

At the Annual Meeting of Pembroke Dock
Town Council held at Pater Hall, Pembroke
Dock on Thursday, 4th May, 2000 at 6.30 p.m.

PRESENT:

Councillor Mrs. P.E. George, Mayor
Councillors W.J. Davies, D.T. Esmond,
R.F. Finbow, Mrs. P.E.M. Folland,
Mrs. C. Fortune, P.G. Gwyther, D.L. Jones,
M.B. Owen, Mrs. S. Perkins, W.S. Rees,
Mrs. V.M.J. Roach, Mrs. B. Roch,
Mrs. M. Williamson.

IN ATTENDANCE:

Mr. T.R. Edwards, Town Clerk
Mrs. P.E. Prout, Secretary

The Meeting was opened with Prayer.

14. ELECTION OF MAYOR

The Mayor, Councillor Mrs. P.E. George invited nominations for the position of Mayor for the ensuing year.

Councillor Mrs. V.M.J. Roach nominated Councillor Mrs. P.E.M. Folland the Mayor Elect as Mayor.

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor R.F. Finbow

RESOLVED -

That Councillor Mrs. P.E.M. Folland be appointed
as Mayor for the year 2000/2001.

Councillor W.S. Rees paid tribute to Councillor Mrs. P.E. George who had undertaken the role of Mayor and had been an excellent ambassador for the Town.

Councillor Mrs. P.E.M. Folland thanked Councillors for the confidence that they had shown in electing her as Mayor.

15. APPOINTMENT OF DEPUTY MAYOR

The Mayor, Councillor Mrs. P.E.M. Folland invited nominations for the position of Deputy Mayor for the ensuing year.

Councillor R.F. Finbow nominated Councillor D.T. Esmond the Deputy Mayor Elect.

PROPOSED by Councillor R.F. Finbow
SECONDED by Councillor Mrs. V.M.J. Roach

RESOLVED -
That Councillor D.T. Esmond be appointed
as Deputy Mayor for the year 2000/2001.

Councillor D.T. Esmond thanked Councillors for the confidence that they had shown in electing him as Deputy Mayor.

16. PATER HALL - MOBILE CINEMA

The Mayor welcomed Mr. R.L. Manson who had attended the Meeting to discuss the possible provision of a Mobile Cinema in Pater Hall.

RESOLVED -
(1) That the Council agree to a mobile cinema screening at Pater Hall for a trial period of twelve weeks on a Wednesday with a hiring charge of £25 per night to Mr. R.L. Manson.

(2) That the cost of cinema licensing and any registered door person requirements to be the responsibility of Mr. R.L. Manson.

17. MINUTES

PROPOSED by Councillor R.F. Finbow
SECONDED by Councillor M.B. Owen

RESOLVED -
That the Minutes of the meeting held on the 6th April, 2000 be adopted as circulated subject to the following amendments:-

18. MATTERS ARISING FROM THE MINUTES

(a) Minute 3(a) - Millennium Souvenirs

The Town Clerk stated that the District Auditor had advised that the purchase of the above plates was not to be undertaken through the Council and would have to be privately purchased.

(b) Minute 3(e)- Town Trail

The Town Clerk reported that he had discussed the matter with the National Park Authority who had advised that the sign sighting was at present a problem as there were insufficient lamp posts in the Rocky Park area. It was hoped that this would be rectified in the near future.

(c) Minute 6 - A477 St. Clears to Pembroke Dock

The Town Clerk reported that he had received a reply from the Welsh Assembly in which it was stated that the upgrading of the A477 will be undertaken as quickly as possible. However, progress may be determined by other demands and the need to consider other competing schemes in the trunk road programme.

RESOLVED -

That representations be submitted to Mr. Ainger MP and the Welsh Assembly that three laned highways (alternating where this is an uphill section) should be provided on both the A40 and A477 as a matter of urgency in view of the ever increasing volume of freight travelling from the ferry terminals at Pembroke Dock and Fishguard.

(d) Minute 11(b) - Llanion Park - Artefacts

Councillor P.G. Gwyther enquired as to whether a date had been provided by Councillor B.J. Hall with regard to the handing over of the artefacts to this Council.

The Town Clerk stated that his predecessor, Mrs. Vincent had been unable to establish a date with County Councillor B.J. Hall.

RESOLVED -

That the Town Clerk liaise with County Councillor B.J. Hall with regard to the handing over of the artefacts to this Council.

(e) Minute 11(d) - 10 Albany Street - Potholes

Councillor Mrs. V.M.J. Roach stated that she had referred to the potholes outside No. 2 Bufferland Terrace which should have been included in the Minutes.

RESOLVED -

That Pembrokeshire County Council be requested to undertake necessary repair work at No. 2 Bufferland Terrace.

19. **REPORT OF TOWN CLERK**

15. **Calendar of Meetings**

The Town Clerk submitted a suggested calendar of meetings until May, 2001 for Member's consideration:-

25th May, 2000	7th December, 2000
15th June, 2000	11th January, 2001
6th July, 2000	1st February, 2001
27th July, 2000	22nd February, 2001
7th September, 2000	15th March, 2001
28th September, 2000	5th April, 2001
19th October, 2000	3rd May, 2001 (A.G.M.)
16th November, 2000	

RESOLVED -

That the calendar of meetings as submitted for the ensuing year be adopted.

16. **Mobile Cinema - Pater Hall**

The Town Clerk stated that at the last Council Meeting he had been asked to submit a report on the request to use the Pater Hall as a Mobile Cinema, from Mr. R.L. Manson of Newport, Pems. (Appendix "A"). Mr. Manson had been invited to attend and the following was submitted for consideration by the Council.

(a) **Cinema Licence**

Pembrokeshire County Council had advised that a mobile cinema could operate for up to six occasions in a year without a licence. The County Council must be informed, in writing, seven days before each showing.

To operate for more than six occasions, a cinema licence would have to be applied for at a cost of £189.

(b) **Insurance**

The Council's insurers had been contacted. Should the operator not have his own Public Liability cover, the Council's Hirers' Liability insurance (£1 million limit of indemnity) would provide cover. The Council also have Public Liability cover for £2 million.

(c) Hiring Charge

If the proposal was to be agreed to, the hourly hiring charge would have to be determined since the current scale does not specifically include cinema operation. The current scale includes the following:-

Plays, Concerts and other events with a seated audience -
£5.75 per hour (£8.25 after 10 pm and all day Saturday,
Sunday and Bank Holidays)

Dances, Discos, etc. where charge made for admission
(Minimum 2 hours) £12.25 per hour (£16.25 after 10 pm
and all day Saturday, Sunday and Bank Holidays).

This matter had been dealt with under Minute No. 16(2000/2001).

17. Pater Hall - Gates

The Town Clerk reported that following the discussion at the last Council Meeting regarding the new gates, Mr. P. Floyd of Galvanised Gates, Swansea had attended the Pater Hall on the 20th April, 2000. Present at the meeting were the Mayor, Councillor D.L. Jones and himself.

The Council informed Mr. Floyd of all the concerns raised at the last meeting, and discussed possible alterations and modifications.

