£100.00

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor P.G. Gwyther

**RESOLVED –**

That account nos. 46 – 58 be approved for payment.

**9. Transfer to Imprest Account**

The sum of £3,488.32 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and National Insurance paid during the month of May, 2003.

**60. MATTERS RAISED VERBALLY**

**(a) Councillor W.J. Davies – Indisposition**

Councillor Mrs. P.E. George stated that Councillor W.J. Davies was in Hospital. The Town Clerk stated that he had sent a get well card on behalf of the Council to Councillor Davies.

**(b) Llanion Cemetery – Complaints**

Councillor Mrs. P.E. George stated that she had received several complaints regarding the appalling condition of the cemetery in respect of grass cutting as well as the water supply not working.

**RESOLVED –**

That Pembrokeshire County Council be requested to ensure that the water supply is available and that grass cutting is undertaken on a regular basis as well as the collection of grass.

**(c) Memorial Park – Tennis Courts**

Councillor Mrs. P.E. George stated that she had received several complaints that the net from the public tennis court had been removed and should be replaced as a matter of urgency for the summer season.

**RESOLVED –**

That Pembrokeshire County Council be requested to advise why the net from the public tennis court had been removed and request that it be replaced as a matter of urgency for the summer season.

**(d) Charles Thomas Avenue – Sign**

Councillor Mrs. P.E. George stated that the sign at the above location had still not been replaced.

**RESOLVED –**

That Pembrokeshire County Council be requested to replace the sign at the above Estate.

**(e) Road Surface near Jewsons Crossing – Pedestrians**

Councillor D.L. Jones referred to complaints he had received in respect of the rough surface for pedestrians and wheelchair users at the above location.

**RESOLVED –**

That the Town Clerk investigate this matter and advise in due course.

**(f) Hobbs Point – Derelict building**

Councillor Mrs. V.M.J. Roach referred to a derelict building adjoining Kelpie Boats which resembled a junk yard and required urgent attention prior to the Regatta to be held on the 12<sup>th</sup> July, 2003.

**RESOLVED –**

That the Town Clerk write to Kelpie Boats to enquire as to whether it would be possible to improve the aesthetic appearance of the derelict building prior to the Regatta to be held on the 12<sup>th</sup> July, 2003.

**(g) Top Road/Gwyther Street – Lighting – Cycleway/Footpath**

Councillor Mrs. V.M.J. Roach referred to the fact that the second light from the Top Road end had still not been replaced. Pembrokeshire County Council had been requested to consider the provision of a wire mesh on the lights to avoid continual vandalism. Two Further lights at the Gwyther Street end also need replacements.

**RESOLVED –**

That Pembrokeshire County Council be requested to undertake replacement of street lighting in the above locations with modern, vandal proof equipment.

**(h) Street Light nearest 27 Pembroke Road**

Councillor Mrs. V.M.J. Roach stated that the street light in the above location was still not working although the fault had been reported.

**RESOLVED –**

That Pembrokeshire County Council be requested to undertake the necessary repairs at the above location.

**(i) Weed Spraying – Town**

Councillor Mrs. V.M.J. Roach enquired as to when the annual programme would be completed for weed spraying in the Town as Picton Place and Prospect Place were in a deplorable condition. The border at the top of Imble Lane was also an eyesore.

**RESOLVED –**

That Pembrokeshire County Council be requested to undertake the necessary spraying of weeds in the above locations.

(j) **Port Hotel – Future**

Councillor Mrs. V.M.J. Roach enquired as to the future proposals for the Port Hotel in the Dockyard.

**RESOLVED –**

That Pembrokeshire County Council be requested to advise as to future proposals for the Port Hotel.

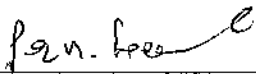
(k) **New Cycle Path – Grass Cutting**

Councillor D.T. Esmond referred to the fact that no grass cutting had been undertaken on the new cycle path and stated that it should be included in the grass cutting schedule.

**RESOLVED –**

That Pembrokeshire County Council be requested to include the new cycle path in the grass cutting schedule.

**The Meeting terminated at 9.05 p.m.**

  
\_\_\_\_\_  
**Mayor.**

# **PEMBROKE DOCK TOWN COUNCIL**

## **REPORT OF TOWN CLERK**

**3RD JULY, 2003**

Madam Mayor, Ladies and Gentlemen,

### **PART I – GENERAL**

#### **50. LOCAL GOVERNMENT ACT, 2000 STANDARDS OF CONDUCT FOR LOCAL COUNCILLORS**

As Members' will know, the Council has adopted the Model Code of Conduct which was issued by the Welsh Assembly Government under the provisions of the Local Government Act, 2000. All Members have signed an undertaking to be bound by this Code of Conduct.

#### **Disclosure and registration of interests**

I am enclosing for Members' information the section from the draft guidance received from the Welsh Assembly which deals with the disclosure and registration of interests. During a recent Members' training day which was attended by Councillor Mrs. P.E. George and myself, the Monitoring Officer stressed the importance of this section which puts a personal responsibility on Members and Co-opted Members to consider whether they have personal interest in a matter and whether the Code requires them to disclose it.

Although the final guidance is still awaited, the draft guidance states that Members are free to register interests in advance and the advice from the Monitoring Officer is that this is the recommended course of action for Members' to take. I am, therefore, enclosing a Notification form and I invite Members to complete and return it to me. The forms will then form part of the register which the Monitoring Officer has a statutory duty to maintain and which is open for public inspection. Any changes to the interests declared have to be notified within one month of the change occurring.

