

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 9<sup>th</sup> March 2006.

**PRESENT:**

Councillor R.G. Watts, Mayor  
Councillors D.T. Esmond,  
Mrs. C. Fortune, Mrs. P.E. George, P.G. Gwyther,  
K.C. Higgs, S. Perkins, Mrs. V.M.J. Roach,  
P. Weatherall

**IN ATTENDANCE:**

Ian Jones, Town Clerk  
Mrs. S. Lowen, Committee Clerk

**147. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P.E.M. Folland, D.L. Jones, and Mrs. J.M. Rees.

**148. MINUTES**

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED –**

That the Minutes of the last meeting of the Town Council held on 9<sup>th</sup> March 2006 be adopted as circulated, subject to the following amendment:

**Minute 280(a) – Applications for Financial Assistance - South Pembrokeshire Stroke Club**

The last paragraph of this minute should read as follows:

“Following discussion, Members agreed that the Town Council should write to Mr. Hissey asking for further information and documentation such as that asked for in the draft Eligibility Criteria for the Award of Grants and defer their decision until this information had been received.”

**149. MATTERS ARISING FROM THE MINUTES**

(a) **Minute 139 – Question raised with Brian Maddocks, PCC, regarding Llanion Cemetery**

The Town Clerk reported that he had received information from Brian Maddocks that it had been necessary to carry out pruning in this area, and that they would shortly be undertaking planting of Silver Birch, Beech and Hazel trees.

**(b) Minute 141(c) – The Old Pumphouse, Criterion Roundabout**

The Town Clerk reported that he and Jeremy Jones would be visiting the Pumphouse next Tuesday at 1030am to check that the work on the nine items which had been listed following his previous inspection had been completed satisfactorily.

The Town Clerk also requested Members' permission to contact a solicitor in order to make arrangements for the conveyance of the Old Pumphouse to Town Council ownership if he was satisfied that the work had been completed.

PROPOSED by Councillor S. Perkins  
SECONDED by Councillor P. Weatherall

**RESOLVED-**

That the Town Clerk should contact a solicitor regarding the transfer of the Old Pumphouse if the necessary work had been completed satisfactorily.

**(c) Minute 141(e) – Save Withybush Save Lives**

The Town Clerk reported that a provisional date of 5<sup>th</sup> April had been given for a public meeting which was being arranged by Mrs. Harvey of SWAT.

Councillor Perkins stated that the Pembrokeshire and Derwen NHS Trust's Report regarding Service Changes would be published at the end of March and that Members would then be more aware of what was happening.

**(d) Minute 270 – Press Releases**

The Town Clerk reported that Simon Carr, the Western Telegraph reporter, had been unable to attend the meeting that evening and that Simon had asked if he would prepare a short report for him the following day.

Members commented that it would be preferable for the Town Clerk to prepare a report which would be an accurate representation of the meeting, but it was still important for the press to be present.

PROPOSED by Councillor K.C. Higgs  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED-**

That the Town Clerk should make a press release when the press are not present at the Town Council Meeting, and that the Town Clerk should also arrange for a press release if any items had been misreported.

(e) **Minute 275 – CCTV Coverage within Pembroke Dock**

The Town Clerk reported that he had sent a letter following-up this matter with Inspector Thomas, but had not yet received a reply.

Councillor R. Watts reported that he had received complaints from mothers that cars were racing to get through before the lollipop ladies were stopping the traffic for children crossing at the school.

Councillor S. Perkins commented that perhaps flashing road signs should be considered in this particular area, which would encourage approaching traffic to slow down. She suggested that this might be looked at in the future.

It was agreed to await further information from Acting Inspector Gareth Thomas.

(f) **Minute 277 – Election of a Town Councillor for the Pennar Ward**

The Town Clerk reported that the Election would take place on 16<sup>th</sup> March 2006. There were two candidates and that the Polling Station at St Patrick's Community Hall would be open from 8.00am – 9.00pm.

(g) **Minute 287 – Pembrokeshire and Derwen NHS Trust – Service Reductions and Changes – Public Consultation**

Councillor Perkins reported that she had attended the meeting in Pembroke. The main concern noted was regarding the closure of the Minor Injuries Unit at South Pembrokeshire Hospital. She commented that this should be monitored and any complaints would need to be taken up with the Local Health Board.

