

At a Meeting of Pembroke Dock
Town Council held at the Pater
Hall, Pembroke Dock on Thursday,
3rd June, 2004 at 6.30 p.m.

PRESENT:

Councillor Mrs.P.E.M.Folland,Mayor
CouncillorsW.J.Davies,D.T.Esmond,
Mrs. C. Fortune, P.G. Gwyther,
K.C. Higgs,D.L. Jones,W.S. Rees,
Mrs. V.M.J. Roach, R. Watts,
P. Weatherall.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

33. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Mrs. P.E. George.

34. COUNCILLOR W.J. DAVIES – RETIREMENT

The Mayor referred to the fact that Councillor W.J. Davies had not sought re-election as a Town Councillor and had stated that he would be retiring after 30 years as a Councillor. Councillor W.J. Davies had served as a Councillor with the former South Pembrokeshire District Council, had been Chairman of that Authority and a member of this Town Council since its inception in 1986.

Councillor W.S. Rees congratulated Councillor Davies on his long and distinguished Local Government career as a Councillor and stated that he would be greatly missed. He referred to his dedicated service and the esteem with which he was held in the Town.

Councillor Davies was presented with a Town Plaque as well as a Sunderland Plate and Members wished him a long and happy retirement. Councillor W.J. Davies thanked the Council for the gifts and stated he had enjoyed his role as a District and Town Councillor.

RESOLVED –

That the Council record in the Minutes
their appreciation to Councillor W.J. Davies
for his distinguished Local Government
career both as a District and Town
Councillor.

35. MAYOR'S REPORT

The Mayor, Councillor Mrs. P.E.M. Folland informed the Council of her engagements since the last meeting.

36. MINUTES

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor P. Weatherall

RESOLVED –

That the Minutes of the Meeting held on the 13th May, 2004 be adopted as circulated subject to the following amendments:-

37. MATTERS ARISING FROM THE MINUTES

(a) Minute 26(g) – Hobbs Point – Pontoon

Councillor Mrs. V.M.J. Roach reported that the pontoon was now in position but referred to the general appearance of the area which is untidy with weed growth, litter etc.

RESOLVED –

That Pembrokeshire County Council be requested to undertake necessary clearance of the above location in view of the summer season and the ONE9T celebrations in the Town.

(b) Minute 27(32) – Pembrokeshire Coast National Park – Llanion Park

Councillor Mrs. V.M.J. Roach referred to the official opening of the National Park's new headquarters in Llanion Park on Friday, 21st May, 2004 which had been very successful. The National Park Authority were very pleased with the replicas of the two plaques which the Mayor had presented on behalf of the Town Council.

(c) Minute 31(a) – Albion Square – CCTV Cameras

The Town Clerk stated that Dyfed-Powys Police had advised that the delay in the installation of the cctv cameras in the above location had been due to the Contractor going into liquidation. It is anticipated that the cameras will be installed in the near future.

RESOLVED –

That the attention of Dyfed-Powys Police be drawn to trees in the school grounds which may result in obscuring vision.

(d) Minute 31(h) – Town – Weed Clearance Programme

The Town Clerk stated that there are four Pembrokeshire County Council workmen undertaking a spraying programme in the Town at present.

Members expressed their concern about the general unkempt appearance of the Town.

38. REPORT OF TOWN CLERK

40. The Pater Hall Community Trust

(a) Application for Dispensation to Vote

The Town Clerk reported that the application from the six Town Councillors elected to serve as Trustees had been submitted for consideration by the Standards Committee. It is unlikely that the Committee will meet again before September, 2004 at the earliest.

The Town Clerk reported that he had received a letter from Pembrokeshire County Council which advised that there is a vacancy on the Standards Committee and in view of the forthcoming elections it will be unlikely for the Committee to meet until the latter part of July, 2004 at the earliest.

(b) Lease from Pembroke Dock Town Council

Before the Trust can register as a charity and submit applications for grant aid, it has to have security of tenure at the Pater Hall.

The proposal is for the Council to grant the Trust a 25 year lease at a peppercorn rent, with the Trust leasing back to the Council, the Council Offices and Chamber at an open market rental.

Preliminary valuation advice and estimated market rental values had been received from Guy Thomas & Co., in respect of the rental to be charged to the Town Council. In order that a formal valuation can be obtained, the Council would have to decide whether it required exclusive use of the Council Chamber. If occasional use only is required, a lower rent would appear to be appropriate especially if the Trust was able to let the Chamber to other appropriate users on days when it was not required by the Council.

In order to progress matters, the Council's Solicitor had prepared for consideration, Heads of Agreement for the two leases. Copies were reproduced at Appendix "A." for consideration at the meeting.