He agreed that he had omitted to provide for the gates to be locked against the wall when open, as per his quotation, and he would undertake the necessary alteration. With regard to the Council motifs incorporated into the design of the gates, he would consider ways of improving them and provide details as soon as possible.

The Town Clerk reported that to date no details of the proposed amendments had been received.

RESOLVED -

That the Town Clerk be instructed to liaise with Galvanised Gates regarding this matter.

18. Door Supervisors Course

The Town Clerk stated that when the Caretaker, Mr. J. Jones was appointed he agreed to consider attending a Door Supervisors Course, leading to becoming a Registered Door Person.

Members were advised that the two day courses are run by Pembrokeshire County Council and cover Public Entertainment Licence conditions, drug and alcohol awareness, HIV, Aids, violence etc. The next course will be at the end of May, possibly in Pembroke Dock. The cost of the course is £31.

Mr. Jones has agreed to attend if required, cover for some of his Caretaker duties would be required and consideration given as to his remuneration during part of two days.

Where appropriate, organisations hiring the Pater Hall are told to engage their own Registered Door Persons. It would be of mutual benefit to the Council and Mr. Jones if he were to attend the relevant course.

RESOLVED -

- (1) That Mr. J. Jones, Caretaker attend a Door Supervisors Course at a cost of £31.00 payable by the Council.
- (2) That Mr. Jones receive remuneration of two days pay of 8 hours, 16 hours in total from the Council.
- (3) That the Council approve payment of £31.00 for the Door Supervisors Course.

19. Dog Fouling - Memorial Park

The Town Clerk referred to the last meeting when he contacted Pembrokeshire County Council with a request that consideration be given to the introduction of dog fouling byelaws in the Memorial Park and also the provision of bins.

The Housing and Environmental Division advised that the provisions of the Dogs (Fouling of Land) Act, 1996 are to be implemented in Pembrokeshire from the 1st June, 2000. It will then become an offence if dog owners do not clear up after their dogs.

The County Council have no budget provision for the purchase of signs or dog waste bins during the year 2000/1 and recommend that Town and Community Councils identify problem sites and erect their own signs (with permission of landowners). Signs are available from local or specialist national sign manufacturers. Signs are also available from the County Council's Dog Warden Service consisting of adhesive labels on aluminium plates at a cost of £10 each.

Councillor Mrs. P.E. George stated that an additional bin had been provided for use by dog owners but had not been emptied and that an additional bin was required.

RESOLVED -

That Pembrokeshire County Council be requested to provide another bin at the top end of the Park and that the bins be emptied every week.

20. Floral Displays - Update

The Town Clerk submitted a report on the current situation with regard to the floral displays as follows:-

- (a) Pembrokeshire County Council had confirmed that they have no objection to the Council's proposals subject to the following conditions:-
 - (i) To make the said installation in all respects in a proper and workmanlike manner.
 - (ii) To hold the Authority harmless and indemnified at all times hereafter from and against all claims damages costs and expenses arising out of any accident injury or damage to persons or property in consequence of the said installation and to make good any damage caused to the said premises thereby.
 - (iii) To remove temporarily the said installation after reasonable notice where necessary during any repair/replacement of the columns.
- (b) The quotation from Pembroke Nurseries, Slade Cross, for the filling of the flower baskets in the sum of £11 per basket had been accepted and the order given. They will also fix the baskets at a charge of £5 per hour per person.
- (c) Ledwood Construction Ltd., have the necessary equipment for fixing the brackets to the lighting columns and they had agreed to loan it to the Council.
- (d) Mr. J. Jones, Caretaker, agreed to water the baskets on a weekly basis on the terms decided at the last meeting (unsociable hourly rate with a minimum of 3 hours).

21. Public Entertainment Licence Regulations - Theatre Licence Regulations - Pater Hall

The Town Clerk referred to the application made to Pembrokeshire County Council for the transfer of the Public Entertainment and Theatre Licences in respect of the Pater Hall to his name. When the licences are issued they will be in his sole name as Licensee.

One of the licence conditions in both sets of Regulations is as follows:-

“The Licensee or some other responsible person of at least eighteen years of age and authorised by the Licensee in writing (the Nominee) shall be present on the premises throughout the time that the premises are open for Public Entertainment.”

The Town Clerk stated that it would not be practicable for him to be present at all times and in accordance with the Regulations it was suggested that the Caretaker, Mr. J. Jones be nominated as the Council's nominee. He would normally be present throughout the relevant time.

RESOLVED -

That Mr. J. Jones and Mrs. M. Bittle be nominated in accordance with the Public Entertainment Licence Regulations.

22. Postal Franking Machine

The Town Clerk reported that Pitney Bowes had advised the Council that it's current franking machine will no longer be compliant after October, 2002.

Pitney Bowes recommended based on our mailing volume, purchase of a new digital franking machine and electronic scale, normally retailing at £595, for £295. The offer is conditional on taking out a Pitney Bowes Maintenance Coverplan at £9.99 per month. In addition they also offer seven pre-loaded advertising messages to personalise every letter and a £200 Royal Mail voucher.

The fully comprehensive maintenance contract for the current machine costs £71.87 (+VAT) per annum.

RESOLVED -

That the Council approve the purchase of a digital franking machine and electronic scale for £295.

22. Pembroke & Pembroke Dock Amateur Boxing Club

The Town Clerk reproduced at Appendix "B" a copy of a letter received from the Head Trainer of the Pembroke & Pembroke Dock Amateur Boxing Club. The Club have to vacate it's premises at the rear of the East Gate School, Pembroke on the 26th May, 2000 and were looking for a new base. Pembrokeshire County Council, their current landlord, is currently investigating ways of helping the Club. They are also requested the help of this Authority.

RESOLVED -

That the Boxing Club be advised that the Council regrets the fact that they are unable to assist them in this matter. It is hoped that the Sports Development Department, Pembrokeshire County Council will be able to locate suitable premises.

23. New Traffic Order - Lower Pennar

The Town Clerk reproduced at Appendix "C" a letter from Pembrokeshire County Council detailing proposals for the introduction of one way traffic on the road linking the east end of Castle Street to Grove Street. Members' views on the matter were requested, together with clarification on the name of the road concerned.

RESOLVED -

That Pembrokeshire County Council be informed that the road concerned is known as Lewis Hill and the introduction of a one way traffic flow on this road was approved.

24. Applicatin for Grant of Public Entertainment Licence - Alexandra Vaults, 39 Dimond Street

The Town Clerk reported that comments on this application were requested by the 25th April, 2000. The hours applied for are Monday - Sunday 11 am - 11 p.m.

The local Ward Members had been contacted and had raised no objection. Pembrokeshire County Council were advised accordingly.

25. News Reports - Irish Ferry Terminal

The Town Clerk stated that following discussion on this matter at the last meeting, a reply had been received from BBC Wales which was reproduced at Appendix "D"

26. Grass Cutting

The Town Clerk referred to the discussion at the last meeting when it was resolved to request Pembrokeshire County Council to pick up grass cuttings after mowing. A reply had been received and was reproduced at Appendix "E".

Councillor Mrs. P.E. George referred to the appalling condition of Llanion Cemetery with regard to grass cutting.

RESOLVED -

That Pembrokeshire County Council be advised of the Council's concern over the appalling state of the grass cutting undertaken at Llanion Cemetery and request that immediate action be taken to rectify this matter.

