

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 26th July 2007

PRESENT:

Councillor P. Weatherall, Mayor
Councillors Mrs. P. Folland,
Mrs. C. Fortune, Mrs. P. George,
D.L. Jones, S. Perkins,
Mrs. V. Roach, R. Watts.

IN ATTENDANCE:

Ian Jones, Town Clerk
Sue Lowen, Committee Clerk

49. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P. Gwyther, K. Higgs and E. Hissey.

50. ADDRESS BY MOIRA SAUNDERS CONCERNING DOG CONTROL ORDERS

Moira Saunders gave a short address concerning Dog Control Orders. She circulated to Members the reasons why she believed that all dogs in Pembroke Dock should be on leads in public areas: i.e.

- reduction of the problem of dogs fouling public areas;
- prevention of dogs causing road traffic accidents;
- ensuring that dogs could not easily attack a child or another animal;
- protecting areas of 'special wildlife' from fouling and disruption by dogs.

She asked Members to support her views on Dog Control Orders, which were discussed later in the meeting under Minute 56(a) – Verbal Report of the Town Clerk.

Following her presentation she invited questions or comments from Members.

51. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public.

52. MINUTES

PROPOSED by Councillor S. Perkins
SECONDED by Councillor R. Watts

RESOLVED –

That the Minutes of the last meeting of the Town Council held on 28th June 2007 be adopted as circulated, subject to the following amendment:

Minute 38(52)(b) – Voices of Pembroke Choir
Last paragraph should read:

Members agreed that their original donation of the Joint Tourism and Twinning Committee had been generous

PROPOSED by Councillor S. Perkins
SECONDED by Councillor R. Watts

RESOLVED –

That the Minutes of a Special Meeting of the Town Council held on 5th July 2007 be adopted as circulated subject to the following amendments:

The names of those present at the meeting should include Councillors Mrs. C. Fortune and S. Perkins.

53. MATTERS ARISING FROM THE MINUTES

(a) Minute 38(49) – Application for Biodiesel Facilities at Thornton Industrial Estate, Milford Haven

The Town Clerk advised that he had received a letter from Pembrokeshire County Council saying that no application had been received so far, but that the Town Council would be consulted if and when an application was received by them.

(b) Minute 39(57) - Reception for Members of the Pembroke School Netball Team

The Town Clerk advised that he had received a telephone call from Mrs. Diane Morris thanking the Town Council for the reception that had been arranged for the Netball Team members. She was very grateful for the hospitality that had been extended to them.

(c) Minute 40 – Verbal Report of the Town Clerk re Town Green Status of land between Stranraer Road and Military Road

Councillor Mrs. C. Fortune read out a letter from the Pennar Residents Association which requested the Town Council's support in attaining Town Green Status for the land between Stranraer Road and Military Road.

It was PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. P. George

RESOLVED –

That the Town Council support this action, i.e. Attaining Town Green Status for the land between Stranraer Road and Military Road in Pembroke Dock.

(d) Minute 41(6) Accounts for Year ended 31st March 2007

The Town Clerk requested that a resolution should be made approving the Annual Governance Statement for the year ended 31st March 2007.

It was

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor R. Watts

RESOLVED –

That the Annual Governance Statement for the year ended 31st March 2007 be approved by Members.

(e) Minute 45 – Planning Applications – Martello Quays Project

Councillor D. Jones reiterated his concern that the majority of people in the town had been in favour of the previous plan of a Marina in the eastern sector of the bay but at present people were concerned about the development of housing which was being proposed.

Councillor S. Perkins said that there had been reports implying that the Town Council were timewasting in not making a decision regarding this application, and believed that people may have misunderstood the concerns of the Town Council in that they wanted to get the best that they possibly could for the town of Pembroke Dock and had been concerned that no money was being put into the Town Centre itself.

The Town Clerk suggested that Mr. Keith Williams be invited to talk to the Town Council about a possible section 106 agreement.

It was

PROPOSED by Councillor S Perkins
SECONDED by Councillor R. Watts

RESOLVED –

That a Committee comprising all Town Councillors and other interested parties should be formed to discuss the availability of Section 106 funding for the town of Pembroke Dock and to voice the concerns of the people of Pembroke Dock regarding the nature of the housing development as proposed by the Martello Quays Development Company.

