

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 2nd December, 2004 at 6.30 p.m.

PRESENT:

Councillor D.T. Esmond, Mayor
Councillors D. Brinn, Mrs. P.E.M. Folland,
P.G. Gwyther, K.C. Higgs, D.L. Jones,
S. Perkins, W.S. Rees, V.M.J. Roach,
P. Weatherall, R.G. Watts

IN ATTENDANCE:

T.R. Edwards, Town Clerk
Mrs. S. Lowen, Committee Clerk

The meeting was opened with Prayer.

136. APOLOGIES FOR ABSENCE

The Deputy Mayor, Councillor R.G. Watts, apologised on behalf of the Mayor, Councillor D.T. Esmond, who was unable to attend the meeting until 7.30 p.m. due to work commitments.

Apologies for absence were received from Councillors Mrs. C. Fortune, and Mrs. P.E. George.

137. MINUTES

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED -

That the Minutes of the last meeting of the Council held on 11th November 2004 be adopted as circulated.

138. MATTERS ARISING FROM THE MINUTES

(a) Minute 129 (a) – Commercial Row – Reinstatement of Road Markings

The Town Clerk reported that he had received a letter from Mr. W.B. Davies, Pembrokeshire County Council, stating that the County Council's Area Maintenance section had recently carried out carriageway repairs at this location, resulting in the removal of some roadmarkings. As part of this work they had been requested to ensure that all white lines in this area were reinstated and if necessary refreshed. However, the red backing would not be reinstated.

Following discussion regarding other locations in the area where red asphalt had been

provided, and recognising that an alternative approach to the County Council regarding this matter was required, it was agreed that the Town Clerk would request an on-site meeting with members of the Highways and Transportation Department in order to explain the problems being experienced at this location and seek alternative solutions.

The Town Clerk had also received a letter from Inspector I. Matthews regarding the disused ambulances parked at Commercial Row stating that the police had checked the validity of the documents of the registered keeper of the vehicles. He advised that the keeper had stated that the vehicles had been formally used as ambulance vehicles in the past and were thus exempt from road tax. As a result of police enquiries, one of the vehicles would be removed from the area shortly.

He agreed that too many vehicles in this location makes the route to and from the Ferry Terminal congested but stated that without proper road markings and signs, it would be difficult to enforce any action.

RESOLVED -

that the Town Clerk request an on-site meeting with the Highways and Transportation Department, together with County Councillors K. Becton and B.Hall, regarding the road markings and parking of disused ambulances in Commercial Row.

(b) Minute 129(b) – New Moatway Bypass, Pembroke

The Town Clerk reported that he had received a letter from Mr. Roger Barrett-Evans, Director of Development, Pembrokeshire County Council, in response to the Town Council's letter requesting representation on the Sounding Group. Mr. Barrett-Evans advised that the Sounding Group was not a committee but had been established as an additional mechanism to test and sound out options before they are brought to a wider local consultation exercise. The Sounding Group had no decision making powers and was specifically geared to represent a mix of views and special interests in a smaller manageable forum for discussion of detailed aspects of the scheme. He assured the Town Council that it would have a full involvement in the consultation process even though it did not have a directly nominated representative on the Sounding Group.

Councillor S. Perkins stated that she was now a member of the Steering Group as the Llanion Ward was affected by the proposals.

(c) Minute 161 - Christmas/New Year 2004

Councillor Mrs. V.M.J. Roach proposed that, as in former years, the Christmas Bonus of £25 should be paid to staff.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the Staff Christmas Bonus of £25 should be paid.



(d) **Minute 162 – Pembroke Dock One9T Committee
Hiring Charges in respect of Pater Hall**

Councillor S. Perkins reported that certain matters concerning membership of the One9T Committee had been referred to the Monitoring Officer of Pembrokeshire County Council.

The Town Clerk stated that he had written to the Monitoring Officer in March 2004 requesting clarification on this matter, and had received the appropriate advice.

(e) **Minute 168 – Proposed Sale of Central Garage Site**

The Town Clerk reported that he had received a reply to his letter from Mr. N.J. Henstredge, Head of Property and Asset Management, Pembrokeshire County Council, regarding this matter. Mr. Henstredge stated that he was unable to give an undertaking that some of the grassed area would be retained but he would pass a copy of the Town Clerk's letter to the Council Officers who are considering the design of a possible scheme for the redevelopment of the site.

(f) **Minute 172 – Donations – Age Concern Pembrokeshire**

Councillor Mrs. V.M.J. Roach wished it to be noted that she had declared an interest in this matter when it had been discussed on 11th November 2004, and that this had been omitted from the Minutes.

