

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 27<sup>th</sup> January, 2005 at 6.30 p.m.

**PRESENT:**

Councillor D.T. Esmond, Mayor  
Councillors D. Brinn, Mrs. C. Fortune,  
Mrs. P.E. George, P.G. Gwyther,  
K.C. Higgs, D.L. Jones,  
S. Perkins, R.G. Watts, P. Weatherall.

**IN ATTENDANCE:**

T.R. Edwards, Town Clerk  
Mrs. S. Lowen, Committee Clerk

The meeting was opened with Prayer.

**157. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P.E.M. Folland, Mrs. J.M. Rees, Mrs. V.M.J. Roach,

**158. MINUTES**

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor P. Weatherall

**RESOLVED –**

That the Minutes of the last meeting of the Council held on 6<sup>th</sup> January 2005 be adopted as circulated.

**159. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 151(a) – Commercial Row – Reinstatement of Road Markings**

The Town Clerk reported that following his request, an on-site meeting with the Highways and Transportation Department of Pembrokeshire County Council had been arranged for Friday 4<sup>th</sup> February 2005 at 10.30am, to which any Members that were interested were invited to attend. County Councillors K. Becton and B. Hall were also invited to attend.

**(b) Minute 151(b) – Pembroke Dock One9T Committee Hiring Charges**

The Town Clerk reported that he had spoken to Mr. Bird who hoped to be able to present the accounts of the Pembroke Dock One9T Committee by the next Council meeting on 17<sup>th</sup> February 2005.

(c) **Minute 151(g) – Pembroke Dock Festival 2005**

The Town Clerk reminded Members of the Public Meeting regarding the Pembroke Dock Festival 2005 being held on Monday 31<sup>st</sup> January 2005.

(d) **Minute 184 – Town Awards Scheme**

The Town Clerk reported that he had received only one new nomination this year, and that one nomination had been carried over from last year. He reminded Members that the closing date for nominations was 17<sup>th</sup> February 2005.

(e) **Minute 185 – New Licensing Laws**

The Mayor, Councillor D.T. Esmond, reported that he had attended an all-day seminar regarding the new Licensing Laws and would bring the information he had received at that meeting to the next Council meeting for Members' information. The Town Clerk and Councillor P.G. Gwyther had also attended a meeting in Haverfordwest on January 17<sup>th</sup> 2005.

(Councillor S. Perkins entered the Chamber at 6.35pm)

(f) **Minute 187 – The Louisa Saunders Trust**

The Town Clerk had received further information regarding the Louisa Saunders Trust from the Secretary, Councillor Dillwyn Davies. The Trust dates back to the former Borough Council and it assists the elderly with bursaries. They receive applications from approximately 20 people a year following an advertisement in the local press.

Councillor S. Perkins stated that she believed Councillor Mrs. J.M. Rees would be interested in being the Council's representative.

**RESOLVED –**

The Town Clerk would write to Councillor Mrs. J.M. Rees inviting her to represent the Council on The Louisa Saunders Trust.

(g) **Minute 195 – Planning Applications**  
**01/1067/PA – 82 Stranraer Road, Pennar, Pembroke Dock**

Councillor Mrs. C. Fortune stated that she was not the proposer of this application.

(h) **Minute 156(c) – Cannon**

The Town Clerk reported that he had received no reply from the Cleddau Bridge Hotel regarding the re-location of the Cannon.

(i) **Minute 156(d) – Street signs – Hill Street and Lewis Street**

The Town Clerk reported that his letter requesting replacement signs had been acknowledged.

**(j) Minute 156(e) – Pavement in Albion Square/Parking of Taxi's**

The Town Clerk reported that he had received a letter from the Licensing Section of Pembrokeshire County Council stating that there was no breach of licensing conditions. However, the complaint had been referred to the Planning Enforcement Officer for any planning breaches to be investigated.

**160. REPORT OF THE TOWN CLERK**

**201. The Pater Hall Community Trust  
Lease And Sub-Lease**

The Mayor, Councillor D.T. Esmond, and Councillors Mrs. P.E. George, P.G. Gwyther, S. Perkins, R.G. Watts and P. Weatherall declared their interest in this matter.

The Town Clerk reported that the drafting of the lease of the Pater Hall to the Trust was nearing completion. Members were reminded that the initial lease was to be for 25 years at a peppercorn rent.

