

At a Special Meeting of Pembroke Dock Town Council held at Pater Hall, Pembroke Dock on Wednesday, 16th July, 2003 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E.M. Folland, Mayor
Councillors D.T. Esmond,
Mrs. C. Fortune, Mrs. P.E. George,
P.G. Gwyther, S. Perkins,
Mrs. V.M.J. Roach, R.G. Watts,
P. Weatherall

ALSO PRESENT:

Mr. G. Scourfield, Pembroke Design Ltd.
Mr. D. Glennerster, Pembroke Design
Mr. A. Allison, Community
Regeneration Officer, Pembs. C.C.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk

The Meeting was opened with Prayer.

61. APOLOGIES

Apologies for absence were received from Councillors D.L. Jones and K.C. Higgs.

62. WELCOME

The Mayor extended a welcome to Messrs. G. Scourfield and D. Glennerster from Pembroke Design and Mr. Alex Allison, the Community Regeneration Officer.

63. ALTERATIONS AND REFURBISHMENT OF PATER HALL

The Town Clerk produced a report giving a breakdown of the three proposed work phases, including professional fees.

With regard to the amount for phase (a), Mr. D. Glennester stated that if the re-location of the Town Clerk's Office was not included, the estimated costings for the necessary disabled facilities was £173,00 (including professional fees) which included £11,000 for a full fire and security alarm system.

The Community Regeneration Officer informed members that as a Local Authority, with precepting and borrowing powers, the opportunities to apply for grant aid were limited. The only sources he was aware of were the County Council Community Regeneration Scheme, Welsh Development Agency, Landfill Tax Credit Scheme and the Aggregates Levy Sustainability Fund.

Discussion ensued on the advantages of forming a Trust to administer the Pater Hall and to increase grant application opportunities. Mr. G. Scourfield and Mr. A. Allison stated that they had advised the Council to consider this course of action in the past.

Councillor Mrs. V.M.J. Roach spoke against the formation of a Trust and said that she was not prepared to be a Trustee, if the formation of a Trust was agreed.

RESOLVED –

- (1) That a Pater Hall Charitable Trust be formed.
- (2) That a Sub-Committee be elected to consider the details required in the Constitution and Memorandum of Association.
- (3) That Mr. A. Allison be requested to assist the Council in the formation of the Trust.
- (4) That the Sub-Committee report back to the Council Meeting on the 4th September, 2003.

64. ELECTION OF SUB-COMMITTEE

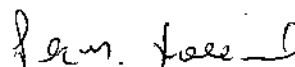
RESOLVED –

That the following Members be elected to the Pater Hall Charitable Trust Sub-Committee:-

Councillors Mrs. P.E.M. Folland (Mayor)

D.T. Esmond
Mrs. P.E. George
P.G. Gwyther
S. Perkins
R.G. Watts
P. Weatherall

The Meeting terminated at 7.45 p.m.



Mayor.

PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

16TH JULY, 2003

Madam Mayor, Ladies and Gentlemen,

70. **ALTERATIONS AND REFURBISHMENT OF PATER HALL**
BREAKDOWN OF LOWEST TENDER RECEIVED - £329,598 (Excl. VAT)

**PHASE (A) – DISABLED FACILITIES AND RELOCATION OF
TOWN CLERK'S OFFICE**

	£
As per tender report	193,376
Contractor's preliminaries	<u>36,911</u>
	230,287
Professional Fees (12.5%)	<u>28,786</u>
	<u>259,073</u>

PHASE (B)

Window Replacement	72,536
Apportioned Contractor's preliminaries	<u>2,259</u>
	74,795
Professional Fees (12.5%)	<u>9,349</u>
	<u>84,144</u>

PHASE (C)

Acoustic Ceilings to Main Hall	23,775
Apportioned Contractor's preliminaries	<u>741</u>
	24,516
Professional Fees (12.5%)	<u>3,065</u>
	<u>27,581</u>

SUMMARY

Total of phases a, b & c	329,598
Professional Fees (12.5%)	<u>41,200</u>
	<u>370,798</u>

T.R. EDWARDS
Town Clerk

