

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 5th October 2017

PRESENT: Councillors J McNaughton, G Goff, G Anderson, J Beynon, D Burrell, M Colgan, J George, P George, P Gwyther, B Hall, P Kraus, G Manning, M Murton, S O'Connor, J Phillips, T Wilcox.

IN ATTENDANCE:
Sarah Scourfield – Town Clerk
Amanda Dillaway – Deputy Town Clerk
Amanda Hart – Administrative Support Officer

53 APOLOGIES FOR ABSENCE
None

54 DECLARATIONS OF INTEREST
Councillor D Burrell, Town Team and Item 53 of Town Clerk's Report.
Councillor P Kraus, Pater Hall Trust, Item 44 of Town Clerk's Report.
Councillor S O'Connor, Council Representative for Town Team.
Councillor P George, Pater Hall Trust.
Councillor M Colgan, Council Representative Town Team, Pater Hall Trust.
Councillor J Phillips, Council Representative Town Team, Pater Hall Trust.
Councillor P Gwyther, Pater Hall Trust.
Councillor G Anderson, Town Team.

55 QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC
County Councillor Paul Dowson who was in the Public Gallery asked Members, given this is the 2nd allegation of bullying within Pembroke Dock Town Council, what processes had been put in place after the first allegation and why did the processes fail this time.

Councillor Beynon commented that he had spoken to the Monitoring Officer about the issue and was hoping that she would attend a Full Council Meeting.

Councillor Hall commented that he had read through at least 40 emails that had attributed to the resignation of the Town Clerk and called the person involved "a keyboard Warrior". He then proposed a vote of confidence in the Town Clerk Sarah Scourfield, this was seconded by Councillor T Wilcox

Councillor Hall commented that the Council could not do without the Town Clerk and that Sarah and her team do a great job.

Councillor P George commented that she agreed with everything Brian Hall had said about the staff.

Councillor Manning commented that the Office Staff were very courteous.

Mr John Lloyd who was also in the Public Gallery expressed his disappointed at the way the Town Clerk had been treated, and asked if the Councillors concerned had been ask to resign. He was told that none of the alleged bullies had handed in their resignation.

Mr Lloyd commented that people who bully others should be asked to resign, it is not something that should be condoned or allowed to continue, and it has also happened on a previous occasion. This behaviour from people we have voted for is disgraceful.

Councillor J McNaughton commented that the Town Clerk had reported her concerns to the Monitoring Officer but was told to toughen up. Mr Lloyd was disgusted with the comment that had been made. Mr Lloyd's reply to that statement was to contact PCC and tell them to toughen up.

Councillor Burrell commented that as a member of the Personnel Committee we are looking into ways to stop this sort of thing happening again

Councillor Hall said that he would like to thank Mr Lloyd for his comments.

A recorded vote followed in respect of the vote of confidence in the Town Clerk that Councillor Hall had proposed earlier:

Councillor Murton (For)	Councillor Wilcox (For)
Councillor Manning (For)	Councillor Colgan (For)
Councillor Kraus (For)	Councillor P George (For)
Councillor O'Connor (For)	Councillor J George (For)
Councillor Burrell (For)	Councillor Goff (For)
Councillor Beynon (For)	Councillor Anderson (For)
Councillor Phillips (For)	Councillor McNaughton (For)
Councillor Gwyther (For)	Councillor Hall (For)

Councillor Hall asked the Town Clerk would she consider withdrawing her resignation after the voting took place. The Town Clerk thanked everyone for voting the way they had, but commented that she would still not be withdrawing her resignation, as she could not see that things were going to change.

Councillor Murton commented that the Personnel Committee had tried really hard to resolve the matter, but with nobody admitting anything it is very difficult to resolve.

Councillor Goff commented that could not believe that all the Councillors had voted for The Town Clerk to stay, when some of them are the reason why the Town Clerk has resigned, they should be ashamed of themselves.

56 TO RECEIVE AND CONSIDER THE MINUTES OF 7th SEPTEMBER 2017

Page 35(Proposal for Deputy Mayor Rota to be removed and appointment decided via election)
Councillor Burrell commented that" a vote was also taken on this proposal" should say "a vote was taken and all Members agreed with the proposal.

