

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 11th November, 2004 at 6.30 p.m.

PRESENT:

Councillor D.T. Esmond, Mayor
Councillors D. Brinn, Mrs. P.E.M. Folland,
P.G. Gwyther, K.C. Higgs, Mrs. J.M. Rees
Mrs. V.M.J. Roach,
R. Watts, P. Weatherall

IN ATTENDANCE:

T.R. Edwards, Town Clerk
Mrs. W.A. Vincent, Financial Officer
Mrs. S. Lowen, Committee Clerk

The meeting was opened with Prayer.

125. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs. C. Fortune, Mrs. P.E. George, S. Perkins.

126. WELCOME TO MRS. S. LOWEN

The Mayor extended a welcome to Mrs. S. Lowen, Secretary/Committee Clerk, who was attending her first Council Meeting.

127. PRESENTATION ON RECYCLING

The Town Clerk stated that the Waste Awareness Officer was unable to attend the meeting but it was hoped that she would attend in the future.

128. MINUTES

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor P. Weatherall

RESOLVED -

That the Minutes of the last meeting of the Council held on 14th October, 2004 be adopted as circulated.

129. MATTERS ARISING FROM THE MINUTES

(a) Minute 115(d) – Commercial Row – Reinstatement of Road Markings

The Town Clerk reported that the only response he had received had been a telephone call from Councillor Brian Hall who explained that the red asphalt would not be replaced and presently alterations were taking place. White markings and white hatchings were to be reinforced, but in no way would the red asphalt be replaced because of the cost.



Members reiterated previous concerns regarding this dangerous junction and referred to disused ambulances which obstructed visibility.

Following discussion it was agreed that the Town Clerk request the Leader of Pembrokeshire County Council and the Director of Highways and Transportation to respond to the Council's letter.

It was also agreed that the Town Clerk write to the Police regarding the disused ambulances parked at Commercial Row.

(b) Minute 122(a) – New Moatway Bypass, Pembroke

The Town Clerk advised that there were no plans available for the Bypass at present. A Public Exhibition is to be held in February 2005. However, there is a Sounding-Group Committee which has been set up to consider the proposals, which is meeting next Monday, 15th November. He queried whether this Council should be represented on that Committee.

Members expressed concern that the proposals would affect traffic travelling from Pembroke Dock to Pembroke and therefore there should be representation from this Council on the Sounding-Group Committee.

RESOLVED –

That the Town Clerk submit a request for representation from this Council on the Sounding-Group Committee

(c) Minute 122(c) – Goods Operators' Licence – Jacob's Pill

The Town Clerk stated that the application would not be proceeded with. It was likely that the operator would be moving to Kingswood.

(d) Minute 122(g) – Park Street Lane

The Town Clerk stated that the Environmental Health Department had visited the area but had been unable to find any trace of offending discharge.

Councillor Watts stated that he had received a telephone call from the person who carried out the inspection and that further action is to be taken to replace the fittings to enable the sewage to discharge into the main sewer.

130. REPORT OF TOWN CLERK

**160. The Fire Precaution (Workplace) Regulations 1997
The Pater Hall**

Members were reminded that the Fire Service had granted the Council an extension of time until September 2004 for the installation of a fire alarm system in the Pater Hall.

The Town Clerk had written to the Mid and West Wales Fire Service and advised them of the current position and requested a further extension of time.

This had been granted until September 2005, but a further extension beyond that date may not be granted.



161. Christmas/New Year 2004

The Town Clerk requested the Council to determine the Christmas leave arrangements for the staff. Pembrokeshire County Council offices will be closed from Saturday 25th December and will re-open on Tuesday January 4th 2005.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the Council Offices be closed from 25th December 2004 and re-open on Tuesday January 4th 2005.

**162. Pembroke Dock One9T Committee
Hiring Charges in respect of Pater Hall**

At the last Council meeting consideration of the outstanding hiring charges amounting to £409 was deferred pending the circulation of detailed final accounts.

Following the last meeting, the Town Clerk received a visit from the Committee Treasurer, Mr. R. Bird, who had informed him that the accounts which had been referred to at that meeting were not the final accounts and should not be circulated as such. They were merely details of income and expenditure up to that date. The Town Clerk had again spoken to Mr. Bird who had informed him that he is still awaiting further information regarding a number of matters and is unable to complete the final accounts.

