

At the Annual Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Friday 10th May 2019

PRESENT: Councillors G Goff, G Manning, D Burrell, M Colgan, J George, P George, P Gwyther, B Hall, P Kraus, M Murton, S O'Connor, J Phillips, T Wilcox, J Beynon & G Anderson

IN ATTENDANCE:

Sarah Scourfield – Town Clerk
Amanda Dillaway – Deputy Town Clerk
Amanda Hart – Community & Committees Officer

1 APOLOGIES FOR ABSENCE

Councillors: T Judkins

2 ELECTION OF MAYOR

To elect a Member of the Town Council to the office of Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual Meeting of the Council.

It was **PROPOSED by Councillor B Hall**
SECONDED by Councillor M Murton

A vote was taken, and 15 Members voted for the proposal.

RESOLVED: That Councillor G Goff will be elected as Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual Meeting of the Council.

The elected Mayor formally indicated to Council that Ms Beverley Williams and Mrs Alice Goff would be his consorts for year 2019/2020.

3 APPOINTMENT OF DEPUTY MAYOR.

To appoint a Member of the Town Council to the office of Deputy Mayor of Pembroke Dock to hold office pursuant to section 15(7) and 34(7) of the Local Government Act 1972, until the next Annual Meeting of the Council.

It was **PROPOSED by Councillor B Hall**
SECONDED by Councillor G Goff

RESOLVED: That Councillor G Manning will be elected as Deputy Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual General Meeting of the Council.

A vote was taken and 15 Members voted for the proposal.

The Mayor and Deputy Mayor made their formal declarations of acceptance of office.

4 APPOINTMENT OF MAYOR'S CHAPLAIN

Councillor G Goff indicated that he would not be having a Chaplain.

5 REPORT OF THE TOWN CLERK

1. Standing Orders

The Town Clerk confirmed that she had included a copy of the new Standing Orders within members papers which had been discussed at the meeting held on 11th April 2019, she stated these Standing Orders would be used from this meeting onwards.

2. Councillor Attendance

The full Town Council met on 14 occasions during the year 2018/19. The average attendance for the year is 88.44%. This is as a result of changes in Councillors and times when the Council was not up to the full numbers.

The full details: -

Councillor Guy Anderson	9 attendances	64%
Councillor Joshua Beynon	12 attendances	86%
Councillor Dilys Burrell	13 attendances	93%
Councillor Maureen Colgan	13 attendances	93%
Councillor Jonathan George	14 attendances	100%
Councillor Pam George	13 attendances	93%
Councillor Gordon Goff	14 attendances	100%
Councillor Phillip Gwyther	11 attendances	79%
Councillor Brian Hall	13 attendances	93%
Councillor Terry Judkins	13 attendances	93%
Councillor Peter Kraus	9 attendances	64%
Councillor George Manning	14 attendances	100%
Councillor Margaret Murton	14 attendances	100%
Councillor Stephen O'Connor	10 attendances	71%
Councillor Jane Phillips	13 attendances	93%
Councillor Tony Wilcox	13 attendances	93%

3. End of Financial Year information

In 2018/19 the Town Council budgeted to spend £207,701.

The precept for the year was £175,550.

The year-end figures show	Receipts of	£175,800
	Payments of	£146,610

This leaves a budgeted surplus of £29,190

The bank account amounts as of 31st March 2019 are as follows

£ 66,043.48
£ 77,628.82
£143,672.30

The amounts earmarked for 2019/2020 are as follows

1503 – Maintenance Centenary Lamp	£150
1505 – Maintenance Pump House	£250
1511 – Street Cleaning	£15,000
1601 – Donations	£250

1603 – Pater Hall Community Trust	£10,000
1604 – Pembroke Dock Winter Festival	£4,540
1705 – Civic Regalia	£4,300
1706 – Electoral Services	£6,500
1806 – Remembrance Commemorations	<u>£338</u>
	£41,078

The 25% precept reserve amount held by the Town Council is £43,887.50.

This leaves an amount of **£58,706.80**

The Town Council have committed to purchase and upgrade the Town Council offices at 28 Dimond Street, so the funds left will be used in the new financial year for this.