Councillor Jane McNaughton asked for her comment "You want to dictate to the Mayor" added.

Page 39(Item 43)(38)Defibrillators in Pembrokeshire

Councillor Gwyther commented that there is a defibrillator located in The Pater Hall – although it was stated that this was located within the building.

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor J Beynon

RESOLVED – That the Minutes of Thursday 7th September 2017 are adopted as a true record with the amendments noted above.

57 MATTERS ARISING FROM THE MINUTES OF 7th September 2017

Item 50 – Summer Festival and Pembroke Dock Carnival

Councillor Goff commented that this item had not been discussed at this meeting, and therefore could it be brought forward to the meeting on Thursday 2nd November 2017.

Item 51 – Community Issues, Traffic Problems at Aldi

Councillor P George asked if there was update on this issue. The Town Clerk stated that she had still not received a response from the letter she had sent to the Trunk Road Agency regarding the issue. Councillor Hall then commented that hopefully something should be put in place by the end of the year, as it is long overdue. It is a horrendous situation and that a good idea would be to contact Mr Darren Thomas (Highways) and ask for an update on the situation.

Councillor P George also raised a concern that there was no crossing for pedestrians. Councillor Hall suggested that a letter should be sent from the Mayor through the Town Clerk to PCC raising the Town Council's concerns on this matter.

Councillor Burrell also commented that traffic lights are definitely needed.

58 TO RECEIVE AND CONSIDER THE REPORT OF THE TOWN CLERK

Before the Town Clerk began her report she advised Members that she had been contacted by Councillor G Anderson asking for a 6 month sabbatical period due to work commitments, and asked for Members comments.

After a light discussion it was agreed by Members to authorise his request.

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor P Gwyther

RESOLVED – That Pembroke Dock Town Council agree to authorise the six month sabbatical period requested by Councillor G Anderson.

44. Grant Application- Pembroke Dock Cricket Club

A grant application had been received from the above organisation requesting funding for the upcoming firework display. It is hoped that the display will promote the clubs commitment to being a social hub with 250-350 people benefiting from the Firework Display. They had requested an amount of £200; the accounts showed that in 2016 they made a net profit of £216.

The Town Clerk asked for Members' comments.

Councillor O'Connor commented that as Pembroke Dock Town Council are running at a loss of around £20,000 this should be taken into consideration before making any decision.

The Town Clerk advised Members that there is a budget of around £1000 available for this type of request.

After a discussion between Members it was decided the Pembroke Dock Town Council should donate the £200.00.

It was

PROPOSED by Councillor T Wilcox

SECONDED by Councillor M Colgan

RESOLVED – That Pembroke Dock Town Council grant £200.00 to Pembroke Dock Cricket Club to help towards their upcoming fireworks display under Local Government (Miscellaneous Provisions) Act 1976, s.19.

45. Elly's Ward 10 Flag Appeal

The Town Clerk had received a request from Lyn Neville asking for a letter of support to be sent, to be used for her nomination for the St David's Award in the Young Person Category; I have provided information within your papers about the appeal.

Members discussed this request and it was decided that a letter of support signed by the Mayor should be sent.

46. Continuation of Policing service and Disposal of Redundant Properties

Correspondence had been received from the Police and Crime Commissioner regarding the disposal of the Neyland Police Station. The building would be marketed with a local agent in the upcoming month with funds raised being used to invest in the current property estate and to provide appropriate facilities for Dyfed- Powys staff and community members requiring the police services.

It was stated that all services for the area will continue from the Milford Haven Station.

47. Evening Public Transport Subsidy

The Town Clerk stated that further to the request at the last meeting to contact the County Council to ask if they would consider a subsidy to public transport for the area, she had since received a response from the passenger transport co-ordinator stating that:

"unfortunately due to public transport bus service budget being reduced every year since 2011, we are not in a position to provide extra subsidy beyond trying to maintain existing bus services throughout the County, including the 356, 361 and 387/388 Coastal Cruiser services which already operate in Pembroke Dock".

