

At a Meeting of Pembroke Dock Town Council held
at the Pater Hall, Pembroke Dock on Thursday 7th
September 2006

PRESENT:

Councillor S. Perkins, Mayor
Councillors Mrs. C. Fortune,
Mrs. P.E. George, P. Gwyther
E.F. Hissey, D.L. Jones, Mrs. J. Rees,
Mrs. V.M.J. Roach, R. Watts, P. Weatherall

IN ATTENDANCE:

Ian Jones, Town Clerk
Sue Lowen, Committee Clerk

The Deputy Mayor, Councillor Weatherall, opened the meeting on behalf of the Mayor, who was unable to attend until later in the meeting because of other work commitments.

57. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs. P. Folland, K. Higgs, W.S. Rees.

**58. PRESENTATION GIVEN BY PETER MAGGS, PEMBROKESHIRE
HOUSING ASSOCIATION**

Peter Maggs, Chief Executive of Pembrokeshire Housing Association gave a presentation to members which summarised the services that the Housing Association offered to the community.

He said that PHA was an independent, not for profit organisation and was defined as an industrial and provident society which had provided affordable quality homes in Pembrokeshire for 25 years. PHA had approximately 1500 homes currently under management, and had an ongoing development programme which comprised urban regeneration projects and rural small schemes in villages. It also operated a low-cost Homebuy scheme. The geographical spread spanned from St. Davids across to Saundersfoot. PHA also operated a Care and Repair scheme which had been established since 2001.

Peter Maggs concluded his presentation by answering questions from Members.

Councillor D. Jones expressed his thanks to PHA for the work which they had carried out, and the Deputy Mayor, Councillor P. Weatherall thanked Peter Maggs for his informative presentation.

59. PRESENTATION GIVEN BY VICKY MOLLER OF THE GREEN GROUP OF PLAID CYMRU REGARDING PEAK OIL AND LIFE AFTER OIL

This presentation covered all aspects of the fact that oil reserves were decreasing and other forms of energy need to be investigated. Energy conservation matters were also considered. Opinions of scientists and economists were presented to show that this was an issue communities need to come to terms with.

Ms. Moller answered questions from members and was thanked for her presentation.

The Mayor, Councillor S. Perkins entered the Chamber at 19.20hrs.

60. MINUTES

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.G. Watts

RESOLVED –

That the Minutes of the last meeting of the Town Council held on 27 July 2006 be adopted as circulated.

61. MATTERS ARISING FROM THE MINUTES

(a) Minute 47(108) – Bus Services to the Pennar Area

The Town Clerk advised that he had received no further response from the County Council.

**(b) Minute 47(109) – Mid and West Wales Fire and Rescue Service
Draft Risk Reduction Plan 2007-2010**

The Town Clerk advised that he had received only one completed questionnaire, and that no one had been able to attend the meeting in Milford Haven the previous week. Replies from any remaining Councillors needed to be with him as soon as possible so that the closing date of 26th September was met.

(c) Minute 49(c) – HMS Pembroke

Councillor Mrs. P.E. George, on behalf of the Town Council, thanked Councillor Watts and the Town Clerk for all their hard work in making the visit of HMS Pembroke such a success. The Mayor, Councillor Perkins, added her thanks to Councillor Watts and the Town Clerk for all the detailed arrangements they had carried out. She suggested that the Mayoral Gown should be waterproofed for future events in case of bad weather. This was agreed.

Councillor Mrs. P.E. George also thanked Ellen Glenister for providing an excellent buffet for this occasion.

(d) Minute 49(d) - Twinning with Bergen, Germany

Councillor Mrs. P. George believed that this had been agreed at a previous meeting of the Town Council, which would be minuted.

Following discussion, the Town Clerk agreed that this item would be considered at a future meeting of the Town Council after he had been able to research this and seek possible funding.

(e) Minute 53 – Car Parking Charges in Pembroke Dock

The Mayor, Councillor S. Perkins advised members regarding the misleading publicity on Radio Pembrokeshire regarding the protest against Car Parking charges in Pembroke Dock. She said that she had actually advised people who wanted to protest to attend the full County Council meeting to be held in October. She believed that the decision made by the County Council could be out of policy and that there should have been full consultation on a 'town-by-town' basis.

