

At a Meeting of Pembroke Dock Town Council held at the Town Council Offices, 28 Dimond Street Pembroke Dock on Thursday 13th September 2018

PRESENT: Councillors: G Goff, G Manning, J Beynon, D Burrell, M Colgan, J George, P George, P Gwyther, B Hall, T Judkins, M Murton P Kraus, J Phillips, A Wilcox

Mr James White (County Council Link Officer)

IN ATTENDANCE:

Amanda Dillaway – Interim Town Clerk

Amanda Hart – Interim Deputy Town Clerk

63 APOLOGIES FOR ABSENCE

Cllrs. G Anderson, O'Connor. Jason Bennett (County Council Link Officer)

64 DECLARATIONS OF INTEREST

Councillor Burrell - (Prejudicial Interest) on Item 68 (Town Team Request for Assistance) as an Elected Officer of Town Team, and (Prejudicial Interest) on Item 68 (Memorial Park Fencing) as a Trustee of The Friends of The Memorial Park.

Councillor Beynon - .(Personal and Prejudicial Interest) on Item 68 (Memorial Park Fencing) as an Officer and Trustee of the Friends of The Memorial Park and Item 68 (Town Team Request for Assistance) as an Elected Officer of the Town Team.

Councillor Pam George - Trustee of The Friends of The Memorial Park, Member of the Town Team.

Councillor Colgan - Member of the Town Team

Councillor Phillips - Member of the Town Team and Member of The Friends of the Memorial Park.

Councillor Judkins –Member of the Town Team.

65 QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

Mr Lloyd ask Members about items that were included within the Meeting Papers:

Town Team 101 Project (Donation of Tap) - . Cllr Judkins explained that there was a hole in the wall at the Pump House where a tap used to be in place. The tap had been vandalised The Town Team had now had a replacement brass tap donated and were in the process of having it placed back into position.

Front Street Gun Tower - Access seems to have been mothballed for some time. Councillor Burrell commented that the Town Team had received some funding to carry out a Tourism Study for Pembroke Dock and had employed Consultants to carry out the study. They had met with the Museum Trust who currently hold the lease for the Tower and the consultants will be working with organisations within the Town to look at what more could be achieved with the Town assets.

Pembroke and Tenby Railway marker stone – Mr Lloyd had heard that this was to be removed. Councillor Colgan assured Mr Lloyd that this was not the case.

66 MINUTES OF MEETING THURSDAY 12th JULY 2018

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor B Hall

RESOLVED - That the Minutes of Thursday 12th July 2018 are adopted as a true record.

67 MATTERS ARISING FROM THE MINUTES OF THURSDAY 12th JULY 2018

No.51 Item16 (pg22) Matters Arising from Minutes 14th June 2018 Provision of CCTV Page 28 Provision of CCTV (Minutes 12th July 2018).

The Town Clerk had been contacted by PCC to arrange a meeting with themselves and 2 No. Dyfed Powys Police Officers. Apologies had been received as the meeting had yet to be sorted, but hopefully the Town Council would be contacted w/c Monday 17th September 2018 to fix a date.

No. 51 Item 36 (Pg 29) Review of Town Council

The review report had now been received from Mr Paul Egan of One Voice Wales and he would be attending the Town Council Offices to present his findings to Council on Wednesday 26th September 2018. The meeting would not be open to public or press.

No. 52 Item 22 (Pg 29) Visit Pembroke Dock Town Guide

The Finance Committee had recommended that this project was carried out. The decision was to make it an A3 foldable map with the Town Centre on one side, noting historic sites with editorial text about certain sites on the reverse. The Finance Committee had recommended that the budget for Twinning is used for this project by the creation of a new nominal code called Tourism and the funds moved across. At a meeting with Modern Print attended by the Town Clerk and Councillor Judkins, they were advised that the quote for the job would be £977 for the artwork, design and printing of 10,000 copies. The project is now at the stage of deciding which historic sites are placed on the map along with the editorial from some sites, ie Sunderland Trust and Maritime Centre. These would be limited to 75 words plus a picture. This project could be further expanded by the creation of a website and use of QR codes along the route of the Town Trail and funding maybe available for this. The Town Clerk had spoken to Linda Asman of Pembroke Town Trail who had explained the funding procedure from the Heritage Lottery Fund specifically for "Sharing Heritage" The funding figure available to progress this is between £3k and £10k.

