

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 21st April, 2005 at 6.30 p.m.

PRESENT:

Councillor D.T. Esmond, Mayor
Councillors D. Brinn, Mrs. P.E.M. Folland,
Mrs. C. Fortune, Mrs. P.E. George,
P.G. Gwyther, K.C. Higgs, D.L. Jones,
S. Perkins, Mrs. V.M.J. Roach,
R.G. Watts, P. Weatherall.

IN ATTENDANCE:

T.R. Edwards, Town Clerk
Mrs. S. Lowen, Committee Clerk

The meeting was opened with Prayer.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs. J.M. Rees.

5. MR. GERSON DAVIES, DIRECTOR OF EDUCATION, PEMBROKESHIRE COUNTY COUNCIL

Mr. Gerson Davies, Director of Education, Pembrokeshire County Council presented an update on future proposals for Primary Education in Pembroke Dock.

Following consultation with governors, staff and parents it has been decided that Albion Square Infants School would close on 31st August 2006, at the latest, and Pennar Infants and Pennar Junior Schools would amalgamate to create a single primary school on both current sites, on 1st September 2006.

The future of Albion Square School building had not yet been decided but that there was a possibility that it would be used for lifelong learning purposes.

Following Mr.Davies' presentation, Members discussed the implications of these proposals and it was

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

To request that Pembrokeshire County Council retain the Albion Square School building for use within the community.

6. **MINUTES**

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Minutes of the last meeting of the Council held on 31st March 2005 be adopted as circulated.

7. **MATTERS ARISING FROM THE MINUTES**

(a) **Minute 187(c) – Town Award Scheme – Presentation Evening**

The Mayor reported that the evening had gone very well and that the recipients had been extremely pleased with their awards. He would have liked to have seen more people there but thanked everyone who had attended.

(b) **Minute 261 – One Way Traffic – Dimond Street**

The Town Clerk advised that this item would be discussed in the main report.

(c) **Minute 264 – Pembroke Regeneration Project**

The Town Clerk reported that he had received a letter from Pembrokeshire County Council advising why they did not intend to bring the exhibition to Pembroke Dock.

The Town Clerk reported that he had also received a letter from Mrs. M. Tozeland of 19 Munro Court, Pembroke Dock requesting that the exhibition be displayed in Pembroke Dock and whether she could arrange a petition.

Councillor S. Perkins stated that Mrs. Tozeland had every right to start a petition and she welcomed the fact that a resident was raising this issue as it would undoubtedly have an effect on the people of Pembroke Dock.

(d) **Minute 265 – Pembroke Dock One9T Committee**

The Town Clerk reported that he had received that evening the signed accounts from the Treasurer, and that Members would receive a copy in due course.

(e) **Minute 267 -The Asda Store**

The Mayor, Councillor D.T. Esmond reported that he had requested and attended, together with the Deputy Mayor and the Town Clerk, a meeting with the Manager of Asda Stores, Pembroke Dock. He apologised to other members of the Council for not

informing them of this meeting and agreed that Members could be informed of similar meetings arranged in the future by e-mail or telephone.
He had arranged this meeting in order to establish good relations for possible future requests for sponsorship.

Councillor S. Perkins suggested that perhaps we should also approach Tesco Stores for a similar meeting.

(f) **Minute 268(a) – Pembroke Dock Bowling Club**

The Town Clerk reported that he had received a copy of the Pembroke Dock Bowling Club's accounts.

(g) **Minute 221(c) – Bus Shelter – High Street, Pennar**

The Town Clerk advised that no reply had been received regarding the replacement of the Bus Shelter.

(h) **Minute 221(d) – Albion Square North Side**

The Town Clerk reported that he had received a reply from Mr. H. Marriott, Pembrokeshire County Council stating that the reinstatement of the footway at Albion Square was the responsibility of the developer and utility contractors who would be contacted immediately and instructed to carry out the required works.