The Town Clerk advised that at least 120 petition forms had been completed which would be handed by the Mayor to the Chairman at the full County Council meeting. A formal deputation may be arranged once the date was known.

62. REPORT OF THE TOWN CLERK

125. Consultations

The Town Council had been asked to comment on the following proposed regulations which have been issued by the Welsh Assembly Government:-

(a) Commissioner For Older People In Wales.

There were two regulations which had been circulated for comment. The first were the general regulations dealing with the functions of the Commissioner and the second dealt with the appointment someone to that post. The Town Clerk had attached at Appendix A copies of the proposed regulations together with the background notes.

Members fully supported the appointment of a Commissioner for Older People.

(b) SMOKE FREE PREMISES ETC (WALES) REGULATIONS 2007.

A copy of the proposed regulations had been circulated with the agenda for the last meeting. It had been agreed that members would consider the matter during the recess and bring back to this meeting any observations they had.

No further observations were made by members.

(c) DISADVANTAGED GROUPS DEVELOPMENT FUND – CONSULTATION.

The Town Clerk had received a letter from Ms Christine Gwyther AM concerning the above scheme, and had distributed copies of her letter and the Consultation Document.

Members agreed that the principles of distribution outlined in the document were acceptable. The Level One applications should be able to be made at any time but Level Two should be quarterly.

(d) MID AND WEST WALES FIRE AND RESCUE AUTHORITY DRAFT RISK REDUCTION PLAN.

This had been discussed at the last meeting when it had been agreed that each Town Councillor would complete the questionnaire and return it to the Town Clerk for onward submission to the Fire Authority. Since that decision was made a copy of a report prepared by Councillor M H George of Milford Haven Town Council who was a former member of the Fire Service had been circulated to members. A meeting had been held in Milford Haven Town Hall the previous evening which no members had been able to attend. Submissions were required to be with the Fire Authority by 26th September 2006.

No further observations were made by Members.

126. Minor Authority Representation On Pennar Community School.

The Town Clerk had received a letter from the County Council seeking the name of a member to serve on the above school governing body.

Councillor Mrs. P. Folland was currently the Junior School representative and had indicated her willingness to continue.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C. Fortune

RESOLVED-

That Councillor Mrs. P. Folland should serve as
Minor Authority Representative on Pennar
Community School.

127. Post Office Counters.

The Town Clerk had distributed, for members' information, a copy of a letter he had received from Mr N Ainger, M.P., concerning the future role of Post Offices with regard to the withdrawal of the Post Office Card Account.

128. Welsh Blood Service

The Town Clerk had received a letter of thanks from the above service informing him that the three donor sessions held in July had produced the following attendance:-

Date	No of Donors Attending	No able to make Donations	New Donors
13 July	109	90	10
20 July	106	90	6
27 July	101	82	8

129. Pembrokeshire Association Of Local Councils (PALC)

The Town Clerk had distributed a copy of a letter from PALC (Appendix C) which concerned Website and Internet usage by Town and Community Councils. He commented that at present the Town Council is perhaps ahead of the game in respect of computer usage and information appearing on the WEB.

His view was that the Town Council should support the venture but at this time it was likely that the advantages gained would be small in the short term.

Councillor Watts explained that PALC were seeking some support by asking Councils to put a link in their websites which would advertise PALC.

Members agreed that this venture should be supported.

130. Pembroke Borough Silver Band Instruments Trust.

Councillors Mrs. V.M.J. Roach and Mrs. P.E. George declared their interest in this matter and took no part in the discussion or voting.

The Town Clerk had received a letter from the above organisation asking for assistance with the cost of the insurance of the instruments. The practice had been that Pembroke and Pembroke Dock Town Councils each contributed 50% of the insurance cost. The cost of this year's insurance was £528.32 giving a share for each council of £264.16. Appropriate accounts for the 2005/6 year had been submitted and were in order. The balance in the Accounts at 31 March 2006 was £12,206.31. Last year the insurance cover was £388.75 with each Town Council making a contribution of £199.38. The Trust purchased additional instruments in the year costing £1228.54.

Members' instructions on the application was sought, and it was

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor P. Gwyther

RESOLVED –

That the Town Council should assist with the cost of the insurance of the instruments of the Pembroke Borough Silver Band Instruments Trust by contributing 50% of the cost.