Councillor Weatherall declared an interest in this matter, and referred to the Minute passed in April 2004 agreeing to make a donation of £500 to the ONE9T Committee in respect of Pater Hall hiring charges. He was of the opinion that payment should not be withheld pending receipt of the Committee's final accounts.

Councillor Higgs declared an interest in this matter but accepted that the final accounts should be available prior to payment being made.

RESOLVED –

That payment be withheld pending receipt of the ONE9T Committee's final accounts.

163. The Pump House, Criterion Way Roundabout

A copy of a letter to County Councillor Kate Becton from the Historic Buildings Officer, Pembrokeshire County Council was enclosed at Appendix A, for Members' information.

164. Recycling Point Refurbishment

Capita Symonds have been commissioned by Pembrokeshire County Council to co-ordinate the refurbishment of a number of recycling points in the County in accordance with the Council's Municipal Waste Strategy.

In Pembroke Dock, the Oak Road, Pennar recycling point had been identified in this refurbishment programme.

Further details were enclosed at Appendix B, and the plans referred to were available at the Meeting.

165. Pembroke B Power Station Project

Enclosed at Appendix C a letter from RWE Npower plc who were actively pursuing the development of a scheme for a combined cycle gas turbine generating station on the Power Station site at West Pennar.

An environmental impact assessment process had been commenced. A great deal of environmental information was already available from studies undertaken in the 1990's and this was being drawn together in a preliminary environmental statement which would shortly be made available for consultation.

A copy of a non-technical summary of this document was available for inspection and comments or concerns about the proposals were invited at this early stage.

Councillor K. Higgs welcomed the proposal to develop a power station at West Pennar as it would create employment in the area.

166. The Welsh Assembly Government – Vision for Public Services

A copy of 'Making the Connections', the policy document which outlines the Welsh Assembly Government's public services vision had been received and was available for inspection.

**167. Dyfed-Powys Police Authority
Annual Policing Plan 2005/2006**

A letter from the Dyfed-Powys Police Authority setting out it's Local Objective for this year was enclosed at Appendix D.

The Authority also requested the Council's views on local priorities for the year commencing in April 2005. The local priorities identified last year were anti-social behaviour and school truancy, drug and alcohol abuse, and traffic management in Pembroke Dock.

A Community Consultative Forum meeting will be held on Thursday 25th November 2004 at the Town Hall, Milford Haven.

Following discussion it was

RESOLVED –

That the three local priorities for the year commencing April 2005 for Dyfed-Powys Police are:-

- (i) Antisocial behaviour and school truancy
- (ii) Traffic Management
- (iii) Drug and Alcohol Abuse

168. Proposed Sale of Centre Garage Site

The Town Clerk had received a copy of the report of the Director of Development, Pembrokeshire County Council to the Cabinet meeting on 13th September 2004, when the decision to dispose of the land was made. A copy of the report was enclosed at Appendix E.

Members expressed concern at the proposal to dispose of the site and were of the opinion that it was essential to retain the grass area for children to play and to avoid the reduction of visibility at the junction.

RESOLVED –

That a letter be sent to Pembrokeshire County Council expressing the Council's concern over the proposed sale of the site and emphasising the need for some of the grass area to be retained.

169. Licensing

The Mayor declared his interest in this matter, took no part in the discussion and did not vote.

**(a) Application for new Justices' Licence
Gwendoline's, 53 Bush Street**

A copy of an application for a new justices' licence had been received from Bissmire Fudge and Co. The application was from Jean Harrison who, together with Stephen Harrison, is the owner of the premises. If granted, the existing licence held by Alan Stockwell will be surrendered.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor P. Weatherall

RESOLVED –

That the Council have no objection to the application.

**(b) Application for transfer of Licence –
The Bird in Hand, 3 Lewis Street**

A copy of an application for the transfer of the Justices' licence had been received. The applicants were Pamela Jean Revill and Brian Revill. The licence was currently held by Brian Revill.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the Council have no objection to the application.

**(c) Application for renewal of permit for the use of gaming by way of
amusement with prizes
Reohorn Amusements, 28 Dimond Street**

A copy of this application had been received, and any comments to be made by 26th November 2004.

PROPOSED by Councillor P. Weatherall
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application.