During discussions with the Trust's Solicitor, Mr. Ian Fudge, a number of matters had required further clarification and the Town Clerk enclosed at Appendix 'A' a letter from Lowless and Lowless for Members' information.

Also enclosed at Appendix 'B' was a letter from Bissmire Fudge and Co. regarding the sub lease to the Council. Because of anticipated difficulties with the Land Registry, as the Council Offices will be re-located to the ground floor, it was proposed to proceed with an agreement for a sub lease, which would be completed when the offices are re-located.

On January 13<sup>th</sup> 2005 the Town Clerk had arranged a meeting with Mr. Huw Morgan and Mr. Ian Fudge when these matters were fully discussed. It had been agreed that in the circumstances this was the best way to proceed and Mr. Morgan recommended that the Council accepted this arrangement.

**RESOLVED –**

That the Council accept the arrangement for an agreement for a sub-lease, to be completed when the Council offices are re-located.

**202. Proposed New Pembroke Power Station**

The Town Clerk enclosed at Appendix 'C' a letter from the Environmental Manager of RWE n power, which informed the Council that application had been made to the Department of Trade and Industry for the construction of a combined cycle gas turbine generating station at West Pennar.

Other documents had been received, including the final Environmental Statement and Non-technical summary and these were available for Members' inspection.

RWE n power would be holding a public exhibition of its plans on Friday 4<sup>th</sup> February (9.00am to 6.00pm) and Saturday 5<sup>th</sup> February (9.00am to 3.00pm) at Pembroke Town Hall to give the local community an opportunity to meet the Company and learn more about their plans.

An invitation had been received to a preview presentation to be held on Thursday 3<sup>rd</sup> February from 6.00pm onwards with brief presentations at 6.30pm and 7.30pm, in which there was an opportunity to raise any particular issue or concerns in an informal manner.

**203. Speed Measurement – Military Road**

Further to the response from Dyfed Powys Police which had been reported at the last meeting, the Town Clerk enclosed at Appendix 'D' a letter from the Traffic Manager, Pembrokeshire County Council acting for the Speed Camera Partnership. It was hoped that speed monitoring could be undertaken before the end of January.

**204. National Assembly for Wales  
South West Wales Regional Committee**

Notification had been received that the next Committee meeting would be held on Friday 11<sup>th</sup> February 2005 from 10.00am to 1.00pm at the Community Centre, Briton Ferry. The subject for the meeting was smoking in public places.

**205. Licensing**

**Transfer of Justices' Licences**

The Mayor, Councillor D.T. Esmond, declared his interest in this matter, took no part in the discussion and did not vote.

The following notices of applications had been received:

**a) Gwendolines, 53 Bush Street**

The application was from Carl Sheldon Beddis and Michael Andrew Rowe. The licence is currently held by Jean Harrison.

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. P.E. George

**RESOLVED –**

That the Council have no objection to the transfer of the Licence in respect of the above premises.

b) **The Alex (formerly Mad Hatters) 39 Dimond Street**

The applicants were Kim Louise Booter, Jeffrey Wayne Price, David Scott Jovey and Michael Baker. The current licensees are Mr. C. and Mrs. A. Kember.

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. P.E. George

**RESOLVED –**  
That the Council have no objection to the transfer of the Licence in respect of the above premises.

**New Justices' Licence**

A copy of the following application had been received:

**Amii Grill Restaurant, 23-25 Meyrick Street**

The application was from Nick Maria Valere De Groote and Alice Akita Wacha. The landlord of the premises is Kate Hayman.

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor S. Perkins

**RESOLVED –**  
That the Council have no objection to the application.

**206. Donations**

The following requests had been received for financial assistance and were enclosed at Appendix 'E':-

a) **Lucy and Jason Scourfield, 109 Bush Street**

Lucy and Jason are both members of the Welsh Fencing Squad and attended the British Championships in Stoke-on-Trent earlier this month. Jason had also been chosen to represent Wales in a 3-day international in Ireland in February.

The Council had previously made two donations of £100 each in January 2003 and September 2003.

PROPOSED by Councillor Mrs. P.E. George  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
That the Council make a donation of £100 each to Lucy and Jason Scourfield who are members of the Welsh Fencing Squad.

b) **Pembrokeshire Explorer Scouts**

Councillor P.G. Gwyther declared an interest in this matter.