48. GD Harries- Re-surfacing the cycle track at the Memorial Park

The quote had been received from GD Harries to resurface the cycle track in the Memorial Park; the cost of the quote received is £5289.98.

The Town Clerk asked Members if they could confirm if they wished to continue with the quote.

Councillor Burrell said that the best option would be to ask the public, who used the track if they would like it to be concreted or not.

Councillor Colgan suggested contacting PCC and speaking to somebody about what they thought would be the best option for the BMX cycle track.

49. Pembroke Dock Feasibility Study

Councillor D Burrell left the room for this discussion and Item 50

The Town Clerk had received information from the Town Team with regards to an application which they are due to submit to Arwain Sir Benfro EU Leader with regards to undertaking a Tourism Feasibility Study. The aims of the study would be to quantify the potential benefits of tourism for Pembroke Dock and to come up with one or more well developed project ideas that they could make happen.

The Town Team had asked if the Town Council would consider sending a letter of support in for this application, and therefore had provided further background information within Members' papers. The Town Clerk asked for Members' comments.

After a discussion between the Councillors it was decided that a letter of support should be sent.

It was

PROPOSED by Councillor J Beynon

SECONDED by Councillor P Gwyther

RESOLVED - That Pembroke Dock Town Council agree to send a letter of support to Arwain Sir Benfro EU Leader in respect of the application made by the Town Team for a Tourism Feasibility Study

50. Town Team Funding

Pembroke Dock Town Council had received a funding request from the Town Team for Planting at the Maritime Museum, Hancock's Yard Pembroke Dock. As part of their regeneration remit they are always looking to encourage visitors and residents alike to use our town centre and learn about our heritage. The Maritime Museum is ideally placed as it is so close to the town centre, looks at the maritime heritage and they felt that they should be applauded for their efforts so far.

To enhance the offering and experience for volunteers and visitors they felt that some planting of bushes, plants and bulbs needed to be done for the next season. They have collaborated with The Chloe Project which is run by Lesley Griffiths, a market gardener and florist. The project enables any user to feel the benefit of gardening therapy which working in the open air provides. Planting, nurturing and weeding would go hand in hand with her project users the town team and the volunteers at the Maritime Museum if they wish to join in.

They had requested the amount of £950 to complete the planting. This is to purchase all plants, troughs, soil, compost, labour, transportation, hanging baskets, watering cans and any tools necessary to complete what has been set out above. With a Breakdown of costs as follows; Flowers/ plants approx. £350 Troughs x 4 £ 150

Hanging baskets x 3 £100 (metal substantial ones) inc brackets Tools, top soil, compost, miracle grow etc £100. Labour £250 which will go to the Chloe Project directly for Lesley's expertise, project management and physical labour costs.

The Town Clerk had received confirmation from the Town Team that the £500 previously given for the Wild Flower project had not been used and the project was unlikely to go ahead, they have therefore asked if the £500 can be used for the project above with the Town Council granting an

extra £450 to make the amount up to £950 as originally requested.

The Town Council currently have a budget for regeneration and any funds agreed would come from this budget head.

The Town Clerk asked for Members to comment on this request.

Members discussed this item and all agreed the funding request from the Town Team.

It was

**PROPOSED by Councillor T Wilcox
SECONDED by Councillor P George
RESOLVED – That Pembroke Dock Town Council grant £450.00 to the Town Team from their budget for planting at the Maritime Museum, Hancock’s Yard, Pembroke Dock**

Councillor D Burrell rejoined the meeting

51. Councillors attending the Town Council Offices

Councillor Murton had asked for this item to be added to the Clerk’s report, Councillor Murton commented that she felt that Councillors should make an appointment to speak with the Town Clerk instead of Councillors just dropping into the office.

52. Proposed Speed Limit Traffic Regulation Order

For information the County Council had written to Councils to inform them that they have recently carried out a review of its current speed limit traffic regulation orders. The purpose of the review is to create a new single traffic regulation order which will update and bring together all existing schedules contained in these orders under one simplified order. The new order would not change the position or extent of any existing limits. The Town Clerk advised Members if they needed any further information please contact her.

