

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 7th December 2017

PRESENT: Councillors G Goff, G Manning, D Burrell, M Colgan, J George, P George, B Hall, P Kraus, M Murton, S O'Connor, J Phillips, T Wilcox.

IN ATTENDANCE:

Amanda Dillaway – Interim Town Clerk

Amanda Hart – Interim Deputy Town Clerk

105 APOLOGIES FOR ABSENCE

Councillors G Anderson (LOA), J Beynon, P Gwyther

106 DECLARATIONS OF INTEREST

Councillor D Burrell – Personal interest via relationship to Trustee of Pater Hall

Councillor P Kraus – Pater Hall Trustee

Councillor J George – Personal interest via relationship to Trustee of Pater Hall

Councillor J Phillips – Pater Hall Trustee

Councillor M Colgan – Pater Hall Trustee

Councillor P George – Pater Hall Trustee

107 QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

Mr John Lloyd suggested that an item from the Minutes of Thursday 16th November 2017 i.e. page 74 No.96 Motion 1 put forward by Councillor Beynon be deferred for a period of 3-6 months. Councillor Hall agreed with Mr Lloyd stating that the Council should review Councillor Beynon's motion in 6 months.

108 MINUTES OF 2nd NOVEMBER 2017

Amanda Dillaway (Interim Town Clerk) apologised that no Attendees were noted on these Minutes. Members present were: Councillors J McNaughton, G Goff, M Colgan, P George, J George, P Gwyther, J Phillips, B Hall, T Wilcox, D Burrell, S O'Connor, J Beynon, G Manning, M Murton

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor P George

RESOLVED - That the Minutes of 2nd November 2017 are adopted as a true record.

MINUTES OF 9th NOVEMBER 2017

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor B Hall

RESOLVED - That the Minutes of 9th November 2017 are adopted as a true record.

MINUTES OF 16TH NOVEMBER 2017

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor B Hall

RESOLVED - That the Minutes of 16th November 2017 are adopted as a true record.

109 MATTERS ARISING FROM THE MINUTES OF 2nd , 9th , 16th November 2017

None

110 TO RECEIVE AND CONSIDER THE REPORT OF THE TOWN CLERK

63. Pembroke Dock Cricket Club – Letter of Thanks

The Town Council had received a letter of thanks from the cricket club following the donation made in respect of the recent firework display. The club were very pleased with the number of spectators who attended the event and wished to thank Council for the continued support which is much appreciated.

64. Remembrance Day Concerns

Mr David Roberts had contacted the Council about the lack of a parade on Remembrance Sunday. Included in the papers were copies of the emails sent by Mr Roberts plus the reply the Town Clerk had sent to the initial email. Mr Roberts had specifically requested council confirm that a parade will be reinstated in 2018 to enable the Royal British Legion standards to make a decision on attending Pembroke Dock's service.

The Town Clerk asked for Members' comments.

Mayor Councillor G Goff stated that he would make sure that a parade took place for Remembrance Sunday 2018, starting at Pembroke Dock Youth Centre, stopping at St Andrews Church, Bush Street, and finishing at the Cenotaph at St Johns Church, Pembroke Dock.

The Town Clerk was asked to reply to Mr Robert's letter, confirming that a Parade will be taking place.

65. Open Spaces Society Membership

The Town Clerk had been contacted by the OSS with regards to the renewal of the subscription at a cost of £45.00 – which is the same as last year. This organisation provides support during times when applying for village greens, and asked if members wished to continue with the renewal of this agreement.

Councillor Wilcox commented that the Open Spaces Society were invaluable when applying for the Pennar Village Green to be adopted. Councillor O'Connor also agreed that Pembroke Dock Town Council should become a member.

Councillor B Hall asked if there were any Village greens left in the area, and was advised that this was in the process of being looked at.

Councillor P George did comment that there was a green area adjacent to Pembroke Dock Youth Centre.

It was

PROPOSED by Councillor S O'Connor

SECONDED by Councillor D Burrell

RESOLVED - That Pembroke Dock Town Council agree to renew their annual membership with Open Spaces Society in the sum of £45.00.

66. Royal Australian Air Force plaque located at Pater Hall

The Town Council had received a letter from Tom Lintern who would like to see the plaque relocated to a more prominent position. Mr Lintern had “conducted a low tech, but intensive survey” and this 100% confirmed no one that was asked, had any idea about the plaque. The plaque in question was presented on behalf of 10 squadron and 461 squadron of the RAAF who were based in the town between 1939 and 1945.