The Town Clerk stated that to move thing forward Members needed to decide on what should be shown on the map; could the Town Council make use of local knowledge around a town trail (Mr David James or Mr Ted Goddard?) that could be used on this project.

No. 52 Item 23 (Pg 30) Letter from Mr G Mills – Recordings of Meetings

The question had been raised as to whether members of the public could listen back to meetings. At council on 8th June 2017 where the subject of purchasing of the equipment was raised, it was further minuted that:

"The recording of meetings would only be carried out by equipment purchased by the Town Council and would only be used by Town Council staff for the purpose of accuracy when producing and

confirming the minutes, with the recordings being deleted once the minutes had been ratified.”

The Town Clerk advised Members that logistically if they wanted to allow these recordings to be available, we would need to ensure that any movement to P&C was created as a new recording as these definitely will not be made public. Furthermore we would have to create a way of moving the recording to a device that a member of the public could listen to – at the moment the software to replay is only on one pc. However the decision is down to council to discuss.

Members discussed this item and it was proposed by Cllr Burrell to allow Members of the Public access to the recordings this was seconded Cllr Wilcox.

It was

PROPOSED by Councillor D Burrell
SECONDED by Councillor T Wilcox
RESOLVED - That Pembroke Dock Town Council agree to allow Members of the Public access to recordings of Full Council Meetings.

A vote was taken by Members

9 for 1 against 2 abstain

No. 54 (pg 30) Purchase of 28 Dimond Street

The Finance Committee had met on 15th August and recommended that all the related costs were obtained and reported back to Council.

No. 61 (pg 33) Danfo – Toilets at Asda Car Park

A 24 hour facility already operates in Pembroke Dock. The disabled toilet is accessible by radar key or by a 20p fee. Danfo have no plans to keep the other toilets open any longer due to the amount of vandalism.

It was noted that the public toilets at South Quay Pembroke Dock were free of charge. The Town Clerk stated that she would enquire about that. It was also confirmed that Danfo can install a sign at the Asda Car Park site informing members of the Public that there was a 24 hour facility available.

No. 61 (pg 33) Water Provision

The Town Clerk advised Members that there were a few options that could be carried out in regards to this item:

1. Danfo could help with the fitting of a water fountain if Council decided on the location.– PCC would need to confirm if there was water available. Kit costs £2,000 per fountain plus running costs (ie, Water Bill). Danfo mentioned that National Parks and PCC had just started to look at the provision of fountains. The Town Clerk commented that she had advised Danfo that the Town Council would be happy to see how they could work together.
2. There is a scheme called “Refill” – not yet launched in Wales but the Town Clerk had made contact with the organisation and expressed Council’s interest in joining up as soon as they have sufficient outlets ready to form the scheme. This works by displaying a sticker in premises to state that people can refill bottles with tap water at any given premises. The

Town Council could also offer water by the glass during opening times. by use of water jugs brought to the public on request of a refill so there is no problem of public accessing the offices.

68 TO RECEIVE AND CONSIDER THE REPORT OF THE TOWN CLERK

24. Letter of Thanks – St John’s Church Hall

The Town Clerk had have a received a letter of thanks for the donation towards the cabinet for the Defib unit.

25. Fencing for Children’s Play Area, Memorial Park

The Town Clerk commented that she had brought a similar request to Council back in February however, it has become apparent that the entire fencing surrounding the small kids play area (our responsibility) needs to be replaced. The revised quote for this is £2,744 plus VAT done via the County Council and covers 70 meters of the same type of fencing.

The Trustees of the Memorial Park left the room and the remaining Councillors discussed this item.

It was proposed by Cllr Manning and seconded by Cllr Hall that entire fence should be replaced.

It was

PROPOSED by Councillor Manning

SECONDED by Councillor Hall

RESOLVED - That Pembroke Dock Town Council agree to replace the entire fence surrounding the small children’s play area in the Memorial park.