53. 2018/2019 Budget preparations

The Town Clerk advised Members that the Finance Committee had been undertaking preparations for the upcoming budget which would be brought to the November meeting for agreement. One part of the budget which required discussion by full council was the grant application for the Pater Hall Community Trust. The Town Clerk had included the application in members’ papers for them to review, and asked for Members comments on the amount they wished to grant the Pater Hall Community Trust in order for the final budget preparations to take place.

Councillor Burrell commented that she had questions she wanted to ask the Pater Hall Trust and therefore could not vote on a decision this evening.

Councillor Beynon commented that he was concerned that the Pater Hall Trust’s registered address and the postal address for the Chairman, Vice Chairman, Secretary and Treasurer were all the same.

Councillor Hall commented that he and Councillor Manning had attended the Pater Hall Trust AGM, and did not feel that the meeting was legal, they asked questions but did not receive any answers, and also commented that he had still not received the quotes he had asked Mr Don Esmond for, weeks ago.

Councillor Manning commented that the Secretary of the Trust should not be acting as the Treasurer as well, and if a Budget Plan is produced at the beginning of the year, why has no information been included with the application.

Councillor Murton agreed with Councillor Manning and commented that as it is Public Money this information should have been presented with the application.

Councillor O'Connor commented that the accounts were unaudited. Councillor Gwyther's reply was that they had been certified

Councillor Gwyther commented that if the Council have any issues with the Pater Hall Trust's Accounts then they should contact the Treasurer. Members reply to this was, that it was not up to them to look for the answers, they should be provided, and that the Pater Hall Trust should nominate a Trustee for this purpose. Councillor Gwyther commented that nobody had asked any questions before when he had presented Trust papers to the Town Council.

Councillor McNaughton commented that looking at the accounts it seemed that the Trust were entering items incorrectly, and that all money should be accounted for with receipts.

Councillor Gwyther asked Members are you saying that you want the Treasurer to come to the next meeting and they answered yes.

Councillor Gwyther also commented that the Trust finances will be very low after paying out for alterations, and therefore if the application is not accepted the Council will put the Trust out of business.

Councillor Beynon commented that nobody is saying a definite no to the Pater Hall Trust's application, but questions need to be answered.

The Town Clerk stated that it had brought to the Pater Hall Trust's attention that money was going missing from their account 18 months before the person was caught.

Councillor Hall stated that the Council need to speak to the Pater Hall Trust's Treasurer to get answers, and cannot understand why as Councillor Gwyther is not the Treasurer is he speaking on their behalf.

Councillor O'Connor also commented that until more information has been provided by the Trust no money should be given.

Councillor J George commented that questions must be asked.

Councillor Hall suggested that a Special Meeting should be arranged between the Pater Hall Trust and Pembroke Dock Town Council so that questions can be asked. Councillor Beynon proposed Thursday 19th October 2017 this was seconded by Councillor Hall. The Town Clerk would send a letter asking Mr Ian Jones, Treasurer of the Pater Hall Trust to attend.

This was agreed by all Council Members.

59 TO RECEIVE AND CONSIDER THE SUPPLEMENTARY REPORT OF THE TOWN CLERK

None

60 NOTICE OF MOTION – CLLR GEORGE MANNING – TOWN COUNCIL/PATER HALL TRUST

TOWN COUNCIL/ PATER HALL TRUST

The many discussions and debates which have taken place over many years, concerning the Town Council / Pater Hall Trust, financing and accommodation for Town Council offices, is an issue which needs to be resolved. As elected Councillors, we should be concentrating our energies to provide the service that Pembroke Dock residents expect of us and for which we were elected. Too much time is wasted discussing this contentious matter with no decision being reached.

It is apparent from minutes of meetings over past years, and occupied agendas over recent months there has been and exists a reluctance to put in hand works necessary to accommodate the office space for Council Staff and in particular disabled access to comply with legal obligations despite acquiring sums of monies in excess of £800k in grants and Town Council funding, which far exceeds the value of this building on the property market. I would like therefore to propose three motions for debate:

Proposed motion 1

That Pembroke Dock Town Council sells the Pater Hall In its entirety to the Pater Hall Trust for a sum of £1.00 thus enabling the Trust to operate the building's possible business potential to its fullness for hiring and letting of all areas without encumbrance to facilitate Council Offices and Chamber.