27. Works to Streets in Pembroke Dock

The Town Clerk reproduced at Appendix "F" copy of a letter from Mr. G. Scourfield, Pembroke Design which expressed his concern at the method of some recent street repairs.

RESOLVED -

- (1) That the Town Clerk write to Pembrokeshire County Council and express concern that the granite setts/grey cobbles are being replaced with tarmac as and when remedial work is necessary and not replaced on a like for like basis.
- (2) That Mr. Scourfield be advised that the Council support his representations and had written to Pembrokeshire County Council in this matter.

28. Planning Applications

The following applications were submitted for consideration:-

1051/99	D. Butterworth 15 Queen Street Pembroke Dock	15 Queen Street - Erection of Garage
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PROPOSED by Councillor R.F. Finbow
SECONDED by Councillor M.B. Owen

RESOLVED -

That the Council have no objection to the application.

16/99/TF

Milford Docks Co.
The Old Sail Loft
Milford Docks

Pembroke Dockyard -
Tree Felling

PROPOSED by Councillor Mrs. V.M.J. Roach
SECONDED by Councillor M.B. Owen

RESOLVED -

That the Council have no objection to the application.

11/00

W.J.E. & F.E. Harris
Cherry Cottage
Monkton

Plot 2 Connacht Way, Llanion
Construction of Dwelling

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor M.B. Owen

RESOLVED -

That the Council have no objection to the application.

21/00

Lidl UK
Weston Supermare

Lidl Foodstore -
New Canopy over the Existing Loading
Area

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor M.B. Owen

RESOLVED -

That the Council have no objection to the application.

35/00

Pembrokeshire County Council
County Hall
Haverfordwest

Land Between Top Road, Footway/
Cycle Track And, Park View Crescent -
Shared Footway/Cycle Track Link

RESOLVED -

It was unanimously agreed that the above application should be refused for the following reasons:-

- (1) Dangerous access on to the highway at the end of Park View Crescent, with the steep incline down Prospect Place being dangerous for cyclists.

ff

- (2) As the submitted plans are entitled the National Cycle Network – Pembroke School – Waterloo, Members could not understand why the proposed route has deviated into Park View Crescent and would like to be informed of the complete proposed route to Waterloo. There is already a public footpath within 40 metres of the proposed link, heading towards Waterloo.
- (3) The creation of a new cul-de-sac and turning point in Pembroke Road has already been agreed to and in these circumstances Members cannot understand the need to destroy a cul-de-sac which has existed since the Park View Crescent development was carried out over 50 years ago. It is noted that the plans submitted are referred to as “Option 2.” Members would like to know what Option 1 was.
- (4) In view of objections from this Council and residents, Pembrokeshire County Council is requested to consider alternative routes and that this Council and the residents be consulted well in advance of the Planning Committee meeting on the 20th June, 2000.

A copy of a petition from all residents of Park View Crescent was enclosed.

29. PLANNING DECISIONS

The following decisions had been received from Pembrokeshire County Council in respect of current planning applications:-

- | | |
|--------|--|
| 844/99 | Plot 7 Connacht Way, Llanion - Amended Residential Dwelling - Approved |
| 946/99 | 60 Military Road, Pennar - Garage and Outbuilding to Rear - Approved |

30. Payment of Accounts

The following accounts were submitted for payment:-

13.	Pembrokeshire County Council - Non-Domestic Rates	£3,296.00~
14.	BT - Telephone and fax charges	£169.61~
15.	The Consortium - Stationery	£49.10~
16.	Miss S. Evans - Donation	£100.00~
17.	British Gas - Gas Charges	£623.58~
18.	Glyn Edwards Office Equipment - Photocopier charge	£104.56~
19.	Imprest Account - Salaries, Wages, Tax and N.I.	£3,505.10~
20.	Cllr. Mrs. P.E. M. Folland - Contribution towards Band for Mayoral Dance	£160.00~

The Town Clerk requested that the following accounts be included in the schedule for payment:-

- | | | |
|-----|---------------------------------|---------|
| 21. | Post Office Counters - Postage | £50.00~ |
| 22. | Pembs.C.C. - Doorpersons Course | £31.00~ |

PROPOSED by Councillor Mrs. M. Williamson
SECONDED by Councillor D.L. Jones

RESOLVED -

That account nos. 13 - 22 be approved for payment.

20. PEMBROKE DOCK HARLEQUINS R.F.C.

The Town Clerk reported that an invitation had been received for the Mayor to attend the Harlequins Annual Dinner to be held on Saturday, 13th May, 2000.

Unfortunately the Mayor was unable to attend as she will be on holiday and out of the country and the Deputy Mayor would be at his workplace.

RESOLVED -

That the Town Clerk represent the Council at the above function.

21. HAVERFORDWEST TOWN COUNCIL - MAYORAL CEREMONY

The Town Clerk reported that an invitation had been received for the Mayor to attend the Mayoral Ceremony on Thursday, 18th May, 2000.

Unfortunately the Mayor was unable to attend as she will be on holiday and out of the country and the Deputy Mayor had accepted a previous engagement.

RESOLVED -

That the Town Clerk represent the Council at the above function.

22. T.S. WARRIOR - SEA CADETS

The Town Clerk reported that the Annual General Meeting of the above Sea Cadet Unit would be held at St. Johns Community Hall, Bush Street on Wednesday, 17th May, 2000. An invitation was extended for a representative of the Council to attend.

23. PEMBROKESHIRE YOUNG PERSONS AWARD

The Town Clerk reported that Dyfed-Powys Police Authority had circulated details of the Pembrokeshire Young Persons Award for Council information.

24. PIPPA - "HELP ON THE TELEPHONE"

The Town Clerk reported that PIPPA had invited the Council to the launch of the new "Help on the Telephone" Directory to be held on Friday, 5th May, 2000.

The Town Clerk reminded Members that this unfortunately clashed with the Mayoral Dance.

25. LOCAL GOVERNMENT PARTNERSHIP SCHEME

The Town Clerk reported that a draft of the above Scheme had been received from the National Assembly for Wales for consideration by the Council.

26. REGENERATING OUR MOST DISADVANTAGED COMMUNITIES - "COMMUNITIES FIRST"

The Town Clerk reported that the National Assembly for Wales had invited the Council to appoint a representative to attend a seminar on the 18th May, 2000 at the Cardiff International Arena regarding the above subject.

27. MATTERS RAISED VERBALLY

(a) Undesirable Persons - Pembroke Dock

Councillor Mrs. P.E. George stated that she had received complaints from elderly residents living in Bush Street of undesirable persons acting suspiciously and selling raffle tickets for a car or offering to do "odd jobs".

RESOLVED -

That the Police be requested to undertake extra patrols in this area to alleviate the anxiety of residents.

(b) South Pembrokeshire Hospital - Closure Threat

Councillor Mrs. P.E. George referred to the closure threat of the South Pembrokeshire Hospital. Members expressed their grave concern in this matter and it was

RESOLVED -

That the Town Clerk write to the Health Secretary, National Assembly for Wales expressing the Council's concern in this matter and request that the Hospital remain open as it is essential for the Town.