The Town Clerk referred to conditions in the Heads of Agreements which would have to be amended as follows:-

- Condition 1 - the lease will be for 25 years and not 21 as stated.
- Condition 7 – to be checked with the Solicitor.
- Condition 8 - Public Utilities – apportioned

RESOLVED –

That the Town Clerk liaise with the Solicitor in respect of the Heads of Agreement for Lease of the Pater Hall.

(c) **Future Grant Applications – Matchfunding**

The Town Clerk stated that he had been advised that for grant applications to be successful it is essential that an organisation is able to demonstrate that it has raised funds which can be used as a matchfunding contribution. The Council was aware of this when the Objective 1 grant application was submitted in 2002.

The Town Clerk reported that he had received advice on financial matters concerning the Trust from the National Association of Local Councils. The Council's Internal Auditor had also been informed of recent developments.

At a recent meeting of the Trust, it was resolved to request the Town Council to transfer to the Trust's Account a sum from its reserves, which had accumulated over the years to carry out the refurbishment of the Pater Hall.

The transfer could be made under the provisions of Section 19 of the Local Government (Miscellaneous Provisions) Act, 1976 and this had been confirmed by the National Association of Local Councils. The Town Clerk enclosed at Appendix "B" a copy of the advice received. The Trust would also have to rely on an annual donation from the Council to enable it to operate on a viable basis, and this may also be made under the provisions of the same Act.

For Members' information, the current balance in the Council's Business Reserve Account is £108k.

The Town Clerk reported that the revised tender, including professional fees is now £407,518.

The Trust would be grateful if Members will consider transferring some of the accumulated reserves to be used for matchfunding purposes.

(Councillor D.T. Esmond, P.G. Gwyther, R.G. Watts and P. Weatherall declared their respective interests in the above matter and took no part in the discussion and did not vote).

RESOLVED –

That the Council transfer £75,000 to the Pater Hall Community Trust for matchfunding purposes.

41. Pembroke Dock Museum Trust

The Town Clerk enclosed at Appendix “C” an application from the Trust for the annual grant from the Town Council. A copy of the Trading and Profit and Loss Account for the year ended 28th February, 2003 was also enclosed. A sum of £1,000 is included in the Council’s estimates for 2004/5.

(Councillor R.G. Watts declared his interest in the above matter and took no part in the discussion and did not vote).

RESOLVED –

That the Council make a donation of £1,000 to the Pembroke Dock Museum Trust.

42. 49, Gwyther Street

The Town Clerk referred to previous reports on the longstanding concern at this location and enclosed at Appendix “D” a letter from the Head of Planning, Pembrokeshire County Council.

Members were pleased to note that Pembrokeshire County Council would be taking action on this dilapidated property.

43. Cannon, Llanion Park

The Town Clerk stated that following the resolution at the last meeting, he had written to Pembrokeshire County Council and said that it would be fitting to re-locate the cannon outside the Llanion Park Offices in time for the official opening on the 21st May, 2004. The response from the County Council was enclosed at Appendix “E.”

Members expressed concern that the County Council had not relocated the cannon. Councillor R.G. Watts stated that the cannon was still the property of the Royal Armory.

RESOLVED –

That Pembrokeshire County Council be requested to advise that as the cannon is located in the private sector who is responsible for providing insurance cover.

44. One-Way Traffic Flow, Lewis Street

The Town Clerk enclosed at Appendix “F” for information, a copy of a letter which had been delivered to residents in Lewis Street. Comments had been invited by the 1st June, 2004.

45. Donations

Pembroke Dock Harlequins R.F.C.

The Town Clerk enclosed at Appendix “G” a letter from the Carnival Secretary which requested financial assistance in connection with the organising of this year’s Carnival on the 7th August, 2004.

(Councillor W.S. Rees declared his interest in the above matter and took no part in the discussion and did not vote).

RESOLVED –

That the Council make a donation of £100 and request that a float be provided for the winter carnival parade.

46. Arriva Trains Wales – Consultation Response Document

The Town Clerk reported that a copy of the Standard Pattern Timetable Consultation Response Document which outlined the considered response to comments and suggestions received in respect of the proposed introduction of the Arriva Standard Pattern Timetable in December, 2005 had been received. The document was available for inspection.

Members expressed concern over the withdrawal of trains to the Town and it was

RESOLVED –

That the Council write to the National Assembly of Wales and Ms. C. Gwyther, local AM expressing their concern over the withdrawal of train services to Pembroke Dock.

47. Pembrokeshire Community Safety Partnership Bobby Van Scheme

The Town Clerk enclosed at Appendix “H,” for Members’ information, a letter from the Burglary Reduction Co-ordinator, which gave details of the Bobby Van scheme, which was introduced in 1998.

