

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 14th October, 2004 at 6.30 p.m.

**PRESENT:**

Councillor D.T. Esmond, Mayor  
Councillors D. Brinn, Mrs. P.E.M. Folland,  
Mrs. C. Fortune, P.G. Gwyther, K.C. Higgs,  
D.L. Jones, S. Perkins, Mrs. V.M.J. Roach,  
R. Watts, P. Weatherall

**IN ATTENDANCE:**

T.R. Edwards, Town Clerk  
Mrs. W.A. Vincent, Financial Officer

The meeting was opened with Prayer.

**111. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mrs. J.M. Rees.

**112. PEMBROKE DOCK YOUTH FORUM PROJECT**

Sian Thomas and three members of the Pembroke Dock Youth Forum were present at the meeting to seek the support of the Council for a project they are hoping to undertake. Their proposal is to provide a seat a map and mosaic footprints on the grassed area by the tank and propeller on land adjacent to Western Way Car Park. They also enquired whether it would be necessary to obtain planning permission for the proposals.

As the land concerned is owned by Pembrokeshire County Council, they were advised to contact that Authority for further advice.

**RESOLVED -**

That a letter supporting the project be sent to the Pembroke Dock Youth Forum together with a copy of these Minutes.

**113. COMMUNITY RADIO**

Mr. Lloyd Coles was present at the meeting seeking support for an application being made before 23rd November, 2004 for a Community Radio station. The station would operate over a five kilometre radius and would cover the towns of Pembroke Dock and Pembroke as well as some outlying areas. Two full time and one part time staff would be required initially as well as volunteers from organisations who wished to broadcast their own programmes. Much of the equipment required would be provided free of charge.



**RESOLVED -**

That the Council support the application for a Community Radio Station to serve the towns of Pembroke and Pembroke Dock.

**114. MINUTES**

PROPOSED by Councillor Mrs. P.E.M. Folland  
SECONDED by Councillor R. Watts

**RESOLVED -**

That the Minutes of the last meeting of the Council held on 23rd September, 2004 be adopted as circulated.

**115. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 104(b) - CCTV Camera**

The Town Clerk advised that he had spoken to PC Max Bevan who confirmed that the trees had been cut back to allow greater visibility from the camera situated at Albion Square.

It was hoped that the new camera in Ferry Lane would be operational by Christmas.

**(b) Minute 99(g) - Footpaths - Barrack Hill**

Councillor Mrs. P.E.M. Folland stated that the footpaths on Barrack Hill had been cut and were now in an excellent condition.

**(c) Minute 126 - Proposed Zebra Crossing - B4322 Pembroke Road**

The Town Clerk advised that he had received a copy of a letter from the Headteacher of Pembroke School to Pembrokeshire County Council stating that the Governing Body preferred a pelican crossing to be provided rather than a zebra crossing in the interests of safety.

The supply of electricity required for a pelican crossing would have to be provided from Ferry Lane which would be very expensive.

Following discussion it was

**RESOLVED -**

That Pembrokeshire County Council be informed that whilst they had supported the proposal for a zebra crossing they now fully support the views of the School Governors that a pelican crossing would be preferable in the interests of the safety of pupils.



**(d) Minute 128 - Commercial Row - Reinstatement of Road Markings**

The Town Clerk reported a further letter from Pembrokeshire County Council stating that they had previously explained the rationale for not relaying the asphaltic backing and regret that they were unable to consider the matter further.

Councillor Mrs. P.E.M. Folland again expressed her previous concerns regarding the dangerous junction which is used by a very large number of vehicles travelling to and from the Ferry terminal, including large articulated lorries. If the County Council cannot replace the red asphalt then white cross-hatching should be provided so that motorists are aware of which traffic has priority.

**RESOLVED -**

That a letter be sent to the Director of Highways, Pembrokeshire County Council emphasising the necessity for replacement of red asphalt at the Commercial Row/Albion Square junction, but in the event of this not being possible then white cross-hatching should be provided to emphasise to motorists which traffic has priority.