(g) **Minute 133(b) – Upper Gwyther Street Entrance – Memorial
Park**

The Town Clerk reported that he had not received a reply to his letter regarding this matter.

(h) **Minute 133(c) – 17a/17b Pembroke Street**

The Town Clerk reported that he had written to the Building Control Manager, Pembrokeshire County Council regarding this matter. A reply had been received from the Principal Building Control Officer together with a copy of a letter sent by him to the owner of the building asking for confirmation regarding progress of the works.

(i) **Minute 134(16) – Disability Access – Pater Hall**

Councillor S. Perkins declared an interest in this matter, took no part in the discussion and did not vote.

After discussion it was agreed that although the Pater Hall Trust had submitted an application for funding for a lift to the Chamber, it was necessary meanwhile to provide a ramp for disability access at the rear of the property.

PROPOSED by Councillor P.G. Gwyther
SECONDED by Councillor K.C. Higgs



RESOLVED –

That the Town Council should purchase option (b)

6ft Standard Access Ramp with single handrail £362 (+ VAT)

(j) Minute 134(17) – Antisocial Behaviour

The Town Clerk stated that he had received a reply to his letter from Inspector Matthews regarding CCTV cameras but he had not replied regarding antisocial behaviour.

Councillor Mrs. V.M.J. Roach reported that Councillor Mrs. P.E.M. Folland and herself had attended the Community Consultative Forum in Milford Haven recently. They had been informed by Chief Superintendent Amphlett that any further complaints should be reported to him individually.

Following discussion on the recruitment of volunteers to view the CCTV cameras, it was agreed to ask County Councillor A. Wilcox to take this matter further with the Police.

139. MINUTES OF THE TOURISM COMMITTEE

PROPOSED by Councillor R.G. Watts

SECONDED by Councillor P. Weatherall

RESOLVED –

That the Minutes of the Tourism Committee held on 6th October 2004 be adopted as circulated.

(The Mayor entered the Chamber at 7.25 p.m.)

140. REPORT OF TOWN CLERK

175. Winter Carnival

Members were reminded that the Winter Carnival would take place on Saturday December 11th.

In association with PLANED, funding had been received for joint publicity material for the Winter Carnivals and Events in Pembroke Dock, Narberth, Tenby and Saundersfoot. Modern Print had also agreed again to print flyers, free of charge, for distribution to local schools.

The competitions for the best illuminated property and best illuminated window would be judged on Wednesday evening, December 8th.

176. Pembroke Dock Festival 2005

Members were reminded that the Council's Tourism Committee intended to hold a Pembroke Dock Festival during the period June 24th to July 3rd 2005. The Committee was

anxious to build on some of the successes of this year's One 9T Event.

A draft programme of events had been arranged which was hoped would include a visit by a Royal Navy frigate, armed forces displays and Town history displays. Some events would theme link with Sea Britain 2005, the national maritime celebration to commemorate the 200th Anniversary of the Battle of Trafalgar. A re-enactment of Lord Nelson's landing had also been considered.

It was hoped to attract sponsorship towards festival costs and letters had already been sent to a number of companies. A grant application to assist with the event's marketing costs had been submitted to Pembrokeshire Tourism.

A public meeting would be held on Monday January 31st 2005 at 7.30 p.m. in the Entertainment Room, Pater Hall, to which local organisations would be invited.

The Town Clerk reported that he had received a reply from Irish Ferries who are donating travel vouchers.

PART II – CORRESPONDENCE

177. Pembroke Dock Museum Trust

Councillor R.G. Watts declared an interest in this matter, took no part in the discussion and did not vote.

A letter from the Secretary of the Pembroke Dock Museum Trust was enclosed at Appendix "A", which requested an increase in the level of financial support given by the Council. Currently a donation of £1000 had been given each year.

Members' consideration was requested.

It was agreed to discuss this request at the Budget Meeting in January 2005.

178. Arriva Trains Wales

Further to the recent debates on the revised train timetables in West Wales, a response from Arriva Trains to Christine Gwyther A.M. was enclosed at Appendix "B" concerning the Pembroke Dock to Manchester service.

179. Anti-Social Behaviour

Following the Town Clerk's report at the last meeting, the Town Clerk had written to Inspector Matthews expressing the Council's concerns and requesting his attendance at the meeting to be held on December 2nd 2004. Copies of this letter and the reply received were enclosed at Appendix "C". Members were asked to note that Inspector Matthews was unable to attend the meeting on December 2nd.