The scheme involves the supply and fitting of home security equipment, free of charge, to vulnerable members of the community e.g. over 60 years of age and living alone, and the disabled.

48. Pembrokeshire Rail Travellers Association

The May Newsletter and details of Pembrokeshire train services up to the 11th December, 2004 had been received and were available for inspection.

49. Planning Applications

The following applications had been received and were submitted for consideration by Council:

78/04	PCD Pembrokeshire Ltd. Beechwood Park Stoneyford Narberth	Site adjacent to PCC Contact Centre, Argyle Street – Primary Healthcare Centre & Pharmacy inc. associated external works and adjustments to kerbs to existing access road
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. V..M.J. Roach

RESOLVED –
That the Council have no objection to the application.

94/04	Milford Docks Company The Docks Milford Haven	Pier House, Pier Road, Nr. Hobbs Point – Demolition of existing toilet block and new toilet block side extension. External repairs and window replacement works.
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –
That the Council have no objection to the application.

102/04	M. Rigden Lamados Milton Terrace Pembroke Dock	Plot 17, Fairway – One Dwelling
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(Councillor D.T. Esmond declared his interest in the above matter and took no part in the discussion and did not vote).

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That the Council have no objection to the application
subject to claims that there is a footpath across the
site being investigated.

7/04/LB

Milford Docks Company
The Docks
Milford Haven

Pier House, Pier Road, Nr. Hobbs
Point –
Existing toilet block extension
to be demolished and new toilet
block extension built. Internal
alterations to room layouts,
window replacement and partial
re-rendering works. Rebuilding
existing chimney stack.

PROPOSED by Councillor W.J. Davies
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Council have no objection to the application.

**50. Planning Application No. 03/1115/PA
Rear Of 9, Brewery Street**

The Town Clerk had previously reported that an appeal had been made to the National Assembly for Wales following the refusal of planning permission.

The Statement of Case by the Local Planning Authority had now been received and was available for inspection.

The appeal was to be decided on the basis of an exchange of written statements by the parties and at a hearing to be held on the 29th June, 2004 at the County Council Offices in Argyle Street commencing at 10.00 a.m.

39. SUPPLEMENTARY REPORT OF TOWN CLERK

51. Mini Roundabout – Laws Street

The Town Clerk reported that further to the debate at the Council Meeting held on the 19th February 2004 he had now received a response from Pembrokeshire County Council which was enclosed at Appendix “I.”

RESOLVED –

- (1) That this matter be deferred until the decision on the proposed redirection of traffic flow in Lewis Street had been determined.
- (2) That Pembrokeshire County Council be requested to provide a replacement sign for ferry traffic.

52. Governing Body – Pennar Infants School

The Town Clerk reported that the Council had been unable to make a nomination to serve on the Governing Body of Pennar Infants School. The Governing Body had now asked whether the Council would consider nominating County Councillor A. Wilcox to serve as the Minor Local Authority representative.

RESOLVED –

That this matter be deferred to the next meeting when the result of the County Council Elections were available.

53. Illegal Raves in Pembrokeshire

The Town Clerk enclosed at Appendix “J” a letter from Pembrokeshire County Council which detailed the strategy to be adopted in dealing with illegal events.

54. Planning Applications

The following applications had been received and were submitted for consideration by Council:-

115/04	Hallmark Homes Site Office Lavinia Drive Pembroke Dock	Former Site of Pembroke Boro’ Football Clubhouse – Construction of 26 flats for private domestic use
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PROPOSED by Councillor R.G. Watts
SECONDED by Councillor P. Weatherall

RESOLVED –

That the Council refuse the application due to the overdevelopment of the site and the proposed building too high which would detract from surrounding properties in this location.

116/04	Pembrokeshire County Council County Offices Haverfordwest	Land rear of Former Captain, Superintendent’s Property, Royal Dockyard – B1, B2 & B8 Uses
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PROPOSED by Councillor W.J. Davies
SECONDED by Councillor P. Weatherall

RESOLVED –

That the application be deferred for clarification on use classifications.

55. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

1270/03 – Land off, Sycamore Street, Bufferland – Residential Development –

Approved

29/03/AD – 3 Dimond Street – Fascia and Projecting Signs – **Approved**

40. TOWN COUNCIL – ELECTIONS

The Town Clerk reported that notification had been received from Pembrokeshire County Council that there is a vacancy in Market Ward and that after the Elections on the 10th June, 2004 further advice will be provided.

41. LLANION CEMETERY – CONDITION

The Town Clerk reported that he had received a letter of complaint from Mrs J. Williams, Cwmbran regarding the appalling condition of the above Cemetery and the difficulty which had been experienced in locating graves in the older sector due to its overgrown condition.

RESOLVED –

That a copy of the letter be forwarded to Pembrokeshire County Council for their administrative attention.