Members were asked to comment.

Councillor P George commented that the plaque had been situated at the Pater Hall for the last 30 years, at the request of the veterans who attended the unveiling during the Flying Boat Reunion week .

Councillor Wilcox questioned whether the plaque could be relocated to the Heritage Museum, Councillor Colgan commented that it should not be removed from its original position.

Councillor Hall commented that the plaque should be left where it is, however the 2 small plaques could be moved to the Heritage Museum.

Councillor Burrell commented that adding information around the plaque would be a good idea.

Members then decided to ask the Town Clerk to contact Mr Lintern to ask where he felt the plaque should be relocated.

67. Local Development Plan 2 (LDP2) – Review Report & Delivery Agreement Consultation

The LDP2 is currently being reviewed to ensure that it stays up to date and any appropriate changes are made when required. Two early stages of the process include a “Review Report” which identifies which parts of the LDP need to change and why and the “Delivery Agreement” which sets out the timetable for preparation of the replacement plan. This Delivery Agreement also includes a Community Involvement Scheme to explain how PCC engage with the local community. The consultation runs until 5th January 2018.

PCC were holding two engagement events for Town and Community Councils to attend. The first event was on 6th December. The other date is Wednesday 13th December between 5.30pm and 7.30pm in County Hall. The Town Clerk advised members that there was an option for two councillors to attend and asked for volunteers for the sessions.

Councillor Manning commented that he had attended the session on the 6th December and found it very informative, and believes that the Town Council should participate in the consultation, therefore he would discuss this with members of the Planning Committee at the next meeting.

Councillor Burrell commented that LDP Policies would need to be looked at in the future and put on as an Agenda item.

68. Bus Service 361 – Pembroke Dock to Tenby

We had been advised by PCC that this subsidised service will cease to run as of 11th January 2018

following a decision by the operator – Edwards Coaches – to withdraw from provision of the service.

The service currently runs 6 days per week and covers other villages between Pembroke Dock and Tenby but PCC state “there is no additional funding available to contract another operator to continue to provide the same service and there is very little interest in the market to provide this”. PCC are currently reviewing how the services are being used by gathering information from ticket machines and on-board surveys. PCC also stated that any replacement service would need to be substantially reduced however, any ongoing financial support that Town Council could provide would help ensure the community continues to be served by this bus service.

The Town Clerk asked for members comments.

Councillor O'Connor started a discussion between members expressing his disappointment that the Bus Service was being discontinued, but the Town Council could never afford to fund this service, and also said that it was a shame that PCC could not help to keep the service running.

Councillor Hall commented that the funding to operate these services had been cut, and therefore Bus Companies were finding it difficult to continue supplying these services.

It is hoped that the Coastal Cruiser will extend their services to the Community.

Councillor Colgan mentioned that Pembroke Voluntary Transport cover outline areas, and cars are available to transport people to Hospital appointments.

69. Request for Funding – PATCH

Councillor J Beynon had requested that council consider a one-off donation to PATCH for Christmas. Councillor Beynon stated:

‘PATCH has a base in Pembroke Dock and provides relief to people in financial hardship. Milford Haven Town Council, Tenby Town Council and Haverfordwest Town Council have given donations and during what can be a difficult time for some families over Christmas I think it would be the right thing to do to give PATCH a small donation for the work they do in Pembroke Dock and Pembrokeshire’.

Members’ were asked for their comments.

Councillor Hall commented that many places collect for PATCH, and that it is a good service for people who are in financial hardship. Therefore agrees that a small donation should be given.

Councillor O'Connor commented that PATCH is a worthy cause, however this application should have been talked about before this meeting, and it should be discussed in more detail before any decision is made e.g look at what budget is available to donate and consider a budget figure for future donations to PATCH.

Councillor Burrell then proposed that Pembroke Dock Town Council donate the sum of £200.00 to PATCH, this was seconded by Councillor Wilcox.