54. TOWN CLERK'S REPORT

62. Public Services Ombudsman For Wales Report In Respect Of The 2006/7 Year.

The Town Clerk had placed a copy of the Ombudsman's report for the above year on the RHS table in the Chamber for members' perusal.

63. Chieftain Tank And Sunderland Aircraft Prop.

The Town Clerk reminded Members that sometime ago he had asked the Youth Offending Team to come and repaint the tank. The condition of the tank was now such that some of the metal work was showing further signs of decay and some remedial work was urgently

66. Report Back On Meeting Of Memorial Park Sub Committee.

The Minutes of the Meeting of the Memorial Park Sub Committee held on 23rd July 2007 had been circulated to Members.

Councillor S. Perkins advised that before that meeting she had met with Ian Westley, and that Pembrokeshire County Council were very keen to see the Memorial Park Committee progress. A meeting had been arranged to take place in the beginning of September, at which the Action Plan which had been set up would be progressed. Security, footpaths and funding for a Warden were among the priorities to be discussed at the next meeting, but it was felt that matters were progressing satisfactorily.

67. Portable Appliance Testing.

The Town Clerk advised that this was recently carried out and that one of the printers for the computer system had failed the test. He therefore requested permission to purchase a replacement small printer and also a new printer for his portable machine.

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. P. Folland

RESOLVED –

That the Town Council approve the purchase of a replacement printer and an additional printer for the lap-top.

68. Mid And West Wales Fire And Rescue Authority Draft Risk Reduction Action Plan 2008/9

The report had been circulated to members in time for this meeting. The consultation period ended on 14th August 2007. There were two questions to which responses were requested and the Town Clerk requested for an indication of what should be included.

Question 1. A proposal to change the way in which we deliver our Services to reduce risk in the upper Swansea and Amman Valley areas

Councillor S. Perkins said that she was totally against anything resulting in reductions of night cover in any area.

Members agreed that as they were not familiar with the area, they felt that they were unable to comment, however they noted that services appeared to be improved by the provision of a new station.

Question 2. Changes we may make to duty systems for a number of our staff.

Members believed that currently there was adequate provision of services for the safety of the public, and that it was reasonable that these be reviewed from time to time to see if the current duty system can be improved.

The Town Clerk agreed to respond to the Consultation accordingly.

69. Rights Of Way Improvement Plan For Pembrokeshire

Comments on the above report which had been prepared by Pembrokeshire County Council and the National Parks Authority were requested. The consultation period ran until 27 September 2007 and the Town Clerk suggested that the report was circulated to members during August with a response being formulated at the meeting to be held on 30th August 2007, to which members agreed.

70. Casual Vacancy.

The Town Clerk reminded Members that a casual vacancy had been advertised in the Western Telegraph newspaper and also advertised in some shops, the library and church/chapels etc within the town. He had received one application to be considered for co-option. The applicant was as follows:-

Mr Tim McMahon of 36 Military Road, Pennar, Pembroke Dock.

The Town Clerk asked members to indicate whether they wished to interview Mr. McMahon before deciding upon how to fill the vacancy.

It was

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That Mr. McMahon be co-opted without
an interview.

(with a vote of 4 members for the resolution
and 2 members against the resolution)

71. Changes To The Emergency Dental Service

The Town Clerk had received notification from the Pembrokeshire Local Health Board that with effect from 7 July 2007 a service would be provided on Saturday at Winch Lane Health Centre and on Sunday at Tenby Cottage Hospital. An appointment would be necessary and this could be obtained by telephoning 0845 60 10 128.

This information was provided to update members.

72. Wales Rural Observatory Services Questionnaire.

The Town Clerk had received a questionnaire to be completed by Town and Community Councils throughout Wales relating to the provision of services. Many of the questions were straightforward but some required a qualitative answer.

Members agreed that completion of the document should be deferred until the next meeting of the Town Council on 30th August 2007.

73. Purchase Of A Refurbished Radar Gun.

The Town Clerk had received a letter from the Dyfed Powys Constabulary concerning the purchase of a refurbished radar gun. The cost would be £850 plus £13 postage costs. The budget for Crime Prevention initiatives stood at £1000.

Members agreed that speeding traffic throughout the town was a serious concern which had been prioritised, and it was confirmed that a radar gun, if purchased, would be for the sole use of Pembroke Dock.

It was

PROPOSED by Councillor R. Watts
SECONDED by Councillor Mrs. P. George

RESOLVED –

That the Town Council approve the purchase of a refurbished radar gun.