That a copy of the letter be sent to the Leader of Pembrokeshire County Council and Councillor Brian Hall, Cabinet Member for Transportation

**(e) Minute 106(142) - Planning Applications**

Councillor Mrs. V.M.J. Roach stated that Councillor S. Perkins had declared her interest in planning application No. 04/0606/PA and took no part in the discussion and did not vote.

**(f) Minute 143(a) - Arriva Trains - Timetables**

The Town Clerk reported that he had received a letter from Christine Gwyther AM who was seeking clarification on the status of the Pembroke Dock to Manchester line and would report further in due course.

**(g) Minute 110(a) - Fort Road Car Park**

Councillor R. Watts stated that the barrier has been replaced at the entrance to the Fort Road Car Park, the Information Panel had however, not been replaced.

The Town Clerk advised that the County Council had no budget for Information Panels at the present time.

**RESOLVED -**

That Pembrokeshire County Council be requested to remove the remaining parts of the Information Panel.

**(h) Minute 110(b) - Festival 2005**

At the Tourism Committee meeting held on 6th October, 2004 it had been decided to hold a Festival in the Town from 24th June to 3rd July, 2005. Discussions were taking place with Planed with

regard to them providing assistance and producing leaflets and posters for the events. The Town Clerk would be attending a meeting in Narberth on 21st October, 2004.

(i) **Minute 110(f) - Skateboarding**

Councillor Mrs. V.M.J. Roach reported that the debris had been removed from Melville Terrace.

**116. TOURISM COMMITTEE MINUTES**

PROPOSED by Councillor Mrs. P.E.M. Folland  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED -**

That the Minutes of the Tourism Committee meetings held on 29th October, 2003 and 19th November, 2003 be adopted as circulated.

**117. REPORT OF TOWN CLERK**

**144. Pater Hall Community Trust**

**a) Lease to the Town Council**

Members had previously seen (Council Meeting 3rd June, 2004) a copy of the Heads of Agreement for the lease between the Trust and the Town Council in respect of the Council Offices and Council Chamber. The rent would be an open market rental determined by professional valuation and would be inclusive of the tenant's contribution towards heating, lighting, water insurance and decoration of common parts.

The Trustees had requested that the Council be informed that a rental valuation had been received from Guy Thomas & Co. and a copy was enclosed at Appendix "A" for perusal.

Members will note that the Valuer suggests that the Council should pay a contribution of 25% towards the additional services detailed.

The Trust proposes that the inclusive annual rent payable for the first three years should be as follows:-

Council Offices (exclusive use)	£1,820
Council Chamber	£1,560
Insurance - based on 2005/2006 estimates (25%)	£1,250
Heating and Lighting - based on 2005/6 estimates (25%)	£1,062
Water Rates - based on 2005/6 estimates (25%)	£138
	<u>£5,830</u>

The Trustees feel that the market rental received is rather low in relation to other rentals known to them. Adding a contribution towards the decorating of common parts and an element for further inflation, it was proposed that the annual rental for the first three years should be £7,000 per annum.

The Council's agreement to this proposed rental is requested by the Trustees.

**RESOLVED -**

That the Council agree to payment of an annual rental of £7,000 for the first three years for use as detailed in the Clerk's Report.

**(b) Salaries, Wages and Administration Costs**

The Clerk had also been instructed by the Trustees to request that the salaries and wages of staff employed on matters relating to the Trust should be initially paid by the Council, with the Trust reimbursing the Council at the end of each financial year with the apportioned amount. Likewise, it was requested that the same arrangement should apply to postage, telephone, office equipment maintenance and upgrading.

I have discussed this matter with the Council's Internal Auditor who raised no objection to the proposal. Members' agreement was requested.

**RESOLVED -**

That the Council agree to payment of salaries and wages of staff employed on matters relating to the Trust be initially paid by the Council with reimbursement from the Trust at the end of each financial year.

