

DRAFT

At a Meeting of Pembroke Dock Town Council  
held at the Pater Hall, Pembroke Dock on  
Thursday 15<sup>th</sup> February 2007.

**PRESENT:**

Councillor S. Perkins, Mayor  
Councillors D. Esmond, Mrs. P.E.M. Folland,  
Mrs. P.E. George, P.G. Gwyther, K. Higgs,  
E. Hissey, Mrs. V.M.J. Roach,  
R.G. Watts, P. Weatherall.

**IN ATTENDANCE:**

Ian Jones, Town Clerk  
Sue Lowen, Committee Clerk

**141. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. C. Fortune, Mrs. J. Rees.

**142. PRESENTATION TO BE GIVEN BY SIAN THOMAS OF FUNKY FORUM**

The presentation to be given by Sian Thomas of Funky Forum had been scheduled for 8<sup>th</sup> March and **not** the meeting held on 15<sup>th</sup> February and had been included in the Agenda in error.

**143. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**144. MINUTES**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor Mrs. P. George

**RESOLVED –**

That the Minutes of the last meeting of the Town Council held on 25<sup>th</sup> January 2007 be adopted as circulated.

**145. MATTERS ARISING FROM THE MINUTES**

**(a) 136(246) – Provision of Bus Shelters within Pembroke Dock**

The Town Clerk reported that he had written to National Express and had received a response saying that the Town Council's request was being considered.

**(b) 136(248) – Residents Parking Scheme – Dimond Street East**

The Town Clerk reported that he had received an acknowledgement from Mr. Price, Traffic Manager, PCC, and had subsequently been informed that Mr. Price had written to residents in Dimond Street East asking for their observations regarding the Town Council's request that residents only provision should be made between the hours of 1730 – 0900hrs.

**(c) 137(256) – Christmas Lights**

The Town Clerk advised that the Christmas Lights had now been delivered.

**(d) 140(c) – Black Railings**

Councillor E. Hissey advised that the County Council had still not carried out the cutting back of the brambles at Black Railings. The Town Clerk stated that he would follow this up with an e-mail.

**146. TOWN CLERK'S REPORT**

**263. Appointment Of Mayor And Deputy Mayor Elect For 2007/8.**

The Town Clerk requested that, in accordance with procedure, consideration should be given to the appointment of the Mayor and Deputy Mayor Elect for the year 2007/8.

PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor K. Higgs

**RESOLVED –**

That Councillor P. Weatherall be appointed  
Mayor Elect for the year 2007/2008.

and

PROPOSED by Councillor E. Hissey  
SECONDED by Councillor S. Perkins

**RESOLVED-**

That Councillor R. G. Watts be appointed  
Deputy Mayor Elect for the year 2007/2008.

**264. Civic Function.**

Provisional arrangements had been made for the Civic Dinner and Civic Dance to be held on Friday 11<sup>th</sup> May 2007 at the Cleddau Bridge Hotel. Members were asked to consider the lists as shown on Appendix B and C and let the Town Clerk have any amendments as soon as possible.

Councillor R. Watts gave his apologies at the meeting for being unable to attend the Civic Dinner and Dance due to a prior engagement in Blackpool that weekend.

## **265. Amendment Of Standing Orders.**

At the meeting of the Town Council held on 25<sup>th</sup> January it was proposed that a Sub Committee be appointed to look at planning matters prior to the full Town Council Meeting. The suggestion was that the Committee should consist of one member from each ward (4 in number). The Town Clerk suggested that the sub Committee should meet on the Tuesday before the Town Council Meeting at 1030hrs to peruse the applications received to date and to make recommendations to the Town Council. If necessary the sub Committee could arrange for a site visit or ask the Town Clerk to seek such further information as required in time for the main meeting.

Members' views on this change were requested and the appropriate resolution approved.

It was agreed that the Planning Sub-Committee would comprise:

Councillor R. Watts – Central Ward  
Councillor E. Hissey – Pennar Ward  
Councillor K. Higgs – Llanion Ward  
Councillor Mrs. V. Roach – Market Ward

Following discussion, it was

PROPOSED by Councillor R. Watts  
SECONDED by Councillor E. Hissey

### **RESOLVED –**

The Planning Sub-Committee would meet on the Tuesday before the Town Council Meeting at 1030hrs in order to peruse Planning Applications received to date and make recommendations to the Town Council. Notes of this meeting would be distributed to all Members of the Town Council later on the Tuesday.

