

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 3<sup>rd</sup> November 2016

**PRESENT:** Councillors M Colgan, J McNaughton, G Anderson D Earl P George G Goff P Kraus A McNaughton M Murton S Perkins J Phillips

**IN ATTENDANCE:**

Sarah Scourfield – Town Clerk  
Amanda Dillaway – Deputy Town Clerk  
Amanda Hart – Administrative Support Officer

**77 APOLOGIES FOR ABSENCE**

Councillors P Folland K Higgs A Lee T Wilcox

**78 DECLARATIONS OF INTEREST**

None

**79 QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

None

**80 MINUTES OF 6<sup>th</sup> October 2016**

It was

**PROPOSED by Councillor D Earl**  
**SECONDED by Councillor A McNaughton**  
**RESOLVED - That the Minutes of 6<sup>th</sup> October 2016 are adopted as a true record.**

**81 MATTERS ARISING FROM THE MINUTES OF 6<sup>th</sup> October 2016**

**Item 75 Community Issues, Pembroke Dock Town Council Christmas Dinner**

After a discussion between Members the Town Clerk was asked to forward a menu from The Shipwright Inn and The Cove to Members who, would then email their preference of venue to the Town Clerk.

Councillor Perkins mentioned that Communities First would continue until December 2016 and receive funding until March 2017

**82 TO RECEIVE AND CONSIDER THE REPORT OF THE TOWN CLERK**

**60. Planning Applications & Enforcement**

The Town Clerk highlighted to members an issue that had been brought to her attention in Bellevue Terrace, where a new window had been installed in close proximity of a neighbouring dwelling and, from the information shown it was clear that there was an issue with overlooking into the neighbouring property.

Pembrokeshire County Council had been contacted about the issue and had informed that they had requested a planning application to be submitted by the occupant; however it also stated that if the planning application was not submitted it was “unlikely that a formal approach would be taken”.

This highlighted some concern that enforcement processes would not be taken. In the Town

Council offices a number of breach of planning enquiries had been made with a number of areas in the Town, with no or little response or feedback of outcome.

The Town Clerk asked for members to agree for a formal letter to be sent to the County Council to highlight concern that this is happening within Pembroke Dock and ask that a further explanation is provided.

All Members agreed that a letter should be sent.

**61. Temporary Road Closure**

The Town Clerk stated that there would be a temporary road closure on Ferry Lane- Pembroke Dock on 4<sup>th</sup> November at 23.00 till 06 00 on the 5<sup>th</sup> November to allow for Railway Bridge Inspection.

**62. Independent Remuneration Panel – Annual Report**

The Town Clerk commented that the Draft Annual report for this organisation had been published and had included within Members' Papers a copy of the information which is relevant to Town and Community Councils. This report included information regarding payments to Members to cover travel costs and Mayoral/Civic expenses with specific amounts set out in the document, any payment would still need agreement from Council before it is paid.

**63. Budget Review**

The Town Clerk had included in Members' Papers a copy of the budget so far, and stated that to date 58.8% of the agreed budget has been spent so far and therefore, The Town Council were on target.

**64. Remembrance Services**

The Town Clerk stated that The Remembrance Service for Pembroke Dock would take place on Sunday 13<sup>th</sup> November 2016 at St Johns Cenotaph 2.30 for 3pm. There would be no parade for Pembroke Dock this year. A service would also be taking place at the Military Cemetery on Saturday 12<sup>th</sup> November 2016 2.30 for 3pm for anyone wishing to attend.

**65. Councillor Anderson Action Plan**

Councillor Anderson had provided further information on the proposed Action Plan for Pembroke Dock, if this plan was agreed it would be something which would be funded under the regeneration section of the Town Council Budget. The Town Clerk asked for Members' comments and questions on the plan.

A discussion was held between Town Council Members and it was agreed to give support to Councillor Anderson's Action Plan, with administration support for research only carried out when deemed necessary, Pembroke Dock Town Council would not fund the whole plan.

