

**DRAFT**

At a Meeting of Pembroke Dock  
Town Council held at the Pater  
Hall, Pembroke Dock on Thursday  
7<sup>th</sup> February 2008.

**PRESENT:**

Councillor P. Weatherall, Mayor  
Councillors D. Esmond, Mrs. C. Fortune,  
Mrs. P. George, P. Gwyther, T. McMahon,  
Mrs. V. Roach, R. Watts

**IN ATTENDANCE:**

Ian Jones, Town Clerk

**148. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P. Folland, K. Higgs, D. Jones, and S. Perkins.

**149. PRESENTATION BY RWE nPOWER**

The Town Clerk advised that the Presentation had been postponed because of ill health and would be re-arranged for the next meeting of the Town Council, the date of which would be confirmed later in the meeting.

**150. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**151. MINUTES**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor D. Esmond

**RESOLVED –**

That the Minutes of the meeting of the Town Council held on 24<sup>th</sup> January 2008 be adopted as circulated, subject to the following amendments:

**Minute 143(138) Local Housing Strategy 2007-2012**

Third paragraph, line 4 should read: “Councillor Mrs. V. Roach expressed the view that we should be pressing for relocation of those living at the Waterloo Site.”

**Minute 144(150) – Invitation from “Voices of Pembroke” Choir**

Second paragraph, line 2 – Councillor Mrs. V. Roach had not agreed to attend, but had said she would if necessary and had no other commitments.

**Minute 147(e) – Pothole near to Red Roses Public House, High Street**

First paragraph, line 2 should read “..... that a street sign for Milton Terrace on the wall at the junction with Prospect Place is partially broken”.

**152. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 142(ii)(b) – Martello Quay Development**

The Town Clerk advised that although the Martello Quays Development has been approved by the Planning Sub Committee of the County Council, it now has to go before the full Council.

He also advised that Councillor S. Perkins had submitted a Notice of Motion in relation to a Section 106 agreement regarding this development, and to ascertain how the sum of £2million had been arrived at. For example, it was understood that £100,000 had been allocated for educational purposes, but whether this was intended for education within the Pembroke Dock area or a wider area was not known. Similarly, whether an area within Pembroke Dock had been identified for the sum allocated for Social Housing, or whether this was still to be decided. The full County Council meeting would be held at the end of February to ratify the decision.

**(b) Minute 143(143)(h) – Pater Pantomime Society**

Councillor Mrs. P. George advised that the Pantomime had an excellent week, and those attending had felt it had been one of the best pantomimes the Society had produced.

**(c) Minute (143)146 – Planning Sub Committee**

The matter of the vacancy on the Planning Sub Committee had been adjourned until the return of Councillor T. McMahon. Councillor McMahon was asked if he was agreeable to being a member of the Sub Committee, to which he was. The Town Clerk accordingly invited members to make a nomination.

It was

PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That Councillor T. McMahon would be appointed as a member of the Planning Sub Committee until the next Town Council elections in May 2008.

**(d) Minute 147(g) – Pembrokeshire Retail Park**

Councillor P. Gwyther asked when and why the Bierspool Site had become known as the Pembrokeshire Retail Park. The Town Clerk advised that when the plans were first put forward by Morbaine Ltd. their website had called it Pembrokeshire Business Park.

Councillor Mrs. V. Roach asked if the Town Council could enquire as to why the Bierspool Site is to be known as the Pembrokeshire Retail Park. The Town Clerk agreed to write to the Planning Department regarding this matter.

With regard to the traffic lights near the exit of Tescos, Councillor P. Weatherall advised that he had spoken to the PCSOs, who agreed that the amount of traffic exiting the Tescos Car Park had created huge problems over Christmas and continued to cause problems especially at weekends. He had also spoken to Nick Ainger's office and Angela Burn's office regarding this problem, suggesting that an additional exit was needed urgently.