4. Town Council Committees 2018-2019

Planning Committee

Councillor George Manning (Chair)	Councillor Maureen Colgan
Councillor Jonathan George	Councillor Terry Judkins
Councillor Gordon Goff	

Finance Committee

Councillor Stephen O'Connor (Chair)	Councillor George Manning
Councillor Joshua Beynon	Councillor Jane Phillips
Councillor Terry Judkins	

Personnel Committee

Councillor Dilys Burrell (Chair)	Councillor Margaret Murton
Councillor Joshua Beynon	Councillor Terry Judkins
Councillor Guy Anderson	

Pater Hall Community Trust

Councillor Pam George	Councillor Maureen Colgan
Councillor Jane Phillips	Councillor Peter Kraus
Councillor Terry Judkins	

Twinning & Tourism

Councillor Maureen Colgan	Councillor Pam George
Councillor Peter Kraus	Councillor Terry Judkins

Other Committees

Action Plan Committee	Chairs of Committees plus the Mayor
Poppies/Remembrance Committee	Councillors Colgan & George
Dr Jones Charity	Councillor Pamela George
Louisa Saunders Trust	Councillor Pamela George
Appeals Committee	Chairs of Committees plus the Mayor
Patient Participation group	Councillor Stephen O'Connor
Power Station Community Group	Councillor Maureen Colgan
Valero Refinery Community panel	Councillor Pam George
Port of Milford Haven advisory panel	Councillor Pam George

Governing bodies *(These posts will continue until 2021)*

Pembroke Dock Community School	Councillor Pamela George
Pennar Community School	Councillor Peter Kraus

6 TO CONSIDER COMMITTEE REPRESENTATION 2019/2020

Planning Committee

The following members were proposed

Councillor George Manning
Councillor Jonathan George
Councillor Gordon Goff

Councillor Maureen Colgan
Councillor Terry Judkins
Councillor Guy Anderson

A vote was taken by Members and all agreed.

Finance Committee

The following members were proposed

Councillor Stephen O'Connor
Councillor Joshua Beynon
Councillor Terry Judkins

Councillor George Manning
Councillor Jane Phillips

A vote was taken by Members and all agreed.

Personnel Committee

The following members were proposed

Councillor Dilys Burrell
Councillor Joshua Beynon
Councillor Jonathan George

Councillor Margaret Murton
Councillor Terry Judkins
Councillor Philip Gwyther

Each member was asked to give a statement as to what skills and experience they could bring to the committee. As there were only 5 positions available on the committee a ballot was taken with the following votes;

Councillor Dilys Burrell	15
Councillor Margaret Murton	13
Councillor Joshua Beynon	14
Councillor Terry Judkins	12
Councillor Jonathan George	12
Councillor Philip Gwyther	6

The Personnel Committee would be made up of the following members;

Councillor Dilys Burrell
Councillor Joshua Beynon
Councillor Jonathan George

Councillor Margaret Murton
Councillor Terry Judkins

Twinning & Tourism

The following members were proposed

Councillor Maureen Colgan
Councillor Peter Kraus

Councillor Pam George
Councillor Terry Judkins

A vote was taken, and all Members agreed.

Pater Hall Community Trust

The following members were proposed

Councillor Pam George
Councillor Jane Phillips
Councillor Terry Judkins
Councillor George Manning

Councillor Maureen Colgan
Councillor Peter Kraus
Councillor Gordon Goff
Councillor Stephen O'Connor

Each member was asked to give a statement as to what skills and experience they could bring to the committee. There were only 5 positions available on the Committee for Council representation, so a ballot was taken with the following votes

Councillor Pam George	12
Councillor Maureen Colgan	8
Councillor Jane Phillips	7
Councillor Terry Judkins	10
Councillor Peter Kraus	3
Councillor Gordon Goff	12
Councillor George Manning	9
Councillor Stephen O'Connor	9

The Council representation for the Pater Hall would therefore be

Councillor Terry Judkins	Councillor Gordon Goff
Councillor George Manning	Councillor Stephen O'Connor
Councillor Pamela George	

Other Committees

The following members were proposed for the additional committees/outside bodies

Action Plan Committee	Chairs of Committees plus the Mayor
Poppies/Remembrance Committee	Councillors Colgan & George
Dr Jones Charity	Councillor Pamela George
Louisa Saunders Trust	Councillor Pamela George & Cllr Maureen Colgan
Appeals Committee (not including personnel)	Chairs of Committees plus the Mayor
Patient Participation group	Councillor Stephen O'Connor
Power Station Community Group	Councillor Maureen Colgan
Valero Refinery Community panel	Councillor Pam George
Port of Milford Haven advisory panel	Councillor Pam George & Councillor Gordon Goff
One Voice Wales Representative	Councillor George Manning

A vote was taken, and all members agreed.

Governing bodies *(These posts will continue until 2021)*

Pembroke Dock Community School	Councillor Pamela George
Pennar Community School	Councillor Peter Kraus

7 ADJOURNMENT OF THE TOWN COUNCIL BUSINESS UNTIL 17TH MAY 2018 WILL BE PROPOSED, SECONDED AND VOTED UPON.

It was	PROPOSED By: Councillor Hall
	SECONDED By: Councillor O'Connor
	RESOLVED: That all statutory business be adjourned until the next meeting of Council to be held on Thursday 17 th May 2018 at 1835hrs (6.35pm)

There being no further business, the meeting closed.