#### **51. JOINT UNITARY DEVELOPMENT PLAN FOR PEMBROKESHIRE**

The Joint Unitary Development Plan was placed on "deposit" for a 6 week period from the 24<sup>th</sup> May, 2002 and the period for the receipt of representations on the Plan ended on the 5<sup>th</sup> July, 2002. Since then the Development Plans teams have been clarifying and classifying the responses received and as a result it is now apparent that a Public Local Inquiry into the Plan will now be held.

As a matter of interest to Members, the following sites in Pembroke Dock are allocated for housing development:-

	<u>Size (Hectares)</u>	<u>Dwellings</u>
Llanion Park extension	3.63	50
North of Essex Road, West Llanion	2.34	20
Pennar Park	8.63	85
North of Imble Lane	2.74	40
East of Hill Farm, Imble	1.57	38
South west of Nelson Street, Pennar	0.73	15
West of Ferry Road, Lower Pennar	0.59	20
Stranraer Road, Pennar	1.58	40
Adjacent to Southampton Row	0.59	17
Adjacent to Fairways, Pennar	1.39	40
East of Sycamore Street	0.68	17
S of Pembroke Road/w of Pembroke School	3.32	60
North of Pembroke Road	2.99	60
South of Stranraer Road	0.51	10

In advance of the forthcoming Public Local Inquiry the Pembrokeshire Coast National Park and Pembrokeshire County Council are introducing certain proposed changes to the Joint Unitary Development Plan. A copy is available for Members' inspection and will also be available at Pembroke Dock Library during normal opening times. Any objections and representations have to be made by the 1<sup>st</sup> August, 2003.

## **PART II – CORRESPONDENCE**

### **52. VACANCY FOR TOWN COUNCILLOR – PENNAR WARD**

Notification has been received from Pembrokeshire County Council that no request has been made to hold an election, following the recent statutory advertisement. The Council is therefore requested to fill the vacancy, as soon as possible by co-option.

### **53. SOUTH PEMBROKESHIRE HOSPITAL – FETE**

The Hospital Fete will be held on Saturday, 30<sup>th</sup> August, 2003 and will open at 2.00 p.m. An invitation has been received for the Mayor and Councillors to attend and support the event.

**54. NATIONAL ASSEMBLY – SOUTH WEST WALES REGIONAL COMMITTEE**

Notification has been received that the next meeting will be held on Friday, 4<sup>th</sup> July, 2003 at the Princess Gwenllian Centre, Kidwelly from 9.30 a.m. – 12.30 p.m. The subject of the meeting will be school funding.

**55. PEMBROKESHIRE COAST PATH  
50<sup>TH</sup> ANNIVERSARY RELAY WALK**

Members have previously been informed of this relay walk to mark the 50<sup>th</sup> Anniversary of the Pembrokeshire Coast Path. The walk will commence at St. Dogmaels on the 1<sup>st</sup> July, 2003 and finish at Amroth on the 23<sup>rd</sup> July, 2003. May I remind Members that the walk on the part of the path within the Council's boundary will be held on Wednesday, 16<sup>th</sup> July, 2003 commencing at 10.30 a.m. on the Pembroke Dock side of the toll bridge. Further details are enclosed at Appendix "A."

**56. PEMBROKE DOCK ACTION PLAN - STEERING GROUP**

A Meeting is being arranged by PLANED to progress the Action Plan and for an update on the formation of the Pembroke Dock Community Association. Because of the unavailability of the Pater Hall, the meeting will be held at the Coronation Centre on Monday, 14<sup>th</sup> July, 2003 at 7.30 p.m. All Members are invited to attend this meeting.

**57. DONATIONS**

The following requests have been received and are enclosed at Appendix "B."

- (a) Pater Pantomime Society  
(Accounts for the year ended 28.2.2003 have been received)
- (b) Urdd Gobaith Cymru
- (c) Shelter Cymru

**58. LAND TO THE SIDE OF PARK VIEW CRESCENT**

I enclose at Appendix "C" a letter regarding the possibility of Pembrokeshire County Council disposing of a parcel of land at the above location, in plots for residential development. The land is currently used for grazing and is situated within the residential development limits.

The Council is invited to make comments on the proposal.

**59. PROPOSED ENTRY FOR ACCESS ONLY ORDER – ESSEX ROAD**

I enclose at Appendix “D” a letter from Pembrokeshire County Council stating that a resident of Essex Road has requested consideration of an entry for access only order on a section of Essex Road, from the junction with Waterloo Road to a point north of the junction with Devonshire Road.

The Council’s views are requested.

Members have recently considered a proposal to introduce no waiting at any time near the chicanes on Essex Road. Council resolved on the 1<sup>st</sup> May, 2003 that the views of all residents affected by the proposal should be sought.

**60. FERRY TERMINAL – LORRY PARK**

Further to recent debates on this matter, I enclose at Appendix “E” a response from the Milford Haven Port Authority. The Chief Executive, Mr. T. Sangster, has offered to attend a future Council Meeting if required. A reply is still awaited from Pembrokeshire County Council.

**61. NATIONAL CYCLE NETWORK LINK  
WATERLOO ROAD TO CLEDDAU BRIDGE**

Notification has been received from Pembrokeshire County Council that a section of the existing footway from “Tidak Apa,” Waterloo Road to the Cleddau Bridge toll booths, is to be widened to form part of the National Cycle Network.