74. Voices Of Pembroke Pre Visit To Malta Concert

Members were reminded that the Voices of Pembroke Choir would be visiting Malta from 1st to 8th October this year. They had arranged a fund raising concert at Monkton Priory Church on Friday 14th September starting at 2000hrs (8.00pm). In view of the support this Council had provided for the tour in Malta the Choir had offered members of this Council complementary tickets for the occasion.

Members were asked to contact the Town Clerk if they wished to have tickets for the concert.

75. Blocked Drains And Gulleys Within Pembroke Dock.

The Town Clerk attached at Appendix C a copy of an e mail he had received from a local resident, Mr D King, about the above topic. He reminded members that the problem of the drain at the bottom of Lewis Street had been an ongoing issue for some time. The drain had already been cleaned on two occasions to his knowledge this year. The unprecedented rainfall of over 2" on Friday 13th July would have caused excessive water entering the gulleys and drains. The Town Clerk had e mailed the County Council about the matter once again and received an acknowledgement to his enquiry.

The matter had been brought to Members' attention so that they were aware of the issues in this case. The Town Clerk had sent a reply to Mr King.

The Town Clerk advised that PDEAT were pursuing this matter as to how regularly the drains are cleaned within Pembroke Dock.

Councillor S. Perkins said that she supported this, and this matter should be pursued.

The Town Clerk advised that he was still awaiting a definitive reply from the County Council to the question of how many times the drains are cleaned.

76. Pembroke Dock Midsummer Festival

The Town Clerk had received a certificate of thanks from the group in respect of the support given by the Town Council. Members were asked to note that the group received over £2000 by way of a donation and in accordance with section 137A of the Local Government Act 1972 he was awaiting sight of the Accounts for the group to show how the money had been spent.

77. Requests For Financial Assistance.

The Town Clerk had received the following applications for financial assistance:-

(a) Shelter Cymru.

The Town Clerk advised that this was a national organisation which was seeking grant aid towards their work of providing housing advice and assistance to those who were homeless or in poor housing. In their application they stated that they held surgeries in this town every Thursday from 1400 to 1600hrs. The accounts for the organisation were in order. The Charity received a donation of £50 in 2004 towards the cost of providing the surgeries in the town.

A decision on this application was requested.

Members noted that weekly advice surgeries were held at the CAB in Pembroke Dock, but that taking into account Shelter's current financial assets and the current Town Council budget for financial assistance to voluntary/charitable bodies, it was decided that on this occasion no grant would be payable.

(b) Urdd Gobaith Cymru.

The Town Clerk advised that this was a national organisation which offered a wide range of cultural, sporting, educational and philanthropic activities to young people. Most of their groups were associated with schools and within Pembroke Dock there were 41 children who were members who attended Pennar Junior School, 51 who attended Pembroke Secondary School and 21 attended St. Mary's RC School. The cost of running the Pembrokeshire County section was approximately £48,500 per year. Pembrokeshire County Council provided some of this cost but there was a shortfall of some £6,283. A donation towards this shortfall was requested.

The accounts for this organisation were in order.

A decision on this application was requested.

Members noted that there were a number of individual groups centred on schools within the town there was no specific benefit to them. They would prefer that any application for grant aid came from one of these groups, provided it was for the assistance of the group within the town in helping them carry out an activity which would enhance the group's work within the town or support them to take part in an activity outside the town.

It was therefore decided that no grant would be payable.

78. Appeal by Mr J B Hopkins Concerning Site at Thorn Cottage, Beach Road, Llanreath.

Members were reminded that the Planning Inspector had recently dealt with an appeal in respect of the above site. The result of the appeal was that the appeal was dismissed and planning permission was refused. Full details of the decision was recorded on the letter issued on 4 July 2007 which had been placed on the RHS table in the chamber for members to peruse.

79. Signage at The Pembroke Port Entrance to the Dockyard.

The Town Clerk attached at Appendix B a copy of a letter he had received from Mr David Davies of the Townscape Heritage Initiative concerning the number of advertising hoardings at that entrance. The person who made the enquiry had been concerned as to whether planning permission had been obtained given that the boards had been placed on a listed wall / entrance.