**83 TO RECEIVE AND CONSIDER THE SUPPLEMENTARY REPORT OF THE TOWN CLERK**

**ITEM NUMBER AND SUBJECT**

None

## 84 BUDGET 2016 -2017

The Town Clerk stated that the Finance Committee had reviewed the following grant applications:-

### 1. Llanion Cove – Tall Ships

Llanion Cove is currently working with Tall Ships (Wales) Trust. TSWT organise sailing, training ship and yacht experiences for young people. The Tall Ships Trust and Llanion Cove are applying for funding to allow for the places on the course which they offer to be subsidised to allow for people who may not be able to afford the courses to take part. The Organisation held the amount of £4870 in their accounts as of July 15.

They have requested a total of **£5825.00** which would be allocated in the following way;

1. Five places for level 1 & 2 Royal Yachting Association training course, course normally costs £240 per person but a subsidy of £200 each would reduce this cost to £40 per person. Five places on this course would be **£1000**
2. Five places for young people sailing club which runs April to September on Monday and Tuesday evenings. Normal cost is £15 per person per evening with a subsidy of £10 per person it would reduce this cost to £5. For someone to attend over 6 months the cost would be **£1250**
3. 30 buoyancy aids as safety equipment these cost £30 each and five paddleboards to help with confidence in the water £250 each total cost **£2150**
4. Reservation of 5 places on a training vessel such as Challenge Wales for youngsters, they have requested 50% of the costs for this which totals **£625**
5. 20 places at an art engagement workshop for elderly people and those suffering mental health issues total cost of this would be **£800**

Members discussed the above application and recommended that item 2 would be the best option for Council to support. It was therefore recommended that the Town Council grant **£1250** to Llanion Cove. It was commented that the grant must be spent on children from the Pembroke Dock area.

It was

**PROPOSED by Councillor D Earl**

**SECONDED by Councillor S Perkins**

**RESOLVED – That Pembroke Dock Town Council grant £1250.00 to Llanion Cove to help with item 2 of their proposal under Local Government Act 2000 s.2, the Power of Wellbeing.**

### 2. Pembrokeshire Frame

Frame are based in Pembrokeshire with a number of showrooms across the County, they have a showroom based in Pembroke Dock where 22 families within Pembroke Dock currently benefit from their programme. It is stated that activities at frame greatly assist the wellbeing of participants, breaking down barriers to employment. Many people who go to work for frame come from difficult backgrounds and frame help to encourage the development of new skills and build self-confidence.

They have requested the amount of **£2000** which will be used towards the cost of training and work practise programmes at frame. The funding if agreed would be targeted specifically at individuals from Pembroke Dock.

The Organisation held the amount of £135,193 in their accounts as of March 15.

The Committee discussed the above application and recommended that this application was not granted funding due to the amount of funds held.

A vote was taken and all Town Council Members agreed with the Finance Committee's decision not to grant funding to this application.

**3. Pembroke Dock Summer Festival**

Pembroke Dock Summer Festival group hold a week-long festival which consists of family fun activities to bring families and the community together and promote a feeling of wellbeing and pride in the town, they have requested the amount **of £5000** which will be used to pay for workshops, entertainers and artists to carry out activities within the festival week.

The Organisation holds the amount of £11,204.33 in their accounts as of October 2016.

Councillor D Earl and Councillor M Colgan declared an interest with this application so it was recommended that this application was brought back to the next full council meeting.

At the meeting Councillor D Earl, M Colgan, S Perkins and P George declared an interest in the above application. After a discussion

It was **PROPOSED by Councillor A McNaughton**  
**SECONDED by Councillor J McNaughton**  
**RESOLVED – That Pembroke Dock Town Council grant £5000 to**  
**Pembroke Dock Summer Festival to help with activities within**  
**festival week under Local Government Act 1972 s.145.**

**4. Pembroke Dock Winter Festival**

Pembroke Dock Winter Festival plan and provide a lantern festival which parades through the town. There are workshops held for families to take part in to make their own lantern and celebrate the Christmas season. The group have requested the amount of **£4000** which will be used to pay artists to work with schools and children of Pembroke Dock.