**153. TOWN CLERK'S REPORT**

**152. Civic Dinner.**

The Town Clerk had confirmed a booking with the Cleddau Bridge Hotel for the Civic Dinner to be held on Friday 23<sup>rd</sup> May 2008 at 1830hrs (6.30pm). He had confirmed with Pembroke Town Council that their Mayor Making ceremony and Luncheon would take place the following day on Saturday 24<sup>th</sup> May.

Members were reminded that from 22 to 26<sup>th</sup> May 2008 a party of eight former West German sailors would be visiting the town to commemorate the transfer of the destroyer HMS Eggesford to the then West German Navy in 1958. The vessel became the German warship Brommy and the former servicemen stayed in Pembroke Dock with local residents for a while whilst the destroyer carried out sea trials etc in the Haven and Irish Sea prior to its transfer. The work carried out on the vessel was carried out by R S Hayes & Co. It was hoped that representatives of the German Navy and Government would also be able to be present to mark the occasion. A programme of events was currently being finalized with Councillor R. Watts, following which the Town Clerk would send out letters to all parties concerned with the visit.

**153. Periodic Electoral Review.**

The Town Clerk had received formal notification that the appropriate order to increase the number of Town Councillors for Pembroke Dock had been signed and would be effective from 1 May 2008. The number of Councillors would be:-

Central	3
Llanion	5
Market	3
Pennar	5
TOTAL	16

**154. Waiting Restrictions Within Pembroke Dock and Results of Public Consultation Exercise on Transportation Within The Town.**

The Town Clerk attached at Appendix A a copy of a letter he had received from the Head of Highways and Construction of Pembrokeshire County Council. Members were asked to note that the results of the consultation would not be known for some time.

This information was provided to update members.

**155. Residents Parking Schemes, Pembroke Dock.**

The Town Clerk enclosed copies of correspondence to and from the County Council about the above matter (Appendix B).

Members noted the reply received from the County Council, and agreed that there was nothing more to be gained at this stage, and that the matter should be followed-up after the May elections.

Councillor Mrs. C. Fortune re-iterated her concerns regarding the distribution of leaflets advertising the display in Argyle Street. The County Council had said that leaflets had been delivered to everyone in Pembroke Dock, but she believed that none had been delivered to Pennar. Two other Town Councillors present said that they had also not received the leaflet, and believed that those living in their wards had not either.

**156. Areas To Be Considered For Town Or Village Green Status.**

Members were reminded that the Town Clerk wrote to the County Council about the status of both Barrack Hill and the playing area off Charlton Place. He attached at Appendix C copies of the correspondence to / from the County Council on this matter.

Members were asked to note that there was a suggestion that the Town Council should write to the County Council by 31 March 2008 to identify the areas as Candidate sites. The Town Clerk suggested that it might also be appropriate to see if the former Central Garage Site could also be included. With regard to the Central Garage site, the Town Clerk was informed that that had only been used as open ground since January 1995 so a 20 year period was not appropriate for Town / Village Green status.

Councillor Mrs. P. George enquired about the area near the Youth Club, but was aware that the School's soakaway drain was on this piece of land. The Town Clerk agreed to include this area as part of his reply. He confirmed also that the Britannia Field would be added to the list of Candidate Sites.

**157. Town Council Meeting To Be Held On Thursday 28<sup>th</sup> February 2008.**

Members were reminded that the Town Clerk would be attending a Training Event in Stoke on Trent from 29<sup>th</sup> February to 1<sup>st</sup> March 2008 and consequently would not be able to be present on 28<sup>th</sup> February to Clerk the Meeting. The Town Clerk asked if the date could be changed to 21<sup>st</sup> February (one week earlier), Tuesday 26<sup>th</sup> February (2 days earlier), Thursday 6<sup>th</sup> March (one week later) or some other suitable date. He apologised for any inconvenience caused.

Members agreed that the date of the next Town Council would be Thursday 6<sup>th</sup> March.

