

At a Meeting of Pembroke Dock
Town Council held at the Pater
Hall, Pembroke Dock on Thursday,
29th July, 2004 at 6.30 p.m.

PRESENT:

Councillor D.T. Esmond, Mayor
Councillors D. Brinn,
Mrs. P.E.M. Folland, Mrs. C. Fortune,
D.L. Jones, S. Perkins,
Mrs. J.M. Rees, Mrs. V.M.J. Roach,
R. Watts, P. Weatherall.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

79. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs. P.E. George, P.G. Gwyther and K.C. Higgs.

80. WELCOME – COUNCILLOR MRS. J.M. REES

The Mayor extended a welcome to Councillor Mrs. J.M. Rees who was attending her first meeting.

81. WELCOME – DYFED-POWYS POLICE

The Mayor extended a welcome to Inspector I. Matthews, Dyfed-Powys Police who had attended the meeting in order to discuss matters appertaining to policing of the Town.

Inspector Matthews referred to various aspects of policing, and in particular the reduction of anti social behaviour and raising public awareness. Reference was made to traffic management in the Town and the importance of cctv cameras in detecting crime. He expressed concern that due to financial restraints no expansion of the present services could be envisaged.

The Mayor invited Members to submit questions to Inspector Matthews which were answered and after detailed discussion it was agreed that the Police would issue a Press Release advising that cyclists are prohibited from using pavements and only permitted to use joint cyclepaths.

Inspector Matthews extended an invitation to a delegation of Councillors to attend the Police Station on a weekend to observe policing matters. A mutually convenient date to be determined in September, 2004.

The Mayor thanked Inspector Matthews for attending the Meeting.

82. MINUTES

PROPOSED by Councillor Mrs. P.E.M. Folland
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Minutes of the Meeting held on the 8th July, 2004 be adopted as circulated subject to the following amendments:-

83. MATTERS ARISING FROM THE MINUTES

**(a) Minute 67(h) – Junction of Commercial Row/Albion Square/
Ferry Terminal Road**

The Town Clerk apologised that the preamble on this Minute was incorrect in that the letter referred to had not been received until the day after the Council Meeting and was to be reported to this Meeting. The Town Clerk stated that he had advised that Pembrokeshire County Council had stated that red asphalt was laid by specialist contractors and enough work had to be available before they were engaged. It was noted that Pembrokeshire County Council did not consider it necessary to use red asphalt backing since the road layout could no longer be considered “new” and local drivers were now aware of the alignment.

RESOLVED –

That the Town Clerk advise Pembrokeshire County Council of the Council’s concern that the red asphalt should be laid as it indicates the actual main route for passengers from the Irish Ferry terminal and in the interest of road safety.

(b) Minute 67(i) – Vehicles – Road Safety

The Town Clerk reported that he had received a letter from Dyfed-Powys Police requesting the Council to name specific areas in the Town at which the Speed Reduction Vehicle could operate at key areas to assist in the detection of traffic offences and in the interest of road safety.

(c) Minute 69(82) – South Pembrokeshire Hospital – Redesign Project

Councillor S. Perkins advised that the planning application in respect of the above scheme was to be considered by Pembrokeshire County Council next week and it was hoped that the scheme would proceed without any delay.



(d) Minute 73 – Twinning Grant – Malta Visit – September, 2004

The Town Clerk reported that the European Commission had approved an application for grant aid in respect of the proposed visit by a party from Malta in September, 2004. The party from Malta had advised that the visit would not now be undertaken. The Town Clerk stated that the grant aid from Brussels had had to be declined and it was hoped that any further applications would be favourably looked upon.

(e) Minute 76(e) – Flyposting – Town

The Town Clerk reported that he had been advised by Pembrokeshire County Council that the last circus had not been prosecuted or billed for the recent flyposting.

(f) Minute 76(g) – Naming of Street – Former County Councillor T.V. Hay

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that the request would be brought to the attention of the Leader so that the matter could be considered for an appropriate development.

(g) Minute 76(h) – Woolworths Premises – Wall Erosion

The Town Clerk reported that a letter had been received from Pembrokeshire County Council which advised that remedial work were to be undertaken to remove the danger arising from the defective masonry and wall finished to the first floor elevation facing Dimond Street.