It was

PROPOSED by Councillor D Burrell

SECONDED by Councillor T Wilcox

RESOLVED - That Pembroke Dock Town Council agree to donate the sum of £200.00 to PATCH for Christmas as per the Power and Well Being Local Government Act 2000,s.2

70. Request for Funding - Noah's Ark – Children's Hospital Charity

This organisation had written to the Town Council explaining their ongoing project "Noah's Ark Tiny Lives Appeal" which is working to support the development of the neonatal unit at the University Hospital for Wales in Cardiff. This unit cares for more than 560 premature and critically ill babies from across Wales every year. They are requesting a donation toward the Tiny Lives appeal. Members were asked for their comments.

After a discussion between Members it was decided that this application was out of Pembroke Dock Town Council's remit.

Councillor Burrell did go on to say that she was not aware there was a policy with regards to donations, and asked if it could be forwarded on to Members.

Councillor Hall commented that the Monitoring Officer could be contacted to ask any questions that Council may have with regards to policies in respect of making donations.

71. Request for Funding – Danielle Rowe, Mount Killimanjaro Challenge

Danielle Rowe will be undertaking the challenge of climbing Mount Killimanjaro in September 2018 to raise funds for Meningitis Research Foundation. This challenge is by a group of students from the University of Southampton where Danielle is studying. Danielle has to raise £4,000 and is undertaking a number of fundraising events with her fellow students in Southampton and at home in Pembrokeshire over the next 10 months. Members were asked for their comments.

Councillor Colgan proposed that the Town Council donated £200.00 towards Danielle Rowe's Killimanjaro Challenge, this was seconded by Councillor Wilcox.

Councillor O'Connor commented said that this amount should be raised by Danielle Rowe personally, and that Councillors should donate individually if they so wish.

A vote was taken by Members: 7 Against
5 For

The Proposal fell.

72. 2018/2019 Police Precept Consultation

The Town Council had received a letter from the Police and Crime Commissioner, a copy of which was included within members' papers. The P&CC wishes to engage with the public to seek views on how the police contribution is funded through their council tax. A consultation is running until 15th December and the P&CC is asking for the public to take part and for Town and Community Councils to help in circulating the information. The Town Clerk placed the information on the social media and web pages and encourages all members to take the time to respond. It is a very short survey – 7 questions only.

73. One Voice Wales Membership

There was some discussion at the last meeting about joining OVW, however as costs were involved, we could not make any decision. Included within members' papers was a list of benefits of becoming members of this organisation who are offering a 50% discount for the first 12 months. Their membership year is 1st April to 31st March so the breakdown of costs is as follows:

Up to 31st March 2018 - £224.36 – equivalent to £56.09 per month – payable immediately

For the following membership year (18/19) – total cost £948.00

Period 1 April 2018 to 30 November 2018 - £474.00 – equivalent to £59.25 per month – invoiced April – this portion is the balance of 12 months at half price.

Period 1 December 2018 to 31st March 2019 - £474.00 – equivalent to £118.50 per month – invoiced April – membership reverts to full price

A discussion took place between Members about the benefits of becoming a member of One Voice Wales.

Councillor Hall did not feel that the Town Council would benefit from joining OVW, as advice was available from the Monitoring Officer at no charge.

Councillor Burrell proposed that Pembroke Dock Town Council did join OVW for the following reasons:

1. Source of Help and Advice.
2. Contributing to an Organisation that is supportive.
3. The Town Council had already spent £240.00 on Training events for 8 Members.

Councillor Colgan seconded the proposal.

It was

PROPOSED by Councillor D Burrell

SECONDED by Councillor M Colgan

RESOLVED - That Pembroke Dock Town Council join One Voice Wales immediately, and pay the sum of £224.36 which will take the Council up to the renewal date of 1st April 2018.

A vote was taken by Members: 7 For

4 Against

1 Abstain

Therefore the proposal was carried

74. Office Opening Hours over Christmas and New Year

The Offices of the Town Council were due to close for the Christmas period at 1pm on Friday 22nd December 2017 and reopening on Thursday 4th January 2018, but a proposal was put forward by Councillor Goff that the Town Council Offices closed on Wednesday 20th December 2017 at 1pm and reopen on Thursday 4th January 2018, this was seconded by Councillor Murton.

It was

PROPOSED by Councillor G Goff

SECONDED by Councillor M Murton

RESOLVED - That Pembroke Dock Town Council agree that the Council Offices now close on Wednesday 20th December 2017 at 1pm and reopen on Thursday 4th January 2018.