**158. Planning Application 07/0597/PA – Change Of Use Of 49 – 53, Laws Street, Pembroke Dock.**

The Town Clerk attached at Appendix D copies of correspondence to / from the County Council following the decision to grant planning permission.

The opinion of members on the way forward was requested.

Councillor D. Esmond believed that the Town Council should make representations higher than the County Council regarding this matter. With regard to the problem of availability of parking spaces caused by such developments, he stated that many flats in this area were being used by people working on sites and their vans were taking up the parking spaces. He believed that the Welsh Assembly Government should be made aware of the problems that decisions such as these were causing in the local community. The Town Clerk agreed to write to the Planning Department in the Welsh Assembly pinpointing problems that had occurred and asking for their observations. This matter would then be referred to the Assembly Member if the response was considered not to address these concerns.

**159. Planning Applications.**

- 07/1290/PA** Pembrokehire Housing Association,  
c/o Kimpton Durham John Associates,  
Fowles House,  
10-12 Tower Hill,  
Haverfordwest,  
SA61 1SR
- Land adj. to Pennar Robins  
Football Club,  
St. Johns Road,  
Pembroke Dock.  
**Amendment of approval  
to allow 5 metre high ball  
stop fence along Bush  
Street frontage &  
additional fencing to  
eastern boundary.**

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor R. Watts

**RESOLVED –**  
The Town Council support this application.

- 07/1296/PA** Mr J B Hopkins,  
2, Grove Bridge Cottage,  
Well Hill,  
Pembroke,  
SA71 4DL
- Thorn Cottage Site,  
Beach Road,  
Llanreath,  
Pembroke Dock.  
**Erection of two  
dwellings.**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
The Town Council noted that the new plans appeared to address the concerns raised by the Town Council, County Council and the Planning Inspector following the appeal made in respect of the last planning application. The Town Council support this application.

**160. Planning Decisions.**

- 07/0362/PA** Section 73 – to amend Condition 2 of planning consent 05/0086/PA  
Amended Design – Tesco Stores Ltd., London Road, Pembroke Dock,  
SA72 6BP. – **Approved**

**07/1155/PA** Erection of one dwelling – Plot T, St. Patrick’s Hill, Pembroke Dock, SA72 6XQ - **Approved**

**07/1196/PA** Erection of one dwelling – Plot 26, the Point, Pembroke Dock.  
**Approval of reserved matters.**

## **154. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

### **161. Meeting Of Tourism Sub Committee.**

Minutes of the Tourism Sub Committee meeting held on Tuesday 29<sup>th</sup> January 2008 had been distributed to members and Councillor Mrs P E George gave members a resumé of what had taken place.

The Sub Committee had discussed the Ice Rink and the visit of Father Christmas. The lantern procession had greatly enhanced Father Christmas’ visit, and it was felt that a greater number of people and children had been attracted this year. The Ice Rink was extremely popular with the children and a larger rink had been requested if possible for next year. Councillor Mrs. P. George thanked all those that had helped with the arrangements for the Ice Rink.

The Town Clerk reported that with regard to the Christmas Lights, the electrician had experienced some problems with the timing of his work to coincide with the ‘cherry picker’ being available.. The Town Clerk suggested that a ‘cherry-picker’ could be hired next year at a date convenient to the electricians. If one was to be hired with Pembroke Town Council, it could be ensured that all the lights would be erected on time.

The Town Clerk advised that he had sent a letter enquiring the cost of hiring of a hoist/cherry picker which would amount to £280 per week. The cost of sending a trainer to train members of staff would be £250 together with cost of travel at 35p a mile. The trainer would be coming from Crosshands. He advised that this year £3,200 had been budgeted for the hoist. This matter would be discussed at Pembroke Town Council’s Sub Committee in 10 days time to decide whether Pembroke Town Council would be working in conjunction with Pembroke Dock with regard to the Christmas Lighting.

The Town Clerk also advised that Pembroke Town Council had changed the date of their Summer Festival this year and would be holding it the same week as Pembroke Dock, presumably to coincide with SeaFair Haven.

