

At the Annual Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 17th June, 2004 at 6.30 p.m.

PRESENT:

Councillor Mrs.P.E.M.Folland,Mayor
Councillors D. Brinn, D.T.Esmond,
Mrs. C. Fortune, P.G. Gwyther,
K.C. Higgs, D.L. Jones, S. Perkins,
Mrs. V.M.J. Roach, R. Watts,
P. Weatherall.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

49. DECLARATIONS OF ACCEPTANCE OF OFFICE

The Town Clerk requested that Members sign their declarations of Acceptance of Office and had circulated copies of the Code of Conduct for their perusal.

50. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Mrs. P.E. George.

51. ELECTION OF MAYOR

The Mayor, Councillor Mrs. P.E.M. Folland invited nominations for the position of Mayor for the ensuing year.

Councillor S. Perkins nominated Councillor D.T. Esmond the Mayor Elect as Mayor.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That Councillor D.T. Esmond be appointed as
Mayor for the year 2004/2005.

Councillors paid tribute to Councillor Mrs. P.E.M. Folland who had undertaken the role of Mayor and had been an excellent ambassador for the Town.

Councillor D.T. Esmond thanked Councillors for the confidence that they had shown in electing him as Mayor.

52. APPOINTMENT OF DEPUTY MAYOR

The Mayor, Councillor D.T. Esmond invited nominations for the post of Deputy Mayor for the ensuing year.

Councillor Mrs. V.M.J. Roach nominated Councillor R.G. Watts the Deputy Mayor Elect.

PROPOSED by Councillor Mrs.V.M.J. Roach
SECONDED by Councillor S. Perkins

RESOLVED –
That Councillor R.G. Watts be appointed as
Deputy Mayor for the year 2004/2005.

Councillor R.G. Watts thanked Councillors for the confidence that they had shown in electing him as Deputy Mayor.

53. MINUTES

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –
That the Minutes of the Meeting held on the 3rd
June, 2004 be adopted as circulated subject to
the following amendments:-

54. MATTERS ARISING FROM THE MINUTES

(a) Minute 34 – Councillor W.J. Davies – Retirement

The Mayor stated that it had been suggested that a copy of the Council photograph which had been taken recently should be presented to former Councillor Davies.

RESOLVED –
That former Councillor W.J. Davies be presented
with a framed copy of the Council photograph.

(b) Minute 37(c) – Albion Square – CCTV Cameras

The Town Clerk stated that he discussed the matter of the trees in the school ground obscuring vision with PC Max Bevan who was aware of the problem and would be making appropriate arrangements for tree lopping where necessary when the cctv cameras had been installed.

(c) **Minute 37(d) – Town – Weed Clearance Programme**

Councillor Mrs. V.M.J. Roach stated that as the weeds in the Town had been sprayed and had now died back Pembrokeshire County Council should remove them and sweep the streets.

RESOLVED –

That Pembrokeshire County Council be requested to remove the large unsightly weeds in the Town and undertake street sweeping thereafter.

(d) **Minute 38(40) – Pater Hall Community Trust**

The Town Clerk reported that he had liaised with the Council's Solicitor in respect of the above matter. The Council's Solicitor was negotiating with the Trust's Solicitor regarding the Lease.

(e) **Minute 39(52) – Governing Body – Pennar Infants School**

The Town Clerk reported that County Councillor A. Wilcox had been returned at the County Council Elections and that this matter had been deferred at the last Council Meeting until the result of the Elections were known.

RESOLVED –

That the Council nominate County Councillor A. Wilcox to serve as the Minor Local Authority representative on the Governing Body of Pennar Infants School.

(f) **Minute 48(d) – Pembroke Ferry – Wall**

Councillor K.C. Higgs enquired as to whether any information had become available from Pembrokeshire County Council in respect of the above complaint.

The Town Clerk stated that he had inspected the location and the wall had been built between Nos.30 – 32. He had written to Pembrokeshire County Council as instructed but no response had been received to date.

55. REPORT OF TOWN CLERK

56. Calendar of Meetings

The Town Clerk submitted a calendar of meetings until May, 2005 for Member's consideration:-

8 th July, 2004	6 th January, 2005
29 th July, 2004	27 th January, 2005
2 nd September, 2004	17 th February, 2005
23 rd September, 2004	10 th March, 2005
14 th October, 2004	31 st March, 2005
11 th November, 2004	21 st April, 2005
2 nd December, 2004	12 th May, 2005

RESOLVED –

That the calendar of meetings as submitted for 2004/2005 be approved.