111 TO RECEIVE AND CONSIDER THE SUPPLEMENTARY REPORT OF THE TOWN CLERK

75. Office Relocation to 28 Dimond Street

The Town Clerk advised Members that a draft lease for the rental of the property at 28 Dimond Street (formerly Megan's) had been received and had provided a copy for members that evening.

Members were asked to decide, if they wished full council to continue to progress this or if they

wished to delegate it to either the Finance Committee or Personnel Committee.

A discussion took place and it was decided by members to delegate this item to the Finance Committee.

112 BUDGET for 2018-2019 & PRECEPT REQUEST

		17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
101	Administration			
1101	Advertising	100	0	0
1102	Internal Audit Fees	150	100	100
1103	Insurance	2800	2500	2500
1104	Legal Fees	2000	1000	1000
1105	Computer Support	500	250	250
1106	Telephone	800	800	800
1107	Travelling & Subsistence	150	150	150
1108	External Audit	600	600	600
1109	Postage	500	500	500
1110	Office Equipment	500	500	500
1111	Printing & Print Consumables	500	500	500
1112	Maintenance of Equipment	250	250	250
1113	Stationery	500	350	350
1114	Training	500	500	500
1115	Membership Fees	1000	1000	1000
1116	Internet	300	400	400
1117	Website	500	400	400
	Totals	11650	9800	9800

The Town Clerk reminded members that as they had already agreed to the One Voice Wales Membership, the nominal code 1115 should be increased to £1,948 to allow for the membership to continue from 1st April 2018 to 31st March 2019. This would bring the 18/19 total for Administration to £10,748.

It was

PROPOSED by Councillor G Manning

SECONDED by Councillor D Burrell

RESOLVED - That the Administration Budget Head is agreed at £10,748

Members voted unanimously to accept these proposals.

102	Salaries	17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
1201	Salaries	50000	52000	52000
1205	Employers NI - PDTC	3500	4000	4000
1206	Pensions	4300	8000	8000
	Totals	57800	64000	64000

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor G Goff

RESOLVED - That the Salaries Budget Head is agreed at £64,000

Members voted unanimously to accept these proposals.

103	Official Entertainment	17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
1301	Mayor's Allowance	4000	3000	1500
1302	Deputy Mayor's Allowance	1000	1000	400
	Councillor Allowance	0	0	2400
1303	Mayoral Civic Events	2000	2000	1200
1304	Official Entertainment	500	500	500
	Totals	7500	6500	6000

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor M Murton

RESOLVED - That the Official Entertainment Budget Head is agreed at £6,000

Members voted unanimously to accept these proposals.

104	Office Expenses	17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
1401	General Rates	2300	2450	2450
1402	Storage Rent & Room Hire	3830	400	400
1403	New Council Office Project	12000	0	1000
1404	Office Rent	3420	3420	3600
	Totals	21550	6270	7450

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor G Goff

RESOLVED - That the Office Expenses Budget Head is agreed at £7,450

Members voted unanimously to accept these proposals.

105	Town Decoration & Improvement	17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
1501	Christmas Lighting	18000	15000	15000
1502	Utilities - Mem Lamp & Pump Ho	200	200	200
1503	Maintenance Centenary Lamp	250	150	150
1505	Maintenance Pump House	250	250	250
1507	Floral Baskets	7900	7900	7900

1508	Memorial Park Costs/Equipment	1250	1000	1000
1511	Street Cleaning	17300	15000	15000
	Totals	45150	39500	39500

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor G Goff

RESOLVED - That the Town Decoration & Improvement Budget Head is agreed at £39,500

Members voted unanimously to accept these proposals.

106	Donations	17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
1601	Donations	1500	1500	1500
1603	Pater Hall Community Trust	5000	14000	0
1604	Pembroke Dock Festival Winter	4000	4000	4000
1605	Pembroke Dock Festival Summer	5000	5000	5000
1609	Memorial Park	10000	10000	10000
1614	Pembroke Dock Guide Unit	1000	0	0
1615	Pembroke Dock Friendship Club	250	250	250
1616	Sunderland Trust	1500	4500	4500
1617	Pennar Village Green	750	750	750
1618	Llanion Cove (Tall Ships)	1250	0	0
1619	Regeneration Group (Town Team)	12000	0	0
1620	Plant Dewi	0	1000	1000
1621	Pembroke Boro Football Club	0	500	500
	Totals	29450	41500	27500