The Organisation holds the amount of £11,204.33 in their accounts as of October 2016.

Councillor D Earl and Councillor M Colgan declared an interest with this application so it was recommended that this application was brought back to the next full council meeting.

At the full council meeting Councillor S Perkins D Earl and P George also declared an interest with this application. The application was discussed and Members agreed to grant funding for this application.

It was **PROPOSED by Councillor A McNaughton**  
**SECONDED by Councillor G Goff**  
**RESOLVED – That Pembroke Dock Town Council grant £4000 to**  
**Pembroke Dock Winter Festival to help with activities within**  
**festival week under Local Government Act 1972 s.145.**

**5. Friends of Pembroke Dock Memorial Park Group.**

Friends of the Memorial Park Group work to provide play equipment in the Memorial Park based in Pembroke Dock. They have previously worked to install bike track, skate park and play area for toddlers and are now looking to provide play equipment for children from aged 6 upwards. They have requested the amount of **£10,000** to help towards the cost of new equipment.

The Organisation holds the amount of £23,800 in their accounts as of October 2016. Councillor D Earl and Councillor M Colgan declared an interest with this application so it was recommended that this application was brought back to the next full council meeting.

At the Full Council Meeting Councillors S Perkins and P George also declared an interest in the above application.

After a discussion between the remaining Members it was decided to grant funding for this application.

It was

**PROPOSED by Councillor J Phillips**

**SECONDED by Councillor M McNaughton**

**RESOLVED – That Pembroke Dock Town Council grant £10000 to Friends of Pembroke Dock Memorial Park Group to help towards the cost of new equipment under Local Government Act (Miscellaneous Provisions) 1976 s.19**

#### **6. Pembroke Dock Pensioners Friendship Club**

This group is based in Pembroke Dock and provides a safe and welcoming environment for senior citizens of Pembroke Dock to help alleviate the social isolation commonly experienced by this age group. They have requested the amount of **£500** which will be used towards the rental of the Pater Hall for the year, Christmas dinner, Easter tea and an educational trip.

The Organisation holds the amount of £2865.00 in their accounts as of July 2016.

The Committee discussed the above application and recommended that financial support should be granted to this group. It was therefore recommended that the Town Council grant **£250** Pembroke Dock Pensioners Friendship Club.

Councillor P George declared an interest in this application. Members had a discussion and all agreed to grant funding for this application.

It was

**PROPOSED by G Goff**

**SECONDED by Councillor G Anderson**

**RESOLVED – That Pembroke Dock Town Council grant £250.00 to Pembroke Dock Pensioners Friendship Club to help with the cost of renting the Pater Hall under Local Government Act 2000 s.2, the Power of Wellbeing.**

#### **7. Pennar Village Green**

This group protects and maintains the registered village green which is based in Stranraer Road, Pennar, Pembroke Dock. They currently maintain on a voluntary basis the area for residents of Pembroke Dock to use and enjoy, previous funds for expenses e.g. Petrol costs has been raised through raffles, music nights and bingo.

They have requested the amount of £1500 to help towards the costs to maintain the area.

The Organisation holds the amount of £0 as of October 2016 as previous funds were raised and spent as required.

The Committee discussed the above application and recommended that financial support should be granted to this group. It was therefore recommended that the Town Council grant **£750 Pennar Village Green.**

All Members agreed that this grant application should be funded.

It was

**PROPOSED by S Perkins**

**SECONDED by Councillor J Phillips**

**RESOLVED – That Pembroke Dock Town Council grant £750.00 to Pennar Village Green to help maintain the area under Local Government Act 2000 s.2, the Power of Wellbeing.**

#### **8. Pater Hall Community Trust**

The Pater Hall Trust runs the Pater Hall which provides facilities for residents to rent for events. The trustees carry out minor maintenance of the hall which includes painting and decorating, the income from the hall is used on day to day overheads such as heating and lighting. They have requested the amount of **£7000** to help towards the costs of cleaning and caretaking which cost £16,569 in the last financial year.