The Pater Hall Trust have been sent a letter asking if they would be interested in purchasing the Pater Hall for the suggested Sum as agreed at the last meeting, no response has been received to date so the task group meeting will not be arranged until this response is received.

The Town Clerk stated that although it had been stated no response had been received from the Pater Hall Trust, a letter had been left on the table in the Warrior Room for when she arrived for this meeting. The Town Clerk read a section of the letter to those present which stated that the Trust do not wish to take the offer of purchasing the hall.

Proposed motion 2

That Town Council consider relocating offices away from The Cove to No 20 Gordon St, Pembroke Dock, which would be ideal in its location within the Town Centre, its ease of access for all with ramped access for disabled persons, with offices all at ground floor level.

Below are costings for 2 available properties within the town which would be available for Town Council offices.

	Rental Cost	Services (approx.)	Business Rates	Insurance per annum	Meetings	Total
Current Costs	£285pcm £3420	-	£203.75 £2445.10 PA	-	£27pcm £324.00 PA	£515.75pcm £6189.10 PA
Gordon St 3 yr. lease	£425pcm £5100 PA	£100pcm £1200.00 PA	£192.22pcm £2306.70 PA	£16.75pcm £201.00 PA	£27pcm £324.00 PA	£760.97pcm £9131.70 PA
Gordon St 5 Yr. Lease	£375pcm £4500 PA	£100pcm £1200.00 PA	£192.22pcm £2306.70 PA	£16.75pcm £201.00 PA	£27pcm £324.00 PA	£710.97pcm £8531.70
Megan's month by month	£300pcm £3600 PA	£150pcm £1800 PA	£200pcm £2400 PA	£57pcm £684 PA	-	£707.00pcm £8484.00 PA

Councillor Manning commented that the two properties had been viewed, however he felt that Gordon Street should be withdrawn and he wished to propose the Town Council look at the Dimond Street option taken on a month by month contract. Councillor Manning stated this would be the ideal opportunity to bring the Town Council offices back into the town centre. Councillor B Hall seconded this motion.

There followed a discussion in which it was questioned whether it would be better to have a specific term lease to protect against further moves if the Dimond Street property were sold. It was also noted that although the offices should be in the town centre, this should not be done unless it is financially viable to do so.

Although it was stated by Councillor P George that the offices should be returned back to the Pater Hall it was stated that the options to be considered are the two put forward by Councillor Manning. Councillor Hall stated that the Town Council should consider taking Dimond Street however, if any councillor who had not yet viewed it wanted to look at the space available, it would be easy to set up a time for this to happen. A number of members decided to view the property once the Town Clerk had arranged a convenient time with the Landlord.

Proposed motion 3

That the council considers the possibility of conducting Town Council meetings in three locations in rotation.

Hall Location	Cost Per Hour
Pater Hall	£9.50
St Johns	£15.00
Pennar Hall	£10.00

*This could possibly encourage more residents to attend meetings, to voice their views.
I look forward to hearing councillor's views on the above.*

Councillor Manning stated that he now wished to withdraw Motion 3 from the table.

61 NOTICE OF MOTION – CLLR JOSHUA BEYNON

The following motions below are aimed at trying to bring about a more open council and one that is more inclusive of our community. In a time where transparency plays an important role in the work of a council then it is important for the public to know that we are visible, active and willing to listen and work with anyone in our community.

Motion 1

This council resolves that all Councillors undergo an enhanced DBS check after the commencement of their term of office.

This motion exists so the public are aware that these individuals are able to safely carry out their term of office and work with anyone within our community.

Motion 2

All Town Councillors and Staff are to be provided with ID badges that they can wear to any events during their work for the council.

This is important so the public can identify us as councillors and our staff so we are able to help with any issues that may arise at any event we attend.