(c) **Railway Line - Dimond Street**

Councillor D.L. Jones once again referred to the appalling condition of the disused railway line at the rear of Dimond Street.

RESOLVED -

That the Town Clerk establish ownership of the line and submit representations regarding the need for remedial work to be undertaken as priority.

(d) **Pater Hall - Redecoration**

Councillor D.L. Jones referred to the need for Pater Hall to be redecorated externally as well as internally and that the windows needed replacing.

The Town Clerk stated that his predecessor had agreed with the Dyfed Probation Officer the possibility of painting the exterior of Pater Hall by them. He had also discussed the question of redecoration of the Hall with the Caretaker, Mr. J. Jones who was prepared to undertake this work.

RESOLVED -

That the Town Clerk be instructed to discuss this matter with the Dyfed Probation Services Officer and Mr. Jones and submit report back to the next Council Meeting.

(e) **National Westminster Bank - Branch Closure**

Councillor P.G. Gwyther referred to the announcement that the Pembroke Dock branch of the National Westminster Bank was to close and that the bank accounts would be transferred to Pembroke. Members expressed their concern and referred to the fact that parking for customers was easier in Pembroke Dock than in Pembroke.

RESOLVED -

That the Town Clerk write to the Chairman, National Westminster Bank expressing the Council's concern over the proposed closure of the Pembroke Dock branch.

(f) **Pater Hall - Charitable Status**

Councillor R.F. Finbow enquired as to whether any progress had been made with regard to the enquiries regarding charitable status for Pater Hall.

RESOLVED -

That the Town Clerk liaise with Mr. H. Morgan in this matter and report back to the next Council Meeting.

(g) King William Street - Dereliction

Councillor M.B. Owen referred once again to the appalling condition of the above area in the Town and enquired as to when Pembrokeshire County Council would be undertaking clearance work or as to whether the Dyfed Probation Service could be requested to include this in their programme.

RESOLVED -

That Pembrokeshire County Council be requested to advise as to when the footpath is to be landscaped or whether the Dyfed Probation Service could be given permission to undertake this work.

(h) Waterloo - Vehicles

Reference was made that vehicles for sale were now located at Waterloo and not at Ferry Lane.

RESOLVED -

That Pembrokeshire County Council be requested to undertake the necessary procedure to stop the sale of vehicles in the Waterloo area

(i) Charlton Place - Street Light

Councillor Mrs. V.M.J. Roach stated that a street light outside Nos. 12 - 13 Charlton Place was on continuously.

RESOLVED -

That Pembrokeshire County Council be requested to amend the timing on the above street light.

(j) Cleddau Bridge - Litter Bins

Councillor Mrs. V.M.J. Roach referred to Minute 110(140) April, 1998 when Pembrokeshire County Council had advised that they had no funding to increase the litter bin stock. An enhancement scheme was being prepared to improve the overall appearance of the area and once implemented the scheme would include litter bins.

Councillor Mrs. V.M.J. Roach advised that one litter bin had been taken from Albion Square and was now in situ.

RESOLVED -

That Pembrokeshire County Council be requested to advise what the enhancement scheme is and when it will be implemented.

(k) Pembrokeshire County Council - Rent Cards

Councillor Mrs. B. Roch reported that she had received a complaint from an elderly person regarding lack of information on the Council Rent Cards and to the fact that there had been an increase which had not been explained causing the person great anxiety.

RESOLVED -

That Pembrokeshire County Council be requested to provide clear and concise information on the Council Rent Cards.


(l) Mayoral Chain - Repair

The Mayor, Councillor Mrs. P.E.M. Folland stated that two links on the Mayoral chain were on the wrong way round and needed to be reversed.

RESOLVED -

That the Town Clerk arrange for repairs to the Mayoral Chain to be undertaken as well as the inclusion of names of past Mayors.

The Meeting terminated at 9.15 p.m.



Mayor.



PEMBROKE DOCK TOWN COUNCIL

REPORT OF TOWN CLERK

25TH MAY, 2000

Madam Mayor, Ladies and Gentlemen,

PART I - GENERAL

31. PATER HALL - REDECORATION

(a) External

Your previous Town Clerk had discussions with the Dyfed Probation Service with regard to the possibility of them painting the exterior of Pater Hall. I have now reopened these discussions and have had a meeting with Miss D. Quinnell of the Probation Service.

The Probation Service would be prepared to undertake the painting of windows, doors and rainwater goods. The work would be done by persons on Community Service Orders and would be fully supervised. Labour costs are met by the Probation Service, with the Council paying for the paint, brushes etc. The Probation Service have their own 20' tower scaffolding which would have to be stored securely during the contract period.

Because of current commitments the earliest starting date would be the end of June/July, 2000 and the preferred time for doing the work would be on a Sunday. The reason for this is that the tower scaffolding will cause some obstruction and that there would be fewer people in the streets on a Sunday.

(b) Internal

Mr. J. Jones, Caretaker/Handyman, has inspected the building, internally and externally and has prepared a schedule of general maintenance work, which he is prepared to undertake.

Apart from the external painting, works which he considers as priority are as follows:-

- (i) Redecoration of Kitchen and Refreshment Room;
- (ii) Toilet area in Town Clerk's Office and Secretary's Office;
- (iii) Windows in Main Hall - opening mechanism repairs and painting.

Members instructions are requested.

32. PATER HALL GATES

A reply has been received from Galvanised Gates giving details of suggested alterations. These are reproduced at Appendix "A."

They have also requested that their invoice be paid on their undertaking to carry out the requested modifications as they are a very small Company.

The detailed invoice is as follows:-

	£
Main Gates	2,250.00
2 Handrails	<u>340.00</u>
	2,590.00
& VAT	<u>453.25</u>
	<u>3,043.25</u>

Members instructions are requested.

33. DISUSED RAILWAY LINE - REAR OF DIMOND STREET

At the last Council Meeting, I was asked to establish the ownership of the disused railway line at the rear of Dimond Street. Following many enquiries the position is as follows:-

(a) Section from Water Street to Gordon Street

I have been able to ascertain that this section is owned by the Govan Davies family. I have discussed the overgrown condition of it with Mr. Phillip Davies and he has given his consent to any clearance work the Council wish to do. He has previously requested the owner of the dilapidated vehicle to removed it and promises to do so again.

(b) Section from Gordon Street to Lower Meyrick Street

My enquiries have revealed that this section is in the ownership of a company under the control of Mr. B. Angell of the Cleddau Bridge Hotel. He has given his verbal consent for clearance work to be undertaken.

The Dyfed Probation Service are prepared to carry out the necessary work. Although both landowners have given verbal consent Members may wish to have this in writing before entering on the land.

Members instructions are requested.

34. MILLENNIUM SOUVENIRS

Glyn Coch Designs, suppliers of the millennium plates purchased for distribution to school children in the Town have given the Council two china items in appreciation of the order. They are a loving cup and a jug and they will be available for inspection at the meeting.

It has been suggested that these items should be kept secure in a display cabinet in the Council Chamber.

Members instructions are requested.

PART II - CORRESPONDENCE

35. INFORMAL COMMUNICATION NETWORK MEETING

Members are reminded that the above detailed meeting will be held on Monday, 22nd May, 2000 at 7.00 p.m. in the Pater Hall.