131. Recess Sub Committee.

The Town Clerk had enclosed a copy of the recess Sub Committee Minutes for members' perusal. Any further comments on the issues and decisions made by the Committee were sought. Two items had been forwarded to the full Town Council for their observations, these being:-

(a) Safe Routes to School Bid

The Town Clerk advised that he had received a reply from Pembrokeshire County Council which stated that in 2000 the Town Council had advised that they did not want traffic lights at the Pembroke Road/Ferry Lane junction.

Following discussion, Members agreed that the Town Clerk should reply that their preferred option had been a roundabout, but were now of the opinion that the provision of full traffic lights at the Pembroke Road/Ferry Lane junction was essential and should form part of the plan.

(b) Planning in respect of land adjacent to Pennar Football Club.

This matter was dealt with later in the meeting under item 63(a).

132. Waiting Restrictions – Dimond Street, Pembroke Dock.

The Town Clerk had received a letter from Mr J V Price, Traffic Manager, concerning the proposed amendments to the parking arrangements in Dimond Street. Copies of his letter and the observations of the Traffic Warden were enclosed at Appendix D.

Members agreed with the observations made by the Traffic Warden and the Town Clerk agreed to reply to Mr. John Price accordingly.

133. Proposed Mayor Making Ceremony 2007.

A draft of the ceremony had been circulated to Councillors Mrs Pam George, Paul Weatherall and Ron Watts for their comments. The Town Clerk subsequently enclosed the draft for all Councillors to comment upon. He reminded Members that the event allowed the Town Council to publish an Annual Report setting out its achievements during the year.

Members did not believe that Mayors and Mayoresses from further away, e.g. Fishguard, Newport, would attend such a ceremony. However, they felt that family and local guests should be invited. Members also discussed whether the Deputy Mayor's Consort should have a chain. Councillor Mrs. P.E. George advised that the Deputy Mayor's and Mayor's Consort's chain had been donated.

The Town Clerk agreed to revise the programme and would make enquiries about a chain or otherwise for the Deputy Mayor's Consort.

134. Beecham Report – Beyond Boundaries.

The Town Clerk had received one copy of the above report concerning the need for citizen centred local services for Wales. Some of its recommendations included:-

Driving service improvement by promoting greater local pride, ambition and accountability to the public.

Working more effectively across organizational boundaries to deliver the outcomes that matter to most citizens.

Being the champions of citizens and communities, inspiring trust by giving more attention to the needs of citizens and service users, across service boundaries

Demonstrating professionalism and openness in engaging with the public, in partnership with other sectors.

These and other recommendations were to be discussed with interested bodies such as the Welsh Local Government Association.

The Town Clerk suggested that the Town Council might wish to consider putting together a Town Plan which set out clearly its objectives and aspirations over the next six years e.g. improvements to Park, Play Areas, Parking Areas, working in partnership with other organizations for the benefit of the Town and its citizens etc.

Members agreed that this item should be deferred and put on the Agenda for the Town Council Meeting on 26th October.

135. Adjudication Panel for Wales – Annual Report for 2005-6.

The Town Clerk had received one copy of the annual report for 2005/6, which could be borrowed by any member wishing to see it.

136. Application For Financial Assistance – Pembrokeshire Puffins

The Town Clerk reminded members of the application for grant aid which had been discussed at the last meeting held on 27th July 2006. The proportion of members living in the Pembroke Dock Town Council area was 8 out of 21.

Following discussion and a vote, Members agreed that Pembrokeshire Puffins should be refused grant aid on the grounds that their organisation was not based in Pembroke Dock.

137. Planning Applications

06/0468/PA	David Job 50 Milton Terrace Pembroke Dock	50 Milton Terrace, Pembroke Dock – Raised decking and raised planter
-------------------	---	---

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C.E. Fortune

RESOLVED –
That the Town Council have no objection
to this application.

06/0519/PA	Ms. H. Aitchison, 6 St. Teilo's Road, Pembroke Dock.	6 St. Teilo's Road, Pembroke Dock - Erection of Porch.
-------------------	--	---

PROPOSED by Councillor P. Weatherall
SECONDED by Councillor Mrs. P.E. George

RESOLVED –

That the Town Council have no objection to this application.