57. The Pater Hall Community Trust Lease Back to Town Council

The Town Clerk stated that as Members already knew, the Council Offices and Chamber would be leased back to the Town Council at an open market rental.

Preliminary valuation advice and estimated market rental values had been received.

The Trust had now resolved to request Guy Thomas & Co., to prepare a formal valuation, details of which would be included in the lease. Before instructions can be given, the Council would have to decide whether it would require exclusive use of the Council Chamber. If occasional use only was required, a lower rent would be appropriate and the Trust would then be able to let the Chamber to other appropriate users on days when it is not required by the Council.

(Councillors D.T. Esmond, P.G. Gwyther, S. Perkins, R.G. Watts and P. Weatherall declared their respective several interest in the above matter and did not vote).

RESOLVED –

That the Community Trust be advised that the Council require only occasional use for meetings, etc., and that they would be able to let the Council Chamber to other appropriate users on days when it is not required by the Council.

58. Declaration of Acceptance of Office and Members' Code of Conduct

The Town Clerk advised that as Members would note from the Agenda that as this was the first meeting of the Newly Elected Council it would be necessary to sign the Declaration of Acceptance of Office and Code of Conduct for the new term of office.

59. Cleddau Bridge – Replacement of Toll Booths

The Town Clerk enclosed at Appendix "A" for the information of Members a letter from Pembrokeshire County Council which detailed the proposals for the installation of new toll booths on the Cleddau Bridge.

60. Planning Application - Deferred

The Town Clerk reminded Members that the following application had been deferred for clarification with Pembrokeshire County Council on use classifications:-

116/04	Pembrokeshire County Council County Hall Haverfordwest	Land rear of Former Captain, Superintendent's Property, Royal Dockyard – B1, B2 and B8 Uses
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The Town Clerk reported that he had received information on the use classifications and it was

RESOLVED –

That the Council have no objection to the application.

61. Planning Applications

The following applications had been received and were submitted for consideration by Council:-

126/04	Hilltops Developments Ltd. Summit Cottage Milton Tenby	Plots U, V & W, St. Patricks Hill, Llanreath – 4 No. Residential Dwellings
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PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Council have no objection to the application.

144/04	Mr. & Mrs. J. Graham 27 School Gardens Pennar Pembroke Dock	Plot 11, Fairways – Erection of 1.5_storey dwelling
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PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Council have no objection to the application subject to claims that there is a footpath across the site being investigated.

56. SUPPLEMENTARY REPORT OF TOWN CLERK

63. Pembroke Dock Town Traders

The Town Clerk enclosed at Appendix “B” a letter received from Mr. Chris Morris of South West Associates in Dimond Street. The Council’s support was requested in re-establishing the Town’s Chamber of Trade.

RESOLVED –

That the Council fully supports the re-establishing of the Chamber of Trade on a strong footing in order to revitalize the commercial sector in the Town. It is also suggested that Mr. Morris liaise with Mr. P. Tallet on this matter.

64. War Memorial - Rededication and Sea Service

The Town Clerk enclosed at Appendix “C” an invitation to attend this service at St. John’s Church on Sunday, 11th July, 2004. Members were requested to advise as to whether they would be attending as soon as possible.

65. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

1596/03 – Tides Reach, 7, Connacht Way, Llanion Park – Erection of Fence on Boundary Wall – **Approved**

1619/03 – Plot 15, The Point, Pennar – New residential dwelling - **Approved**

57. CIVIC LUNCHEON

The Town Clerk referred to the Civic Luncheon to be held on the 9th July, 2004 and requested that consideration be given as to whether retiring Councillors, Councillor W.J. Davies and County Councillor T.V. Hay were to be invited to the Civic functions together with a representative of the Pembrokeshire Coast National Park Authority.

RESOLVED –

That the following be added to the Civic Luncheon/Dance lists:

Former Councillor W.J. Davies & Guest
Former County Councillor T.V. Hay & Guest
Representative of Pembrokeshire Coast National Park

58. REFUSE BAGS – GARDEN WASTE

The Town Clerk reported that Councillor D.L. Jones had received a complaint from a resident in the Town who had wanted to purchase a garden waste bag. She had been advised that Pembrokeshire County Council only sell them in packs of ten.

