

At a Meeting of Pembroke Dock
Town Council held at the Pater
Hall, Pembroke Dock on Thursday,
13th May, 2004 at 6.30 p.m.

PRESENT:

Councillor Mrs.P.E.M.Folland,Mayor
Councillors D. Brinn,W.J.Davies,
D.T. Esmond, P.G. Gwyther,
K.C. Higgs,D.L. Jones,S. Perkins,
Mrs. V.M.J. Roach, R. Watts,

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

Prior to the commencement of the Meeting an Official Council photograph was taken prior the forthcoming elections on the 10th June, 2004.

The Meeting was opened with Prayer.

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs. C. Fortune, Mrs. P.E. George and P. Weatherall

24. MAYOR'S REPORT

The Mayor, Councillor Mrs. P.E.M. Folland informed the Council of her engagements since the last meeting.

25. MINUTES

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Minutes of the Meeting held on the 22nd
April, 2004 be adopted as circulated subject to
the following amendments:-

26. **MATTERS ARISING FROM THE MINUTES**

(a) **Minute 17(f) – Planning Application No. 1423/03**
Plot 1, Fairways – Dwelling and attached double garage

Councillor Mrs. V.M.J. Roach stated that she had received an acknowledgement from Pembrokeshire County Council regarding the footpath at this location.

(b) **Minute 18(11) – Pater Hall Community Trust**
Disclosure and Registration of Members’ Interest
Grant of Dispensation

The Town Clerk stated that the joint application on behalf of the Trustees would be forwarded to Pembrokeshire County Council in respect of dispensation to vote on matters concerning the Pater Hall Community Trust.

(c) **Minute 19(19) – ONE9T event**

Councillor K. Higgs advised that the Youth Play would be produced and staged at Pater Hall but the Youth Workshops would not be held in Pater Hall.

(d) **Minute 22(a) – Fort Road Beach – Buildings – Dangerous Condition**

The Town Clerk stated that together with Councillor R.G. Watts he had visited the above site.

Representations had been made by the Pembroke Dock Civic Society to Pembrokeshire County Council in respect of the dangerous condition of buildings affected by landslides in the above location.

The Town Clerk reported that he had written to the Head of Planning and the relevant Engineer, Pembrokeshire County Council regarding St. Patrick’s Hill housing development to ensure that planning and buildings regulations were being observed on the site. Some of the dwellings being very near to the cliff and he had requested to meet them on site to discuss the Council’s concerns in this matter. A letter had been received from Pembrokeshire County Council which stated that the Council’s representations had been forwarded to the officer responsible for Dangerous Structures for his administrative attention.

Members expressed their continued concern in respect of the above matter and it was

RESOLVED –

That the Countryside Council for Wales be informed of the erosion of the cliff in the above area and request them to investigate and advise as a matter of priority.

(e) **Minute 22(b) – Charlton Place/Victoria Road – Wall Barrier**

The Town Clerk reported that Pembrokeshire County Council had advised that although the works to the wall in the above location were not the responsibility of the Area Maintenance section, the rebuilding of part of the wall would commence in approximately six-eight weeks.

(f) **Minute 22(c) – North Street – Sign/Support**

Councillor Mrs. V.M.J. Roach stated the above sign had been removed from the site.

(g) **Minute 22(d) – Hobbs Point – Pontoon**

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the pontoon is anticipated to be in position with the next two weeks.

27. REPORT OF TOWN CLERK

25. The Pater Hall Community Trust

The Trustees appointed by the Town Council were reminded that the first Annual General Meeting of the Pater Hall Community Trust would be held on Tuesday, 11th May, 2004 at 7.00 p.m. in the Council Chamber.

The Town Clerk stated that he had requested that Mr. Huw Morgan and Mr. Alex Allison attend the meeting. An invitation had also been sent to Pembroke Design.