Councillor Mrs. J.M. Rees declared her interest in this application, took no part in the discussion and did not vote.

PART III – PLANNING

170. Planning Applications

The following applications had been received and were submitted for consideration by Council:-

04/0844/PA	Mr. David Burrell 50 Glenview Avenue Llanion Park, Pembroke Dock	Plot 50, The Point, Pennar Park – 1 No. 3 bedroom single storey bungalow with attached single garage
------------	---	--

PROPOSED by Councillor D. Brinn
SECONDED by Councillor K.C. Higgs

RESOLVED –

That the Council have no objection to the application

04/0846/PA	Mrs. Caroline Taylor Miss Sally Lowe 6 Eastend Square Pembroke	Unit 1, London Road Ind. Estate, London Road, Pembroke Dock - Indoor Adventure Play Area
------------	---	--

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor P.G. Gwyther

RESOLVED –

That the Council have no objection to the application

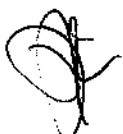
04/0849/PA	Mr and Mrs. G. Ball 42 Argyle Street Pembroke Dock	29 Waterloo Road, Llanion – Living Extension to rear of dwelling
------------	--	--

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the Council have no objection to the application

04/0856/PA	Roger Lefevre 14 Waterston Road, Hazelbeach	Old Launderette, Pembroke Dock – Fit new shop front with separate disabled access to lower floor
------------	---	--



PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M.Folland

RESOLVED –

That the Council have no objection to the application

94/0860/PA Mr. F. Ford 15 Britannia Road, Pembroke Dock –
4 Arthur Morris Drive 2 Storey Garage and Bedroom Extension
Pembroke Dock Porch and Dining Room Extension

PROPOSED by Councillor D. Brinn
SECONDED by Councillor P.G. Gwyther

RESOLVED –

That the Council have no objection to the application

04/0875/PA Brian Dowling Pembroke Dock Bowling Club –
14 Milton Terrace Annex to rear elevation in West pine end
Pembroke Dock invalid toilet facility, larger changing
rooms, clubroom and store

PROPOSED by Councillor P. Weatherall
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Council have no objection to the application

04/0876/PA Mr. D.R. Jenkins 14 Pembroke Ferry, Pembroke Dock -
14 Pembroke Ferry Extension to First Floor
Pembroke Dock

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor P.G. Gwyther

RESOLVED –

That the Council have no objection to the application

04/0884/PA Mr and Mrs W. Brunton 31 Meyrick Street, Pembroke Dock –
31 Meyrick Street 2 Storey Extension to rear of property
Pembroke Dock for domestic use

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor P. Weatherall

RESOLVED –

That the Council have no objection to the application



04/0894/PA Mr. and Mrs. S.J. Phillips Plot 37, The Point, Pennar –
131 Military Road 3 Storey Residential Dwelling
Pennar, Pembroke Dock.

PROPOSED by Councillor D. Brinn
SECONDED by Councillor P.G. Gwyther

RESOLVED –
That the Council have no objection to the application

04/0917/PA Mr. D. Wright, Cheriton, Beach Road, Llanreath –
Cheriton, Beach Road Raise roof and additional windows
Llanreath, Pembroke Dock

PROPOSED by Councillor K.C. Higgs
SECONDED by Councillor Mrs. J.M.Rees

RESOLVED –
That the Council have no objection to the application

04/0026/AG Mr Sean Burns Agricultural Shed,
Bramble Hall Farm Bramble Hall Farm, Pembroke Dock –
Ferry Lane, Not an application for planning
Pembroke. permission but notification of proposed
works

RESOLVED –
That the Council had noted the application.

171. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

04/0160/PA Plot 10, Lower Llanreath – Erection of two storey dwelling -
Approved

04/0525/PA Plot 67, The Point, Pennar – Construction of Dwelling –
Approved

04/0590/PA 41 London Road, Pembroke Dock – Garage – **Approved**

04/0761/PA Land adjacent to Military Road, Pennar – 1 No. detached
house and 4 no. semi-detached houses – **Refused**

04/0007/LB Milford Docks Company, Milford Haven – New toilet block
extension. Internal alterations to room layouts. Pier House,
Pembroke Dock – rebuilding existing chimney stack – **Approved**
with conditions.