The Organisation holds the amount of £12,483.00 in their accounts as of March 2016.

The Committee discussed the above application and recommended that financial support should be granted to this group. It was therefore recommended that the Town Council grant **£6000 Pater Hall Community Trust.**

It was commented in previous years there had been agreements for the funding provided to the Pater Hall to be reduced therefore after a discussion between Members a vote took place and

It was

**PROPOSED by Councillor G Goff**

**SECONDED by Councillor S Perkins**

**RESOLVED – That Pembroke Dock Town Council grant £5000 to Pater Hall Community Trust to help towards the cost of overheads at the Pater Hall under Local Government Act (Miscellaneous Provisions) 1976 s.19.**

#### **9. Asbestos Awareness & Support Cymru**

The above organisation offers specialist support and signposting about the benefits and compensation that can be claimed from living with asbestos related illnesses. The organisation are developing a new project called Asbestos Awareness – Future generations, this will be delivered to schools, libraries, youth groups and colleges in Llanelli, Cardiff, Port Talbot and Milford Haven. The group stated they benefit 450 people with 50 from the Pembroke Dock area.

They have requested the amount of £1,750 which will be used towards the costs associated with delivering support groups in Milford Haven and Sunday lunches in Narberth.

The Organisation holds the amount of £38,919 in their accounts as of April 2015.

After discussion it was agreed that funding was not granted to this organisation due to the amount of funds held.

#### 10. Sunderland Trust

The Sunderland Trust is located in the Heritage Centre in Pembroke Dock interpreting the Heritage of Pembroke Dock and provides a tourist attraction within the town. The main aim of the organisation is to recover the Sunderland from the haven waterway and collect and conserve items of historical relevance to Pembroke Dock

The group have requested the amount of **£7,750** which will be used towards 25% of the rent =£1500 and 25% of the centre manager salary = £6250.

The Organisation holds the amount of £54,712 in their accounts as of August 2015.

The Committee discussed the above application and recommended financial support could not be given for the salary for the centre manager but some financial support should be granted to this group. It was therefore recommended that the Town Council grant **£1500** Sunderland Trust to pay towards the rent.

Town Council Members agreed with Finance Committee's decision.

It was

**PROPOSED by Councillor M Murton**

**SECONDED by Councillor P George**

**RESOLVED – That Pembroke Dock Town Council grant £1500 to The Sunderland Trust to help towards rental costs under Local Government Act 2000 s.2, the Power of Wellbeing.**

#### 11. Girl guiding

An application has been received from this organisation who are a female organisation are aiming to help girls and young women develop emotionally, mentally and physically in order for them to make a positive contribution to the community and wider world.

They have requested the amount of £2500 which will be used towards replacing their outdoor cooking system; replace 6 berth patrol tents and purchase of IT equipment such as a laptop to enable for research to be undertaken.

The Organisation holds the amount of £564.25 in their accounts as of September 2016.

The Committee discussed the above application and recommended that financial support should be granted to this group. It was therefore recommended that the Town Council grant **£1000** Girl guiding.

Town Council Members all supported the Finance Committee's decision on this grant application.

#### 12. Regeneration Team

This organisation works to regenerate the Town of Pembroke Dock and is currently working on a number of projects in the Town. They have asked that the Town Council set aside the amount of **£12,000** in the upcoming budget which will be used towards the planned action plan which a number of Councillors are involved in the planning of.

The Organisation holds the amount of £2753.29 in their accounts as of October 2016, but only £259 is unallocated for an event.

The Committee discussed the above application and recommended that financial support should be granted to this group, but felt that with current discussions regarding the Town Action Plan taking place that further discussions would be required at Full Town Council meeting

Councillor G Anderson declared an interest in this application.