The Town Clerk stated that Pembroke Design had been requested to contact the previous lowest tenderer, Enzo's Construction Ltd., regarding an updated tender price. This had now been received as follows:-

	£
Revised tender price	362,238
Previous tender	<u>329,598</u>
Increase	<u>32,640</u>

Including professional fees at 12.5 %, the revised total is £407,518 compared to £370,798, a total increase of £36,720. The revised tender was open for acceptance for 60 days from 23rd April, 2004.

The Town Clerk stated that information from H.M. Customs and Excise regarding VAT registration and liability was awaited.

The Town Clerk reported that a meeting of the Pater Hall Community Trust would be held on the 9th June, 2004 to consider deleting the age disqualification for Trustees. Members were advised that it had been resolved to bank with Barclays Bank and that Solicitors would have to be appointed to serve the Trust. It had been determined to request Bissmire Fudge & Co. to act on behalf of the Trust.

26. South Pembrokeshire Hospital – Redesign Project

The Town Clerk referred to his report to the last Council Meeting and advised that he had received a reply from Mrs. Jenny Bowen, Nursing Director Community, regarding the ongoing discussion between the Trust and the Pembrokeshire Local Health Board. The letter was reproduced at Appendix “A.”

Councillor Mrs. V.M.J. Roach reiterated concern over the continued delay for the implementation of the above project.

County Councillor S. Perkins a member of the Pembrokeshire Community Health Council reaffirmed that the scheme will proceed as promised by the Welsh Assembly.

RESOLVED –

That County Councillor S. Perkins raise this matter at the next meeting of the Pembrokeshire Local Health Board and report back to Council in due course.

27. Proposed Medical Centre – Argyle Street

The Town Clerk enclosed at Appendix “B” a letter from the Pembrokeshire Community Health Council enclosing correspondence from the Local Health Board, regarding the proposed medical centre in Argyle Street.

Councillor Mrs. V.M.J. Roach stated that it was disappointing to note of the continued delay for the implementation of the above Medical Centre in view of the closure of the Pembroke surgery which would exacerbate traffic congestion in Laws Street

County Councillor S. Perkins expressed her concern that after making representations on behalf of the Town Council to the Pembrokeshire Community Health Council and reporting back, the Town Council had resolved to write to the Pembrokeshire Community Health Council on this matter. This had been unnecessary duplication and had caused concern and confusion.

28. Bus Shelter - Laws Street

The Town Clerk enclosed at Appendix “C” a letter from Pembrokeshire County Council regarding the policy for the provision of new bus shelters. The County Council had been unsuccessful in its application for funding towards the provision of new bus shelters and the Council were informed that a shelter would not be provided on the western side of Laws Street. The existing bus shelter in Laws Street would be replaced shortly with two new smaller shelters.

Members expressed concern that Pembrokeshire County Council were again attempting to transfer responsibility to relevant town and community councils in this matter.

**29. The Pembrokeshire Darwin Science Festival
Marine Futures – Pembrokeshire**

The Town Clerk reported that details had been received regarding this project, which was a community science programme organised to encourage all people, young and old, to become aware of their natural environment. Further details were available for inspection.

LICENSING

30. Transfer of Justices’ Licences

(a) The Alma Inn, North Street

The applicant is Julie Ann Shankland. The licence is currently held by Norman Porter.

(Councillor S. Perkins declared her interest in the above matter and took no part in the discussion and did not vote).

RESOLVED –

That the Council have no objection to the transfer of the Licence in respect of the above premises.

(b) Lidl, Pier Road

The applicants are Thomas Stamp and Vanessa Ircha. The current licensees are Lawrence Steven Bedford and Vanessa Ircha.

RESOLVED –

That the Council have no objection to the transfer of the Licence in respect of the above premises.

31. Donations

The Town Clerk reported that the following requests had been received and were enclosed at Appendix "D."

(a) St. John's Church, Pembroke Dock

Support had been requested in respect of a Flower Festival to be held August, 2004 by sponsoring or contributing to a flower arrangement, or by a donation or raffle prize. The theme of the flower festival is the 190th Anniversary of the founding of Pembroke Dock.