84. MINUTES OF THE SPECIAL MEETING

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the Minutes of the Special Meeting held on the 21st July, 2004 be adopted as circulated subject to the following amendments:-

85. REPORT OF TOWN CLERK

88. Council in Recess – Delegated Powers

The Town Clerk stated that it is customary for the Mayor, Deputy Mayor and himself to be authorised to deal with any urgent matters which may arise during Council recess.

RESOLVED –

That the Mayor, Deputy Mayor and Town Clerk be granted the necessary authority to deal with any urgent matters during the forthcoming period of recess.



**89. Local Government Act, 2000
Disclosure and Registration of Interests**

The Town Clerk referred to his report submitted to the Council Meeting on the 17th June 2004 in respect of the above subject. Four Members had still not completed and returned the notification form. Members were requested to complete the forms as soon as possible.

90. Passenger Facilities at Pembroke Dock Ferry Terminal

The Town Clerk enclosed at Appendix "A" the response received from the Port Manager of Irish Ferries to the complaints raised at the last Council Meeting.

RESOLVED –

That Pembrokeshire County Council be advised of the Council's concern regarding the need to provide a Tourist Information Office on a permanent basis.

91. Pharmacy Rota Services

The Town Clerk enclosed at Appendix "B" a letter from the Pembrokeshire Community Health Council concerning a review of pharmacy rota services in Pembroke Dock. The review is to determine whether or not there is a need for the service to continue after 6.30 p.m. The current rota is provided by three pharmacies from 6.00 p.m. to 7.00 p.m.

(Councillor S. Perkins declared her interest in the above matter and took no part in the discussion and did not vote).

RESOLVED –

That the Pembrokeshire Community Health Council be advised that the Council are opposed to the proposed reduction of the pharmacy rota services.

92. Temporary Road Closure – Mevrick Street – Vintage Car Rally

The Town Clerk stated that notification had been received from Pembrokeshire County Council that Mevrick Street was to be closed to all vehicular traffic between 11.00 a.m. and 2.00 p.m. on Sunday, 1st August, 2004, in connection with a Vintage Car Rally.

92A. Pembrokeshire Rail Travellers Association

The Town Clerk stated that a copy of the July Newsletter had been received and was available for inspection.



93. **Local Government Act, 2000**
Disclosure and Registration of Interests

The Town Clerk referred to the report submitted to the Council Meeting on the 17th June, 2004 and stated that four Members had not yet completed and returned the notification form. The completed forms were required as soon as possible. This had been duplicated in error at report item 89.

94. **Traffic Management and Parking – Central Ward**

The Town Clerk enclosed for information, at Appendix "C" a letter from County Councillor Mrs. K. Becton to the Director of Transportation & Environment, Pembrokeshire County Council. Copies had also been sent to the Police and the Chamber of Trade.

The Town Clerk reported that County Councillor Mrs. K. Becton had arranged to meet the Director of Transportation & Environment on the 3rd August, 2004 at 12 noon and a representative from the Town Council was invited to attend.

RESOLVED –

That the Council support the comments in the letter from County Councillor Mrs. K. Becton and the Mayor or Deputy Mayor attend the meeting on the 3rd August, 2004.

95. **Military Cemetery**

The Town Clerk enclosed at Appendix "D" a letter received from the M.O.D. regarding the condition of the wooden seat which was donated by Do-it-All, and situated in the Military Cemetery.

Members' instructions were requested regarding the M.O.D's proposals to replace the seat with one made of simulated stone.

The Council's opinion was requested regarding a request from occupants of houses in Charles Thomas Avenue to remove or extensively prune trees along the southern boundary of the cemetery.

RESOLVED –

- (1) That the Council agree to the MOD replacing the seat with one made from simulated stone.
- (2) That the MOD be requested to liaise with residents of nearby dwellings with regard to either extensively pruning of the existing trees or replace with trees of a more suitable nature.



330/04 Mr. & Mrs. McDonald 15 School Gardens, Pennar -
15 School Gardens Proposed disabled shower
Pennar room and bedroom extension
Pembroke Dock to rear of property

PROPOSED by Councillor P. Weatherall
SECONDED by Councillor Mrs. C. Fortune

RESOLVED -
That the Council have no objection to the application.