RESOLVED –

- (1) That the Town Clerk enquire as to the VAT implications of the Council reselling garden waste bags

- (2) That subject to clarification the Council purchase fifty garden waste bags from Pembrokeshire County Council for individually re-sale to householders in the Town.

59. COUNCIL DONATIONS – APPRECIATION

The Town Clerk reported that he had received letters from St. John's Church for a donation towards their Flower Festival in August, 2004 and from the Pembroke Dock Museum Trust.

60. REPORT OF FINANCIAL OFFICER

7. Payment of Accounts

The following accounts were submitted for approval of payment:-

34. Simon Safety & Lifting Centre – Paint	£7.03
35. Pitney Bowes – Maintenance of Postage	£11.74
36. The Consortium – Self-Inking Stamps	£44.54
37. Pembroke Dock Harlequins RFC – Donation – Carnival	£100.00

The Town Clerk requested that the following accounts be added to the list for payment:-

38. SWALEC – Electricity supply	£142.49
39. Western Trailers – Parts for Water Tanker	£21.53

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That account nos. 34 – 39 be approved for payment.

8. Transfer to Imprest Account

The sum of £3,347.96 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and N.I. paid during the month of May, 2004.

61. WELCOME – COUNTY COUNCILLOR MRS. K. BECTON

The Mayor congratulated and welcomed County Councillor Mrs. K. Becton who was attending her first Council Meeting since her recent election to Pembrokeshire County Council.

62. MATTERS RAISED VERBALLY

(a) The Anchorage Corner – Sand

Councillor D.L. Jones referred to the accumulation of sand on the northern side of the road behind a barrier near the Anchorage Corner.

RESOLVED -

That Pembrokeshire County Council be requested to remove the accumulation of sand in the above location as soon as possible.

(b) 8 St. Teilo's Road – Pavement

Councillor P. Weatherall reported that the pavement outside the above property was broken and in the interest of public safety should be reinstated as a matter of urgency.

RESOLVED -

That Pembrokeshire County Council be requested to reinstate the pavement in the interest of public safety.

(c) Junction of Commercial Row/Albion Square/Ferry Terminal Road

Councillor Mrs. P.E.M. Folland referred to the red highway markings which had been obliterated and required reinstatement in the interest of public safety.

RESOLVED –

That Pembrokeshire County Council be requested to reinstate the highway markings in the interest of public safety.

(d) Cyclists - Pavements

Councillor Mrs. V.M.J. Roach enquire as to whether Dyfed-Powys Police had responded to the complaint made by the Council with regard to cyclists using pavements. The Town Clerk stated that he had not received an acknowledgement.

RESOLVED –

That Dyfed-Powys Police be requested to advise the Council in this matter and that this matter should be advertised.

(e) Albion Square School – Building

Councillor Mrs. V..M.J. Roach stated that she had received a complaint from a resident of a property adjoining the above School that there is a damp problem which requires investigation.

RESOLVED –

That the individual write to Pembrokeshire County Council in order that the complaint may be investigated.

(f) Church Street – Paint on Sign

Councillor Mrs. V.M.J. Roach stated that at the east end of Church Street a disabled parking sign had been daubed with paint.

RESOLVED –

That Pembrokeshire County Council be requested to investigate the above complaint and take appropriate action.

(g) Vehicles – Parking on Pavements

Councillor Mrs. C. Fortune stated that she had received complaints about vehicles being parked on pavements in Albany Street. Members referred to other streets in the Town where this illegal practice is being carried out, especially the Albany Street/Britannia Road junction and Clarence Street.

RESOLVED –

That Dyfed-Powys Police be requested to investigate the complaints and take appropriate action in the interest of public safety.

(h) **Gordon Street – Loading Bay**

Councillor R.G. Watts referred to problems being encountered by delivery lorries not being able to park in the loading bay for deliveries due to the bay being used illegally by other vehicles.

RESOLVED –

That Dyfed-Powys Police be requested to investigate the above complaint.

(i) **Town – One Way System**

The Mayor enquired as to whether a reply had been received from Pembrokeshire County Council regarding the proposal to introduce a one-way system in Dimond Street.

RESOLVED –

That Pembrokeshire County Council be requested to advise on the above matter.

(j) **Dyfed-Powys Police – Attendance**

It was the general consensus of opinion that Dyfed-Powys Police representative be requested to attend a meeting of the Council.

RESOLVED –

That Dyfed-Powys Police be requested to attend a meeting of the Council as soon as possible.

The Meeting terminated at 7.30 p.m.

Mayor.