(b) St. Patrick's Guide & Ranger Unit

Sian Thompson of the Ranger Unit had been selected to represent Wales at an international event in Luxembourg in July, 2004. Other members were taking part in a visit to Switzerland, also in July. Support for these were requested.

(c) Dyfed-Powys Crime Prevention Trust – Bobby Van Scheme

(d) Pembrokeshire Crossroads

(e) Wales Air Ambulance

(f) Child Line Wales

RESOLVED –

- (1) That the Council make a donation of £100 to St. John's Church Flower Festival.
- (2) That the Council make a donation of £100 to the St. Patrick's Guide & Ranger Unit for events represented by members in 2004.
- (3) That Dyfed-Powys Crime Prevention Trust – Bobby Van Scheme be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (4) That Pembrokeshire Crossroads be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (5) That Wales Air Ambulance be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.
- (6) That Child Line Wales be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock

**32. Pembrokeshire Coast National Park –
Llanion Park**

The Town Clerk enclosed with the report an invitation to attend the official opening of the National Park's new headquarters at Llanion Park, on Friday, 21st May, 2004 at 11.15 a.m. for 11.30 a.m. Included in the proceedings will be a welcome to Pembroke Dock and the presentation of the two plaques by the Mayor.

The Town Clerk requested that Members indicate at the meeting if they would be attending the official opening. The Town Clerk and six Members stated that they would be present at the official opening of the Pembrokeshire Coast National Park headquarters at Llanion Park.

33. Pilot Scheme for Allocating Social Housing

The Town Clerk enclosed at Appendix "E" a letter from Pembrokeshire County Council which detailed a pilot scheme for allocating social housing following the receipt of funding from the Welsh Assembly Government.

Councillor S. Perkins stated that the pilot scheme for allocating social housing would streamline the present system.

34. Citizens Advice Bureau

The Town Clerk stated that the Council was currently represented on the Trustee Board by Councillor P.G. Gwyther. The Bureau Manager had written to request whether the Council wished Councillor Gwyther to continue until May, 2005.

RESOLVED –

That Councillor P.G. Gwyther be reappointed to represent the Council on the Trustee Board of the Citizen's Advice Bureau.

35. Planning Applications

The following applications had been received and were submitted for consideration by Council:-

1619/03	Pembrokeshire Homes Ltd. 34 Gerard Road Harrow	Plot 15, The Point, Pennar – New residential dwelling
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PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the Council have no objection to the application.

1648/03 Mr. & Mrs. Cotton 14 School Gardens, Pennar –
14 School Gardens Conservatory
Pennar
Pembroke Dock

PROPOSED by Councillor D. Brinn
SECONDED by Councillor S. Perkins

RESOLVED –
That the Council have no objection to the application.

1649/03 Mr. S. Batty Plot 65, The Point, Pennar –
Treetops Erection of Dwelling
6 Clos yr Ysgol
Stepaside

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor S. Perkins

RESOLVED –
That the Council have no objection to the application.

1666/03 G. Grant 5 & 7, Prospect Place –
TST Solutions Ltd. Residential development –
Little Whitemoor Farm 6 No. 2 bedroom flats
Kings Stag
Dorset

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED –
That the Council have no objection to the application.

02/04 J. Froment Plot 14, Fairway –
c/o South Gate Residential Dwelling
35 Britannia Road
Pembroke Dock

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor S. Perkins

RESOLVED –
That the Council have no objection to the application
subject to claims that there is a footpath across the
site being investigated.

12/04 R. Rowell Rear of, 1 & 3 High Street –
Flat 5 One Dwelling
3 High Street
Pembroke Dock

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor R..G. Watts

RESOLVED –
That the Council have no objection to the application.

14/04 Mr. & Mrs. P. Kidney 12 Bush Street –
12 Bush Street Change of use from shop to
Pembroke Dock flat

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor S. Perkins

RESOLVED –
That the Council have no objection to the application.

36. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

1149/03 – 1, King Street – Garage – **Approved**

1413/03 – 43 Hawkstone Road – Disabled facility single storey bedroom extension – **Approved**

1468/03 – 8 Stranraer Avenue, Pennar – Garage/Workshop – **Approved**

1486/03 – Cleddau Bridge Business Park – Pembroke Technium comprising B1 office use to start up business with university research facilities – **Approved**

28. SUPPLEMENTARY REPORT OF TOWN CLERK

37. Pembroke Dock Community Learning Centre

The Town Clerk reported that an invitation had been received for all Members to attend an exhibition of work by students at the above centre. The exhibition was to take place at the Pembroke Dock Library Gallery on Monday, 7th June, 2004 at 6.00 p.m.

38. Planning Applications

The following applications had been received and were submitted for consideration by Council:-

1642/03	South Meadow Homes Ltd. 1 Gibbas Way Pembroke	Hampshire Drive, Llanion Park – 17 Residential Dwellings
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED –

That the Council have no objection to the application.

23/04	Hallmark Homes Site Office Lavinia Drive Pennar Pembroke Dock	Plots off, Lavinia Drive, Pennar – 10 No. Dwellings – Phase 2 of Development
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PROPOSED by Councillor P.G. Gwyther
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application.

26/04	Mr. A. Hamlett Garway Cottage Garway Moon Inn Garway Common Hereford	Land at Stranraer Road, Pennar - Four Dwellings
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PROPOSED by Councillor R.G. Watts
SECONDED by Councillor D. Brinn

RESOLVED –

That the Council have no objection to the application.

42/04	Mr. B. Angell Plot 7 Barnlake Point Burton	Land North of Cleddau Bridge Hotel, Essex Road – Residential Development(5housesmax)
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PROPOSED by Councillor S. Perkins
SECONDED by Councillor D.T. Esmond

RESOLVED –

That the application be deferred for further information regarding the following matters:-

- (1) sewerage arrangements for the proposed site.
- (2) surface water drainage arrangements.
- (3) preservation of the public footpath adjoining the site.
- (4) the presence of badger sets on the land concerned.

39. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

1094/03 – Plots 41 and 42, Pennar Park Development, Pennar – Private Dwellings – **Approved**

1258/03 – Plot 45, Pennar Point – Erection of House – **Approved**

1472/04 – St. Johns Community Hall, Bush Street – Proposed glazed porch extension – **Approved**

1475/03 – Kingswood Farm, London Road – Partial reconstruction as amendment to outbuilding conversion to single dwelling – **Refused**

29. WELSH AMBULANCE SERVICES

The Town Clerk reported that a letter had been received from the Welsh Ambulance Services NHS Trust thanking the Council for the ambulance crews assistance when they had attended two local incidents. The letter had been forwarded to the ambulance staff involved who were pleased to receive a letter of appreciation.

30. REPORT OF FINANCIAL OFFICER

4. Payment of Accounts

The following accounts were submitted for approval of payment:-

18. Jewson Ltd. – Materials	£12.76
19. Willowdale Flowers – Wreath – Service at Freshwater West	£20.00
20. Pitney Bowes – Postage	£50.00
21. Dyfed Alarms – Maintenance of Alarm System	£70.50
22. British Telecom – Telephone Accounts	£236.08
23. Amberol – Floral Fountains	£775.50
24. Zurich Municipal – Insurance Premiums	£5,025.36
25. Consortium – Stationery	£40.78
26. Cleddau Bridge Hotel – Mayor’s Civic Luncheon – 9 th July, 2004 – Deposit	£100.00

The Town Clerk requested that the following two accounts be increased:-

18. Jewson Ltd. – Materials	£29.99
25. The Consortium – Stationery	£63.88

The Town Clerk requested that the following account be added to the list for payment:-

27. Pitney Bowes – Maintenance of Postage Meter	£11.74
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED –
That account nos. 18 – 27 be approved for payment.