PROPOSED by Councillor K.C. Higgs  
SECONDED by Councillor S. Perkins

**RESOLVED –**

That the Council decline the request for a donation from the Pembrokeshire Explorer Scouts.

c) **Wales Air Ambulance**

**RESOLVED –**

That Wales Air Ambulance be advised that they do not fall within the criteria of the Council's policy i.e. organisations based in Pembroke Dock.

d) **Llangollen International Musical Eisteddfod**

**RESOLVED –**

That Llangollen International Musical Eisteddfod be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

207. **Planning Applications**

The following applications had been received and were submitted for consideration by Council:-

04/1139/PA	Dennis J. Ball Master Gunners Quarters, Victoria Road, Llanreath, Pembroke Dock	Land to side of Master Gunners Quarters Victoria Road, Pembroke Dock – One Dwelling
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PROPOSED by Councillor S. Perkins  
SECONDED by Councillor K.C. Higgs

**RESOLVED –**

That the Council have no objection to the application

04/1161/PA David Sean Waters Units 2, 3 and 4  
T/A Port Environmental Celtic Buildings, Old Royal Dockyard  
Waterways, Pembroke Dock –  
The Old Conduit, ELV Facility for cars/heavy commercial/  
Monkton, Pembroke caravans, plant and water craft

PROPOSED by Councillor K.C. Higgs  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That the Council have no objection to the application

04/1166/PA Hilltop Developments Ltd. Former plots G, H and I, St. Patricks  
Estates Office, Hill, Llanreath, Pembroke Dock –  
Stephen's Green, Residential Buildings  
Milton, Tenby.

PROPOSED by Councillor K.C. Higgs  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That the Council have no objection to the application

04/1169/PA Friday Holdings Ltd. Friday-Ad, Cleddau Bridge Business  
London Road, Park, Pembroke Dock –  
Sayers Common, Proposed awning to protect existing  
BN6 9HS generator to call centres.

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That the Council have no objection to the application

04/1181/PA Mr. and Mrs. N.G. Davies 15 Trinity Road, Pembroke Dock,  
15 Trinity Road, Boundary wall for child safety at  
Pembroke Dock. child-minding business.  
SA72 6HR.

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor P. Weatherall

**RESOLVED –**

That the Council have no objection to the application

**208. Planning Decisions**

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

- 04/0917/PA Cheriton, Beach Road, Llanreath, Pembroke Dock –  
Raise roof and additional windows – **Approved**
- 04/1067/PA 82 Stranraer Road, Pembroke Dock –  
Extension to dwelling - **Approved**

**161. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

**209. Maritime Heritage Festival – Pembrokeshire  
Seafair 2006**

The Town Clerk enclosed at Appendix 'F' a letter from the Milford Haven Port Authority inviting the Council to a meeting on Monday, January 31<sup>st</sup> 2005 to receive an advance resumé of the above festival.

**210. Planning Applications**

The following applications had been received and were submitted for consideration by Council:-

- 04/1214/PA Mr. Jerry Rose 26 Nelson Street  
26 Nelson Street Pennar, Pembroke Dock –  
Pennar, Residential Development for 5 units (outline)  
Pembroke Dock,  
SA72 6RU.

PROPOSED by Councillor C. Fortune  
SECONDED by Councillor D. Brinn

**RESOLVED –**

That the Council recommend refusal of the application on the grounds that the proposal would be an over-development of the site with possible access and parking problems.

- 04/1234/PA Mr. Mark James 15 Charlton Place,  
15 Charlton Place Pembroke Dock –  
Pembroke Dock. Extension to rear lounge area and storage room.

PROPOSED by Councillor K.C. Higgs  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That the Council have no objection to the application



04/1244/PA Mr. M. Parker Plot 22, The Point,  
The Old Bakery, Pennar Park, Pembroke Dock –  
Rear of 53 Shinrig New residential dwelling  
Road, Nelson,  
Treharris, Cardiff.