The work will commence on the 30<sup>th</sup> June, 2003 and will take approximately six weeks to complete.

**62. REQUEST FOR SKATEBOARDING FACILITIES**

I enclose at Appendix “F” a letter from Marc Edwards of Chapel Road, Llanreath requesting assistance in the provision of skateboarding facilities in the Town.

Members’ instructions are requested.

**63. LETTER FROM PENALLY COMMUNITY COUNCIL**

I enclose at Appendix “G” a letter from Penally Community Council regarding a recent press article of possible cuts in rail services. Particular reference was made to the Whitland to Pembroke Dock line.

The letter requests the Council’s views on the matter and whether a joint meeting should be arranged to discuss a public protest strategy.

### **PART III – PLANNING**

#### **64. PLANNING APPLICATIONS**

The following applications have been received and are submitted for consideration:-

286/03	P.J. Braddon 10 The Grove Pembroke	Victoria Hall, Nelson Street, Pennar - Erection of three two storey starter homes
301/03	Mr. K. Baxter Park House Britannia Road Pembroke Dock	Park House, Britannia Road – Conversion of dwelling into 2 No. Units
311/03	Pembrokeshire Homes Ltd. 34 Gerard Road Harrow	Plot 14, Pennar Park – New residential dwelling

#### **65. PLANNING DECISION**

The following decision had been received from Pembrokeshire County Council in respect of a current planning application:-

99/03 – Land East of Charles Thomas Avenue, London Road – Proposed house and double garage - **Approved**

T.R. EDWARDS

Town Clerk



# Pater Pantomime Society

2 Britannia Road  
Pembroke Dock  
Pembrokeshire  
SA72 6QE

The Town Clerk  
Pembroke Dock Town Council  
Pater Hall  
Pembroke Dock  
Pembbs

12.6.03

Dear Mr Edwards

I am writing to thank the Town Council for its continued support of the Pater Pantomime Society in the hope that I might persuade members to grant us a contribution towards the cost of next year's production.

As you know the Pater Pantomime Society produces an excellent annual show, which is often sold out, but also provides a very important community role within the town.

Our society provides a creative outlet for youngsters from five to 18, and provides them with an experience they would find difficult to gain anywhere else in the town.

We are entirely self funding, although the cost of putting on our show each year runs into thousands of pounds.

We hope that in view of the vital community service we provide the Council might be able to offer us some financial assistance.

If you require any further information please do not hesitate to contact me, or the secretary Mrs Carol Griffiths on 01646 687338.

Yours sincerely

*Jones Phillips*

Fiona Phillips  
Chairman.



Parc Cenedlaethol  
Arfordir Penfro  
10n Winch, Hwlford  
Sir Benio S461 1PY

**Pembrokeshire Coast  
National Park**

Winch Lane, Hwlford  
Pembrokeshire SA01 1PY

Ffôn/Fid

0845 634 7275

01437 704036

Ffacs/Fax

01437 769045

DX 98293 Hwlfordwasa 1

pcap@arfordirpenfro.org.uk

pcap@pembrokeshirecoast.org.uk

www.arfordirpenfro.org.uk

www.pembrokeshirecoast.org.uk

Croeso'n nhwbbwl

yn Gymraeg o Sioe'nig

Welshona correspondence

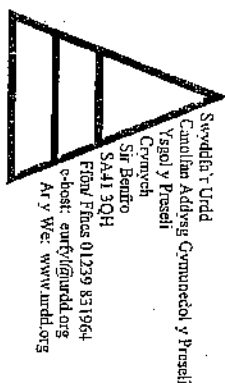
in English and Welsh



BUDDSODUR MATHY FURL  
INVESTOR IN PEOPLE

## PEMBROKESHIRE COAST PATH 50<sup>TH</sup> ANNIVERSARY RELAY WALK

WEDNESDAY 16 <sup>TH</sup> JULY 2003	CLEDDAU BRIDGE TO QUOITS MILL Leader: TIM JONES Mob No: 07866 771133 JOHN EVANS
Communities involved:	PEMBROKE DOCK TOWN COUNCIL PEMBROKE TOWN COUNCIL
Start time 10.30am	Meet Pembroke Dock side of Toll bridge
Approx 12.45	Boundary at Cuckoo Wood (SM975022) 5.207km (3.25miles) from Toll Bridge Lunch at boundary
	Approximate finish time 5pm
	Please bring a packed lunch. Please wear sensible shoes or boots and bring waterproof clothing Please notify us of any medical conditions that may affect your ability to walk (eg Heart problems, allergies, vertigo etc).
	Hundleton to collect baton at end of day and contact Tim for time of arrival at finish, which should be approx. 2.45pm.
Names of walkers:	



June 2003

Dear Councillors

Urdd Gobaith Cymru, has for the past seventy eight years, been a focus and inspiration for generations of young Welsh people. Its aim of being faithful to Wales, to fellow man and to Christ has instilled in young people a real sense of Welsh identity and of a responsibility to the wider family of nation, based on Christian values.

It has offered a wide range of activities both cultural and sporting, philanthropic and educational. It runs the Urdd National Eisteddfod (the largest youth festival in Europe), has two large outdoor pursuits centres; it publishes three Welsh Language magazines each month; one for Welsh speakers and two for those who are learning the language. It runs language courses and national swimming and sporting competitions.

At present, it has a membership of nearly 52,000 children and young people. Most of the schools take part in activities arranged by the Urdd, as well as village branches and Aelwydydd.