(h) **Minute 288 – Training on Planning**

The Town Clerk reported that he had contacted Mr. David Lawrence regarding suitable times for this to take place, and that the training session on Thursday 16<sup>th</sup> March was intended for members and was not open to the public.

**150. REPORT OF THE TOWN CLERK**

**297. Environmental Action Team for Pembroke Dock**

Following the presentation at the last meeting by County Councillor Peter Stock and his team the Town Clerk commented that he had taken the opportunity of looking at the past minutes of the Environmental Action Teams already in existence in Haverfordwest and more recently in Milford Haven.

Subject to the views of members he suggested that the Town Council put together a similar action team for this Town Council area which would involve the Town Council, the Chamber of Trade and other interested organisations.

He suggested arranging an initial meeting which could be composed of the following:-

3 Town Councillors

A representative from the Pembroke Dock Chamber of Trade

Two representatives (girl and boy) from Pembroke Secondary School i.e. 5<sup>th</sup> or 6<sup>th</sup> Formers – This would be an ideal opportunity to involve young people in a community based project.

The Manager of the ASDA Store

The Manager of the TESCO Store

A representative of the Environment Agency

Mr S Preddy, Keep Wales Tidy

Mr Brian Maddocks, Pembrokeshire County Council

Mr. Rhodri Thomas Area Superintendent, Pembrokeshire County Council

A representative of Pembroke Dock Civic Society

A representative from Dyfed-Powys Police

The group would then be able to extend the membership to others. It was important that the group did not become too large and he suggested that the maximum membership number would be 20. The Town Clerk would act as Secretary of the Committee.

The purpose of the group was a partnership of any interested agencies, traders and organisations in the town who would work together and discuss what was needed to improve the environment within Pembroke Dock. The group should be empowered to bring to the Town and County Council's attention matters which they believed should be addressed and to think of innovative ways of tackling issues such as litter, graffiti, dog fouling, improved street cleaning and weed eradication, recycling issues etc.

Members opinions on the way forward were invited especially those who should form the initial membership of the group and whether the maximum membership number should be 20. He explained that this would not be a Sub Committee of the Town Council.

Councillor Mrs. V.M.J. Roach suggested that the Town Clerk should approach the Pembroke Dock Chamber of Trade asking for names of traders who should be invited as members of the Team, as she felt that they should be consulted before any decision was made.

Councillor P. Gwyther also noted that the Town Council should make comment to the Western Telegraph regarding their report that a Town Centre Manager was to be appointed in Pembroke Dock. This was inaccurate, and he was of the opinion that the Town Council should request an assurance that future items would be reported accurately.

*(1900hrs – Councillor D.T. Esmond entered the Chamber)*

## **298. Amendment Of Standing Orders (Adjourned from last Town Council Meeting – Minute 271).**

Town Council wished to amend the current standing orders regarding the practice of contacting Ward Members for their opinions on Planning Applications in periods of recess. The Town Clerk had suggested at the last meeting that this would mean that the current wording appearing in the standing orders (item 62) should be replaced to read as follows:-

*“The Clerk shall, as soon as it has been received, record on his Report to the Town Council the following particulars of every planning application he receives from the County Council:-*

- (i) *the reference number*
- (ii) *The name of the applicant*
- (iii) *The place to which it relates*
- (iv) *A summary of the nature of the application*

*Planning Applications will normally be considered in the course of regular meetings. However, where the time between the receipt of an application and its return, normally three weeks, prevents such discussion taking place then arrangements will be made to hold a Sub Committee meeting of Councillors who have been appointed for the purposes of dealing with Planning and / or other matters at the meeting before the recess. The Town Clerk will prepare a response based on the Sub Committees decision on the matter. The results of that decision will then be communicated to the next full Town Council Meeting and any additional comments made at that meeting will then be forwarded to the County Council Planning Department or other such public body etc .”*

The Town Clerk asked Members to consider whether this amendment met their requirements.

Councillor Perkins asked the Town Clerk if the local Member would be invited to come on this sub-committee. The Town Clerk stated that he believed that at least one Ward Member should serve on the sub committee but that should be decided at the meeting prior to the recess.

PROPOSED by Councillor K.C. Higgs  
 SECONDED by Councillor D.T. Esmond

**RESOLVED –**  
 That the wording of Item 62 of the Standing Orders of Pembroke Dock Town Council should be amended to read as shown above.