06/0524/PA	Mount Thompson Property Management Ltd., c/o The Studio, Crinow Road Narberth SA67 8TA.	The Navy Inn, Pembroke Dock - Change of use from 1 No. Public House and residential flat into 4 No. residential flats.
-------------------	---	---

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C.E. Fortune

RESOLVED –

That the Town Council have no objection to this application. Members expressed their concern regarding insufficient off-street parking spaces being provided.

06/0527/PA	Mr. G. Chenery, 20 Milton Terrace, Pembroke Dock.	Land rear of 20 Milton Terrace, Pembroke Dock - Erection of one dwelling
-------------------	---	---

PROPOSED by Councillor Mrs. C.E. Fortune
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED –

That the Town Council recommend refusal of this application on the grounds of overdevelopment and proximity to a road junction, which could cause access/egress problems for vehicles.

06/0560/PA	Mr. J.B. Hopkins, 2 Grove Bridge Cottage, Well Hill, Pembroke, SA71 4DL.	Thorn Cottage, Beach Road, Llanreath, Pembroke Dock - Erection of two dwellings.
-------------------	---	---

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. C.E. Fortune

RESOLVED –

That the Town Council have no objection to this application.
Concern was expressed that the proposed development was 2-1/2 storey's high which was incompatible with nearby buildings.

138. Planning Decisions

04/0725/PA	Concrete Block Boundary Wall – 3, St. Patricks Hill, Llanreath, Pembroke Dock – Approved
-------------------	--

- 04/1438/PA** Residential development (**outline**) – plot rear of 26 Prospect Place, Pembroke Dock – **Approved**
- 05/1523/PA** Change of use and extension of existing building to form 7 no. apartments and parking basements – Albion House, Albion Square, Pembroke Dock - **Approved**
- 06/0051/PA** Demolition of existing dwelling and replacement with new dwelling – Fernlea, Chapel Road, Llanreath, Pembroke Dock – **Approved**
- 06/0156/PA** Erection of starter homes – 26 Nelson Street, Pennar, Pembroke Dock – **Refused**
- 06/0157/PA** Storage Building – Lars, Knutsen and Clode Ltd., Warrior Way, Pembroke Dock - **Approved**
- 06/0184/PA** First Floor extension – 13 Clarence Street, Pembroke Dock – **Approved.**
- 06/0200/PA** Alterations and extension – 47, Gwyther Street, Pembroke Dock – **Approved**
- 06/0252/PA** One Dwelling (**Outline**) – Site adjacent to Ingledower, Beach Road, Llanreath – **Approved**
- 06/0271/PA** Proposed 02(UK) replacement 15m column mast accommodating antennae together with ground based equipment – Pembroke Ferry Port, Pembroke Dock – **Approved**

63. MATTERS ARISING FROM MINUTES OF RECESS SUB COMMITTEE

(a) Planning Applications

06/0012/LB – There were no further comments from Members regarding this application.

06/0452/PA – There were no further comments from Members regarding this application.

- | | | |
|-------------------|---|---|
| 06/0446/PA | Pembrokeshire County Council
County Hall, Haverfordwest. | Land adjacent to Pennar Football Club
St. John's Road, Pembroke Dock –
Residential development – two in
number 3 bedroomed disabled and
eight in number 2 bedroomed
bungalows (10 properties in total) |
|-------------------|---|---|

This item had been deferred from the Recess Sub Committee to the Town Council meeting on 7th September.

Councillor P. Weatherall declared an interest in this matter and took no part in the discussion and did not vote.

The Mayor, Councillor S. Perkins, advised that she had taken legal advice and confirmed that she was able to chair this item, and was able to comment but unable to vote.

Following discussion, and a vote, in which Councillor Mrs. V.M.J. Roach requested that it should be noted that she would not vote for it because the land in the application was defined as 'recreational land', and that Councillor Mrs. C. Fortune had abstained from voting because she was not satisfied with the information that she had been given regarding this application, it was

RESOLVED –

That the Town Council objected to this application on the grounds that the proposed development would be on land defined as recreational land.

Councillor Mrs. J. Rees left the Chamber at 2120hrs.

06/0424/PA – There were no objections to this application. However, Members expressed their concerns with regard to traffic management at this location.

06/0438/PA - There were no further comments from Members regarding this application.

06/0479/PA – There were no further comments from Members regarding this application.