The Town Clerk reminded members that the Donations budget head was still incomplete as a decision was needed on an application received from the Pater Hall Trust. Councillor S O'Connor stated that in his capacity as Chair of the Finance Committee he had met with Mr Don Esmond, Chair of the Pater Hall Trust. Councillor O'Connor further commented that Mr Esmond had provided a document detailing financial and forecasting information for the Pater Hall, however it was unclear from the document exactly what the Trust would use the grant for. Councillor O'Connor stated that as the budget needed finalising he proposed the £14,000 was put into the budget for FY1819 but is held by the Town Council. Councillor Manning stated that he agreed with this and the Trust should submit a detailed application along with quotes for work prior to any grant being released.

Councillor B Hall stated that he had no problem putting the money into the budget but did have a problem handing the full amount to the Trust.

It was

PROPOSED by Councillor S O'Connor

SECONDED by Councillor D Burrell

RESOLVED - That £14,000 is placed into the Donations Budget Head and held on behalf of the Pater Hall Trust for release to the Trust on receipt of detailed quotes.

Members voted unanimously to accept these proposals.

It was

PROPOSED by Councillor S O'Connor

SECONDED by Councillor D Burrell

RESOLVED - That the Donations Budget Head is agreed at £41,500

Members voted unanimously to accept these proposals.

107	Miscellaneous	17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
1701	Flowers, Wreaths etc.	300	300	300
1702	Bank Charges	200	100	100
1703	CCTV Contributions Redcare	1800	1700	1700
1704	CCTV Contributions PCC	2000	2000	2000
1705	Civic Regalia	4300	4300	4300
	Totals	8600	8400	8400

It was questioned as to the CCTV contributions that the Town Council pay during the year as it was thought many if not all of the cameras are not working. It was commented that the cameras do work but are no longer monitored – however should coverage be required as evidence it is available. The Town Clerk would investigate further to confirm exactly what the contributions cover.

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor D Burrell

RESOLVED - That the Miscellaneous Budget Head is agreed at £8,400

Members voted unanimously to accept these proposals.

108	Promotion of Tourism	17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
1801	Twinning	3000	2000	2000
1805	PDTC Xmas Festivities	1500	1500	1500
	Totals	4500	3500	3500

It was

PROPOSED by Councillor G Goff

SECONDED by Councillor M Murton

RESOLVED - That the Promotion of Tourism Budget Head is agreed at £3,500

Members voted unanimously to accept these proposals.

		17/18 Current Budget	Recommended budget for 18/19	Proposed budget for 18/19
	Totals	186,200	179,470	166,150

Councillor S O'Connor commented that he had taken over as chair of the Finance Committee quite recently and discussions around the budget planning should have commenced earlier and have been more in depth. Councillor O'Connor would like to see this revised process take effect at the start of the new financial year.

Precept Request

The Town Clerk stated that with the revised amounts in the Administration and Donations Budget Headings, the budget for FY18/19 is £181,098 and this would leave a deficit of £12,048 if we requested the same precept as this current year (£169,050), but the council's reserves were healthy enough to cover this. Councillor S O'Connor stated that council need to decide on the amount that is kept as reserves between 25% and 33% of the precept figure and Councillor O'Connor proposed a 2.5% increase in the precept council apply for.

Councillor B Hall commented that he felt the Town Council should not be increasing their precept at this point as residents are going to have to accept an increase in council tax from County Council already. Councillor Hall stated that the percentage increase by PCC had not yet been decided. Councillor O'Connor stated that the Town Council would have to increase the precept at some point but he is happy to defer this year if that is what Members want.

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor T Wilcox

RESOLVED - That the Town Council do not request an increased precept figure for FY18/19

A vote of Members took place with

For – 10

Against - 2

The proposal for no increase in the precept application is therefore carried.

The Town Clerk stated that she would apply to Pembrokeshire County Council for the same precept as this current year of £169,050 for financial year 18/19.

113 ANY OTHER ITEMS WHICH THE MAYOR DECIDES ARE URGENT

Councillor Goff expressed his concern that Argyle Street Surgery had closed its doors at 1pm recently for Clinician Training.

Members all agreed that a letter of complaint should be sent to Hywel Dda and Argyle Street Surgery about this issue.