That a similar arrangement be implemented in respect of postage, telephone, and office equipment maintenance and upgrading.

**(c) Donations from the Town Council to the Trust**

The Town Clerk had previously reported that under the provisions of Section 19 of the Local Government (Miscellaneous Provisions) Act 1976, the Council was able to make financial donations to the Trust to assist with its objects. Legal advice on this matter was obtained from the National Association of Local Councils. The Trust would have to have this support from the Council since its rental and hiring income would be insufficient to pay all running costs. The Trust would probably request an initial donation and thereafter an annual donation would be required to cover the shortfall in income over expenditure.

**(d) Match funding Contribution from the Council**

The Council previously resolved (Council Meeting 3rd June, 2004) to make a match funding contribution of £75,000 to the Trust in respect of the grant applications for the upgrading of the Pater Hall. Again, advice was obtained from the National Association of Local Councils that part of the accumulated Town Council reserves could be transferred to the Trust as a match funding contribution. The legal power to make this contribution is again Section 19 of the Local Government (Miscellaneous Provisions) Act 1976.

Now that the Trust had opened Bank Accounts, the Trustees have requested that the transfer of the £75,000 be made. The Council's agreement was requested.

**RESOLVED -**

That the Council agree to the transfer of the sum of £75,000 to the Pater Hall Trust for the purpose of a match funding contribution for grant application purposes.

**145. Pembroke Dock One9T - Hire of Pater Hall**

At the last Council Meeting detailed hiring charges amounting to £409 which are outstanding in respect of five events held at Pater Hall were reported. Consideration of the matter was deferred to this meeting when detailed accounts would be available from the One9T Committee.

As Members are aware two donations amounting to £5,000 have been made to the One9T Committee. It was further resolved on 22nd April, 2004 as follows:-

- (1) That Albion Square School be included in the schedule of events to be held at Pater Hall during the ONE9T celebrations.
- (2) That the ONE9T Committee be granted permission to hold their meetings on Sunday evenings free of charge, if the Caretaker is already on the premises. Any additional time worked to be charged.
- (3) That the ONE9T Committee pay for all the bookings at Pater Hall during their celebrations.
- (4) That the Town Council make a donation of £500 to the ONE9T Committee in respect of Pater Hall hiring charges.

Confirmation as to whether a further grant was to be made to cover the hiring charges was requested. If so, it would be simpler for accounting purposes to make an internal transfer in respect of the £409.

In response to a question from Councillor S. Perkins as to why the accounts of the One9T Committee had not been circulated to Members, Councillor K. Higgs stated that he had a copy with him which was available for perusal by Members.

Following discussion it was

**RESOLVED -**

That consideration of this matter be deferred to the next meeting and that the One9T Committee's accounts be circulated to Members.

Councillor P. Weatherall declared an interest in this matter, took no part in the discussion and did not vote.



## **PART II - CORRESPONDENCE**

### **146. Town Council Representation on Outside Bodies and Committees**

Enclosed at Appendix "B" was a letter received from Mrs. Janet Tallett of Shropshire Road, Pembroke Dock requesting various information concerning Town Council representation on outside bodies and committees, including the Pembroke Dock Townscape Heritage Initiative. Councillor D.L. Jones was appointed to represent the Council on the THI Steering Committee in July, 1999.

Before replying to Mrs. Tallett on the various matters raised, the Council's instructions were requested. Following discussion it was

#### **RESOLVED -**

That Mrs. Tallett be informed as follows:-

- (i) that Councillor D.L. Jones was appointed to represent the Council on the Pembroke Dock Townscape Heritage Initiative in July, 1999 and reports to the Council as necessary.
- (ii) the Town Council is the "local" face of local government, its role is varied and Town Councillors act on behalf of the residents of the Town where possible. However, there may differing views on a particular matter and for legal, planning or other reasons a Councillor would have to form his/her own opinion faced with the particular circumstances.
- (iii) Town Councillors must abide by the National Code of Conduct adopted by the Council.
- (iv) That a list of Council representation on outside bodies be given to Mrs. Tallett.