(b) Street Naming

The Town Clerk advised that he had received a response from the County Council regarding the development off St. Patrick's Hill, Llanreath, and that the developers had accepted the proposed name of "Martello Road".

64. SUPPLEMENTARY REPORT OF THE TOWN CLERK

140. Pater Hall Community Trust

The Town Clerk advised that the Annual General Meeting of the Trust was to be held on Wednesday 13th September 2006. The Town Council was requested to nominate five members to serve as Trustees. Currently the following serve:-

Councillor Mrs Pam George
Councillor Mrs Janet Rees
Councillor Ron Watts
Councillor Phil Gwyther
Councillor Don Esmond

It was agreed that the current members should continue to serve as Trustees of the Pater Hall Community Trust.

141. Items Donated To The Town Etc

The Town Clerk reported that it had been brought to his attention that the Army Tank adjacent to the Western Way Car Park belonged to the Town Council. He requested members to advise him of what other items within the town belonged to the Town Council so

that he could ensure that the Town Council had appropriate insurance cover. He asked members whether the aircraft propeller also located in Western Way was owned by the Town Council.

Members agreed that the Town Clerk should arrange for insurance cover for this item.

142. Fingerpost Signage Within Pembroke Dock

The Town Clerk advised that the signage had been delivered and that he was awaiting a date from Messrs F H Gillman and Co as to when they could be erected. It was hoped that it would be within the next four weeks.

The Town Clerk was also pleased to report that the Townscape Heritage Initiative had offered a grant of £5305.80 towards the costs that had been incurred. This would be paid on conclusion of the work.

Councillor S. Perkins requested that the Town Clerk should write and thank the Townscape Heritage Initiative for the grant which had been offered.

143. Town Council VIP Visitors Book

Entries had been made in the book last weekend to commemorate the freedom of Entry celebrations for HMS Pembroke. The Town Clerk advised that the Book only had a few pages left and he asked whether a new book could be purchased which would have the Town Crest on the Cover or to consider a simply plain cover Visitors Book as the Town Council had now.

Councillor Mrs. P. George advised the Town Clerk that the Town Council had another Visitors Book which was kept in the Cabinet in the Chamber which had not been used.

144. Brunel Festivities

The Town Clerk had been advised by the Town Clerk of Neyland Town Council that there would be a firework display on Saturday 16th September 2006 at 2200hrs (10.00pm) to mark the ending of their Brunel Week festivities.

This information was provided to update members

145. Designed To Deliver: Withybush General Hospital, The Community Health Council Alternative Proposal – The People's Vision.

Councillor S. Perkins declared an interest in this matter and took no part in the discussion.

Copies of the Community Health Council's proposals were issued to Members by hand on 5 September together with a copy of a letter sent by Ms Christine Gwyther AM. The Town Council was being asked to reply to the proposals of the CHC by 13th September 2006.

The Town Clerk asked members for an indication as to how they wished him to respond on their behalf.

Councillor D. Jones read out an extract from the Carmarthen Trust.

Members agreed that the alternative proposals should be supported, and that the Town Clerk should respond accordingly.

146. Annual General Meeting Of The Pembrokeshire Association Of Local Councils

The Town Clerk advised that the Annual General Meeting would be held on Saturday 28th October in the Picton Centre, Haverfordwest. This Council was entitled to be represented by two delegates at the meeting and the names of those attending were sought. In addition any Notices of Motion for consideration by the AGM were requested together with nominations for the post of President, Auditor and for up to 20 members of a County Executive Committee. At present Councillor Ron Watts served on the Executive Committee.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. P.E. George

RESOLVED-

That Councillor R. Watts should continue as representative at the Annual General Meeting of the Pembrokeshire Association of Local Councils on 28th October.

147. Request For Financial Support From Pembrokeshire Counselling Service.

The Town Clerk advised that this matter first came before the Town Council at its last meeting held on 27th July 2006. He had now received a copy of their accounts for the 2005/6 year which indicated that their current assets amounted to £10,540. In the 2005/6 year their income had been £14,896 and expenditure had been £15,516.

The number of clients from the Pembroke Dock Town Council (Post Code SA72 6 --) area in the past 12 months was approximately 50. Some clients had 2 counselling sessions, others up to 12. The organisation was looking for assistance to help hire rooms for counselling interviews. It was estimated that this would be approximately 150 hours of counselling per year. The Room hire for the Pater Hall would be £5 per hour.