131. SUPPLEMENTARY REPORT OF TOWN CLERK

**172. Donations
Age Concern Pembrokeshire**

At the last Council meeting it was resolved to consider making a donation to Age Concern Pembrokeshire.

Age Concern is a charity whose object is to "promote the relief of elderly people in any manner which now is or hereafter may be deemed by law to be charitable in Pembrokeshire". The Balance Sheet for the year ended 31st March 2004 had been received. Age Concern had a presence in Pembroke Dock Library every week.

Members' consideration was requested.

RESOLVED –

That the Council make a donation of £100 to Age Concern, Pembrokeshire

173. Planning Applications

The following additional planning applications had been received and were submitted for consideration:-

04/0930/PA Royal Mail (P. Trewick) Junction Ferry Road and Castle Street
220 Penarth Road to side of No.34, SA72 6RH
Cardiff CF11 8TA Installation of postman security container

PROPOSED by Councillor R.G. Watts
SECONDED by Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application

04/0931/PA Royal Mail (P. Trewick) Junction Military Road and Stranraer Lane
220 Penarth Road to side of garages SA72 6SG
Cardiff CF11 8TA Installation of postman security container

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application

04/0932/PA Royal Mail (P. Trewick) Bush Street next to existing pouchbox
220 Penarth Road SA72 6LN
Cardiff CF11 8TA Installation of postman security container

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application

04/0933/PA Royal Mail (P. Trewick) Hawkstone Road end of retaining wall
220 Penarth Road outside Daycare Centre SA72 6HP
Cardiff CF11 8TA Installation of postman security container

PROPOSED by Councillor R.G. Watts

SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application

04/0934/PA Royal Mail (P. Trewick) Grass waste land to rear of 24 Britannia Drive
220 Penarth Road SA72 6QF
Cardiff CF11 8TA Installation of postman security container

PROPOSED by Councillor R.G. Watts

SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Council have no objection to the application

04/0936/PA David Williams Plot 28, Pennar Point
10 Presely View Pembroke Dock
Pembroke Dock One Dwelling

PROPOSED by Councillor D. Brinn

SECONDED by Councillor P.G. Gwyther

RESOLVED –

That the Council have no objection to the application

04/0015/AD Tesco Stores Limited Tesco Superstore
Cirrus Buildings, London Road, Bierspool,
Shire Park Pembroke Dock, SA72 6DT
Welwyn Garden City Advertisement Hoarding

PROPOSED by Councillor Mrs. V.M.J. Roach

SECONDED by Councillor K.C. Higgs

RESOLVED –

That the Council have no objection to the application

174. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

04/0439/PA Land at end of Hamilton Road, Penmar, Pembroke Dock – Pair of semi-detached dwellings – **Approved** with conditions

132. REPORT OF FINANCIAL OFFICER

21. Payment of Accounts

The Town Clerk requested that account No. 100 – Jewson Ltd. be increased to £117.28 and the following accounts added:- 104 and 105.

The following accounts were submitted for approval of payment:

97	Pitney Bowes - Maintenance of Postage Meter	£11.74
98	Royal British Legion Poppy Appeal – Wreath	£20.00
99	Zurich Insurance Co. – Premium – 6 Floats - Winter Carnival	£63.00
100	Jewson Ltd. – Materials	£117.28
101	The Consortium – Stationery	£85.65
102	British Telecom - Telephone Charges	£230.28
103	The Festive Lighting Co. - Christmas Lights	£1,163.25
104	Pembroke Dock Old Peoples Welfare Committee – Donation	£550.00
105	Modern Print – Stationery	£33.04

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor P.G. Gwyther

RESOLVED –

That accounts No. 97 to 105 be approved for payment

22. Half-Yearly Statement of Accounts

The statement of accounts for the half-year ended 30th September, 2004 was attached at Appendix "A" for information and approval by Members.

23. Transfer to Imprest Account

The sum of £3,248.84 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and N.I. paid during the month of October, 2004.

133. MATTERS RAISED VERBALLY

(a) Town Council Website

Councillor P.G. Gwyther stated that he was updating the web pages for the Town Council and asked Members to inform him of any changes that may be required.