## **299. Prayers Before Town Council Meetings.**

The Town Clerk had received three letters regarding the above matter. All referred to the fact that all were under the misapprehension that prayers would no longer be said. He had explained to each one in reply that the standing orders allowed for prayers / intercessions / religious observance prior to a Town Council Meeting and that those prayers did not have to be exclusively linked to the Christian faith. Members would appreciate that there had also been some correspondence in the local paper on the topic.

Copies of the three letters and his response were on the table to the side of the Council Chamber. The Town Clerk asked Members if they wished the Council to issue a formal press release clearly setting out that prayers still took place but before the meeting commences. Alternatively it could be considered that the matter had already been aired sufficiently for no further action to be taken.

Following discussion, members requested that the Town Clerk write to the Editor of the Western Telegraph explaining this matter, as the reporter had now agreed that he did not accurately report what had been said and the editor had then attached a heading to the story which was misleading.

## **300. The Standards Committees (Wales) (Amendment) Regulations 2006.**

Members were reminded that the Town Council had been consulted about amendments to the 2001 Regulations in September 2005 (Minute 119) with reference to membership of Standards Committees. The Council had made no comments about the proposed amendments. A copy of the draft regulations had now been received and had been placed on the table to the side of the Chamber. If members had any comments on the proposed regulations then these would need to be with the Welsh Assembly Government by 22 March 2006.

No further comments were received by members.

### **301. Licensing Act 2003.**

The County Council were hoping to arrange a meeting with representatives of Town and Community Councils to discuss Licensing matters. The first meeting had been due to be held on Tuesday 28<sup>th</sup> February but had to be postponed. A new date would be fixed shortly and the Town Clerk requested members to indicate who they wished to attend that meeting.

Councillor R. Watts agreed to attend the first meeting.

### **302. Land Between Asda and St Govan's Centre, Pembroke Dock.**

Councillor P. Weatherall declared an interest in this matter and took no part in the discussion.

The Town Clerk had received two complaints about the fact that vehicles parked in this area had recently had notes placed on them indicating "This is not a public car park and as of March 2 will be closed to parking and Tipping". Members were reminded that the area had recently been given planning permission for the development of 4 units. The Town Clerk had explained to enquirers that this land was privately owned, however, it was unfortunate that the note did not give a contact telephone number for any recipient to make contact for further information.

These details were given to members so that they were up to date with what was happening at this site.

The Town Clerk commented that he had a visit from the St. Govan's Centre Manager and had shown her the plans which came before Council in November, which had been the basis of the subsequent granting of outline planning permission. He had directed her to Pembrokeshire County Council if she wished to take this matter forward.

Members requested the Town Clerk to write to Pembrokeshire County Council for a copy of the revised plans which were dated 15<sup>th</sup> December. He was also asked to seek an assurance that the right of way was retained. Clarification was also necessary concerning the turning area at the end of Harbour Way and whether deliveries to the Centre could use this road.

### **303. Waiting Restrictions – Pembroke Dock.**

This matter had been deferred from the previous Town Council meeting to allow members to reflect on the proposals being made and to take soundings from their wards. It had allowed members to ensure that all the restricted areas were subject to proper scrutiny.

1. Dimond Street (East) – north side between Laws Street and Gwyther Street. Restrictions to continue as it was used for short stay to allow people to go to Bank/Building Societies in Dimond Street.

2. Bush Street/Laws Street to Church Street – Limited waiting on the north side should remain. Residents of the Housing Association accommodation already have off street parking.
3. Church Street – No change to existing arrangements.
4. Upper Laws Street – A reduction in the length of double yellow lines was agreed.
5. Dimond Street – Members agreed to the County Council’s proposal to make it a permanent one way street.  
Work on the illuminated signs would commence on 24<sup>th</sup> April in order to avoid the Easter holidays.
6. Dimond Street – The County Council’s proposals for the provision of two disabled spaces, two loading bays and space for a maximum of 6 vehicles was agreed. The disabled spaces would have a maximum of an hour’s stay with 30 minutes for ordinary vehicles. This provision was agreed.
7. Treowen Road - There was a discussion on the proposed suggestion to reduce the restrictions opposite the junction at Cross Park to a distance of 15 metres. Members believed that traffic flow would be further impeded if the distance was reduced and the proposal was not supported.

Members again discussed the junction/mini roundabout at Bush Street/Laws Street and the problems with speeding on Bush Street. It was suggested that the accident rates for this location be obtained before following this up with Mr. Price.