Members' instructions were requested.

Members agreed that this request should be refused on the grounds that the organisation is not based in Pembroke Dock.

148. Street Naming – development off St. Patricks Hill, Llanreath.

This matter had been discussed by the Recess Sub Committee and the Town Clerk had now been informed by the County Council that the name had been agreed as "Martello Road".

149. The Local Authorities (Indemnities For Members And Officers) Order 2004.

This matter had been discussed at the last Town Council Meeting (Minute 120). The Council insurers stated that they were able to provide additional insurance cover as follows for no additional premium in the following circumstances as set out in Appendix E attached. If cover is required for Code of Conduct indemnities then there would be an additional premium of £750 plus Insurance Premium Tax.

Members agreed that cover was required as attached in Appendix E, but not for Code of Conduct.

150. Planning Applications

06/0526/PA	Mr and Mrs James, Sampson Farm, Stackpole.	4 Meyrick Street, Pembroke Dock, SA62 6UA - Change of use of basement into residential flat.
-------------------	--	--

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor R.G. Watts

RESOLVED-

That the Town Council have no objection
to this application.

06/0535/PA	Mr Guo Ying Liu c/o Cedric Mitchell Archi- tects, Atelier 5, Bentlass RR, Hundleton, Pembroke	87 Queen Street, Pembroke Dock - Change of use from bakery to chinese takeaway.
-------------------	--	--

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor D.L. Jones

RESOLVED-

That the Town Council recommend refusal
on the grounds that the change of use
would cause traffic problems.

06/0611/PA	Ms. B. Burton 4 Imble Street, Bufferland, Pembroke Dock	4 Imble Street, Bufferland, Pembroke Dock - Alterations and Extension
-------------------	--	---

PROPOSED by Councillor Mrs. C.E. Fortune
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED-

That the Town Council have no objection to
this application

06/0614/PA Mr. and Mrs. Slaney 48 St. Teilo's Road
48 St. Teilo's Road Pembroke Dock -
Pembroke Dock. **Parking Bay**

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor P. Weatherall

RESOLVED-

That the Town Council have no objection to
this application

151. Approval of Reserved Matters

05/1520/PA Erection of 2 dwellings – Plots 2 & 3 Sycamore Woods, Bufferland,
Pembroke Dock SA72 6QN – **Approved**

152. Planning Decisions

06/0382/PA Alterations to the internal store layout and the construction of a single storey
warehouse extension – Lidl Foodstore, Pier Road, Pembroke Dock – **Approved.**

64. REPORT OF THE FINANCIAL OFFICER

13. Payment of Accounts

The following accounts were submitted for approval of payment:

53	E. Glenister – Food – Reception for Scott Gammer	£50.00
54	Cygnets Insignia – Council Seal	£590.00
55	Pater Hall Trust – Hire of Meyrick Suite for SWAT meeting	£11.50
56	I. Jones – Postage	£25.00
57	Hewlett-Packard Ltd. – Print Cartridges	£243.95
58	F.H. Gilman & Co. – Erection of Fingerposts	£3,673.76
59	I. Jones – Postage	£20.00
60	Mr. Flag.com – Flags	£135.13
61	Ms Emma Clarkson – Donation	£100.00
62	Broxap – Tourism Information Signs	£8,207.44

The Town Clerk requested that the following additional accounts be submitted for approval of payment:

63	Talk Talk – Telephone Charges	£1.17
64	Dyfed Alarms – Maintenance of Intruder Alarm	£70.50
65	British Telecom – Telephone Charges	£115.11
66	Adrian James – Printing Scrolls	£120.00
67	E. Glenister – Buffet – HMS Pembroke Celebrations	£250.00
68	Glyn Edwards Office Equipment – Stationery	£9.31
69	S.G. Lewis – Framing Scroll – HMS Pembroke	£24.00
70	Mr. Chips – Meals for Sea Cadets – HMS Pembroke	£164.16
71	The Royal Naval Association – Drinks, etc. Sea Cadets	£129.10

72	I. Jones – Wine – Civic Receptions	£84.90
73	Pembroke Dock Museum Trust – Donation	£2,500.00
74	PD Harlequins RFC – Donation	£100.00

and to note that Account Nos: 53-60 were paid out of meeting.