36. CLEDDAU MUSTANGS WESTERN LINE DANCE CLUB

A letter from the above Club is reproduced at Appendix "B". They have hired the Pater Hall for a charity day on the 27th May, 2000 and request a reduction in the hiring charge which will be £99.

The Club were given a donation of £100 in November, 1999 to purchase costumes for a national competition.

Members instructions are requested.

37. SOUTH PEMBROKESHIRE LOCAL PLAN (1993-2005)

A complimentary copy of the South Pembrokeshire Local Plan has been received from Pembrokeshire County Council and is available for Members' inspection. It consists of 136 pages together with various maps. Additional copies can be purchased at a cost of £20.

38. INSURANCE

The insurance renewal notice has been received from Zurich Municipal and the premium due has been scheduled for payment.

The Council is currently insured under the Public Liability section for £2,000,000 in respect of any one claim. As Court awards to individuals are currently exceeding £3,000,000, Zurich recommend that the Limit of Indemnity be increased to at least £5,000,000. I have returned a questionnaire and requested details of the additional premium.

39. COMMUNITY PATH SURVEY

A copy of the results of a community path survey has been received from the Countryside Commission for Wales, and is available for Members' inspection. All the paths are referred to by grid reference only.

40. NEYLAND TOWN COUNCIL MEETING - MONDAY, 3RD JULY, 2000

Reproduced at Appendix "C" is a letter from Neyland Town Council inviting the Council to send representative to their meeting on the 3rd July, 2000 at 7.30 p.m.

41. LIFELONG LEARNING IN THE COMMUNITY

Following the Presentation given by Eleanor Clark of the Pembrokeshire College at the Council Meeting held on 6th April, 2000. I have now received details of a Mentor Training Day on the 1st June, 2000 from 10.00 a.m. to 4 p.m. to which Members are invited to attend.

It would be appreciated if Members would advise me as to whether they wish to attend in order that the necessary arrangements can be made.

42. THE ROYAL (AND BINKS CLUB), 95 QUEEN STREET - LICENSING ACT, 1964

Notification has been received that Mr. B. Rothero intends to apply to the Licensing Justices at Tenby Court on the 15th June, 2000 for a special hours certificate under Section 77 of the Licensing Act, 1964, in respect of the above-named premises. Any objections have to be made not later than 7 days before the 15th June, 2000.

PART III - PLANNING

43. PLANNING APPLICATIONS

The following applications are submitted for consideration:-

84/00	W.J.E. & F.E. Harris Cherry Cottage Monkton	Plot 1, Connacht Way, Llanion - Construction of New Dwelling
106/00	Mr. & Mrs. W.R.D. Richards 19 Pembroke Road Pembroke Dock	5 Chapel Row, Llanreath - Attached Store Building to Side of Existing Dwelling
111/00	Welsh Development Agency Llys-y-Ddraig Penllergaer Business Park Swansea	Plateau A, Cleddau Bridge Business Park (Cyber Bay) - Call Centre/Office Building with associated car parking and landscaping

44. PLANNING DECISIONS

The following decisions have been received from Pembrokeshire County Council in respect of current planning applications:-

940/99	Plot S, St. Patricks Hill, Llanreath - Approved
948/99	Land to East of, Pumping Station, Waterloo - Erection of Small Garage to House Motorcycle - Approved
960/99	Land Off, Donovan Reed Gardens, London Road - 5 No. Detached Houses - Approved
33/AD	Call Centre, Cleddau Bridge Business Park - 1 no. Freestanding Sign and 4 no. illuminated signs secured to the building - Approved

PART IV - ACCOUNTS

45. PAYMENT OF ACCOUNTS

The following accounts are submitted for payment:-

23.	Jewson Ltd. - Materials	£20.61
24.	Zurich Municipal - Insurance Premium	£3,109.18
25.	Chemical Express - Cleaning Materials	£44.93
26.	Imprest Account - Salaries, Wages, Tax and N.I.	£1,147.48
27.	Cllr. Mrs. P.E.M. Folland - Mayor's Allowance	£1,400.00
28.	Consortium - Cleaning materials	£74.35
29.	Pater Jewellers - Repairs to Mayoral Chain	£72.00

T.R. EDWARDS,

Town Clerk.



GALVANIZED GATES

KINGS LANE, THE STRAND, SWANSEA, SA1 2AQ...

DEAR MR EDWARDS,

I ENCLOSE A DRAWING OF YOUR GATES ON PATER HALL.

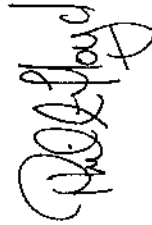
USING MY COMPUTER I HAVE TAKEN OUT THE LOOPS FROM THE ANCHOR.

ALSO PUT BARS BEHIND THE PLANE.

ALSO FOR US TO COME DOWN AND PUT LOCKS ON THE GATES SO THAT THEY CAN BE LOCKED OPEN.

IF WE DO WHAT YOU ASK US TO DO. PLEASE CAN WE GET PAID STRAIGHT AWAY. AS WE ARE A VERY SMALL COMPANY.