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor K.C. Higgs

**RESOLVED –**

That the Council have no objection to the application

**162. REPORT OF THE FINANCIAL OFFICER**

**29. Payment of Accounts**

The Town Clerk requested that the following accounts be added: 139-143

The following accounts were submitted for approval of payment:-

130	J. Pickering – Dismantling Christmas Lights	£250.00
131	Jewson Ltd. – Materials	£21.30
132	Newey & Eyre – Materials	£34.74
133	Information Commissioner – Data Protection	£35.00
134	Martin Cavaney Photography Ltd. – Photographs – Christmas Lights Winners	£47.00
135	Pitney Bowes – Postage	£50.00
136	British Telecom – Telephone Charges	£112.65
137	SWALEC – Electricity – Christmas Lights	£734.62
138	Graham’s Hoist Service – Erection and Dismantling of Christmas Lights	£1,500.00
139	Jetmarine – Access Ramp	£440.63
140	British Telecom – Telephone Charges	£108.47
141	Mike Wainwright Electrics – Testing Electricity – Pater Hall	£235.00
142	The Station Inn – Wine – Civic Reception	£37.60
143	Cllr. D.T. Esmond – Band – Civic Function	£160.00

Members were asked to note that Account No.130 was paid out of meeting.

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor S. Perkins

**RESOLVED –**

That account Nos. 130-143 be approved for payment.

**30. Transfer to Imprest Account**

The sum of £4,249.73 was transferred to the Imprest Account in respect of Salaries, Wages, Tax and N.I. paid during the month of December 2004.

**163. MATTERS RAISED VERBALLY**

**(a) Dispensation – The Pater Hall Community Trust**

The Town Clerk stated that Councillors Mrs. P.E. George, P.G. Gwyther, S. Perkins and P. Weatherall had been granted dispensation to speak and vote on this matter until the Annual Meeting in May 2005. The Town clerk asked whether the Members who were also Trustees of the Pater Hall Community Trust wished to apply for further dispensations after that date. He advised that the next Standards Committee meeting was scheduled for March 22<sup>nd</sup> 2005.

The Trustees indicated that they wished to apply for dispensation to speak and vote and the Town Clerk undertook to prepare a joint letter to the Standards Committee requesting dispensation under the Standards Committees (Grant of Dispensations) (Wales) Regulations 2001.

**(b) Website – Tsunami Appeal**

Councillor S. Perkins reported that she had identified a local government website which provided links with other organisations who were fundraising for the victims of the Tsunami. One suggestion from this website was for an organisation to 'twin' with a village that had been affected, and thereby help the village by fundraising activities. Councillor Perkins proposed that this item should be put on the Agenda of the next meeting of the Town Council.

**(c) Community Safety Officers**

Councillor R.G. Watts read a statement of behalf of Councillor Mrs. J. M. Rees stating her concerns regarding the decision not to allocate any Community Safety Officers to Pembroke Dock. The Community Safety Officers who had been recently appointed in the Llanion Ward are funded separately from those provided by the Home Office and are unable to operate outside the Ward.

**RESOLVED -**

That the Town Clerk writes to Inspector Matthews inviting him to the next Council Meeting on Thursday, February 17<sup>th</sup> 2005 in order to address Members' concerns.

**(d) One9T Committee**

Councillor R.G. Watts said that he wished to make a statement regarding the One9T Committee.

Councillors Mrs. P.E. George, D.L. Jones, K.C. Higgs and P. Weatherall declared their interest and left the Chamber.

Councillor Watts reported that he, together with County Councillors Kate Becton and Sue Perkins, had attended a meeting with the Monitoring Officer on January 21<sup>st</sup> 2005. Matters regarding declarations of interest and code of conduct had been discussed.

Councillor Watts then proposed that previous resolutions regarding the hiring charges in respect of the Pater Hall be rescinded.

The Town Clerk advised that this would have to be done by way of a Notice of Motion and that the procedure was contained in the Council's Standing Orders.

**164. PRIVATE AND CONFIDENTIAL REPORT**

**Probationary Period – Mrs. Susan Lowen, Secretary/Committee Clerk**

The Town Clerk reported that Mrs. Lowen's three month probationary period would end on January 31<sup>st</sup> 2005 and that he had no hesitation in recommending that her appointment as the Council's Secretary/Committee Clerk be confirmed.

PROPOSED Councillor Mrs. P.E. George  
SECONDED Councillor D.L. Jones

**RESOLVED –**

That the appointment of Mrs. S. Lowen, as the Council's Secretary and Committee Clerk be confirmed.

**The meeting terminated at 7.30pm**

  
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Mayor