A vote was taken by Members and all agreed.

26. One Voice Wales Training Sessions at Dimond Street

The Town Council had been approached by OVW to hold training sessions in their meeting room. At the moment they had provisionally booked 4 dates. The hourly rate that had been provisionally quoted them was £12.50 per hour which they have accepted.

The Town Clerk asked for Members comments on the possibility of the bookings Would members like to comment on the possibility of the bookings for OVW.

After a slight discussion it was proposed by Cllr Burrell and seconded by Cllr Murton to allow OVW to use the Town Council Offices for their training sessions.

It was

PROPOSED by Councillor Burrell

SECONDED by Councillor Murton

RESOLVED - That Pembroke Dock Town Council agree for OVW to use Pembroke Dock Town Council Office for their training sessions.

A vote was taken by Members: 13 for 1 abstain

27. Variation in Car Parking Charges

The Town Clerk had received information for a variation order for off street parking charges for the Pembrokeshire Coast National Park Authority. None of the proposals affect this town council and advised Members that a copy of the Variation for Members was available if they so wished.

28. Land to the Rear of former Central Garage

A while ago the Town Council confirmed to PCC that once the new houses were completed that this Council would take ownership of the remaining grass area. The Property Manager has contacted the Town Clerk and wishes to move this forwards, as well as to discuss the Memorial Park and Cemetery. She could attend the office to discuss this on 9th October at 9.30am and volunteers were asked to come forward to attend the meeting.

Councillors' had a discussion with regards this item and comments included that PHA had agreed to give the land to PDTC, green space had been applied for on this area, the Town Council should take on things in the Town but they also need to advise the Members of the Public of the cost it may incur and therefore PDTC's precept figure would have to increase.

29. Complaints to Ombudsman

Since the July meeting the Town Council had received two complaints on separate issues to the Ombudsman regarding one of our Councillors. I am happy to report that for both instances the Ombudsman took no further action due to lack of evidence submitted by the complainants.

30. PCC/One Voice Wales Town & Community Council Partnership Charter

Pembrokeshire County Council has been working with local representatives of One Voice Wales to produce a Charter between Pembrokeshire's Town and Community Council sector and Pembrokeshire County Council. The final draft was included with Members' papers and they had been asked to consider the question of whether our Council would like Charter on the agenda of a forthcoming meeting.

Councillors discussed this item and it was decided more information was required before making a decision.

It was

**PROPOSED by Councillor Burrell
SECONDED by Councillor Colgan
RESOLVED - That Pembroke Dock Town Council agree to contact OVW and for them to attend a Full Council Meeting to explain the Charter in detail.**

31. Christmas Lighting

The Clerk had recently found out that due to a contract finishing last year, the Christmas Lighting for the Town needed some additional items in Meyrick Street and Gordon Street. The costings and ideas had been sent through by Festive Lighting as follows:



Cost for two year contract is £3,820.05 this year and £3,820.05 in Year two.

She had requested that the contract for these lights be set at two years as it will then mean that both

contracts will end at the same time (December 2019) – meaning that negotiations on new contracts for Christmas 2020 might reap better costings due to the number of lights needed.

Members were asked for their comments.

After a lengthy discussion by Councillors on this item:

It was

PROPOSED by Councillor Colgan
SECONDED by Councillor Burrell
RESOLVED - That Pembroke Dock Town Council agree for the Christmas Light Contract to be set at 2years in order for both contracts to finish together in December 2018.

32. Town Team Request for Assistance

The Town Team had sent a request through to ask for the Town Council's assistance with their 101 Projects. Their latest summary was attached to Members' papers The Town Team were asking if the Town Council would be willing to take on or help with any of the 101 projects attached in the document. The items noted under "in development/need of volunteers" are the ones the town team are specifically referring to

Town Team Committee Members left the room and Council then discussed the request. It was decided that the Town Team should be contacted to ask what specific need they required.