## **266. Visit To National Assembly.**

The Town Clerk had spoken to the Secretary to Christine Gwyther AM and they had tentatively agreed the visit date as Wednesday 7<sup>th</sup> March 2007 arriving at approximately 1100hrs. Members were requested to let the Town Clerk know whether they were able to attend on that date and whether they wished him to co-ordinate transport or to arrange coach transport.

Due to a Public Meeting being held on Wednesday 7<sup>th</sup> March, the Town Clerk agreed to arrange the visit for the alternative date given, i.e. Wednesday 21<sup>st</sup> March. Those wishing to attend were: Councillors D. Esmond, C. Fortune, Mrs. P. George, K. Higgs, S. Perkins, R. Watts and P. Weatherall. Partners would also be invited to attend and the Town Clerk would arrange to co-ordinate the transport.

## **267. Representation On Outside Bodies.**

The Town Clerk attached a list of representation on outside bodies / groups (Appendix G). He had noted that some members nominated had not been able to attend meetings and no apologies had been recorded. He believed that it might now be the time that the Town Council should look critically at nominations to these bodies to see if the work could be better shared amongst members. He felt that it did not look good from a Town Council point of view when a representative did not attend meetings and did not offer apologies.

It was noted that the Pater Hall Community Trust had not been listed, that the word 'Proposed' should be deleted from 'Proposed Pennar Community School' and that Councillor V. Roach was a member of the Joint Twinning and Tourism Committee.

Members had no other observations to make regarding the list of Representation on Outside Bodies.

## **268. Making The Connections – Delivering Beyond Boundaries.**

The Town Clerk had received one copy of the above report which had been published by the National Assembly Government. The report was a follow up on the report prepared in 2006 by Sir Jeremy Beecham and encouraged public services to work together to improve the services it offered.

The goals for 2007 were:-

### **Transforming customer services**

*Based on 5 principles of good customer service, options for access and redress.*

### **Delivering services with citizens**

*Engaging individuals and communities in shaping and delivering services, improving flexibility and responsiveness.*

### **Working together locally**

*Local bodies working together to deliver better services and shared outcomes for citizens.*

### **Working together regionally and nationally**

*Effective delivery partnerships for services which are specialised, complex or dependent on networks.*

### **Better value for the Welsh pound**

*Making better use of resources to sustain and improve services.*

### **Creating world class public service workforce**

*Developing managers and leaders to maximise the performance of organisations and unleash the full potential and talent of the public services workforce.*

### **Government, resources and performance**

*Assembly Government pursuing more face to face leadership, removing barriers to delivery, reducing bureaucratic burdens, promoting better performance management, governance and information.*

If members wished to peruse the report it was available from the Town Clerk.

**269. Local Service Boards / Local Service Agreements – Consultation Paper.**

The Town Clerk attached at Appendix A copies of the correspondence he had received from the National Assembly Government on this topic. The paper was asking for any expressions of interest in these boards etc. Responses were required by 8 March 2007.

No members expressed an interest in sitting on the Local Service Boards, and there were no observations made.

**270. Fire And Rescue National Framework (Wales) 2005 (Revisions) Order 2007 And Intervention Protocol.**

The Town Clerk had received a copy of the draft amendments to the Order for comment by members. A copy of the letter and schedule etc was attached at Appendix E.

There were no observations made by Members.

**271. Surgery To Trees In The Llanion Military Cemetery.**

The Town Clerk had received a letter from Mr Richard Staden the Landscape Officer of Pembrokeshire County Council who had informed him that tree surgery was to take place in early March on various trees within the cemetery as the County Council have issued an order under the Anti Social Behaviour Act. He had asked for clarification about the order as it would appear that the County Council had taken the view that trees can be subject to the Act irrespective of whether they were in existence before properties were built next door to them. If this was the case then the existence of nearby trees overhanging a new plot of land etc might be something which the planners would need to take into account at the planning stage. The Town Clerk had therefore asked for clarification on this point from the County Council as well as asking for a copy of the order which had been made.

Councillor S. Perkins, who had spoken to Richard Staden regarding this matter, confirmed that a reply would be sent from the County Council.

**272. Felling Of Trees In The New Health Centre Development, Argyle Street, Pembroke Dock.**

The Landscape Officer, Mr Richard Staden, had forwarded a copy of the Tree Report in respect of the above matter. The Town Clerk had asked him to clarify some points in his letter and was awaiting a reply.