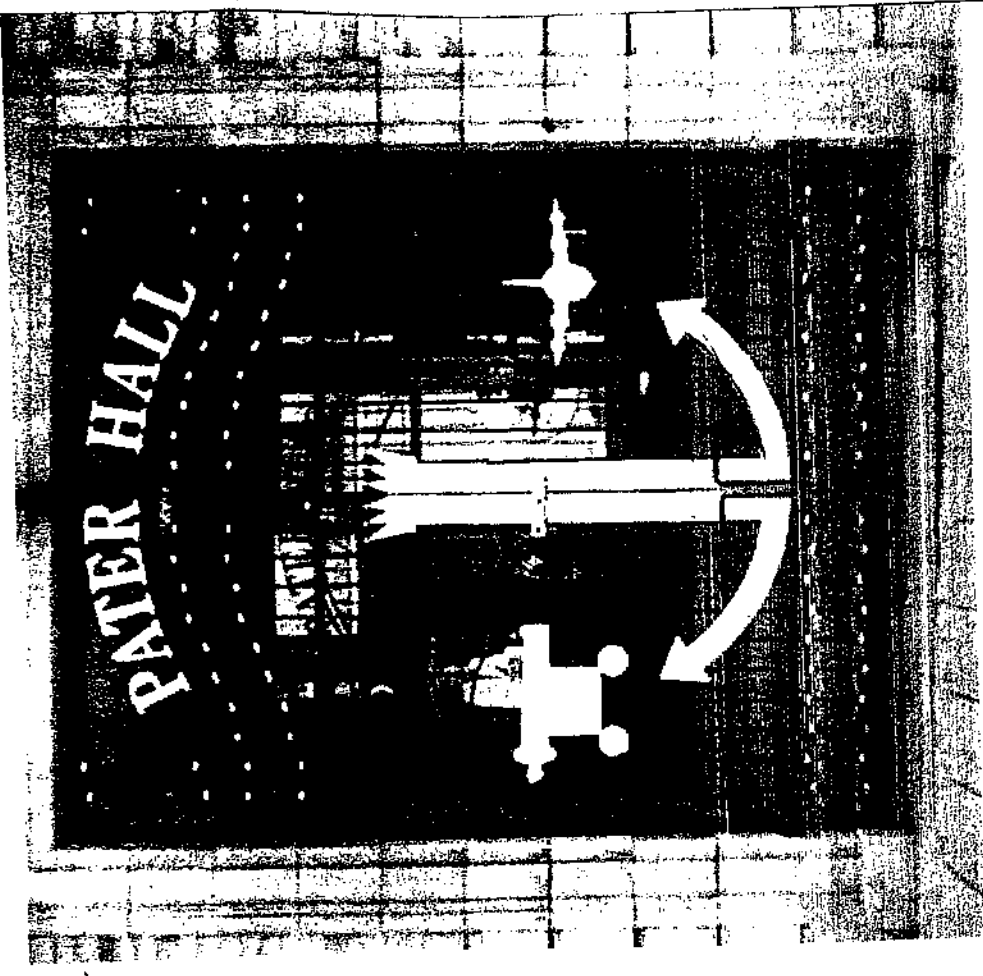
KIND REGARDS



Specialists in :-
ESTATE GATES
GATES
ORNAMENTAL IRON WORK
RAILINGS
GUARDS
WINDOW GRILLS
MESH GUARDS
TUBULAR HANDRAIL FURNITURE

PROPIETOR - R.P.MORGAN

TEL No (01792) 413960 FAX No (01792) 510190



APPENDIX "B"

Stephanie Bowen
& Stranraer Rd,
Pemaar,
Pembrokeshire,
SA72 6RX

To The Town Clerk,

I am writing to you on behalf of the Cleddau Mustangs Western Line Dance Club. On the 27 of May we are holding a charity day at the Pater Hall Pembroke Dock, in aid of Barnados Pembrokeshire Activity Schemes and other local causes. We are doing a sponsored Line Dance, cake stalls, demonstrations, and a Dance at night with a top Linedance choreographer coming down to give a workshop. We are also doing a raffle, and all our local businesses and local leisure parks have donated prizes.

To make any event successful we need to keep the costs down so we were wondering if the council could possibly help us with the hall, it is going to cost us 100 pounds all day, so we would be grateful for any help you could give, looking forward to your reply.

Yours Hopefully
Stephanie Bowen



COUNCIL OFFICE
HIGH STREET
NEYLAND
PEMBROKESHIRE
SA73 1TF

CLERK/ FINANCIAL OFFICER

TELEPHONE: 01646/672275

12.5.2000

date:

The Town Clerk,
Pembroke Dock Town Council,
Pater Hall,
Lewis Street,
PEMBROKE DOCK,
SA72 6DD

Dear Sir,

Nevaland Town Council Monthly Meeting - Monday 3rd July 2000

I am enclosing a copy of a letter sent to Dr Richard Edwards, AM, who has kindly agreed to attend the above meeting to discuss primarily the matters listed in the letter.

As the issue of continuing tolls on the Cleddau Bridge could be of interest to your Council, perhaps you would like to send representatives to the Neyland meeting, if you wish your views to be publicly aired.

I shall look forward to hearing from you.

Yours Sincerely,

Gareth Hopkins.

(Clerk/ Financial Officer)



COUNCIL OFFICE
HIGH STREET
NEYLAND
Pembrokeshire
SA73 1TF

CLERK/ FINANCIAL OFFICER:
TELEPHONE:

12.5.2000

Dr Richard Edwards, AM,
30 Market Street,
HAVERFORDWEST,
Pembros SA61 1NH.

Dear Dr Edwards,

Neyland Town Council Ordinary Monthly Meeting -
Monday 3rd July 2000.

Following a telephone conversation with your secretary, I understand that you are free to attend the Neyland Town Council's Meeting in July.

Councillors feel that following your promotion to Chair of the National Assembly's Environment, Planning and Transportation Committee, you may be in a position to outline your ideas and thoughts on transport matters particularly relevant to Neyland at present.

In view of the number of ideas being put forward throughout the County in respect of Objective One Funding, Neyland Town Council feel that one of the most important matters to be considered should be the abolition of the tolls on the Cleddau Bridge, with the road over both the Cleddau and Westfield Bridges trunked.

Although it would appear from figures quoted in the press, that the Cleddau Bridge is making a profit for the County Council to offset other County Council expenditure, the tolls are still a drain on the economy of Pembrokeshire to the extent of almost £2M per annum. It causes both an economic and social barrier in the County, and would appear to be the only major toll bridge in Wales, apart from the Severn Bridge crossings into England:

In addition, with the semi closure of the Westfield Bridge due to maintenance work over the past number of months, roads serving Rosemarket and Burton have been used for which they were not constructed, causing considerable inconvenience to these communities.

It would therefore be most helpful if you make a presentation to the Town Council for 20/30 minutes on these subjects, with a little time spent on questions and answers.

As the topics would be of interest to surrounding Town and Community Councils, it is proposed to send invitations to Llanstadwell, Rosemarket, Burton and Pembroke Dock Councils, to send representatives to this meeting.

(Continued)



COUNCIL OFFICE
HIGH STREET
NEYLAND
Pembrokeshire
SA73 1TF

CLERK/ FINANCIAL OFFICER:
TELEPHONE:

12.5.2000 (Continuation)

I shall look forward to receiving your confirmation that you can attend this Meeting in due course, when I shall be pleased to forward you a timetable of your part in the Meeting.

Yours Sincerely,
Garth Hopkins
(Clerk/Financial Officer)

Copies to Llanstadwell C.C.
Rosemarket C.C.,
Burton C.C.
Pembroke Dock Town Council.



PEMBROKE DOCK TOWN COUNCIL

SUPPLEMENTARY REPORT OF TOWN CLERK

25TH MAY, 2000

Madam Mayor, Ladies and Gentlemen,

46. FLORAL DISPLAYS - WATERING

As Members know I have been looking for suitable equipment to enable Mr. J. Jones, Caretaker to water the flower baskets on a weekly basis.

I attach at Appendix "D" details of a 22 gallon portable water tank which is manufactured by Western Trailers of Bristol.

The cost would be:-

	£
Single skin tank	315
12 volt rechargeable pump	138
Telescopic lance	<u>70</u>
	523
Less 15% discount	<u>78</u>
	<u>445</u> (+ VAT)
Delivery: 2 - 3 days	

Members instructions are requested.

47. NEW TRAFFIC ORDER - DISABLED BAYS - CHURCH STREET

I attach at Appendix "E" details of the creation of disabled bays in Church Street and the removal of taxi spaces in Lower Meyrick Street and their replacement with general use parking bays.

Members views are requested.

48. PATER HALL - MOBILE CINEMA

I attach at Appendix "F" reply received from West Wales Cinemas in respect of Council's decision to permit the Hall to be used for a twelve week trial period by West Wales Cinemas at a hiring charge of £25 per session. Council resolved that West Wales Cinemas would be responsible for the cost of cinema licensing and of any registered door person requirements.

Further instructions are now required in view of the contents of the letter.

T.R. EDWARDS,

Town Clerk.