33. Clean Streets Project Idea

The Clerk stated that there were always a number of complaints from both Councillors during these meetings and from Members of the Public who contact the office by phone or in person specifically about the state of the pavements in the Town Centre. The Interim Deputy Town Clerk had come up with the idea of this Council purchasing and providing each of the businesses within the town centre a hard brush and to launch a scheme in conjunction with the Town Council that we all keep the pavements in front of our premises clean and tidy.

We know that the street sweeper comes through town at 6am each morning and if all of us on the main town centre streets swept our section of the pavements into the gutter, this would help to clear specifically the cigarette ends ready to be collected up.

We have sourced a broom at Screwfix for £4.99 and there are approximately 60 businesses, so a total cost of £299.40.

Both of us in the office believe this would be good for the appearance of the town and to hopefully instil a sense of pride amongst shopkeepers.

The Town Clerk asked for comments

Councillors discussed the idea and there were varied views on the Interim Deputy Town Clerk's suggestion of trying to alleviate the situation

Cllr Gwyther proposed, seconded by Cllr Burrell that the Town Council write to the Town Team and ask if they would be prepared to take on the project.

It was

PROPOSED by Councillor Gwyther
SECONDED by Councillor Burrell

RESOLVED - That Pembroke Dock Town Council contact the Town Team to ask if they would consider taking on the Clean Streets Project

34. First World War Commemoration

There had been three meetings of the small group of volunteers to discuss how the town can mark this event. The current situation is that there will be poppies displayed on the route of the parade along Bush Street, London Road from Waterloo to Marston's and around Albion Square. The committee wish to spend some monies on getting some of the commemorative items:

Poppies - £700 (based on RBL costs of £3.50 per poppy)

Seat for Memorial Park - £695

Stone Memorial Plinth for Park – costs not yet obtained

There will be a number of knitted poppies that will be festooned throughout the town.

There are some events that are being organised by other parties, eg a tea dance at the Pater Hall, opening of St Johns Church Lady Chapel, WI breakfast, Heritage Centre Beacon Lighting.

Mr & Mrs Lloyd have further been very helpful and have managed to obtain £300 from Valero to put towards the costs for the commemoration.

Thanks were given to Mr & Mrs Lloyd, and also to all members for arranging this event.

A proposal was made by Cllr Judkins that PDTC make a donation to the British Legion, seconded by Cllr Burrell.

It was

PROPOSED by Councillor Judkins

SECONDED by Councillor Burrell

RESOLVED - That Pembroke Dock Town Council agree to make a donation to the British Legion.

A vote was taken by Members and all agreed to this.

Cllr Burrell proposed that PDTC covered the cost of the poppies i.e £700.00 this proposal was seconded by Cllr Beynon.

It was

PROPOSED by Councillor Burrell

SECONDED by Councillor Beynon

RESOLVED - That Pembroke Dock Town Council agree to cover the cost of the poppies in the sum of £700.00 for the WW1 Commemoration event.

A vote was taken by Members and all agreed.

69 TO RECEIVE AND CONSIDER THE SUPPLEMENTARY REPORT OF THE TOWN CLERK

35. Structural Survey at Pater Hall

Councillor Manning had specifically asked for this to come to the meeting following his meeting with R K Lucas to carry out a structural condition survey at the Pater Hall. The email correspondence had been distributed with the report and the Town Clerk handed over this item to Councillor Manning for him to explain the situation.

Councillor Manning discussed this item with Members and explained how it was the Pater Hall Trust's responsibility in the lease conditions to pay for the structural survey of The Pater Hall, however he realised that it would upset some Members to hear that and therefore wished to ask Members their thoughts on the Town Council covering the cost.. The Town Clerk informed Councillors that they still held the £14,000 that had been awarded to PHT but had not been released due to various reasons and therefore money could be released to pay for the structural survey.

Due to the fact that there had been no Structural Survey carried out on The Pater Hall since 2005 Councillor Burrell proposed that the Council pay for the survey from the £14000.00 this was seconded by Councillor Wilcox.