80. Planning Applications

06/1617/PA *Garden to the rear of 4 Tremeyrick Street, Pembroke Dock –
Erection of a pair of houses*

This application had been withdrawn

06/1675/PA *Fern Villa, Owen Street, Pembroke Dock –
Relaxation of conditions 4 and 9 of consent 06/0667/PA to allow
alternative access and alternative hours of operation.*

This application had been withdrawn

07/0310/PA	Mr and Mrs Keegan 34 Gerrard Road Harrow, Middlesex	Land adjacent to 74 Stranraer Road Pembroke Dock - One Dwelling
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This application had been refused by Pembrokeshire County Council and is listed under Minute 81 – Planning Decisions.

07/0362/PA	Tesco Stores Ltd PO Box 400, Cirrus Building A Shire Park, Welwyn Garden City Herts.	Tesco Stores Ltd., Bierspool Pembroke Dock SA72 6BP - Section 73 – to amend condition 2 of planning consent 05/0086/PA - Amended Design.
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The Town Council had no observations regarding the amendment. The Town Clerk stated that his enquiry regarding a Section 106 agreement for the provision of a bus shelter was being followed up. A message from the County Council Planning Department left on the answerphone that afternoon indicated that there was a possibility that this could be completed as part of an existing agreement.

07/0399/PA Paul Demensel Cleddau Reach, Warrior Way,
Pembrokeshire Activity Centre, Pembroke Dock -
Cleddau Reach, **Construction of Trim Trail**
Pembroke Dock **including various obstacles**
SA72 6UJ.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That the Town Council support this application

07/0413/PA Mr and Mrs R Smith Land adjacent Cenarth
Cenarth Pembroke Ferry
Pembroke Ferry Pembroke Dock -
Pembroke Dock **Erection of one dwelling**

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. V. Roach

RESOLVED –
That the Town Council support this application
subject to confirmation that access is satisfactory.

07/0414/PA Father John Dermody St. Marys Catholic Church
St Marys Catholic Meyrick Street,
Presbytery Pembroke Dock -
31a Meyrick Street **Proposed disabled access path/ramp/**
Pembroke Dock SA72 6AL **pedestrian access, including forming**
new gate opening through existing stone
wall

Councillor Mrs. P. Folland declared her interest in this matter and took no part in the discussion or voting.

PROPOSED by Councillor D. Jones
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That the Town Council support this application.

07/0421/PA Mr and Mrs G Williams Land to the rear of Nos. 7 and 8 Chapel
5 Woodfield Grove Road and adjacent to Beach Road,
Coshaston SA72 4UE Llanreath, Pembroke Dock -
Erection of one dwelling

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

That the Town Council noted that this application was for one dwelling only, whereas the previous application was for two houses. They believed that one dwelling was more appropriate for the site and would support the application.

07/0433/PA	Woodenbale Ltd Whitethorn Hundleton Pembroke	Plots 14 and 15, Ridgeview Close Ferry Road Pennar, Pembroke Dock - Adjustment to garage/parking area
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor R. Watts

RESOLVED –

That the Town Council support this application.

Application For Consent To Display And Advertisement

07/0374/AD	Morbane Ltd The Finlan Centre Hale Road Widnes Cheshire WA8 8PU	Land adjacent to McDonalds, London Road, Pembroke Dock - Erection of sign
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PROPOSED by Councillor Mrs. V. Roach
SECONDED by Councillor S. Perkins

RESOLVED –

The Town Council noted that the sign had already been erected prior to permission being given. This was therefore a retrospective application. The Town Council saw no reason to oppose the application.

81. Planning Decisions

- 06/1436/PA** Steel framed storage building – Chandlery House, Warrior Way, Pembroke Dock SA72 6UB - **Approved**
- 07/0064/PA** Change of use from commercial to residential house – 8 Meyrick Street, Pembroke Dock SA72 6UT - **Approved**
- 07/0091/PA** Alterations and Extensions – 11-13 Commercial Row, Pembroke Dock, SA72 6JN – **Approved**

07/0115/PA Two semi-detached, 3 bed houses – Plot 40 Pennar Park, Pembroke Dock - **Refused**

07/0184/PA Amendment to unit on Plot 9, Ridge View Close Ferry Road, Pennar, Pembroke Dock – **Approved**

07/0218/PA Erection of 2 Commercial units – Land Adjacent Llanion Industrial Estate, Llanion, Pembroke Dock - **Refused**

07/0244/PA Provision of parking area for existing residence – 2 Alderman Lloyd Close, Bush Street, Pembroke Dock SA72 6LE – **Approved**