I do not wish to go into too much financial detail but of our overall expenditure we get 25% in grant aid and we have to raise the remaining 75%.

In Pembrokeshire we hope to reach our target of £5,250 by the end of March 2004. We would ask you to please consider giving us your support at this time. I know that your financial help would be appreciated by the members of Urdd Gobaith Cymru to enable this important organisation to fulfil its work with the youth of the district.

Thank you

Yours faithfully

E. Lewis

Eurvl Lewis  
Pembrokeshire Development Officer

# Shelter Cymru

29 MAY 2003

Mrs A Vincent  
Clerk  
Pembroke Dock Town Council  
Council Offices  
Pater Hall  
Pembroke Dock SA72 6DD

19th May 2003

Dear Council Members

Today in Wales 800 children will be staying in temporary accommodation, 130 people will have become homeless, 40 people in serious housing need will have sought urgent support from Shelter Cymru and £143,000 will have been spent by the NHS in Wales on illnesses caused by poor housing.

This is the stark reality of modern day Wales, however, the future is not so bleak for the thousands of families, children, disabled and elderly people who receive support from Shelter Cymru every year.

Homelessness is often only associated with young people and single parents, however in reality there are people of all ages living in real housing uncertainty in every community in Wales. Homelessness or housing need is often hidden from the public eye and many don't realise that more than 30,000 people are threatened with or experience homelessness in Wales every year. Take Tom and Ellen as an example.

*Tom worked for the same company for 22 years when he was suddenly made redundant. The couple had taken a second mortgage to pay for renovations to accommodate their two teenage sons. They were faced with an uncertain future. With one son studying for his GCSEs and the other planning a college course the future looked bleak for the entire family. Shelter Cymru was able to negotiate their mortgage repayments while Tom looked for a new job, which took more than 3 months. The family were able to stay in their home and are now planning a secure future together.*

Your financial contribution will help Shelter Cymru to continue to provide urgent support for people like Tom and Ellen. Last year more than 13,000 benefited from the charity's services, in all parts of Wales. With 100 surgeries now being held in towns and villages across the whole of the country our services are fully accessible to residents living in your area.

We hope that Pembroke Dock Town Council will be able to make a financial contribution to our work, so that we can continue to support people living in your community. A summary of our financial budget for the forthcoming year is enclosed for your information.

Yours sincerely,

Huw Evans

Communications Manager



cariad yw'r allwedd  
a home is the key

25 Hedd Walter  
Aberllynas SA1 5NN  
25 Walker Rd  
Swansea SA1 5NR

FFON/TEL:

01792 469400

FACS/FAX:

01792 460050

E-POST/E-MAIL:

ludfall@sheltercymru.org

www.sheltercymru.org.uk

Ynildig digoriedig ydych chi

Ynildig digoriedig ydych chi

Fighting homelessness

in Wales

Neidwyr:

Robert a Samantha Maslin

Patrons:

Robert and Samantha Maslin

Mentors:

Robert and Samantha Maslin

Cwmni a gyfnglyn gwm

Wymuni, sydd wedi ei

gofrestru yng Nghymru

fael Gobaith Tai Cymru

183082

A company limited by

guarantee, registered in

England as Welsh House

Adm Ltd 183082

Enghen 515932

Charity 515932

Your ref  
Lith original  
My ref  
Fy rhifgenrol  
Please ask for  
Cofrestruon  
Telephone  
Ffôn  
Date  
Dyddiad

Chris Richards  
(01437) 776519  
9<sup>th</sup> June 2003

Mr T.R. Edwards  
Pater Hall  
Lewis Street  
Pembroke Dock  
SA72 6DP

Dear Mr T. R. Edwards

**Re: Land to the Side of Park View Crescent, Pembroke Dock**

The above parcel of land has been identified as possibly surplus to the Councils requirements and consideration is now being given to its best future use.

The subject land is situated alongside Park View Crescent and is currently used for grazing. Attached is a plan showing the extent and position of the land (edged in red) for your information.

As the site is positioned within the Draft Unitary Development Plan settlement limit for the town we are considering the possibility of disposing of the land in plots for residential development. I would be grateful to receive any comments you may wish to make.

Please contact me on the above telephone number should you require any further information.