It was

**PROPOSED by Councillor Burrell
SECONDED by Councillor Wilcox
RESOLVED - That Pembroke Dock Town Council agree that the structural survey on The Pater Hall to be paid for by the Council from the £14,000.00 that had been awarded to PHT**

Councillor Wilcox left the meeting

36. External Audit

The Town Clerk had received the External Audit paperwork back from the Auditor. The audit has been completed with the following points:

Notice for Electors' Rights – Annual Return must be approved by Council before the Notice of Appointment Date for the Exercise of Electors' Rights commences in order to comply with the Accounts and Audit (Wales) Regulations 2014. This year the form was approved at Council on 14th June.

They further noted that there were two items on the form that had been completed incorrectly but these did not affect the audit and the Town Clerk had been made aware prior to their report being received back. These related to boxes 13 and 14 on the annual return and she had amended these per their guidance.

Pembroke Dock Town Council would be receiving their invoice for £268.00 plus VAT in due course.

37. Recommendations from Finance Committee meeting

The Finance Committee met on 15th August – a copy of the draft minutes were attached for information. Recommendations from that meeting were:

- There is £2,000 sitting in the Twinning Budget which the committee would like to move to a new nominal code called "Tourism" and this money would be used for the production of the guide.
- Recommend obtain legal and refurb costs for the purchase of 28 Dimond Street.
- The general donations budget has been almost used up so the committee would like to move the budget of £5,000 set aside for the Summer Festival into General Donations.

Councillor Burrell proposed that points 2 and 3 of the Finance Recommendations be accepted as point 1 was to be discussed on another item No. this was seconded by Councillor Beynon.

It was

**PROPOSED by Councillor Burrell
SECONDED by Councillor Beynon
RESOLVED - That Pembroke Dock Town Council agree to accept points 2 and 3 of the Finance Committee's recommendations**

A vote was taken by Members:
12 voted for 1 abstain

38. Beaver & Scouts Visit to Council

Following the successful visit last year of these groups, the Town Council had been asked whether they could accommodate another visit to the council offices this November as part of Parliament Week. The date the group is looking to visit will be Wednesday 14th November and the visit to take a similar format to last year. It was suggested to contact them to ask what they would like to discuss.

39. Hywel Dda Consultation Findings

A copy of the independent review from the recent consultation had been received. The report will be formally received by the health board at an extraordinary meeting being held and webcast from Carmarthenshire County Council on Wednesday 26th September. The Town Clerk advised Members that a copy of the report could be scanned to them if they wished to read it or it could be found online www.hywelddahb.wales.nhs.uk/hddchange

40. Enforcement Officers

This service through Pembs County Council has started from Monday 10th September with the officers specifically targeting littering and dog fouling. Some early feedback is that unfortunately they are issuing on the spot fines as they are catching people dropping litter or not cleaning up after their dogs. Hopefully the fact that the officers are working between 7am and 7pm might act as a deterrent.

41. Notice of Waiting Restrictions Changes

We have received prior notice of a change to the resident parking bay at the southern end, east side of Upper Laws Street. The bays will be extended by 1m to make them easier to use. Any comments from Members will need to be logged with Darren Thomas at Pembs County Council before 3rd October. Map of the planned change attached.

42. Second Homes Enhancement Grants from PCC

The Town Council had received a reminder from Kevin Shales at PCC with regards to applying for the money available. Kevin would be happy to come and speak to you if you choose to do anything. The grants are available until March 2019 and need to be applied for however expressions of interest can be submitted now.

It was suggested that the Town Council ask if any other organisations had applied for the grant and also to invite organisations to come to a meeting with Kevin Shales.

Members had been invited to a private tour around Ysgol Harry Tudur (Henry Tudor School). During the tour it was brought to their attention that there was a lack of funds for school facilities within the school. It was suggested that perhaps the Town Council could get involved by looking into applying for a second homes enhancement grant for school equipment.

70 TWINNING AND THE BENEFITS TO COUNCIL – JOSHUA BEYNON

Councillor Beynon started the discussion of by explaining how he did not understand how Twinning benefited the Town as over the last few years all that happened was Members of the Twinning Committee visit Bergen and the Bergen members visit Pembroke Dock. He felt that there was no community engagement within Twinning and therefore proposed the £2,000 sitting in the Twinning Budget which the Finance Committee would like to move to a new nominal code called "Tourism" and this money would be used for the production of the guide be agreed. This was seconded by Councillor Burrell.