### **147. Letter from Residents' Action Group**

Enclosed at Appendix "C" was a copy of a letter which had been sent to all Councillors by Mrs. M. Murton of 42 Clarence Street. Members' instructions were requested.

Members expressed objection to the letter from Mrs. Murton as the comments referred to were not made in Council but by Councillor Jones in a letter to a local newspaper.

Following discussion it was

#### **RESOLVED -**

That the Town Council do not support the request for Council D.L. Jones to submit an apology to the Residents Action Group for comments made in a letter to a local newspaper. Furthermore, it is considered that the Town Council has not been brought into disrepute by this matter.

**148. Pembroke Dock Townscape Heritage Initiative 2001-2006**

A copy of the Mid-Term Review and Report of the Steering Committee, together with a Masterplan for the final two years of the five year period had been received and was available for inspection.

**149. Notification of Planning Applications**

Enclosed at Appendix "D" was a letter received from the Head of Planning, Pembrokeshire County Council regarding the consultation period for planning applications.

The Town Clerk stated that if planning applications were received more than 14 days before a Council Meeting he would consult with Ward Members, in accordance with previous practice.

**150. Pembrokeshire Association of Local Councils**

The Annual General Meeting was to be held on Saturday, 30th October, 2004 at 10.30 a.m. in the Picton Centre, Haverfordwest.

As a Member, the Council was entitled to appoint and be represented by two voting delegates and an additional two observers may also attend.

The Secretary requested to be informed of the names of the Council's voting delegates.

**RESOLVED -**

That the Deputy Mayor, Councillor R. Watts, represent the Council.

That the Secretary of PALC be advised that Council's voting delegate will be Councillor R. Watts. The Mayor, Councillor D.T. Esmond would also attend, if possible.

**151. Licensing - Transfer of Justices**

**(a) Lidl, Pier Road**

A copy of an application for the transfer of the Justices' licence had been received. The applicants were Darren Meaney and Vanessa Ircha. The licence was currently held by Thomas Stamp and Vanessa Ircha.

**RESOLVED -**

That the Council have no objection to the Justices Licence in respect of Lidl, Pier Road being transferred to Thomas Stamp and Vanessa Ircha.

The Mayor, Councillor D.T. Esmond declared his interest in this matter, took no part in the discussion and did not vote.

**152. Pembrokeshire Rail Travellers Association**

A copy of the latest newsletter and timetables had been received and were available for inspection.





**153. Pembrokeshire Coastal Forum**

The latest edition of the Forum newsletter had been received and was available for inspection.

**154. Proposed LNG Plant, Waterston, Milford Haven**

Correspondence received from Mrs. J.F.E. Jones of Llanstadwell regarding the proposed LNG plant at Waterston was reproduced at Appendix "E"

Any instructions were requested.

**155. Various Matters from County Councillor Kate Becton**

Enclosed at Appendix "F" was correspondence from County Councillor Kate Becton concerning various matters which she had asked the Town Clerk to bring to the attention of the Council. Any instructions were requested.

(i) Sale of Old Central Garage Site

Members concurred with the importance of the site as expressed by Councillor Becton and fully support her views.

(ii) Pembroke Dock Townscape Heritage Initiative

Council agreed with increasing the number of members serving on the above Committee.

(iii) Traffic Management Survey

Councillor Becton reported that the above survey was scheduled to be undertaken in mid 2005.

(iv) Street Cleaning - Central Ward

Street cleaning, refuse collection, etc. were matters regularly discussed by this Council.