Yours sincerely

*Chris Richards*

Chris Richards  
Property Review Officer



INVESTOR IN PEOPLE  
BUDDSODDWR MEWN IODOL

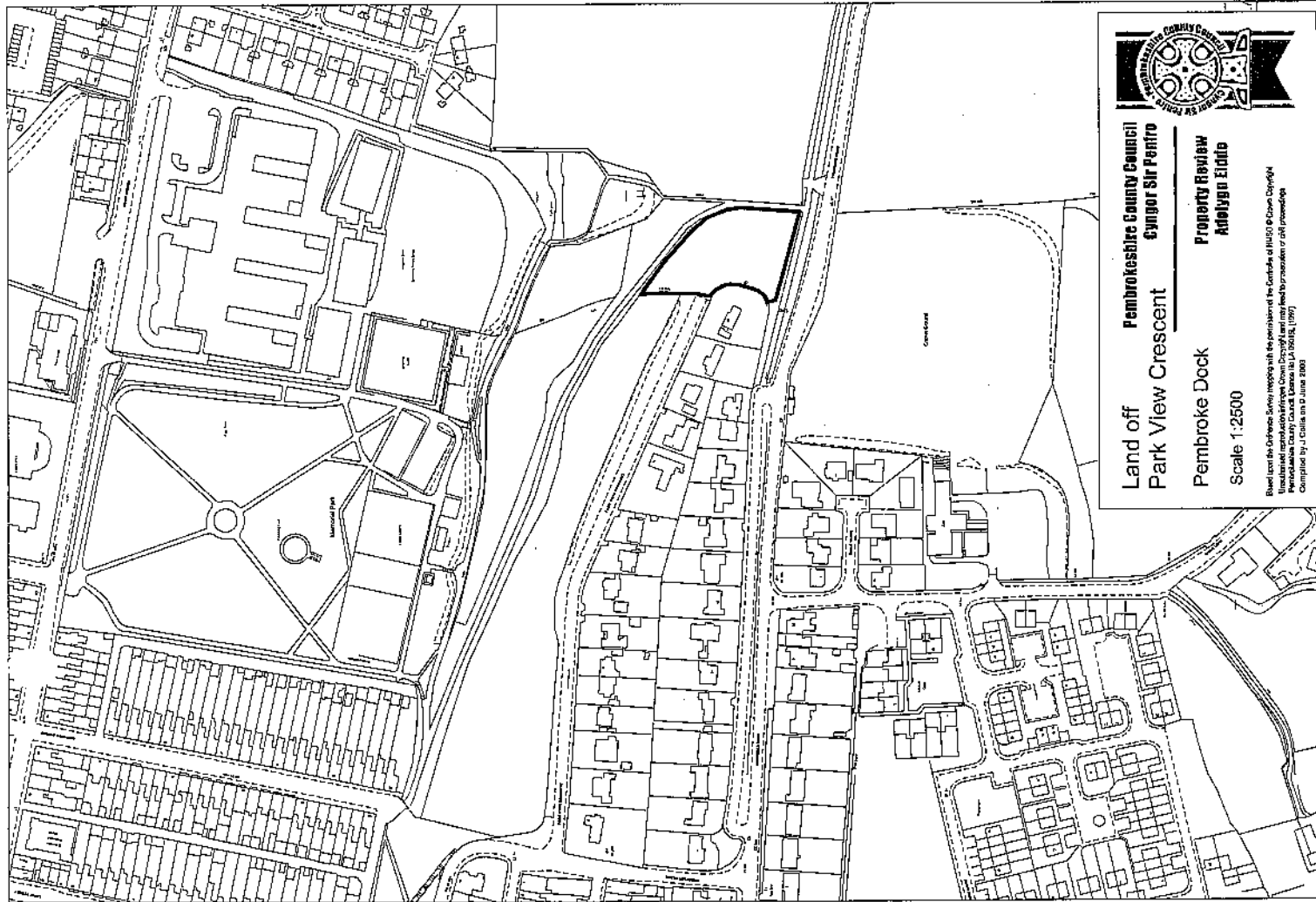


# Cyngor Sir Penfro - Pembrokeshire County Council

## APPENDIX "C"

BRYN PARRY-JONES, M.A., (Hons)  
Chief Executive  
R. BARRETT-EVANS, M.Sc. (Hons) M.B.A.  
Director of Development  
Pembrokeshire County Council  
County Hall, Haverfordwest,  
Pembrokeshire, SA61 1TP  
DX 90295 HAVFORDWEST  
Telephone 01437 744851  
Fax 01437 775394  
www.pembrokeshire.gov.uk

13 JUN 2003



**Pembrokeshire County Council**  
Cyngor Sir Penfro  
Land off  
Park View Crescent  
Pembroke Dock  
Scale 1:2500  
Property Review  
Adelyga Eiddo  
Based upon the Ordnance Survey map with the permission of the Controller of the Ordnance Survey  
Pembrokeshire County Council, Haverfordwest, Pembrokeshire, SA61 1TP  
Compiled by J. Collins on 9 June 2003

**BRYN FAIRY-JONES, MA, DDM**  
Chief Executive  
**HUE E. ROBERTS**, *Assistant Executive Director*  
*Director of Transportation and Environment*  
Interborough County Council,  
County Hall, HAVERHOLM WEST,  
Leeds, LS6 1TH  
Tel: 01454 743591  
Fax: 01454 775008

**DAVID HAYTER-LEONARD**  
Director  
Tel: 01454 743591  
Fax: 01454 775008

**Colin St Patrick**,  
Nursery & Day, HAVIL, PONTOL,  
St. Paul's, S6A 1TH

**INDEX "D"**

www.pentabrookshire.gov.uk 24 JUN 2003

Mr TR Edwards  
Clerk to Pembroke Dock Town Council  
Pater Hall  
Lewis Street  
Pembroke Dock  
Pembrokeshire  
SA72 6DD

DEAR MR EDWARDS

PROPOSED ENTRY FOR ACCESS ONLY ORDER  
 ESSEX ROAD, PEMBROKE DOCK

A resident of Essex Road has requested consideration of an entry for access only order on a section of Essex Road. The view has been expressed that traffic volumes are increasing on this road and an access only order would reduce the volume of traffic thereby increasing the safety of pedestrians on that road.

The enclosed plan shows a restriction of access to the section of Essex Road from the junction with Waterloo Road to a point to the north of the junction with Devonshire Road.

I would appreciate your views on the request in due course.