After discussion members agreed for funding to be provided for Regeneration of the Town, however members stated that they could not agree funding for the 101 projects as more information was required it was therefore agreed that the Town Council would hold the funds and agree the projects once further information had been received.

It was **PROPOSED by Councillor D Earl**  
**SECONDED by Councillor J Phillips**  
**RESOLVED – That Pembroke Dock Town Council grant £12000 to The Regeneration Team to help towards the regeneration of the town under Local Government Act 2000 s.2, the Power of Wellbeing.**

The Following budget was recommended for approval

<b>ADMINISTRATION</b>		<b>2016</b>		<b>2017</b>
1101	Advertising	300		100
1102	Internal Audit Fees	150		150
1103	Insurance	3000		2800
1104	Legal Fees	1000		2000
1105	Computer Support	600		500
1106	Telephone	600		800
1107	Travelling & Subsistence	250		150
1108	External Audit	600		600
1109	Postage	500		500
1110	Office Equipment	1600		500
1111	Printing & Print Consumables	600		500
1112	Maintenance of Equipment	250		250
1113	Stationery	800		500
1114	Training	1500		1000
1115	Membership Fees	500		500
1116	Internet	300		300
1117	Website	300		500
<b>TOTAL</b>		<b>12850</b>		<b>11650</b>

There has been a reduction of **£1200** on the administration budget with reductions on Advertising, Travel & Subsistence, Office equipment, Stationery.

It was **PROPOSED by Councillor D Earl**  
**SECONDED by Councillor G Goff**  
**RESOLVED - That Pembroke Dock Town Council agree with the 2017/18 Administration Budget spend of £11650.**



## Salaries/Wages

**2016** - £67000.00

**2017** - £77800.00

There has been an increase in this budget of **£10,800** to allow for increment rises and street cleaning costs.

It was

**PROPOSED by Councillor M Colgan**  
**SECONDED by Councillor J McNaughton**  
**RESOLVED – That Pembroke Dock Town Council agree with**  
**2017/18 Salaries & Wages Budget spend of £77,800**

1301	Mayor's Allowance	4000		4000
1302	Deputy Mayor's Allowance	1000		1000
1303	Mayoral Civic Events	2000		2000
1304	Official Entertainment	500		500
<b>TOTAL</b>		<b>7500</b>		<b>7500</b>

There have been no changes made within this budget.

It was

**PROPOSED by Councillor S Perkins**  
**SECONDED by Councillor G Goff**  
**RESOLVED - That Pembroke Dock Town Council agree with**  
**the 2017/18 Civic Allowance Budget spend of £7,500**

1401	General Rates	2300		2300
1402	Rent to Community Trust	7000		7250
1403	New Council Office Project	6000		0
<b>TOTAL</b>		<b>15300</b>		<b>9550</b>

There has been a reduction within this budget head of **£5750** as there has been no allocation for the new council office project, but there has been an increase on the rent to allow for the increase in rent for the proposed offices at the Pater Hall.

It was

**PROPOSED by Councillor D Earl**  
**SECONDED by Councillor J Phillips**  
**RESOLVED - That Pembroke Dock Town Council agree with**  
**the 2017/18 Rates and Rent Budget spend of £9550**

1501	Christmas Lighting	18000		18000
1502	Utilities - Mem Lamp & Pump House	200		200
1503	Maintenance Centenary Lamp	500		250
1505	Maintenance Pump House	250		250
1507	Floral Baskets	5200		5200
1508	Memorial Park Maintenance	100		250
Regeneration		6000		
<b>TOTAL</b>		<b>30250</b>		<b>24150</b>

There has been a reduction of **£6100** on this part of the budget this is due to the regeneration part of the budget has been moved to Grant section of the budget.

The Town Clerk stated that the Tennis nets and posts needed to be replaced in the Memorial Park and recommended that an amount of £1,000 was added to the Memorial Park Maintenance part of the budget, members agreed with this addition.