42. ONE9T CELEBRATIONS – BUNTING

The Town Clerk reported that he had received a request from the ONE9T Committee that the Town's bunting be erected to coincide with the ONE9T celebrations.

RESOLVED –

That the bunting be erected prior to the ONE9T celebrations in the Town.

43. ALBION SQUARE – BUS SHELTER

The Town Clerk reported that a letter had been received from Miss T. Campodonic of 17, Whitehall Avenue, Pembroke who is purchasing a property in Albion Square. She is concerned about the position of an existing bus shelter.

RESOLVED –

That a copy of the letter be forwarded to Pembrokeshire County Council for their administrative attention.

44. PEMBROKESHIRE BRANCH ALZHEIMER'S SOCIETY

The Town Clerk reported that an invitation had been received for Councillors to attend the 25th Anniversary celebrations at the Pembroke Rugby Football Club on the 28th June, 2004 at 4.00 p.m.

45. NORTH STREET – NAME PLATE

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which stated that the name plate for North Street would be re-erected in due course.

46. COUNCIL – PHOTOGRAPH

The Town Clerk stated that the official Council photograph taken at the last Council Meeting had been received and copies were available for Members to purchase at a cost of £7 each (6" x 8")..

47. REPORT OF FINANCIAL OFFICER

6. Payment of Accounts

The following accounts were submitted for approval of payment:-

28. Postage by Phone – Postage	£50.00
29. Hagemeyer – Materials	£85.86
30. St. Patrick's Guide and Ranger Units – Donation	£100.00
31. St. John's Church Flower Festival – Donation	£100.00
32. Pembroke Dock Museum Trust – Donation	£1,000.00

The Town Clerk requested that the following account be added to the list for payment:-

33. Haven Engravers – Engraving brass plaque	£26.74
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PROPOSED by Councillor D.T. Esmond

SECONDED by Councillor R.G. Watts

RESOLVED –

That account nos. 28 – 33 be approved for payment.

48. MATTERS RAISED VERBALLY

(a) A477 – Bangeston/Nash – Improvements

Councillor P. Weatherall stated that he had attended the Open Day in respect of the road improvements in the above location and had been impressed with the scheme.

RESOLVED -

That a letter be sent to congratulate the contractors on the proposals to undertake the improvements on the sector of the A477 and for the informative Open Day.

(b) Traffic – Town

Councillor P. Weatherall stated that he had received complaints on the difficulties encountered by motorists at peak times at certain locations. It was suggested that Pembrokeshire County Council should be requested to consider providing box junctions in the following six locations to assist traffic movement in the Town:-

- (1) Charles Thomas Avenue/London Road
- (2) Arthur Street/London Road
- (3) Tremeyrick Street/London Road
- (4) Pier Road/Criterion Roundabout
- (5) Criterion Way/Western Way
- (6) Front Street/Western Way (Jewsons exit)

RESOLVED –

That Pembrokeshire County Council be requested to consider the provision of box junctions in the above locations in the interest of road safety and traffic movement.

(c) Pembroke Dock – Traffic

Councillor W.J. Davies expressed his concern with regard to the speed of traffic in the Town and the danger for pedestrians generally.

RESOLVED –

That Dyfed-Powys Police be advised of the Council's concern for the increased speed of traffic in the Town.

(d) Pembroke Ferry – Pavement Danger

Councillor K.C. Higgs reported that he had received a complaint that a wall had been erected across the pavement by a private individual outside a property in Pembroke Ferry which is a danger to pedestrians.

RESOLVED –

That Pembrokeshire County Council be requested to investigate the complaint and remove the wall in the interest of public safety.

(e) **Co-op Lane – Sign**

Councillor Mrs. V.M.J. Roach stated that difficulty was being experienced by the residents as there is no sign to identify the above location.

Discussion ensued with regard to the volume of traffic using this Lane and it was

RESOLVED –

- (1) That Pembrokeshire County Council be requested to provide a sign at the above location.
- (2) That Pembrokeshire County Council be requested to consider that the Co-op Lane be “access only” in the interest of public safety.

(f) **Outside Albion Stores – Pavement Area**

Councillor Mrs. V.M.J. Roach stated that great difficulty is being experienced by wheelchair users, prams etc., as the surface of the road and the pavement kerb is in a poor and dangerous condition.

RESOLVED –

That Pembrokeshire County Council be requested to investigate the above complaint and take appropriate action in the interest of public safety.

The Mayor, Councillor Mrs. P.E.M. Folland stated that this was the last Council Meeting prior to the County Elections and thanked Councillors for their support during her year of office. The Annual General Meeting of the Newly Elected Council will be held on Thursday, 17th June, 2004.

The Meeting terminated at 8.00 p.m.

Mayor.