Councillor P. Weatherall advised that Pembroke Dock Festival Committee were writing to Pembroke’s Festival Committee to voice their dismay over the clashing of dates. He said that on the last Saturday of the Festival there would be a lot of events in Pembroke, Pembroke Dock, Neyland and Milford Haven all taking place on the same night.

He also advised that the Festival Committee had met the previous Monday and had discussed the Christmas Lantern Parade. A presentation of photographs taken of the Parade had also taken place. He advised that unfortunately there was no funding for the Parade for this year, as the funding that had been granted for this event was a one-off payment of £6,000.

**162. Meeting With The Director Of Development (PCC) And County Councillor Peter Stock (Cabinet Member for Communities) – 25 January.**

Members were reminded that the Town Clerk had met with Dr Jones and Councillor Stock to discuss a number of items including the delay in resolving the question of the footpath between Treowen Road and Bufferland Terrace. Dr. Jones had agreed to take away the points he had raised and to reply shortly.

**163. Total “Champion Of Champions” Firework Competition 2007 – Best Firework Photograph Presentation Evening.**

The Town Clerk had received an invitation from Planed for the Town Council to send a representative to the Presentation Evening which would be held at Neyland Yacht Club the following evening (8<sup>th</sup> February) at 1900hrs (7.00pm).

Councillor P. Weatherall advised that he would be attending the Presentation Evening.

**164. Parking Within The Town Of HGV Vehicles Proceeding To / From the Ferry Port**

The Town Clerk attached at Appendix E a copy of a letter which had been sent from the Port Authority to those who attended the meeting with Angela Burns AM on 14<sup>th</sup> December 2007.

Members were asked to note the content of the letter and give an indication as to whether they would be willing to make a financial contribution to the solution suggested.

Councillor Mrs. V. Roach expressed her concern that any financial contribution would be paid with rate-payer’s money. Councillor R. Watts stated that this issue had been raised initially by the people of the town, i.e. rate-payers, and thus the Town Council may be asked for a contribution.

It was agreed to defer a decision about anyTown Council contribution towards the work until a response to the letter from the Port Authority to the County Council had been received.



**165. Request From Special Learning Centre At Pembroke Comprehensive School.**

The Town Clerk attached at Appendix F a copy of a letter he had received from Kelly MacKay, one of the Police Community Support Officers within the town, asking if the Town Council would be prepared to make a donation towards the £2500 cost of taking 30 pupils from the Special Learning Centre to London in July this year. A sum of £783 had so far been raised for the trip and Kelly would be undertaking a sponsored swim at the Pembroke Leisure Centre to help raise further funds. A Section 137(1) grant is possible in this case.

The Town Clerk advised that although a decision on the application should be deferred until the April Meeting, given that the Section 137 budget is under spent this year, he requested that a decision on this application be made at the meeting.

Members agreed that the pupils of the Learning Centre had done some excellent work and were a well-deserving case. Councillor D. Esmond stated that many of the children who attended the Centre were from Pembroke Dock.

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor Mrs. V. Roach

**RESOLVED –**  
That the Town Council would make a donation of £200 to the Special Learning Centre at Pembroke Comprehensive School in respect of their trip to London.

**166. South Area Liaison Meeting.**

The Town Clerk had been advised that the next meeting would take place at Lamphey Village Hall on Monday 10<sup>th</sup> March at 1900hrs (7.00pm) when there would be a presentation by RWE npower about their proposal for Pembroke Power Station. It was suggested that two representatives of the Council attend the meeting.

Members were advised that the npower presentation to this Town Council due that evening had been postponed because of illness. The company had agreed that they would come and make a presentation at the next Town Council meeting which would be before the Liaison Meeting. In these circumstances it might be unnecessary for the Town Council to send representatives to the Lamphey Meeting. The Town Clerk had asked County Councillor Peter Stock to let him know if the presentation to the Area Liaison Meeting would be a duplication of what was already being provided to Town / Community Councils in the area. The Town Clerk confirmed that npower had agreed to come to the Town Council meeting on 6<sup>th</sup> March and advised members that if they were unable to attend the meeting on this date they would be able to attend the presentation in Lamphey on 10<sup>th</sup> March.