Motion 3

That this council resolves to adopt two youth members to the council aged no younger than 15 and under the age of 25. These youth members will have no voting rights but the right to speak at our meetings. There will be an advertisement window that will include a poster, role description and details of the application process. The application and selection process will take place as follows:

- 1. The applicants must be no younger than 15 and under the age of 25 at time of appointment. The length of their term will be two years.*
- 2. The applicants must send a letter in writing to the Clerk of the council describing why they would like to be considered and what they would bring to the role.*
- 3. The Personnel committee will undertake interviews which will be held under Private & Confidential and decide two applicants to go forth for recommendation for approval for the next full council meeting.*
- 4. The above will be advertised at every available location ranging from social media and the website, Pembroke School, Pembrokeshire College, Youth Groups and other organisations in the town, The Pater Hall, Argyle Doctor's surgery, Local Newspapers and any other suitable locations.*

I believe it is important that we are seen to be working towards sustainable choices for the future and It is highly important we include today's youth in those decisions going forward.

Councillor P George stated that she agreed with all the motions put forward by Councillor Beynon.

It was questioned whether the DBS checks are necessary as none of the Councillors deal with or work with vulnerable people in their roles. It was noted that it would show that members have clear backgrounds if the process was carried out.

On the provision of id badges for members, it was questioned whether a cheaper alternative whereby office staff print on site would be better. It was however stated that the enamel option available does look more professional and any member who wanted one could purchase themselves via the Town Clerk.

On the appointment of youth members to the Town Council, the age range proposed by Councillor Beynon was questioned as after the age of 18 you can stand for Town or County Council. It was suggested that an age range of 15-18 would be better.

A vote of members took place:

Motion 1 – DBS checks for Members

Members voted unanimously for this to take place.

Motion 2 – ID Badges for Members

This was put on hold at the moment although three members confirmed they would purchase their own badges via the Town Clerk.

Motion 3 – Adoption of two youth members between the age of 15-18

Members voted unanimously for the process to commence for youth members.

62 NOTICE OF MOTION – CLLR STEPHEN O’CONNOR

I would like the following motion to be on the next Pembroke Dock Town Council meeting agenda.

"This council appoints a task group to review the aims, procedures and overall running of the council.

This review should include: -

- 1) The timing and frequency of full council meetings.*
- 2) The setting up of sub-committees to formulate/scrutinise policies to be put before the full council*
- 3) The election of a leader of the council*
- 4) The Appointment of lead councillors for each sub-committee."*

Councillor O’Connor stated that he wished to note that he wished to revise the wording of his motion slightly to state “This review COULD include”.

Councillor Hall stated that in his opinion Task Groups do not work and the Mayor was the Leader of this Council and therefore he proposed that Councillor O’Connor’s Motions are not accepted. This was seconded by Councillor T Wilcox.

Councillor D Burrell stated that the Town Council did need an Action Plan going forward and stated that she seconded Councillor O’Connor’s motions.

It was agreed that an Action Plan is needed but there were also concerns whether there would become a further separation of the council with the implementation of further sub-committees.

Councillor P Gwyther stated that as the Town Council already have a Standing Orders Committee, the remit of this committee was extended to cover the motions put forward by Councillor O’Connor. Councillor Gwyther further stated that it is important that this council has a strategy. He further added that a new consultation paper had been issued on the future role of Town and Community Councils should be included as well.

As there were now two proposals on the table the Town Clerk stated that a vote of members should take place on the original Notice of Motion proposal by Councillor S O’Connor which had been seconded by Councillor D Burrell.

A vote of members took place:

For	5
Against	10
Abstain	1

The Notice of Motion put forward by Councillor O’Connor therefore falls.