345/04 K. Randall/L. Davies 50 Queen Street -
13 Meyrick Street Change of use from ground floor
Pembroke Dock shop and first floor flat to
professional office

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor D.L. Jones

RESOLVED -
That the Council have no objection to the application.

356/04 Pembrokeshire Housing Charles Thomas Avenue -
Meyler House Proposed Disabled Persons
St. Thomas Green Bungalow
Haverfordwest

PROPOSED by Councillor S. Perkins
SECONDED by Councillor D.L. Jones

RESOLVED -
That the Council have no objection to the application.

366/04 Pembroke Dock ONE9T Factory adjacent to Garriston Theatre -
J. King/L. Coles Temporary change of use of factory
Gwyther Street unit to function centre
Pembroke Dock

PROPOSED by Councillor
SECONDED by Councillor

(Councillor P. Weatherall declared his interest in the above matter and took no part in the discussion and did not vote).

RESOLVED -
That the Council have no objection to the application.

12/04/LB Mr. T. Fletcher
The Guardroom
Pembroke Dock

The Guardroom, Admiralty Way,
The Royal Dockyard –
Attachment of sign to front elevation
of building

PROPOSED by Councillor S. Perkins
SECONDED by Councillor P. Weatherall

RESOLVED –
That the Council have no objection to the application.

97. Planning Decisions

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

1345/03 – 9 Connacht Way – Residential extension – **Approved**
78/04 – Site adjacent to PCC Contact Centre, Argyle Street – Primary Healthcare Centre & Pharmacy inc. associated external works and adjustments to kerbs to existing access road - **Approved**

86. SUPPLEMENTARY REPORT OF TOWN CLERK

98. Information Year Book – 2004/2005

The Town Clerk enclosed as a separate document the year book for 2004/2005.

LICENSING

**99. Transfer of Justices' Licence
The Prince of Wales, 1 Laws Street**

The Town Clerk reported that notice of an application for the transfer of the Justices' Licence had been received. The applicants are Leonard Williams Brailey, Mary Margaret Rose Christie and Robert Stephen Jones. The licence is currently held by Leonard William Brailey.

(Councillor D.T. Esmond declared his interest in the above matter and took no part in the discussion and did not vote).

RESOLVED –
That the Council have no objection to the transfer of the Licence in respect of the above premises.



100. Planning Applications

384/04 Mr. & Mrs. D. James Kingswood Farm Outbuildings,
139 Main Street London Road –
Pembroke Amendments to single storey element
of outbuilding conversion (00/427/PA)

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor S. Perkins

RESOLVED –

That the Council have no objection to the application.

394/04 Mr. Ismail Imanli Mega Kebab, Fried Chicken & Pizza,
29 St. Teilo's Road 64 Bush Street –
Pembroke Dock Extension of opening hours as follows
Mon – Thurs 12.00, Fri – Sat 1am.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor D.L. Jones

RESOLVED –

That the Council have no objection to the application
subject to no opposition from nearby residents.

399/04 Mr. & Mrs. R. Butland Land off Sycamore Street, Bufferland –
62 Military Road Detached bungalow and garage -
Pennar residential dwelling
Pembroke Dock

PROPOSED by Councillor P. Weatherall
SECONDED by Councillor D. Brinn

RESOLVED –

That the Council have no objection to the application.

87. REPORT OF FINANCIAL OFFICER

11. Payment of Accounts

The following accounts were submitted for approval of payment:-

51. Completely PC – Computer Peripherals	£21.13
52. St. Mary's R.C. School – 2 nd Prize – Schools in Bloom Competition	£40.00
53. Hagemeyer – Battery Charger	£41.13
54. Willowdale Flowers – Flowers – Civic Luncheon	£44.70
55. Pitney Bowes – Postage	£50.00
56. Albion Square School – 1 st Prize – Schools in Bloom Competition	£60.00

57. Pembroke Dock Cricket Club – Donation	£100.00
58. Vikki Booth – Donation	£100.00
59. Jewson Ltd. – Materials	£177.26
60. Pembroke Garden Centre – Floral Displays	£1,269.00

The Town Clerk requested that account no. 59 Jewson Ltd. be increased to £225.93 and that the following accounts be added to the list for payment:-

61. The Consortium – Stationery	£156.34
62. British Telecom – Telephone Accounts	£264.94
63. Kide Fire Protection Services – Annual Service & Equipment	£573.01

PROPOSED by Councillor Mrs. C. Fortune
 SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –
 That account nos. 51 - 63 be approved for payment.