As Councillor Jane McNaughton had resigned from office, and she was the representative for Pembroke Dock Town Council on the Patients Participation Group (PPG), Councillor O'Connor requested for his name to be put forward as the new representative. The Town Clerk stated that she would forward his name on to the PPG.

**114 TO RECEIVE A REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES
LOUISA SANDERS TRUST**

Councillor P George stated that the Trust had donated £50.00 each to two candidates.

115 FINANCIAL REPORT

ACCOUNTS FOR PAYMENT

Date	Description	Amount	Payment Method
27.10.17	Postage – Meeting Papers	£ 16.90	DEBIT CARD
27.10.17	Postage – Meeting Papers	£ 1.30	DEBIT CARD
01.11.17	Fastnet – Street Cleaning w/e 22.10.17	£ 308.70	
02.11.17	BT.COM – Office Phone Services	£ 152.22	
02.11.17	Playwrite Grp PLC – Grotto Presents	£ 256.03	
07.11.17	Festive Lighting – Christmas Lights	£2815.08	
08.11.17	Google – App Usage	£ 6.60	
10.11.17	Postage – Meeting Papers	£ 4.56	
13.11.17	Pater Hall Trust – Room Hire Charges	£ 42.75	
13.11.17	One Voice Wales – Cllr Manning, Training	£ 60.00	
13.11.17	Fastnet – Street Cleaning w/e 29.10.17	£ 308.70	
13.11.17	B Jones – Christmas Lights/P.Dock	£4764.00	
14.11.17	1&1 Internet Ltd	£ 71.96	
14.11.17	Tesco – Office Sundries	£ 7.02	DEBIT CARD
20.11.17	Tiger Lily's Florists	£ 43.00	DEBIT CARD
21.11.17	Fastnet – Street Cleaning w/e 05.11.17	£ 308.70	
23.11.17	Bank Charges (Oct)	£ 5.50	
24.11.17	Fastnet – Street Cleaning w/e 12.11.17	£ 308.70	
27.11.17	Celtic Flowers Ltd – Christmas Tree	£ 260.00	

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method
01.11.17	Llanion Cove Ltd (Office Rent)	£285.00	

ACCOUNT RECEIPTS

Date	Description	Amount	Payment Method
21.11.17	A&J McNaughton- Mayoral Allowance Refund	£1961.44	

SALARIES AND WAGES

06.11.2017 – 05.12.2017	Salaries	£3153.58
06.11.2017 – 05.12.2017	Tax & NI	£ 636.06
06.11.2017 – 05.12.2017	Pensions	£ 662.63

ACCOUNT BALANCES

30.11.2017	HSBC Business Account	£20,414.26
30.11.2017	HSBC Premium Account	£77452.03

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor D Burrell

RESOLVED - That Pembroke Dock Town Council approve payment of the above Payments, Receipts, Salaries and Wages.

116 AGENDA/REPORT ITEMS FOR THE NEXT MEETING

Presentation from the Link Officers

Presentation from PLANED – Liz Thomas

117 COMMUNITY ISSUES

Members all agreed that a letter should be sent to the following people thanking for them for their contribution towards this year's Christmas festivities in the Town.

Mrs E Cook- Lantern Parade
The Festival Group
Father Christmas
Mr Clive Collins

Councillor Goff also commented what a great success the Santa Grotto's event was on 2nd December 2017.

118 MAYOR'S REPORT

The Mayor confirmed that they had attended the following events.

- Pembrokeshire Young Achiever Awards.
- Lantern Parade.

The Deputy Mayor confirmed that he had attended the following event

- Pembrokeshire Scouts Association Awards.

119 PRIVATE & CONFIDENTIAL

It was

PROPOSED by Councillor B Hall

SECONDED by Councillor M Murton

RESOLVED – That the press and public be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.

120 PRIVATE & CONFIDENTIAL

**TO RECEIVE AND CONFIRM THE MINUTES OF THE PRIVATE AND CONFIDENTIAL MEETING ON
THURSDAY 16TH NOVEMBER 2017**

It was

PROPOSED by Councillor G Goff

SECONDED by Councillor B Hall

**RESOLVED - That the Private and Confidential Minutes of
Thursday 16th November 2017 are adopted as a true record.**

There being no further business the meeting was closed.