65 TO RECEIVE AND CONSIDER THE FINANCIAL REPORT

ACCOUNTS FOR PAYMENT

31.08.17	Post Office – Meeting Papers Postage	£ 13.42	DEBIT CARD
05.09.17	Lidl – Office Sundries/Coffee	£ 4.58	DEBIT CARD
05.09.17	Tesco – Office Sundries/Coffee Whitener	£ 3.58	DEBIT CARD
05.09.17	Fastnet Ltd – Street Cleaning w/e 27.08.17	£ 308.70	

05.09.17	Fastnet Ltd – Street Cleaning w/e 03.09.17	£ 308.70	
08.09.17	Eurooffice – Printer Paper	£ 77.70	
08.09.17	Google Ireland Ltd – App Usage	£ 6.60	
08.09.17	Sutcliffe Play Ltd	£ 162.00	
11.09.17	Clarity Copiers – Printing Costs	£ 40.01	
12.09.17	The Royal British Legion – Poppy Wreaths	£ 80.00	CHQ NO 100327
12.09.17	Michaels Civic Robes – Mayoral Hats Refurbishment	£ 469.20	
12.09.17	Wilko – Headphones/Office	£ 8.00	
13.09.17	Eventbrite – Planning Aid Wales Network Event – Cllrs Manning, Murton & Burrell	£ 60.00	
19.09.17	Syncro Motor Factors – 2 Stroke Oil - Strimmer	£ 2.89	
19.09.17	Tesco – Petrol for Strimmer	£ 5.76	DEBIT CARD
20.09.17	Princes Gate – Sanitisation Service	£ 18.31	
20.09.17	Princes Gate – WEE Charge	£ 21.65	
22.09.17	Fastnet Ltd – Street Cleaning w/e 10.09.17	£ 308.70	
22.09.17	Fastnet Ltd – Street Cleaning w/e 17.09.17	£ 308.70	
22.09.17	Pembs County Council – Contribution to CCTV	£1705.00	
23.09.17	Bank Charges – September	£ 9.40	

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method
01.09.17	Llanion Cove Ltd (Office Rent)	£ 285.00	
05.09.17	Sean Pratt - Watering w/e 27.08.17	£ 132.00	
05.09.17	Sean Pratt – Watering w/e 02.09.17	£ 132.00	
15.09.17	Sean Pratt – Watering w/e 09.09.17	£ 132.00	
18.09.17	Sean Pratt – Watering w/e 16.09.17	£ 132.00	

ACCOUNTS RECEIPTS

Date	Description	Amount	Payment Method
XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXX

SALARIES AND WAGES

06.09.2017 – 05.10.2017	Salaries	£3379.39
06.09.2017 – 05.10.2017	Tax & NI	£ 782.01
06.09.2017 – 05.10.2017	Pensions	£ 715.78

ACCOUNT BALANCES

28.09.17	HSBC Business Account	£61,892.52
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28.09.17	HSBC Premium Account	£57,447.86
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It was

PROPOSED by Councillor G Goff
SECONDED by Councillor M Murton
RESOLVED - That Pembroke Dock Town Council approve payment of the above Payments, Receipts, Salaries and Wages.

66 AGENDA ITEMS FOR THE NEXT MEETING

Councillor Goff – Summer Festival and Pembroke Dock Carnival.

67 COMMUNITY ISSUES

Councillor Kraus and Councillor Phillips commented about the continuous problems of weeds in the Town. It was pointed out that when weeds are constantly pulled up PCC workforce cannot see where needs to be sprayed with weedkiller.

Councillor Anderson raised a concern with regards to fly tipping at Fort Road, Pembroke Dock.

Councillor Goff advised Members that Spencer Newsagents had opened in Bush Street and that it would be a good idea for a bin to be placed near the property.

A discussion took place between Members about PCC introducing 3 weekly rubbish collections, and asked the Town Clerk to contact PCC raising their concerns on this issue.

68 MAYORS REPORT

The Mayor had attended the following events:

Freeman of England & Wales 51st Annual General Meeting Grand Banquet.

McMillan Coffee Morning.

H.O.P.E 31st Anniversary Open Day.

The Deputy Mayor had attended the following events:

St Davids City Council Civic Service @ St David's Cathedral.

Portfield Fair.

69 VOTE TO GO INTO PRIVATE & CONFIDENTIAL

It was

PROPOSED by Councillor J Beynon
SECONDED by Councillor M Murton
RESOLVED – That the press and public be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.

Councillor T Wilcox left the Meeting