(i) **Any Other Business**

Councillor S. Perkins stated that she hoped that matters not submitted previously for discussion would continue to be included at the Mayor's discretion, as she believed that the Councillors felt that it was important that they were still able to do this. The Mayor, Councillor D.T. Esmond said that urgent matters could be discussed, but minor matters, e.g. repairs, could be submitted to the Town Clerk for attention.

(j) **Matters Raised Verbally**
(a) – Staffing

The Town Clerk reported that 6 applications had been received for the position of Cleaner/Caretaker and that interviews would be taking place during the morning on April 22nd 2005.

8. MINUTES OF SPECIAL COUNCIL MEETING

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Minutes of the Special Council Meeting held on 13th April 2005 be adopted as circulated.

9. MINUTES OF THE TOURISM COMMITTEE

PROPOSED by Councillor Mrs. P.E.M.Folland

SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Minutes of the meetings of the Tourism Committee held on 16th March 2005 and 30th March 2005 be adopted as circulated.

Councillor Mrs. P.E.George reported that more people were required to support the Winter Carnival and asked Members if they knew of any individuals or organizations that could be involved. Schools and organizations would be approached as early as September for more support with floats, etc.

The Mayor, Councillor D.T. Esmond, said that the lack of entrants with floats was because of the problem of insurance for the lorries and that perhaps the Council could look at this further.

10. REPORT OF THE TOWN CLERK

**1. Pater Hall Community Trust
Dispensation to Vote**

The Standards Committee had considered the applications for dispensation to vote from the Councillors who are Trustees of the Pater Hall Community Trust.

Dispensation had been granted to Councillors D.T. Esmond, Mrs. P.E. George, P.G. Gwyther and Mrs. J.M. Rees. A copy of the letter from the Head of Legal and Committee Services was enclosed at Appendix 'A'.

2. One Way Traffic System – Dimond Street

A site meeting had been held on Friday April 8th, attended by Councillor B. Hall, Cabinet Member for Transportation and the Environment, and Mr. J. Price, Traffic Manager.

It was agreed to progress without delay an experimental traffic order for a trial period of 6 months, for a one way traffic flow in Dimond Street from Laws Street to Meyrick Street. Direction signs would be placed at each end, with no additional road markings during the trial period. Additional signage would be placed at the Queen Street/Meyrick Street Junction to direct large goods vehicles up Meyrick Street.

Pembrokeshire County Council had asked for a letter from the Town Council requesting the experimental traffic order.

Councillor S. Perkins asked for it to be noted that this meeting had been initiated and arranged by County Councillor Kate Becton.

PROPOSED by Councillor P. Weatherall
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –
That the Town Council send a letter to Pembrokeshire County Council requesting the experimental traffic order.

3. One Voice Wales

An invitation had been received inviting the Council to take up membership of One Voice Wales. The invitation stated that the Welsh Assembly Government had accepted their business plan and the first instalment of grant amounting to £100,000 had been received.

Services to be provided by One Voice Wales were detailed at Appendix 'B'. The Membership Fee requested was £826, which was based on 4030 chargeable dwellings @ 20.5p per dwelling.

Following discussion, it was agreed to continue as before and not take up membership of One Voice Wales.

4. Senedd '04

The Town Clerk enclosed at Appendix 'C' correspondence from Senedd '04, a voluntary association set up to mark the 600th anniversary of the Machynlleth Parliament in 1404. The organisation is an all-Wales, non-party association with the single aim of re-opening the Machynlleth Parliament as a permanent democratic forum.

5. Crossing Island, Near Charlton Place

Notification had been received from Pembrokeshire County Council that the construction of the crossing island at the above location would be starting in the week commencing 18th April 2005. A plan of the proposed work was available for inspection.

6. Licensing

The Mayor, Councillor D.T. Esmond, declared his interest in this matter, took no part in the discussion and did not vote.