07/0310/PA One dwelling – Land adjacent to 74 Stranraer Road, Pembroke Dock – **Refused**

Listed Building Consent

07/0214/LB Amendment to Listed Building Consent 06/0012/LB to provide a total of 5 No. units – 28 Commercial Row, Pembroke Dock - **Approved**

Agricultural Notification

07/0342/AG Farm Road - Bramble Hall Farm, Ferry Lane, Pembroke SA71 4RG – **Refused**

55. SUPPLEMENTARY REPORT OF THE TOWN CLERK

82. Recess Sub Committee.

Members were asked to consider the composition of this Committee which will be dealing with urgent and planning matters in the summer recess period. At present the Planning Sub Committee consists of:-

Councillor Ron Watts
Councillor Veronica Roach
Councillor Kevin Higgs
Councillor Ted Hissey

Given Councillor Hissey's current absence because of medical treatment, members were asked if they wished to appoint a substitute until Councillor Hissey returned from sick leave.

Members agreed that the Recess Committee should comprise the same members as the Planning Sub Committee.

83. Alternative Life Styles Shop.

The Town Clerk advised that this property was situated in Commercial Row, Pembroke Dock. It had been drawn to the Town Clerk's attention that items which were not normally expected to be displayed outside the premises were clearly visible from the road. Concerns had also been expressed as to whether the shop was subject to the provisions of the Local Government (Miscellaneous Provisions) Act 1982 Schedule 3. It was understood that the County Council had been consulted in the past and it had been considered that this provision did not apply since the business did not consist to a **significant** degree of selling, hiring, lending, displaying or demonstrating –

(a) sex articles

The definition of the word “Significant” meant more than “more than trifling”; in deciding whether an establishment was a “sex shop”, the ratio between the sexual and other aspects of the business would always be material, so also would be the absolute quantity of sales, and the character of the remainder of the business.

Members’ instructions as to whether they wished to refer the matter again to the County Council were requested.

Members expressed their concerns and felt that it was unacceptable for such items to be displayed outside the premises. It was agreed that the Town Clerk should write to Pembrokeshire County Council stating the Town Council’s deep concerns regarding this matter.

84. Unauthorised Encampment Of Caravan(s) Off Pier Road, Pembroke Dock.

The Town Clerk had been advised that a gypsy caravan had been placed on land belonging to the County Council off Pier Road / Stockwell Road, adjacent to the former Kwik Save Store. The County Council had commenced possession procedures with the Courts.

The Town Clerk understood that this was becoming a problem within Pembroke Dock and that possession proceedings could be drawn out.

Councillor S. Perkins said that this situation is one which occurs year after year and it should be managed as a problem which affects areas of the whole town. She felt that a meeting should take place between the Town Council, representatives from Pembrokeshire County Council and the Police to address this problem.

Councillor D. Jones said there was also a problem with lorry trailer units being parked in the town.

Councillor R. Watts stated that this problem had gone on for some time. He said that MHPA were negotiating for a piece of land to be developed as use for a lorry park.

It was

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

That the Town Clerk should write to Pembrokeshire County Council and Dyfed Powys Police, requesting a meeting with the Town Council to address the recurring problem of gypsy encampments in Pembroke Dock, and the problem of lorry trailers/units being parked within Pembroke Dock.

The Town Clerk advised that a reply from Pembrokeshire County Council regarding Nolans Lorries remained outstanding and the matter of late replies from the County Council had been brought to Councillor Peter Stock’s attention and was being pursued.

85. Synthetic Ice Rink 14 &15 December 2007.

The Town Clerk requested authorisation to pay for a limited amount of advertising in respect of the above event. Initially he sought authorisation for an advertisement in a Quarterly Magazine "Raring 2 go" which was to be distributed within Pembrokeshire and part of Carmarthenshire to schools, libraries, health centres etc. The cost would be £39 for a eighth of a page initial advert (autumn) and £79 plus VAT for a quarter page advert (winter).

Members gave their approval for the advertisement.

86. Purchase Of Small Generator.

The Town Clerk advised that in view of the fact that it was hoped that the Synthetic Ice Rink would be situated in the Western Way Car Park, it would be necessary to have an electric power system etc for the lighting and rink etc. He therefore requested permission for the purchase of a Generator. The cost was likely to be in the region of £250. The generator would be suitable for any other external function the Town Council organised which would require an electricity supply e.g. (any event in the Park etc).