Councillor R. Watts commented that a further 8 trees had been felled. The Town Clerk added that he had noted that one tree which had been removed was on the original planning application as being retained.

### **273. Proposed Car Parking Charges Within Pembroke Dock.**

The County Council had decided that at present their proposals to introduce charges would be postponed until a full review of the current car park management system and policy had been carried out. It was envisaged that this would be started in April 2007 and conclude in April 2008 when a report would be made to Cabinet detailing the findings and recommendations. Copies of the correspondence on the issue from Milford Haven Town Council were on the table to the right of the Chamber for members to peruse if they so wished.

Councillor P. Gwyther requested that the Town Council should ensure that this review was carried out fairly.

The Town Clerk suggested that he would ask the County Council when the review for Pembroke Dock was being carried out.

### **274. Papurau Bro.**

The Town Clerk advised members that this was a new project within Pembroke Dock to create a new Welsh Language Newspaper for the Community. A background paper was enclosed at Appendix D. Members might wish to provide a Press briefing or other information for the newspaper. The Town Clerk had been informed that the team would translate any English articles provided.

The Town Clerk advised members that the BBC would be at the Pater Hall on the 1<sup>st</sup> March to talk to Papurau Bro regarding this new newspaper on its early morning programme.

### **275. One Voice Wales.**

The Town Clerk had again been approached by this organisation who were requesting that the Town Council consider joining at a fee of £910 per year.

It was

PROPOSED by Councillor R. Watts

SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That the Town Council would not be joining One Voice Wales.

### **276. Pembroke Dock Royal British Legion.**

The Town Clerk had received a letter from Mrs Maria Williams informing him that the Pembroke and Pembroke Dock Branch intended holding a Church Parade at St. John's Church on Sunday 4<sup>th</sup> March at 1045hrs for a service which would commence at 1100hrs. Members of the Council were invited to attend.

In addition there would be a service to commemorate the 25<sup>th</sup> Anniversary of the Falklands Conflict which would be held at St. Johns Church Pembroke Dock on Sunday 15<sup>th</sup> April commencing at 2.30pm with a March to the church from the Youth Centre at Bush Street.

There would be a wreath laying at the War Memorial prior to the church service. The Mayor and Council were invited to attend the event.

Councillor P. Folland requested clarification regarding the service on 4<sup>th</sup> March. The Town Clerk stated that the Royal British Legion had informed him that at present they met only once a year for a service and that it had been suggested that they meet on this particular Sunday and have a parade beforehand.

Councillor S. Perkins advised that she was unsure if she would be able to attend the March and service on 15<sup>th</sup> April.

#### **277. Climate Change : Impacts And Responses.**

The Town Clerk had received a letter from Pembrokeshire Friends of the Earth inviting members to attend an illustrated talk being given by Sir John Houghton former Director General of the Meteorological Office and a previous Chairman of the Scientific Group of the United Nations Intergovernmental Panel on Climate Change. The event would be held at the Queens Hall, Narberth at 1930hrs (7.30pm) for 2000hrs (8.00pm) on Tuesday 20<sup>th</sup> February 2007.

Members were requested to let the Town Clerk know if they wished to attend or required further information so that he could inform the organisers of the likely number attending from the Council.

#### **278. RWE npower Press Release.**

The Town Clerk had received a copy of the Press Release issued on Monday 5 February 2007 in respect of the above named company's proposal to build a state of the art combined cycle gas turbine power station at Pembroke. The Press release stated that the company was working closely with local authorities and regulatory bodies to seek consent under section 36 of the Electricity Act.

This information was provided to update members.

#### **279. Sustainable Communities Bill.**

The Town Clerk had received a letter from the organizers of the Campaign for the Sustainable Communities Bill which informed the Town Council that the Bill had passed its 2<sup>nd</sup> Reading in the House of Commons. The letter asked that the Town Council should write to their local MP asking him to support the report stage in April. There was also to be a National Lobby of Parliament on Tuesday 20<sup>th</sup> February. (Copies of the correspondence were attached at Appendix F)

It was

PROPOSED by Councillor R. Watts  
SECONDED by Councillor E. Hissey

#### **RESOLVED –**

That the Town Council should send a letter to Nick Ainger, MP, asking him to write, on the Town Council's behalf to support the Sustainable Communities Bill

**280. Letter From John Dixon, Assembly Candidate For Carmarthen West And South Pembrokeshire, Plaid Cymru.**

The Town Clerk had received a letter from the above Assembly Candidate who had written to the Council about a consultation exercise called “What Wales Wants” which the party was carrying out prior to the 2007 Assembly Elections.