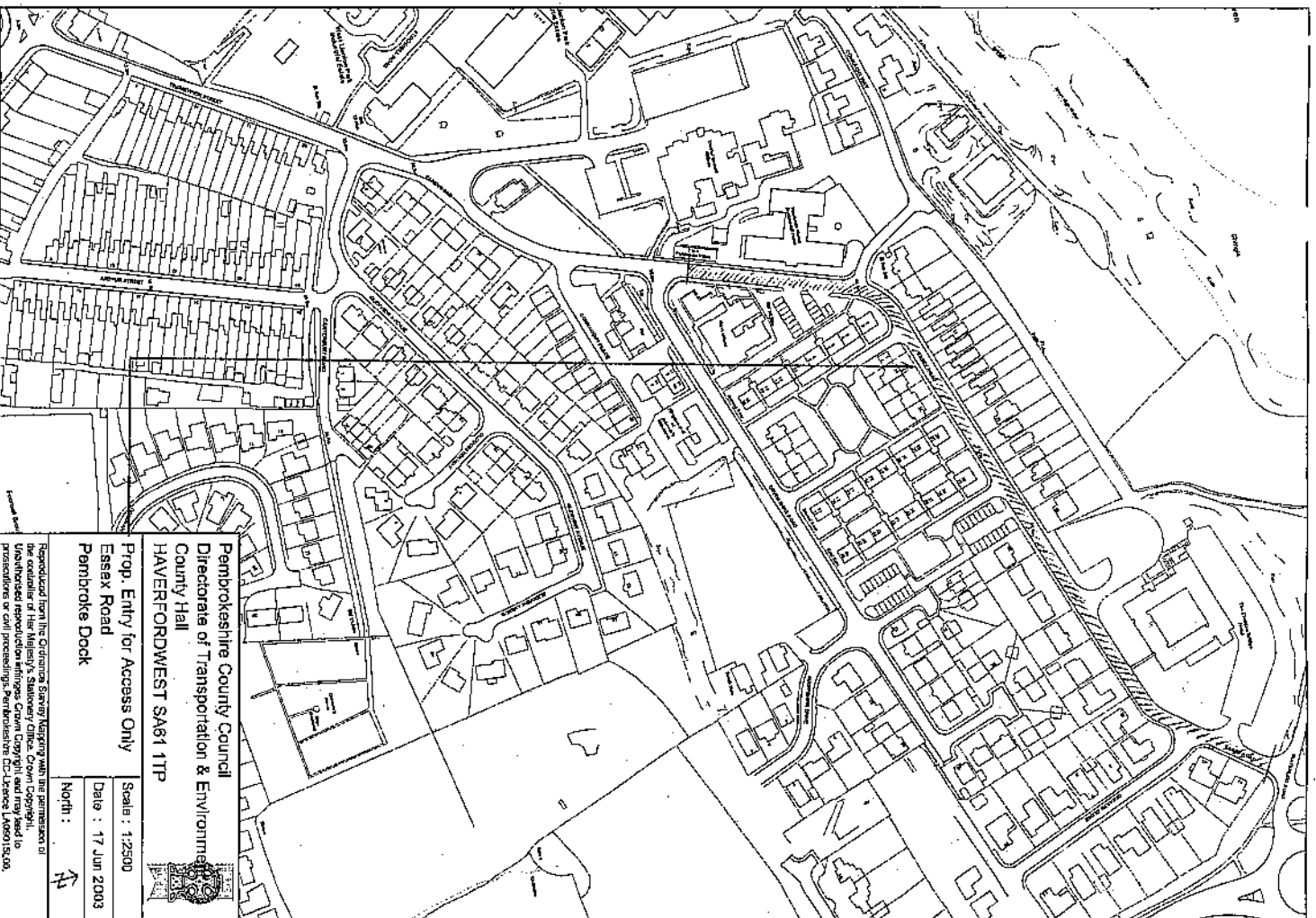
Yours sincerely

*ms. 2*

**WB DAVIES**  
**HEAD OF INFRASTRUCTURE MANAGEMENT**



Cyngor Sir Penfro ~ Pembrokeshire County Council



13 JUN 2003

19 JUN 2003

APPENDIX "F"

your ref

our ref

**Milford Haven Port Authority**  
**Awdurdod Porthladd Aberdaugleddau**

PO Box 14, Gosnwood Drive, Milford Haven, Pembrokeshire SA73 3ER  
 Telephone: 01646 696100 Fax: 01646 696125  
 Telex: 48575 E-mail: enquiry@mhpa.co.uk

CE/HS/225

10<sup>th</sup> June 2003

T R Edwards  
 Town Clerk  
 Pembroke Dock Town Council  
 Council Offices  
 Pater Hall  
 Pembroke Dock  
 SA72 6DD

Dear Mr. Edwards

**Pembroke Port & Ferry Terminal**

Thank you for your letter of 29<sup>th</sup> May, and I note that you are awaiting a reply from Pembrokeshire County Council regarding their view as to the possibilities of encouraging more laybys to be created on the A477 to cater for some of the freight vehicles leaving the Ferry Terminal.

As indicated in my previous letter, any creation of extra standage facilities in Pembroke Port adjacent to the Ferry Terminal would require capital funding which would need a revenue stream to support it. This is unlikely to come from any possibility of charging for drivers using it for a few hours rest. It is also unlikely for the reasons I indicated before, that Irish Ferries would be prepared to provide such funding themselves.

We have, however, started to look at a wider scheme to meet Irish Ferries' increasing requirements for handling the growing amounts of freight traffic, and there might be a possibility out of this project for some accommodation to be provided to reduce to a degree the problem that you have identified.