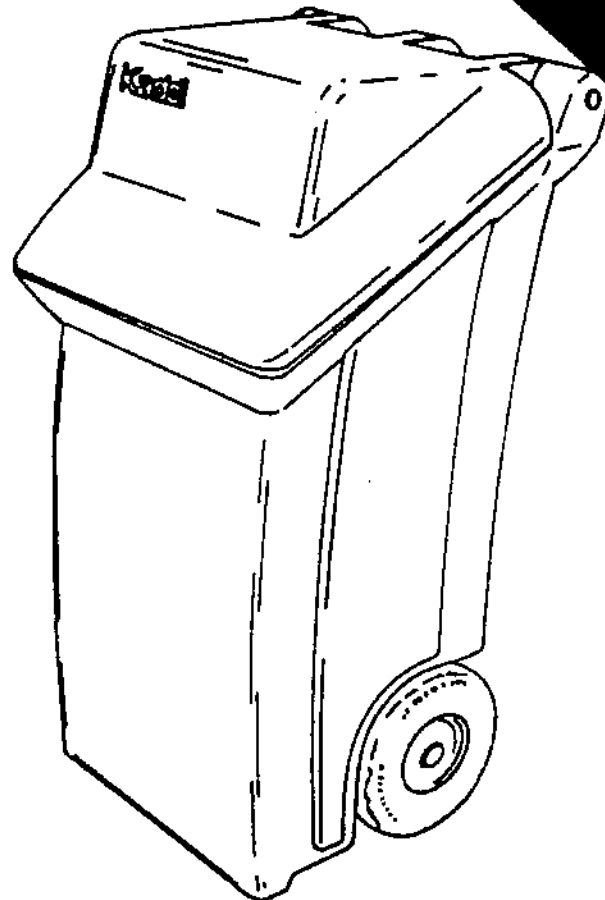


100 LITRES – 22 GALLONS

Kaddi

**PRICE INCLUDES:
KADDI C/W DRUM
PUMP AND
SPOUT, HOSE,
TRIGGER NOZZLE,
SIGHT GAUGE,
POST AND
PACKAGE.**

**SINGLE SKIN £315
BUNDED £385
12V CORDLESS
PUMP
EXTRA £138**



**New
For
2000**





Cyngor Sir Penfro - Pembrokeshire County Council

Leaflet 23/15/00

APPENDIX "B"
BRYN PARRY-JONES, M.A., OBE
 Chief Executive
 Director of Finance
 Cylfaenydd Cymyl
 Pembrokeshire County Council,
 County Hall, HAVERFORDWEST,
 Pembrokeshire, SA61 1TP
 DX 9895 HAVERFORDWEST
 Telephone 01437 764551
 Fax 01437 776488

WBD/JP/E/4203
 John Price
 Ext: 5088/ Fax: 01437 775008
 18 May 2000

Please reply to
 Transportation & Technical Services


Mr R. Edwards
 Clerk to Pembroke Dock Town Council
 Lewis Street
 Pater Hall
 PEMBROKE DOCK
 Pembrokeshire
 SA72 6DD
 Dear Sir

**RE: NEW TRAFFIC ORDER - DISABLED BAYS CHURCH STREET
 PEMBROKE DOCK**

A proposal is to be advertised for the creation of the disabled bays on the west side of Church Street near the Bush Street junction. If approved this would provide disabled bays in the town at Church Street, Upper Meyrick Street, Meyrick Street, Lewis Street, Dimond Street and Lower Meyrick Street.

A proposal has also been discussed for the removal of the taxi spaces on Lower Meyrick Street and their replacement with disabled spaces. In view of this current proposal for Church Street it may be more appropriate to convert the taxi bays to general parking bays. The enclosed plan shows the present provision of five disabled spaces in Lower Meyrick Street.

I would appreciate your views on the provision of two disabled spaces on Church Street and the conversion of the taxi rank on Lower Meyrick Street to general use parking.

Yours faithfully


W B DAVIES
 Head of Operations

Enc



Proposed Disabled Bays
 Church Street
 Pembroke Dock
 Grid Ref: 11250
 Date: 27/11/1998
 Scale: 1:1250
 Job No: 11250
 Prepared from the Ordnance Survey mapping with the permission of the Director of the Ordnance Survey Office
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 Printed and Published by the Controller of Her Majesty's Stationery Office, London, E.C. 2A, 1998.

Your ref
 My ref
 Please ask for
 Telephone
 Date

Mr. EDWARDS
Town Clerk
Pater Hall
Diamond Street
PEMBROKE DOCK
Pembrokeshire SA72 6DD

Mr. John RAIKES
Uplands
Upper Bridge Street
NEWPORT
Pembrokeshire SA42 0PL
Tel: (01239) 820693

Dear Mr. EDWARDS

Re: Proposal to use Pater Hall for Mobile Cinema.

Further to the meeting of last month, your letter and our recent telephone conversation, I am writing with regard to the proposed terms for use of the Hall. Your current proposal would involve our incurring costs of £25 per session rental plus upto a further £20 per session for supervisory staff, which I'm concerned would likely prove to be financial inhibitive. Accordingly, I would propose the following terms:

- That we proceed in the immediate future upon the basis of a rental of £25 per session on a Wednesday evening.
- That, in the longer term, I am prepared to pay 10% of admission fees as rental, with a guaranteed minimum of £25 (n.b. distributors will account for upto 45% + VAT of takings, in addition to other overheads, costs etc.).
- That the care-taker will be available to help with the moving of equipment before and after the screening.
- That for the duration of the screening the care-taker will remain in the auditorium in a supervisory capacity. For your information I have had it confirmed by Pembrokeshire County Council - Licencing Department that a registered door-person is not required for a cinema screening.
- That with respect to the fee for a Cinema Licence for the Hall I propose that your Council meet the initial sum, as required by the County Council, but that I shall reimburse you, in full, in 12 equal monthly instalments

There is a further matter of concern, which was touched on only in passing at our meeting in Council, but which on reflection I now feel needs to be clarified. It concerns the need for a reciprocal commitment between us as to (a) the exclusive use of The Pater Hall by myself for cinema screenings in the Pembroke Dock locality, and (b) the exclusive use of my services and operation for all such screenings.