The document (which was available on the table to the right of the Chamber) covered the following items:-

Listening to People  
The Common Good  
A Brighter Future  
A Fresh Start  
Clean and Green  
A Flourishing Economy  
A Healthier Wales  
Stronger Communities  
Dignity in Retirement  
Your Government

The letter stated that the party would “...welcome any comments from the Council about the paper for instance

Reactions to the ideas set out  
Issues of importance to your community which we have not addressed  
What should be the priorities, since we are unlikely to be able to achieve everything set out in a single four year term.”

The candidate also stated that he was prepared to come to a Council meeting to discuss the matter further.

The Town Council had noted the letter from John Dixon, Assembly Candidate For Carmarthen West And South Pembrokeshire, Plaid Cymru, but declined his offer of attending a future Council meeting, given the Assembly Elections due in May and that for fairness all other Candidates would need to be offered a similar facility.

**281. Applications For Personal Financial Assistance.**

The Town Clerk had received two applications for financial assistance from Luke Parfitt from 40, London Road and Andrew Court from 13, Britannia Road seeking grants from the Town Council to enable them to attend the 21<sup>st</sup> World Scout Jamboree. Both youngsters needed to raise nearly £900 towards the cost of the event.

It was

PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor Mrs. P. Folland

**RESOLVED –**

That the Town Council would award a grant of £100 each to both Luke Parfitt and Andrew Court towards the cost of their attending the 21<sup>st</sup> World Scout Jamboree.



## **282. Walk For Life – Kidney Wales Foundation.**

The Town Clerk had received a letter from the Chairman of the above organization who had asked whether the Town Council and its members would like to participate in this year's event which was scheduled for Sunday 11<sup>th</sup> March 2007. Further details were on the table to the right of the Council Chamber.

There were no members able to participate in the Walk for Life.

## **283. Annual General Meeting Of Pembrokeshire Rail Travellers Association.**

The Town Clerk had been advised that the Annual General Meeting of the above Association would be held on Monday 14<sup>th</sup> March at the Taberna Inn, Herbrandston, Milford Haven (1930 for 2000hrs). If any Town Councillor wished to attend they were asked to inform the Town Clerk so that he could advise the Secretary accordingly.

## **284. Planning.**

The Town Clerk had received an e mail from a Mr T Gorton concerning reference to the purchase of land off Western Way (Minute 122). He advised the Town Clerk that the garage and land was registered with the Land Registry under title number WA810153 and was not the portion of land referred to in the letter to the Town Council from Mr Chris Richards from Pembrokeshire County Council.

This information had been provided for clarification.

Councillor V.Roach suggested that the Town Council should respond by thanking him for the information and bringing this matter to our attention.

## **285. Planning Applications**

The following Planning Applications had been received:

<b>06/1243/PA</b>	Mr and Mrs R Owens 40 Mount Pleasant Way Milford Haven SA73 1AB	67 High Street, Pembroke Dock - <b>Erection of one dwelling</b>
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PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor E. Hissey

**RESOLVED –**  
That the Town Council have no objection  
to this application.

**06/1247/PA** Mr. Mark Davies 81 Stranraer Road  
81 Stranraer Road Pennar, Pembroke Dock -  
Pennar, **Garage/Workshop - Porch**  
Pembroke Dock.

PROPOSED by Councillor E. Hissey  
SECONDED by Councillor R. Watts

**RESOLVED –**  
That the Town Council have no  
objection to this application

**06/1265/PA** Albion Construction Clarence Street,  
c/o Mr A Owens Pembroke Dock –  
Orange Gardens, **Change of use to 2 flats (in retrospect)**  
Pembroke

The Town Council expressed their grave concerns  
that no plans for this development had ever been  
seen by the Town Council and they were unable to  
consider this application until they had seen the plans.

**06/1287/PA** Mr and Mrs Morris 8 Meyrick Street,  
Cunnigar House Pembroke Dock, SA72 6UT,  
Orielson, Pembroke, - **Change of use of office to**  
SA71 5EZ. **dwelling**

PROPOSED by Councillor E. Hissey  
SECONDED by Councillor K. Higgs

**RESOLVED –**  
That the Town Council had no objection  
to this application. However, they expressed  
their concerns that this was a retrospective  
application of which the County Council  
might not be aware.