### **304. Memorial Park.**

The Mayor had asked that the issue of vandalism in the Memorial Park be brought to members’ attention. Councillor Watts updated members on the matter and the Town Clerk also informed Members of the Police perspective in the light of his current enquiry concerning CCTV coverage for this area.

Councillor Watts explained that most of the damage had been caused to the bins and that these were being replaced by new ones which were more robust. Damage had also been caused to the buildings at the back of the park, which Pembrokeshire County Council were intending to remove and take away.

Members discussed the placing of the CCTV cameras in this area and whether the camera currently at the junction of Ferry Lane and London Road could not be relocated to the Park Area/Bowling Club.

Members agreed that this matter would be deferred and brought forward to a future meeting once information from the police was received.

### **305. Dilapidated Buildings Within The Town.**

The Mayor had asked that the position regarding the properties at 49 Gwyther Street and 47, Bush Street be brought to members’ attention. Councillor Watts updated members on the current position

as he understood it with regard to the use of the provisions of the Town and Country Planning Acts to bring about some improvements.

With regard to 49 Gwyther Street, Councillor Watts reported that Pembrokeshire County Council had accepted some responsibility and had covered all the windows with plyboard. Consideration was being given to issue a statutory notice but the County Council did not wish to pursue the matter at this point.

47 Bush Street was in a worse condition and is in a high profile area. Pembrokeshire County Council had been approached regarding this many times and it was agreed that it should be pursued to get this building back into a liveable condition.

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillors Mrs. C. Fortune

**RESOLVED-**

That the Town Clerk should write to Pembrokeshire County Council regarding the above two properties and also the property in Pembroke Street (Old Homeflair Shop) requesting a Section 215 Notice or that pressure should be put on the owners of these properties to ensure that they are put back in a liveable condition.

**306. Albion Square.**

The pavement to the North side of Albion Square had still not been fully repaired despite comments from the Town Council and enquiries with Pembrokeshire County Council. The Mayor updated members about the matter and members were invited to consider what action was now required.

Councillor Watts reported that this matter had been brought to Pembrokeshire County Council's attention three times and had received a reply, as recorded in the Minutes of the meeting held on 21 April 2005:

**“Minute 221(d) – Albion Square North Side**

The Town Clerk reported that he had received a reply from Mr. H. Marriott, PCC stating that the reinstatement of the footway at Albion Square was the responsibility of the developer and utility contractors who would be contacted immediately and instructed to carry out the required works”

Councillor Watts reported that this work had not been done and this matter should be pursued vigorously.

County Councillor Kate Becton who was present at the meeting as a member of the public confirmed that the developer had been served a 3 month notice by the County Council.

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED-**

That the Town Clerk should write to Pembrokeshire County Council informing them that this work had not been carried out and request them to follow-up this matter.



### **307. Pembroke Dock Town Council And Pater Hall Community Trust Policies and Procedures.**

The Town Clerk attached the first tranche of Policies and Procedures relating to the following topics for members consideration:-

1. Complaints
2. Computer Security
3. Equal Opportunities
4. Health and Safety
5. Capability
6. Staff Absences

Further policies and procedures would follow over the next three months.

Members' approval to these policies was given subject to some minor amendments.

### **308. Suggested Dates For Meetings in the 2006/7 Year.**

The Town Clerk had consulted the Town Clerk of Pembroke with regard to the dates of their meetings and suggested that the following dates be fixed for the coming year:-

4 May (AGM)	18 May
1 June	22 June
20 July	10 August
7 September (clashed with Pembroke Town Council but this could not be avoided)	
5 October	26 October
16 November	14 December
4 January 2007	25 January
15 February	8 March
29 March	19 April
10 May (AGM)	

The dates of meetings did not show a recess in August but the Town Clerk thought that it was too long to go without a meeting from 20 July to 7 September. He suggested that members might prefer to have a meeting at the end of August say 31 August rather than 7 September or to have the September meeting on the 14<sup>th</sup>.

Following discussion Members agreed to the following amendments:

To change the date of the meeting on 20 July to the following week, i.e. 27 July  
To omit the meeting on 10 August  
To keep the meeting on 7 September.

### **309. Applications for Financial Assistance.**

The matter relating to the South Pembs. Stroke Club had been adjourned from the last meeting so that the Town Clerk could obtain some further information about the application. The details he had been given from the Vice Chairman of the Club was as follows:-

(a) Aims and Objectives.