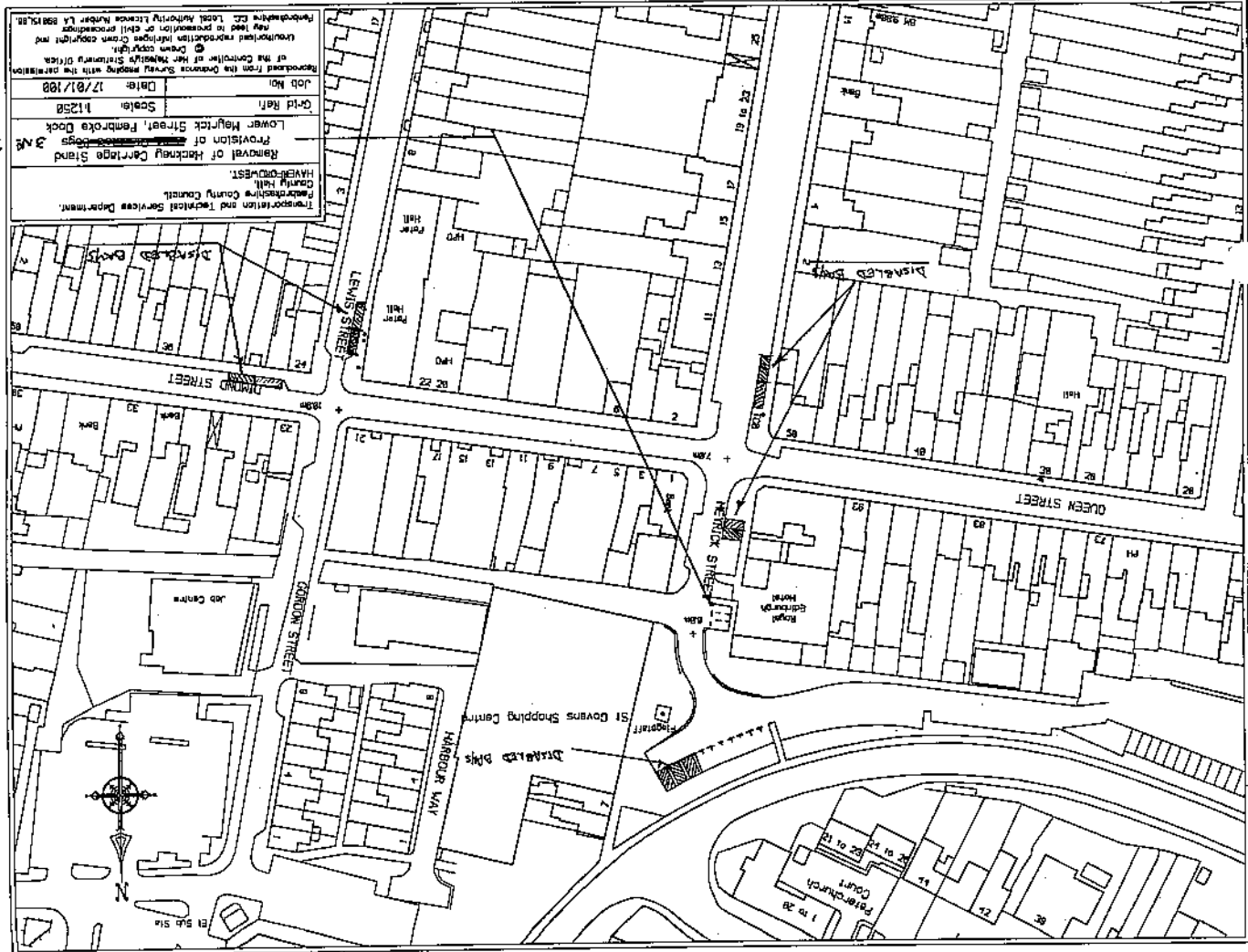
To be clear I propose that we have a written agreement establishing that I will not operate cinema screenings in any alternate venue in the vicinity of Pembroke Dock (incl. Pembroke), which secures my commitment to the use of The Pater Hall, in return for which I would seek a commitment to the exclusive use of my services for any and all moving picture screenings which take place in the Hall.

For the avoidance of doubt, I do not seek to pre-empt a successful outcome of the trial period we have agreed to, as to any future decision on whether cinema screenings will continue in Pembroke Dock. Rather, specifically, I seek at this point in time a commitment that should such a decision to continue with screenings be made, your Council will agree to the exclusive provision of my services to do so as above.

Please feel free to contact me should you require any further clarification.
Yours Sincerely,

John Raikes

Mr. John RAIKES
WEST WALES CINEMAS



Recorded from the Ordnance Survey maps with the permission of the Controller of Her Majesty's Stationery Office.
Drawn by J. H. Jones
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Job No. 17/81/100
Scale: 1:1250
Grid Ref: 11250
Lower Hagrick Street, Pembroke Dock
Removal of Hackney Carriage Stand 3A
Provision of 3A
Removal of Hackney Carriage Stand 3A
HAGNEY CARRIAGE STAND
Transportation and Technical Services Department,
Pembrokeshire County Council,
Pembroke Dock, Pembrokeshire.

Pembroke Dock

PEMBROKESHIRE ENVIRONMENTAL FORUM
The community participation element of the Local Agenda 21 process in Pembrokeshire

ANNOUNCING THE JUNE FORUM

FRIDAY 9TH JUNE AT 6.00 p.m.

at

Picton Centre in Haverfordwest

PLANNING FOR THE FUTURE
Choices for Pembrokeshire

**your opportunity to question and discuss the planning for
the future of your community.**

6.00 to 6.10 p.m. Dr. CLIVE MORGAN Introduction from the Chair

**6.10 Keynote Speech Dr. RICHARD EDWARDS - Assembly
Member and Chair of Environment, Planning and Transport**

**6.30 Stephen Hurr, Development Plan Officer at Pembrokeshire
County Council**

Ivor Jones, Head of Conservation at the National Park

**Dr Alister Scott, Rural Planning with the Welsh Institute of
Rural Studies in Aberystwyth**

7.00 Introduction to Formulating Questions

7.10 SUPPER Organic or at least Local RSVP if possible

8.00 OPEN FORUM

9.00 Plenary/summary from speakers.

Please telephone if you would like further information

CONTACT NUMBERS : David Lort Philips, Chairman 01834 891221

Jane Bell, 01437 781221

Sue Jackson, 01437 710861

Richard Blacklaw Jones 01437 769713

PEMBROKESHIRE ENVIRONMENTAL FORUM

The community participation element of the Local Agenda 21 process in Pembrokeshire

News and Views.....Monday, 15 May 2000

Franking the Mail.....Myles Pepper pointed out that by franking the mail, we might have been saving ourselves work but we were depriving our local post office of trade. So.... here we are licking stamps for the sake of keeping a post office in our village.

Low Food Miles.....Thanks to Robbie Coles and Freddie Riley's research and determination we are "feeding the Forum" from local and wherever possible organic produce. The suppliers for the last joint Forum with the Institute of Welsh Affairs are still available on paper if anyone would like to know our sources.

Vision in Action.....The third and latest Vision in Action is available from Vicky Moller, 01239 820971. It is a brilliant piece of work and certainly deserves serious support.

Litter Litter Litter.....The beach cleaning teams seem to be hard at work. Many beaches now having volunteer beach rangers organised by Tonia Forsyth at Keep Wales Tidy. Enthusiasm is enormous but unfortunately there still seems to be some lack of co-ordination. One beach was cleaned three times in the last three months by three different teams, most take their collection, neatly bagged, to the nearest road where collection can be arranged with the County Council. But one group recently left their orange bags labelled SPDC at the beach 200 yards from the road. Please phone Tonia Forsyth at Keep Wales Tidy who can arrange helpers and will co-ordinate the groups.

First Welsh Organic Farming and Food Industry Event at Pembrokeshire College on Friday 27th October, 2000. Contact Richard Blacklaw Jones on 01437 769713 for further details.

TO MAKE BEST USE OF THE PAPER AND THE MAILING (and therefore save energy and trees!) IF YOU HAVE ANY NEWS OR VIEWS YOU WOULD LIKE TO EXPRESS BRIEFLY IN THE SPACE AVAILABLE ON THE BACK OF THESE ANNOUNCEMENTS PLEASE LET US KNOW.