Transfer of Justices' Licence

Notices of applications for the Transfer of Justices' Licences had been received as follows:-

(a) **Tesco Store, London Road, Pembroke Dock**

The applicants were Pamela Elaine Hopkins and Elizabeth Jean John. The licence was currently held by Antonio Cirillo and Elizabeth Jean John.

PROPOSED by Councillor Mrs. V.M.J. Roach

SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That the Council have no objection to the transfer of the Licence in respect of the above premises.

(b) **Gwendolines, 53 Bush Street, Pembroke Dock**

The applicants were Carl Sheldon Beddis, Michael Andrew Rowe, Anne Thompson and Daniel Thompson.

The licence was currently held by Carl Sheldon Beddis and Michael Andrew Rowe.

PROPOSED by Councillor Mrs. V.M.J. Roach

SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the Council have no objection to the transfer of the Licence in respect of the above premises.

New Justices' Licence

Notice of application for a new Justices' Licence with club conditions had been received as follows:

(c) **Phoenix (RAFA Club), Commercial Row**

The applicants were Deborah Griffiths, Haydn John Griffiths, and Toni Marie Mathews.

PROPOSED by Councillor Mrs. V.M.J. Roach

SECONDED by Councillor K.C. Higgs

RESOLVED –

That the Council have no objection to a new licence with club conditions being granted in respect of the above premises.

7. Planning Applications

The following applications had been received and were submitted for consideration by Council:

04/1534/PA Mr. Victor Mingay 16 High Street,
16 High Street Pembroke Dock –
Pembroke Dock. Ground Floor shower room

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –
That the Council has no objection to the application.

04/1570/PA Mr. D.R. Jenkins 14 Pembroke Ferry,
14 Pembroke Ferry Pembroke Dock -
Pembroke Dock. Single Storey roof extension

PROPOSED by Councillor S. Perkins
SECONDED by Councillor K.C. Higgs

RESOLVED –
That the Council has no objection to the application.

04/1571/PA Cleddau Bridge Hotel Cleddau Bridge Hotel
Pembroke Dock, Pembroke Dock –
SA72 6EG. Extension to existing hotel to provide
additional function facilities and 16
additional bedrooms

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor D.L. Jones

RESOLVED –
That the Council has no objection to the application.

13. Planning Applications

04/1413/PA Mr. M. Jones 25 Essex Road,
25 Essex Road Pembroke Dock –
Pembroke Dock Proposed double garage
to rear of property.

On 10th March 2005 this application was deferred pending further clarification regarding the proposal's effect on the re-instatement of the Right of Way.

A letter requesting this information was sent to the Planning Department. In a telephone conversation the Town Clerk had been informed that the matter had been discussed with a Rights of Way Officer who had assured that the existing Right of Way will be maintained.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. P.E. George

RESOLVED –
That the Council has no objection to the application.

04/1585/PA	Pembrokeshire County Council County Hall, Haverfordwest, SA61 1TP.	Central Garage Site, Queen Street, Pembroke Dock – Residential Development
------------	---	---

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor S. Perkins

RESOLVED –
That the Council defer this until the next Council Meeting on 12th May 2005 after consultation with residents in the area.

05/0010/PA	M.J. and K.A. Phillips Windy Ridge, Maes-Ewan, Solva, Haverfordwest, SA62 6TX.	Plot 33, Pennar Park Pennar, SA71 4JS – Erection of one dwelling
------------	---	--

PROPOSED by Councillor P.G. Gwyther
SECONDED by Councillor S. Perkins

RESOLVED –
That the Council has no objection to the application.

05/0013/PA	Mr. and Mrs. C. James Imble Farm, Bufferland Pembroke Dock	Outbuildings at Imble Farm Imble Lane Pembroke Dock – Conversion of outbuilding into a dwelling.
------------	--	--

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor P.G. Gwyther

RESOLVED –
That the Council has no objection to the application.