To provide continuation of advice and rehabilitation from Hospital discharge, and integration into the community.

Through regular discussion, the Club (members and relatives) are encouraged to exchange information and experiences which leads to development of self reliance.

The maintenance of their independence and prevention of deterioration of their functional level.

To provide social activity away from the home environment.

Support to the family and carers of the stroke patients.

To make known the work of the South Pembrokeshire Stroke Club to the general public, to other health professionals and to public bodies interested in the health of the public.

(b) Number of members etc.

There are 48 members of the Club 16 of whom live within the Pembroke Dock Town Council area.

(c) Purpose for which grant aid is sought.

The Groups main expense is the travel costs of members to the monthly meetings which are in the main held at the Cricketers in Imble Lane, Pembroke Dock.

(d) Additional Information.

The group had received no previous grant aid from the Town Council. The group's accounts for the year ending December 2005 had been produced and were in order. In 2005 the cost of transport was £394. The group received by way of donations totalling £1401 including a £400 grant from Pembrokeshire County Council. The group carried forward a financial balance of £1630 to the new financial year.

Members' instructions on this application were sought.

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor P. Weatherall

**RESOLVED –**

That South Pembs. Stroke Club be advised that having thoroughly considered their application and taking into account the current state of the budget for Grant Aid no donation would be made at this time.

### **310. Planning Applications**

**05/0357/PA** Fernlea, Chapel Road, Llanreath – Demolish existing domestic building and erection of one residential dwelling – **This application has now been withdrawn.**

The following planning applications had been received:

- 05/0038/LB** Milford Haven Port Authority,  
The Sail Loft,  
Milford Haven
- Dockyard Wall between Front Street  
and Western Way, Pembroke Dock -  
Erection of six commemorative plaques  
depicting the history of Pembroke Dock
- PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor S. Perkins
- RESOLVED –**  
That the Town Council have no  
objection to this application
- 05/1378/PA** Mr. and Mrs. T.and S. Williams  
43 High Street,  
Pembroke Dock
- 43 High Street, Pembroke Dock –  
Extension to dwelling
- PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. C. Fortune
- RESOLVED –**  
That the Town Council have no  
objection to this application
- 05/1420/PA** Drs. M. and I. Crane,
- Plot 11, The Point, Pennar Park,  
- Erection of one dwelling.
- PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. C. Fortune
- RESOLVED –**  
That the Town Council have no  
objection to this application
- 05/1425/PA** Mrs. V. Davis,  
Mount Cawit,  
24 Ocean Way, Pembroke Dock
- Land to the rear of 9 Milton Terrace,  
Pembroke Dock – Erection of  
one dwelling.
- PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. C. Fortune
- RESOLVED –**  
That the Town Council recommend refusal  
on the grounds of:
- **insufficient space**
  - **problems with access**
  - **inadequate parking provision**
  - **concerns regarding  
drainage/sewerage**
  - **off street parking for 9 Milton  
Terrace lost**

## **151. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

### **311. Correspondence From Pembroke Dock Civic Society**

The Town Clerk had received a copy of a letter which the Civic Society sent to the Western Telegraph regarding developments within the town which had appeared in the previous day's paper. One of the points raised in the letter had been the upgrading of buildings using public money (sometimes substantial) and the subsequent sale of such premises to the private sector.

Following discussion it was

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor K.C. Higgs

#### **RESOLVED-**

That the Town Clerk should write to the Heritage Lottery Fund to seek clarification about the policy of providing money to renovate buildings and then selling them to the private sector at a sum well below the money spent to bring them up to an acceptable standard. In addition it was necessary to determine if community based groups could benefit from the money being spent e.g. property being rented out at a peppercorn rent or transferred to them for a nominal sum provided they remained subject to return to the public sector if the community based group ceased operation.

### **312. Correspondence From Pembrokeshire And Derwen NHS Trust.**

The Town Clerk had received a letter from the NHS Trust inviting members to visit the new Tenby Cottage Hospital at Gas Lane, The Norton, Tenby for their Open Day to be held on Friday 10<sup>th</sup> March 2006 from 1000 to 2000hrs (10.00am to 8.00pm). The new facility would come into operation from 20 March 2006.