The discussion continued with Members of the Twinning Committee explaining the benefits of Twinning and how it had worked in years gone by and that hopefully this could happen once again.

Members continued discussing this item across the table Councillor Burrell made an amendment to Councillor Beynon's original proposal which he accepted and therefore Councillor Burrell proposed that £2000.00 was put into a budget heading of Twinning and Tourism however when the Twinning Committee required funds they would have to put forward an explanation of what the money was needed for before it was released.

A vote was taken by Members.
10 voted for 2 against

71 NOTICE OF MOTION FROM JOSHUA BEYNON

This Council resolves to purchasing a video recording device to record Council Meetings and upload them online via social media sites, YouTube and the website for the benefit of the wider community.

A discussion took place followed by Cllr Beynon proposing that Council obtain costs to purchase the equipment, seconded by Cllr Burrell.

It was

PROPOSED by Councillor Beynon
SECONDED by Councillor Burrell
RESOLVED - That Pembroke Dock Town Council agree to obtain costs for a video recording device to record Council Meetings

A vote was taken by Members:
10 for 2 against

72 BERTIE THE SEABASS IN PEMBROKE DOCK - COUNCILLOR J BEYNON

Councillors discussed Cllr Beynon's suggestion in hosting Bertie the Seabass in Pembroke Dock and all agreed that it was a great idea. Councillor Beynon proposed that the Town Council cover the cost of moving "Bertie" to Pembroke Dock (£500.00) plus insurance for the three months it is located in Pembroke Dock.

It was

PROPOSED by Councillor Beynon
SECONDED by Councillor Judkins
RESOLVED - That Pembroke Dock Town Council agree to cover the costs for Bertie the Seabass to be located in Pembroke Dock

A vote was taken by Members and all agreed.

73 CHRISTMAS MEAL – COUNCILLOR GOFF

The Pembroke Dock Town Council Christmas Meal will take place on 8th December 2018. Numbers need to be confirmed by 30th September 2018. This meal will be self-funded.

74 REPORT OF COUNTY COUNCIL LINK OFFICERS

None

75 ANY OTHER ITEMS WHICH THE MAYOR DECIDES ARE URGENT

Hanging Baskets

Remove Hanging Baskets ASAP proposed by Cllr Goff, seconded Cllr Hall.

It was

PROPOSED by Councillor Goff
SECONDED by Councillor Hall
RESOLVED - That Pembroke Dock Town Council agree that the Hanging Baskets are removed as soon as possible.

A Vote was taken by Members:

8 voted for

3 voted against

1 abstained

76 TO RECEIVE A REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

None

77 FINANCIAL REPORT

ACCOUNTS FOR PAYMENT

Date	Description	Amount	Payment Method
08.06.18	Google Ireland Ltd – App Usage	£ 6.60	
21.06.18	Princes Gate – WEE Charge	£ 21.65	
21.06.18	Princes Gate – Sanitisation Service	£ 18.31	
21.06.18	British Gas/Electricity Bill	£ 69.22	DEBIT CARD
29.06.18	BT.- Phone Charges	£ 18.60	
06.07.18	Post Office – Meeting Paper Postage	£ 6.06	DEBIT CARD
06.07.18	Google Ireland Ltd – App Usage	£ 6.60	
09.07.18	British Gas/ Gas Bill	£ 64.17	DEBIT CARD
10.07.18	BT – Phone Services	£ 451.66	
13.07.18	Hill Farm Nursery – Hanging Baskets	£2164.00	CHQ NO.100340
15.07.18	SWALEC – Albion Square	£ 29.76	
20.07.18	Princes Gate – Office Water	£ 6.36	
27.07.18	Clarity Copiers – Office Printing	£ 20.70	
27.07.18	West Wales Maritime Museum/River Rally	£ 50.00	
27.07.18	Cllr Manning – OVW Conference	£ 50.00	
27.07.18	Lexis Nexis – Arnold Baker Book	£ 60.00	
27.07.18	Marc Jones Window Cleaning 4/11/25 June 2018 & 9/23 July 2018	£ 50.00	
31.07.18	Wilko – Kitchen Bowl	£ 2.00	
02.08.18	Screwfix – Office Equipment	£ 114.22	
03.08.18	R Mason Hill Farm Nurseries	£ 65.00	
06.08.18	PCC – Council Tax	£ 304.74	
09.08.18	Eurooffice - Stationery	£ 112.74	
09.08.18	Google Ireland – App Usage	£ 6.60	
13.08.18	B&M – Office Sundries	£ 9.26	