I shall keep in touch with how this progresses and if at any time on this or indeed any other matter you feel it would be useful for me or one of my colleagues to come and speak to your Council, I would be happy to so arrange.

Yours sincerely,



**Ted Sanoster**  
**Chief Executive**

**Torri - Gwynnt**  
**Chapel Road**  
**Llanreath**  
**Pembroke Dock**  
**Pembrokeshire**  
**SA72-6TL**  
**Tele-01646-621802**

17/06/03

Dear Sir/Madam

I am a 16-year-old boy who enjoys a lot of skateboarding, and most teenagers my age and younger in the Pembroke Dock area is the same. I'm writing this letter to you too see if any way you can help us because, we are always getting told off by people in the streets about the noise at night and in the day, also about the grinding on the kerbs and monuments. We have come up with a few reasons why you might consider helping us in any way. As there is a lot of old buildings in Pembroke Dock not being used (that the council owns).

1. Nothing within 12 miles of Pembroke Dock for us to skate.
2. There are a lot of derelict buildings in Pembroke Dock, surly one could be allocated to us, for skateboarding purposes.
3. You would be keeping all us skaters of the street.
4. There are a lot of kerbs being waxed and if a skate park would be built there would be no more of it, so then the elderly people wouldn't slip on the kerbs.

5. If a skateboard park was built there could be a small entrance fee, so you get back money from building it.

6. Most skateboarders are now a nuisance to the public and drivers around the Pembroke Dock area.

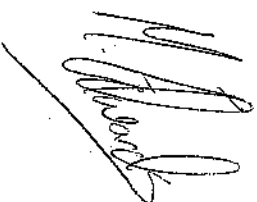
7. At this present time we are using the entrance road to the B.I. ferry terminal because this is the only location possible to us, (I think this is very dangerous because lots of cars and big lorries use this road). This is the only location were using, were we are not being a nuisance to the elderly people of Pembroke Dock.

8. We have found a perfect location for a skateboarding park, it is out of the way, and so you don't get us hanging around the town or other places like that. The place that we have found is in the dockyard, were the old market used to be. We have looked in the building and it is split into sections, (I think its split into four sections). If we was aloud just one of these sections, it would be perfect to us, because, its indoor so the elements cant harm us, it has a flat floor so we don't fall over, so it's a really good location, (us skaters think so anyway).

You have heard our points about what us skaters want, and if you try and help us it will be hassle free around all the public places, because we will not need to go to them any more because we would have a place which is out of the way for us to skateboard.

After you and your colleges have read this and have came up with a solution, would you please get back in touch with me (Marc Edwards) at the above address. Thank you.

Yours Sincerely



Marc Edwards

Clerk: Mrs A. Richards

Seremban  
6, Giltar Terrace  
Penally  
Tenby  
S.Pemb.

June 10, 2003

Please forgive this unorthodox approach but after reading certain Sunday papers we are writing to enquire if you saw the report that Alistair Darling M.P. is proposing to do a "Beeching" in several areas of the U.K. including Pembrokeshire.

On behalf of our residents we feel we should immediately join forces and present a combined front in order to get this proposal scrapped before we lose this important facility.


We would be pleased to hear your views on this matter, and if your council believe that as communities served by the railway we should protest as a group, perhaps a joint meeting could be arranged to discuss our strategy.

Yours Sincerely,

A.B. - Vents.

A. B. Jenks,  
Chairman.

# Daring plans cuts in rail services



## LINES LIKELY TO FACE THE AXE

**SCOTLAND**

Inverness to Kyle  
Inverness to Wick  
Glasgow to Aberdeen  
Glasgow to Perth  
Perth to Dundee  
Dundee to Aberdeen  
Dundee to Perth  
Perth to Dundee  
Dundee to Aberdeen  
Dundee to Perth

**WALES**

Swansea to Aberystwyth  
Swansea to Cardiff  
Cardiff to Aberystwyth  
Cardiff to Swansea  
Aberystwyth to Cardiff  
Aberystwyth to Swansea

**NORTH OF ENGLAND**

Manchester to Leeds  
Manchester to Sheffield  
Sheffield to Leeds  
Leeds to Manchester  
Leeds to Sheffield  
Sheffield to Manchester

**SOUTH OF ENGLAND**

London to Brighton  
London to Exeter  
Exeter to Plymouth  
Plymouth to Exeter  
Exeter to London  
London to Exeter

**DEVON AND CORNWALL**

Exeter to Plymouth  
Plymouth to Exeter  
Exeter to London  
London to Exeter

**EAST ANGLIA**

Norwich to Great Yarmouth  
Great Yarmouth to Norwich  
Norwich to Lowestoft  
Lowestoft to Norwich

**Wales**

Swansea to Aberystwyth  
Swansea to Cardiff  
Cardiff to Aberystwyth  
Cardiff to Swansea  
Aberystwyth to Cardiff  
Aberystwyth to Swansea

**North of England**

Manchester to Leeds  
Manchester to Sheffield  
Sheffield to Leeds  
Leeds to Manchester  
Leeds to Sheffield  
Sheffield to Manchester

**South of England**

London to Brighton  
London to Exeter  
Exeter to Plymouth  
Plymouth to Exeter  
Exeter to London  
London to Exeter

**Devon and Cornwall**

Exeter to Plymouth  
Plymouth to Exeter  
Exeter to London  
London to Exeter

**East Anglia**

Norwich to Great Yarmouth  
Great Yarmouth to Norwich  
Norwich to Lowestoft  
Lowestoft to Norwich