**06/1291/PA** Mr M Munn 25 Lewis Street,  
25 Lewis Street Pembroke Dock -  
Pembroke Dock **Extension to dwelling**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/1304/PA** Lesley Jenkins, Rear of 1 Southampton Row (adjoining  
1 Southampton Row St. Patricks Hill), Pembroke Dock,  
Pembroke Dock, - **Renewal of Application 01/0943/PA**  
SA72 6YE **Outline for one bungalow**

PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor P. Gwyther

**RESOLVED –**

That the Town Council have no  
objection to this application. However,  
concerns were expressed regarding lack  
of suitable access to the development.

**06/1312/PA** Mr. R. Francis, Upton Farm Frozen Foods,  
Upton Farm Frozen Foods, Warrior Way,,  
Warrior Way, Pembroke Dock -  
Waterloo Industrial Estate **Single Storey extension for new garages**  
Pembroke Dock SA72 6UB

PROPOSED by Councillor K. Higgs  
SECONDED by Councillor R. Watts

**RESOLVED –**

That the Town Council have no  
objection to this application

**286. Planning Decisions**

The following Planning Decisions had been received:

**05/0086/PA** Extensions to existing Class A1 Retail Store, Car Park alterations and  
ancillary works – Tesco Stores Ltd, London Road, Bierspool, Pembroke  
Dock – **Approved**

**06/0998/PA** Conversion of outbuilding into a dwelling – 12 Bush Street, Pembroke  
Dock, SA72 6AX – **Refused**

**06/1102/AD** **Consent to Display an Advertisement**  
ATM Integrated lightbox and illuminated top panel – Barclays, 1  
Dimond Street, Pembroke Dock, SA72 6JB - **Approved**

**147. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

**287. Pater Hall Community Trust.**

Members were reminded that the Trust had made an application for £500,000 from the  
Big Lottery Fund towards improvements within the Hall which had been costed at some

£1.5m. The Trust had been advised the previous day that a grant towards the proposed scheme could not be supported. The Trustees would now meet to decide the way forward in the light of this decision which directly affected Phase 3 work. Work on further work on the outside of the Hall approved by the Trustees involving replacement of exterior windows in the areas overlooking Lewis Street and Dimond Street together with cleaning of the walls and repointing etc would commence shortly using funding from other sources. Further work on the movement of the offices to the ground floor, a new foyer area for the Lewis Street entrance with the installation of a lift to the first floor and improved fire precautions would take place later in the year.

This information was provided to update members.

## **288. Society Of Local Council Clerks.**

For the 2006/7 year the Town Clerk had decided to join the above Society at a subscription of £120 together with a joining fee of £12. He had found that the organisation had kept him up to date with new government thinking and new legislation etc. and he had taken specific legal advice from them on two matters during the year which had been provided free of charge and had been reported back to the Council. This year's fee was again £120 and in the letter of invitation to renew he noted that reference was made to "The vast majority of members' subscriptions are paid by their Councils". The Town Clerk wondered if the Council would consider whether they would be willing to make a contribution towards his subscription this year.

Members' observations were requested.

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor Mrs. P. Folland

### **RESOLVED –**

That the Town Council should pay the subscription of £120 to the Society of Local Council Clerks.

## **289. Abandoned Vehicles Within The Town.**

The Pembroke Dock Environmental Action Team had been concerned since September 2006 about a Red Ford Escort Motor Vehicle which had been left unattended at the Turning Area in King Street. The matter had been raised with the Police and the County Council. The Town Clerk had been advised by the Police that the vehicle was untaxed and it appeared not to have been moved in this period of time. The Law in relation to abandoned vehicles is set out in various Acts of Parliament including the Refuse Disposal (Amenity) Act 1978, The Environmental Protection Act 1990. The procedure followed in this case was that the Police checked that the vehicle had no tax or insurance using the DVLA Database. This was communicated to the County Council on 25<sup>th</sup> January 2007 by Sergeant Dave Mallin and the Town Clerk reinforced this at a meeting held on 31<sup>st</sup> January 2007 when he met Mr Brian Maddocks and Mr Roger Thomas of the County Council. The Town Clerk noted that as at 13th February 2007 the vehicle was in situ on a public road viz. King Street. He made contact with the County Council who informed him that they were "monitoring the situation" and they were not satisfied that the vehicle had been abandoned. The Town Clerk informed them that the Statute Law and case law was quite clear on the issue and that the vehicle

should be regarded as abandoned. He was further advised that normally once the police advised the relevant local authority (in this case Pembrokeshire County Council) then vehicles were removed within 24 hours to 7 days. The Town Clerk knew that County Councillor Kate Becton had also sought to have the vehicle removed but without success.

