

ANNUAL RETURN

FOR THE YEAR ENDED 31 MARCH 2020

Pembroke Dock Town Council Current Year

SECTION 2 - THE STATEMENT OF ACCOUNTS

In completing the boxes below please explain any significant variances on a separate sheet and send this to the external auditor together with a copy of your bank reconciliation as at 31 March 2020. See page 6 and the Practitioners Guide for guidance

	Last Year £	This Year £	General Notes for Guidance
1 Balances brought forward	114,482	143,672	Total balances & reserves at the beginning of the year as recorded in the Financial Records
2 (+) Annual Precept	175,550	182,900	Total amount of Precept income received in the year
3 (+) Total other receipts	250	51,347	Total income or receipts as recorded in the cashbook minus the Precept
4 (-) Staff costs	55,966	64,985	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses
5 (-) Loan interest/Capital repayments	0	2,406	Total expenditure or payments of capital and interest made during the year on borrowings
6 (-) Total other payments	90,644	134,770	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7 (=) Balances Carried Forward	143,672	175,759	Total balances and reserves at the end of the year, must equal (1 + 2 + 3) - (4 + 5 + 6)
8 (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts at the year end
9 (+) Total Cash & Investments	143,672	175,759	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March. This must agree with the reconciled cash book balances and not the balances shown on the bank statement
10 (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed (except borrowings) at the year end
11 (=) Balances Carried Forward	143,672	175,759	Total balances should equal line 7 above: Enter the total of (8 + 9 - 10)
12 Total Fixed Assets	2,141,720	2,204,916	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
13 Total Borrowings	0	48,975	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

I confirm that the statement of accounts contained in this annual return presents fairly the financial position of the council and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2020

Signed _____ Responsible Financial Officer Date _____

I confirm that these accounts were approved by the council and recorded as council minute reference:

Dated _____

Signed _____ Date _____

Chair of meeting approving council's accounts