Approval of this expenditure was sought.

Members agreed to the purchase of a Generator. It was agreed that it would be available for use by local community groups upon application.

87. Planning Application

07/0453/PA Aegis Financial Consultants Ltd
38 Dimond Street
Pembroke Dock.

36 and 38 Dimond Street,
Pembroke Dock -
**Improvements to existing
Building and formation of
two flats at first floor**

PROPOSED by Councillor R. Watts
SECONDED by Councillor D. Jones

RESOLVED –
That the Town Council support this application.

56. VERBAL REPORT OF THE TOWN CLERK

(a) Dog Control Orders

The Town Clerk asked for Members' views on questions regarding Dog Control Orders which had been posed in a questionnaire sent by Tom Hayes, Domestic Public Health Manager, Pembrokeshire County Council.

The form was duly completed and the replies would be sent the following day.

57. REPORT OF THE FINANCIAL OFFICER

8. Payment of Accounts

The following accounts were submitted for approval of payment:

53	SWALEC – Electricity Supply – Albion Square Lamp	£21.51
54	British Telecom – Telephone	£72.54
55	RBS Software Solutions – Computer Training	£346.62
56	BT Redcare – Rental – CCTV Cameras	£2,056.25

The Town Clerk asked for Members to approve the following additional accounts for payment:

57	Talk Talk – Telephone Charges	£7.18
58	Open Spaces Society – Publication	£17.00
59	Rembrandt Jewellers – (Engraving Plate Cllr. S. Perkins)	£35.50
60	British Telecom – Telephone (Fax Machine)	£52.85
61	I. Jones – Travelling – Attendance at Health and Safety Seminar	£77.60
62	Stephen Insell Jewellery – Repairs to Mayoral Chain	£220.00
63	M. Katra (Moonlight Blue) – Computer Support	£472.00
64	Planed – Donation – Pembs. Waterway Fireworks Championship	£2,000.00

PROPOSED by Councillor Mrs. P. Folland
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That Account Nos. 53-64 be approved for payment.

9. Budget Report for Period 1st April 2007 – 30th June 2007

For the information of Members a copy of the Income and Expenditure Account of the Council for the first quarter of the current financial year was attached. This Report had been generated using the new Alpha Accounts system and as well as showing the actual expenditure incurred gave details of the funds available in accordance with the budget. The Town Clerk stated that to meet the cost of the town flag and memorabilia he would need to transfer money from underspends such as bunting.

It was

PROPOSED by Councillor S. Perkins
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Town Clerk was given permission to ensure that money would be used from a number of budget heads to meet the additional costs for the items recommended by the Tourism Committee and approved earlier in the meeting.

Members thanked Mrs. Vincent for her work in preparing the budgets.

10. Salaries and Wages

The gross sum of £3,750.59 was paid in respect of salaries, wages, tax and N.I. in the month of June, 2007.

58. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Councillor R. Watts reported on his attendance at a meeting of PALC the previous evening.

59. ANY OTHER BUSINESS

(a) Record of Town Councillors' attendance at Meetings

Councillor S. Perkins suggested that a record of Members' attendance at Town Council meetings should be publicised.

The Town Clerk said that at the September meeting, the Town Council would be looking at those Members who serve on outside bodies and whether some individuals were doing more than others. A record of this could be included in an Annual Report.

(b) Parking of Lorries at top of North Street

Councillor Mrs. C. Fortune reported that lorries were being parked on private property at the top of North Street. This matter had been reported to Pembrokeshire County Council previously, but they were unable to do anything because of it occurring on private ground.

The Town Clerk said that he would write to the County Council again and would check with Simon Preddy as to whether this could be dealt with by his office, as this constituted an 'eyesore' in the town.

(c) Large Hole in tarmac in Focus DIY Car Park

Councillor Mrs. C. Fortune reported that there was a longstanding problem regarding the tarmac in the Focus DIY Car Park which needed repair.

The Town Clerk said that he would write to Morbaine Ltd. regarding this matter.

(d) PCSOs – Fixed Penalty Tickets

Councillor R. Watts said that apparently Pembrokeshire County Council had not issued the fixed penalty tickets to the PCSOs. This matter would be taken forward to the next PCSO meeting on 1st August.

The meeting ended at 2045hrs.

Mayor