**167. Consultation on The Pembrokeshire Coast National Park Management Plan, Local Development Plan And Associated Appraisal.**

The Town Clerk had received a letter from the National Park Authority asking for the Town Council's observations on the above plans. The Consultation period runs from 25<sup>th</sup> February to 7<sup>th</sup> April 2008. Copies of some of the documents had been placed on the table to the RHS of the Chamber. The documents in full were available on the park website [www.pembrokeshirecoast.org.uk](http://www.pembrokeshirecoast.org.uk).

Members were asked to indicate how they wished to respond to the consultation document e.g. members to view the document individually by going to the website, appointing a small group of members to put together a response or for each member to be given the full written document for their consideration and then a composite response say be put together for the meeting on 20<sup>th</sup> March 2008.

Councillor R. Watts agreed to work with the Town Clerk in preparing a response to this consultation.

**168. Complaint about the State Of Pavements, Some Walls Etc to the Rear of Prospect Place Properties in Milton Terrace, Pembroke Dock.**

The Town Clerk attached some photographs which showed the state of walls / pavements in Milton Terrace. The complaint he had received asked if some sort of improvement to this area could be made, for example some of the temporary fencing was at times subject to vandalism / was unsightly, the pathway was uneven in places. There was a provision under section 79 of the Building Act 1984 which could result in the County Council requiring the owner to carry out repairs in respect of neglected sites / ruinous and dilapidated buildings. Members were asked to study the photographs which were representative of the area to the rear of Prospect Place to decide if this was a matter which should be referred to the County Council.

Members agreed that the Town Clerk should write to Pembrokeshire County Council regarding this matter.



## 169. Planning Applications

<b>07/1309/PA</b>	Mr P Kidney Foxcombe House, Manorbier, Tenby, SA70 7SL	12, Bush Street, Pembroke Dock, SA72 6AX <b>Conversion of an outbuilding into a dwelling.</b>
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PROPOSED by Councillor Mrs. C. Fortune

SECONDED by Councillor D. Esmond

### **RESOLVED –**

The Town Council do not support the proposed planning application. They noted that the proposed property was not in keeping with nearby properties and did not enhance the conservation area. If the plans were to be allowed it was noted that the existing property located in Bush Street would lose some natural light to the ground and first floors. It would appear that 12, Bush Street could be a house in multiple occupation or / flats consequently the occupiers of that property would be deprived of off street parking should the development be allowed.

## 170. Planning Decisions

- 06/0253/PA** Partial revision of elevations from that approved under detailed planning permission ref: 04/0254/PA – Land north of Osprey House, Off Richmond Road, Pembroke Dock – **Approved**
- 07/0783/PA** Erection of one dwelling – Garden to rear of 4 Tremeyrick Street, Pembroke Dock – **Approved**
- 07/0955/PA** Erection of one dwelling – Plot 13, Land adjacent Boathouse, Llanreath, Pembroke Dock – **Approved**
- 07/1113/PA** Extension to dwelling – 54 Meyrick Street, Pembroke Dock – **Refused**
- 07/1165/PA** Erection of single storey extension – 5 Military Road, Pennar, Pembroke Dock - **Approved**

## 155. VERBAL REPORT OF THE TOWN CLERK

### (a) Pater Hall Community Trust

The Town Clerk advised that the Trustees had agreed to further work being carried out to the rear of the premises, which included the toilets being refurbished. A bar area will in due course be created at the Main Entrance (Dimond Street) with the toilets in that location also being upgraded. Stairlifts would be purchased for access to the Sunderland Room and Meyrick Suite.

Councillor D. Esmond said that more people were now using the Hall. The Town Clerk said that he hoped this would develop further, while the rates of charges continue to be competitive.