### **313. Correspondence From Pembroke Dock Cricket Club.**

Members were reminded that the Town Council had given a grant to the Cricket Club in June 2005 towards an artificial wicket at their ground in Imble Lane. The Town Clerk had been asked if the Town Council would consider being a sponsor of the club for the coming year. They hoped that the sponsorship they received would help the Club meet their running costs and provide kit for young people who were not able to afford it.

There would be a sponsors' night on Wednesday 15<sup>th</sup> March commencing 1930hrs (7.30pm) at the Club to thank individuals and organisations which had supported them in 2005 and the Council was invited to send a representative(s) to that event.

Members agreed that the sponsorship that had been granted in 2005 had been for a specific item and that the Town Clerk should send an application form for financial assistance to Pembroke Dock Cricket Club for any future application. No members were able to attend the event on 15<sup>th</sup> March.

### **314. Civic Dinner And Dance.**

The Civic Dinner and Dance had been arranged for Friday 9<sup>th</sup> June 2006 commencing at 1800hrs (6.00pm), the venue being the Cleddau Bridge Hotel. In the estimates for 2006/7 the Town Clerk had allocated expenditure for the event at £2000. In the past the sum attributable to the band had been limited to £160 with any balance coming directly from the Mayor. This figure had not been varied for some years and the Town Clerk requested that there be some increase in this sum but still keep the overall cost within the budget allocated.

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor K.C. Higgs

#### **RESOLVED-**

That the sum allocated for the band be increased to £400.

### **315. Floral Baskets.**

The Town Clerk asked members to confirm that they wished to erect floral baskets in the Town again this year. 70 baskets had been in use last year together with two freestanding displays.

Members' instructions were requested as to whether the display area should be increased this coming year. Last year the sum of £1500 had been spent on the project and £2000 had been allocated in the budget for this year.

Members agreed that the same number of floral baskets as last year should be used.

### **316. Pater Hall Community Trust**

Work on the windows to the rear of the hall and side leading to the Post Office Sorting Office together with the re-pointing and screeding of part of the rear brickwork etc. was likely to commence on 5<sup>th</sup> June 2006. The opportunity would also be taken to repaint the rear of the building and to carry out any other maintenance work identified. It was likely that the job would last for about 4 weeks.

Members were asked to note that the rates of hire of the Hall and rooms within the complex had been increased with effect from 1 April 2006. The Rooms within the Hall had been renamed as follows:-

Refreshment Room – The Warrior Room  
Entertainments Room – The Sunderland Room  
Council Chamber – The Meyrick Suite

### **317. Planning Decisions**

The following decisions had been received:

**03/1474/PA** 3 No. residential bungalows – plots 18,20 and 22 Hampshire Drive,  
Llanion, Pembroke Dock – **Approved**

- 05/0013/PA** Conversion of outbuilding into a dwelling – Outbuildings at Imble Farm, Imble Lane, Pembroke Dock – **Approved**
- 05/0466/PA** Change of use of basement to residential flat – 4 Meyrick Street, Pembroke Dock – **Refused**
- 05/1152/PA** First floor extension to rear – 6 Argyle Street, Pembroke Dock – **Approved**
- 05/1222/PA** Erection of Porch – 10 Treowen Road, Pennar, Pembroke Dock – **Approved**

## **152. REPORT OF THE FINANCIAL OFFICER**

### **32. Payment of Accounts**

The following accounts were submitted for approval of payment:

151	British Telecom – Internet Services	£117.46
152	The Consortium – Stationery	£119.33
153	Pembrokeshire Association of Local Councils – Annual Subscription	£150.00
154	Nisbets – Crockery, Cutlery, etc.	£697.72
155	Pater Hall Community Trust – Rent of Offices	£12,000.00

The Town Clerk requested that the following accounts be added for approval of payment:

156	Pitney Bowes – Maintenance of Postage Meter	£11.74
157	Postage by Phone – Postage	£50.00
158	Blachere Illuminations – Christmas Lights	£5,266.95
159	Willowdale Flowers – Floral Displays	£176.25
160	One Tel – Telephone – Telephone Calls	£7.24

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor K.C. Higgs

#### **RESOLVED-**

That Account Nos. 151-160 be approved for payment.

### **33. Salaries and Wages**

The gross sum of £4,177.57 was paid in respect of Salaries, Wages, Tax and N.I. during the month of February, 2006.

## **153. PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. C. Fortune

#### **RESOLVED-**

That the public and press be excluded from the meeting under the Public Bodies (Admission to Meetings) Act, 1960.