**PART III - PLANNING**

**156. Planning Applications**

The following applications have been received and were submitted for consideration by Council:-

04/0761/PA	Celtic Homes Ltd. West Furzton Farm Maidenwells Pembroke	Land at Military Road, Pennar - 1 No. detached house and 4 No. Semi-Detached Houses
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PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor K. Higgs

**RESOLVED -**

That the Council have no objection to the application

04/0765/PA D. Broadhurst Unit 1, London Road -  
1 Hill Crest Change of Use of Vacant Storage Unit  
Cosheston to Motor Vehicle Repairs

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor K. Higgs

**RESOLVED -**

That the Council have no objection to the application

04/0767/PA Mr. & Mrs. A. Lincoln 20 London Road -  
20 London Road New Dormer to Rear and External  
Pembroke Dock Improvement

PROPOSED by Councillor D.L. Jones  
SECONDED by Councillor S. Perkins

**RESOLVED -**

That the Council have no objection to the application

**157. PLANNING DECISIONS**

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

- 03/1471/PA Plot 9 Land to Rear of Essex Road, Llanion Park - **Approved**
- 03/1649/PA Plot 65, The Point Pennar - Erection of Dwelling - **Approved**
- 04/0042/PA Land North of Cleddau Bridge Hotel - Residential Development (5 houses maximum) - **Approved**
- 04/0144/PA Plot 11, Fairways - Erection of 1.5 storey dwelling - **Approved**
- 04/0310/PA 13 Owen Street - Domestic Extension - **Approved**
- 04/435/PA 2 Britannia Drive - Two-storey extension to side of existing house - **Approved**
- 04/0496/PA Focus DIY Store, London Road - Erect galvanised palisade fence to form secure compound - **Approved**

**118. SUPPLEMENTARY REPORT OF TOWN CLERK**

**158. Planning Applications**

The following additional planning applications have been received and were submitted for consideration:-

04/0797/PA Mr. & Mrs. Cowley Plot 31, The Point, Pennar Park -  
Littlestock New Residential Dwelling  
Chipping Norton

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. P.E.M. Folland

**RESOLVED -**

That the Council have no objection to the application

04/0801/PA Mr. & Mrs. M. Watkins/  
Mr. & Mrs. M. Bradbury Plot 36, The Point, Pennar Park -  
337 Clarence Road New Residential Dwelling  
Sutton Coldfield

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor D. Brinn

**RESOLVED -**

That the Council have no objection to the application

04/0802/PA Mr. & Mrs. S. Reynolds Plot 7 Springfield Road, Imble Lane -  
Plot 3 New Dwelling and Garage  
Springfield Road  
Pembroke Dock

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor P. Weatherall

**RESOLVED -**

That the Council have no objection to the application

04/0811/PA Mr. G. Laycock Plot 21, The Point, Pennar Park -  
90 Llanstephan Road New Residential Dwelling  
Carmarthen

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor P. Gwyther

**RESOLVED -**

That the Council have no objection to the application

04/0013/AD Focus (DIY) Ltd. Focus (DIY) Ltd., London Road -  
Gawsworth House 1 No. Fully Illuminated Sign  
Crewe

PROPOSED by Councillor K. Higgs  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED -**

That the Council have no objection to the application

04/0035/LB Milford Haven Port Authority The Customs House, The Royal Dockyard -  
The Docks Renovation to the external fabric to be  
Milford Haven restored back to its original appearance

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor P. Weatherall

**RESOLVED -**

That the Council have no objection to the application

**159. Planning Decisions**

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

- 03/1471/PA Plot 9, Land to Rear of Essex Road - Residential Dwelling - **Approved**
- 03/1649/PA Plot 65, The Point, Pennar - Erection of Dwelling - **Approved**
- 04/0042/PA Land North of Cleddau Bridge Hotel - Residential Development (5 houses maximum) - Outline - **Approved**
- 04/0144/PA Plot 11, Fairways - Erection of 1.5 Storey Dwelling - **Approved**
- 04/0310/PA 13 Owen Street, Pennar - Domestic Extension - **Approved**
- 04/0435/PA 2 Britannia Drive - Two-storey Extension to Side of Existing House - **Approved**
- 04/0496/PA Focus DIY Store, London Road - Erect Galvanised Palisade Fence to Form Secure Compound - **Approved**
- 04/0493/PA 143 Military Road, Pennar - Extension to Dwelling - **Approved**
- 04/0565/PA 21 Pembroke Road - Proposed Granny Flat Extension to Rear of Dwelling - **Approved**
- 04/668/PA Site at Llanion Park - Siting of Secure Storage Unit - **Approved**