Members instructions on how to proceed further were requested.

The Town Council agreed that the Town Clerk should continue to pursue this matter with Pembrokeshire County Council.

**290. Pembrokeshire Waterway Annual Fireworks Competition –  
Champion Of Champions 27 – 30 September 2007.**

Councillors S. Perkins and R. Watts declared their interest in this matter.

Members were reminded of the initial support the Town Council had given towards this event. The Town Clerk attended a meeting of the Steering Committee the previous evening which was chaired by Councillor Sue Perkins.

The proposal was for a budget of £60,000 towards the event. Approaches had been made to find a main sponsor through the LNG companies but they were not willing to enter into such a large financial commitment. There had been an indication of possible support from the County Council to the tune of £5000, Chevron Texaco with a contribution of £1000 and the group were now looking to involve brewery companies, Total, Port Authority and other retail outlets / businesses within the area for individual sponsorship. It was hoped that the South West Wales Tourism Partnership would also be willing to financially support the event.

This Town Council was now being asked to indicate the level of financial support it wished to make to the event which the organisers hope would attract a large number of visitors to the area.

A decision on the funding to be allocated to the event was requested.

The Town Clerk advised that it was hoped that the event would encourage visitors to the area and spend their money in the town. Planed were leading this event and wanted funding from organisations within the area.

The Town Clerk pointed out that the Town Council spend approximately £2000 for fireworks at the Christmas event which produce about ten minutes of fireworks.

Following further discussion, it was

PROPOSED by Councillor P. Gwyther  
SECONDED by Councillor P. Weatherall

**RESOLVED –**

That the Town Council should transfer the sum spent for fireworks on the Christmas event, i.e. £2000, as a contribution towards the Pembrokeshire Waterway Annual Fireworks Competition.

## **291. Reception For Visit Of Scouts From Pembroke, Malta.**

Members were advised that there would be a reception held at the Pater Hall for the contingent of Scouts who were visiting the area from Pembroke, Malta and the surrounding area. There would be some 30 scouts and their parents etc attending and the Joint Twinning Committee hoped that as many Town Councillors from both Pembroke and Pembroke Dock would be able to attend. The event would be held in the Meyrick Suite (Council Chamber) and would last from 1530 to 1700hrs (3.30 to 5.00pm).

This information was provided to update members.

The Town Clerk advised that the Scouts would be visiting on 2<sup>nd</sup> March 2007. He requested those Members who wished to attend to advise him as soon as possible so that he could deal with the question of food to be provided etc.

## **292. Routine Visual Playground Inspections.**

The Town Clerk had received a letter from the County Council informing him that they would be holding a training seminar on the above subject on Saturday 3<sup>rd</sup> March (0900 to 1400hrs) at Unit 23 Thornton Industrial Estate, Milford Haven which would be of assistance to Community Groups. The training would be carried out by Mr David Houghton of Digley Associates who was RPII Accredited and had recently undertaken the annual inspections throughout the County for PCC. The training was scheduled to last for 4 – 6 hours and a certificate of competence would be issued on completion of the training. There would be a practical session which would involve a visit to a local playground.

No members wished to attend the training seminar.

## **293. Application For Financial Assistance.**

The Town Clerk had received an application for a grant towards the cost of Daniel Court attending the World Scout Jamboree to be held at Hylands Park, Essex from 27<sup>th</sup> July to 8 August this year. Daniel advised the Town Clerk that the cost of participating in the celebrations would be in the region of £895 and he was asking whether the Town Council would be willing to make a contribution towards this cost.

A decision on this application was requested from members.

PROPOSED by Councillor Mrs. V. Roach  
SECONDED by Councillor Mrs. P. Folland

### **RESOLVED –**

That the Town Council would award a grant of £100 towards the cost of him attending the 21<sup>st</sup> World Scout Jamboree.

**294. Change of Use to Taxi Operating Centre and Garage at Fern Villa, Owen Street, Pembroke Dock**

Councillor R. Watts declared his interest in this matter.