13.08.18	Simply Business- Insurance Re Sean Pratt	£ 138.06	
14.08.18	1&1 Internet – Website Charges	£ 71.96	
15.08.18	PCC – Council Tax	£ 305.00	
21.08.18	WILKO – Office Sundries	£ 5.00	
21.08.18	Marc Jones – Window Cleaning 6 th & 20 th Aug 18	£ 20.00	
23.08.18	Bank Charges	£ 14.18	
04.09.18	1&1 Internet – Website	£ 11.99	
07.09.18	Google Ireland – App Usage	£ 6.60	
07.09.18	Festivelighting Co. 2yr High Agreement	£2815.08	

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method
09.07.18	Sean Pratt – Watering w/e 01.07.18	£ 157.50	CASH
10.07.18	Sean Pratt – Watering w/e 08.07.18	£ 157.50	CASH
23.07.18	Sean Pratt – Watering w/e 15.07.18	£ 157.50	CASH
27.07.18	RT Ebrey – Office Rent/July	£ 300.00	
27.07.18	Sean Pratt – Watering w/e 22.07.18	£ 157.50	
30.07.18	G Manning – Travel Expenses	£ 116.10	
31.07.18	St Johns Hall – Defib Donation	£ 400.00	
31.07.18	PDHRFC – Carnival Donation	£2000.00	
03.08.18	R T Ebrey – Office Rent -Aug	£ 300.00	
30.08.18	Sean Pratt – Watering w/e 29.07.18	£ 157.50	
10.08.18	Sean Pratt – Watering w/e 05.08.18	£ 157.50	
17.08.18	Sean Pratt – Watering w/e 12.08.18	£ 157.50	
24.08.18	Sean Pratt – Watering w/e 19.08.18	£ 157.50	

ACCOUNT RECEIPTS

Date	Description	Amount	Payment Method
23.08.18	Precept – 2 nd Payment	£58,517.00	

SALARIES AND WAGES

06.07.2018 – 05.08.2018	Salaries	£2634.08
06.07.2018 – 05.08.2018	Tax & NI	£ 733.42
06.07.2018 – 05.08.2018	Pensions	£ 631.10
06.08.2018 – 05.09.2018	Salaries	£2492.55

06.08.2018 – 05.09.2018	Tax & NI	£ 633.63
06.08.2018 – 05.09.2018	Pensions	£588.57

ACCOUNT BALANCES

06.09.2018	HSBC Business Account	£ 41,891.70
06.09.2018	HSBC Premium Account	£127,498.40

It was

**PROPOSED by Councillor Beynon
SECONDED by Councillor Colgan
RESOLVED - That Pembroke Dock Town Council approve payment of the above Payments, Receipts, Salaries and Wages.**

78 AGENDA/REPORT ITEMS FOR THE NEXT MEETING

None

79 COMMUNITY ISSUES

None

80 MAYOR'S REPORT

The Mayor confirmed it had been a busy month and he had attended the following events:

- Beating of the Bounds
- Neyland Civic service
- Pembroke River Rally
- Narberth Civic Service
- Heritage Centre Event
- Quins Carnival
- ATC Open Day
- Cleddau Day Hospital Fete
- A personal visit to a longstanding Pembroke Dock Citizen Mrs Matthews.

81 PRIVATE & CONFIDENTIAL

It was

**PROPOSED by Councillor Beynon
SECONDED by Councillor Goff
RESOLVED – That the press and public be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.**