The following application had been **withdrawn**:

04/0012/LB The Guardroom, Admiralty Way, The Royal Dockyard, Pembroke Dock –
Attachment of sign to front elevation of building

8. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:

03/1035/PA The Hagert Field, Grove Street, Pennar, Pembroke Dock –
Outline planning permission for residential development –
Approved

04/0844/PA Plot 50, The Point, Pennar Park, Pembroke Dock – New residential
dwelling - **Approved**

04/0936/PA Plot 28, Pennar Point, Pembroke Dock – One Dwelling – **Approved**

04/1148/PA Land off Buttermilk Close, Pembroke – Single residential dwelling –
Approved

Councillor Mrs. V.M.J. Roach stated that this proposal was within the Pembroke Town Council boundary.

04/1399/PA Co-op, Gordon Street, Pembroke Dock – Provide new plant and roof
Access including minor car park works – **Approved**

14. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:

04/1161/PA The Old Hunt Peat Building, Units 2,3 and 4 Celtic Buildings, Old Royal
Dockyard, Pembroke Dock – ELV Facility for cars/heavy commercial/
caravans, plant and water craft – **Approved**

04/1234/PA 15 Charlton Place, Pembroke Dock – Extension to rear lounge area
and storage room – **Refused**

Consent to display and advertisement

04/0023/AD ASDA Pembroke Dock, Gordon Street, Pembroke Dock – Erection of illuminated and non-illuminated signs – **Approved**

11. SUPPLEMENTARY REPORT OF THE TOWN CLERK

9. Citizens Advice Bureau – Trustee Board

The Council's current representative on the Trustee Board is Councillor P.G. Gwyther. The Bureau's Annual General Meeting will be held on May 20th 2005 and the Manager had written to request whether the Council wishes Councillor Gwyther to continue until May 2006.

Members' instructions were requested.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor D. Brinn

RESOLVED –
That Councillor P.G. Gwyther continue as the Council's representative on the Trustee Board until May 2006.

10. Cycle Parking

The Head of Highways and Construction, Pembrokeshire County Council, had written to inform the Council that a small budget was now available to help provide cycle parking in various areas in the County.

In Pembroke Dock the proposal was to locate 4 Cycle Stands outside the main entrance to the Library.

The Town Council's approval was requested.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor P.G. Gwyther

RESOLVED –
That the Town Council had no objection to this proposal.

(Councillor Mrs. C. Fortune entered the Chamber at 7.35pm)

11. Street Naming – Land At Ferry Road, Pennar

Woodenbale 2000 Ltd., the developer of this site of 15 dwellings had written to Pembrokeshire County Council suggesting that the development be named either River Close or Ridge View Close.

The Head of Highways and Construction, Pembrokeshire County Council had written to request whether either of these names was considered suitable or whether the Council wished to suggest an alternative.

Members' instructions were requested.

Following discussion it was

PROPOSED by Councillor Mrs. P.E.M. Folland

SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the street name 'Stanley Roch Close' be suggested to Pembrokeshire County Council as the Council's choice.

12. 49, Gwyther Street

Members were asked to recall the many attempts made over recent years to deal with the deterioration of the area adjoining this property.

The Town Clerk had now received a telephone call from the Planning Department, Pembrokeshire County Council, stating that consideration was being given to the issue of a Statutory Notice under Section 215 of the Town and Country Planning Act 1990.

In order to do this, or to send any other communication to the owner of the premises, the current address of the owner had to be obtained. Attempts to find out this information had so far been unsuccessful. The Town Clerk asked for any information members might have in this matter.

The Town Clerk informed Members that Pembrokeshire County Council had now obtained an address for the owner.

13. Pembroke Borough Silver Band Instruments Trust

The Town Clerk reported a letter from the Clerk/Treasurer, Mrs. V.M.J.Roach, thanking the Council for the donation of £2,000 and their continued support.

12. REPORT OF THE FINANCIAL OFFICER

1. Payment of Accounts

The Town Clerk requested that account No. 13 be added to the list.