The Town Clerk attached at Appendix H copies of correspondence he had received from Mr D Lawrence, Head of Planning which included a letter to Councillor Mrs. C Fortune.

This information was provided to update members.

**295. Planning Applications**

The following planning applications had been received:

<b>06/1319/PA</b>	P. and G. Butland, 9 Bentlass Terrace Pennar Pembroke Dock	Plot B, Sycamore Woods Bufferland, Pembroke Dock - <b>Erection of 1 ½ storey dwelling</b>
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PROPOSED by Councillor E. Hissey  
SECONDED by Councillor D. Esmond

**RESOLVED –**

That the Town Council have no objection to this application providing it was ensured that the footpath to the side of this plot was kept clear at all times.

<b>06/1323/PA</b>	Celtic Homes (Properties) West Furzton Farm Maidenwells Pembroke	Plot 4, Sycamore Woods Bufferland, Pembroke Dock - <b>Erection of one dwelling</b>
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PROPOSED by Councillor K. Higgs  
SECONDED by Councillor E. Hissey

**RESOLVED –**

That the Town Council have no objection to this application

<b>06/1327/PA</b>	South Haven Construction Stockwell Road Llanion Park Pembroke Dock	Plot between 12 and 13 Waterloo Road Pembroke Dock - <b>Dormer Bungalow</b>
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PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor K. Higgs

**RESOLVED –**

That the Town Council have no objection to this application

**06/1332/AD**    PCD Pembrokeshire Ltd                      Primary Healthcare Centre  
                          Beechwood Park                                      Argyle Street,  
                          Stoneyford    Pembroke Dock -  
                          Narberth    **Erection of signs**

PROPOSED by Councillor R. Watts  
 SECONDED by Councillor D. Esmond

**RESOLVED –**  
 That the Town Council have no  
 objection to this application

**06/1340/PA**    Hilltop Developments Ltd                      Plots M, N and N1, St. Patricks Hill  
                          Summit Cottage, Milton,                              Llanreath,  
                          SA70 8PD.    Pembroke Dock  
                             - **Erection of three dwellings**

PROPOSED by Councillor Mrs. V. Roach  
 SECONDED by Councillor R. Watts

**RESOLVED –**  
 That the Town Council have no  
 objection to this application

## **296.    Planning Decisions**

The following planning decisions had been received:

**05/1329/PA**    Erection of one dwelling – 1B Stockwell Road, Llanion, Pembroke Dock  
                          **Refused**

**06/1173/PA**    Extension to dwelling – 14A North Street, Pembroke Dock - **Approved**

## **148.    REPORT OF THE FINANCIAL OFFICER**

### **28.    Payment of Accounts**

The following accounts were submitted for approval of payment:

134	SLCC Enterprises Ltd. – Conference Fee	£223.25
135	Hagemeyer – Christmas Lighting Materials	£194.29
136	The Samaritans – Donation	£50.00
137	Alzheimers Society – Donation	£50.00
138	The Consortium – Stationery	£92.83
139	Mrs. A. Scourfield – Donation	£100.00
140	Modern Print – Letterheads	£102.22
141	Pembs. Association of Local Council	£150.00
142	Broxap Signs	£207.98
143	The Consortium – Armchairs	£393.63



The Town Clerk asked for the following additional accounts to be approved for payment and to note that Account Nos. 134 and 135 were paid out of meeting

144	Talk Talk – Telephone Charges	£10.74
145	I. Jones – Postage	£25.00
146	Pater Hall Trust – Materials for Pumphouse	£22.36
147	Jewson – Materials	£18.57
148	Mr. Flag – Bunting	£540.50
149	Joint Twinning Committee – Final contribution for 2006/2007	£300.00
150	Willowdale Flowers – Renewal of Internal Flower Displays	£70.50

## **29. Salaries and Wages**

The gross sum of £5732.15 was paid in respect of Salaries, Wages, Tax and NI for the month of January 2007.

PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor E. Hissey

### **RESOLVED-**

That Account Nos. 134-150 be approved for payment.

## **149. APPLICATION FOR FINANCIAL ASSISTANCE FROM PEMBROKE DOCK FESTIVAL GROUP**

Councillor S. Perkins and R. Watts declared their interest in this matter, and took no part in the discussion or voting.

The Town Clerk had received a letter from the Pembroke Dock Festival Group in which they sought grant aid towards the cost of the year's Summer Festival which was scheduled to take place between 15 and 22 June 2007.