This matter had been discussed in Minute 138(j).

180. Donations

(Councillor D.T. Esmond declared his interest in this matter and took no part in the discussion and did not vote.)

The following applications had been received and were enclosed at Appendix "D".

a) **Mencap Stackpole Gardens**

The appeal was for financial assistance towards a new greenhouse.

RESOLVED –

That Mencap Stackpole Gardens be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

b) **Relate Mid and West Wales**

The appeal was to support Relate's work of enhancing family relationships and supporting people in avoiding the trauma of an unnecessary family or relationship breakdown.

Counselling sessions are held in Pembroke Dock. A donation of £50 had been made in December 2003.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillors Mrs. P.E.M. Folland

RESOLVED –

That the Council contribute £50 to Relate.

c) **National Eisteddfod of Wales**

RESOLVED –

That National Eisteddfod of Wales be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

d) **Macmillan Cancer Relief**

RESOLVED –

That Macmillan Cancer Relief be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

e) **Dyfed Victim Support**

RESOLVED –

That Dyfed Victim Support be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

(Councillor W.S. Rees entered the Chamber at 7.35 p.m.)

181. **Licensing**

The Mayor, Councillor D.T. Esmond, declared his interest in this matter, took no part in the discussion and did not vote.

(a) **Transfer of Public Entertainment Licence**
The Cricketers Lodge, Imble Lane

The proposed licensees were Robert Wayne Edwards and Katherine Jane Edwards. The licence was currently held by Jeanette Richards.

The hours of operation were Monday – Friday 12.00 noon – 1.00 a.m. and Saturday 11.00 a.m. – 11.45 p.m.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED -

That the Council have no objection to the application

(b) **Transfer of Justices' Licence**
The Caledonia Inn, 2/4 High Street. Pennar

The applicants were Stephen John Bale, Susan Irene Bale, Charmaine Victoria Bale, Angela Bowen, Stephen George Camani and Sarah Louise Pow.

The licence was currently held by Stephen Bale, Susan Bale and Charmaine Bale.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED -

That the Council have no objection to the application.

PART III – PLANNING

182. Planning Applications

The following applications had been received and were submitted for consideration by Council:-

04/0982/PA Mr. G. Grant 5 and 7 Prospect Place,
TST Solutions Ltd. Pembroke Dock –
Little Whitemoor Farm, Proposed residential development
Kings Stag,
Dorset DT10 2AU.

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor P.G. Gwyther

RESOLVED -

That the Council have no objection to the application.

04/0990/PA D.J.G. Ltd 24 Dimond Street,
10 Northgate Street, Pembroke Dock –
Pembroke SA71 4AR Change of use from office and
store-rooms to office and flat

PROPOSED by Councillor S. Perkins
SECONDED by Councillor R.G. Watts

RESOLVED -

That the Council defer their decision. Members considered that the plan submitted did not reflect the existing ground floor.

04/0995/PA Celtic Homes (Properties) Land adjacent to Military Road,
West Furzton Farm, Pennar, Pembroke Dock –
Maidenwells, Residential Development – 1
Pembroke SA71 5EH detached house and 4 semi-detached
houses

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor P.G. Gwyther

RESOLVED -

That the Council have no objection to the application.

04/1001/PA Mr. and Mrs. Bradley, Land to rear of Harding House,
Harding House, Chapel Road, Chapel Road, Llanreath –
Llanreath, Pembroke Dock Proposed Building Plot

PROPOSED by Councillor W.S. Rees
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED -

That the Council have no objection to the application subject to off street parking being provided, existing road to be widened and a cul-de-sac sign provided.

04/1022/PA Ms. Waters, Land adjacent to the Co-operative
Leonardston Hall, Store, Pembroke Dock –
Neyland, SA73 1EP. Erection of 5 No. dwellings plus
one retail unit with flats over.

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor V.M.J. Roach

RESOLVED -

That the Council recommend that this application be refused. Members considered that the proposal would be an overdevelopment of the site causing severe access problems.

04/1024/PA Erringham Investments The Point, Pennar,
c/o Columbia Group, Pembroke Dock –
Oakwood House, Residential building plots on
414-422 Hackney Road, Zones 10 and 11
E2 7SY

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor P. Weatherall

RESOLVED -

That the Council have no objection to the application.

183. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

04/0010/AD Clinton Cards, 2 Dimond Street, Pembroke Dock – Consent to display
an advertisement – **Consent** – with conditions

04/0115/PA Former site of Pembroke Boro' Football Clubhouse, Pembroke Dock – Construction of 26 flats for private domestic use – **Approved**

04/0467/PA Plot 46, The Point, Pennar – **Approved**

04/0849/PA 29 Waterloo Road, Pembroke Dock – Living extension to rear of building - **Approved**

04/0026/AG Bramble Hall Farm, Ferry Lane, Pembroke Dock – Notification of proposed works - **Approved**

04/0765/PA Unit 1, London Road, Pembroke Dock – Change of Use of Vacant Storage Unit – **Approved**

04/0013/AD Focus (DIY) Ltd, London Road, Pembroke Dock – Consent to display illuminated Sign - **Consent**

143. MATTERS RAISED VERBALLY

(a) Pembroke Dock Museum Trust

Councillor R.G. Watts declared an interest in this matter, took no part in the discussion and did not vote.

The Town Clerk reported that he had received a letter from Mr. John Evans of the Pembroke Dock Museum Trust regarding the visit by a Royal Netherlands Navy party on 6th January 2005. The Trust thanked the Town Council for offering to host a reception and were grateful for their support.

144. REPORT OF FINANCIAL OFFICER

24. Payment of Accounts

The Town Clerk requested that the following accounts be added:- 114 and 115.

The following accounts were submitted for payment:-

106	J. Pickering – Erection of Christmas Lights	500.00
107	Jewson Ltd. – Materials	12.55
108	Postage by Phone – Postage	50.00
109	The Festive Lighting Co. – Christmas Lighting Brackets	76.38
110	M. Roberts – Internal Audit	100.00
111	Age Concern Pembrokeshire – Donation	100.00
112	The Performing Right Society – Royalties	134.48
113	Tourism Committee	2,000.00
114	Newey and Eyre – 2 Timeswitches and goods	200.70
115	The Consortium – stationery	40.89

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor S. Perkins

RESOLVED -

That accounts No. 106-115 be approved for payment.

25. Half-yearly Statement of Accounts

The statement of accounts for the half year ended 30th September 2004, which have been audited by the Internal Auditor was attached at Appendix A for information and approval by Members.

145. MATTERS RAISED VERBALLY

(a) Dog Fouling – Front Street and The Promenade

Councillor D.L. Jones reported the problem of dog fouling in Front Street and The Promenade, which is not being removed by the street cleaners.

RESOLVED-

That the Town Clerk write to the Senior Maintenance Technician, Pembrokeshire County Council, regarding this matter and requesting action.

**(b) Public Right of Way, adjacent 19 Albany Street-
North Street, Bufferland**

Councillor Mrs. P.E.M. Folland reported that rubbish had been regularly dumped at this location and requested that this path be adopted by the County Council and be included on the regular cleaning schedule.

RESOLVED –

That the Town Clerk write to the Senior Maintenance Technician, Pembrokeshire County Council, requesting that this path be included on the regular cleaning schedule.

(c) Street Name Plates

Councillor Mrs. V.M.J. Roach reported that the following street name plates were missing:

Picton Place (North East end)
Milton Terrace (North West end)

RESOLVED –

That the Town Clerk write to the Senior Maintenance Technician, Pembrokeshire County Council, requesting the replacement of street name plates at these locations.

(d) **Speeding – Military Road**

Councillor D. Brinn reported that an accident had occurred recently in Military Road in which a dog was killed. He had received many complaints regarding poor streetlighting and speeding vehicles in Military Road, and this may have been a contributory factor.

RESOLVED –

That the Town Clerk write to Inspector Matthews requesting speed checks to be conducted in Military Road, and Pembrokeshire County Council requesting upgrading of the street lighting in Military Road.

(e) **PALC**

Councillor R.G. Watts reported that he had recently attended the Annual General Meeting of the Pembrokeshire Association of Local Councils, and that he had been elected to the Executive Committee.

146. **MAYORS' PHOTOGRAPHS**

Following discussion it was agreed to place the past Mayors' photographs on the walls around the Council Chamber. Councillor D.L. Jones also suggested that the plaques on the walls should be placed in their original positions.

PROPOSED by Councillor S. Perkins

SECONDED by Councillor P. Weatherall

RESOLVED –

That the Mayors' photographs should be placed around the walls of the Council Chamber.

147. **CHRISTMAS DINNER**

The Town Clerk had written to Members regarding the Christmas Dinner on 21st December 2004, being held at the Old Kings Arms Hotel, Pembroke and requested numbers for attendance.

The meeting terminated at 8.15pm



Mayor