**119. "KEEP CLEAR" MARKINGS**

The Town Clerk reported a letter he had received from the Senior Network Officer of Pembrokeshire County Council confirming that works orders had been issued to provide new "keep Clear" markings at Criterion Way and to freshen the existing markings at Charles Thomas Avenue. In accordance with the traffic sign Regulations 2002 and the authority's bilingual policy, the appropriate Welsh language legend (Cadwch yn glir) will also be provided.

**120. WALES AFTER WORLD WAR II**

The Town Clerk reported that he had been received inquiries from Mr. Phil Carradice, who is writing a book entitled "Wales After World War II" as to availability of photographs of the prefabs at Britannia for inclusion.

It was suggested that Mr. John Warley may be able to assist.

**121. REPORT OF FINANCIAL OFFICER**

**19. Payment of Accounts**

The following accounts were submitted for approval of payment:-

85	Pitney Bowes -Maintenance of Postage Meter	£11.74
86	SWALEC - Electricity - Albion Square Lamp	£11.92
87	Postage By Phone - Postage	£50.00
88	Jewson Ltd. - Materials	£57.80
89	Enviroventure - Hire of Skip - Removal of Floral Displays	£80.50
90	British Gas - Gas	£222.20
91	Pembrokeshire County Council - Contrb' running Costs CCTV Scheme	£1,705.00
92	Cleddau Bridge Hotel - Civic Function	£1,915.60
93	Konica Minolta Business Solutions - Photocopying	£75.18

It was requested that account No. 92 - Cleddau Bridge Hotel be reduced to £1,843.80 and the following accounts added:-

94	St. Mary's School - Plants, etc. - Schools In Bloom Comp.	£74.89
95	Hean Castle Estate - Christmas Tree	£114.49
96	Ben Thompson - Donation	£100.00

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED -**

That accounts No. 85 to 96 be approved for payment subject to the amount of No. 92 being reduced to £1,843.80

**20. Transfer to Imprest Account**

The sum of £3,528.84 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and N.I. paid during the month of September, 2004.

**122. MATTERS RAISED VERBALLY**

**(a) New Moatway Bypass, Pembroke**

Councillor S. Perkins expressed her concern at the plans for the new Moatway Bypass.

which would effectively separate Pembroke Dock from Pembroke.

**RESOLVED -**

That a copy of the plan of the proposed Bypass be obtained for consideration by Council.

**(b) Recycling**

Councillor K. Higgs referred to a scheme operated by Carmarthenshire County Council whereby householders were provided with containers to store newspaper, etc. for kerbside collection by the County Council and asked if Pembrokeshire County Council proposed to introduce a similar scheme.

County Councillor S. Perkins referred to a pilot scheme currently in operation in some areas, and stated that by 2007 Wales would be required to conform with European standards.

**RESOLVED -**

That the Recycling Officer of Pembrokeshire County Council be invited to attend a meeting of the Council to discuss recycling.

**(c) Goods Operators' Licence - Jacob's Pill**

Councillor Mrs. P.E.M. Folland referred to a Notice in the Western Telegraph of an application being made to the Traffic Commissioners for a licence to use land at Jacob's Pill as an operating centre for one goods vehicle. Letters of objection had been sent to the Traffic Commissioners.

The Town Clerk stated that he had made enquiries with the Planning Department of Pembrokeshire County Council who had advised that planning permission would be required if there was a change of use of the land.

**(d) Pembroke Dock Old People's Welfare Committee**

Councillor Mrs. V.M.J. Roach requested that the Council's annual donation to the above Committee be paid in order that arrangements could be made for the Christmas Party.