It was

**PROPOSED by Councillor J McNaughton**  
**SECONDED by Councillor J Phillips**  
**RESOLVED - That Pembroke Dock Town Council agree to**  
**2017/18 Budget of £25,150**

1601	Donations	1500		1500
1603	Pater Hall Community Trust	7000		6000
1604	Pembroke Dock Festival Winter	4000		4000
1605	Pembroke Dock Festival Summer	5000		5000
1609	Memorial Park	10000		10000
1615	Pembroke Dock Friendship Club	350		250
	Sunderland Trust			1500
	Pembrokeshire Frame Ltd			0
	Asbestos Awareness Cymru			0
	Girl Guides			1000
	Pennar Village Green			750
	Llanion Cove			1250
	Regeneration group	6000		12000
		<b>27850</b>		<b>43250</b>

This section of the budget is put together from the applications received and discussed earlier in the meeting.

As discussed earlier by Town Council Members it was decided to decrease the 2017 Pater Hall Trust Budget Figure to **£5000.00**.

It was

**PROPOSED by Councillor A McNaughton**  
**SECONDED by Councillor J Phillips**  
**RESOLVED – That Pembroke Dock Town Council agree the**  
**2017/18 Donations section of the budget with spends of**  
**£42,250**

1701	Flowers, Wreaths etc.	300		300
1702	Bank Charges	200		200
1703	CCTV Contributions Redcare	1800		1800
1704	CCTV Contributions PCC	2000		2000
1705	Civic Regalia	2500		2000
		<b>6800</b>		<b>6300</b>

There has been a reduction of **£500** on this part of the budget with civic regalia being reduced.

It was

**PROPOSED by Councillor S Perkins**  
**SECONDED by Councillor A Mc Naughton**  
**RESOLVED – That Pembroke Dock Town Council agree this section of the 2017/18 budget with spends of £6,300**

1801	Twinning	2000		3000
1805	PDTC Xmas Festivities	1500		1500
		<b>3500</b>		<b>4500</b>

There has been an increase on Twinning to allow for Celebrations of the 40<sup>th</sup> Anniversary for the twinning visit.

It was

**PROPOSED by Councillor G Goff**  
**SECONDED by Councillor D Earl**  
**RESOLVED – That Pembroke Dock Town Council agree this section of the budget with spends of £4,500**

If the above budget is agreed the budget total is **£184,700** which is an increase of **£13650** on 2016/2017 budget.

The bank account total is as follows		£101,891.08
Plus 1 more precept payment is due		£56,350
Total	=	<b>£158,241.08</b>
Minus payments still to be made		76,612
Reserves Total	=	<b>£81,629.08</b>

The Town Clerk confirmed the revised budget figure for Financial Year 2017/2018 would be £169,050.00. and requested member's agreement to submit a precept request for this amount.

It was

**PROPOSED by Councillor D Earl**  
**SECONDED by Councillor S Perkins**  
**RESOLVED – That the revised Budget figure £184,700 is accepted and the figure of £169,050 is put forward for the precept request with the amount of £15,650 being taken from reserves**

**85 ANY OTHER ITEMS WHICH THE MAYOR DECIDES ARE URGENT**

None

**86 TO RECEIVE A REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**  
**Police Forum Meeting**

Councillor M Murton attended the last meeting and commented that their priorities at this moment of time are:-

- King Street
- Traffic Monitoring - Aldi Store
- Commodore Hotel. Dangerous state of the building.

The Town Clerk stated that she would contact PCC regarding the situation at The Commodore Hotel.

### Winter Festival

Councillor S Perkins commented that preparations are going well with the Winter Festival but, unless volunteers can be found to assist the Parade on 9<sup>th</sup> December 2016 it may have to be cancelled.