The following accounts were submitted for approval of payment:-

1.	G. Roberts – Website Hosting Service	£130.38
2.	Kalamazoo Security Print – Wages Stationery	£193.31
3.	Pitney Bowes – Maintenance of Postage Meter	£11.74
4.	SWALEC – Electricity – Albion Square Lamp	£11.92
5.	Postage by Phone – Postage	£50.00
6.	Petty Cash	£50.00
7.	One Tel – Telephone Charges	£65.68
8.	British Telecom – Telephone Line Rental	£76.15
9.	Pembroke Dock Bowling Club – Donation	£100.00
10.	The Consortium – Stationery, etc.	£156.70
11.	Jewson Ltd. – Materials	£357.75
12.	Pater Hall Community Trust – Donation	£6,000.00
13.	Gordon’s Butchers – Buffet – Town Awards Evening	£100.00

Members were asked to note that Accounts No.1 and 2 were paid out of meeting.

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor P. Weatherall

RESOLVED –
That Account Nos. 1-13 be approved for payment.

13. ITEMS SUBMITTED FOR CONSIDERATION

a) Planning Application 1319/03 – Land in Clarence Street and Wellington Street (Councillor R.G. Watts)

Councillor R.G. Watts stated that this application was considered by the Council on 11th March 2004 when it was resolved that there was no objection to the application. The proposal in that application was for five dwellings, with off street parking provided. The development now under construction was by a different developer to the original application and was for three dwellings with no off street parking provision. Councillor Watts was very concerned that the application had not been re-submitted to the Town Council for observation. He also understood that planning consent had not yet been granted, although construction was well under way.

The Town Clerk informed Members that he had discussed this application with the Planning Department. He had been informed that consent was in the process of being issued. The application had not been referred back to the Town Council because the development was now for three dwellings whereas the original proposal was for five, and no objection had been made.

Members were very concerned with several aspects of this development. The revised development was for three dwellings with no off street parking and by a different developer to the original application. Also there was great concern that planning consent had only recently been issued although construction was well under way.

PROPOSED by Councillor R.G.Watts
SECONDED by Councillor S. Perkins

RESOLVED –

To inform Pembrokeshire County Council of their concerns and to request that the planning file be sent to the Town Council for perusal.

b) Direction sign to TownCentre (Councillor P. Weatherall)

Councillor P. Weatherall reported that he had been approached by a businessman in the Town, who had requested that a sign indicating the Town Centre be positioned at the bottom of Gordon Street, facing the Car Park. This would encourage visitors to visit other shopping areas of the Town.

General discussion ensued on the general lack of signage in the Town. Other towns in the County had been provided with distinctive black signs indicating the various amenities and attractions.

PROPOSED by Councillor P. Weatherall
SECONDED by Councillor S. Perkins

RESOLVED –

That Pembrokeshire County Council be requested to provide a Town Centre sign at the bottom of Gordon Street and also to consider providing other general signage in the Town.

c) Vandalism in the Town (Councillor Mrs. P.E.M. Folland)

Councillor Mrs. P.E.M. Folland said that a number of recent acts of vandalism had been reported to her. Councillor D. Brinn also informed the Council of similar problems in the Pennar area.

PROPOSED by Councillor D. Brinn
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

To write to Dyfed-Powys Police and request increased police presence in the Pennar Area.

14. PRIVATE AND CONFIDENTIAL REPORT

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

Post of Town Clerk

The Town Clerk informed Members that the post would be re-advertised in the local press during the week commencing April 25th with a closing date of May 9th, to enable a shortlist to be drawn up at the Council meeting on May 12th.

An advertisement would not be placed in the Western Mail since the cost would be over £900+VAT.

Councillor S Perkins informed Members of the procedure adopted by PAVS for the shortlisting and interviewing of applicants for posts.

The meeting terminated at 8.20pm

Mayor