**RESOLVED -**

That the donation of £550.00 be paid to  
Pembroke Dock Old People's Welfare  
Committee.

(e) **Freshwater East Joint Management Group**

Councillor Mrs. V.M.J. Roach reported that she had recently attended a meeting of the above Group when a review of the summer season took place. It was emphasised that when proceeding with the drafting of the proposed Local Nature Reserve Summary Plan, consideration had to be given to Village Green registration which had been applied for so that the two are compatible.

(f) **Age Concern Pembrokeshire**

Councillor Mrs. V.M.J. Roach had attended as the Council's representative, the AGM of Age Concern Pembrokeshire on 8th October, 2004 at Letterston Memorial Hall when the Guest Speakers were David Wildman, Pembrokeshire County Council Cabinet Member for Older People and Liz Higham, Pembrokeshire County Council Older Peoples Strategy Co-ordinator. She was disturbed to hear that falls in people over 60 needing treatment in the U.K. amount to 4,000,000 per year, far exceeding those suffering heart attacks and strokes.

She had passed the Annual Report, etc. to the Town Clerk but wished to draw attention to the Free Electric Blanket test available. In the event of a blanket failing to pass the test, a free replacement would be provided. An appointment was necessary for blanket testing at Pater Hall on 1st November, 2004.

Age Concern have a presence at Pembroke Dock Library for a number of hours per week to provide computer tuition.

A sponsorship form was available for donations to be made.

**RESOLVED -**

That consideration of the Council making a  
a donation to Age Concern Pembrokeshire  
be placed on the agenda for the next meeting

(g) **Park Street Lane**

Councillor R. Watts referred to waste water discharging from the Bingo Centre into Park Street Lane.

**RESOLVED -**

That the matter be reported to the Environmental  
Health Department of Pembrokeshire County  
Council.

h) **Dr. Jones Charity**

Councillor R. Watts stated that he been appointed to be the Council's representative on Dr. Jones; Charity. A vacancy had now arisen and he had been invited to become a Full Member.



He therefore enquired whether the Council should appoint another representative.

The Town Clerk stated that he would made inquiries with Councillor Dillwyn Davies regarding this.

**123. PRIVATE & CONFIDENTIAL REPORT/SUPPLEMENTARY REPORT OF TOWN CLERK**

**12/13 Appointment of Secretary/Committee Clerk**

Members were circulated with details of the applicants for the above post and after consideration it was

**RESOLVED -**

That the following applicants be invited to attend for interview:-

Miss S.M. Cook, Martindale, 31 Treowen Road  
Pennar, Pembroke Dock

Ms M. Katra, 10 Front Street, Pembroke Dock

Ms S.C. Lowen, Sea View, Burton, Milford Haven

Mr. R. White, Clivemount, 17 Pembroke Road,  
Pembroke Dock

**124. DISABILITY ACCESS - PATER HALL**

The Town Clerk referred to the Disability Discrimination Act, 1995 which became operative from 1st October, 2004. Whilst the Council were endeavouring to comply with the requirements of the Act in the upgrading works to be undertaken, he was of opinion that there were measures which could be undertaken to assist disabled people in the interim period.

Access to the Main Hall was available for wheelchairs via a ramp from the Lewis Street entrance. A ramp could also be purchased which would provide similar access to the Refreshment Room. As at present access to the Council Offices was not possible, it was suggested that a bell at a suitable height for a wheelchair user be provided on the exterior of the door to the Offices, a member of staff could then deal with the matter.

With regard to the Council Chamber, provision was made in the proposed up-grading works for a platform lift, this could be provided now rather than waiting for the main contract, and paid for by the Council. Organisations who required disabled access to the Entertainment Room could then use the Council Chamber instead

**RESOLVED -**

That the Town Clerk obtained costings for the items referred to above for consideration by Council.

The meeting terminated at 8.35 p.m.

  
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Mayor