### Power Station Meeting

Councillor M Colgan attended this meeting and commented that the Power Station would be happy to support activities in the Town. Councillor Colgan stated that she would contact the Power Station to ask if they could help with the Winter Festival Parade

## 87 FINANCIAL REPORT

### ACCOUNTS FOR PAYMENT

Date	Description	Amount	Payment Method
15.09.16	Robert Chapman Presentations – Clock – Twinning	£ 47.39	Debit Card
29.09.16	Playwrite – Christmas Grotto Gifts	£ 512.64	Debit Card
29.09.16	Postage – Meeting Papers	£ 12.75	Debit Card
30.09.16	Eurooffice	£ 31.60	
04.10.16	1 & 1 Internet Ltd –Website (Subscription)	£ 9.94	
04.10.16	Tesco – Postage Stamps	£ 33.00	Debit Card
04.10.16	BT – Internet Services	£ 89.52	Debit Card
04.10.16	Pembs County Council – CCTV Contribution	£1705.00	
04.10.16	Fastnet – Street Cleaning w/e 25.09.16	£ 293.58	
04.10.16	DPD- Del Charge Re: Christmas Grotto Gifts	£ 5.00	Debit Card
07.10.16	Google Usage App	£ 6.60	
10.10.16	Fastnet – Street Cleaning w/e 02.10.16	£ 293.58	
10.10.16	SWALEC – Mem Lamp	£ 29.76	
12.10.16	1&1 Ltd, 2yr Website Package	£ 16.78	
13.10.16	Pembs County Council – Code of Conduct Fee	£ 30.00	Chq No. 100314
14.10.16	Fastnet – Street Cleaning w/e 09.10.16	£ 293.58	
14.10.16	B & M – 2017 Diaries	£ 8.97	
17.10.16	Home Bargains – 4 Way Extension Lead	£ 2.99	
19.10.16	Fastnet – Street Cleaning w/e 16.10.16	£ 293.58	
19.10.16	Festive Lighting Co – Christmas Lights	£ 516.60	
20.10.16	Princes Gate – Office Water	£ 11.88	
21.10.16	Eventbrite – Tickets for Introduction to Planning	£ 107.96	Debit Card
23.10.16	October Bank Charges	£ 14.17	

**PAYMENTS PREVIOUSLY AGREED** e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method
03.10.16	Pater Hall Trust – Storage Rental	£150.00	
03.10.16	Llanion Cove Ltd – Office Rent	£285.00	
04.10.16	Sean Pratt – Watering w/e 25.09.16	£132.00	
04.10.16	Sean Pratt – Watering w/e 02.10.16	£132.00	
10.10.16	Sean Pratt – Watering w/e 09.10.16	£132.00	

**ACCOUNT RECEIPTS**

Date	Description	Amount	Payment Method

**SALARIES AND WAGES**

06.10.16 – 05.11.16	Salaries	£3157.26
06.10.16 – 05.11.16	Tax & NI	£ 707.97
06.10.16 – 05.11.16	Pensions	£ 676.10

**ACCOUNT BALANCES**

27.10.16	HSBC Business Account	£23993.24
27.10.16	HSBC Premium Account	£72424.20

It was

**PROPOSED by Councillor M Murton**

**SECONDED by Councillor D Earl**

**RESOLVED - That Pembroke Dock Town Council approve payment of the above Payments, Receipts, Salaries and Wages.**

**88 AGENDA/REPORT ITEMS FOR THE NEXT MEETING**

Argyle Street Surgery Practice Manager will be attending next meeting.

**89 COMMUNITY ISSUES**

Councillor G Goff raised his concerns and residents' concerns living in the surrounding area of Pennar Robins Football Field with regards to an event taking place on Saturday 12<sup>th</sup> November 2016.

Councillor S Perkins asked for a harsh letter to be sent to PCC regarding the event as Pembroke Dock Town Council had not been notified that this event was taking place.

**90 MAYOR'S REPORT**

None

The Deputy Mayor Councillor J McNaughton and her Consort Councillor A McNaughton had attended an event at Pennar Community School.

There being no further business the meeting was closed.