12. Tourism Committee Balance Sheet 2003/2004

The Financial Officer enclosed a copy of the Tourism Committee Balance Sheet for the year 2003/04. Members were requested to note that the opening balance at the commencement of the year of £4,620.11 which was reduced to a closing balance at year end of £1,705.37.

13. Transfer to Imprest Account

The sum of £4,443.92 was transferred to the Imprest Account in respect of salaries, wages tax and N.I. paid during the month of June, 2004.

88. MATTERS RAISED VERBALLY

(a) Possible Development at Commercial Row

The Mayor stated that he had been contacted by local residents who had expressed concern regarding the possible proposal to provide hostel accommodation in Commercial Row. A similar application had been previously refused.

Councillor D.L. Jones expressed his concern that the Council could not consider this matter without a planning application and that at this stage it was a rumour only.

(b) Albion Square – Starter Homes – Rain Water Pipes

Councillor R.G. Watts reported that the rain water pipes at the starter homes in the above location were not correct length and was causing flooding.

RESOLVED –

That Pembrokeshire County Council be requested to investigate the above complaint.

(c) Cross Park/Barrack Hill – Ramp

Councillor Mrs. C. Fortune reported that a high kerb at the above location was impossible to negotiate and it was

RESOLVED –

That Pembrokeshire County Council be requested to provide a ramp as there is no disabled access in the above location.

(d) Market Street – Sign

Councillor Mrs. V.M.J. Roach stated that the sign in the south west location of Market Street was missing and it was

RESOLVED –

That Pembrokeshire County Council be requested to replace the sign in the above location.

(e) Traffic Congestion – Parking

Councillor Mrs. V.M.J. Roach stated that residents in the town find great difficulty in parking outside their homes.

RESOLVED –

That this matter be discussed at the meeting to be held on the 4th August, 2004 with the Director of Transportation & Environment, Pembrokeshire County Council.

(f) Bus Shelter – High Street

Councillor D. Brinn enquired as to when Pembrokeshire County Council would be undertaking repairs to the bus shelter in High Street.

RESOLVED –

That Pembrokeshire County Council be requested to advise when the repairs to the bus shelter in the above location would be undertaken.

(g) Criterion Roundabout/Front Street – Flower Beds

Councillor D.L. Jones referred to the floral displays at the Criterion roundabout and also to the raised flower beds in Front Street which were beautiful.

RESOLVED –

That the Town Clerk write to Pembrokeshire County Council expressing the Council's appreciation for the beautiful floral displays in the above locations.

(h) Dinghy Park – Front Street - Broken Railings

Councillor D.L. Jones referred to the broken railings at the above location and it was

RESOLVED –

That Pembrokeshire County Council be requested to investigate the above complaint and take appropriate action.

(i) Waterloo Roundabout – New Display

The Mayor referred to the new display in the centre of the above roundabout which was undertaken by Pembrokeshire County Council although the Town Council were opposed to it. Comments had been received that it was an extremely unattractive appearance.

(j) Bowls Match – ONE9T Celebrations

The Mayor stated that he had been requested to provide a team for a Bowls Match on Wednesday, 4th August, 2004 and enquired as to whether any Councillor would be interested in participating.



89. PRIVATE AND CONFIDENTIAL

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED –

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

REPORT OF FINANCIAL OFFICER

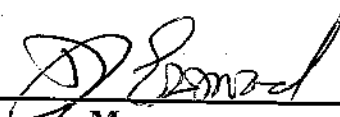
1. Pay Awards

The Financial Officer reported that notification had been received from the National Joint Council for Local Government Services of a pay award for employees in two stages, effective from 1st April, 2004 and 1st April, 2005.

RESOLVED –

That the pay award be implemented with effect from 1st April, 2004 and 1st April, 2005.

The Meeting terminated at 8.05 p.m.



Mayor.