PROPOSED by Councillor Mrs. P.E. George
 SECONDED by Councillor R.G. Watts

RESOLVED-

That Account Nos. 53-74 be approved for payment.

14. Salaries and Wages

The gross sum of £5442.56 had been paid in respect of Salaries, Wages, Tax and NI during the month of July 2006.

65. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Councillor R.G. Watts advised that he would be giving a report of the PALC meeting that he had attended to the next Town Council meeting.

66. ANY OTHER BUSINESS

(a) Pennar Pathway

Councillor Mrs. C. Fortune requested that Alex Allison, Pembrokeshire County Council, should be invited to a future meeting of the Town Council to address members with regard to Pennar Pathway. The Town Clerk agreed to arrange this.

(b) Memorial Park

Councillor S. Perkins advised that she had no further information regarding funding for the Memorial Park.

Councillor Hissey advised that the Park was now in a disgraceful state and that this matter should be discussed at the next Town Council Meeting.

67. PRIVATE AND CONFIDENTIAL

PROPOSED by Councillor Mrs. V.M.J. Roach
 SECONDED by Councillor P.G. Gwyther

RESOLVED-

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act 1960.

68. MINUTES OF A PRIVATE AND CONFIDENTIAL MEETING

Councillor R.G. Watts declared his interest in this matter and took no part in the discussion or voting.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED-

That the Minutes of a Private and Confidential
Meeting of the Town Council held on
27th July 2006 be adopted as circulated.

PRIVATE AND CONFIDENTIAL

Minutes of a meeting held on 7th September 2006

69. REPORT OF THE TOWN CLERK

139. Pater Hall Community Trust

Councillor R.G. Watts declared his interest in this matter and took no part in the discussion or voting.

The Town Clerk referred to his Confidential Report for the previous meeting which dealt with some of the issues concerning the relationship between the Town Council and the Pater Hall Community Trust. Members were reminded that the Trust had still not signed a formal lease with the Town Council because the Charity Commission are required to give their approval. This matter had been running for over 12 months and the Commission had requested various reports on the state of the building from a structural surveyor as well as a valuation report. The Commission were concerned that the Trust would be unable to make the running of the Hall a viable proposition given the nature of the lease it was entering into i.e. a full repairing lease and the fact that the Town Council was only prepared to support the Trust with a grant towards staffing costs. The Town Clerk had pointed out that the Trust was already addressing the staffing costs issue by asking the Town Council to look at the working practices of the Caretaker/Handyman as well as the cleaner and to see if these costs could be reduced by better working practices. The Commission certainly were concerned that the Trust's income from lettings was exceeded by the costs of the staff employed to look after the Hall. In addition the Commission was concerned that the Town Council had made no commitment to financial support towards the refurbishment other than to provide the initial £75,000 grant when the Trust had been formed. Their view appeared to be that the main beneficiaries of refurbishment would be the Town Council who would have a building in prestige condition at the end of 25 years with little financial outlay. The Commission would be writing to me once they had fully considered the contents of my latest letter as well as considering the reports from the Valuer and Surveyor. Whatever happens there was now a need for the Trust to enter into formal agreements with the Town Council concerning the deployment of staff, cost of those staff and what financial support towards refurbishment costs it was prepared to give over the next three years. The question of refunding the cost of wages / salaries of staff had already been addressed by the decision made by the Council at its meeting held on 27th July 2006. Members were aware that the Trust's aim was to seek Big Lottery Funding over two/three years to coincide with the Welsh Assembly Government Funding.

The Town Clerk stated that the Charity Commission had now agreed that the Town Council could have a Sub-Lease from the Pater Hall Community Trust. However the Commission were concerned that the Trust's income from lettings was exceeded by the costs of the staff employed to look after the Hall and that the Town Council would be the main beneficiary of the refurbishment with little financial outlay. Following discussion, the Town Clerk agreed to do some research regarding these concerns and bring back some figures to the next meeting of the Town Council as to the amount the precept would need to be increased if between £10,000 and £30,000 was given over a three year period to match National Assembly/other

funding. At present the Town Council had only contributed £75,000 towards the scheme which was likely to cost at least £1.3m..

The meeting ended at 2200hrs

Mayor