5. Transfer to Imprest Account

The Financial Officer reported that the sum of £3,467.34 had been transferred to the Imprest Account in respect of salaries, wages, tax and N.I. paid during the month of April, 2004.

31. MATTERS RAISED VERBALLY

(a) Albion Square – Furniture

Councillor D.L. Jones expressed the concern of residents in the above location with regard to a seat which is being utilised by young persons for skateboarding purposes. It was suggested that the seat due west facing the monument should be removed in the interest of nuisance to the public.

RESOLVED –
That the Dyfed-Powys Police be requested to advise when the cctv cameras are to be installed in the above location in the interest of public safety.

(b) Fort Road Car Park – Road Sweeping

Councillor R.G. Watts stated that the road sweeping in the above location is of a very poor standard and that he had been undertaking cleaning the area himself.

RESOLVED –
That Pembrokeshire County Council be informed of the Council's concern regarding the poor standard of road sweeping in the above location.

(c) **Martello Tower - Pembroke Dock Museum**

Councillor R.G. Watts referred to the proposed development of the marina and expressed his concern with regard to the impact that this could have on the future use of the Martello Tower by the Pembroke Dock Museum Trust.

RESOLVED –

That the Council write a letter of support to the Pembroke Dock Museum Trust, in view of it's importance to the Town.

(d) **Llanion Park – Cannon**

Councillor R.G. Watts reiterated his concern with regard to the cannon being situated in private grounds and not public. It was suggested that Pembrokeshire County Council be requested to advise as to how much the cannon was sold for as it was now in private ownership.

RESOLVED –

That Pembrokeshire County Council be requested to consider that it would be befitting for the cannon to be returned to its original location prior to the official opening of the Pembrokeshire Coast National Park offices on Friday, 21st May, 2004.

(e) **49 Gwyther Street**

Councillor W.J. Davies referred to the appalling condition of the above property and enquired as to whether any further action was anticipated. He stated that the work which had been undertaken to date had not improved the situation.

The Town Clerk stated that he had written again to Pembrokeshire County Council with a request for urgent action to be taken to the above property and that a reply was awaited.

(f) **Pembroke Dock Harlequins Rugby Football Club – Pembrokeshire Cup**

Councillor P.G. Gwyther referred to the success of the Harlequins Rugby Football Club who had won the Pembrokeshire Cup and achieved promotion.

RESOLVED –

That a letter of congratulations be sent to the Harlequins Rugby Football Club on their recent success and promotion.

(g) Elizabeth Court – Nuisance to Residents

Councillor K.C. Higgs reported that young persons are being a public nuisance to elderly residents in the above area. It was suggested that the residents contact Dyfed-Powys Police as this was a police matter.

(h) Town – Weed Clearance Programme

Councillor Mrs. V.M.J. Roach referred to the Informal Communications Network Meeting held in December, 2003 when it had been reported that the weed treatment programme, with the recently acquired efficient plant, would last 90-100 days. Councillor Mrs. V.M.J. Roach requested that Pembrokeshire County Council advise as to when the programme would be commenced in the Town.

RESOLVED –

That Pembrokeshire County Council be requested to advise when the weed clearance programme would be undertaken in the Town.

(i) Admiralty Way – Sign

Councillor Mrs. V.M.J. Roach reported that the sign at the south end of Admiralty Way, Melville Street entrance to the Dockyard had been daubed with black paint.

RESOLVED –

That Pembrokeshire County Council be advised that the above sign had been daubed with black paint and requested that the necessary remedial action be taken in this matter.

32. MEETINGS - FUTURE

The Town Clerk advised Members that an additional Council Meeting had been included for Thursday, 3rd June, 2004. This would be followed by European/County/Town/Community Council Elections on Thursday, 10th June, 2004.

The Annual General Meeting of the Newly Elected Council will be held on Thursday, 17th June, 2004 with the Mayor's Civic Luncheon being held on Friday, 9th July, 2004.

The Meeting terminated at 8.00 p.m.

Mayor.