(b) Upper Gwyther Street Entrance – Memorial Park

Councillor Mrs. V.M.J. Roach stated that at the Council Meeting held on 4th December 2003, she had reported that the wooden entrance gate to the Memorial Park on the southerly end of Gwyther Street needed attention, and the Town Clerk had subsequently reported at the meeting on 29th January 2004 that he had received a letter from Pembrokeshire County Council indicating that the damaged wooden entrance gate had been removed and a new replacement gate would be provided as soon as possible. This has not yet happened. Councillor Mrs. V.M.J. Roach requested that this be followed up.

RESOLVED:-

That Pembrokeshire County Council be requested to follow this up.

(c) 17a/17b Pembroke Street

Councillor Mrs. V.M.J. Roach stated that some considerable time ago, the window lintel adjoining the southern end of the RNA Club at 15 Pembroke Street became structurally unsound, and obviously safety barriers put in place on the pavement area. She requested that the Council establish what the current position is, since the reduction of the pavement area, etc., is a hazard to pedestrians especially those with pushchairs, etc. in this location.

RESOLVED:-

That Pembrokeshire County Council be requested to clarify the current position regarding the pavement area in this location.

134. PRIVATE & CONFIDENTIAL REPORT

14. Appointment of Secretary/Committee Clerk

Following interviews held last week, Ms. Susan Lowen had been appointed to the post of Secretary/Committee Clerk with effect from November 1st, 2004. Her commencing salary will be £7542 per annum, point 14 (pro rata) on Scale 3. The appointment was subject to a three month's probationary period.

**15. Local Government Act 2000 Part III – Code of Conduct for Members
Allegation made against Councillor K. Higgs**

The Town Clerk had received from the Director of Investigations of the Commission for Local Administration in Wales, a copy of an allegation against Councillor K. Higgs by Mrs. J.F. King. Also enclosed was a copy of a letter to Mrs. King from the Director of Investigations notifying her of the decision not to investigate her allegation.



Copies of the correspondence were enclosed at Appendix A.

16. Disability Access – Pater Hall

The Town Clerk distributed to Members details of the Disability Discrimination Act 1995.

As requested at the last meeting costings in respect of the provision of a bell outside the ground floor office door and portable ramps for wheelchair access to the Refreshment Room had been received.

Details were:

Provision of a bell – approx. £60 plus electrical wiring costs.

Provision of a ramp

- | | | |
|-----|--|-------------------------------|
| (a) | to fully comply with the gradient recommended in the Act -
This would take 30-45 minutes to position. | £3,059 (+VAT) |
| (b) | 6ft. Standard Access Ramp with single handrail
or
6ft. Folding Briefcase Ramp – no handrails
(gradient 1 : 04 – supervision required) | £362 (+VAT)
£212.50 (+VAT) |

Platform Lift from Foyer to Council Chamber

The provisional sum in the Contractor's Tender document was £11,575 plus £1500 for labour to fit, a total of £13,075.

It was reported that the Pater Hall Community Trust would be making application for a Key-fund grant of £10,000 from PAVS.

RESOLVED:-

- (1) to approve the installation of a push surface bell outside the ground floor office door.
- (2) to ascertain from the tender documents, if possible, the cost of providing the permanent ramp outside the Refreshment Room.

17. Anti-Social Behaviour

The Town Clerk reported verbally on several recent incidents of anti-social behaviour which had taken place in Pembroke Dock and in particular, at the Pater Hall. He expressed his concerns and stated that the safety and well being of the staff was paramount.

The Council discussed various options and suggested that costings should be sought for CCTV in conjunction with a buzzer entry system. It was suggested that the Town Clerk also consult with Sally Thompson, who is the Safety Officer with Pembrokeshire County Council.

Concern was also expressed regarding the Police CCTV system and the difficulties in monitoring the cameras due to staffing problems.

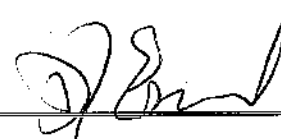
RESOLVED:-

That the Town Clerk write to Inspector Matthews expressing the Council's concerns and requesting his attendance at the next Council meeting on Thursday 2nd December, 2004 at 6.30pm.

135. CHRISTMAS DINNER

Two suggestions for possible venues for the Council's Christmas Dinner were The Ferry Inn, Pembroke Ferry and Davina's, Queen Street, Pembroke Dock. The Town Clerk was requested to obtain menus for consideration. The suggested date was Thursday 16th December 2004.

The meeting terminated at 8.30pm.



Mayor