# **PEMBROKE DOCK TOWN COUNCIL**

## **REPORT OF FINANCIAL OFFICER**

**3RD JULY, 2003**

Madam Mayor, Ladies and Gentlemen,

### **8. PAYMENT OF ACCOUNTS**

The following accounts are submitted for payment:-

46	Blackwell's University Bookshop - Local Government Act, 1972	£32.05
47	Pater Panto Society - Donation - Prizes etc.	£25.00
48	Pitney Bowes - Postage	£50.00
49	Albion Square School - Plants, etc. - Schools In Bloom Competition	£80.00
50	Pembroke Dock Cricket Club - Donation	£100.00
51	The Consortium - Stationery and Materials	£119.50
52	Modern Print - Advertising Leaflets	£153.00
53	SWALEC - Electricity Supply	£181.58
54	Pembroke Nurseries - Cherry Tree (Bush School and Filling Flower Baskets)	£812.99
55	British Gas - Gas Supply	£986.79

### **9. TRANSFER TO IMPREST ACCOUNT**

The sum of £3,488.32 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and National Insurance paid during the month of May, 2003.

W.A. VINCENT

Financial Officer



# **PEMBROKE DOCK TOWN COUNCIL**

## **SUPPLEMENTARY REPORT OF TOWN CLERK**

**3RD JULY, 2003**

Madam Mayor, Ladies and Gentlemen,

### **66. PATER HALL – ALTERATIONS AND REFURBISHMENT**

I enclose for Members' consideration a report prepared by Pembroke Design Ltd., on the tenders received for the proposed alterations and refurbishment of the Pater Hall.

The lowest tender received is from Enzo's Construction Ltd., of Pontyberem in the sum of £329,598.75 (excluding VAT and professional fees). This is 60% in excess of the budget costings prepared in June, 2002 of £206,000. In May, 2003 during discussions on fees payable Pembroke Design indicated that this had increased to £250,000, because of changes made.

The phased amounts detailed at 2.4 of the report have to be increased by an apportionment of Contractor's preliminaries, contingencies, insurance and dayworks, which in total amount to £39,911. This amount and the three phased amounts make up the tender total. I have been informed by Pembroke Design that all except £3,000 of this amount would be included in the amount in respect of phase (a).

The costings for the first phase (a) are therefore likely to be as follows:-

	£
Breakdown as per tender report	193,376
Contractor's preliminaries etc.	<u>36,911</u>
	230,287
* Professional fees (12.5%)	<u>28,786</u>
(* £10,000 already paid)	<u>259,073</u>

In addition VAT amounting to £45,338 will also be payable but will be reclaimed from the Customs and Excise in due course.

Pembroke Design stated that the tender is fair and competitive taking into account current market conditions and recommend the acceptance of the tender. I have informed them that grant aid applications will now have to be submitted.

67. **DONATION**  
**Pennar Luncheon Club**

I enclose at Appendix "H" a request for a donation from the Chairman of the Pennar Luncheon Club.

68. **PLANNING APPLICATION**

The following application has been received and is submitted for consideration:-

340/03	J. Brinn	Butterfly Cottage, 14 Waterloo –
	14 Waterloo	Domestic Extension
	Pembroke Dock	

69. **PLANNING DECISIONS**

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

1394/02 – 20 Springfields Road – Single Storey Family Room Extension - **Approved**  
45/03 – Plot 9, Lower Llanreath – Erection of Dwelling – **Approved**  
84/03 – Rear of Llanion House – Arthur Street – One Dwelling – **Refused**  
39 High Street – Erection of Conservatory – **Approved**

T.R. EDWARDS

Town Clerk

APPENDIX "H"

- 1 JUL 2003

MR. A.D. PARKINSON  
98, MILITARY RD.  
PENNAR.  
PEMBROKE DOCK.  
SA72 6SA.  
1/7/03.

Dear Sir,

I am the elected chairman of the Pennar Luncheon Club, sponsored by the Pembo. County Council. At a recent committee meeting it was proposed that we take the members on a day outing. It was suggested that we could obtain some small grant to assist our funding of this outing. I have contacted Mr Tony Wilcox and Mrs. Caroline Fortune. Mr Wilcox checked with the Pembo. County Council and they do not do this. Mrs Fortune advised me to contact you, giving as much detail as I can regarding our finances and intentions, in the hope that Pembroke Council may assist us in some way.

The proposal is a trip to a place such as Cardigan / Llandrindod Wells by coach taking in an event in that area. There would be approx 30-35 members (excepted to).

We obtain funds by a one off. £2 subscription fee per year per person, and have a raffle each meeting among members. We held our first club meeting on the 23<sup>rd</sup> Jan this year and to date we have approximately (£details to supplied later if required) £260 available.

The Committee would like to have ~~SEA~~ a Xmas event and also to hold sufficient funds to send flowers or get well cards to any member hospitalised. We have currently 35 attending members. (43 names on the register).

Our Trip was proposed for late July/August and the biggest item of expenditure is the coach hire. I would be obliged if you (or committee) would consider Pennar Luncheon Club for a grant to assist us in carrying out our wishes.

Yours sincerely -  
*D. Parkinson*

ELECTED OFFICERS

Mr A.D. PARKINSON - 682469	CHAIR
Mrs M. COGGAN - 682056	SECRETARY
Mrs S. HOWELLS - 685930	TREASURER
Mrs M. EDWARDS - 684057	ENTERTAINMENT OFFICER