## 156. REPORT OF THE FINANCIAL OFFICER

### 23. Payment of Accounts

The following accounts were submitted for approval of payment:

157	I. Jones – Postage	£20.00
158	The Consortium – Stationery etc.	£40.54
159	Cape Hire and Sales – Fencing around Tank	£81.58
160	Pater Pantomime Society – Donation	£100.00
161	Pembroke Dock Pensioners Friendship Club - Donation	£100.00
162	SWALEC – Electricity – Christmas Lighting	£577.42
163	Pater Hall Community Trust – Donation	£30,000.00

PROPOSED by Councillor D. Esmond

SECONDED by Councillor Mrs. C. Fortune

#### **RESOLVED –**

That the Town Council approve

Account Nos. 157-163 for payment.

In response to Councillor Mrs. V. Roach's query as to whether Account No. 159 –Fencing around Tank was a monthly payment, the Town Clerk confirmed that it was. Councillor Mrs. Roach asked if a "Save Our Tank" fund would be initiated. The Town Clerk replied that the Sunderland Trust were interested in the tank being part of a Sunderland Trust exhibition, and that Section 106 funding had also been requested for moving and renovating the tank.

A discussion ensued regarding Section 106 funding. The Town Clerk advised that Section 106 money could be paid up front or in part payments. It was the County Council's decision to determine how that money, if such an agreement was to be entered into, should be spent. Councillor D. Esmond stated that he was aware that in other areas of the County the County Council have asked the community that was affected by the development what they wanted. He asked if the Town Clerk could write to Welsh Assembly Government and ask them what their

policy is regarding Section 106 agreements. He said he believed there was inadequate consultation by the County Council.

The Town Clerk advised that Councillor S. Perkins was submitting a Notion of Motion regarding Section 106 agreements.

It was agreed to await a response to Councillor Perkins' Notion of Motion at the County Council as well as a response to two letters the Town Clerk had written to the County Council.

## **157. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

Councillor Mrs. P. George advised that she had attended a School Governors' Meeting of the Community School and had been invited for a "Creative Friday" by Year 6.

## **158. ANY OTHER BUSINESS**

- (a) Councillor P. Weatherall advised that residents in the area of High Street/Pembroke Road had complained about the Centre Island in the road which is just past the turning to the Cricket Club.  
He had spoken to the Police as he believed it to be in a precarious position for safety of vehicles. Councillor Gwyther said that it was placed there for children to cross the road and did not believe that it was in any worse position than the island near the Waterman's Arms.

The Town Clerk was asked to write to the County Council about the positioning.

- (b) Councillor P. Weatherall advised that he had received complaints that parking was disorganized and out of control in the Car Park at the Youth Club, and he believed that the County Council should put designated parking spaces there. He also suggested that the road entrance should be marked clearly for access into the Youth Club.

The Town Clerk said that he would write to the County Council regarding this matter.

- (c) Councillor R. Watts advised that he had received an e-mail from the Documentaries Unit of Radio Four who are producing a new programme regarding "Objects of Interest", especially those which may have a story behind them. Items of interest could include mystery objects from the Pembroke Dock area, which have yet to be explained.

A copy of that letter was given to the Town Clerk.

- (d) Councillor Mrs. C. Fortune enquired as to why one of the PCSOs was being released, and asked if the Town Clerk would write to the Police regarding this. Councillor P. Weatherall said that the PCSO had been transferred to Saundersfoot and that a replacement would be found. The Town Clerk agreed to write to Chief Inspector

Eldred regarding this matter to ensure that the complement of 4 PCSOs would be retained.

- (e) A complaint had been received regarding the footpath at the back of the Travelodge . A lot of water had accumulated there, which had prevented a disabled person from walking along it. The Town Clerk agreed to contact the County Council's Area Maintenance Manager regarding this complaint.
- (f) Councillor T. McMahon thanked all those that had sent him good wishes following his operation.

**The meeting ended at 2010hrs**

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**Mayor**