Last year the festival received grant aid totalling £3,300 and this year they were asking if this could be increased to £4,000 given that they wished to build on last year's events. At this stage the Town Clerk had received a Statement of Income and Expenditure pending receipt of their audited/independently examined accounts which appeared to be in order.

The Town Clerk advised Members that the following financial factors needed to be taken into account when determining the amount of any grant that might be made:

1. The Tourism Committee were to consider at their meeting the following Tuesday the proposal that an Ice Rink would be hired for a Winter Event in the town prior to Christmas 2007. The Hire of the Rink is approx £3500 for one day although there was income to be received from the hire and associated activities which might result in the event only needing a 50% contribution from the Council. A decision as to whether there should be some sort of Firework display on the Saturday would also be relevant to the costings (2006 display cost £2,056.25 including VAT, £1750 excl. VAT).

2. There were costs associated with the Pembrokeshire Waterway Fireworks Championships at a figure to be determined by the Council to be determined by the Council at the current meeting.
3. There would be some minimal charges in respect of printing etc. for any event held to commemorate the closure of the RN facility within the Dockyard.
4. A French Market was being considered for May 2007 in Lower Meyrick Street but the Town Clerk was awaiting a response from the organiser who had made the initial approach.

A decision on the level of grant aid to be offered was requested.

The Town Clerk read out the Accounts to members, which required an Auditor's signature. Members agreed that it was important to support this event which would be an annual event, and would thus need to be budgetted for on an annual basis.

It was hoped that the events would be improved on last year's Festival and would include the following: Beer Festival, Go4It, a Day in the Park on the Sunday, Historical Walks and an Exhibition, a bigger Parade, more workshops for young people including circus skills training and a mobile drama group, and a Dance on the Friday.

It was PROPOSED by Councillor P. George  
SECONDED by Councillor K. Higgs

**RESOLVED –**  
That the Town Council would grant  
£4000 to the Pembroke Dock Festival  
Group towards the cost of this year's  
Summer Festival.

The Town Clerk reminded Members of the next meeting of the Tourism Committee which would be held on Tuesday 20<sup>th</sup> February.

## **150. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

### **(a) Joint Twinning Committee Meeting**

Councillor Mrs. P. George reported on her attendance of the above committee the previous week. Topics discussed included:

#### **(i) Pembroke, Malta**

A reception for the visiting Scouts of Pembroke, Malta, would be held on the 2<sup>nd</sup> March at the Pater Hall which would be attended by both the Mayors of Pembroke and Pembroke Dock.

The Quins under-12 Rugby Team were planning to visit Malta next Easter.

#### **(ii) Bergen**

To celebrate Bergen's 50<sup>th</sup> Charter Year, three stalls from the Market in Pembroke and trade stalls from the Friday Market in Pembroke Dock would be invited to represent the area.

The Town Band of Bergen was hoping to visit between 31<sup>st</sup> August and 2<sup>nd</sup> September and would play during Pembroke Festival.

The Pembroke Borough Silver Band was hoping to visit Bergen next July.

The Pembroke Choir were hoping to visit Bergen and were seeking sponsorship.

## **151. ANY OTHER BUSINESS**

### **(a) Brambles on the east side of the path leading to Bush and Park Estate**

Councillor Mrs. V. Roach reported that this area was in a terrible state which required cutting back of brambles.

### **(b) Street light in Imble Street**

Councillor Mrs. P. Folland reported that a street light in Imble Street was permanently on during night and day.

### **(c) Path from Treowen Road to The Alma**

Councillor E. Hissey requested an update from Pembrokeshire County Council regarding the condition of this pathway.

The Town Clerk advised that he had sent an e-mail in January, and would send them a reminder.

### **(d) Litter on footpath between Imble Lane and Rocky Park**

Councillor P. Gwyther reported that there was a lot of litter in this area.

### **(e) Open Day at South Pembrokeshire Hospital**

Councillor S. Perkins advised members that South Pembrokeshire Hospital were holding an Open Day on 23<sup>rd</sup> February between 1100hrs – 1830hrs with guided tours.

### **(f) Fairtrade Day – 1<sup>st</sup> March 2007**

Councillor S. Perkins advised members that a Fairtrade Day would be held all day in St. John's Hall (subsequently confirmed as being held in the Pembroke Dock Youth Club, Bush Street) on 1<sup>st</sup> March 2007.

**The meeting ended at 2030hrs**

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**Mayor**